



Legislation Details (With Text)

**File #:** 18-0049      **Version:** 1      **Name:**

**Type:** Ordinance      **Status:** Passed

**File created:** 2/6/2018      **In control:** Town Commission

**On agenda:** 3/20/2018      **Final action:** 3/20/2018

**Title:** Second Reading of Ordinance No. 517 - Amending the Historic Preservation Ordinance

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ordinance 517 - Amending Historic preservation code

Date	Ver.	Action By	Action	Result
3/20/2018	1	Town Commission	adopted	Pass

**Summary**

To: Town Commission  
 From: Cathy DeKarz, Management Analyst  
 Date: 3/20/2018

**Subject:**  
 Second Reading of Ordinance No. 517: Amending the Historic Preservation Ordinance

**Summary:**  
 Per the attached ordinance, staff is proposing two minor changes to the Town’s Code of Ordinances in order to adjust practices for historic preservation.  
**Previous Commission Action:** The Commission approved the first reading of Ordinance No. 517 unanimously at the February 20 meeting. Further, the Historic Preservation Board recommended approval of this ordinance at their February 27 meeting.

**Background/Problem Discussion:** As a reminder, proposed Ordinance No. 517 makes two adjustments to Section 74-332 of the Code of Ordinances.

The first of the two proposed changes allows for the Commission to approve and record our inventory of historic properties via resolution. Currently, the Town records this inventory via an ordinance change approved by the Commission. This process is not only time-consuming since it must be read by the Commission twice, but is also costly due to the legal and advertising fees involved. Staff believes that switching the recording to resolution approval will save the Town money and will ultimately allow for a more accurate record of our inventory.

The second ordinance change will align our submittal of Historic Preservation Board minutes to current State requirements and Town means. Specifically, our ordinance currently calls for Historic Preservation Board minutes to be submitted to the State of Florida Division of Historical Resources within 30 days following each meeting. However, since the Board meets quarterly and approves its own minutes at its next regular meeting, it is not possible for staff to send approved minutes to the State in a 30-day timeframe. The updated ordinance

would allow staff 30 days after the approval of minutes to send a copy to the State

**Expenditure Challenges** N/A

**Financial Implications:** N/A

**Recommendation:** Staff recommends approval of Ordinance No. 517: Amending the Historic Preservation Ordinance.

**Proposed Motion** I move approval of Ordinance No. 517: Amending the Historic Preservation Ordinance.