



NOTICE OF INTENT TO AWARD

DATE: November 6, 2024

COMMISSION MEETING: November 12, 2024

PROJECT: Professional Auditing Services

CONTRACT FOR: Town of Belleair, FL

This notice is in regard to the Request for Proposal (RFP) 2024-100, issued by the Town of Belleair for Professional Auditing Services for years 2024, 2025 and 2026. The Audit Committee evaluated the proposals received using the evaluation criteria identified in the RFP and based on their recommendation, the Town is hereby announcing its conditional contract award to the following proposer:

- James Moore & Co, P.L.


As provided in the RFP document, the award is subject to approval by the Town Commission. As a result, this Notice of Intent to Award does not constitute the formation of a contract between the Town and apparent successful contractor. The contractor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Town is executed. An Engagement Letter from the recommended proposer is provided for your review.

As stated in the bid solicitation, following the announcement of this award decision, all submissions in response to the bid are considered public records, available for public inspection pursuant to Chapter 119 of the Florida Statutes.

The award decision is conditioned upon final approval by the Town Commission.

The award bid price is forty-one thousand, one hundred dollars (\$41,100) for year one (1) with a 7.0% annual increase from proceeding year fees as indicated in the scheduled annual pricing over the 3-year contract, with a renewal option of an additional 2-year contract extension. A tabulation of the bids shall be made available upon request to bids@townofbelleair.net.


Gay Lancaster, Town Manager


Date