

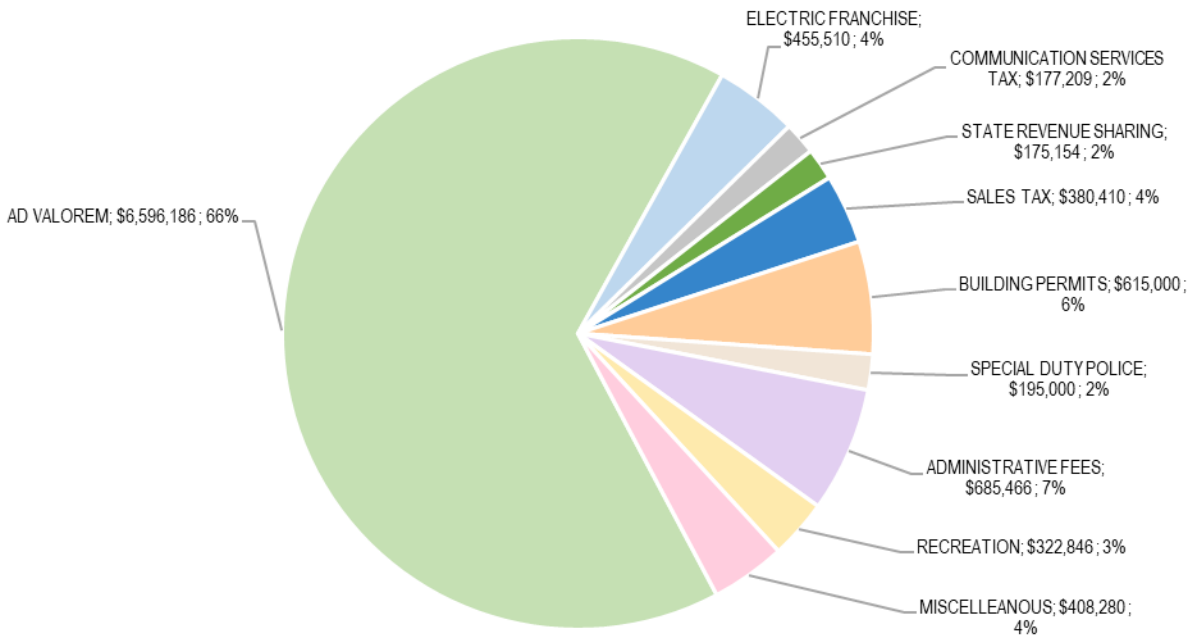
FY2024-2025 BUDGET OVERVIEW

GENERAL FUND

| | 2023-2024 | 2024-2025 |
|----------------------------|-------------|--------------|
| Revenues | \$9,224,651 | \$10,011,062 |
| Expenditures | \$8,997,244 | \$10,562,994 |
| <i>Surplus / (Deficit)</i> | \$227,407 | (\$551,932) |
| Use of Fund Balance | 0 | \$551,932 |
| Total | \$227,407 | 0 |

REVENUES

Revenues for the General Fund increased by \$786,411 over the prior year. Ad Valorem remains the major contributor to our General Fund revenues at 66%. Electric Franchise is projected to increase by 4.7% or \$20,500, resulting in an estimated revenue of \$455,510. Sales Tax increased by 17.4% or \$55,000 when compared to the original FY2024 budget. The chart below summarizes the largest revenue groups within the General Fund.



Property values have increased by 9% with a total adjusted current year taxable value of \$1,298,621,519. Staff has budgeted a collection rate of 96.75%, bringing the total Ad Valorem proceeds to \$8,766,896 at a mil rate of 6.9777. Splitting the mil rate with 5.2500 mil to the General fund and 1.7277 mil to the Infrastructure Fund results in \$6,596,186 and \$2,170,710, respectively. The proposed maximum millage rate increase of .4777 would contribute an estimated \$600,000.

