

Meeting Agenda

Town Commission

Tuesday, October 20, 20206:00 PMTown H
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Welcome. We are glad to have you join us. If you wish to speak, please use the "raise hand" function and wait to be recognized. If you are attending by phone, dial *9 and you will be called by the last 4 digits of your phone number. Each person will be given 3 minutes to speak, you will need to unmute yourself in order to be heard.

Please enter the link below to join the webinar: https://us02web.zoom.us/j/89147062257

Or Telephone:

Dial(for higher quality, dial a number based on your current location): US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128 Dial *9 to "raise hand" Webinar ID: 891 4706 2257

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

20-0251	Variance Request for 305 Overbrook Drive
<u>Attachments:</u>	<u>305 Overbrook Drive_Variance Application and Staff Recommendation</u> <u>305 Overbrook - Kelly</u>
20-0252	Special Certificate of Appropriateness for 305 Overbrook Drive
<u>Attachments:</u>	1_305 Overbrook Drive_SOCA Application 2_305 Overbrook Drive_SCOA Planner Review 3_305 Overbrook Drive_Site Plans 4_305 Overbrook Drive_FLMSFF 5_305 Overbrook Drive_Photos

<u>20-0244</u>	Extension of Special Certificate of Appropriateness for 1574 Druid Road South
<u>Attachments:</u>	1_Original Authorized SCOA_1574 Druid Road South
	2_2019 SCOA Extension Letter_1574 Druid Road South
	3_2020 SCOA Extension Request_1574 Druid Road South
	4 9.30.20 Photos 1574 Druid Road South

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

CONSENT AGENDA

<u>20-0253</u>	Approval of October 6, 2020 Regular Meeting Minutes
<u>Attachments:</u>	<u>RM - 10-06-2020</u>
<u>20-0254</u>	Resolution 2020-23 - Appointing Member to Planning and Zoning Board
<u>Attachments:</u>	2020-23 Appointing Member to Planning and Zoning Board
<u>20-0255</u>	Resolution 2020-24 - Calling for a Regular Municipal Election
<u>Attachments:</u>	2020-24 Calling for Municipal Election
<u>20-0260</u>	Resolution 2020-25 Approval of CARES Act Funding Agreement
<u>Attachments:</u>	Resolution 2020-25 CARES Funding.pdf
	Exhibit A CARES

GENERAL AGENDA

<u>20-0262</u>	Selection of PSTA Committee Representative
<u>Attachments:</u>	PSTA Appointment - Fridovich Oliver_PSTA Appointment
<u>20-0257</u>	Poinsettia Road Community Discussion
<u>Attachments:</u>	Poinsettia and Pinellas Trail Overhead Photo
	Resident Petition - Poinsettia 3-3-20
	Poinsettia Correspondence to 10-14-2020
	POINSETTIA TRAFFIC OBSERVATIONS
	ExistingVolumes+DivertedTrips+LOS_Map.pdf
	2045Volumes+DivertedTrips+LOS_Map.pdf

<u>20-0256</u>	Second Hearing of Major Event Special Relief Permit Application for the Pelican Women's Championship
<u>Attachments:</u>	10.20.20 Permit Application - Pelican Women's Championship
<u>20-0258</u>	Halloween Bash Special Event Permit
<u>Attachments:</u>	Halloween Event Permit
<u>20-0261</u>	Special Relief Permit: Sunset on the Bluff
<u>Attachments:</u>	<u>SRPScan.pdf</u>
20-0263	Approval of Paveway Systems for Ongoing Sidewalk Improvements
<u>Attachments:</u>	30243 Bellair - Indian Rocks and Various Int (4).pdf
	Sole Provider Belleair (1).pdf

FIRE CHIEF'S REPORT

STAFF REPORTS

TOWN MANAGER'S REPORT

TOWN ATTORNEY'S REPORT

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

OTHER BUSINESS

ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.





Legislation Details (With Text)

File #:	20-0251	Version: 1	Name:		
Туре:	Action Item		Status:	General Agenda	
File created:	10/12/2020		In control:	Town Commission	
On agenda:	10/20/2020		Final action	:	
Title:	Variance Req	uest for 305 Ov	erbrook Drive		
Sponsors:					
Indexes:					
Code sections:					
Attachments:	305 Overbroc 305 Overbroc		ce Application ar	nd Staff Recommendation	
Date	Ver. Action B	v	Å	Action	Result

Summary

To: Town Commission From: Town Staff Date: 10/20/2020

Subject:

Variance Request for 305 Overbrook Drive

Summary:

The applicants, Jason and Amy Stanton of 305 Overbrook Drive, are applying for a variance that would allow for the construction of a new two-car garage (expansion) within the front yard of the site. The proposed garage will encroach into the front yard setback by 15 feet, resulting in a 10-foot front yard setback. The existing structure is designated historic and currently encroaches at its closest point, 15- feet (\pm) into the required front yard. The proposed garage will not encroach more than the existing structure.

The Planning & Zoning Board reviewed this application on October 12. Due to the local historic designation of the property, the Historic Preservation Board also reviewed a corresponding Special Certificate of Appropriateness for the expansion on October 13. The Commission will now hear both the variance and the (conditional) Special Certificate of Appropriateness. **Previous Commission Action:** N/A

Background/Problem Discussion: Please see attached.

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: Town staff and Calvin, Giordano & Associates recommend approval of the variance request for 305 Overbrook Drive.

Proposed Motion I move approval of the variance request for 305 Overbrook Drive.



Report Date: 9/11/2020 **Planning & Zoning Hearing Date:** 10/5/2020 **Tentative Commission Hearing Date:** 10/6/2020

Parcel ID: 21/29/15/64908/000/0460 Parcel Address: 305 Overbrook Drive Applicant/OwnerName: Jason & AmyStanton Applicant Address: 305 Overbrook Drive Phone Number: 727-244-3329

Existing Conditions of Land and Structures

Current zoning: R1 (Single Family Residential) Original Construction Date: 1932

Improvements to Date: 2016- Home Renovation

2016- New Pool

2017- Remodel

Easements: None Shown on survey

Proposed Request

Overview: The applicant is requesting a variance that would allow for the construction of a new 2-car garage (expansion) within the front yard of the site. The proposed garage will encroach into the front yard setback by 15 feet, resulting in a 10-foot front yard setback. The existing structure is designated historic and currently encroaches at its closest point, 15- feet (±) into the required front yard. The proposed garage will not encroach more than the existing structure. Please see the attached site plan and elevations prepared by Kenner Architecture, PLC dated August 27, 2020, for reference.

Staff Analysis

Sec 66 Analysis

In order to approve a variance, the Commission is required to make six findings per Section 66-253 of the Town of Belleair Code of Ordinances. The findings are listed below along with the reasons staff finds the criteria are or are not met in this case.

1. Special conditions and circumstances exist which are peculiar to the land, structure or buildings involved.

Staff Finding: The structure was originally constructed in 1932 and is designated historic on the State of Florida Master Site File of historic structures, and by the Town of Belleair. The existing structure currently encroaches at its closest point approximately 15-feet into the required front yard setback.

JOHN J. OSBORNE PUBLIC WORKS BUILDING 1075 PONCE DE LEON BLVD. I BELLEAIR, FL 33756 (727) 568-3795

DIMMITT COMMUNITY CENTER 918 OSCEOLARD. I BELLEAIR, FL 33756 (727) 518-3728



2. The special conditions and circumstances do not result from actions of the applicant.

Staff Finding: No, the special conditions or circumstances did not result from the applicant's actions. The structure was constructed in 1932 and currently encroaches into the required front yard setback.

3. literal interpretation of the provisions of this Code would work unnecessary and undue hardship on the applicant.

Staff Finding: Yes, the literal interpretation would present a hardship. Additions and remodels of designated historic structures need to be consistent with the Secretary of the Interior Standards for Rehabilitation, to preserve the property's historic significance. To meet the required 25-foot setback would require the applicant to offset the proposed garage addition by 15-feet. The building offset would not be compatible with the massing and scale necessary to preserve the historic integrity of the property.

4. The variance, if granted, is the minimum variance that will make possible the reasonable use of the land, structure, or building.

Staff Finding: Yes, the variance would be the minimum needed to accomplish the proposed addition while maintaining the existing building line.

5. A grant of variance will be in harmony with the general intent and purpose of this Code, and that such variance will not be injurious to the zoning district involved or otherwise detrimental to the public interest.

Staff Finding: Yes. This historic structure predates provisions in the Code, and the requested variance to the front yard setback will be in harmony with the intent and purpose of the Code, and will not be injurious to the zoning district involved or otherwise detrimental to the public interest. Additionally, the property will retain approximately 80-feet (±) of side yard setback from the proposed structure.

6. A grant of variance will not result in any land use not specifically provided for in the schedule of district regulations for the zoning district in which the property is located.

Staff Finding: Attached garages are typically found in the R-1 district. If approved, this variance will not result in any land use not specifically provided for in the schedule of district regulations for the zoning district in which the property is located.

Proposed Motions and Conditions

Proposed Motion: Staff recommends approval of the request for a variance of 15-feet from the required 25-foot front yard setback to construct a garage addition on an existing historic structure as proposed by the applicant and shown on the attached site plan with elevations, dated August 27, 2020.

Proposed Conditions:

DIMMITT COMMUNITY CENTER 918 OSCEOLARD. I BELLEAIR, FL 33756 (727) 518-3728



TOWN OF BELLEAIR 901 Ponce de Leon Blvd. Belleair, Florida 33756-1096 Phone: (727) 588-3769 ext. 215 Fax: (727) 588-3768

DATE: August 19, 2020

To the Town Commission of the Town of Belleair, Florida

- 1. The undersigned, Jason and Amy Stanton, owner of Lot 000 Block 0460, Subdivision Overbrook Park, property Commission of the Town of Belleair for a variance on the above-described property.
- 2. The property is presently zoned R-1.
- 3. The present land use on the property is 0110 (Single Family).
- 4. The decision involves Article 4 Section 74-13 of the Belleair Land Development Code.
- 5. The Commissions power arises under Article V, Section 66.253 of the Belleair Land Development Code.
- 6. The Relief prayed by the applicant is: Allowing expansion of existing garage with the same 10foot setback as the existing garage structure.
- 7. The Justification for the request is (requests for the variances must demonstrate the practical difficulty or unnecessary hardship which justifies the variance): We are requesting this setback variance for three reasons. The first is that we wish to keep in line with the existing floorplan of the home in order to keep the aesthetics of the house as close as possible to the original design. The second reason is that building in line with the original structure will prevent us from further encroaching into our eastern side yard, which is safer for our sons to use, instead of the side yard that is along the main road, Indian Rocks Road. In addition, there have been multiple cars stolen and broken into on our street, including one of our cars, when left outside overnight. We would like to be able to park all of our current and future cars inside a garage for safety reasons. Our current 1932-built garage can only accommodate one car.
- 8. Attached is a non-refundable fee to defray expenses incurred by the Town of Belleair in processing this application. (** Note: All costs incurred by the Town of Belleair, above and beyond the variance application fee, will be the responsibility of the applicant regardless of approval or denial of the request**)
- 9. I am aware that this request will be voided should I or my representative fail to appear at the public hearings scheduled to consider this request.
- 10. I am aware that any variance that may be granted will automatically expire twelve months after approval by the Town Commission unless a building permit id produced from the Town with respect to the improvements contemplated by this application for variance within said twelve month period unless the construction of said improvements is promptly commenced pursuant to the building permit and diligently pursued to completion thereafter.



FEE: \$300.00

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Paid:_____

TOWN OF BELLEAIR 901 Ponce de Leon Blvd. Belleair, Florida 33756-1096 Phone: (727) 588-3769 ext. 215 Fax: (727) 588-3768

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244-3329

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Telephone Number

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TOWN OF BELLEAIR 901 Ponce de Leon Blvd. Belleair, Florida 33756-1096 Phone: (727) 588-3769 ext. 215 Fax: (727) 588-3768

VARIANCE APPLICATION CHECK OFF SHEET

Application shall be fully completed and must include the following information:
OWNERS NAME J950N + AMY Stanton
OWNERS NAME J950n + A my Stanton OWNERS MAILING ADDRESS 305 Overbrook Drive Bellegir, F/ 33756 PROPERTY ADDRESS 305 Over brook Drive Bellegir, F(33756
PROPERTY ADDRESS 305 Over brook Drive Bellegir, Fl 33756
PHONE NUMBER 727-244-3329
REPRESENTATIVE NAME AND ADDRESS (if any)
PHONE NUMBER
DATE OF ORIGINAL CONSTRUCTION /932
IMPERVIOUS COVER
FLOOD ZONE AND ELEVATION Flood Zone X Elevation 46ft
REQUIRED INFORMATION:
REQUIRED RECEIVED PROVIDE (10) COPIES EACH.
X PLANS/SPECS/PRODUCT BROCHURE
X PHOTOS OF AREA (straight/right angle/left angle)
X SURVEY W/ SETBACKS SHOWN
X SITE PLAN W/ SETBACKS SHOWN
REVIEWED BY: <u>ZONING PUB.WK FIRE BLDG.</u> <u>MRG.</u>
DATE SENT:
DATE RETURNED:



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Tom and Jenelle Kelly 310 Overbrook Drive Belleair, FL 33756 8/30/20

Mr. JP Murphy Town Manager Town of Belleair 901 Ponce de Leon Boulevard Belleair, FL 33756

Dear Mr. JP Murphy :

We are writing this letter in support of Jason and Amy Stanton's setback variance request. We live directly across the street from the Stanton's property and where they propose to expand their current garage. We support their variance request to extended their existing garage in line with their current garage. We are aware that the standard setback is 25 feet, but the 10-foot setback request will provide a much better utilization and conformity to their existing property and home and will not encumber our property in anyway.

Please let us know if you need any further information from us in support of the Stanton's setback variance request. Sincerely,

Thomas & Lonelle Kely

Tom and Jenelle Kelly,

RECEIVED SEP 04 20LJ

El an j See ad



Legislation Details (With Text)

File #:	20-0252	Version: 1	Name:		
Туре:	Action Item		Status:	General Agenda	
File created:	10/12/2020		In control:	Historic Preservation Board	
On agenda:	10/20/2020		Final action:		
Title:	Special Certific	ate of Appropria	ateness for 305 Ov	erbrook Drive	
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1_305 Overbro	ok Drive_SOCA	Application		
	2_305 Overbro	ok Drive_SCOA	Planner Review		
	3_305 Overbro	ok Drive_Site P	<u>lans</u>		
	4_305 Overbro	ok Drive_FLMS	<u>FF</u>		
	5_305 Overbro	ok Drive_Photo	<u>s</u>		
Date	Ver. Action By		Actio	n Result	

Summary

To: Town Commission From: Cathy DeKarz, Management Analyst Date: 10/20/2020

Subject:

Special Certificate of Appropriateness for 305 Overbrook Drive

Summary:

In order to complete any renovations over \$25,000 to the exterior of a locally-recognized historic property, a Special Certificate of Appropriateness (SCOA) must first be granted by the Historic Preservation Board and the Commission to the property owner in question. The property under discussion for this proposed certificate is 305 Overbrook Drive, which is currently owned by Mr. Jason Stanton and Mrs. Amy Stanton.

The Commission will now review the application, plans, and other specifications presented by the Town, by the Town's planning agency (Calvin, Giordano & Associates), and by Mr. and Mrs. Stanton, and will vote to approve or deny the certificate.

It is important to note that approval of this SCOA is being submitted to the Town alongside a variance request due to the front-yard setback of the property. The approval of this SCOA will hence be conditional upon the Commission's decision on the variance. Denial of the variance will nullify this SCOA application. **Previous Commission Action:** The Historic Preservation Board reviewed and recommended approval of this item on Tuesday, October 13.

