



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, August 16, 2016

6:30 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting called to order at 6:30 PM with Mayor Gary H. Katica presiding.

### PLEDGE OF ALLEGIANCE

### COMMISSIONER ROLL CALL

**Present:** 5 - Mayor Gary H. Katica  
Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
Commissioner Tom Kurey

### SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### [16-0122](#)

#### Second Reading of Ord # 506- Charter Amendment Referendum

David Ottinger-Town Attorney- Stated the Charter Review Committee suggested four amendments; provided an overview of the recommendations as follows: removing the 30 day wait period for enactment of ordinances; town purchasing policies and procedures be set by ordinance; require two independent appraisals for sale of town owned property; removing the prohibition on Mayor and Commissioner salaries allowing to be set by ordinance.

**Commissioner Shelly moved to approve Ordinance number 506 Charter Amendment Referendum on second reading; seconded by Deputy Mayor Rettstatt.**

Deputy Mayor Rettstatt questioned how to best inform residents regarding the Charter Review Committee's recommendations; discussion ensued regarding notification methods.

Commissioner Kurey suggested including purchase of property not just sale requiring two independent appraisals; Mr. Ottinger stated state law currently provides for purchase language.

Discussion on amending to require only one appraisal on sale; would be consistent with one appraisal for both purchase and sale.

Neil Palenzuela-Resident-Was on the Charter Review Committee; commented on committee discussions; two appraisals best when value is unknown.

**Commissioner Shelly withdrew his prior motion; Deputy Mayor Rettstatt withdrew her second.**

**Commissioner Shelly moved to approve Ordinance number 506 Charter Amendment Referendum on the second reading with one amendment, and that would be item number three would change to one independent appraisal prior to the sale of town real property; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Mr. Ottinger proposed exact language of amended text; read Ordinance into record by title only.

Mr. Murphy read back the amendment text for confirmation; Mr. Ottinger confirmed.

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Mr. Palenzuela commented on the golf course sale agreement and appraisal amount.

Commission discussion ensued regarding appraisal amount; allowing purchaser to make presentation; negotiations still underway.

### **CONSENT AGENDA**

[16-0178](#) Approval of August 2, 2016 Regular Meeting Minutes

**Commissioner Shelly moved approval of the consent agenda; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

### **GENERAL AGENDA**

[16-0177](#) Agreement with the Pinellas County Sheriff's Office for Support Services FY 16-17

Mr. Maxwell requested item be continued until the next meeting; questions on an item in the contract.

**Commissioner Shelly moved to continue the agreement with the Pinellas County Sheriff's Office for support services to our next meeting; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[16-0185](#)**Award of Bid for ITB #PW16-2: 2016 Annual Sidewalk Construction, Repair, & Reconstruction Project**

Micah Badana-Management Analyst II-Stated the most responsive and responsible bidder was Professional Services Group, LLC with total amount of \$33,750.00.

Commissioner Kurey questioned range of bids; Mr. Maxwell noted it's not uncommon for large variations when receiving bids.

**Commissioner Shelly moved to award the bid PW16-2 to the Professional Services Group, LLC in the amount of \$33,750.00; seconded by Commissioner Wilkinson.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[16-0188](#)**Discussion of the 2016-2017 Budget**

Mr. Maxwell stated this is the general fund portion of budget; Infrastructure Board discussed capital improvement projects, Finance Board to review. Changes since last discussion were detailed; no recommended changes to millage.

Mayor Katica questioned timeline of receiving revenue from JMC project; Mr. Maxwell stated currently collecting revenue from permitting, additional revenues and taxes to come over the next few years. Mayor Katica commended staff of budget.

Mr. Maxwell provided a budget overview of each department; meeting with Largo next week regarding fire services calculation; provided clarification regarding code enforcement and recreation full time salary positions.

**TOWN MANAGER'S REPORT**

Mr. Maxwell had nothing to report.

**TOWN ATTORNEY'S REPORT**

Mr. Ottinger had nothing to report.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Kurey-Commented on Infrastructure Board meeting; many deferred infrastructure projects around town. Also spoke on golf course return, in favor of sale; important to ensure conservation easement; would like to engage an expert for the sale process.

Commission discussion regarding bringing a proposal for review; purchasing guidelines to be followed; advertised RFQ and bid process may be needed.

JP Murphy-Assistant Town Manager-May not be a CCNA process; still need to go through RFQ due to amount for services.

Discussion regarding benefit of consultant assisting with golf course specific elements

that affect price; Dave Healey to assist with planning and land development items.

Mr. Ottinger will forward the resume of a partner, Michelle Tanzer, at his firm that can assist with process; can decide to use her or put out an RFQ. Consensus to hold off on RFQ; Michelle to come to September meeting.

Commissioner Shelly-Park and Tree Board meeting cancelled; Forward Pinellas has a proposed millage rate decrease.

Mayor Katica-Commended the Police Department for assisting elderly residents with recent cases.

Deputy Mayor Rettstatt-Requested to see statistics for SeeClickFix usage; suggested having resident committees review ordinance sections.

Mr. Maxwell stated staff is currently reviewing; several areas cross reference other sections; a board could be helpful for general code; continuity important.

Commissioner Wilkinson-Recreation Board did not meet; fall basketball and flag football signups coming up; Gracie's Big Splash very successful; thanked staff for budget.

**OTHER BUSINESS**

Mayor Katica unable to attend August 18th Finance Board meeting; Commissioner Kurey to attend in his absence.

**ADJOURNMENT**

No further business; meeting adjourned in due form at 7:39 PM.

**Commissioner Kurey moved to adjourn; seconded by Commissioner Shelly.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**