

TOWN OF BELLEAIR
MAJOR EVENT SPECIAL RELIEF PERMIT APPLICATION

PROCESS OVERVIEW

To address community requests to host/conduct special events and activities, the Commission may provide temporary relief from certain code restrictions via a special relief permitting process (Section 74-34 of Belleair's Code of Ordinances).

Within this section of the code, a carve-out exists for "Major Events" which meet at least one of the following requirements:

- Events that are conducted for more than 72 hours
- Events that have anticipated attendance of more than 1,000 people
- Events that will significantly impact public streets, rights-of-way, and the need for emergency services such as police, fire, or medical aid (any event which involves an open invitation to the public falls within this category)

Consideration of any Major Event Special Relief Permit shall require two public hearings before the Town Commission. To inform the community of the public hearings for this event, the applicant shall ensure a mailer is distributed to all residents living within a minimum of 500 feet of the event site and mailed at least seven (7) days prior to the first hearing. Following approval of this application, changes to the permit (e.g. additional safety measures) may be made at the discretion of the Town Manager.

PROCESS TIMELINE

The Major Event Special Relief Permit process is initiated with the submission of this completed application (and all exhibits) to the Town at least **60 days** before the first public hearing. To prepare for this deadline, a pre-application meeting shall be held for each application, recommended around **90 days** before the first public hearing.

To best prepare an application, applicants are encouraged to make initial contact with the Town approximately **180 days** in advance of the event. Properties may obtain no more than 2 permits per year, unless exempted by the Town Manager. Applications shall be approved/denied (with or without conditions) at the second public hearing.

APPLICATION AND PERMIT FEES

A non-refundable \$1,200 application fee shall be assessed to this applicant, as specified by the Town's Code of Ordinances (Section 74-23). This fee covers the cost of Town staff assisting with the planning, permitting, and communication of the event. The application fee is due with the submission of the application.

In addition to the application fee, applicants for a Major Event Special Relief Permit may incur additional costs relating to the efforts and resources of Town staff during the proposed event. Town staff shall provide an estimation of these costs to the applicant. These fees shall be paid in full prior to the proposed event and will be reconciled, if necessary, following the event. Additional Town staff fees will be assessed at \$25/hour per employee. This includes all departments other than Police. To request Police services, a separate Police Services Contract must be completed in addition to this application.

Fee payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payment may be made in the form of cash, checks (made payable to the Town of Belleair), or credit cards (with a 3% convenience fee added).

REQUIRED APPLICATION EXHIBITS

Unless exempted by Town staff or presented as optional in the below descriptions, the following exhibits are required as a part of this application. Specific conditions and requirements for these exhibits may be requested for an application to be considered complete.

OVERVIEW

- Exhibit A: Event Overview:** Using the form attached to this application, provide an overview of the proposed event and any relevant contact information for it.
- Exhibit B: Executive Summary Letter:** An executive summary letter addressed to the Town Commission that details the event and its intent.
- Exhibit C: Relief Period:** The specific dates and times for which relief is being requested.

PLANS

- Exhibit D: Master Schedule Plan:** A breakdown of the event's major activities, especially pertaining to the flow of traffic and public attendance.
- Exhibit E: Master Site Plan:** A map at least 8.5 x 11 inches in size that (at minimum) includes the event entrance(s), gathering places, temporary accessory structures, vending locations, sanitary stations, and emergency response holding locations.
- Exhibit F: Sanitary Plan:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide an explanation of those plans and include their location(s) on the required site layout (*Exhibit E: Master Site Plan*).
- Exhibit G: Traffic Control Plan:** Must be created in coordination with the Belleair Police Department and include any road closure(s) or maintenance of traffic (MOT) adjustment(s), along with any locations to be specified as "No Parking" zones.
- Exhibit H: Parking Control Plan:** Must include the location(s) of any public parking for the event. Must be created in coordination with the Belleair Police Department if public and/or paid parking is to be available within town limits. This plan must also designate space for public safety services access and parking.

Exhibit I: Life Safety Plan: Must be created in coordination with the Belleair Police Department, Largo Fire Rescue, EMS, and any private security vendors.

Exhibit J: Event Communications Plan: Must include main points-of-contact for all public and private agencies involved with running or security the event. Must also include means of communication from the event to the public and any communication coordination efforts being conducted alongside the Town of Belleair.

Exhibit K: Signage Plan: Must include designs, specifications, and placement dates of any signage to be displayed on public property within the Town of Belleair.

PERMITS

Exhibit L: Building Permits: All necessary Town of Belleair Building Department Permits, specifically as pertaining to temporary electrical installation and/or fencing - may reference *Exhibit E: Master Site Plan*.

Exhibit M: Fire Permits: All necessary permits granted by Largo Fire Rescue, specifically as pertaining to temporary accessory structures, tents, bleachers, and/or grandstands.

Exhibit N: Film Permits: All necessary permits provided by the St. Pete Clearwater Film Commission.

LICENSURE

Exhibit O: Certificate of Liability Insurance: The applicant shall maintain commercial general liability (CGL) insurance per the specifications of the Town of Belleair's Insurance Guide VI (for non-profit/charitable organizations) or Insurance Guide VII (for commercial/for-profit organizations). The applicant shall also provide a Certificate of Liability Insurance for the event with the Town of Belleair listed as additionally insured.

N/A **Exhibit P: Alcohol Licensure:** If requesting to serve alcohol on public property or sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003. This section may be exempted if the alcohol is to be served solely within a fully licensed private premises.

SPECIAL RELIEF SECTIONS

Upon submittal of this application, the following sections of Belleair’s Code of Ordinances are requested to be waived for the duration of the event, as specified in Exhibit C: Relief Period. The Town Commission reserves the right to attach conditions of issuance as deemed necessary to further the health, safety, comfort, convenience, and welfare of all guests, employees, residents, and vendors, and to protect the Town of Belleair from any undue liability.