Background/Problem Discussion: 305 Overbrook Drive is designated as a locally-historic property and sits on

File #: 20-0252, Version: 1

the southern corner of Indian Rocks Road and Overbrook Drive in Belleair. The two-story home was built in 1932, is a Tudor style structure, and is part of the Overbrook Park subdivision. Notable features of 305 Overbrook Drive include its unique brick accents on the lower part of the home and stucco on the upper segment, its half-timbered exterior accents, and its steep roof and dormers.

Through the attached Special Certificate of Appropriateness, the applicants (Mr. and Mrs. Stanton) are applying to expand their existing garage to a four-car structure. This proposed 676 square-foot addition would keep the garage in-line with the current front elevation of the home.

Although the existing garage may not be original nor historically significant, its physical connection to the historically significant principal structure warrants an SCOA review.

After reviewing the plans and write-ups submitted by the applicants, our planning consultant from Calvin, Giordano & Associates (Mr. Christ Brimo) has provided a memo of opinion recommending approval of the SCOA as submitted (see attached).

Note: Historic Tax Abatement

It is also important to note that the Historic Preservation Board, acting as the Town's Local Historic Preservation Office (LHPO), also voted for preliminary approval for a historic tax abatement for the property. This abatement will be brought before the LHPO and the Commission again post-construction. At that time, the Commission will vote on a resolution and covenant that could waive up to 100% of 10 years on the difference in appraised taxable value for the property.

Expenditure Challenges The applicants, Mr. Jason Stanton and Mrs. Amy Stanton, estimate an expense upwards of \$50,000 for this project.

Financial Implications: N/A

Recommendation: Staff recommends approval of the submitted Special Certificate of Appropriateness for 305 Overbrook Drive for a garage expansion.

Proposed Motion I move approval of the submitted Special Certificate of Appropriateness for 305 Overbrook Drive for a garage expansion.



SPECIAL CERTIFICATE OF APPROPRIATENESS APPLICATION

FOR STAFF USE ONLY COA#: 2020- 01	
Town Manager Recommendation:	1
Historic Preservation Board Recommendation:	-

Instructions: All required supporting materials must be provided; incomplete applications will not be evaluated if additional space is needed, attach additional sheets. The Special Certificate of Appropriateness is valid for a period of 365 days after the date of approval, unless otherwise specifically provided by the approval. An extension of up to 180 days may be requested to complete work in-progress if requested prior to the expiration date, work has commenced, and the scope of work originally approved has not changed. Otherwise, the owner must re-apply.

A. GENERAL INFORMATION (To be completed by all applicants).

1. Property Identification and Location:

Name of Property/Business: Jason and Amy Stanton

Property Identification Number (from tax records): 21/29/15/64908/000/0460

Address of Property: 305 Overbrook Drive Belleair, FL 33756

2. Mailing Addresses:

Property Owner: Jason and Amy Stanton

Address: 30)5 Overbr	ook Drive
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City: Belleair	State: FI	Zip Code: 33756	
Phone Number (H): 727-244-3329	(W): 727-244-3329		
Occupant: Jason Stanton			
Address: 305 Overbrook Drive			
City: Belleair	State: FI	Zip Code: 33756	
Phone Number (H): 727-244-3329	(W): 727-2		
Agent/Engineer/Architect: John Keener			
Address: 600 S Magnolia Ave Suite 310 Tampa,	FL 33606	4	

3. Existing Uses and Building Condition: Single Family Residence

4.	Type of Request:	Proposed Use:		
	Alteration of an archaeological site	Single-family residence	New construction	
$\mathbf{\mathbf{Z}}$	Exterior alteration of building/structure	Multi-family residence	Relocation	
	Demolition	Other:		

5. Estimated Cost of Work: \$50,000+

6. Written Description of Proposed Work:

All applications must include at least two photographs with different views showing the sides of the designated property which will be altered. Also, if required, include photographs of all adjacent properties. Explain what changes will be made and how they will be accomplished. If required, submit detailed plans and elevation drawings and specifications to support the written description.

Exterior Building Features (include material samples when necessary)					
Structural Systems: Roofs and Roofing					
Expansion of existing garage Per attrached drawings	style to match existing				
Windows and Doors:	Materials (masonry, wood, metal):				
Style to match existing	Brick/Masonry Style to match				
	existing				
Porches, Awnings, Steps and Fences:	Painting and Finishes:				
W/A	style to match existing				
Environmental Features (grading, landscaping, parking, subsurface work, etc.):					
Extend driveway to expansion of garage					

7. Criteria for Evaluating Applications:

In addition to all other article provisions, the Commission shall consider the following criteria in evaluating applications for a Special Certificate of Appropriateness for demolition of designated properties:

a.	Is the structure of such interest or quality that it would reasonably meet national, state, or local
-	criteria for designation as a historic structure or is so designated?

- b. Is the structure of such design, craftsmanship, or material that it could be reproduced only with great difficulty and/or expense?
- c. Is the structure one of the last remaining examples of its kind in the neighborhood, the county, or region?
- d. Does the structure contribute significantly to the historic character of a designated district?
- e. Would retaining the structure promote the general welfare of the town by providing an opportunity for study of local history, architecture, and design or by developing an understanding of the importance and value of a particular culture and heritage?
- f. Are there definite plans for reuse of the property if the proposed demolition is carried out, and what will be the effect of those plans on the character of the surrounding area?

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8. Owner Attestation:

The information on this application represents an accurate description of the proposed work. The undersigned has omitted nothing that might affect the decision of the Town Commission, and hereby certifies that the project described in this application, as detailed by plans and specifications enclosed, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that approval of this application by the Town Commission in normal constitutes approval of building permit or other required Town or County permit.

Signature (Owner):	Jan Hant Am Start Date:	
Signature (Agent) : _	Date:	8/18/2020



XCEPTIONAL SOLUTIONSTM

MEMORANDUM

- TO: Historic Preservation Board Town of Belleair
- CC:
- : Cathy DeKarz, Management Analyst Town of Belleair
- FROM: Christopher Brimo, AICP Calvin, Giordano & Associates, Inc.
- SUBJECT: 305 Overbrook Drive Special Certificate of Appropriateness (COA)

DATE: September 11, 2020

Pursuant to Section 74-332 (Historic Preservation) of the Belleair Code, CGA met with the property owner and Town representatives on August 26, 2020 to review the proposed modifications for the single-family residence located at 305 Overbrook Drive, Belleair. The owners (Jason and Amy Stanton), are proposing a garage addition to their single-family residence designated as a local historic resource by Ordinance 429. This structure is also listed on the State of Florida Master Site File of historic structures.

The structure as a 2-story Tudor Revival Cottage built in 1932, which the property owners are proposing the addition of a 676 square foot attached twocar garage, in line with the existing garage and front elevation of the home. Although this garage addition is not historically significant, its physical connection to the historically significant principal structure warrants a Special COA review. A complete description of the modifications is shown on the site plan, and in the application contained in the Boards packet.

The existing structure is approximately ten feet from the front property line, which necessitated a variance to the front yard setback requirement for this proposed addition. Offsetting the proposed garage addition by 15 feet to meet the setback requirement would not be compatible with the massing and design of the historic structure.

The Secretary of the Interior Standards states that new additions should be designed and constructed so that the character-defining features of the historic building are not radically changed, obscured, damaged, or destroyed in the process of rehabilitation. The layout, materials and architectural style being proposed will mimic the existing features of the residence. CGA reviewed the proposed modifications as stated in the applicant's submittal and found the proposal to be in keeping with the general intent of the Secretary of the Interior Standards for Rehabilitation.

& Highway Design **Coastal Engineering Code Enforcement Construction Engineering &** Inspection (CEI) **Construction Services** Data Technologies & Development **Electrical Engineering** Engineering **Environmental Services Facilities Management Geographic Information** Systems (GIS) **Governmental Services** Indoor Air Quality Landscape Architecture Planning **Project Management** Redevelopment & Urban Design Surveying & Mapping **Traffic Engineering** Transportation Planning Water / Utilities Engineering Website Development

Building Code Services

Civil Engineering / Roadway

Feather Sound Corporate Center 13535 Feather Sound Dr. Suite 135 Clearwater, FL 33762 727.394.3825 phone

www.cgasolutions.com

Page 1 Driginal Update HISTORICAL STRUCTURE FORM FLORIDA MASTER SITE FILE Version 4.0 1/07 Staded Fields represent the minimum acceptable level of documentation. Consult the Guide to Historical Structure Forms for detailed instructions. Site Name(s) (address if none) Survey Project NameStaded Fields represent the minimum acceptable level of documentation. Site Name(s) (address if none) DOC DOC DOC DOC DOC Method Multiple Listing (DHR only) Survey Project Name National Register Category (please check one) Divel Duilding Structure Gistrict Site Object Ownership: Oprivate-nonprofit Diprivate-individual Oprivate-nonspecific City County Distate Object							
LOCATION & MAPPING							
Address (Include N,S,E,W; #; St., Ave., etc.) 30.5 OVERDFOOK_DRIVE BELLEAIY, FL 337510 Cross Streets (nearest / between) MEAY Indian Rocks Road USGS 7,5' Map Name & Date Plat or Other Map City / Town (within 3 miles) BelleaiY In City Limits? Syss Ino Ilunknown County Pinellas Township 29.5 Range 15.5 Section 2-1 ½ section: INW ISW ISE ME Inregular-name: Tax Parcel # 21/29/1/5/1/24908/000/04(60 Landgrant Subdivision Name Overbrook 0 Northing 0 Other Coordinates: X: 27.9403163 Y: -82-80371/6 Coordinate System & Datum							
HISTORY							
Construction Year: 932 approximately Usear listed or earlier Usear listed or later Original Use* Private Residen Ce From (year): 1932 To (year): Present Current Use* Private Residen Ce From (year): 1932 To (year): Present Other Use* Prom (year): 1932 To (year): Present Moves: Uses Uses Prom (year): 1932 To (year): Present Alterations: Uses Unknown Dates Nature* Prom (year): Prom (year							
Is the Resource Affected by a Local Preservation Ordinance? Dyes Dno Dunknown Describe Historic Preservation							
DESCRIPTION							
Style: <u>TUDOY Revival/English Ottage Exterior Plan</u> <u>IVVEGULAN</u> Number of Stories <u>P</u> Exterior Fabric(s): <u>Stucco</u> <u>Roof Material(s)</u> : <u>Clay Tile /Glazed</u> Roof secondary strucs. (dormers etc.): <u>Roof secondary strucs. (dormers etc.)</u> : <u>Windows (types, materials, etc.)</u> : <u>Combination of alsement</u> <u>clouble hung, and fixed</u> <u>pane</u> <u>Windows throughout</u> . <u>un Ynown if onginal</u> .							
Ancillary Features / Outbuildings (record outbuildings, major landscape features; use continuation sheet if needed.)							

* Consult Guide to Historical Structure Forms for preferred descriptions (coded fields at the Site File).

DHR	JSE ONLY	OFFIC	AL E	VALUATION	DHR USE ONLY
NR List Date	SHPO – Appears to meet criteria for KEEPER – Determined eligible: NR Criteria for Evaluation: 🖾a	-	Dyes	no	Date/ Init Date// In 15, p. 2)

HR6E046R0107 Florida Master Site File / Division of Historical Resources / R. A. Gray Building / 500 South Bronough Street, Tallahassee, FL 32399-0250 Phone (850) 245-6440 / Fax (850)245-6439 / E-mail SiteFile@dos.state.fl.us

HISTORICAL	STRUCTURE FORM
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Site #8

DESCRIPTION (continued)						
Chimney: No Material(s) *	ncrete					
Structural System(s) *	e Block					
Foundation: Type(s) *		Material(s)* CONCRETE	Block/Reclad.			
Porch Descriptions (types, locations, roof typ In 2004 [2-X2-5	4	th finished 775	F, Patio/Deck added			
Condition (overall resource condition): Second Resource	ellent ⊡good ⊡fair ⊡	deteriorated				
Archaeological Remains			neck if Archaeological Form Completed			
* Consult Guide t	o Historical Structure Forms fo	r preferred descriptions (coded fields				
		ODS (check all that apply)	CONTRACTOR OF THE PARTY OF			
FMSF record search (sites/surveys)	library research	building permits	Sanborn maps			
FL State Archives/photo collection	City directory	containing permits	□ sanborn maps □ plat maps			
I property appraiser / tax records □ cultural resource survey	☑ newspaper files	neighbor interview	Public Lands Survey (DEP)			
□ other methods (describe)	M historic photos	interior inspection	HABS/HAER record search			
Bibliographic References (give FMSF manu	script # if relevant, use continuation st	(paded)				
	OPINION OF PESO	JRCE SIGNIFICANCE				
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information available	C. ITIS NOT	til needed) <u>DVE TO INSU</u> NET DOSSI D.C. TO	Hicient			
according to Nation	al Register	Standard.	craware on ang			
Area(a) of Historical Similaria	-0		U			
Area(s) of Historical Significance (see National States Nation	onal Register Bulletin 15, p. 8 for cate	ories: e.g. "architecture", "ethnic heritage", "o	community planning & development", etc.)			
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Accessible Documentation Not Filed with For each separately maintained collection describe	the Site File - including field & ana	lvsis notes, photos, plans, other important do	cuments that are normanically correctly a			
For each separately maintained collection, describe		organization, * (3) file or accession nos, and	d (4) descriptive information,			
Board and Town	Maintained	by bellealy the	STORIC Preservation)			
	RECORDER I	NFORMATION	A CONTRACTOR OF THE OWNER OWNER OF THE OWNER OWNE			
Recorder Name TOWN CLERK	-Donna Cartel)				
Recorder-Contact Information (address / pho	ne / fax / e-mail) 901 Danc	and a second sec	(Kair, F) 33756			
512-7)598-3769 ext-214 toler & town of hellenir het						
Recorder Affiliation Town of Bellean						
Use a Supplement for Site	Forms or other continuation sl	neet for descriptions that do not fit in	the spaces provided.			
O US	GS 7.5' MAP WITH STRI	JCTURE LOCATION PINPOI				
Required @ LA	RGE SCALE STREET D	LAT OR PARCEL MAP (available				
	OTO OF MAIN EACADE		Trom most property appraiser web altes)			
	mitting an image file it must h	ARCHIVAL B&W PRINT OR e included on disk or CD AND in ha				
Digit	al image must be at least 1600	x 1200 pixels, 24-bit color, jpeg or t	in copy format (plain paper is acceptable).			

305 Overbrook Drive



















Legislation Details (With Text)

File #:	20-0244	Version: 1	Name:					
Туре:	Action Item		Status:	General Agenda				
File created:	9/30/2020		In control:	Town Commission				
On agenda:	10/20/2020		Final action:					
Title:	Title: Extension of Special Certificate of Appropriateness for 1574 Druid Road South							
Sponsors:								
Indexes:								
Code sections:								
Attachments:	Attachments: <u>1 Original Authorized SCOA 1574 Druid Road South</u>							
	2 2019 SCOA Extension Letter 1574 Druid Road South							
	3_2020 SCOA Extension Request_1574 Druid Road South							
	4_9.30.20 Photos_1574 Druid Road South							
Date	Ver. Action By		Actio	n	Result			

Summary

To: Town Commission From: Cathy DeKarz, Management Analyst Date: 10/20/2020

Subject:

Extension of Special Certificate of Appropriateness for 1574 Druid Road South

Summary:

Mr. Philip and Mrs. Amanda Wolf of 1574 Druid Road South are three-quarters of the way through extensive renovations of their historic home. Due to the nature of these upgrades, and the impacts of COVID-19 on sourcing materials and labor, Mr. and Mrs. Wolf are unable to complete these changes by the timeframe set up in their Special Certificate of Appropriateness (SCOA). Hence, the applicants are asking the Historic Preservation Board and the Commission to grant a one-year extension to their SCOA, putting the completion deadline to November 20, 2021.

