



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, March 17, 2026

5:30 PM

Town Hall

Meeting called to order at 5:32 PM with Deputy Mayor Shelly presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Deputy Mayor Tom Shelly
Commissioner Patricia Barris
Commissioner Thomas Kelly
Commissioner Todd Jennings

Excused: 1 - Mayor Michael Wilkinson

PROCLAMATIONS AND PRESENTATIONS

[26-0005](#) FCCMA/ICMA Council-Manager Recognition - 45 Years

Matt Spoor-Assistant County Administrator, Pinellas County and District 7, FCCMA Board of Director - presented the Town of Belleair with a certificate for its 45th year of Council-Manager form of government; spoke on purpose of form of government; professional manager is to oversee and implement; provided statistics; spoke on achievements/goals of the Town; presented certificate of recognition to the Commission.

[26-0006](#) 2026 Arbor Day Proclamation

Deputy Mayor Shelly spoke to the Arbor Day Celebration and Springfest to be held on Saturday, April 4th.

Commissioner Kelly moved to accept the 2026 Arbor Day Proclamation. Seconded by Commissioner Barris.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[26-0007](#) 2026 Water Conservation Month Proclamation

Deputy Mayor Shelly spoke to currently still being in a drought and the Proclamation recognizing Water Conservation month.

Commissioner Kelly moved to accept the 2026 Water Conservation Month Proclamation. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed to speak once for a maximum of 3 minutes.)

None to be heard

CONSENT AGENDA

- [26-0004](#) Approval of February 17, 2026 Regular Meeting Minutes
- [26-0010](#) Special Relief Permit - 2026 Omelette Party
- [26-0008](#) Special Relief Permit - 2026 Springfest & Arbor Day Celebration
- [26-0009](#) Special Relief Permit - Text Alert Signage
- [26-0016](#) WSP Rate Increase

Deputy Mayor Shelly moved approval of the Consent Agenda. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

GENERAL AGENDA

- [26-0003](#) Resolution 2026-01 Vacating Easement at 150 Palmetto Rd

Gay Lancaster-Town Manager-spoke to need to vacate a section of utility sewer easement that runs through a property that is being combined into one large property for single construction. The county has moved the sewer, and the Town needs to vacate the easement.

Commissioner Kelly moved approval of the Resolution. Seconded by Commissioner Barris.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings
- [26-0014](#) Resolution 2026-02 Final Budget Amendments FY 2024-2025

Ms. Lancaster spoke to institutional changes, Dan Carpenter available to address any questions.

No questions from audience or the Commission.

Commissioner Jennings moved approval of the Resolution. Seconded by Commissioner Kelly.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[26-0012](#)

Resolution 2026-03 Agreement with Sun Coast Police Benevolent Association, Inc. effective through September 30, 2028

Ms. Lancaster commended staff for work on contract; important to provide sufficient pay base and amenities for our officers; we have an extraordinary group of officers working under Chief Doyle; staff recommends approval of this contract; PBA representatives here to address any questions.

Deputy Mayor Shelly asked if the representatives with the PBA had any comments. There were none.

Commissioner Jennings moved approval of the Resolution. Seconded by Commissioner Kelly.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[26-0015](#)

Charter Review Committee

Ms. Lancaster stated it is time to establish a charter review committee; they meet in June and in order to make the fall election, their work would need completed by mid-July to make a November election, however should they need more time, items could be on the local March election; will be consulting with each commissioner to discuss appointments, slate to be brought forward next month.

Deputy Mayor Shelly suggested a few names; next meeting is April 21st.

TOWN MANAGER'S REPORT

Ms. Lancaster commended Kelly Flowers on the Sunset 5K and party; spoke on participants.

Kelly Flowers-Bonefas-Recreation Manager-thanked the recreation staff, public works, and police staff that assisted with this event; record breaking year with 950 participants; Springfest upcoming April 4th; Sip N Slide in May; summer camp registration currently underway, anticipates 60-80 participants; finalizing hiring; remediation at Rec center mostly complete.

Ms. Lancaster stated Indian Rocks Road phase III is able to move to 100% plans, awaiting SHPO process to be complete; hoping to get project started by end of 2026; important to note that there are issues with our building that are under repair; complaints on Mehelnbacher Road regarding maintenance of streetscape, that is the county's jurisdiction, however public works staff has done some cleanup; ongoing failures in some waterlines, replacements being made, good progress; will be receiving lighting to assist in night repairs should they be needed.

TOWN ATTORNEY'S REPORT

Nancy Meyer-Town Attorney-nothing to report.

MAYOR AND COMMISSIONERS' COMMENTS

Commissioner Barris-Nothing to report at this time.

Commissioner Jennings-Nothing to report at this time.

Commissioner Kelly - Nothing to report.

Deputy Mayor Shelly thanked everyone for attending. The next meeting will be Tuesday, April 21st.

OTHER BUSINESS

No other business.

ADJOURNMENT

No further business, meeting adjourned in due form at 5:53 PM.

TOWN CLERK

APPROVED:

MAYOR