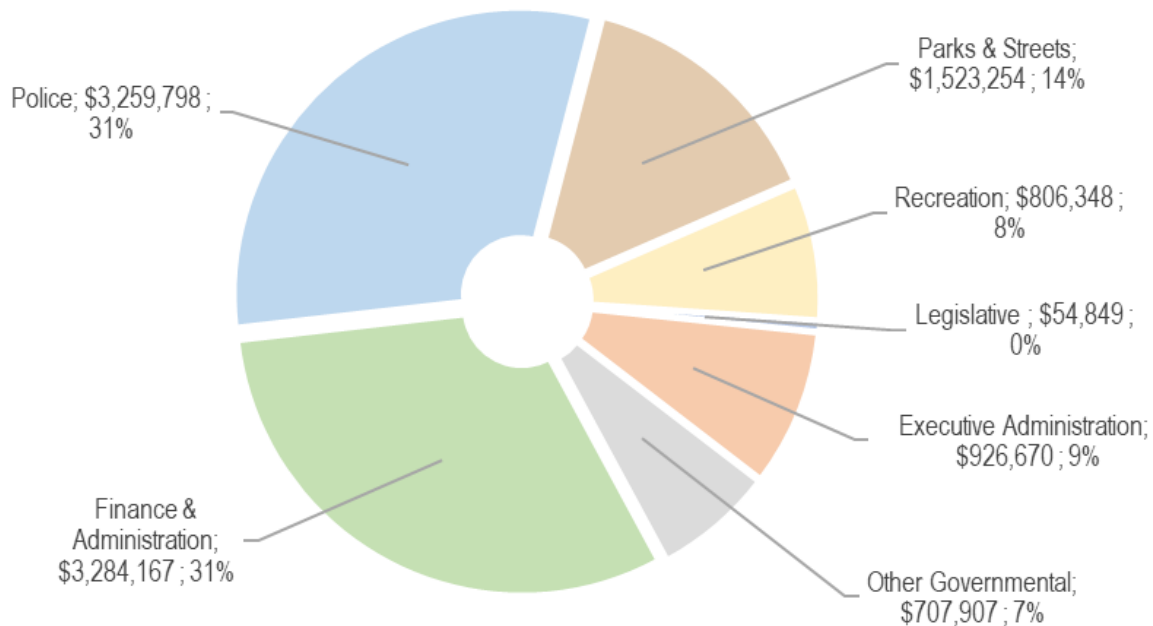
EXPENDITURES

This budget contains an overall salary increase for each department, at an average rate of 4.0%. The General Fund budget includes the proportionate 15% share of equipment value to fund future needed equipment.

GENERAL FUND DEPARTMENT OVERVIEW

| DEPARTMENT | 2023-2024 | 2024-2025 | Year-Over-Year Change |
|--|-------------|--------------|-----------------------|
| Legislative (Town Commission) | \$74,354 | \$54,849 | -26.2% |
| Executive Administration | \$827,255 | \$926,670 | 12.0% |
| Other Governmental (Building & Maintenance) | \$453,076 | \$707,907 | 56.2% |
| Finance & Administration (including Fire Services) | \$2,845,444 | \$3,284,167 | 15.4% |
| Police | \$2,590,691 | \$3,259,798 | 25.8% |
| Parks & Streets | \$1,336,834 | \$1,523,254 | 13.9% |
| Recreation | \$824,590 | \$806,348 | -2.2% |
| Comprehensive Planning | \$45,000 | 0 | -100.0% |
| Total | \$8,997,244 | \$10,562,994 | |

FY2025 General Fund Departmental Budget by Percentage



LEGISLATIVE (TOWN COMMISSION)

This budget provides for the annual stipends for the Mayor and Commission. It also provides lobbying services, and allocations for cellphones, training and travel. The object categories remained flat except for a decrease of \$21,500 due to the removal of insurance.

EXECUTIVE ADMINISTRATION

This department includes the salaries and benefits for the operations of the Town Manager and the Town Clerk. Starting in FY2025, this budget will also include a management intern position.

The increase in operating expenses is primarily due to an increase of \$25,000 for Town attorney services. Election, printing and records fees have now been consolidated under the Other Services object code.

This budget also includes the proportionate share of the 15% equipment replacement, \$441.

OTHER GOVERNMENTAL SERVICES

This budget is for both Permitting and Facility Maintenance operations.

The Permitting office is now staffed by a part-time position, thus decreasing Personnel expenses by \$53,000.

A part-time custodial position was added to Facility Maintenance. Once hired, this custodial position will offset contractual operating expenses.

Operating increases include legal and software fees to match Permitting expenses to revenue, \$24,700. Consolidation of utility charges have been budgeted under Facility Maintenance.

The Capital budget includes the purchase of three air conditioning units, as well as two security camera systems for a total of \$94,385.