This extension provides for no major changes to the original plans that the Historic Preservation Board and the Commission approved in November of 2018.

Please note that following the completion of the renovation, the applicants will be required to return to the Historic Preservation Board and Commission to complete the SCOA and historic tax exemption processes. **Previous Commission Action:** The Historic Preservation Board recommended approval for an SCOA for 1574 Druid Road South on November 13, 2018. The Town Commission then approved the SCOA and a preliminary historic tax exemption for the property on November 20, 2018.

The Historic Preservation Board and Commission also recommended approval of this extension on October 29 and November 5, 2019 (respectively). Lastly, on October 13, 2020, the Historic Preservation Board

unanimously recommended approval for this additional one-year extension.

Background/Problem Discussion: See attached.

Expenditure Challenges N/A

Financial Implications: This action will not affect the property's historic tax exemption or other financial obligations to the Town of Belleair.

Recommendation: Staff recommends approval of the Special Certificate of Appropriateness extension for 1574 Druid Road South through November 20, 2021.

Proposed Motion I move approval of the Special Certificate of Appropriateness extension for 1574 Druid Road South through November 20, 2021.


TOWN OF BELLEAIR SPECIAL CERTIFICATE OF APPROPRIATENESS APPLICATION

FOR STAFF USE ONLY	
COA#: 2018-1	
-Town Manager Recommendation: APPROVED	
Date: 11-20-18	
Historic Preservation Board Recommendation: APPROVED	20112
Date: 11-13-18	11-20-10

Instructions: All required supporting materials must be provided; incomplete applications will not be evaluated If additional space is needed, attach additional sheets. The Special Certificate of Appropriateness is valid for a period of 365 days after the date of approval, unless otherwise specifically provided by the approval. An extension of up to 180 days may be requested to complete work in-progress if requested prior to the expiration date, work has commenced, and the scope of work originally approved has not changed. Otherwise, the owner must re-apply.

A. GENERAL INFORMATION (To be completed by all applicants).

1.	Property Identification and Location:
	Name of Property/Business: Residence - Case McCormice"
	Property Identification Number (from tax records): 21-29-15-06462-075-0050
	Address of Property: 1574 Druid Rd. S
2.	Mailing Addresses:
	Property Owner: Katherin EMcCormick (under contract to close Sale to Philop + Amanda
	Address: 1574 Druid Rd. S. Wolf-See attached
	City: Belleair State: FL Zip Code: 33756
	Phone Number (H): (W):
	Occupant: Contract Purchaser - Philip + Amenda Wolf
	Address: _3105 W. Fielder St.
	City: Tampa State: FL Zip Code: 33C/1
	Phone Number (H): (813) 777-9797 (W):
	Agent/Engineer/Architect:
	Address:
3.	Existing Uses and Building Condition: Un Occupied Residence - Poor + Dilapidated
4.	Type of Request: Proposed Use:

			Single-family residence	New construction
\geq	Exterior alteration of building/structure	1	Multi-family residence	Relocation
	Demolition		Other:	

5. Estimated Cost of Work:

0,000

6. Written Description of Proposed Work:

All applications must include at least two photographs with different views showing the sides of the designated property which will be altered. Also, if required, include photographs of all adjacent properties. Explain what changes will be made and how they will be accomplished. If required, submit detailed plans and elevation drawings and specifications to support the written description.

Exterior Building Features (includ	ie material samples when necessary)	
Structural Systems:	Roofs and Roofing:	
SEE Attached Addendum titled	Supplemental Maturials for Historica Materials (masonry, wood, metal):	1 Improv
Windows and Doors:	Materials (masonry, wood, metal):	inent
y 11	11 E 1	
Porches, Awnings, Steps and Fences:	Painting and Finishes:	
te 15	<i>je</i> 1 t	
Environmental Features (grading, landscaping, park	ing, subsurface work, etc.):	
fr 1 s		

7. Criteria for Evaluating Applications:

In addition to all other article provisions, the Commission shall consider the following criteria in evaluating applications for a Special Certificate of Appropriateness for demolition of designated properties:

a.	Is the structure of such interest or quality that it would reasonably meet national, state, or local criteria for designation as a historic structure or is so designated?	দ	
b.	Is the structure of such design, craftsmanship, or material that it could be reproduced only with great difficulty and/or expense?	ď	
С.	Is the structure one of the last remaining examples of its kind in the neighborhood, the county, or region?	ď	
d.	Does the structure contribute significantly to the historic character of a designated district?	Ø	
e.	Would retaining the structure promote the general welfare of the town by providing an opportunity for study of local history, architecture, and design or by developing an	Q	

f. Are there definite plans for reuse of the property if the proposed demolition is carried out, and what will be the effect of those plans on the character of the surrounding area?

understanding of the importance and value of a particular culture and heritage?

8. Owner Attestation:

The information on this application represents an accurate description of the proposed work. The undersigned has omitted nothing that might affect the decision of the Town Commission, and hereby certifies that the project described in this application, as detailed by plans and specifications enclosed, will be constructed in exact accordance with aforesaid plans and specifications. It is understood that approval of this application by the Town Commission in no way constitutes approval of building permit or other required Town or County permit.

Signature (Owner):	Achaby En bilattor Katherine	Date:	10/5/18	
Signature (Agent) :	A Millormek	Date:		
	* Sie Enclosed Authori	zation	Letter.	

September ____ 2018

Town of Belleair Historic Preservation Board 1075 Ponce de Leon Blvd. Belleair, FL 33756

To whom it may concern:

I, Katherine McCormick, as the sole property owner of 1574 Druid Road South (the "Property"), do hereby grant permission and authority to Philip and Amanda Wolf, as prospective purchasers of the Property, to apply to the Town of Belleair and the Pinellas County Property Appraiser's Office for approval of a Special Certificate of Appropriateness and a historic tax exemption, for their proposed rehabilitation of the Property.

Signature: Intherine McCormic

State of New York)

County of NewYork

On the <u>8</u> day of <u>Spr.</u> in the year <u>b</u>[8] before me, the undersigned, personally appeared <u>MANNAWE McCompressionally</u> known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Signature and office of individual taking acknowledgment

FELICITA SURIEL Notary Public - State of New York

NO. 015U6355859

Qualified in New York County My Commission Expires Mar 20, 2021

Witness Signature: _____ Print Name:

State of New York)

) ss County of _____)

On the _____ day of _____ in the year_____ before me, the undersigned, a Notary Public in and for said State, personally appeared ______, the subscribing witness to the foregoing instrument, with whom I am personally acquainted, who, being by me duly sworn, did depose and say that he/she/they reside(s) in ______ (if the place of residence is in a city, include the street and street number, if any, thereof); that he/she/they know(s) ______ to be the individual described in and who executed the foregoing instrument; that said subscribing witness was present and saw said _______ execute the same; and that said witness at the same time subscribed his/her/their name(s) as a witness thereto.

Signature and office of individual taking acknowledgment

September 18, 2019

Attention: The Town of Belleair Historic Preservation Board

901 Ponce de Leon Boulevard Belleair, Florida 33756

In November of 2018, the Town of Belleair Historic Preservation Board and the Commissio approved a Special Certificate of Appropriateness and a preliminary historic tax exemption our property at 1574 Druid Road South (AKA "Casa McCormick").

This Classical Revival home was built in 1918, and we are dedicated to protecting and preserving its historic integrity by bringing it back to its original splendor and charm. As approximately for last year, we are completing extensive renovations to revive our beautiful home.

However, the process to complete this work is not possible within the original one-year timeframe set up in the Special Certificate of Appropriateness. Since November of 2018, w have changed contractors, which led to a delay in the project. We are glad to now have a r contractor, and we are making significant progress toward completion, with no major change the approved plans.

As such, we are submitting this letter to the Town of Belleair in order to formally request a year extension to our original Special Certificate of Appropriateness. This would extend ou deadline to complete all previously-approved construction by November 20, 2020.

We hope that the Board will grant this request, as we are looking forward to calling Belleair home in the very near future.

F amarda hot Sincerely, Philip and Amanda Wolf (813) 777-9797

September 18, 2020

Attention: The Town of Belleair Historic Preservation Board

901 Ponce de Leon Boulevard Belleair, Florida 33756

In November of 2018, the Town of Belleair Historic Preservation Board and the Commission approved a Special Certificate of Appropriateness and a preliminary historic tax exemption for our property at 1574 Druid Road South (AKA "Casa McCormick").

This Classical Revival home was built in 1918, and we are dedicated to protecting and preserving its historic integrity by bringing it back to its original splendor and charm. However, the process to complete this work has not proven possible within the original timeframe set up in the Special Certificate of Appropriateness, despite being granted an extension on November 5, 2019 to November 20, 2020. We have made significant progress with most of the major renovations, and all that is left to complete at this point is the driveway, pool/deck, garage and landscaping. We have experienced significant and continuing delays with obtaining specialty materials and labor to complete the work due to COVID-19.

As such, we are submitting this letter to the Town of Belleair in order to formally request an additional one-year extension to our original Special Certificate of Appropriateness. This would extend our deadline to complete all previously-approved construction by November 20, 2021.

We hope that the Board will grant this request, as we are looking forward to calling Belleair home in the very near future.

Sincerely,

Philip and Amanda Wolf

(813) 777-9797



Town of Belleair

Legislation Details (With Text)

File #:	20-0253	Version:	1	Name:		
Туре:	Minutes			Status:	Consent Agenda	
File created:	10/12/2020			In control:	Town Commission	
On agenda:	10/20/2020			Final action:		
Title:	Approval of O	ctober 6, 20	20 R	egular Meeting I	<i>M</i> inutes	
Sponsors:						
Indexes:						
Code sections:						
Attachments:	<u>RM - 10-06-20</u>	020				
Date	Ver. Action By	/		Ac	tion	Result



Meeting Minutes Town Commission

Tuesday, October 6, 2020	6:00 PM	Town Hall
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Zoom Webinar ID: 869-5902-7663

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 5 - Mayor Gary H. Katica Deputy Mayor Karla Rettstatt Commissioner Michael Wilkinson Commissioner Tom Shelly Commissioner Tom Kurey

20-0242 First Hearing of Major Event Special Relief Permit Application for the Pelican Women's Championship

Deputy Mayor Rettstatt stated that at the request of the Mayor we will be moving The Pelican Golf Course item to the first item on agenda.

Deputy Mayor Rettstatt announced abstaining from vote due to employment.

Commission Kurey announced discussions with Ethics Commission; no conflict, however due to his membership he will be abstaining from voting on this matter.

Mayor Katica commented on rehab facility on Clearwater Largo Road and his recovery.

Commissioner Shelly is acting Chair as he is physically present and others are abstaining.

Mr. Murphy stated event is scaled back, Cathy DeKarz to present.

Cathy DeKarz-Management Analyst-Discussed special relief permit process; still classified as a major event as it is more than 72 hours in duration and requires police department; provided details regarding fees for application and police department; postcards mailed to all residents notifying of meetings; staff has no objections; representatives are here to discuss.

Mr. Murphy stated LPGA Ad Hoc Committee recommended unanimous approval of permit request.

Scott Reid-Eiger, Pelican Women's Champion Executive Director-No fans due to COVID; good trial run for future events; less impact to traffic and the Town; limited number allowed on-site each day; testing will be done for those involved; temperature checks for all others; thanked everyone for support; available for questions.

Ryan Dever-Eiger Marketing-Discussed site plan; outside parking and transportation

coordinated; signage onsite; private security to work in conjunction with the police department; Golf Channel trailers on Poinsettia; no parking signage areas reduced to those in immediate area; GolfView will be a one way.

Commissioner Shelly asked for questions of the audience.

Mike Maxon-Resident-Questioned number of out of town guests anticipated; accommodations.

Mr. Dever stated approximently 1,000 total onsite and that is including volunteers players, workers etc.; host hotel is Wyndham Grand on Clearwater Beach.

Mrs. Vacitas-Resident-Questioned if possibility of protestors were taken into consideration. Mr. Reid is not anticipating but cannot guarantee; proper plans are in place.

Chief Doyle-Police Dept-Stated they have a security plan in place; ability to expand resources if needed; do not expect issues.

Commissioner Shelly moved approval of Major Event Special Relief Permit Application for the Pelican Women's Championship on first reading. Seconded by Commissioner Wilkinson.

Aye: 3 - Mayor Katica, Commissioner Wilkinson, and Commissioner Shelly

Abstain: 2 - Deputy Mayor Rettstatt, and Commissioner Kurey

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Mayor Katica left the meeting at 6:21 PM.

Deborah Bormann-Resident-Questioned where fence and bleachers will be relating to golf event. Mr. Dever said no fence surrounding course; no structures/public bleachers; fence along Indian Rocks Road.

Ms Bormann commented on updating financial impact to Town. Mr. Dever confirmed impact will be different this year.

CONSENT AGENDA

Commissioner Shelly moved approval of the Consent Agenda. Seconded by Commissioner Wilkinson.

- Aye: 4 Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey
- Absent: 1 Mayor Katica

20-0238Approval of September 17, 2020 Regular Meeting Minutes20-0239Police Pension Board Request for Reappointment
(approved as part of consent agenda)

GENERAL AGENDA

<u>20-0241</u> Proclaiming October as Domestic Violence Awareness Month

Mr. Murphy read proclamation into record; RSC representative here to accept.

Tracy Wicking-RCS Representative spoke in appreciation of the Town's support; many residents serve on committee.

Deputy Mayor Rettstatt questioned any rise during COVID; Mr. Wicking spoke time during safer at home Vs now as getting back into community; steady increase; will be back at full capacity next month.

Commissioner Shelly moved approval of the Domestic Violence Awareness Month Proclamation. Seconded by Commissioner Wilkinson.

- Aye: 4 Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey
- Absent: 1 Mayor Katica

STAFF REPORTS

Rachel Hobbs-Special Events Coordinator- discussed the Belleair Rec Golf Tournament at Cove Cay in September; provided update on Halloween events; outdoor movie night; skeleton trail throughout Town.

Nancy Hartshorne-Resident-Questioned trick or treating and Laurie Lane events.

Mr. Murphy stated not yet met with Laurie representative; town not intending to close road; trick or treating still on; no plans to regulate Halloween but advising to follow guidelines; Town not able to monitor and road needs to stay clear for public safety purposes; no special event permits approved for Halloween; following County guidelines.

Chief Doyle stated they will have extra patrols out and keep roads open; not monitoring social distancing/masks up to residents to be safe.

Mr. Murphy briefly discussed a "Codes Made Simple" handout for fences to be issued with new permit applications; commended parks and public works group for clearing vegetation at Harold's Lake; will be surveying area and seeking future maintenance options; capital projects on time and on budget.

TOWN MANAGER'S REPORT

Nothing additional

TOWN ATTORNEY'S REPORT

Nothing to report

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Deputy Mayor Rettstatt toured the RO plant in Oldsmar; several cities will be great resources to the Town; Hallett Park and recent cut; additional dollars due to BCC lease to use for maintenance; commented on recent phone issues.

Mr. Murphy addressed phone issues and repairs being made; goal is to be able to run Town remotely in event of emergency; November 1st resume in person meetings maintain distancing; will also continue to do the Zoom meetings as well.

Commissioner Shelly stated the September fire report was excellent; toured plant previously; boards didn't meet.

Mr. Murphy stated Chief Pittman will be at next meeting to provide report.

Commissioner Kurey stated he previously toured RO plant; impressed by facility; infrastructure board didn't meet.