Chapter 58, Article II, Division II: Commercial and domestic equipment and private passenger motor vehicles: Equipment and passenger motor vehicles shall be permitted to park on grass or other unpaved surfaces that are clearly identified for such purposes and as approved in *Exhibit E: Master Site Plan* and/or *Exhibit G: Traffic Control Plan*.

Chapter 74, Article IX: Signs: Regulations regarding the placement, size, and content of signage used for promotional or informational purposes for the event shall be suspended for the duration of the event (as defined in *Exhibit C: Relief Period*). Such signage shall not obstruct traffic or accessibility, or portray non-becoming or inappropriate content, as determined by the Town Manager. Additional street banner, light pole, and other promotional signage may be approved outside of the time constraints of this ordinance via written approval from the Town Manager to the applicant. See *Exhibit K: Signage Plan* for additional information on proposed event signage.

Section 38-70: Street sale restrictions; ornamental shrubs: Merchandising on public property shall be permitted in zones designated in *Exhibit E: Master Site Plan* for the duration of the event (as established in *Exhibit C: Relief Period*). Such merchandising must be provided only by authorized vendors of the event.

Section 74-484: Public nuisance noises: The volume and conditions regarding nuisance noises shall be lifted for the duration of the event set forth in *Exhibit C: Relief Period*.

Section 74-485: Noisy work prohibited during certain hours: The allowable times for noisy work shall be lifted for the duration of the event, as established in *Exhibit C: Relief Period*.

Other Code Section: _____

Other Code Section: _____

Attach extra sheets, as necessary, for any additional code sections to be considered for relief.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town and assumes all responsibility for any and all damage to public property that may result from the requested event.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Ryan Dever

Applicant Signature
Ryan Dever

Applicant Name (Printed)

7/25/24

Date

EXHIBIT A: EVENT OVERVIEW

EVENT OVERVIEW

Event Name: The ANNIKA driven by Gainbridge at Pelican
Site Address: 1501 Indian Rocks Road
Current Zoning of the Subject Parcel: _____

CONTACT INFORMATION

Applicant: Outlyr
Primary Name (**MUST BE ON-SITE FOR EVENT**): Ryan Dever
Role with the Event: Tournament Director
Address: 525 Indian Rocks Rd, Suite 200
City: Belleair Bluffs State: FL Zip Code: 33756
Phone: 727.977.5181 Email: rdever@outlyr.com

Backup Contact (**MUST BE ON-SITE FOR EVENT**): Brendon Croteau
Role with the Event: Operations Coordinator
Phone: 207.240.9243 Email: bcroteau@outlyr.com

Property Owner: Pelican Golf Club
Property Owner Representative: Justin Sheehan
Role with the Event: COO / Director of Golf
Phone: 203.213.9073 Email: jsheehan@pelicangolfclub.com

Backup Contact: Karla Rettstatt
Role with the Event: Membership Director
Phone: 727.285.9701 Email: krettstatt@pelicangolfclub.com



Exhibit B

July 25, 2024

Town Commission

Town of Belleair

901 Ponce de Leon, Boulevard

Belleair, FL 33756

Subject: The Annika driven by Gainbridge at Pelican

The penultimate event on the 2024 LPGA Tour schedule, *The Annika Driven by Gainbridge at Pelican* will take place Nov. 11-17 at Pelican Golf Club in Belleair, Fla, where the world's top professional golfers will compete for a share of the \$3.25 million purse – the largest on the LPGA Tour outside of the major championships and the CME Group Tour Championship – with proceeds benefiting the ANNIKA Foundation.

The 2023 The ANNIKA driven by Gainbridge was contested last November at Pelican Golf Club where Lilia Vu brought home the trophy. The tournament is again scheduled to have one of the strongest fields in professional golf, including top players like Nelly Korda, Lexi Thompson, Brooke Henderson, Brittany Lincicome and Lydia Ko.

"It is an honor to be the tournament namesake for one of the premier events on the LPGA Tour schedule with our partners Pelican Golf Club and Gainbridge," said Annika. "Tampa Bay has an incredible sports and golf fanbase, and we look forward to elevating this championship to a must-attend event."

We look forward to building upon this momentum in the Belleair and Tampa Bay communities with the recent launch of our ticket sales to the general public. In addition, we are honored to once again offer complimentary admission to all military & veterans who have kept our families and country safe.

The ANNIKA driven by Gainbridge at Pelican will be contested as a 72-hole stroke play tournament over four days. In addition to the competition, the event week includes practice rounds and Pro-Am tournaments that allows amateurs to play golf alongside the professionals in our field. In addition, The ANNIKA driven by Gainbridge at Pelican and the Town of Belleair will be broadcast to more than 175 countries and in more than 500 million households on Golf Channel.

Sincerely,

Ryan Dever

Ryan Dever

Tournament Director

The ANNIKA driven by Gainbridge at Pelican





Exhibit C

Relief Period

Event Installation: Monday, October 21 – Saturday, November 9

Event Week: Sunday, November 10 – Sunday, November 17

Event Breakdown: Monday, November 18 – Friday, November 29





Exhibit D

2024 Tournament Schedule

Saturday, November 9

Course closed to the public

9:00am//12:00pm

Volunteer Appreciation Breakfast (Offsite – Belleair Rec Center)

Sunday, November 10

Course closed to the public

10:00 am

Pelican Golf Club Member Pro-Am (Shotgun)

Monday, November 11

Veterans Day // Course closed to the public

Morning

Professional Practice Rounds

8:00 am

LPGA Qualifier (Offsite - TPC Tampa Bay)

11:30am

Veterans Day Ceremony

12:00 pm

TBD Pro-Am (Shotgun)

