



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, March 5, 2019

6:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting was called to order at 6:01 PM with Deputy Mayor Rettstatt presiding.

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

**Present:** 3 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
**Absent:** 2 - Mayor Gary H. Katica  
Commissioner Tom Kurey

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Rodney Vincent-Resident-Expressed concerns regarding the traffic along Indian Rocks Rd.; crosswalks for pedestrians; mini-round-about; working with Chief of Police; spoke about large trucks coming through town; bridge weight limit; traffic survey.

Lil Cromer-Resident-Expressed her exceptions to previous comments regarding traffic in Belleair and bridge; thanked those involved with the events in Belleair such as the concerts.

Estelle DeMuesy-resident-Spoke in support of a pedestrian and an animal friendly environment; commented on speed of traffic and trucks driving through the roundabout; crosswalk on Poinsettia; safety issue for pedestrians because of hedges.

Deputy Mayor Rettstatt inquired about the roundabout and slowing traffic down northbound on Indian Rocks Road; Commissioner Shelly was in favor of crosswalks; possible ways of lighting them.

JP Murphy- Town Manager-spoke about options for the crosswalks and the roundabout; suggested having engineer of record come and speak to the commission on solutions.

Deputy Mayor asked Chief Doyle to speak regarding large truck traffic.

Rick Doyle-Chief of Police-Spoke about increased commercial traffic cutting through town on Indian Rocks Rd. ; signs installed at all entrances to Town; strict traffic enforcement being done; targeting the larger trucks over 10,000 pounds-empty weight.

Discussion ensued regarding speed limits; traffic studies; crosswalks; utilization of crosswalks; budget for traffic study; traffic engineering; location of future crosswalks; the Mall at Indian Rocks Road.

Ms. Cromer expressed her thoughts as to the reasons the roundabout was built.

Discussion ensued regarding reasons for the roundabout.

Ms. DeMussi spoke about the future construction off of Clearwater-Largo Road.

Mr. Vincent spoke about needing proper signage on the roundabout.

It was the consensus of the commission to place the discussion of crosswalks and traffic calming on a future agenda.

## **CONSENT AGENDA**

[19-0051](#)

Approval of February 19, 2019 Regular Meeting Minutes

**Commissioner Shelly moved approval of the minutes of the February 19, 2019 Regular Meeting with one minor correction. Seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

## **GENERAL AGENDA**

[19-0049](#)

Review of Fees for Enterprise Fleet Management

JP Murphy provided a brief introduction to the agenda item; Commission previously heard a presentation from Enterprise; concerns as to what the all in fees would be; went back to the Finance Board; stated Finance Board indicated it was worth pursuing.

Stefan Massol, Director of Support Services, provided brief overview of the comparison of fleet costs; explained Enterprise scenarios; salvage values; TCO of 1-5 year holds; significant savings of between \$20,000-\$25,000 for the three vehicles.

Discussion ensued regarding salvage values.

Commissioner Shelly asked staff's recommendation.

Mr. Murphy stated that staff would like to see for the Commission to have the Town engage with Enterprise and do the 3 or 4 vehicles; lease or buy; Finance board was in agreement.

**Commissioner Shelly moved approval of the agreement with Enterprise Fleet Management under terms and related fees provided. Seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

19-0050

Review of Town Investments

Mr. Massol presented the review of investments; re-examining management of cash; provided summary of investments of 2017-18; Mr. Murphy spoke about past frozen assets and idle cash movements; Mr. Massol continued the review of the summary of investments for 2017-18 and moved forward with the summary of investments for 2018-19; year to date through January \$77,000 in interest; more in the first month than the entire 12 months preceding; brought in \$25,000 of interest for February; projected \$175,000 in interest earnings for the year; budgeted under \$40,000 in interest.

Mr. Murphy stated the interest number was from a co-mingled number of cash funds such as enterprise, solid waste, and others; may be utilizing some of those fund balances in the future.

Commissioner Shelly stated he was happy with the conservative returns and without having principle at risk; commended staff's work.

19-0053

Discussion of Paver Replacement in Capital Projects

Mr. Murphy discussed current handling of replacing pavers in the right of way during capital project construction; indemnification agreements say that if roadway projects are done, town is not responsible for cost of replacement of driveway pavers.