Commissioner Wilkinson-Recreation board met; adult leagues are back; next meeting Poinsettia Road to be discussed.

Mr. Murphy stated meeting on 20th to be informational and discussion purposes only; parties on both sides; open item for residents to comment on topic; engineer solutions not yet spent, this is initial discussion only. No decision will be made.

Mayor Katica was not present.

OTHER BUSINESS

No further business

ADJOURNMENT

Meeting adjourned in due form at 6:48 PM.

Commissioner Shelly moved to adjourn. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

TOWN CLERK

APPROVED:

DEPUTY MAYOR



Town of Belleair

Legislation Details (With Text)

File #:	20-02	254	Version:	1	Name:		
Туре:	Reso	lution			Status:	Consent Agenda	
File created:	10/12	2/2020			In control:	Town Commission	
On agenda:	10/20)/2020			Final action:		
Title:	Reso	lution 202	0-23 - App	ointing	g Member to Pla	nning and Zoning Board	
Sponsors:							
Indexes:							
Code sections:							
Attachments:	<u>2020-</u>	-23 Appoir	nting Memb	<u>per to</u>	Planning and Zo	ning Board	
Date	Ver.	Action By			Act	on	Result

A RESOLUTION NO. 2020-23

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA PROVIDING FOR THE APPOINTMENT OF A MEMBER TO THE PLANNING AND ZONING BOARD.

WHEREAS, Article II, Section 66-41 of the Belleair Land Development Code provides for the creation of certain boards and agencies to administer the provisions of the Land Development Code under the authority prescribed by the Code, the Town Charter and State Law; and

WHEREAS, Article II, Section 66-42 of the Land Development Code sets out the provisions for governing said citizen boards; and

WHEREAS, Article II, Section 66-92 through Section 66-93 of the Land Development Code establishes the Planning and Zoning Board, provides for membership and term of office; and establishes the powers and duties of said Planning and Zoning Board; and

WHEREAS, Article IX, Section 66-411 through 66-413 of the Land Development Code provides for the enforcement of code provisions; and

WHEREAS, the Town Commission through Resolution No. 95-13, adopted Rules and Regulations for all advisory boards and regulatory boards; and

WHEREAS, the Town Commission adopted Resolution 2020-10, which appointed and reappointed members to the Planning and Zoning Board; and

WHEREAS, Bonnie Sue Brandvik has submitted her resignation as a member of the Planning and Zoning Board; and

WHEREAS, the Town Commission is desirous of appointing a certain member to fill the Planning and Zoning Board vacancy.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

SECTION 1. APPOINTMENT. The following individual is hereby appointed as a member of the Planning and Zoning Board.

NAME TERM EXPIRATION DATE

Jordan Hidalgo2 year(Filling remainder of Bonnie Sue Brandvik's term)

May 31, 2022

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this **20**TH day of **OCTOBER, A.D., 2020.**

MAYOR

ATTEST:

TOWN CLERK



Town of Belleair

Legislation Details (With Text)

File #:	20-0255	Version: 1	Name:		
Туре:	Resolution		Status:	Consent Agenda	
File created:	10/12/2020		In control:	Town Commission	
On agenda:	10/20/2020		Final action:		
Title:	Resolution 202	20-24 - Calling for	r a Regular Muni	cipal Election	
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2020-24 Callin	ng for Municipal E	lection		
Date	Ver. Action By	1	Acti	on	Result

RESOLUTION NO. 2020-24

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, CALLING FOR A REGULAR MUNICIPAL ELECTION AND SETTING DATE FOR SAID ELECTION.

WHEREAS, Section 2.01 of the Charter of the Town of Belleair provides that the Commission shall order an election to be held on the second Tuesday of March of each year in which the term of the mayor or commissioner expires; and

WHEREAS, said Section 2.01 further provides that the elected officials shall hold office for a period of three (3) years.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

- 1. That a Regular Election is hereby called to be held on March 12, 2019, for the purpose of electing a Mayor and two Town Commissioners to fill the expiring terms of Mayor Gary H. Katica, Commissioner Karla Rettstatt and Commissioner Michael Wilkinson.
- 2. The candidate qualifying dates for the March 9, 2021 election are hereby established as beginning on November 25, 2020 and ending on December 15, 2020 at 4:00 pm local time.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 20th day of OCTOBER, A.D., 2020.

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #:	20-02	260	Version:	1	Name:		
Туре:	Resol	lution			Status:	Consent Agenda	
File created:	10/16	/2020			In control:	Town Commission	
On agenda:	10/20	/2020			Final action:		
Title:	Resol	lution 202	0-25 Appro	oval of	CARES Act Fur	nding Agreement	
Sponsors:							
Indexes:							
Code sections:							
Attachments:	<u>Resol</u>	lution 202	0-25 CARE	<u>ES Fu</u>	nding.pdf		
	<u>Exhib</u>	it A CARE	<u>=S</u>				
Date	Ver.	Action By			Acti	on	Result

Summary

To: Town Commission From: Stefan Massol, Director of Support Services Date: 10/20/2020

Subject:

Resolution 2020-25 Approval of CARES Act Funding Agreement

Summary:

This is an agreement between Pinellas County and Town of Belleair for disbursement of CARES Act Funding **Background/Problem Discussion**: Included in the CARES Act approved by the Federal Government was funding for state and local governments to assist with coronavirus-related expenses. Pinellas County was the direct recipient of CARES funding and plans to disburse funding to municipalities based on the local portion of eligible FEMA public assistance costs for COVID-19. Should the funding criteria and availability change as the situation progresses there may need to be future amendments to this agreement.

Financial Implications: To date the Town estimates \$160,000 of eligible cost incurred to be submitted to FEMA for reimbursement. Under current reimbursement procedures \$120,000 would be reimbursed by FEMA, an additional \$20,000 would be reimbursed by the State of Florida and Pinellas CARES funding would cover the remaining \$20,000.

Recommendation: Approval

Proposed Motion: I move to approve Resolution 2020-25, Cares Act Funding Agreement Between Pinellas County and the Town of Belleair

RESOLUTION NO. 2020-25

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, ENTERING INTO AN AGREEMENT WITH PINELLAS COUNTY TO PROVIDE FOR DISTRIBUTION OF CARES ACT FUNDING OF CORONAVIRUS RELIEF COSTS INCURRED BY THE TOWN SINCE MARCH 1, 2020.

WHEREAS, the Town of Belleair, Florida, has experienced significant financial effects as a result of COVID-19; and

WHEREAS, it is the desire of the Town Commission to receive public assistance funding appropriated to the Town by County, State and Federal agencies; and

WHEREAS, the Town continues to experience ongoing costs related to disinfection of Town facilities and maintaining a healthy and safe workplace; and

WHEREAS, the Town Commission recognizes that as funding needs and availability may change, the Town Manager shall have the ability to amend the enclosed agreement as needed;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

- 1. That the enclosed agreement between Town of Belleair and Pinellas County be approved, signed and submitted to Pinellas County (Exhibit A).
- 2. That the Town Manager have the authority to execute to subsequent amendments to this agreement, should it be in the Town's best interest.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, this 20th day of October, A.D., 2020.

Mayor

ATTEST:

Town Clerk

Exhibit A

CARES ACT FUNDING AGREEMENT BETWEEN PINELLAS COUNTY AND THE TOWN OF BELLEAIR

CARES ACT FUNDING AGREEMENT BETWEEN PINELLAS COUNTY AND THE TOWN OF BELLEAIR

THIS AGREEMENT is entered into by Pinellas County, a political subdivision of the State of Florida, (hereinafter referred to as the "County" or "Recipient), and <u>the Town of Belleair</u>, (hereinafter referred to as the "City" or "Subrecipient"). The purpose of this agreement is to set forth the terms and conditions under which the County will provide <u>Belleair</u> with up to \$51,308.00 as a grant to pay or reimburse necessary expenditures incurred due to the COVID-19 emergency for the period of March 1, 2020 through December 30, 2020. Grant funds may only be used to pay or reimburse eligible expenditures as described herein. No grant funds may be used to pay or reimburse costs reimbursed under other federal programs.

The Grant Funds provided herein are an allocation of the coronavirus relief fund, as created in section 5001 of H. R. 748, of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Recipient agrees to administer the grant proceeds consistent with this Agreement, in accordance with the applicable provisions of the CARES Act, any future applicable guidance issued by the U. S. Department of Treasury and any other applicable federal provisions. Recipient shall provide the County with certification (Attachment A) that grant funds were used for eligible expenses.

WITNESSETH:

This agreement is entered based on the following representations:

- A. The Subrecipient represents that it is fully qualified and eligible to receive this funding for the purposes identified herein; and
- B. The County has the authority to distribute these funds to the Subrecipient upon the terms and conditions below; and
- C. The County has statutory authority to disburse the funds under this Agreement; and
- D. The CARES Act, Section 601(d) of the Social Security Act, created the Coronavirus Relief Fund (CRF) and provided the County with Coronavirus Relief Funds (CFDA 21.019).

Therefore, the County and the Subrecipient agree to the following:

(1) Specific Grant Information.

This project shall be undertaken and accomplished in accordance with the terms and conditions specified herein and the Appendices named below, which are attached hereto and by reference incorporated herein: Attachment A, "CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION".

2 C.F.R. § 200.331(a)(1) (Federal Award Identification) requires that certain specific information about the Grant be included in this Agreement. Such information, consistent with the accordant subsections under 2 C.F.R. § 200.331(a)(1), follows:

- (i) Subrecipient's name:
- (ii) Subrecipient's Unique Entity Identifier or Data Universal Numbering System (DUNS) number:
- (iii) Federal Award Identification Number: Direct payment from the Department of the Treasury ('Treasury') pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
- (iv) Federal Award Date: March 27, 2020
- (v) Subaward Period of Performance Start and End Date: Upon Execution to 12/30/2020:
- (vi) Amount of Federal Funds Obligated by this Action by the Pass Through-Entity to the Subrecipient:
- (vii) Total Amount of Federal Funds Obligated to the Subrecipient by the Pass-Through Entity Including the Current Obligation:
- (viii) Total Amount of the Federal Award: **\$170,100,000.00** Total
- (ix) Federal Award Project Description, as Required to be Responsive to the Federal Funding Accountability and Transparency Act: CARES Act- Coronavirus Relief Fund (CARES Act)
- (x) Name of Federal Awarding Agency, Pass-Through Entity, and Contact Information for Awarding Official of the Pass-Through Entity:

Federal Awarding Agency: **United States Department of Treasury** Pass-Through Entity: **Pinellas County, Florida**

Contact Information for Awarding Official of the Pass-Through Entity: Aubrev Phillips.

Pinellas County Office of Management & Budget 14 S. Ft. Harrison Ave., 5th Floor Clearwater, FL 33756

(xi) CFDA Number and Name; the Pass-Through Entity Must Identify the Dollar Amount Made Available Under Each Federal Award and the CFDA Number at Time of Disbursement:

> CFDA Number (at time of disbursement): **21.019** CFDA Name: **Coronavirus Relief Fund (CRF)** Total Dollar Amount Available Under this Federal Award:

\$170,129,283.40 total

- (xii) Identification of Whether the Award is R&D: Award is not R&D.
- (xiii) Indirect Cost Rate for AGENCY portion of the Federal Award: Not applicable to this agreement

(2) LAWS, RULES, REGULATIONS AND POLICIES

- a. To the extent required by the U.S. Treasury, performance under this Agreement is subject to 2 C.F.R. Part 200, entitled "Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards."
- b. The Subrecipient and the County will be governed by all applicable State and Federal laws, rules and regulations. Any express reference in this Agreement to a particular statute, rule, or regulation in no way implies that no other statute, rule, or regulation applies.

(3) CONTACT

- a. The County's Program Manager will be responsible for enforcing performance of this Agreement's terms and conditions and will serve as the County's liaison with the Subrecipient. As part of his/her duties, the Program Manager for the County will monitor and document Subrecipient performance.
- b. The County's Program Manager for this Agreement is:

Name:	Aubrey Phillips
Department:	Office of Management and Budget
Address:	14 S. Ft. Harrison Ave.
Telephone:	727-464-3678
Email:	aphillips@pinellascounty.org

- c. The name and address of the representative of the Subrecipient responsible for the administration of this Agreement is:
 - Name: Department: Address: Telephone: Email:
- d. In the event that different representatives or addresses are designated by either party after execution of this Agreement, notice of the name, title, address, telephone, and email of the new representative will be provided to the other party.

(4) TERMS AND CONDITIONS

This Agreement contains all the terms and conditions agreed upon by the parties.

(5) EXECUTION

This Agreement may be executed in any number of counterparts, any one of which may be taken as an original.

(6) MODIFICATION

This Agreement may be modified upon mutual agreement and in writing.

(7) PERIOD OF AGREEMENT

This Agreement shall be effective from _______(final execution date) and shall end on December 30, 2020, unless terminated earlier in accordance with the provisions of Paragraph (15) TERMINATION. The Subrecipient may expend funds authorized by this Agreement only for allowable costs resulting from obligations incurred during the period from March 1, 2020 and shall end on December 30, 2020.

(8) <u>FUNDING</u>

a. The County's performance and obligation to pay under this Agreement is contingent upon funding from the United States Treasury under the CARES Act.

Except as further limited below, Subrecipient may only use payments for any expenses eligible under Section 601(d) of the Social Security Act, specifically the Coronavirus Relief Fund and further outlined in US Treasury Guidance, as supplemented by answers to frequently asked questions. Payments are not required to be used as the source of funding of last resort.

- b. For the purposes of this Agreement, the term "improper payment" means or includes, any payment that should not have been made or that was made in an incorrect amount (including overpayments and underpayments) under statutory, contractual, administrative, or other legally applicable requirements.
- c. The City is responsible for the repayment of funds to the County for expenditures that the County or the Federal government determines are ineligible under the CARES Act, or if any funds were used in a manner that is not consistent or allowable per this agreement. The County's determination will be guided by applicable guidance issued by the U.S. Treasury as those may be updated or amended from time to time. This includes situations where the County or the Federal government determines City provided funds to the same applicant to whom the County already provided funds for the same purpose (a "Duplicate Payment").
- d. The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that
 - i. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - ii. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the City; and
 - iii. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. Funds transferred to Subrecipient must qualify as a necessary expenditure incurred due to the public health emergency and meet the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to

recoupment by the Treasury Department if the funds have not been used in a manner consistent with Section 601(d) of the Social Security Act.

e. Payment(s) will be based on 12.5% of actual expenses submitted to the County for the reporting period, to be verified by the County's consultant as listed to be eligible in the March 19, 2020 FEMA Fact Sheet Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures (Attachment C) and accepted by the County as eligible costs under the CARES Act. Additional payment provisions can be found in Section (18) PAYMENTS.

(9) <u>RECORDS</u>

- a. As a condition of receiving County or federal financial assistance, the County or any of its authorized representatives, shall enjoy the right of access to any documents, financial statements, papers, or other records of the Subrecipient which are pertinent to this Agreement, in order to make audits, examinations, excerpts, and transcripts. The right to access also includes timely and reasonable access to the Subrecipient's personnel for the purpose of interview and discussion related to such documents. For the purposes of this section, the term "Subrecipient" includes employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement.
- b. The Subrecipient shall maintain all records related to this Agreement for the period of time specified in the appropriate retention schedule published by the Florida Department of State. Information regarding retention schedules can be obtained at: <u>http://dos.myflorida.com/library-archives/recordss-management/general-recordsschedules/</u>.
- c. Additionally, the City shall retain all documents and financial records sufficient to establish compliance with the CARES Act for a period of six (6) years after final payment is made.
- d. Florida's Public Records Law provides a right to access the records of the state and local governments as well as to private entities acting on their behalf. Unless specifically exempted from disclosure by the Legislature, all materials made or received by a governmental agency (or a private entity acting on behalf of such an agency) in conjunction with official business which are used to perpetuate, communicate, or formalize knowledge qualify as public records subject to public inspection.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS. PURCHASING AND RISK MANAGEMENT DIVISION, **OPERATIONS** MANAGER CUSTODIAN OF PUBLIC RECORDS AT 727-464-3311, PURCHASE@PINELLASCOUNTY.ORG, PINELLAS COUNTY GOVERNMENT, PURCHASING AND RISK MANAGEMENT DEPARTMENT, OPERATIONS

MANAGER, 400 S. FT. HARRISON AVE, 6TH FLOOR, CLEARWATER, FL 33756.

