



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

---

Tuesday, May 21, 2019

6:00 PM

Town Hall

---

**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting called to order at 6:01 PM with Deputy Mayor Rettstatt presiding.

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

**Present:** 4 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
Commissioner Tom Kurey

**Absent:** 1 - Mayor Gary H. Katica

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

None to be heard

### **CONSENT AGENDA**

[19-0137](#) Approval of May 7, 2019 Regular Meeting Minutes

Commissioner Kurey requested his full statement be incorporated for record and corrections to names.

**Commissioner Kurey moved to approve as amended. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

### **GENERAL AGENDA**

[19-0119](#)

## Resolution 2019-06 - Dedicating The Kathy Gaston Historic Archives

Cathy DeKarz-Management Analyst-Provided history of Kathy Gaston's service; archive room to be named in her honor; read resolution into record.

Deputy Mayor Rettstatt commended on Ms. Gaston's many contributions; stated she was grateful for the the work Ms. Gaston has done for the Town.

Mr. Murphy thanked her for her service; spoke about her contributions and utilizing the archives to pull important information about the Town.

Meeting recess for photos at 6:06 PM.

Meeting reconvened at 6:12 PM.

**Commissioner Shelly moved approval of Resolution 2019-06 - Dedicating The Kathy Gaston Historic Archives. Seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0118](#)

## Discussion of Capital Projects Communication Guide

Ms. DeKarz discussed creation of guide; seeking commission input.

Comments made commending the guide; no additional information needed.

Mr. Murphy spoke on upcoming project meetings; staff would be sending out notification letters to the residents.

[19-0129](#)

## Resolution 2019-07 Appointing Finance Board Members

JP Murphy read Resolution 2019-7 by title; announced members who will be renewing; thanked members for their continued service.

**Commissionr Kurey moved approval of the Appointments to the Finance Board. Seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0130](#)

## Resolution 2019-08 Appointing Historic Preservation Board Members

JP Murphy read Resolution 2019-08 by title; announced renewing members; thanked board members for their service.

**Commissioner Shelly moved approval of the Historic Preservation board member appointments. Seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0131](#)

## Resolution 2019-09 Appointing Infrastructure Board Members

JP Murphy read Resolution 2019-09 by title; announced renewing members.

**Commissioner Kurey moved approval of the appointments to the Infrastructure Board. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0132](#)

## Resolution 2019-10 Appointing Park and Tree Board Members

JP Murphy read Resolution 2019-19 - Appointment members to the Park and Tree Board by title; stated members renewing for a one-year term are Dudley Scott, Robert Bender, Alisa Dexter and David O'Connor.

Mr. Murphy stated there was an error for terms; that the members would be renewing for 2 years.

Commissioner Shelly stated he would like to add Estelle DeMusey to list of of nominees; she would replace Amy Welch.

Mr. Murphy asked to move on with the agenda and will get back to this item.

[19-0133](#)

## Resolution 2019-11 Appointing Planning and Zoning Board Members

JP Murphy read Resolution 2019-11 by title; stated there was a 1 year term vacancy to fill Peter Marich's term.

Deputy Mayor Rettstatt stated she had one nominee, Mrs. Kern; stated there was another member who resigned, Gene Wrihtenberry; she would like for Mrs. Kern to be appointed to the 2-year term.

Mr. Murphy stated they would need to nominate Pam Kern to fill the vacant 2 year term; the 1-year would remain open.

**Commissioner Kurey moved approval of the appointments to the Planning and Zoning Board as well as Pam Kern into the Gene Wrihtenberry position expiring in the year 2021. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0134](#)

## Resolution 2019-12 Appointing Recreation Board Members

Mr. Murphy read Resolution 2019-12 by title only.

**Commissioner Wilkinson nominated Michael Moore for Cheryl Frense spot which has expired and Michael Mucci for the one year term being vacated by John Rich and the approval of Resolution 2019-12. Seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0141](#) Discussion of Fence Regulations

Mr. Murphy provided Planning and Zoning board discussions; decorative/design to be taken into consideration; removing subjectivity of fence types; requirement of uniformity on face; uniformity of material and height; it was the recommendation of the Planning and Zoning board rather than waiting the 1 year for the 85% vegetative buffer shielding, that the vegetative buffer for the chain link fence be provided at the time of installation at 85%; plans would have to show irrigation; no change to setbacks; language for dangerous fencing; attractive or decorative fences; reviewed additional proposed changes.