This budget also includes the proportionate share of the 15% equipment replacement, \$55,217.

FINANCE & ADMINISTRATION

This overarching department includes the following: Finance & Accounting, Communications, Human Resources, Asset Management, Townwide services (including software and computer operations), and Fire Services.

This budget contains a new grants accounting position, \$55,000. The budget moves the Executive Secretary position under Finance's (duties will remain the same), and adds a part-time position for Human Resources, \$17,000.

FINANCE & ADMINISTRATION (Continued)

Operating increases from the FY2024 Budget are:

- Fire Services provided by the City of Largo are going up 5%, or \$37,600
- Liability insurance by 7% or \$36,000
- Audit services by \$25,000
- Non-capital computer equipment scheduled for replacement, \$10,000
- Other Services object code has increased by \$190,000. This budget includes: townwide IT support services, temporary Utility Billing Clerk, grant writing services, banking services, a citizens' survey, translation of documents for ADA compliance, and the creation of a cybersecurity framework required by Florida Statute (\$55,000 one-time cost)

This budget also includes the 15% proportionate share for equipment replacement, \$7,406.

POLICE

Budgeted Personnel costs have increased with the addition of one sergeant and two part-time officers, \$142,500. Off duty expenses were increased by \$195,000 to include the expense side of the budget in FY2025, which is offset by revenues.

Increases to Operating expenses include:

- Pinellas County Sheriff and other contracts, \$17,600
- Fuel costs, \$34,000
- Software including Police Law Institute, \$19,700
- Training, \$9,000
- Equipment purchases (patrol car laptops, radios, tasers, ballistic shields), \$26,500

Capital budget includes the purchase of two vehicles, \$142,570. This also includes its proportionate share of the 15% equipment replacement fund, \$134,704.

PARKS & STREETS

Parks and Streets was reorganized, which included removing 25% of the Public Works Director position, moving a part-time position to Recreation, and upgrading the position of the Supervisor to a Manager. Salary decreases of approximately \$40,000 were offset by increases for overtime due to the Centennial events and anticipated emergency response(s), \$29,000, and other employee associated benefits.

Budgeted contractual operating expenses have increased by \$30,000 due to anticipated overall annual contracts (mowing, pedestrian crossing, maintenance of urban canopy, and

PARKS & STREETS (Continued)

street sweeping). Vehicle maintenance has doubled due to the rise in truck repairs, \$7,000. A water fountain will be added in Brewster Field, \$8,500.

Capital budget includes the purchase of two replacement fuel tanks for \$77,000. This also includes its proportionate share of the 15% equipment replacement fund, \$107,006.

RECREATION

Recreation was reorganized, which included the removal of 75% of the Public Works Director position, moving a part-time position to Recreation, and upgrading the position of the Supervisor to a Manager. This resulted in a Personnel decrease of \$44,600.

Operating budget increases include:

- Field trip admission charges for activities due to inflation, \$17,000
- Centennial events, \$27,000
- Ground maintenance for fencing, \$23,000

Capital budget included the proportionate share of the 15% equipment replacement fund, \$5,929.

COMPREHENSIVE PLANNING

The budget for Comprehensive Planning has been removed in FY2025 since there is no required update next year.

**GENERAL FUND
DEPARTMENTAL SUMMARIES**

LEGISLATIVE (TOWN COMMISSION)

| | |
|--------------------------|-----------------|
| Personnel | \$10,349 |
| Operating | \$44,500 |
| Capital & Transfers | \$0 |
| LEGISLATIVE TOTAL | \$54,849 |

EXECUTIVE ADMINISTRATION

| | |
|------------------------------|------------------|
| Personnel | \$661,524 |
| Operating | \$264,705 |
| Capital & Transfers | \$441 |
| EXECUTIVE ADMIN TOTAL | \$926,670 |

OTHER GOVERNMENTAL SERVICES

| | |
|---------------------------------|------------------|
| Personnel | \$152,568 |
| Operating | \$405,737 |
| Capital & Transfers | \$149,602 |
| OTHER GOVERNMENTAL TOTAL | \$707,907 |

FINANCE & ADMINISTRATION

| | |
|---|--------------------|
| Personnel | \$1,146,032 |
| Operating | \$2,130,729 |
| Capital & Transfers | \$7,406 |
| FINANCE & ADMINISTRATION TOTAL | \$3,284,167 |