4:30 pm

Pro-Am Reception (immediately following play)

Tuesday, November 12

Course closed to the public

All Day

Professional Practice Rounds

9:00am – 3:00 pm

Women's Leadership Summit

6:00 – 9:00 pm

Pelican Celebration Concert (Offsite)

Wednesday, November 13

6:45 am

Gates Open

7:00 am // 11:30 am

Official Pro-Am (Morning & Afternoon Waves – Tee Times)

Thursday, November 14

Veterans Day Celebration presented by Pinch a Penny

7:00 am

Gates Open

7:05am

1st Tee Ceremony

7:10 am

Round One; 7:10am – 8:49am / 11:35am – 1:14pm (1 and 10 tee)

10:30 am

Hospitality Open

10:00 am – 1:00 pm

Coverage on Golf Channel (Live)

Friday, November 15

7:00 am Gates Open
7:10 am **Round Two;** 7:10am – 8:49am / 11:35am – 1:14pm (1 and 10 tee)
10:30 am Hospitality Open
10:00 am – 1:00 pm Coverage on Golf Channel (Live)

Saturday, November 16

Moving Day presented by ReliaQuest

8:00 am Gates Open
8:54 am **Round Three;** 8:54am – 10:55am (1 and 10 tees, 11 minute intervals)
10:30 am Hospitality Open
12:00 – 2:00pm Share my Passion Clinic (private event)
2:30 – 3:30pm Junior Golf Show featuring Annika
2:00 – 4:00 pm Coverage on Golf Channel (Live)

Sunday, November 17

8:00 am Gates Open
8:54 am **Final Round;** 8:54am – 10:55am (1 and 10 tees, 11 minute intervals)
10:30 am Hospitality Open
2:00 – 4:00 pm Coverage on Golf Channel (Live)
4:00 pm 18th Green Award Ceremony (following play)



Exhibit E

Master Site Plan



← THE →
ANNIKA



SITE PLAN

7.23.2024

THE ANNIKA GATNBIDGE

GOLF COURSE OVERVIEW



4

7

6

5

3

2

8

1

GOLF VIEW DRIVE

HIBISCUS ROAD

9

POINSETTIA ROAD

18

INDIAN ROCKS ROAD

PG

DR

10

11

13

14

16

15

17

12

SG

GOLF VIEW DRIVE

MAIN ENTRANCE

(10) PHOTO WALL

(8) BEVERAGES
10'x10'

(9) PEDESTRIAN
CROSSING

(7) SIGNAGE

(6) GAINBRIDGE
INDY CAR

(5) ENTRANCE SYSTEM
30'x20'

(4) FIRST AID
20'x10'

(3) ENTRANCE TENT
30'x20'

(2) GOLF CART
CROSSING

(1) MAIN SPECTATOR
DROP OFF

1. MAIN SPECTATOR DROP OFF
2. GOLF CART CROSSING
3. 30'x20' ENTRANCE TENT
 - MAGTOMETERS
 - TICKETING & WILL CALL
4. 20'x10' FIRST AID TENT
5. 20'x20' ENTRANCE SYSTEM
6. GAINBRIDGE INDY CAR
7. SIGNAGE
8. 10'x10' BEVERAGES STAND
9. PEDESTRIAN CROSSING
10. 24' PHOTOWALL
11. PICKET FENCE SEPARATING SIDEWALK

THE ANNIKA
GAINBRIDGE

1T / 9G

(1) STARTER FLOOR
12'x12'

1T

(2) PUBLIC BLEACHER
24'x20'

(3) PUBLIC VIEWING DECK
42'x16'

(4) TV TOWER (6) 9G CHAMPION'S CLUB
42'x21'

(5) CATERING PREP TENT
10'x10'

(7) HOSPITALITY RESTROOM

MAIN ENTRANCE

1. 12'X12' STARTER FLOOR
2. 24'X20' PUBLIC BLEACHER
3. 42'X16' PUBLIC VIEWING DECK
4. TV TOWER
5. 10'X10' CATERING PREP TENT
6. 42'X21' 9G CHAMPION'S CLUB
7. HOSPITALITY RESTROOM



(1) DRIVING RANGE TENT
10'x10'

(2) ENTRANCE ARCH

(3) REFRESHMENTS
20'x10'

(4) CAR DISPLAY

(5) SIGNAGE

(6) FURNITURE

(7) LED LEADERBOARD

(8) CADDIE HQ

(8) PLAYER WALK

1. 10'X10' DRIVING RANGE TENT
2. ENTRANCE ARCH
3. 20'x10' REFRESHMENTS STAND
4. CAR DISPLAY (3-4) TOTAL
5. SIGNAGE
6. FURNITURE
7. LED LEADERBOARD
8. CADDIE HQ
9. PLAYER WALK TO CHIPPING GREEN



18

(6) CATERING PREP TENT
10'X10'

(4) REFRESHMENTS
20'X20'

(5) BEVERAGES
20'X10'

(2) VSPC ACTIVATION
10'X10'

(3) PUBLIC VIEWING

(7) STARTER FLOOR
12'X12'

(1) ENTRANCE ARCH

10T

(8) PUBLIC BLEACHER
24'X20'

(9) PUBLIC RESTROOM TRAILER

1. ENTRANCE ARCH
2. 10'X10' VSPC ACTIVATION
3. PUBLIC VIEWING
4. 20'X20' REFRESHMENTS STAND
5. 20'X10' BEVERAGES STAND
6. 10'X10' CATERING PREP TENT
7. 12'X12' STARTER FLOOR
8. 24'X20' PUBLIC BLEACHER
9. PUBLIC RESTROOM TRAILER



DR

12 GREEN



(1) CAR PLATFORM
15'X10'