(10) <u>AUDITS</u>

- a. In accounting for the receipt and expenditure of funds under this Agreement, the Subrecipient must follow Generally Accepted Accounting Principles ("GAAP"). As defined by 2 C.F.R. § 200.49, "GAAP has the meaning specified in accounting standards issued by the Government Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB)."
- b. When conducting an audit of the Subrecipient's performance under this Agreement, the City must use Generally Accepted Government Auditing Standards ("GAGAS"). As defined by 2 C.F.R. § 200.50, "GAGAS, also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits."
- c. If an audit shows that all or any portion of the funds disbursed were not spent in accordance with the conditions of, and in compliance with this Agreement, the Subrecipient will be held liable for reimbursement to the County of all funds not spent in accordance with these applicable regulations, Treasury Guidance as it may be amended from time to time and supplemented by answers to frequently asked questions, and Agreement provisions within thirty (30) days after the County has notified the Subrecipient of such non-compliance.
- d. The Subrecipient must have all audits completed by an independent auditor, which is defined in Section 215.97(2)(i), Florida Statutes, as "an independent certified public accountant licensed under Chapter 473." The independent auditor must state that the audit complied with the applicable provisions noted above. The audits must be received by the County no later than nine months from the end of the Subrecipient's fiscal year.
- e. The Subrecipient must send copies of reporting packages required under this paragraph directly to each of the following:

Department:	Office of Management and Budget
Address:	14 S. Ft. Harrison Ave, Clearwater, FL 33756
Email:	caresforcities@pinellascounty.org

f. Fund payments are considered to be federal financial assistance subject to the Single Audit Act and the related provisions of the Uniform Guidance.

(11) <u>REPORTS</u>

a. The Subrecipient must provide the County with a close-out report upon request by the County. This report must include the status of the expenditure of funds under this Agreement, in addition to any other information requested by the County, which assists the County to comply with its CARES Act reporting obligations.

- b. The close-out report is due sixty (60) days after termination of this Agreement or 60 days after completion of the activities contained in this Agreement, whichever occurs first.
- c. If all required reports and copies are not sent to the County or are not completed in a manner acceptable to the County, the County may withhold further payments until they are completed or may take other action as stated in Paragraph (16) REMEDIES.
- d. The Subrecipient must provide additional program updates or information that may be required by the County.
- e. The Subrecipient must promptly provide any and all reports, expenses, or information requested by the County to enable the County to comply with its current and subsequently imposed reporting and record retention obligations
- f. The City with an allocation of \$50,000.00 or more must register with SAM.gov prior to September 1, 2020; this will enable detailed City data to be imported by the City into the Federal Government's portal expected to be established September 1, 2020. To register, go to SAM.gov and enter the required information.

(12) MONITORING

In addition to reviews of audits conducted in accordance with paragraph (10) AUDITS above, monitoring procedures may include, but are not limited to, on-site visits by County staff, limited scope audits, or other procedures. The Subrecipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the County. In the event that the County determines that a limited scope audit of the Subrecipient is appropriate, the Subrecipient agrees to comply with any additional instructions provided by the County to the Subrecipient regarding such audit. The Subrecipient further agrees to comply and cooperate with any inspections, review, investigations, or audits deemed necessary by the County. In addition, the County will monitor the performance and financial management by the Subrecipient throughout the period of agreement to ensure timely completion of all tasks.

(13) <u>LIABILITY</u>

Any Subrecipient which is a state agency or subdivision, as defined is Section 768.28, Florida Statutes, agrees to be fully responsible for its negligent or tortious acts or omissions which result in claims or suits against the County, and agrees to be liable for any damages proximately caused by the acts or omissions to the extent set forth in Section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity applies. Nothing herein will be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of this Agreement.

(14) CONFLICT OF INTEREST

a. Recipient designees, agents, members, officers, employees, consultants, and any other public official who exercises or who has exercised any functions or responsibilities with respect to this grant during his or her tenure, or who is in a position to participate

in a decision making process or gain inside information with regard to any program, are barred from any interest, direct or indirect, in any grant or proceeds of any program, or benefit there from, which is a part of this Agreement at any time during or after such person's tenure.

(15) <u>DEFAULT</u>

- a. If any of the following events occur ("Events of Default"), all obligations on the part of the County to make further payment of funds will, if the County elects, terminate and the County has the option to exercise any of its remedies set forth in Paragraph (16) REMEDIES. However, the County may make payments or partial payments after any Events of Default without waiving the right to exercise such remedies, and without becoming liable to make any further payment.
- b. If any warranty or representation made by the Subrecipient in this Agreement with the County is or becomes false or misleading in any respect, or if the Subrecipient fails to keep or perform any of the obligations, terms or covenants in this Agreement with the County and has not cured them in timely fashion, or is unable or unwilling to meet its obligations under this Agreement;
- c. If material adverse changes occur in the financial condition of the Subrecipient at any time during the period of agreement, and the Subrecipient fails to cure this adverse change within thirty (30) days from the date written notice is sent by the County;
- d. If any reports required by this Agreement have not been submitted to the County or have been submitted with incorrect, incomplete or insufficient information; or
- e. If the Subrecipient has failed to perform and complete on time any of its obligations under this Agreement.

(16) <u>REMEDIES</u>

If an Event of Default occurs, then the County may, after thirty (30) calendar days written notice to the Subrecipient and upon the Subrecipient's failure to cure within those thirty (30) days, exercise any one or more of the following remedies, either concurrently or consecutively:

- a. Terminate this Agreement, provided that the Subrecipient is given at least thirty (30) days prior written notice of the termination.
- b. Begin an appropriate legal or equitable action to enforce performance of this Agreement;
- c. Withhold or suspend payment of all or any part of a request for payment;
- d. Require that the Subrecipient refund to the County any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds;
- e. Exercise any corrective or remedial actions, to include but not limited to:
 - i. request additional information from the Subrecipient to determine the reasons for or the extent of non-compliance or lack of performance,
 - ii. issue a written warning to advise that more serious measures may be taken if the situation is not corrected,

- iii. advise the Subrecipient to suspend, discontinue or refrain from incurring costs for any activities in question, and
- iv. require the Subrecipient to reimburse the County for the amount of costs incurred for any items determined to be ineligible;
- f. Exercise any other rights or remedies which may be available under law. Pursuing any of the above remedies will not stop the County from pursuing any other remedies in this Agreement or provided at law or in equity. If the County waives any right or remedy in this Agreement or fails to insist on strict performance by the Subrecipient, it will not affect, extend or waive any other right or remedy of the County, or affect the later exercise of the same right or remedy by the County for any other default by the Subrecipient.

(17) <u>TERMINATION</u>

- a. The County may terminate this Agreement for cause upon notice in writing to the City. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Subrecipient to permit public access to any document, paper, letter, or other material subject to disclosure under Florida Statute Chapter 119, as amended.
- b. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of this Agreement.
- c. In the event this Agreement is terminated, the Subrecipient will not incur new obligations for the terminated portion of this Agreement after they have received the notification of termination. The Subrecipient will cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. The Subrecipient will not be relieved of liability to the County because of any breach of this Agreement by the Subrecipient. The County may, to the extent authorized by law, withhold payments to the Subrecipient for the purpose of set-off until the exact amount of damages due the County from the Subrecipient is determined.

(18) <u>PAYMENTS</u>

- a. The County agrees to pay the City the not-to-exceed sum of \$51,308.00, as determined by the City's reimbursement allocation which is based on City population estimates as of July 1, 2019, to be disbursed on a reimbursement basis for up to 12.5% of actual expenses submitted to the County for the reporting period, to be verified by the County's consultant as listed to be eligible in the March 19, 2020 FEMA Fact Sheet Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures (Attachment C) and accepted by the County as eligible costs under the CARES Act.
- b. The City will submit a FEMA Cost Summary Form (Attachment B) for the actual costs for the period covered from March 1, 2020 to September 14, 2020 not later than October 15, 2020.

- c. A second FEMA Cost Summary Form to cover the period from September 15, 2020 to December 30, 2020 will be due not later than January 30th, 2021.
- d. No later than January 30th, 2021, the City will submit to the County documentation to support eligible expenditures incurred under this agreement. Documentation will include but is not limited to: invoices, proof of payment, employee time record and costs, and other documentation required by the County
- e. Any additional payments approved by the County to the City will be made by an Amendment to this document.

(19) <u>REPAYMENTS</u>

- a. The City shall return to the County any funds that have not been used in a manner consistent with this Agreement.
- b. All refunds, return of improper payments, or repayments due to the County under this Agreement are to be made payable to the order of "Pinellas County Board of County Commissioners," and mailed directly to the following address:

Department:	Finance Division
Address:	P. O. Box 2438, Clearwater, FL 33757

c. In accordance with Section 215.34(2), Florida Statutes, if a check or other draft is returned to the County for collection, Subrecipient shall pay the County a service fee of \$15.00 or 5% of the face amount of the returned check or draft, whichever is greater.

(20) MANDATED CONDITIONS AND OTHER LAWS

- a. The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Subrecipient in this Agreement, in any later submission or response to a County request, or in any submission or response to fulfill the requirements of this Agreement. All of said information, representations, and materials is incorporated by reference. The inaccuracy of the submissions or any material changes will, at the option of the County and with thirty (30) days written notice to the Subrecipient, cause the termination of this Agreement and the release of the County from all its obligations to the Subrecipient.
- b. This Agreement must be construed under the laws of the State of Florida, and venue for any actions arising out of this Agreement will be in the Circuit Court of Pinellas County, or the Federal Middle District Court, Tampa Division. If any provision of this Agreement is in conflict with any applicable statute or rule, or is unenforceable, then the provision is null and void to the extent of the conflict, and is severable, but does not invalidate any other provision of this Agreement.
- c. Any power of approval or disapproval granted to the County under the terms of this Agreement, and any right to audit or require repayment of funds, will survive the term of this Agreement.

- d. The Subrecipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), which prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, State and local government services, and telecommunications.
- e. Those who have been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of \$25,000.00 for a period of thirty-six (36) months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.
- f. All bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- g. If the Subrecipient is allowed to temporarily invest any advances of funds under this Agreement, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with Section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits CRF payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended. The County will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act The County shall consider the employment by any contractor of ("INA")]. unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Subrecipient of the employment provisions contained in Section 274A(e) of the INA will be grounds for unilateral cancellation of this Agreement by the County.
- h. The Subrecipient is subject to Florida's Government in the Sunshine Law (Section 286.011, Florida Statutes) with respect to the meetings of the Subrecipient's governing board or the meetings of any subcommittee making recommendations to the governing board. All of these meetings must be publicly noticed, open to the public, and the minutes of all the meetings will be public records, available to the public in accordance with Chapter 119, Florida statutes.
- i. All expenditures of County or federal financial assistance must be in compliance with the laws, rules and regulations applicable to expenditures of County funds.
- j. If the purchase of an asset was consistent with the limitations on the eligible use of funds provided by Section 601(d) of the Social Security Act, the Subrecipient may retain the asset. If such assets are disposed of prior to December 30, 2020, the proceeds

would be subject to the restrictions on the eligible use of payments from the Fund provided by Section 601(d) of the Social Security Act or repayment to the County.

(21) LEGAL AUTHORIZATION

The Subrecipient certifies that it has the legal authority to receive the funds under this Agreement and that its governing body has authorized the execution and acceptance of this Agreement. The Subrecipient also certifies that the undersigned person has the authority to legally execute and bind the Subrecipient to the terms of this Agreement.

(22) <u>ASSURANCES</u>

The Subrecipient must comply with any Statement of Assurances incorporated as Attachment A.

(23) INDEMNIFICATION; RECOUPMENT

Recipient shall, at its cost and expense, protect, defend, indemnify, and hold harmless the County, its directors, officers, employees, and agents, from and against any and all demands, liabilities, causes of action, costs and expenses (including attorneys' fees), claims, judgments, or awards of damages, arising out of or in any way resulting from the acts or omissions of Recipient, its directors, officers, employees, or agents, relating in any way to the Recipient's performance under the Agreement. These indemnification obligations shall survive the termination of the Agreement. Recipient further agrees that it is financially responsible for and will repay the County any and all indicated amounts following an audit exception which occurs due to Recipient's failure, for any reason, to comply with the terms of this Agreement.

(24) PROVISIONS REQUIRED BY LAW DEEMED INSERTED.

Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included therein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party, the Agreement shall be physically amended to makes such insertion or corrections. IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST: KEN BURKE, CLERK PINELLAS COUNTY, FLORIDA, by and through its County Administrator

By:_____

Deputy Clerk

By: County Administrator

[SEAL]

APPROVED AS TO FORM

By:_____Office of the County Attorney

IN WITNESS WHEREOF, the parties have caused their respective authorized representative to execute this Agreement effective as of the date first above written.

ATTEST:

TOWN OF BELLEAIR

By:_____City Clerk

By:_____ Mayor

Attachment A

CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION

I_____, am the Authorized Agent of the Town of Belleair and I certify that:

- 1. I have the authority on behalf of the City to request these payments from Pinellas County ("County") for federal funds appropriated pursuant to Section 601 of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
- 2. I understand that the County will rely on this certification as a material representation in making these payments to the City.
- 3. I understand that as additional federal guidance becomes available, an amendment to the agreement between the County and the City may become necessary and agree to execute necessary amendments.
- 4. I acknowledge that the City should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with Section 601(d) of the Social Security Act.
- 5. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, and the County, or designee.
- 6. I acknowledge that the City has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to de-obligate or offset any duplicated benefits.
- 7. I acknowledge and agree that the City shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
- 8. I acknowledge that if the City has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the County.
- 9. I acknowledge that the City's proposed uses of the funds provided as payments from the County by federal appropriation under Section 601 of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the City; and
 - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and
 - d. are not more than 12.5% of the actual expenses submitted to the County by the City for the reporting period as listed as eligible in the March 19, 2020 FEMA Fact Sheet Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below.

