



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Finance Board

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Thursday, January 17, 2019

4:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting was called to order at 4:01 PM with Chairman Olson presiding.

### ROLL CALL

**Present** 7 - Chairman Tom Olson, Vice Chairman Dan Hartshorne, John Prevas, Mary Griffith, Kevin Piccarreto, John Hail, and James Ingersoll

*Also present: Commissioner Kurey, JP Murphy, Stefan Massol, Rick Doyle, Christine Torok*

### SCHEDULED PUBLIC HEARING

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### CITIZENS COMMENTS

None to be heard.

### APPROVAL OF MINUTES

[18-0344](#) Approval of November 15, 2018 Meeting Minutes

**John Prevas made motion to approve. Motion seconded by Dan Hartshorne.**

**Aye:** 7 - Chairman Olson, Vice Chairman Hartshorne, Prevas, Griffith, Piccarreto, Hail, and Ingersoll

### GENERAL AGENDA

[19-0009](#) Presentation of Police Department

Rick Doyle-Chief of Police-Discussed his philosophy and goals; stressed areas of importance such as accountability and efficiency; intends to utilize his background in business in running the department; looking to increase field interviews as crime deterrence; tracking data, but will take time to see correspondence; reviewing and evaluating patrol schedule; cross-train patrol for some code issues; use of part-time officers with experience in specialized areas to assist in investigations.

Code enforcement and special magistrate process was discussed; success in district court for code violations; collection on fines and liens; looking into potentially adjusting minimum fines on minor issues; restructuring full time (vacant) detective spot into a detective/sergeant position; community oriented policing and off duty positions; employee administration positions utilized more efficiently; impact of community events to budget; special operations; vehicle costs; hiring profile of officers; service level to residents.

Chief Doyle addressed board questions relating to number of officers retired from other jurisdiction; officer longevity; safety and violent crime; preference given to those with more than 5 years of service; starting officer salary.

Discussions ensued regarding escalating costs and vesting; hiring process; experienced officers save in training costs; whether some programs could be handled by PCSO; resident survey; future increases; renegotiating 5 year vesting plan.

Chief Doyle commented on budget number and revenues that help to offset the budget.

Discussions ensued regarding house checks; benefit of service; potential for charging for services; breaking down cost in terms as average household cost to help residents better understand what they are paying for; show other municipalities as well for comparison.

Mr. Olson wrapped up discussion; stated issues of cost and vesting of 5 years to look into; thanked Chief Doyle for his presentation.

Steve Davison-Resident-Questioned Pelican Golf off duty positions; commented on house checks, in support of charging; questioned analysis of current pension arrangement.

Chief Doyle provided response to off duty-money paid by customer; FOP unions negotiate for benefits and pension.

JP Murphy-Town Manager-Stated staff is working on reviewing options; working with Foster & Foster; actuarial study and employee pay and benefits study to be done; current contract runs through this fiscal year.

#### 19-0002

#### Review of Delinquency Charges for Utility Accounts

Stefan Massol-Director of Support Services-Discussed alternative payment methods for residents on furlough; financial impact; liens and foreclosures; total number of accounts with late fees. Addressed board questions relating to process for disconnection of service; bill includes water, sewer and trash; lien process.

Mr. Massol discussed cap on charges from other communities; staff recommendation is \$300.00 per month cap for single family homes; looking for board input.

Mr. Olson questioned establishing a maximum to enhance the ability to collect fees; Mr. Massol stated it helped to reduce the amount of uncollectible fees on balance sheet; transparency.

**Mr. Prevas moved to approve \$300.00 maximum late fees on single family properties as**

amended. Motion seconded by Mr. Hail.

Aye: 7 - Chairman Olson, Vice Chairman Hartshorne, Prevas, Griffith, Piccarreto, Hail, and Ingersoll

[19-0013](#)

Slides from Strategic Planning Session II

Mr. Olson stated this was presented by Mr. Murphy at the second community forum; requested the board to see the presentation.

Mr. Murphy showed slide presentation; discussed statistics regarding demographics, property types and taxable values; budget revenues and expenditures.

Discussion ensued regarding increasing of rates and fees; cost recovery; ad valorem percentage of town budget; water sources; service fees; house check services provided by police department.

Steve Davison - Resident -Spoke in support of ticketing.

Mr. Murphy finalized presentation discussing infrastructure spending and projects; a "State of the Town" report will be done in February; stated presentation was on the Town website.

[19-0010](#)

General discussion of Strategic Financial Plan

Mr. Massol briefly discussed returning in March with assumptions to present; seeking board permission to focus on overall operating expenditures and revenues in each department when working with program budgeting; tentatively have items to discuss in March and April; consistent with the new program budgeting model.

**OTHER BUSINESS**

[19-0011](#)

Discussion of Upcoming Agenda Items

Mr. Massol stated a discussion of borrowing options will be presented at the next meeting; Ricky Allison, Director of Parks and Recreation will present his departments; update of investment performance; seeking any items boards would like to discuss.

Discussion on holding a meeting to discuss the option of Enterprise's fleet management program; will try to schedule prior to next commission meeting.

No additional items brought forward; Mr. Massol stated a new budgeting tool will be brought forward; talked about line item vs program budgeting.

**STAFF REPORT**

None

**COMMISSION ADVISOR REPORT**

Mayor Katica was not in attendance; Commissioner Kurey was present at the meeting. No report to provide.

**ADJOURNMENT**

Meeting adjourned in due form at 5:53 PM.

**APPROVED:**

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**Chairman**