(2) GOLF CHANNEL BOOTH

(3) LED LEADERBOARD

(4) ENTRANCE ARCH

(5) PUBLIX FAMILY FUN ZONE

(6) BAYCARE LONG PUTT

(7) WEST CMR
10'X10'

(8) SAFRIEL
10'X10'

(11) REFRESHMENTS
20'X20'

(12) ENTRANCE ARCH

(9) PUBLIC VIEWING BLEACHER
50'X20'

(10) THE CABANA'S
60'X24'

(13) LIGHTNING LOUNGE
60'X30'

(14) CATERING PREP TENT
20'X10'

(21) TRIANGLE FLOAT

(15) TV TOWER

(16) HOSPITALITY RESTROOM TRAILER

(17) CHAMPION'S CLUB
60'X30'

(19) HERO OUTPOST
42'X21'

(18) THE CABANA'S
60'X24'

(20) CATERING PREP TENT
10'X10'

1. 15'x10' CAR PLATFORM
2. GOLF CHANNEL BOOTH
3. LED LEADERBOARD
4. ENTRANCE ARCH
5. PUBLIX FAMILY FUN ZONE
6. BAYCARE LONG PUTT
7. 10'X10' WEST CMR ACTIVATION
8. 10'X10' SAFRIEL WINE ACTIVATION
9. 50'X20' PUBLIC BLEACHER
10. 60'X24' THE CABANA'S
11. 20'X20' REFRESHMENTS TENT
12. ENTRANCE ARCH
13. 60'X30' LIGHTNING LOUNGE
14. 20'X10' CATERING PREP TENT
15. TV TOWER
16. HOSPITALITY RESTROOM
17. 60'X30' 12G CHAMPION'S CLUB
18. 60'X24' THE CABANA'S
19. 42'X21' HERO OUTPOST
20. 10'X10' CATERING PREP TENT
21. Triangle Float

16 GREEN

(1) CATERING PREP TENT
20'x10'

(2) HOSPITALITY AND PUBLIC
RESTROOMS

(3) TV TOWER

(4) 16G CHAMPION'S CLUB
42'x16'

(5) FIRST RESPONDERS CLUB
42'x16'

(6) BEVERAGES

(7) PUBLIC VIEWING

1. 20'x10' CATERING PREP TENT
2. HOSPITALITY & PUBLIC RESTROOM
3. TV Tower
4. 42'x16' 16G CHAMPIONS CLUB
5. 42'x16' FIRST RESPONDERS CLUB
6. BEVERAGES
7. 42'x16' PUBLIC VIEWING

CLUBHOUSE

(1) MEDIA FLASH / SCORING
20'x10'



(2) PELICAN FLOAT

(3) PELICAN POST
50'x30'

(4) TV TOWER

(5) POD

(6) CLUBHOUSE FOOD STORAGE

(8) CATERING OFFICE
40'x8

(9) CATERING REGISTRATION
10'x10'

(7) CATERING FOOD STORAGE

(10) CATERING PREP TENT
30'x30'

(13) VOL CENTER
40'x30'

(11) TEMPORARY STAIRS

(12) SCORING CONTROL

(16) CLUBHOUSE CHAMPION'S CLUB

(15) CLUBHOUSE

GOLF SHOP

(14) LOT A PARKING

1. 20'x10' MEDIA FLASH / SCORING
2. PELICAN FLOAT
3. 50'x30' PELICAN POST
4. TV TOWER
5. POD
6. CLUBHOUSE FOOD STORAGE
7. CATERING FOOD STORAGE
8. 40'x8' CATERING OFFICE
9. 10'x10' CATERING REGISTRATION
10. 30'x30' CATERING PREP TENT
11. TEMPORARY STAIRS
12. SCORING CONTROL (THE NEST)
13. 40'x30' VOLUNTEER CENTER
14. LOT A PARKING
15. CLUBHOUSE
16. CLUBHOUSE CHAMPION'S CLUB