POLICE

| | |
|---------------------|--------------------|
| Personnel | \$2,617,114 |
| Operating | \$365,410 |
| Capital & Transfers | \$277,274 |
| POLICE TOTAL | \$3,259,798 |

PARKS & STREETS

| | |
|----------------------------------|--------------------|
| Personnel | \$758,313 |
| Operating | \$580,935 |
| Capital & Transfers | \$184,006 |
| PARKS & STREETS TOTAL | \$1,523,254 |

RECREATION

| | |
|-------------------------|------------------|
| Personnel | \$504,399 |
| Operating | \$296,020 |
| Capital & Transfers | \$5,929 |
| RECREATION TOTAL | \$806,348 |

FY2024-2025 BUDGET OVERVIEW

SPECIAL REVENUE FUNDS

LOCAL OPTION FUEL TAX FUND

Florida Statute 336.025 authorizes county governments to impose a local option gas tax on every gallon of motor fuel and special fuel sold in the county. These revenues must only be used for transportation expenditures. Transportation expenditures include roadway and right-of-way maintenance, bridge maintenance, streetlighting, traffic signs, and pavement markings.

Forecasted FY2024 Fund Balance \$190,000

| | |
|--------------------------|------------|
| Revenues | \$53,100 |
| Expenditures – Operating | \$80,500 |
| Surplus / (Deficit) | (\$27,400) |
| Use of Fund Balance | \$27,400 |
| Total | \$0 |

TRANSPORTATION IMPACT FUND

The revenue in this fund is collected through the Town’s Permitting office. Fifty percent of the revenue received must be remitted to Pinellas County. The remaining revenue must be used for street operating expenditures or small roadway / sidewalk improvements.

Forecasted FY2024 Fund Balance \$90,000

| | |
|--------------------------|------------|
| Revenues | \$4,565 |
| Expenditures – Operating | \$63,030 |
| Surplus / (Deficit) | (\$58,465) |
| Use of Fund Balance | \$58,465 |
| Total | \$0 |

TREE REPLACEMENT FUND

Revenue for this fund is also collected through the Town’s Permitting office. Funds collected may be expended for tree replacement and maintenance.

Forecasted FY2024 Fund Balance \$174,000

| | |
|--------------------------|------------|
| Revenues | \$4,900 |
| Expenditures – Operating | \$5,000 |
| Expenditures – Capital | \$25,000 |
| Surplus / (Deficit) | (\$25,100) |
| Use of Fund Balance | \$25,100 |
| Total | \$0 |

FY2024-2025 BUDGET OVERVIEW

DEBT SERVICE FUNDS

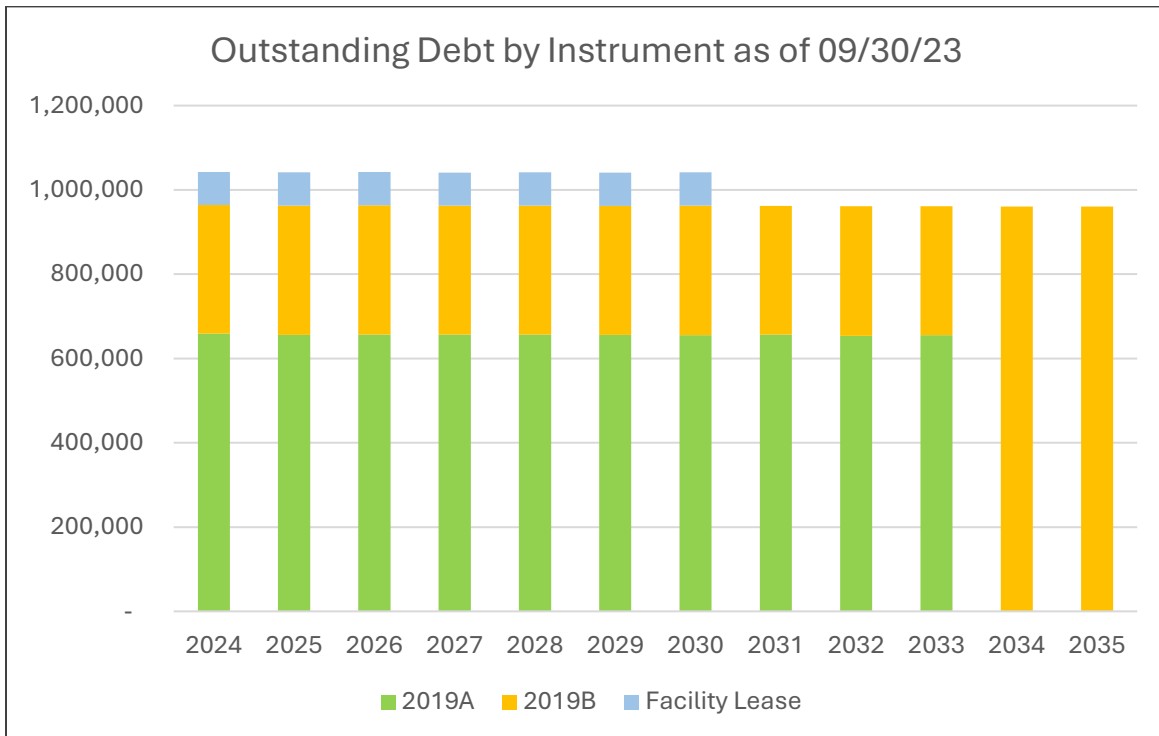
The Town has three Debt Service funds for the payment of principal and interest of long-term debt. The debt service funds are:

- Fund 203 – 2019A Revenue Bonds
- Fund 204 – 2019B Revenue Bonds
- Fund 205 – Facility Lease

The expenditure budget for FY2025 is \$1,041,656.

| Fund | Principal | Interest | Total |
|--------------|------------------|------------------|--------------------|
| 203 | \$532,000 | \$123,713 | \$655,713 |
| 204 | \$212,000 | \$95,227 | \$307,227 |
| 205 | \$64,374 | \$14,342 | \$78,716 |
| Total | \$808,374 | \$233,282 | \$1,041,656 |

The revenues for these debt service payments are transferred-in annually from the Capital Infrastructure Fund 305.



FY2024-2025 BUDGET OVERVIEW

CAPITAL FUNDS

CAPITAL EQUIPMENT REPLACEMENT FUND

The purpose of establishing an Equipment Replacement fund is to create a decision-making process and criteria for the purchase, replacement, and disposition of vehicles and equipment. Through this process, funding analysis can be performed to project future funding needs.

Revenues for this fund are provided by transfers from the General Fund.

Items needing to be purchased in FY2025:

| EXPENDITURES BY DEPARTMENT | | |
|-----------------------------|------------------------------|------------------|
| Other Governmental Services | Three Air Conditioning Units | \$77,250 |
| | Two Security Camera Systems | \$17,135 |
| Police | Two Police Vehicles | \$142,570 |
| Parks & Streets | Two Fuel Tanks | \$77,000 |
| | Total | \$313,955 |

Increase Fund Balance to 15% of the \$3.5 million equipment value or \$528,145:

| BUDGET BY DEPARTMENT | |
|--------------------------------------|------------------|
| Forecasted FY2024 Fund Balance | \$217,442 |
| Executive Administration | \$441 |
| Other Governmental Services | \$55,217 |
| Finance & Administration | \$7,406 |
| Police | \$134,704 |
| Parks & Streets | \$107,006 |
| Recreation | \$5,929 |
| <i>Equipment Total</i> | <i>\$310,703</i> |
| Estimated Fund Balance FY2025 | \$528,145 |

INFRASTRUCTURE FUND

Revenue

Local Sources

| | | |
|------------------------------|----|-----------|
| Infrastructure Mill (1.7277) | \$ | 2,170,710 |
| Penny for Pinellas | \$ | 587,000 |
| Electric Utility Tax | \$ | 482,000 |
| Stormwater Fee Revenue | \$ | 320,000 |
| Interest | \$ | 375,000 |
| Dividends | \$ | 19,990 |
| HMGP - Harold's Lake | \$ | 112,500 |
| HMGP - Belleair Creek | \$ | 58,500 |

State Appropriations

| | | |
|-------------|----|--------|
| Bluff Study | \$ | 44,550 |
|-------------|----|--------|

Estimated Revenue Total \$ 4,170,250

Expenditures

| | | |
|--------------------------------|----|---------|
| Park Improvements | \$ | 65,000 |
| Harold's Lake | \$ | 150,000 |
| Carl and Shirley Construction | \$ | 600,000 |
| Bluff Study | \$ | 140,000 |
| Rattlesnake/Belleair Creek | \$ | 78,000 |
| Stormwater Pipelines & Roadway | \$ | 43,750 |