Discussion ensued regarding enforcing agreements and town no longer covering cost; issue a credit for apron repair at what concrete would cost; resident can choose concrete option or pay for paver replacement.

**Commissioner Wilkinson made a motion that moving forward, if a resident needs an apron that is in the right-of-way of the Town that needs to be replaced with pavers, they can work with the contractor to settle whether they want a credit for the concrete or they want to pay the contractor to reinstall the pavers. Seconded by Commissioner Shelly.**

**Mr. Murphy clarified the intent of motion that homeowner can work with the contractor to have their pavers replaced and the Town would provide an off-set credit amount for what it would pay for concrete; and/or have a concrete apron paid for by the Town; homeowners option.**

**Commissioner Wilkinson amended motion to reflect Town Managers' clarification. Seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

Mr. Murphy deferred to Attorney Ottinger the discussion of the sidewalks; Mr. Ottinger inquired as to whether the sidewalks were addressed in the paver agreement; ADA compliance.

It was the consensus to have staff look into the sidewalk piece and bring back their findings at the next meeting; after further discussion, the commission determined that there should be all sidewalk and no pavers.

Commissioner Wilkinson inquired if the pavers that are there now in the sidewalk, would be grandfathered. Mr. Ottinger stated he thought you would have to leave them alone. Commissioner Wilkinson agreed.

Deputy Mayor Rettstatt stated the ones there now would be grandfathered in; a letter would be sent to the homeowners stating the homeowner would be held responsible.

**Commissioner Shelly moved to amend the code as needed to say that you can't have pavers across the sidewalk but rather, it would be would sidewalk from the beginning of the sidewalk to the end of the sidewalk. Seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

#### 19-0046

#### Presentation of 2018 Communications Summary Report

Cathy DeKarz-Management Analyst-Provided presentation of the summary report; communications team consists of 6 employees; read mission and goals; annually will be presented to the Commission; reviewed 2018 accomplishments; reviewed 2018 analytics and data; E-Blasts; See-Click-Fix requests; Town website views; reviewed team goals; employee assisted programs and message boards.

Mr. Murphy inquired about the community wide survey.

Ms. DeKarz provided a review of the community wide survey for strategic plan; 90% of respondents had visited Town website; 66% said it was easy to get a response from Town staff; 46% have used the Town's social media in the past year; 10% had utilized the See-Click-Fix.

Mr. Murphy asked the commission if there was anything that they would like to see in communication.

Deputy Mayor Rettstatt would like to see that resident communication should be better; that if plans need to be changed, then provide the residents the reasons why the plans had changed.

Commissioner Wilkinson stated there use to be a newcomers party and thought it would be a great idea to bring this back for new residents.

Ms. Cromer commended Ms. DeKarz on what a wonderful job she had done; employee of the year; inquired as to when the new logo would be completed.

### **POLICE CHIEF'S REPORT**

Chief Doyle spoke about officer training; FDLE audit; social security scam; nuisance property updates.

### **TOWN MANAGER'S REPORT**

Mr. Murphy stated the County is hosting a Haz-to-Go on Saturday at the Home Depot on Ulmerton Rd.; free shredding event on April 6th; Ring camera system program.

Discussion ensued regarding the Ring camera program; funding; presentation; BCF

involvement.

### **TOWN ATTORNEY'S REPORT**

Mr. Ottinger stated the Legislature is in session; commented on their attempts to limit Home Rule.

### **MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Wilkinson-Concert was a success, thanked sponsors and staff; next concert coming up on March 31st; Mr. Rich resigned from the the Recreation Board.

Commissioner Shelly stated he spoke to one of the Seminole commissioners on the ADA non-compliant materials.

Deputy Mayor Rettstatt stated Indian Rocks Beach had come up with an ADA plan.

Mr. Massol spoke about a vender that had work with other partners; costs; documentation and budget files; should have them remedied by next week; letter sent stating preparing information and offered for staff to verbally narrate any documents; asked for priority of documents.

### **OTHER BUSINESS**

None to be heard.

### **ADJOURNMENT**

Meeting adjourned in due form at 7:38 PM.

**Commissioner Wilkinson moved to adjourn. Seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**