



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, February 20, 2018

6:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting called to order at 6:01 PM with Deputy Mayor Karla Rettstatt presiding.

### PLEDGE OF ALLEGIANCE

### COMMISSIONER ROLL CALL

**Present:** 4 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
Commissioner Tom Kurey

**Absent:** 1 - Mayor Gary H. Katica

### SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[18-0051](#) Variance Request for 718 Bluff View Drive (dock)

JP Murphy-Town Manager-Briefly described property and request; applicant's representative indicated that modifications may be made at Planning and Zoning Board meeting; board tabled request to April 9th meeting; staff recommends continuing to April 17, 2018.

**Commissioner Wilkinson moved to continue hearing the request for variance at 718 Bluff View Drive until April 17th; seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0048](#) First Reading of Ordinance 517: Amending the Historic Preservation Ordinance

Cathy DeKarz-Management Analyst-Provided overview of changes; no alterations to process of adding or removing a historic designation.

**Commissioner Shelly moved approval of the first reading of Ordinance 517, amending the historic preservation ordinance; seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Dan Hartshorne-Resident-Commented on upcoming election; urges all residents to vote.

Tom Olson-Resident-Commended building employee Gregg Lauda for assisting with a power issue.

### **CONSENT AGENDA**

[18-0050](#) Approval of February 6, 2018 Regular Meeting Minutes

**Commissioner Shelly moved approval of the consent agenda; seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

### **GENERAL AGENDA**

[18-0033](#) Resolution 2018-08: Thanking Mr. Allen Acken

Ms. DeKarz read resolution into record and presented Mr. Acken with a copy.

Mr. Acken commented on enjoying his time on the board and interacting with residents.

**Commissioner Wilkinson moved approval of Resolution 2018-08, thanking Mr. Allen Acken; seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0036](#) Resolution 2018-09: Thanking Mr. Dan Hartshorne

Ms. DeKarz read resolution into record; provided copy to Mr. Hartshorne.

Mr. Hartshorne spoke briefly commending Mr. Doug Pace (Infrastructure Board Chairman).

**Commissioner Shelly moved approval of Resolution 2018-09, thanking Mr. Dan Hartshorne; seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0037](#) Resolution 2018-10: Thanking Mr. Tom Lokey

Ms. DeKarz read into record; Mr. Lokey not in attendance.

**Commissioner Shelly moved approval of Resolution 2018-10, thanking Mr. Tom Lokey; seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0039](#) Resolution 2018-12: Thanking Mr. Ernest Whittle

Ms. DeKarz read into record; Mr. Whittle presented with copy of resolution.

**Commissioner Shelly moved approval of Resolution 2018-12, thanking Mr. Ernest Whittle; seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

Deputy Mayor Rettstatt and Mr. Murphy provided thanked all members for their service and contribution; brief recess for photos.

*Meeting went into recess at 6:19 PM*

*Meeting reconvened at 6:23 PM*

[18-0053](#) MOU between town and Fraternal Order of Police for Special Duty Assignments

Mr. Murphy stated document clarified off duty work that is done for other agencies; received initial sign off from FOP; also noted money received should cover incremental use of equipment and vehicles.

**Commissioner Wilkinson moved approval of MOU regarding wage procedures for special duty assignments; seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0024](#) 2018 Arbor Day Proclamation

Mr. Murphy read proclamation into record.

**Commissioner Shelly moved approval of the 2018 Arbor Day Proclamation; seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[18-0055](#) Discussion of Short Term Objectives

Mr. Murphy commented on previous discussions for 365 day objectives; compiled list of items from each of the commissioners; seeking input from commission on process.

Commissioner Kurey spoke on visioning and accountability; important to discuss items not necessarily have completed in one year.

Commissioner Wilkinson commented favorably with current list; long term goals also to be discussed.

Commissioner Shelly suggested potential for separate work shop for discussing details.

Deputy Mayor Rettstatt commented on need to differentiate short term from long term projects on list.

Mr. Murphy stated need to discuss list; long term items can be left for strategic plan process.

Discussions ensued regarding updating studies and communicating to residents; budgeting and obstacle identification; comments made regarding clarification of items on list provided in agenda packet.

Mr. Murphy identified water, Belleair Creek, and bluff stabilization as large, long term items to be broken down.

Consensus to set a work shop for March 20th at 4:00 PM.

## **POLICE CHIEF'S REPORT**

Bill Sohl-Chief of Police-Looking into online rental property postings.

## **TOWN MANAGER'S REPORT**

Mr. Murphy briefly updated on capital projects; Ashley Bernal is an approved FAA drone pilot.

**18-0058** Approval of recreation donation funds to be utilized for field lighting

Mr. Murphy stated item relates to ABM discussions; \$20,000 in recreation donations discussed at prior meeting; recommends formalizing as motion.

**Commissioner Shelly moved approval of additional taking the additional \$20,000 in rec donations and applying it towards the lighting; seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

**TOWN ATTORNEY'S REPORT**

David Ottinger-Town Attorney-Reviewing ABM contract documents; firm monitoring pending legislation that would impact municipalities.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Kurey-Upcoming joint meeting with Finance and Infrastructure Boards; Historic Preservation Board meeting.

Commissioner Shelly-Park and Tree Board met and approved rendering of Magnolia/Wall Park.

Commissioner Wilkinson-Recreation Board didn't meet; commented on successful concert and provided dates of upcoming concerts, leagues, and summer camp.

Deputy Mayor Rettstatt-Commented on upcoming BCF park dedication events in September.

Mayor Katica-Not in attendance.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT**

No further business; meeting adjourned in due form at 7:14 PM.

**Commissioner Wilkinson moved to adjourn; seconded by Commissioner Kurey.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**