By:	 	
Name and title:	 	
Date:	 	

Attachment B

FEMA COST SUMMARY FORM

County of Pinellas, FL			
Survey of Municipality Actual FEMA Eligible COVID Expenditures			
Period from 3/1/20 thorugh 9/14/20	1		
City Name			
Person Completing Form			
Email Address			
Phone Number			
Item	Amount		
§ Management, control and reduction of immediate threats to			
public health and safety:			
a. Emergency Operation Center costs			
b. Training specific to the declared event			
c. Disinfection of eligible public facilities			
d. Technical assistance to state, tribal, territorial or local			
governments on emergency management and control of immediate			
threats to public health and safety			
§ Emergency medical care:			
a. Non-deferrable medical treatment of infected persons in a			
shelter or temporary medical facility			
b. Related medical facility services and supplies			
c. Temporary medical facilities and/or enhanced medical/hospital			
capacity (for treatment when existing facilities are reasonably			
forecasted to become overloaded in the near term and cannot			
accommodate the patient load or to guarantine potentially infected			
persons)			
d. Use of specialized medical equipment			
e. Medical waste disposal			
f. Emergency medical transport			
§ Medical sheltering (e.g. when existing facilities are reasonably			
forecasted to become overloaded in the near future and cannot			
accommodate needs)			
a. All sheltering must be conducted in accordance with standards			
and/or guidance approved by HHS/CDC and must be implemented			
in a manner that incorporates social distancing measures			

b. Non-congregate medical sheltering is subject to prior approval by	
FEMA and is limited to that which is reasonable and necessary to	
address the public health needs of the event, is pursuant to the	
direction of appropriate public health officials and does not extend	
beyond the duration of the Public Health Emergency	
§ Household pet sheltering and containment actions related to	
household pets in accordance with CDC guidelines	
	
§ Purchase and distribution of food, water, ice, medicine, and	
other consumable supplies, to include personal protective	
equipment and hazardous material suits	
§ Movement of supplies and persons	
§ Security and law enforcement	
§ Communications of general health and safety information to the	
public	
§ Search and rescue to locate and recover members of the	
population requiring assistance	
§ Reimbursement for state, tribe, territory and/or local	
government force account overtime costs	
§ Other (please explain):	
a.	
b.	
с.	
d.	
Total	

Attachment C

FACT SHEET

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *FEMA will not duplicate assistance provided by the U.S. Department of Health and Human Services (HHS)*, to include the <u>Centers for Disease Control and Prevention</u> (CDC), or other federal agencies.

State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for *Public Assistance*. FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following, if not funded by the HHS/CDC or other federal agency. While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by HHS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC):

- Management, control and reduction of immediate threats to public health and safety:
 - Emergency Operation Center costs



March 19, 2020 | 1 of 3
- o Training specific to the declared event
- o Disinfection of eligible public facilities
- Technical assistance to state, tribal, territorial or local governments on emergency management and control of immediate threats to public health and safety
- Emergency medical care:
 - o Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
 - Related medical facility services and supplies
 - Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
 - Use of specialized medical equipment
 - o Medical waste disposal
 - Emergency medical transport
- Medical sheltering (e.g. when existing facilities are reasonably forecasted to become overloaded in the near future and cannot accommodate needs)
 - All sheltering must be conducted in accordance with standards and/or guidance approved by HHS/CDC and must be implemented in a manner that incorporates social distancing measures
 - Non-congregate medical sheltering is subject to prior approval by FEMA and is limited to that which is reasonable and necessary to address the public health needs of the event, is pursuant to the direction of appropriate public health officials and does not extend beyond the duration of the Public Health Emergency
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal
 protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

More Information

Further information about eligible emergency protective measures can be found in the <u>Public Assistance Program</u> and <u>Policy Guide</u>, FP 104-009-2 (April 2018).

For more information, visit the following federal government websites:

March 19, 2020 | 2 of 3

- Coronavirus (COVID-19) (CDC)
- Centers for Medicare & Medicaid Services

Learn more at fema.gov/public-assistance-policy-and-guidance

March 19, 2020 | 3 of 3



Legislation Details (With Text)

File #:	20-0262	Version:	1	Name:		
Туре:	Action Item			Status:	General Agenda	
File created:	10/16/2020			In control:	Town Commission	
On agenda:	10/20/2020			Final action:		
Title:	Selection of P	STA Commi	ttee F	Representative		
Sponsors:						
Indexes:						
Code sections:						
Attachments:	<u>PSTA Appoint</u> <u>Oliver_PSTA</u>					
Date	Ver. Action By	1		Actio	on	Result

Summary

To: Mayor and Commissioners From: Town Staff Date: 10/16/2020

Subject:

Selection of PSTA Committee Representative

Summary:

Every three years Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, and South Pasadena must select a representative from among the elected commissioners of these six municipalities. Commissioner Joe Barkley of Belleair Bluffs' term is ending and a new individual must be selected to serve as the representative on the PSTA Committee. Seminole Councilor Jim Oliver and Gulfport Vice-Mayor Michael Fridovich are both asking to be considered for the post. Please see the attached correspondence of those interested in this board position. **Previous Commission Action:** N/A

Background/Problem Discussion: N/A Expenditure Challenges N/A Financial Implications: N/A Recommendation: N/A Proposed Motion I move to appoint (Seminole City Councilor Jim Oliver <u>OR</u> Gulfport Vice-Mayor Fridovich) to serve as Belleair's representative on the PSTA Committee.



October 12, 2020

The Honorable Gary H. Katica, Mayor City of Belleair 901 Ponce de Leon Boulevard Belleair, Florida, 33756

Dear Mayor Katica:

I hope and you and your community are healthy and safe as we all work together to get through these challenging times.

Belleair Bluffs Commissioner, Joseph Barkley, who has been a dedicated Chairman of the Pinellas Suncoast Transit Authority, committee chairman, and board member for many years, has represented your city plus Gulfport, Seminole, Kenneth City, South Pasadena and Belleair Bluffs very well. Now his term is coming to an end so a replacement PSTA board member must be identified from the elected commissioners of these six cities.

Gulfport's Vice-Mayor, Michael Fridovich has requested to be considered for this PSTA Board position.

Please let me know if your city approves of Vice-Mayor Fridovich being your representative for the 3-year term on the PSTA Board beginning in January 2021. Let me or my assistant Rachael Cappolla know by emailing her at <u>rcappolla@psta.net</u> by November 1. If we don't hear from your city by that date, we will assume your approval of this new PSTA Board member Fridovich.

Thank you for your attention to this appointment request.

Sincerely,

Brad Miller, Chief Executive Officer Pinellas Suncoast Transit Authority

cc: PSTA Chair Joe Barkley Gulfport Vice Mayor Michael Fridovich



Fwd: PSTA Appointment

JP Murphy <jmurphy@townofbelleair.net> To: Christine Nicole <ctorok@townofbelleair.net> Fri, Oct 16, 2020 at 2:20 PM

------ Forwarded message ------From: **Toney-Deal, Ann** <atoneydeal@myseminole.com> Date: Thu, Oct 15, 2020 at 9:55 AM Subject: PSTA Appointment To: JP Murphy <jmurphy@townofbelleair.net>, dsullivan@belleairbluffs-fl.gov <dsullivan@belleairbluffs-fl.gov>, O'Reilly, Jim <joreilly@mygulfport.us>, campbellm@kennethcityfl.org <campbellm@kennethcityfl.org>, cityclerk@mysouthpasadena.com <cityclerk@mysouthpasadena.com>

Good Morning,

On October 12th the City of Seminole was made aware that the term of our collective representative would expire at the end of this year. The next night at our regularly scheduled City Council meeting I advised Council of said vacancy and the Councilors unanimously nominated Councilor Jim Olliver to be considered for the appointment.

Brad Miller has advised me that there is not a formal process for determining who our representative will be, so I want to share with you a little about Councilor Olliver so your elected officials know of his interest.

First of all, most of you likely know Dr. Olliver as he was the founding Provost of St. Petersburg College's Seminole Campus. During his tenure in this position he worked closely with representatives of PSTA, and Brad Miller in particular, in the transportation logistics needed to support students and employees of the college. Dr. Olliver is also the Immediate Past President of the Greater Seminole Area Chamber of Commerce, where he also served on the Board of Directors for many years. Because of his involvement in the Chamber of Commerce he has a broad hands-on understanding of the transportation needs to support tourism, workforce and commerce.

Councilor Olliver would welcome the opportunity to discuss his interest in this appointment with your elected officials, if that is the process that you would like to pursue. Just let me know and I will assist in any way I can.

I hope this email finds you and your family well. I hope to see you "in person" soon!

Ann

Ann Toney-Deal, ICMA-CM

City Manager

City of Seminole

9199 113th Street, North

10/16/2020

Seminole, Florida 33772

727-391-0204 Ext. 109

727-456-4192 Fax

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JP Murphy, ICMA-CM Town Manager Town of Belleair Belleair, FL 33756 (727)588-3769x205 jmurphy@townofbelleair.net

In accordance with Florida Statute 119, email correspondence to and from the Town of Belleair, including email addresses and other personal information, is public record and must be made available to public and media upon request, unless otherwise exempt by the Public Records Law.



Legislation Details (With Text)

File #:	20-0257	Version: 1	Name:		
Туре:	Discussion Iten	ns	Status:	General Agenda	
File created:	10/14/2020		In control:	Town Commission	
On agenda:	10/20/2020		Final action:		
Title:	Poinsettia Roa	d Community Dis	scussion		
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resident Petition Poinsettia Corr POINSETTIA T ExistingVolume	Pinellas Trail Ov on - Poinsettia 3- espondence to 1 FRAFFIC OBSEF es+DivertedTrips DivertedTrips+L	- <u>3-20</u> 1 <u>0-14-2020</u> RVATIONS s+LOS_Map.pdf		
Date	Ver. Action By		Actic	n	Result

Summary

To: Town Commission From: JP Murphy, Town Manager Date: 10/20/2020

Subject:

Poinsettia Road Community Discussion

Summary:

Tonight, Belleair's elected officials and staff are seeking feedback from residents on the intersection of Poinsettia Road and the Pinellas Trail. Please note - no decision on the future of the intersection will be made at tonight's meeting, as this community meeting is for **discussion purposes only**. **Previous Commission Action:** N/A

Background/Problem Discussion: In September of 2019, the intersection of Poinsettia Road and the Pinellas Trail (one of the main entrances to and from Belleair) was closed due to construction of the City of Largo's Rosery Road Project. Since its closure, Town staff and the Commission have been made aware that a group of residents would like to see the intersection remain closed even after the completion of the construction project.

In March of 2020, the Commission received a petition from this group of residents expressing their desire to keep the closure long-term. Largo's Rosery Road Project is set for completion in the early part of 2021, but due to the onset of COVID-19, a full discussion on the topic has been deferred until now.

Expenditure Challenges N/A - this item is for discussion purposes only.

Financial Implications: N/A - this item is for discussion purposes only.

Recommendation: N/A - this item is for discussion purposes only.

Proposed Motion N/A - this item is for discussion purposes only.



RECEIVED BELLAIR BLDG. DEPT.

MAR 03 2020

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NAME (PRINT)	SIGNATURE	ADDRESS (COMPLETE)
THERESA BAILEY	Theresa Duley	1713 CYPRESS AVE. BELLEHIR, FL.
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And RW Golden		1714 (ypres, Are Bellos Fr 3372
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GARY Heller	Muy Helin	1707 Cypress Ave Blan FL
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JUAN ROSA	GR "	662 Prinsettia Frl Belleard
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Robert Hope	PAna	645 POINSettin Ro
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ADDRESS (COMPLETE) NAME (PRINT) SIGNATURE 645 Poinse Hia Rd Belleair, FL 33756 Patricia Hope tation & 135 Poursetta Rd Michelle Mckae Muchile Mika Bellean, Ft 337.56 633 Poinsettier Pd Belteair, FL. 33756 1253 BRLLOAK FORPST BA. F-8 James M. Bader, up WATTRU TRANY Q BOARD BALKMAN PL 33756 634 PD INSOFT IA (29) Marcus Proctor BELICAN PLACE. -allman B6116AIA 33756 110 maral Rolled 317 MANNIES RD KARAY PEABON 33756 1710 Cypress Ave Rachel Heater Rachel Heater Belleair 33756

NAME (PRINT) **ADDRESS (COMPLETE)** SIGNATURE 19 Pelican PATSY GARLAND ican flace Bellogin FL 73756 Edwarp K. Baland Edward K. 25 Pelican Place, Belleen FL33756 Accan HII Butch Bule 7 PETTCH PL, RELIGAIR ST Pelican RP-RYAN CEI lTODD REICH PeliCAN PLI 55 PelicAn PL 11 Ann REICH 55 (1 RICK HANdwick 659 Poinset Hernin 60 Petizan Place ß Berly Herving pliaa Mary Both Slow Rod fits BL Velia ŲЧ ESMARA marat

SIGNATURE ADDRESS (COMPLETE) R3 Hibison Ral Hank 623 Poinsettin Rd TRANK /HUR Oh 625 Poinsettia Rd Jeff Sourboa Jak POINSFITIA $\mathcal{U}\mathcal{O}$ JOHN ON GILLIS PELICAN PLACE. CHPRO VEA 26 hear Place GATLE Shedd 24 hall le

NAME (PRINT)	SIGNATURE	ADDRESS (COMPLETE)
CHRISTINE BONCZY	1 And Br	13 Pelican PLace
Phyllis Davis	Phylei J. Dro	20 Pelican Place
Donna M Harper	Honne mitaspu	27 Pelican Place
Mitchell Bernhard	Milling	38 Pelican Place
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NAME (PRINT)	SIGNATURE	ADDRESS (COMPLETE)
R. PALE WHITTEN BERGS	R Dulillutterley	22 Hobiscus RD. BEREAUR, FL. 35756
NAME (PRINT) R. PALE WHITTEN BERGE Jaul Whittenberger	Sail Whittenstorge	22 Hibiseus Rd Belleau FL 33756
MICHAEL ZLUDTT	Mith Ellitt	20 HIBISCUS RD. BELLENIR, FE. 33756
Batricia Ellist	Gatus Eeert	20 HABISCUS RL Bellegin BL 33756

ADDRESS (COMPLETE) NAME (PRINT) SIGNATURE 654 Poinse 10 PLICAD 000 ibiscu 20 Dria ELSCAD AL Hibiscus Rel KevIN 1 14

Name	City	State	Postal Code	Country	Signed On
				US	2/27/20
Richarda Amaya	Clearwater	FL	33756	US	2/27/20
Gail Mucci	Belleair	FL	33756	US	2/28/20
Peter Kyres	Clearwater	FL	33756	US	2/28/20
Maggie Villanueva	Mesquite		75149	US	2/28/20
Brooke Cole	Lexington		40515	US	2/28/20
Dawn Clark	Clearwater	FL	33756	US	2/28/20
Mike Clifford	Clearwater	FL	33756	US	2/28/20
Dianna McDonald	Belleair	FL	33756	US	2/28/20
Diana Galloway	Belleair	FL	33756	US	2/28/20
Daniel Coletti	Belleair	FL	33756	US	2/28/20
Dona Norris	Lake City		32025	US	2/28/20
james johnston	Clearwater	FL	33756	US	2/28/20
laniyah duncan	Maryland		20772	US	2/28/20
Scott Coletti	Clearwater	FL	33756	US	2/28/20
Mary Cahill	Costa Mesa		92626	US	2/28/20
Jason Welz	Belleair	FL	33756	US	2/28/20
John R Gillis	Clearwater	FL	33756	US	2/28/20
Christine Gaber	Clearwater	FL	33756	US	2/28/20
Karim Gaber	Orlando	FL	32835	US	2/28/20
Mohamed Gaber	Tampa	FL	33607	US	2/28/20
stephanie thompson	Clearwater	FL	33756	US	2/28/20
Michael McDonald	Clearwater	FL	33756	US	2/28/20
Bob Beerman	Belleair	FL	33756	US	2/28/20
Lisa Beerman	Belleair	FL	33756	US	2/28/20
Roz Doyle	Clearwater	FL	33756	US	2/28/20
Chris Gurney	Belleair	FL	33756	US	2/29/20
Joe Oder	Clearwater	FL	33756	US	2/29/20
Caleb Collingsworth	Melbourne		32935	US	2/29/20
Peggy Souza	Belleair	FL	33756	US	2/29/20
Erin Bolton	Clearwater	FL	33756	US	2/29/20
Judith Hansberry	Sarasota	FL	34243	US	2/29/20
Brenden Reeves	Rock Hill		29732	US	2/29/20
Tammy Gordon	Chicago		60602	US	2/29/20
mike danko	Glassboro		8028	US	2/29/20
Cassandra Villavicenc	io Guzmán			US	2/29/20
Sherri Renee Scallion	Riverview		33579	US	2/29/20
Sarah Bohannan	Duncan		73533	US	2/29/20
Annette Blair	Palmer		99645	US	2/29/20
Nick Caporella	Chicago	IL	60608	US	2/29/20
Jen Ortiz	Tampa	FL	33614	US	2/29/20

Sugar Daddy	Des Moines	T	50317	115	3/1/20
chen meng	Austin	1	78731		
					3/1/20
Jacquie Fox	Clearwater	FL	33756		3/1/20
Warren Erb Jr.	West Grove		19390	US	3/1/20
CJ Wayne				US	3/1/20
Stacie Edwards	Plainfield	IN	46168	US	3/1/20
Nancy Harrington	Belleair	FL	33756	US	3/1/20
Thomas Schwab	Belleair	FL	33756	US	3/1/20
Kevin Connelly	Clearwater	FL	33756	US	3/1/20
Blayne king	Columbia		38401	US	3/2/20
Patti Goins Neher	Clearwater	FL	33756	US	3/2/20
Denny Wang	Redmond		98052	US	3/2/20
Amanda Gault	Rocky Mount		27804	US	3/2/20
Jakaja Kakajaka	Oakley		94561	US	3/2/20
Karen Dittmar	Belleair	FL	33767	US	3/2/20
Michele L. DeCaprio	Pomona	CA	91767	US	3/2/20
Martha Thorn	Belleair	FL	33756	US	3/2/20
AJ DeCaprio	Atlanta	GA	30338	US	3/2/20
John Decaprio	Pomona	CA	91767	US	3/2/20
Anne Mcintosh	Belleair Beach	FL	33786	US	3/2/20
Kevin Ryan	Largo	FL	33771	US	3/3/20
Mickey Neher	Clearwater	FL	33756	US	3/3/20
Laura January	Clearwater	FL	33756	US	3/3/20
cris january	Clearwater	FL	33756	US	3/3/20



Fw: Poinsettia Road Closure Matter

Neil V. Palenzuela <neilpalenzuela@hotmail.com> To: "Commission@townofbelleair.net" <Commission@townofbelleair.net> Mon, Apr 6, 2020 at 9:07 PM

Commissioners,

I am forwarding you the attached information, relating to the proposed closure of Poinsettia Road for your review and consideration.