PRACTICE GREEN

DR

SG

PG

(1) CLUB REPAIR

(2) ICE TRAILER

(3) CALLAWAY TOUR TRAILER

(4) PHYSIO TRAILER

(5) WALK PATH

(6) GOLF CART PATH

(7) MEDIA CENTER

THE VILLAS

THE VILLAS

THE VILLAS

(8) OPERATIONS OFFICE

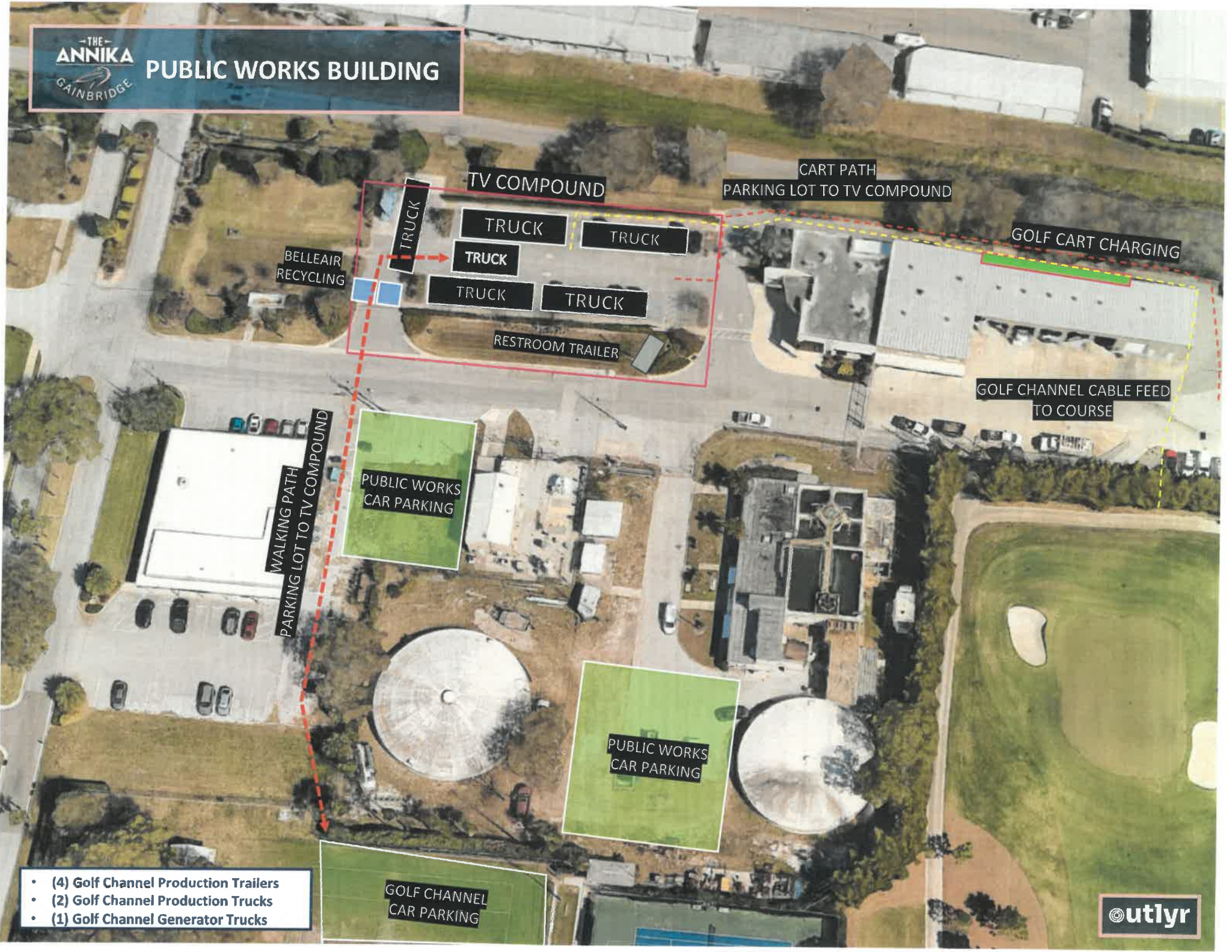
(9) SECURITY OFFICE

(10) TOURNAMENT OFFICE

(11) PICKLEBALL COURTS

1. 36' LPGA CLUB REPAIR TRUCK
2. 36' ICE TRUCK
3. 53' CALLAWAY TOUR TRUCK
4. 53' LPGA PHYSIO TRAILER
5. WALK PATH (PLAYERS ONLY)
6. GOLF CART PATH
7. 40' x 40' MEDIA CENTER
8. 20' OPERATIONS OFFICE
9. 20' SECURITY OFFICE
10. 56' TOURNAMENT OFFICE
11. PICKLEBALL COURTS

PUBLIC WORKS BUILDING



- (4) Golf Channel Production Trailers
- (2) Golf Channel Production Trucks
- (1) Golf Channel Generator Trucks



TSI Signage (53' trailer)

Misc. power storage

- 53' Mobile Signage Trailer
- Generator Storage
- Cable Storage



PUBLIC RESTROOM TRAILER
(2 STALL)

PUBLIC RESTROOM TRAILER
(6 STALL)

HOSPITALITY RESTROOM TRAILER
(4 STALL)

PUBLIC RESTROOM TRAILER
(4 STALL)

PUBLIC RESTROOM TRAILER
(8 STALL)

PUBLIC RESTROOM
(2 PLASTIC UNITS)

PUBLIC RESTROOM TRAILER
(2 STALL)

HOSPITALITY RESTROOM TRAILER
(2 STALL)

PUBLIC RESTROOM TRAILER
(10 STALL)

HOSPITALITY RESTROOM TRAILER
(10 STALL)

VOLUNTEER RESTROOMS
(7 PLASTIC UNITS)

MEDIA & TOURNAMENT STAFF
RESTROOM TRAILER
(4 STALL)

PUBLIC RESTROOM TRAILER
(6 STALL)

REFRESHMENTS
20'x10'

3

2

8

1

BEVERAGES
CART

BEVERAGES
CART

9

7

4

6

5

BEVERAGES
20'x10'

REFRESHMENTS
20'x20'

18

BEVERAGES
20'x10'

REFRESHMENTS
20'x10'

10

REFRESHMENTS
20'x10'

ANNIKA
-THE-
CAMBRIDGE

REFRESHMENT / BEVERAGE PLAN

17

BEVERAGES
CART

13

REFRESHMENTS
20'x20'

14

BEVERAGES
20'x10'

15

16



SMALL LED LEADERBOARD

LARGE LED LEADERBOARD

LARGE LED LEADERBOARD

JUMBO MANUAL LEADERBOARD

SMALL LED LEADERBOARD

LARGE LED LEADERBOARD

LARGE LED LEADERBOARD





Sanitary Plan

See Master Site Plan for dumpster and sanitary station locations.

