# TOWN OF BELLEAIR SPECIAL RELIEF PERMIT APPLICATION

### PROCESS OVERVIEW

To address community requests to host/conduct special events and activities, the Commission may provide temporary relief from certain code restrictions via a special relief permitting process.

Permits are required in order for residents to receive temporary variances from code regulations that may include the serving of alcohol on public property (Section 6-2), the generation of excess noise (74-484), the placement of temporary signage (74-572), the allowance of increased street parking, or other variances. Allowed exemptions only last for the duration of the proposed event.

This process is initiated with the submission of this completed application to the Town Manager at least 21 days before any proposed event date. Properties may obtain no more than 2 permits per year. Applications will be approved/denied at a Commission meeting specified by the Town Manager.

If approved, and after receipt of required permit fees, applicants will be issued a Special Relief Permit by the Police Department within three (3) business days. Permits will then be issued to applicants and will specify authorized dates, times, and conditions-of-use for the approved event/occurrence.

#### PERMITS ARE REQUIRED WHEN ANY EVENT OR ACTIVITY:

- Will likely result in the violation of any Town Code section
- Will require the waiving of certain Code sections (per the breakdown on page 4 of this document)
- Will likely involve more than 50 participants and/or 20 vehicles in attendance

#### **PERMIT FEES**

Permit fees for a Special Relief Permit, as specified by the Town Code (Appendix B, Appeal to the Commission) are listed below. The Commission may waive or refund fees, as deemed necessary.

•	Government entities	\$ 0.00
•	Non-profit organizations	\$ 50.00
	Events with fewer than 100 attendees	\$ 50.00
•	Events with more than 100 attendees	\$ 200.00

Fee payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payment may be made in the form of cash, checks (made payable to the Town of Belleair), or credit cards (with a 3% convenience fee added). Fee payment (as applicable) is required prior to permit issuance.

#### COMPLETION OF APPLICATION

Once it is determined that a special event will require the acquisition of a Special Relief Permit, all of the following application sections must be addressed, completed, and submitted to the Town Manager.

We want this process to be easy for you, so please don't hesitate to contact us at (727) 588-3769 if you have any questions or need any further assistance completing the application.

## **EVENT CONTACT INFORMATION**

Applicant Name: MavRealty, LLC
Address: 1180 Ponce de Leon Blvd, #601B
City: Clearwater State: FL Zip Code: 33756
Phone: 813-404-2901 Email: ricfeinberg@hotmail.com
Are you requesting that this event be held (at least in-part) on public property? Yes
Are you the property owner/lessee of the event site?
* If no, please attach a written letter of consent to use the event site from the property owner
Are you going to be the primary contact for this event? Yes No*  * If no, please provide primary contact information in the section below
Primary Contact (if different than applicant): Ric Feinberg
Role with the Event:
Role with the Event:
City: Belleair State: FL Zip Code: 33756
Phone: 813-404-2901 Email: ricfeinberg@hotmail.com
Emergency Contact (MUST BE ON-SITE FOR EVENT): Ric Feinberg
Role with the Event: Event Sponsor
Phone: 813-404-2901 Email: ricfeinberg@hotmail.com
EVENT OVERVIEW
Event Name: MavRealty Holiday Party Date of Event: 10/27/2018
Start Time: 5:00
Site Address: 544 Palmetto Rd, Belleair, FL 33756
Current Zoning of the Subject Parcel: R-1
Expected # of Attendees: 50-75 Expected # of Vehicles (Including Vendors): 25-30

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

This is our company's inaugural annual holiday party. The purpose of the party is to socialize, network and give thanks to this beautiful city we live in. We will be serving food and cocktails. There will also be a live band for dancing and, perhaps, a jumpy house for the kids. There will be a professional bartender stationed at the bar to inspect ID's and age requirements.

* If yes, please provide the	any private security services/officers on-site? Yes* No name of the business and the name(s) and cell phone numbers of the ite. Attach additional sheets as necessary.
Name:	Cell Phone:
Name:	Cell Phone:
Are you going to utilize a	y parking services for this event? Yes* No
* If yes, provide the name	s) of the vendor(s) below along with company contact information.
Vendor:	Phone:
Vendor:	Phone:

Provide the name(s) of any other commercial vendor(s) contracted for the event:  Oceanstone - live band
REQUIRED APPLICATION ATTACHMENTS
$Unless\ exempted\ by\ the\ Town\ Manager,\ please\ attach\ the\ following\ documents\ to\ this\ application.$
Site Layout: May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
Parking Plan: May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
Neighbor Input Letters: Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.
SPECIAL RELIEF DOCUMENTATION
Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.
Alcohol Licensure (Code Section 6-2): If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
Noise Mitigation Plans (Code Section 74-484): If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
Sanitary Plans: If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
Special Event Insurance: Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
Street Vending: If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
Temporary Signage (Code Section 74-572): If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
Waste Elimination/Restoration Plans: If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

