



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, September 6, 2016

5:30 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 5:30 PM with Mayor Gary H. Katica presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 5 - Mayor Gary H. Katica
Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[16-0187](#)

First Budget Hearing- Approval of Fiscal Year 2016-17 Tentative Millage Rate

Micah Badana-Management Analyst II-No proposed millage increase from prior year rate of 5.9257; staff recommends millage rate of 5.9257; proposed FY 2016-2017 operating millage is 4.97% greater than current year's rollback rate of 5.6453.

Deputy Mayor Rettstatt moved approval of the town setting the fiscal year 2016-2017 millage rate to 5.9257; seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[16-0198](#)

First Budget Hearing- Approval of Tentative Fiscal Year 2016-17 Town Budget

Mr. Badana stated second budget hearing to be held September 20th; total budget is \$15,758,050. Presented slideshow presentation with budget summary and charts comparing prior year's funds to proposed budget; detailed revenues and expenditures for the various funds; staff proposing a 5% increase to water rates and solid waste fees; proposed infrastructure projects discussed.

Micah Maxwell-Town Manager-Commented on available funding for infrastructure projects and possible adjustments to timeline due to recent storm damage; staff is still evaluating.

Commissioner Shelly moved approval of fiscal year 2016-2017 budget; seconded by Commissioner Wilkinson.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Laura Hulley-Resident-Thanked Town Manager, Chief and staff for response to sewer back-up issue at her home.

Neil Palenzuela-Resident-Thanked town for responding to his neighborhood during flooding; looking for an update regarding golf course conservation easement; commented on concerns with site plan application.

Mr. Maxwell met with Pelican Golf; town identified areas needing clarification; Mr. Healey is reviewing design; anticipating additional plans to come in for further review.

David Ottinger-Town Attorney-Hoping to have easement details next week; grantee will be the town so a referendum will be required to change.

Mayor Katica commented on sale of sewage treatment plant to Pinellas County; feels residents may not be aware that town doesn't own treatment system.

CONSENT AGENDA

[16-0197](#) Approval of August 16, 2016 Regular Meeting Minutes

Deputy Mayor Rettstatt moved approval August 16th, 2016 regular meeting minutes; seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

GENERAL AGENDA

[16-0177](#) Agreement with the Pinellas County Sheriff's Office for Support Services FY 16-17

JP Murphy-Assistant Town Manager-Noted Chief Sohl is not in attendance; presented Pinellas County Sheriff's contract for dispatch, record keeping, forensic services and other auxiliary services; total value is \$22,412.00.

Mr. Ottinger questioned prepaid amounts, Mr. Murphy stated unused amounts are reimbursed.

Commissioner Kurey questioned increase; Mr. Murphy and Mr. Maxwell confirmed no rate increase, amount calculated based on number of services used prior year.

Commissioner Shelly moved approval of the agreement with the Pinellas County Sheriff's Office for support services for fiscal year 16-17; seconded by Deputy Mayor Rettstatt.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[16-0199](#)

Disposal of Capital Assets #2016-3

Mr. Badana stated staff seeking approval to dispose of capital assets included in packet; both items to be auctioned on GovDeals.com

Commissioner Wilkinson moved to approve to dispose of the capital assets listed on the attached schedule; seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[16-0200](#)

Approval of Comprehensive Annual Financial Report

Mr. Murphy stated the CAFR presented is for fiscal year 2015/2016; will be applying for Certificate of Excellence in Annual Financial Reporting through GFOA; CAFR available on town website. Auditor indicated looking at how pension liability is reported; Gasby implementing format to standardize reporting by all agencies; Auditor will discuss at an upcoming meeting. Discussed major fund types; detailing unassigned fund balance and restricted funds.

Commissioner Kurey requested clarification on general fund revenue related to the Belleview Biltmore Hotel project; Mr. Murphy stated number is reoccurring; Mr. Maxwell will provide calculation and timeline.

Commissioner Shelly moved acceptance of the 2015 Comprehensive Annual Financial Report; seconded by Deputy Mayor Rettstatt.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

TOWN MANAGER'S REPORT

Mr. Maxwell commented on storm; damage assessment is currently being done; approximaely 12 inches of water in 24 hours; staff looking into alternative plans to provide relief to golf course area.

TOWN ATTORNEY'S REPORT

Mr. Ottinger commented on golf course development plan; buyer would like approval by first of December to begin work; would reopen in fall.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Commissioner Kurey-Requested update on fire contract; Mr. Maxwell stated he met with Largo; working on an agreement; have decreased costs this far. Also commented on Infrastructure and Historic Preservation Boards not meeting; filled in for Mayor Katica at Finance Board meeting.

Commissioner Shelly-Park and Tree Board did not meet; Fire Chief Shelby Willis to present new station at an upcoming meeting.

Mayor Katica-Nothing to report; commented briefly on college football game.

Deputy Mayor Rettstatt-October 22nd is Honor the Blue Tribute for Police Department at Biltmore Golf Course; questioned best route for residents living on closed section of Ponce de Leon Blvd.

Keith Bodeker-Construction Project Supervisor-Working to get temporary repairs done; MOT can be adjusted for residents. Also addressed question from Commissioner Wilkinson regarding traffic on Rosery and Peaceful; kids on golf carts driving over property to avoid road closure; detailed closures related to construction.

Deputy Mayor Rettstatt questioned roundabout and north bound traffic; Eric Wahlbeck-Parks and Recreation Director-Currently reviewing roundabout and how to address; consultant to provide report with recommendations.

Deputy Mayor Rettstatt also questioned if infrastructure plans are being re-evaluated based on storm; Mr. Maxwell stated staff is reviewing and has identified areas needing addressed immediately; reassessing priority list.

Veterans Day event in Hunter Park, can provide volunteers if needed; commented on items stored in auditorium. Mr. Maxwell hoping to address storage in new budget year.

Commissioner Wilkinson-Flag football signups coming up; haunted house is October 21st and Halloween Party; commented on having all meetings at 5:30 would like to put on agenda.

OTHER BUSINESS

Mayor Katica commented on Mayors' luncheon and support for ending blue laws; would affect golf course and hotel.

Consensus to draft a letter of support to end blue laws; consensus to add agenda discussion item regarding meeting times.

Nancy Hartshorne-Resident-Commented on Bayview Drive project success; no drainage issues.

ADJOURNMENT

No further business; meeting adjourned in due form at 6:39 PM.

Deputy Mayor Rettstatt moved to adjourn; seconded by Commissioner Shelly.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly,
and Commissioner Kurey

TOWN CLERK

APPROVED:

MAYOR