Sanitary stations –

- Vendor: United Site Services
- Install Date: Tuesday, November 5 through Friday, November 8
- Removal Date: Monday, November 18 and Tuesday, November 19
- Service Schedule: Tuesday November 12 – Sunday, November 17 post play (approx. 6:30pm)
- Each collection of restrooms will be regularly service and either concealed by tenting and/ or screened fence

Ecology program –

- Vendors: Waste Pro (Containers), Solo Events Group (Management Staff)
 - Waste Pro – Two (2) total 30 cu. yard dumpsters for garbage and two (2) total 30 cu. yard dumpsters for recycling placed strategically on the golf course for removal access and high traffic areas
 - Solo Events Group – full team of ecology staff onsite with the primary duty of removing waste from bins around course



Exhibit G

Traffic Control Plan





PARKING & TRAFFIC PLAN





PARKING PLAN

- Exhibit H



PARKING MAP

LEGEND

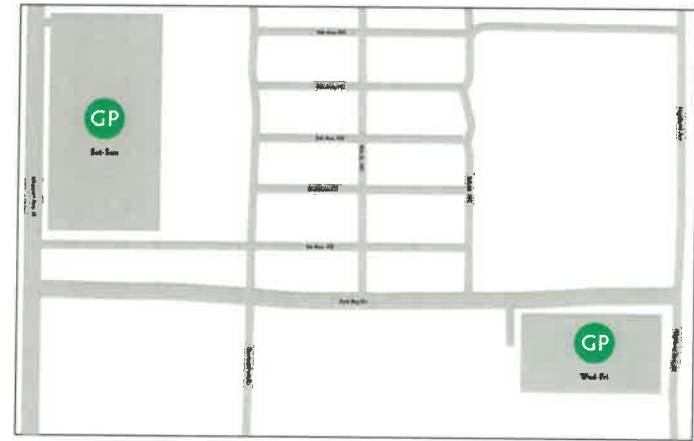
- ↓ Main Entrance
- A Admissions / Misc Club
- LOT A
- LOT B
- LOT C
- LOT D
- LOT E
- LOT F
- Clubhouse
- ⚡ Road Closure



LOT	ADDRESS
Clubhouse	Pelican Golf Club, 1501 Indigo Rock Road, Belleair, FL 33756
Lot A	Pelican Golf Club, 1501 Indigo Rock Road, Belleair, FL 33756
Lot B	Seasons Memory Care, 146 Poconu De Lago Blvd, Clearwater, FL 33756
Lot C	American College Academy, 853 Wynn St, Clearwater, FL 33756
Lot TV	Golf View Lot, 1715 Golf View Dr, Belleair, FL 33756



GENERAL PARKING MAP



LOT	ADDRESS
General Parking - Wed-Fri	Grace Family Church, 199 East Bay Dr, Largo, FL 33770
General Parking - Sat-Sun	Largo High School, 400 Mowbray Ave N, Largo, FL 33770

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
T LPGA TOUR Players	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE
O LPGA TOUR Staff	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE	CLUBHOUSE
U Coach / Reqs	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
R Caddies	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
G Pro-Am Participants	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET	PRO-AM VALET
U Pelican Members	PRO-AM VALET	LOT C	LOT C	LOT C	LOT C	LOT C	LOT C	LOT C
F Pelican Post					LOT C	LOT C	LOT C	LOT C
S Champions Club					CLUBHOUSE VALET	CLUBHOUSE VALET	CLUBHOUSE VALET	CLUBHOUSE VALET
T Lightning Lounge					CLUBHOUSE VALET	CLUBHOUSE VALET	CLUBHOUSE VALET	CLUBHOUSE VALET
S General Parking				LOT C	LOT G	LOT G	LOT G	LOT G
P Pelican Exec Staff	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D
P Pelican Staff	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R
P Pro-Am Caddies	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
S Outby Staff	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D	LOT D
T Volunteer Chairperson	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
A Volunteers	LOT B	LOT B	LOT B	LOT B	LOT C	LOT C	LOT C	LOT C
V Vendors	OPS	OPS	OPS	OPS	OPS	OPS	OPS	OPS
F Catering	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
C Concessions	LOT C	LOT C	LOT C	LOT C	LOT C	LOT C	LOT C	LOT C
M Media	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B	LOT B
G Golf Channel	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R	LOT R



VALET OVERFLOW

LOT A ENTRANCE

INDIAN ROCKS RD.

THE ANNIKA
GAINBRIDGE

LOT B ALL WEEK

SCAFFOLDING STORAGE

LOT B - ALL WEEK

GOVISION TRAILER

LOT B ENTRANCE

LOT B PARKING

LOT B STREET ENTRANCE

1155 Ponce De Leon Blvd, Clearwater, FL 33756

RESTROOMS

PONCE DE LEON BLVD



LOT C ALL WEEK

S MARTIN LUTHER KING JR AVE

WYATT ST

LOT C ENTRANCE/EXIT

833 Wyatt St, Clearwater, FL 33756

THE ANNIKA GAINBRIDGE
LOT R ALL WEEK

CLUB REPAIR TRAILER & CAR PARKING

CAR PARKING

CAR PARKING

1 Verona St, Belleair, FL 33756
CAR PARKING



LOT GP WED. – FRI.

LOT GP – WED THRU FRI

HIGHLAND AVE NORTH

**GRACE FAMILY CHURCH
PARKING ONLY**

LOT GP EXIT

RESTROOMS

LOT GP PARKING

1199 E Bay Dr, Largo, FL 33770

EAST BAY DR

LOT GP ENTRANCE

LOT GP PARKING

RESTROOMS

410 Missouri Ave N, Largo, FL 33770

LOT GP EXIT

LOT GP ENTRANCE

MISSOURI AVE

LOT D ALL WEEK

GOLF COURSE ACCESS

DUMPSTERS (2)

1715 Golf View Dr, Belleair, FL 33756

ENTRANCE / EXIT

Golf View Dr.

**STATIONARY STORAGE /
VALET OVERFLOW**



602 Osceola Rd, Belleair, FL 33756

ENTRANCE / EXIT

Osceola Rd.