The attached basic analysis was conducted as a personal favor by a friend. My friend is a highly credentialed expert in the Planning field for over 30 years, to include being a partner in a prestigious New Jersey Planning Consulting firm, a member of the American Planners Association and a President of the American Institute of Certified Planners.

Based simply on the attached Google mapping graphic I provided, a cursory examination was conducted of the area and recommendations were provided. It should be noted that the graphic did not include any information relating to the Poinsettia Road grade at the Pinellas Trail, hence the recommendation noted in Point 6, item 4.

Although I am fundamentally opposed to the commitment of any additional taxpayer funds to achieve an intended traffic solution that essentially already exists, I concede the possible negative impact to public safety in the future may warrant the expenditure resources now.

I trust this information will be of some use to the Commission in formulating a reasonable solution to the anticipated traffic dilemma resulting from the reopening of Poinsettia Road.

Respectfully, Neil V. Palenzuela



Poinsettia_Project.png



Belleaire Largo Municipal Line Road Closure Considerations

- Recommend that the municipality hire a traffic engineer or traffic planning consultant to do an analysis
- The road has been closed for a period of time and residents have been successfully redirected with limited inconvenience, so it is worth evaluating a full or partial closure to determine the costs and benefits to the community.
- While complete streets are always desirable, this one intersects with a trail, not another roadway. There are alternatives to this crossing that can be considered.
- The intersection of Poinsettia Road and the Pinellas Trail is at grade. By maintaining the road closure there is one less crossing of vehicular traffic for cyclists and walkers to navigate.
- There is an alternate route along more major roadways in close proximity to reroute the traffic that are not at grade with the Pinellas Trail (8th Avenue NW.)
- Options to assess:
 - Full closure
 - One way leaving Belleaire and entering Largo along Rosary Road
 - Reduce speed on Poinsettia Road by adding traffic calming along the roadway
 - Add a raised traffic calming platform at the intersection of Poinsettia Road, Rosary Road and the Pinellas Trail (you can do this in combination with reduced speed, traffic calming elsewhere on the roadways, or changing to a one -way street.) Between raising the roadway slightly and the visual difference, the raised platform generally reduces speed.





Re: Follow up in re to Poinsettia Road

Tom Shelly <tshelly@townofbelleair.net> Mon, Jun 1, 2020 at 3:09 PM To: Amy Rosa <Amy.Rosa@raymondjames.com>, Commission <commission@townofbelleair.net>

Mayor and commissioners, I wanted the entire Belleair Town commission to see the email. Thank you! Tom Shelly

On Mon, Jun 1, 2020, 12:33 PM Amy Rosa < Amy.Rosa@raymondjames.com> wrote:

Good Afternoon Mr. Shelly, I hope you are doing well and staying healthy. I work with Frank Hibbard and I was talking to him about the Belleair town hall meeting on May 19th. He suggested that I reach out to you. My name is Amy Rosa. I live at 662 Poinsettia Road. During the May 19th meeting I brought up the road opening back up where Poinsettia Road intersects with the trail.

I have three young kids, 1, 4 and 6. I am concerned that with the new apartment complexes going up that we will have a tremendous amount of traffic going through if the road opens back up. Before the road closed and the apartment complexes were not there, people used to use Poinsettia as a through road and would speed through. I am concerned that this could get worse than it was before. I love the city of Belleair and enjoy how quiet and beautiful our city is. I am afraid for my kids, for the people that live on our road, and for the golfers walking across if this opens back up. I wanted to follow up to see if the discussion has gone farther with the Town of Belleair. I appreciate any insight you may be able to give me. Thank you, Amy

Amy Prososkí Rosa

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Founding Partner

Vice President

Wealth Manager

Hibbard Wealth Management Group

600 Cleveland Street, Suite 1150

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amy.rosa@raymondjames.com

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Poinsettia Rd discussion

1 message

Estelle DeMuesy <estelle.demuesy@gmail.com> To: commission@townofbelleair.net

Thu, Jun 11, 2020 at 10:41 AM

Dear Commissioners

I am sorry I have not been able to attend the past 2 commission meetings via Zoom as I needing to help with a family situation for the summer. However, I have listened to the meetings on recording.

I know that there will be a public meeting regarding the discuss about reopening Poinsettia Rd upon completion of the road work on the Largo side. I want to remind the commission of the prior discussions which had lively discussion online and in the commission meeting. Yes, there may be a convenience to Poinsettia Rd residents to keep the road closed - but that is at the inconvenience and safety of residents of the town. As traffic increases during the reopening, the other access roads are a nightmare. Thank goodness Ponce de Leon has a stop sign at the trail crossing. However, the lack of a sidewalk to the trail remains a dangerous situation. I walk it several times a week and take my life in my hands getting to the sidewalk on the north side of the street even with the stop sign. Of course, the trail crossing on Melenbacher does not have a stop sign and I see repeated near misses at that crossing. This is not just a discussion about the one road - but what it is doing to traversing the alternative roads. The 3 way stop at Belleview and Indian Rocks Rd in another high risk intersection. People do not correctly use the 3 way stop and the intersection has a tremendous amount of traffic. This traffic is increasing due to the additional residents on the BBC property. Yes, the recent sidewalk project along Indian Rocks Rd has improved the walking situation - however, with the volume of traffic on IRR, it is still a difficult walk. I have not heard a recent update regarding installation of the lighted cross walks. My hope is that this will improve access and safety along IRR to counterbalance the other issues.

I will look forward to the public discussion of this issue. However, I don't want the voices asking for maintaining the closure for their immediate benefit to outweigh the rest of the town's interest.

Thank you -

Estelle DeMuesy



Poinsettia road

1 message

Kathy Hefele <hefelekathy@gmail.com> To: commission@townofbelleair.net Fri, Sep 18, 2020 at 8:32 AM

Commission members,

I would very much like to see the road opening back up, connecting Indian Rocks Rd. to Missouri. It makes frequenting the businesses on Missouri easier and faster. Hopefully the residents living along Poinsettia carry the same weight as all the other citizens fo Belleair.

I am a frequent user of the Pinellas trail, and am used to slowing down on my bicycle at ALL road crossings. Adding the Poinsettia street crossing to the list is no big deal. We are very fortunate to have such a beautiful trail system for those who use bikes instead of cars.

Hopefully this email carries the same weight as the voices who attend the meeting on Tuesday, the 20th. Thank you,

Kathy Hefele



Poinsettia Rd. Closure

pgcarroll@earthlink.net <pgcarroll@earthlink.net> To: commission@townofbelleair.net Fri, Sep 18, 2020 at 12:39 PM

Good morning, Commissioners.

We received the postcard from the town identifying special discussions that will be held on three topics, one of which is the Poinsettia Rd. closure. I had heard rumors that some residents were concerned about reopening Poinsettia Rd. once the apartments being built on Rosery are complete. Some have said they are concerned about "Section 8" traffic coming through "our town." This attitude strikes me as elitist. Who is to say that "Section 8" traffic will be a bad thing for the town? These are citizens who have rights to use public rights of way as much as the residents of Belleair enjoy.

What would be a bad thing is if this major access for town residents to Missouri Avenue is not reopened. As things currently stand, it is a slow process to get to major thoroughfares as we leave town boundaries. The amount of traffic that backs up at the three-way intersection of Belleview & Indian Rocks Rd. makes that route less than ideal. Taking Ponce de Leon is also a slow process when you're trying to reach Missouri and, during school hours, we are prevented from turning North once reaching Missouri. I, for one, have been eagerly awaiting the reopening of this vital county access.

Is it possible that the owners of the Pelican Golf Club would rather not have that "icky traffic" coming by their new course? The activity at the Pelican has become so prominent in our town and the drone of blowers can be heard early every morning and sometimes in the afternoons. I find this annoying, and we live on DeSoto Place, several blocks from the course. Once the weather cools down, we like to open our windows and enjoy the fresh air without the daily drone from the club. Can something be done about this loud noise? Perhaps there is a less intrusive alternative.

I urge the Town Commission to abandon this notion of keeping Poinsettia Rd. closed. All citizens of this part of Belleair will use Poinsettia on a regular basis.

Thank you for your time and service to the community.

Gail Carroll

9 DeSoto Place

727/584-4608



PLEASE LEAVE POINSETTIA ROAD OPEN

Lissa Dexter <lissadex@gmail.com> To: commission@townofbelleair.net Tue, Sep 22, 2020 at 10:48 AM

Poinsettia Road is my preferred route out of Belleair.

I can't imagine any legitimate argument for keeping this road closed.

Please consider the needs of all the residents. Sad to say, I think it would benefit the Pelican Golf Course, not the majority of us who are not members.

Thank you,

Lissa Dexter 1607 Pinellas Road



Fwd: Belleair Commission considering the closing of Poinsettia Rd across Trail to Rosery Road.

JP Murphy <jmurphy@townofbelleair.net> To: Christine Nicole <cnicole@townofbelleair.net> Tue, Sep 22, 2020 at 6:09 PM

------ Forwarded message ------From: **Anthony Everett** <aeverett@theeverettcompany.com> Date: Tue, Sep 22, 2020 at 5:16 PM Subject: Belleair Commission considering the closing of Poinsettia Rd across Trail to Rosery Road. To: <jmurphy@townofbelleair.net>

Mr. Murphy – Attached please find a letter from our firm regarding the potential closure of Poinsettia at the Pinellas Trail.

Please give me a call if you wish to discuss this.

Thanks for your consideration.

Anthony M. Everett

Director – Central Florida

aeverett@LiveRangeWater.com

5005 Interbay Boulevard, Tampa, FL 33611

O 813.831.5619 / C 813.493.3277





Please join RangeWater and consider our environment before printing this e-mail.

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JP Murphy, ICMA-CM Town Manager Town of Belleair Belleair, FL 33756 (727)588-3769x205 jmurphy@townofbelleair.net

In accordance with Florida Statute 119, email correspondence to and from the Town of Belleair, including email addresses and other personal information, is public record and must be made available to public and media upon request, unless otherwise exempt by the Public Records Law.

2 attachments

Poinsettia Closure Letter.pdf 135K

Florida Housing Rent Table 2020.pdf 1149K



5605 Glenridge Dr. NE, Ste 775 Atlanta, GA 30342 LiveRangeWater.com

RANGEWATER

Real Estate

September 21, 2020

Mr. JP Murphy Town Manager Town of Belleair – Belleair Town Hall 901 Ponce de Leon Boulevard Belleair, FL 33756

RE: Rosery Apartments

Dear Mr. Murphy:

I understand that there is a proposal to close Poinsettia Road on the Belleair side of the Pinellas Trail where Poinsettia meets Rosery Road. I have been told that there are petitions for and against the closure but that the primary reason for the closure request is to prevent residents from our project from entering into Belleair.

We hope these claims are false as we all know healthy communities are made up of residents of all income levels, from nurses and school teachers to doctors and lawyers. In any case, I would like to provide some information about our project so that you will have accurate and true information rather than getting it piecemeal from unreliable sources.

While the agreement we signed with the City of Largo is called Affordable Housing Density Bonus Agreement, the goal was to provide more affordable housing and housing that was attainable to the workforce in Largo, Belleair and Clearwater. This is not subsidized housing but rather rent controlled housing.

Our residents fill several essential roles within our society. They are firefighters, childcare workers, nurses, electricians and other critical trade professionals, and they need a more affordable place to live. We are technically "attainable housing" and the income levels that are used to assess our residents are at 120% ABOVE the median income level for our census tract. Our residents could be making between \$59,000-\$100,000 and our rents are not subsidized in any way and only 20% of the units are rent controlled. This is what people call "workforce housing". Our project has rent controls but the maximum rent we can charge for a 1 BR unit is \$1,584, the maximum for a 2 BR unit is \$1,899 and for a 3 BR is \$2,194 (see attached schedule of incomes and allowable rents). We have no units larger than 3 BR and some of these rents are higher than what other new luxury apartments are getting in downtown Clearwater.



5605 Glenridge Dr. NE, Ste 775 Atlanta, GA 30342 LiveRangeWater.com

We believe this road closure will be a significant detriment to your community as many of our residents will be working in the Morton Plant Hospital complex and disconnecting Belleair from Largo only proves to show divisiveness and hostility to Largo residents and our residents in particular.

We realize that the Town of Belleair has tried to remain exclusive but in today's era we are hopeful that your town will prove to be inclusive and welcoming.

Sincerely,

Jule

Anthony M. Everett Director – Central Florida AME/mm

Note: The general hold harmless provisions of IRC Section 142(d)(2)(E) mean that projects with at least one building placed in service on or before the end of the 45-day transition period for newly-released limits use whichever limits are greater, the current-year limits or the limits in use the preceding year.

HUD release: 3/31/2020

Effective: 4/1/2020

Implement on/before: 5/16/2020

2020 Income Limits and Rent Limits

Florida Housing Finance Corporation

Multifamily Rental Programs and CWHIP Homeownership Program NOTE. D.

