



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Public Meeting

Wednesday, March 18, 2020

10:00 AM

LPGA AD HOC COMMITTEE

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called at 10:07 am with Chairman Cromer presiding.

ROLL CALL

Present: Jerry Collman, Lil Cromer, Justin Helmus, Peter Kyres, Molly DuPont Schaffer

Elected Officials: Deputy Mayor Karla Rettstatt

CITIZENS COMMENTS

none

GENERAL AGENDA

[20-0080](#)

Approval of February 19, 2020 Meeting Minutes

Mr. Collman moved to approve, seconded by Mr. Helmus. Motion carried unanimously.

[20-0084](#)

Review of Major Event Special Relief Permit Application for the Pelican Women's Championship

Ryan Dever-Tournament Director, Eiger-States PGA has cancelled events in their schedule however LPGA has not made a determination yet; recommendation is 8 weeks out, currently event is 9 weeks away and is still on schedule at this time.

JP Murphy-Town Manager-Discussed town process so far; wants to be prepared in either event; approval tonight at commission meeting would set up ordinance approval process;

Mr. Collman commented on following what the state is doing and other municipalities. Mr. Murphy noted he is working with county administrators; situation is fluid.

Ms Cromer questioned if LPGA is working with county as well; Mr. Dever confirmed.

Mr. Dever continued presentation by discussing event overview; letter from DEX special event request for concert approval on Saturday night of event; a rep from DEX will be at meeting tonight to discuss further.

Mr. Murphy added it's important to note that ticket will get spectators in but it is not

necessarily part of the tournament; discussions ensued regarding time frame, hours would be 6pm-8:30 pm.

Mr. Collman questioned lightening delays; Mr. Dever noted a private meteorologist is on site to monitor; questioned in relation to concert, Mr. Dever stated up to group to determine a time.

Discussion ensued regarding potential for weather delay; board consensus that concert must end by 10pm in event of weather delay. Chief Doyle cautioned against setting a decibel, cannot measure; end time is best

Mr. Kyres questioned Belleair concert series noise process; Mr. Murphy discusses special relief permit process and noise relief being included; Ordinance 529 addresses larger scale events like this to allow input.

Mr. Dever discussed construction and set up schedule; board concerns with noisy work on Sunday; requesting to continue normal working hours through Sundays; discussion ensued regarding being time sensitive in event of last minute prep that may be needed; Mr. Dever requesting 30 min before and 30 min after civil twilight, board consensus to approve request through event schedule, Sunday-Sunday. Mr. Dever continued with tournament schedule, qualifier will be off site at Feather Sound Country Club.

Mr. Dever addressed plans and ways to consolidate in event of weather delays; every effort made to end on Sunday; Mr. Murphy stated prior recommendation of 30 min before and after civil twilight should be extended to tournament play as well.

Mr. Dever reviewed master site plan; addition of tent for volunteer food and refreshments; discussed what concert area would look like on driving range pending approval; temporary fencing to be brought in for event and parking lot security-chain link to be covered with privacy screen.

Mr. Murphy noted edge of stage is in town right-of-way, questioned location. Mr. Dever noted it is near emergency response area; location is best case scenario for production crew; concert producers to talk more about the installation and breakdown process at commission meeting.

Mr. Dever continued presentation by discussing sanitary stations; COVID19 action plan established; traffic control plan, no major changes from prior; discussed directional signage; parking plan, no major changes from prior, general public to be shuttled in; shuttle bus times will be adjusted to accommodate concert; life safety plan in place; command post at BPD but both on and off site; private security to handle event access; planned responses for various types of events; working with parks dept for installing light pole banners; discussed permits that have been applied for.

Keith Bodeker-Constuction Project Supervisor-Questioned trailer delivery of trophy suites; underground utilities in area and location of fire hydrant; trailers can be parked half on road and grass for 36-48 hrs on Golf View. Mr. Dever agreed to work within time frames to get trailers in place.

Chairman Cromer questioned alcohol permit; Mr. Murphy stated it is not needed as premise is currently licensed.

Mr. Collman questioned town's position to make a determination if event needs cancelled; Mr. Murphy noted situation is being monitored by a 30 day basis;

contingencies being worked on currently outside CDC guidance range; town has ability to exercise authority if a determination has not been made by 30 day marker; will continue to monitor CDC guidelines.

Mr. Kyres commented on importance on continuing to prepare ahead of time; Mr. Murphy stated important to get items in place now as needed for future planning; 30 day will be decision if needed.

Justin Helmus left the meeting at 10:59 AM

Mr. Murphy recapped board recommendations/conditions of extending noisy work allowed hours to 30 minutes before and after civil twilight, that is inclusive of Sundays; on the Saturday of the tournament, the concert may go until 10:00 PM only if there is a technical issue or weather delay, otherwise it will adhere to proposed schedule; requested a motion providing overall acceptance with conditions provided.

Mr. Kyres moved to accept with the exceptions JP just read; seconded by Mr. Collman. Motion carried unanimously of the members in attendance (4 aye), Mr. Helmus absent (1 absent)

[20-0077](#)

Discussion of Parking Permit Process for the Pelican Women's Championship

Cathy DeKarz-Management Analyst-Discussed resident parking hang tag to be distributed in event of a resident need; has worked with police department; discussed legitimate needs and scenarios which hang tags would be distributed.

Mr. Collman commented on setting parameters based on driveway sizes; Chief Doyle said process will be fluid based on circumstance and resident need.

ADJOURNMENT

Ms. Cromer questioned next meeting; Mr. Murphy stated staff will reach out later if needed, upcoming emergency declaration will cancel all advisory board meetings; questions or concerns should be sent to staff to address.

No further business; meeting adjourned at 11:45 AM.

Ms. Cromer moved to adjourn, seconded by Mr. Kyres. Motion carried unanimously.

APPROVED:

Chairman