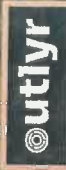




Exhibit I

Life Safety Plan

Points of Contact:

- Tournament Staff
 - Tournament Director – Ryan Dever
 - Tournament Services Manager – Sam Mok
 - Operations Manager – Jeremy McBurney
 - Operations Coordinator – Brendon Croteau

- Pelican Golf Club
 - COO / Director of Golf – Justin Sheehan
 - Membership Director – Karla Rettstatt

- Belleair PD
 - Chief of Police – Richard Doyle
 - Capt. Chaney
 - Det. Daniels

- Town of Belleair
 - Town Manager – Gay Lancaster
 - Public Relations Coordinator – Amanda Oreskovich

- LPGA Security
 - Security Official – Lee Fields

- Private Security (CSC Security)
 - Security Director – Dan Sidders
 - Security Manager – David Sidders

- Sunstar Paramedics
 - First Aid Representative – Andy Wilkenson

Points of Interest:

- Command post will be set at Belleair PD for their staff and tournament emergency operations.
- Onsite personnel will stage on Golf View South.
- 5 tournament radios will be available to town personnel for daily event and emergency communication
 - Town/ PD will have internal radio communication as well
- Private security will take the role of access control on the course; admittance, venues, etc.
- Belleair PD will work as clubhouse access control & traffic control around Pelican Golf Club. Belleair PD will work with security in scenario that an issue arises to a Law Enforcement concern.
- Overnight private security will be placed around Pelican Golf Club throughout event week and will work with Belleair PD as needed.
- A staff member will be always available to receive truck deliveries and properly route them to the final delivery destination.





Event Communications Plan

Main Contacts

Outlyr:

Ryan Dever – Tournament Director – rdever@outlyr.com

Sam Mok – Tournament Services Manager – smok@outlyr.com

Jeremy McBurney – Operations Manager – jmcburney@outlyr.com

Brendon Croteau – Operations Coordinator – bcroteau@outlyr.com

Town of Belleair:

Gay Lancaster – Town Manager - glancaster@townofbelleair.net

Chief Rick Doyle – Chief of Police (Belleair PD) - rdoyle@townofbelleair.net

Det. Allison Daniels - Police Officer (Belleair PD) – adaniels@townofbelleair.net

Amanda Oreskovich – Public Relations Coordinator –

aoreskovich@townofbelleair.net

Pelican Golf Club:

Justin Sheehan – COO / Director of Golf - jsheehan@pelicangolfclub.com

Karla Rettstatt – Director of Events – KRettstatt@pelicangolfclub.com

Event Radio Communication

- Outlyr to have 80+ radios and 7+ channels onsite for event management specific communication
 - Example channels:
 - 1 – Open A
 - 2 – Tournament Staff
 - 3 – Security
 - 4 – First Aid
 - 5 – Volunteers
- LPGA to have 50+ radios onsite for competition specific communication
 - Members of Outlyr to possess LPGA radios and relay communication between event and tour staff, and vice versa.
- Emergency response personnel to obtain several event specific radios daily as the communication bridge between event communications and external support/ emergency response.

Digital Communications

The Annika driven by Gainbridge at Pelican specific pages will be kept up to date with highlights, announcements and news throughout the week. All pages can be found @PelicanLPGA.

- Website: theannika.com
- Facebook: <https://www.facebook.com/pelicanlpga/>
- Twitter: <https://twitter.com/theANNIKAlpga>
- Instagram: <https://www.instagram.com/theannikalpga/>





Exhibit K

Signage Plan

The following signage elements have been developed and will be displayed on public property/ roadways.

- Light Pole Banners
 - These are to be located on Indian Rocks Road near Pelican Golf Club closer to event date.
 - Player images will cycle, depicting other stars of the LPGA tour.
 - Targeting Monday, October 16th installation / Tuesday, November 14th removal
 - New Tournament Name / tournament dates / design to be included

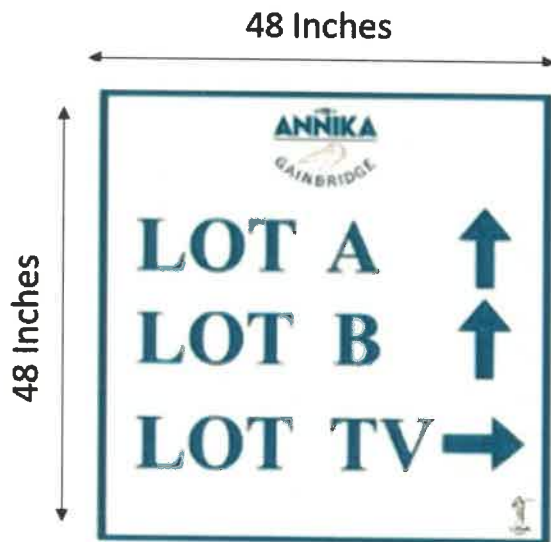


○



- **Directional Wind Masters**

- These are to be located on road ways near Pelican Golf Club and parking locations.
- Text will cycle, depending on the message needed.
- Targeting 11/7 – 11/9 installation



-
- **Variable Message Board Signs**

- LED Message Board signs will be placed on roadways naming parking locations and traffic notifications as needed.
- TBD locations, estimated 1-2 message boards
- Town of Belleair to coordinate placement of these signs



Exhibit L

Building Permits

Working in conjunction with Town of Belleair building department and Largo Fire Department on all permits related to building & fire safety.

Awaiting updated renderings / drawings from tenting and scaffolding vendors to provide to Town of Belleair building department.

Largo Fire Department is aware and will be ready to permit.





Exhibit M

Fire Permits

Working in conjunction with Town of Belleair building department and Largo Fire Department on all permits related to building & fire safety.

Awaiting updated renderings / drawings from tenting and scaffolding vendors to provide to Town of Belleair building department.

Largo Fire Department is aware and will be ready to permit.





Exhibit N

Film Permits

St. Pete Clearwater Film Commission has declared that a film permit will not be required at this point due to filming being done on private property. Outlyr and/ or Golf Channel will file for a permit with the Film Commission if offsite filming is to take place; however, no offsite filming is scheduled at this time. Outlyr, the Town of Belleair, and the St. Pete Clearwater Film Commission have been in communication about this possible permit and are on the same page moving forward. Please see below email confirming that no permit is needed at this point in time, until public property filming is confirmed.

