

Legislation Text

File #: 18-0082, **Version:** 1

Summary

To: Mayor Gary H. Katica & Commissioners
From: JP Murphy
Date: 3/16/2018

Subject:

Discussion of Short Term Objectives

Summary:

I am interpreting the discussion of short-term objectives to mean that these are items that Commission would like to see accomplished within a calendar year of their adoption. At current, there are 33 items listed in seven categorical activity types which are in addition to the normal duties required of staff. In my conversations with each of you I've identified a plan that minimizes this items to a list of 12

Most of the objectives listed are likely achievable within this timeframe, though projects that require engineering or consultants are more susceptible to the expansion of timelines. A few of the projects listed will require additional budgetary resources particularly those that require professional services. Some of the projects are great candidates for our advisory boards to take up, such as the policy generation activity types or understanding undergrounding of the utilities.

The commission was asked to consider a few critical questions when considering the list of objectives. Some of those questions were:

1. Why do I think this is a good idea?
2. On a scale from 1 to 5, how important is this to me
3. When do I want this completed
4. Who are the stakeholders involved
5. What do I believe is the Intensity of effort involved in completing this?
6. What information do we need?
7. Do we have the resources to achieve this? What do we need if not?
8. How long might this realistically take?
9. What Obstacles might stand in the way?

Staff provided a spreadsheet to take notes to your answers to these questions. The staff too took time to consider each of the items on the attached list and will present feedback during the meeting. The goal for this meeting is to finalize a list of short term strategic objectives.

Previous Commission Action: The commission previously identified individual items for consideration as short term objectives.

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N\A

Recommendation: N\A

Proposed Motion Full list to be adopted a regular meeting