Commissioners Shelly and Kurey both spoke in opposition of chain link fences in front yards.

Mr. Murphy spoke on language for code enforcement regarding replacing of chain link fencing; could not be replaced with a grandfathered chain link fence.

Nancy Reardon-Resident-Questioned chain link for developments; Mr. Murphy stated it would be temporary and the ordinance would address permanent fencing only.

Deputy Mayor Rettstatt commented on the Planning and Zoning board doing a thorough review.

David Ottinger-Town Attorney- provided comments.

Mr. Murphy stated item will be brought back for first reading.

[19-0142](#) Discussion of On-Street Parking Permits & Permitted Parking Near Certain Parks

Mr. Murphy provided comments regarding Park and Tree Board and Planning and Zoning Board review; briefly discussed each park area that was looked at regarding permitting; both boards agree no parking on Bayview from sunset to sunrise; looking for input.

Estelle DeMuesy-Resident-Commented on exceptions for holiday parking.

Commissioner Shelly questioned best way to clearly define; Chief Doyle stated PD will accommodate for special event such as 4th of July.

Discussion ensued regarding requirements for signage; potential for curb painting; need to clearly define in ordinance.

Ms. Reardon-Resident-questioned process for residential parking; Mr. Murphy stated there were a few scenarios; his community had a pay for sticker or hang tag; 2 hang tags per household; cost was be per hang tag.

Discussion ensued regarding having no parking over night; no parking from sunset to sunrise; Coe Road parking; regarding grass flats; Kayak launch; Coe Road and outfall from Harold's Lake.

Nancy Hartshorne-Resident- Commented on the parking at Waterfall Park south; Park and Tree board didn't want any parking in that area.

Mr. Murphy stated there was no consensus between the groups or boards except for no parking after dark; control after dark parking or for just residents; stated he would like to give to the planner to review to see if would need to be done by ordinance for enforcement; would need to be advertised; police will monitor parking in the area.

[19-0143](#)

2019 Financial Forecast for General Fund

Stefan Massol-Finance Director-Provided brief overview of assumptions for the upcoming budget; reviewed forecast for revenues and expenditures for the general fund for year 2020.

Mr. Murphy spoke about the transfers and budgetary processes.

Mr. Massol stated the current fund balance policy for the general fund is taking 20% of operating expenditures; additional fund balances available.

[19-0132](#)

Resolution 2019-10 Appointing Park and Tree Board Members

JP Murphy re-read Resolution 2019-10 by title; stated the 2-year terms to be filled by remaining members, Dudley Scott, Robert Bender, Lisa Dexter, Dave O'Conner. Estelle DeMusey to fill the vacant 1-year term by Amy Welch for term expiring May 21, 2020.

**Commissioner Shelly moved approval. Seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

## **MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Wilkinson-Recreation Board met; golf tournament a success; basketball and flag football have concluded. *Commissioner Wilkinson left meeting at 7:11 PM.*

Mr. Ottinger questioned parking for meeting tomorrow; police will designate; will get with Tom Nash and PGC regarding equipment agreement.

Commissioner Kurey-Infrastructure Board met; provided update on items discussed at the meeting; joint Finance and Infrastructure board meeting to be scheduled; strategic planning nearing completion.

Commissioner Shelly-Commended USF work regarding strategic planning meetings; Palmetto Road funding.

Deputy Mayor Rettstatt-Nothing to report.

## **POLICE CHIEF'S REPORT**

Chief Doyle-Texting while driving now a primary offense, beginning July 1; upcoming trainings for fire department; working with Indian Shores Chief to coordinate sharing of candidates to broaden pool and shorten training time.

**TOWN MANAGER'S REPORT**

Mr. Murphy stated Public Works appreciation week open house is Thursday; water main break in RPD this AM; infrastructure update was provided to Infrastructure Board; spoke about the upcoming Waterfall open houses.

**TOWN ATTORNEY'S REPORT**

Nothing to report.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT**

Meeting adjourned in due form at 7:22 PM.

---

**TOWN CLERK****APPROVED:**

---

**MAYOR**