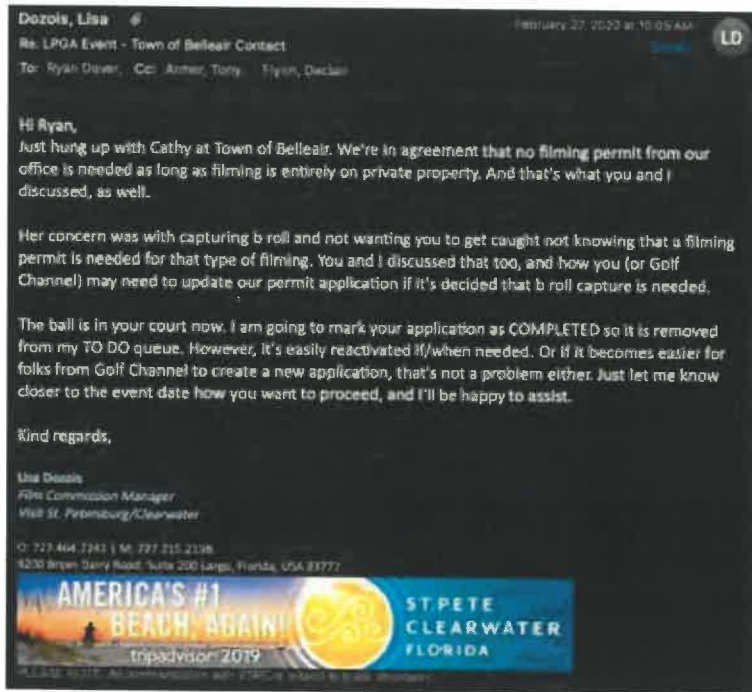




Exhibit O

Certificate of Insurance

Submitted and attached on following page.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 4201 Westown Parkway Suite 120 West Des Moines IA 50266	CONTACT NAME: Tonia Jones	
	PHONE (A/C, No, Ext): 515-309-6217	FAX (A/C, No): 515-457-8964
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Granite State Insurance Company		23809
INSURER B: National Union Fire Insurance Company of Pittsburg		19445
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 2049561099 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	9RAIP00034503740-00	5/17/2024	5/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liab \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 75,000 Limit \$ 75,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Garagekeeper		9RAIA00044252784-00	5/17/2024	5/17/2025	E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		9ZAI00034503741-00	5/17/2024	5/17/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input checked="" type="checkbox"/> A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						
A	Crime		9RAIP00034503740-00	5/17/2024	5/17/2025	Limits \$100,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Town of Belleair is included as Additional Insured as respects to General Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

Town of Belleair
 901 Ponce De Leon Blvd
 Belleair FL 33756
 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Pre-Application Meeting: Monday, July 22, 2024

Police Department Representative: *LKD - Allison Daniels* Date: 07/26/24

Signature: *LKD*

Estimated Department Fees: \$ 51,710.00

Does the Police Department recommend approval of this permit? Yes No

Notes: Rideshare signage - MUST be dropped off at main entrance for security purposes.

Public Works Representative: *Ryan Womack* Date: 7/26/24

Signature: *Ryan Womack*

Estimated Department Fees: \$ 2,200.00

Does the Public Works Department recommend approval of this permit? Yes No

Notes: _____

Solid Waste Representative: *Wilfred Holmes* Date: 7/26/24

Signature: *Wilfred Holmes*

Estimated Department Fees: *0*

Does the Solid Waste Department recommend approval of this permit? Yes No

Notes: _____

Recreation Department Representative: Kelly Flowers Bonetas Date: 7/26/24

Signature: *Kelly Flowers Bonetas*

Estimated Department Fees: \$ 2,033.00

Does the Recreation Department recommend approval of this permit? Yes No

Notes: Fees are for facility/parking rental.
(Agreement attached)

Building Department Representative: Ashley Bernal Date: 7/26/24

Signature: *Ashley Bernal*

Estimated Department Fees: TBD N/A

Does the Building Department recommend approval of this permit? Yes No

Notes: Largo Fire will coordinate with Belleair Building
Department if any building permits are necessary. *OB*

Finance Department Representative: *Amy Lockhart* Date: 7/30/24

Signature: Amy Lockhart

		Due Date:	Date of Receipt:
Fixed Application Fee:	\$ 1,200.00	7/25/24	7/23/24
Total Estimated Town Staff Fees:	\$		

Notes: _____

Town Manager: Gay Lancaster Date: 7/26/24

Signature: Gay Lancaster

Does the Town Manager recommend approval of this permit? Yes No

Notes: _____

Date of 1st Public Hearing: 8/13/24 Date of 2nd Public Hearing: 9/17/24

Major Special Relief Permit is **APPROVED** Major Special Relief Permit is **DENIED**

Notes: _____

Town Manager Signature

Date of approval/denial

FINAL FEES

Final (Actual) Town Staff Fees:	\$
Initial Amount Due:	\$
Difference <input type="checkbox"/> Due or <input type="checkbox"/> Owed	\$

Due Date for Difference Due or Owed: _____ Date of Receipt (If Due): _____



INVOICE

Town of Belleair

901 Ponce de Leon Boulevard
Belleair, FL 33756
(727) 588-3769

Date: 8/20/2024

Invoice #: 474

Due Date: 10/1/24

BILL TO:

Outlyr
rdever@outlyr.com

DESCRIPTION	AMOUNT
OFF DUTY Police Service Fees	\$51,710.00
Public Works Staff Fees	\$2,200.00
Recreation Facility and Parking Rental	\$2,033.00
TOTAL:	\$55,943.00

*Payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payments should be made payable to the **Town of Belleair**.*