Town Building Capital Improvements

| | | |
|---|----|---------|
| Public Works - Re-piping of wash bay | \$ | 25,000 |
| Hardening of the Recreation Building | \$ | 101,000 |
| Town Hall Town Manager Suite/ Finance Hall Doors | \$ | 10,100 |
| Blacktop in TH parking lot sealed and stripped | \$ | 20,200 |

Debt Service

| | | |
|--------------------------|----|---------|
| 2019 Revenue Bonds A & B | \$ | 962,940 |
| Facility Lease (ABM) | \$ | 78,716 |

Contingency \$ 218,100

Estimated Expenditures Total \$ 2,492,806

Change in Fund Balance \$ 1,677,444

Forecasted FY2024 Fund Balance \$ 4,938,854

Forecasted FY2025 Fund Balance \$ 6,616,298

FY2024-2025 BUDGET OVERVIEW

ENTERPRISE FUNDS

| Department | Expenditures | Revenues* | Surplus / (Deficit) |
|--------------------|--------------|-------------|---------------------|
| Solid Waste | \$1,527,042 | \$1,535,192 | \$8,150 |
| Water | \$4,749,901 | \$4,761,315 | \$11,413 |

**Amount includes rate increases as indicated below.*

SOLID WASTE

SOLID WASTE

| | |
|---------------------|-----------|
| Personnel | \$490,690 |
| Operating | \$543,665 |
| Capital & Transfers | \$492,687 |

| | |
|--------------------------|--------------------|
| SOLID WASTE TOTAL | \$1,527,042 |
|--------------------------|--------------------|

This department budget includes the operation and maintenance of the Town’s solid waste collection and disposal of refuse, yard waste, and recyclable materials for both residential and commercial customers in Belleair.

EXPENDITURES

Increases to Operating expenses over FY2024 are:

- Pinellas County disposal fees are rising by 6.58%
- Recycling contract increased by 3.9%
- Fuel costs increase by 118%
- Merit increases to average 4%
- New truck reserve \$122,900

REVENUES

In FY2025, there will not be enough revenue to cover expenditures without a rate increase. Staff recommended a 5% increase to all Solid Waste rates.

Impact of Proposed 5% Rate Increase:

| Category | Monthly | Annually |
|--------------------|-----------|-----------|
| Residential Single | + \$2.78 | + \$33.36 |
| Multi-Family | + \$1.31 | + \$15.72 |
| Commercial | + \$ 2.45 | + \$29.40 |

ENTERPRISE FUNDS (Continued)

WATER

| WATER | |
|---------------------|--------------------|
| Personnel | \$690,875 |
| Operating | \$1,962,510 |
| Capital & Transfers | \$2,096,516 |
| WATER TOTAL | |
| | \$4,749,901 |

The Town's Water department is responsible for maintaining the Town's water distribution system. Continuous upgrading and maintenance of the distribution system ensures that an adequate supply of water can be delivered safely to the customers of Belleair for consumption, irrigation, and fire. In December 2023, the Town turned off its water treatment plant and began purchasing potable water from Pinellas County.

EXPENDITURES

Increases to Operating expenses over FY2024 are:

- Pinellas County wholesale water prices rising by 5.0%
- Installation services to replace galvanized pipe, \$235,000
- Lead Service Line, \$272,000 (49% loan forgiveness)
- Increase to Maintenance, \$52,000
- Create a Capital Reserve, \$76,000
- Increase engineering costs, \$100,000
- Merit increases to average 4%

REVENUES

In FY2025, there will not be enough revenue to cover expenditures without a rate increase. Staff recommended an increase to the water base and usage rates as displayed below:

Residential

| Residential and Multi-Family Rates | Usage at 1,000 gallons |
|------------------------------------|------------------------|
| Base | \$ 24.00 |
| 1,000-4,000 | 4.74 |
| 4,001-12,000 | 11.85 |
| 12,000-25,000 | 14.21 |
| 25,000 + | 15.64 |

Commercial

| Commercial | Usage at 1,000 gallons |
|--------------|------------------------|
| Base | \$ 49.26 |
| 1,000-25,000 | 12.36 |
| 25,000+ | 14.83 |