



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Wednesday, August 19, 2020

6:00 PM

Town Hall

Changed due to Election Day

Welcome. We are glad to have you join us. If you wish to speak, please use the “raise hand” function and wait to be recognized. If you are attending by phone, dial *9 and you will be called by the last 4 digits of your phone number. Each person will be given 3 minutes to speak, you will need to unmute yourself in order to be heard.

Meeting was called to order at 6:02 PM with Deputy Mayor Rettstatt presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

ROLL CALL

Present: 5 - Mayor Gary H. Katica
Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[20-0166](#)

Request for Variance - 3 Winston Drive

JP Murphy-Town Manager-Provided details for participating and reviewed public hearing process; read parcel number and property details; fence would encroach in to primary front yard setback resulting in a 0 front yard set back that would be 15.2ft. from curb.

The oath was provided by the Town Clerk to Rick Tutwiler. (applicant)

There was no exparte communication expressed.

Mr. Murphy briefly reviewed request; site plan provided.

Mr. Tutwiler questioned language of agenda item summaries; requesting sliding gates and fencing with 4ft. pillars; spoke about fence request being denied by the Planning and Zoning Board.

Deputy Mayor Rettstatt clarified Planning and Zoning board actions.

Mr. Murphy questioned Mr. Tutwiler regarding his specific request; applicant clarified that he is seeking the same request for a fence; submitted renderings to show image of proposed fence.

Deputy Mayor Rettstatt asked if there were anyone in the audience who were in favor or opposed to the variance.

Mr. Murphy read email from Janice Metz-resident-received today for the record.

Commissioner Wilkinson questioned vegetation requirements; Mr. Murphy stated it is required.

Commissioner Shelly, no questions; Commissioner Kurey, no questions; Mayor Katica, no questions.

No further public comments. No rebuttal by staff.

Mr. Tutwiler feels location was misrepresented by notices; Mr. Murphy stated it was made clear at the Planning and Zoning meeting;

Pam Kern-Planning and Zoning Board member-discussed criteria for granting a variance; board reviewed and it does not meet criteria to be eligible for a variance.

Deputy Mayor Rettstatt closed hearing to the public.

Mr. Murphy stated the Commission could either approve, deny or provide conditions for approval.

Mayor Katica moved to deny. Seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[20-0204](#)

Second Reading of Ordinance 534 - Police Officers' Pension Plan Amendments

Mr. Murphy stated this is the second and final reading; no financial changes, IRS conforming language; read into record by title only.

Commissioner Wilkinson moved approval on second reading of Ordinance 534 Police Officers' Pension Plan amendments. Seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

There were no citizens comments.

[20-0202](#)

Police Appreciation - Resident Presentation

Rick Doyle-Chief of Police-Discussed receiving a poem honoring police.

Laura Clouden-resident-presented poem written by her friend Aja Anderson; pleased to present to as many police departments as possible.

Aja Anderson-author-read the poem.

Chief Doyle stated the print will be hung in squad room.

CONSENT AGENDA

20-0205 Approval of August 4, 2020 Regular Meeting Minutes

Commissioner Shelly moved to approve the consent agenda. Seconded by Commissioner Wilkinson.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

GENERAL AGENDA

20-0203 Resolution 2020-17: Amending the 2019-20 Fiscal Budget

Mr. Murphy read by title; discussed details of fund transfers; shortages and surpluses; COVID related expenses will need to be funded from reserves, however feels FEMA will reimburse a good portion; undergoing CARES act funding conversations with county for additional reimbursement.

Commissioner Wilkinson moved approval of Resolution 2020-17, amending the 2019-20 fiscal budget. Seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

20-0206 Budget Discussion

Mr. Murphy stated item is only there for additional questions; no formal presentation.

Commissioner Kurey questioned having a cushion in budget; Mr. Murphy discussed ad valorem percentage, surplus transfer to reserves, EDR numbers are positive; Finance Board also wants to slowly build reserve as part of budget practices, good backup as well as way to slowly build over the years. Commissioner Kurey pleased that we are funding operations through revenue not reserves; questioned amount of cushion in budget; Mr. Murphy discussed practices; a little more this year.

Commissioner Kurey spoke on building department revenue, questioned how much is from large development vs residential; Mr. Murphy will follow up and get that information.

Deputy Mayor Rettstatt commented on water usage, discussed projecting future revenue; Mr. Murphy will present at first budget hearing; info good to have for water ro discussions

Commissioner Shelly questioned income for infrastructure loans; look at potential for municipal tax on water or gas. Mr. Murphy discussed current sources used for debt service and are in good shape.

Commissioner Wilkinson questioned tennis membership. Ricky Allison-Director of Parks, Recreation and Public Works-discussed membership numbers; provided

current membership and rates.

Deputy Mayor Rettstatt would like to see real number of revenue; may need to up fees or modify for pickleball. Commissioner Wilkinson questioned costs allocated for maintenance of courts. More detailed discussion to occur.

Deputy Mayor Rettstatt questioned park maintenance fund with dollars received from Belleair Country Club. Mr. Murphy stated special fund assignment to be created, resolution to be brought forward including all items.

TOWN MANAGER'S REPORT

Mr. Murphy discussed ability for COVID rapid testing; potential to cover costs for employees to get same day results to avoid 14 day quarantine if not necessary.

TOWN ATTORNEY'S REPORT

David Ottinger-town attorney had nothing to report.

STAFF REPORTS

Keith Bodeker-Construction Project Manager - spoke on projects.

Chief Doyle-house on Pine Rd. demolished Monday.

Cathy DeKarz-discussed employee communication tool, social media for staff only to keep in contact during COVID; accessible only through town email.

Ricky Allison-new mural in the recreation center reception area.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Mayor Katica had nothing to report.

Commissioner Kurey-spoke on park lease proceeds; Mr. Murphy stated money will be put to the general fund towards increase maintenance for parks; upcoming infrastructure meeting.

Commissioner Shelly had nothing additional.

Commissioner Wilkinson- Recreation board didn't meet; very pleased with mural.

Deputy Mayor Rettstatt commented on not cancelling meetings; important to continue to have them.

Mr. Murphy commented on seeking more board input on what they would like to discuss; there will be more work once strategic plan is in place.

OTHER BUSINESS

No further business.

ADJOURNMENT

Meeting adjourned in due form at 7:38 PM.

Commissioner Wilkinson moved to adjourn. Seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly,
and Commissioner Kurey

TOWN CLERK

APPROVED:

DEPUTY MAYOR