#### **AUTHORIZATION**

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

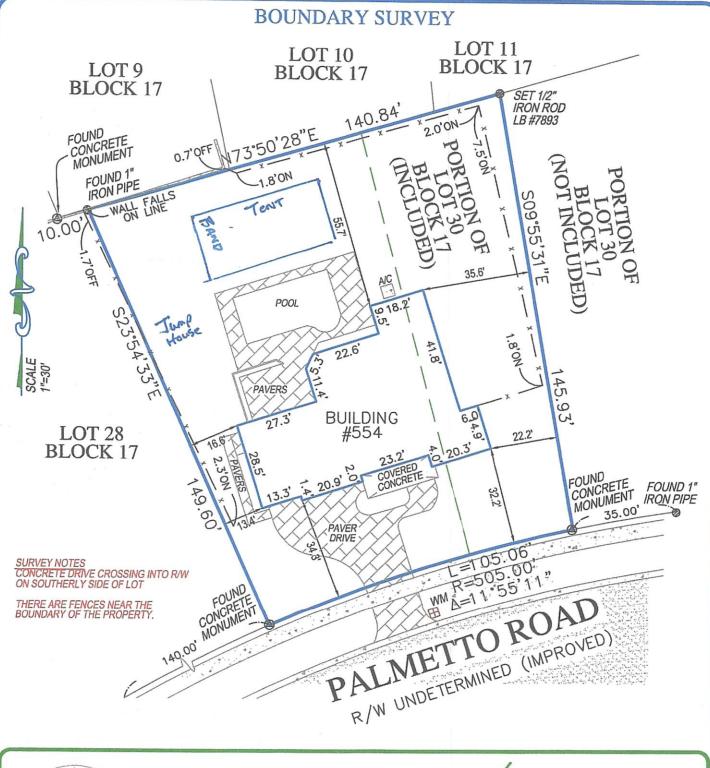
THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

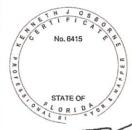
Applicant signature

9/28/2018

Date

**END OF APPLICATION** 





(SIGNED)

#### SURVEYORS CERTIFICATE

I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY PREPARED UNDER MY DIRECTION. NOT VALID WITHOUT AN AUTHENTICATED ELECTRONIC SIGNATURE AND AUTHENTICATED ELECTRONIC SEAL, OR A RAISED EMBOSSED SEAL AND SIGNATURE.





SERVING FLORIDA

Digitally signed by Kenneth Osborne
DN: cn=Kenneth Osborne, o=Target 6250 N. MILITARY TRAIL, SUITE 102 Surveying, LLC, ou. WEST PALM BEACH, FL 33407 email=Ctumbull@targetsurveying.net, c=US PHONE (561) 640-4800 Date: 2017.09.01 16:09:36-04'00' STATEWIDE PHONE (800) 226-4807 STATEWIDE FACSIMILE (800) 741-0576 WEBSITE: http://targetsurveying.net

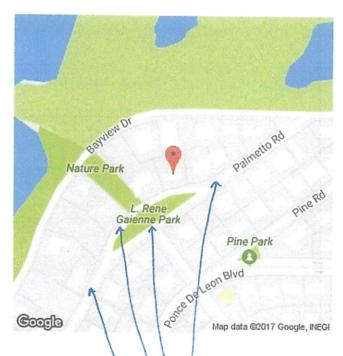
KENNE I H J USBURNE PROFESSIONAL SURVEYOR AND MAPPER #5415

(NOT COMPLETE WITHOUT PAGE 1)



6250 NORTH MILITARY TRAIL, SUITE 102, WEST PALM BEACH, FL 33407 - (800) 226-4807 WWW.TARGETSURVEYING.NET

## LAND SURVEY PREPARED FOR RICHARD FEINBERG AND YVETTE FEINBERG 544 PALMETTO ROAD, BELLEAIR, FL 33756





REQUESTED BY:

Street parking along Palmetto Re around L. Rine Gaienne Park

NONE

1180 PONCE DE LEON BLVD. STE 601B CLEARWATER, FL 33756 (813) 404-2901 MAVREALTY.COM

RICHARD B. FEINBERG, ESQ. MEMBER

September 28, 2018

Re:

MavRealty Annual Holiday Party

**Dear Neighbor:** 

Greetings! On October 27, 2018 from 5:00 p.m. to 11:00 p.m., our company, MavRealty, LLC, will host a party at our house located at 544 Palmetto Rd., Belleair, Florida 33756. We expect between 50 and 75 people and will be serving light food and cocktails. We will also have a live band and perhaps a jumpy house for the kids. We would be very honored if you would join us and you are welcome to bring your friends.

Recent regulations enacted by the Town of Belleair require that we get a statement of approval from our neighbors. In this regard, we ask that you simply acknowledge below that you have no objection to the party plans.

Thank you for your assistance. We hope to see you at the event.

Best regards,

Ric & Yve Feinberg 544 Palmetto Rd. Belleair, FL 33756 Berear R.

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RELLEMA

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BELLEAIR ESTATES BLK 17, LOT 29 & W 1/2 OF T.OT 30

FEINBERG, RICHARD 544 PALMETTO RD BELLEAIR, FL 33756-1436

2018 28-29-15-06732-017-0290

Page 1 of 2 PRINTED 8/18/2018

Map Id:

BY jarmstrong 2305.0 1.00 1.00 1.00 AREA = 23; NEB = 05