FHFC Posted: 4/9/2020

Income Limi						TIONIC,	NHIP OF SE	111
NOTE:	Does no	ot petain	to	CDRG_DR	HHDD	HOME	NUTE or CI	110

	Percentage			Inc	ome Limit	by Numbe	r of Person	ns in Hous	sehold	RP, HOM	E, NHTF o		Rent Limit by Number of Bedrooms in Unit					
County (Metro)	Category	1	2	3	4	5	6	7	8	9	10	0		2	a or be		5	
Pasco County	20%	9,860	11,260	12,660	14,060	15,200	16,320	17,440	18,560	19,684	20,809	246	264	316	365	408	450	
(Tampa-St.Petersburg-	25%	12,325	14,075	15,825	17,575	19,000	20,400	21,800	23,200	24,605	26,011	308	330	395	457	510	450 562	
Clearwater MSA)	28%	13,804	15,764	17,724	19,684	21,280	22,848	24,416	25,984	27,558	29,132	345	369	443	512	571	630	
	30%	14,790	16,890	18,990	21,090	22,800	24,480	26,160	27,840	29,526	31,213	369	396	474	548	612	675	
	33%	16,269	18,579	20,889	23,199	25,080	26,928	28,776	30,624	32,479	34,335	406	435	522	603	673	742	
	35%	17,255	19,705	22,155	24,605	26,600	28,560	30,520	32,480	34,447	36,415	431	462	553	640	714	787	
	40%	19,720	22,520	25,320	28,120	30,400	32,640	34,880	37,120	39,368	41,618	493	528	633	731	816	900	
	45%	22,185	25,335	28,485	31,635	34,200	36,720	39,240	41,760	44,289	46,820	554	594	712	822	918	1,012	
	50%	24,650	28,150	31,650	35,150	38,000	40,800	43,600	46,400	49,210	52,022	616	660	791	914	1,020	1,125	
	60%	29,580	33,780	37,980	42,180	45,600	48,960	52,320	55,680	59,052	62,426	739	792	949	1,097	1,224	1,350	
	70%	34,510	39,410	44,310	49,210	53,200	57,120	61,040	64,960	68,894	72,831	862	924	1,107	1,007	1,428	1,575	
Median: 69,200	80%	39,440	45,040	50,640	56,240	60,800	65,280	69,760	74,240	78,736	83,235	986	1,056	1,266	1,463	1,632	1,800	
	120%	59,160	67,560	75,960	84,360	91,200	97,920	104,640	111,360	118,104	124,853	1,479	1,584	1,899	2,194	2,448	2,700	
	140%	69,020	78,820	88,620	98,420	106,400	114,240	122,080	129,920	137,788	145,662	1,725	1,848	2,215	2,560	2,856	3,150	
Pinellas County	20%	9,860	11,260	12,660	14,060	15,200	16,320	17,440	18,560	19,684	20,809	246	264	316	365	408	450	
(Tampa-St.Petersburg-	25%	12,325	14,075	15,825	17,575	19,000	20,400	21,800	23,200	24,605	26,011	308	330	395	457	510	562	
Clearwater MSA)	28%	13,804	15,764	17,724	19,684	21,280	22,848	24,416	25,984	27,558	29,132	345	369	443	512	571	630	
	30%	14,790	16,890	18,990	21,090	22,800	24,480	26,160	27,840	29,526	31,213	369	396	474	548	612	675	
	33%	16,269	18,579	20,889	23,199	25,080	26,928	28,776	30,624	32,479	34,335	406	435	522	603	673	742	
	35%	17,255	19,705	22,155	24,605	26,600	28,560	30,520	32,480	34,447	36,415	431	462	553	640	714	787	
	40%	19,720	22,520	25,320	28,120	30,400	32,640	34,880	37,120	39,368	41,618	493	528	633	731	816	900	
	45%	22,185	25,335	28,485	31,635	34,200	36,720	39,240	41,760	44,289	46,820	554	594	712	822	918	1,012	
	50%	24,650	28,150	31,650	35,150	38,000	40,800	43,600	46,400	49,210	52,022	616	660	791	914	1,020	1,125	
	60%	29,580	33,780	37,980	42,180	45,600	48,960	52,320	55,680	59,052	62,426	739	792	949	1,097	1,224	1,350	
	70%	34,510	39,410	44,310	49,210	53,200	57,120	61,040	64,960	68,894	72,831	862	924	1,107	1,280	1,428	1,575	
/ledian: 69,200	80%	39,440	45,040	50,640	56,240	60,800	65,280	69,760	74,240	78,736	83,235	986	1,056	1,266	1,463	1,632	1,800	
	120%	59,160	67,560	75,960	84,360	91,200	97,920	104,640	111,360	118,104	124,853	1,479	1,584	1,899	2,194	2,448	2,700	
	140%	69,020	78,820	88,620	98,420	106,400	114,240	122,080	129,920	137,788	145,662	Contraction of the local division of the loc	1,848	2,215	2,560	Construction of the owner of the owner of the	3,150	

Florida Housing Finance Corporation (FHFC) income and rent limits are based upon figures provided by the United States Department of Housing and Urban Development (HUD) and are subject to change. Updated schedules will be provided when changes occur.

Fwd: Poinsettia Road

Tom Shelly <tshelly@townofbelleair.net> To: Commission <Commission@townofbelleair.net> Tue, Sep 22, 2020 at 3:35 PM

Christine Nicole <cnicole@townofbelleair.net>

FYI

------ Forwarded message ------From: Lissa Dexter <lissadex@gmail.com> Date: Tue, Sep 22, 2020 at 3:12 PM Subject: Poinsettia Road To: Tom Shelly <tshelly@townofbelleair.net>

I am emailing you personally because I don't know any of the other commissioners. Please reopen Poinsettia Road. As well as a convenience issue, it's also a safety issue in the event of an emergency weather evacuation. Perhaps a study should be made about that before a decision. Is made. I am truly losing heart about Belleair in general (which will not come as a surprise to you).

Thanks for your good work and integrity.

Lissa Dexter

Sent from my iPad

Tom Shelly 2005-2018 Belleair Commissioner 727-510-8350

In accordance with Florida Statute 119, email correspondence to and from the Town of Belleair, including email addresses and other personal information, is public record and must be made available to public and media upon request, unless otherwise exempt by the Public Records Law.

Townofbelleair.net Mail - Fwd: Poinsettia Road



Fwd: Poinsettia Road

Tom Shelly <tshelly@townofbelleair.net> To: Commission <Commission@townofbelleair.net> Tue, Sep 22, 2020 at 3:53 PM

Mayor & Commissioners FYI on this email. Thanks, Tom Shelly ---------- Forwarded message -------From: **Rick Hardwick** <rhardwick659@gmail.com> Date: Tue, Sep 22, 2020 at 11:57 AM Subject: Poinsettia Road To: <tshelly@townofbelleair.net> Cc: jkjj1036@gmail.com <jkjj1036@gmail.com>, Todd Reich <horse114r@gmail.com>

Tom:

Several of us who live on Poinsettia or Cypress were together last night discussing this issue and another resident asked if the Town had been involved in any input with the original project approval?

If not, why not with a new MF project of 200 + units going in on our border on one of the main streets into and out of the town? You presumably know there is another 200 + units

under construction about 1/3 mile by Atlanta Co. Woods Partners, both with density adds for providing units to certain targeted income levels.

This means that in the last 10 years or so there have been about 1,000 units added on Clearwater Largo Road all of which create some traffic through Belleair.

Now I get it, Largo wants to get rid of some of their older properties, which makes sense, but I am now wondering how they got all these new units with with seemingly zero or very little road way improvements. I just drove Clearwater Largo Road and don't see one road improvement relative to any of thees projects, incredible!!

I have been involved in maybe 30 developments over 40 years and I don't recall one that I didn't have to do a traffic study and generally make some improvements. The most recent being

75,000 SF of storage (which generates very few trips) in Spring Hill on County Line Road, finished 70 days ago and we had to pay for a \$150,000 right hand decel- turn lane. Can you advise what

has been done in Largo for these developments which all added traffic through Belleair?

By the way, the new project has street parking; they just simply could not get it all inside the project, so that will inhibit traffic as well to some extent. No access off Clearwater Largo Road I don't believe.

Tom, as said before, none of us who live nearby want this road opened again and we realize it will cause Belleair residents to make some travel adjustments but hardly any effect as we can all go

South to east west roads Mehlenbacker or West Bay, or north for other access. Few reside in Belleair worud be negatively effected this but those on Poinsettia and Cypress will be for sure.

Regards, Rick Hardwick

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POINSETTIA ROAD TRAFFIC OBSERVATIONS

OCTOBER 20, 2020 TOWN OF BELLEAIR COMMISSION DISCUSSION

PRESENTATION FLOW

- Process overview
- Process limitations
- Traffic data
- •Findings
- Next steps
PROCESS OVERVIEW

- The Town of Belleair has a limited set of data on traffic volume along the 600 block of Poinsettia Road
- This data ranges from December, 2018 to August. 2020 • The Poinsettia Road entrance closed on September 4, 2019
- The data includes 37 nonconsecutive days of data taken at random intervals over the past two years

PROCESS LIMITATIONS

- The following data is NOT a statistically valid traffic engineering study and should be used for **informational purposes only**
- There is a very limited amount of data available for traffic before the closure of Poinsettia Road (only 5 days of data)
- This data does NOT take into account if vehicles counted were travelling only within Belleair or were cut-through traffic
- This study does NOT take into account any changes to traffic on alternate entrances, exits, and roads in Belleair
- The 2020 data may be lower than typical patterns due to the impacts of COVID-19



TRAFFIC COUNTS FOR CLOSURE OF POINSETTIA ROAD

POINSETTIA ROAD CLOSED SEPTEMBER 4, 2019

LAST UPDATED 9.17.20 | 11:48 AM

Date (ID)	Eastbound and Westbound Count (Y)	Westbound Count	Eastbound Count	Closure Status (0=closed; 1=open)	Q1 (Jan-March) (0=no; 1=yes)	Q2 (April-June) (0=no; 1=yes)	Q3 (July-Sept) (0=no; 1=yes)	Q4 (Oct-Dec) (0=no; 1=yes)	Sunday (0=no; 1=yes)	Monday) (0=no; 1=yes)	Tuesday (0=no; 1=yes)	Wednesday (0=no; 1=yes)	Thursday (0=no; 1=yes)	Friday (0=no; 1=yes)	Saturday (0=no; 1=yes)	Weekend (0=no; 1=yes)
Saturday, December 8, 2018	2286	1009	1277	1	0	0	0	1	0	0	0	0	0	0	1	1
Sunday, December 9, 2018	1897	890	1007	1	0	0	0	1	0	1	0	0	0	0	0	0
Friday, June 7, 2019	2480	1079	1401	1	0	1	0	0	0	0	0	0	0	1	0	0
Saturday, June 8, 2019	2093	1008	1085	1	0	1	0	0	0	0	0	0	0	0	1	1
Sunday, June 9, 2019	1747	848	899	1	0	0	1	0	1	0	0	0	0	0	0	1
Friday, September 13, 2019	887	492	395	0	0	0	1	0	0	0	0	0	0	1	0	0
Saturday, September 14, 2019	610	325	285	0	0	0	1	0	0	0	0	0	0	0	1	1
Sunday, September 15, 2019	512	271	241	0	0	0	1	0	1	0	0	0	0	0	0	1
Wednesday, October 23, 2019	980	567	413	0	0	0	0	1	0	0	0	1	0	0	0	0
Thursday, October 24, 2019	985	582	403	0	0	0	0	1	0	0	0	0	1	0	0	0
Friday, October 25, 2019	909	546	363	0	0	0	0	1	0	0	0	0	0	1	0	0
Wednesday, November 6, 2019	785	358	427	0	0	0	0	1	0	0	0	1	0	0	0	0
Tuesday, December 3, 2019	663	324	339	0	0	0	0	1	0	0	1	0	0	0	0	0
Wednesday, December 4, 2019	758	367	391	0	0	0	0	1	0	0	0	1	0	0	0	0
Thursday, December 5, 2019	707	341	366	0	0	0	0	1	0	0	0	0	1	0	0	0
Friday, December 6, 2019	746	363	383	0	0	0	0	1	0	0	0	0	0	1	0	0
Saturday, December 7, 2019	583	286	297	0	0	0	0	1	0	0	0	0	0	0	1	1
Sunday, December 8, 2019	484	246	238	0	0	0	0	1	1	0	0	0	0	0	0	1
Saturday, January 11, 2020	568	280	288	0	1	0	0	0	0	0	0	0	0	0	1	1
Sunday, January 12, 2020	618	313	305	0	1	0	0	0	1	0	0	0	0	0	0	1
Monday, January 13, 2020	650	337	313	0	1	0	0	0	0	1	0	0	0	0	0	0
Tuesday, January 14, 2020	786	421	365	0	1	0	0	0	0	0	1	0	0	0	0	0
Wednesday, January 15, 2020	785	394	391	0	1	0	0	0	0	0	0	1	0	0	0	0
Thursday, March 19, 2020	670	360	310	0	1	0	0	0	0	0	0	0	1	0	0	0
Friday, March 20, 2020	717	376	341	0	1	0	0	0	0	0	0	0	0	1	0	0
Saturday, March 21, 2020	487	262	225	0	1	0	0	0	0	0	0	0	0	0	1	1
Sunday, March 22, 2020	464	236	228	0	1	0	0	0	1	0	0	0	0	0	0	1
Monday, March 23, 2020	660	342	318	0	1	0	0	0	0	1	0	0	0	0	0	0
Tuesday, March 24, 2020	840	485	355	0	1	0	0	0	0	0	1	0	0	0	0	0
Friday, May 8, 2020	605	312	293	0	0	1	0	0	0	0	0	0	0	1	0	0
Saturday, May 9, 2020	521	247	274	0	0	1	0	0	0	0	0	0	0	0	1	1
Sunday, May 10, 2020	468	222	246	0	0	1	0	0	1	0	0	0	0	0	0	1
Monday, May 11, 2020	546	254	292	0	0	1	0	0	0	1	0	0	0	0	0	0
Tuesday, May 12, 2020	652	316	336	0	0	1	0	0	0	0	1	0	0	0	0	0
Friday, August 7, 2020	610	313	297	0	0	0	1	0	0	0	0	0	0	1	0	0
Saturday, August 8, 2020	546	272	274	0	0	0	1	0	0	0		0	0	0	1	1
Sunday, August 9, 2020	445	214	231	0	0	0	1	0				0	0	0	0	1
TOTAL				5	11	7	7	12	7	4	4	4	3	7	8	15
AVERAGE BEFORE CLOSURE	2101	967	1134													
AVERAGE AFTER CLOSURE	664	345	319													
AVERAGE DIFFERENCE	1437	622	814													

PERCENT CHANGE AFTER CLOSURE -68% -64%

AVERAGE DIFFERNCE BETWEEN EAST AND 167 WESTBOUND 25

MORE CARS/DAY EASTBOUND BEFORE CLOSURE MORE CARS/DAY WESTBOUND AFTER CLOSURE

-72%







FINDINGS

- When the intersection is open, average traffic per day increases by approximately 1500 vehicles
- Traffic tends to decrease by approximately 300 vehicles per day on weekends
- Traffic tends to decrease by approximately 200 vehicles per day on Mondays
- There tends to be more traffic between October and March due to "snowbird season"



NO DEICISION TONIGHT

- Tonight, we want to hear you feedback but the Commission will NOT be making any voting decision on the topic
- Keep in mind there may be creative solutions that are not simply option A or option B
- Also keep in mind that official studies from traffic engineers, Largo Fire Rescue, and other parties would be necessary to consider any changes to the intersection







Legislation Details (With Text)

File #:	20-0256	; v	ersion:	1	Name:		
Туре:	Action Ite	iem			Status:	General Agenda	
File created:	10/13/20	020			In control:	Town Commission	
On agenda:	10/20/20	020			Final action:		
Title:	Second I Champic		of Major	Even	Special Relief	Permit Application for the Pelican	Women's
Sponsors:							
Indexes:							
Code sections:							
Attachments:	<u>10.20.20</u>	<u>) Permit A</u>	pplicatio	<u>on - P</u>	elican Women's	<u>s Championship</u>	
Date	Ver. Act	tion By			Ac	tion	Result

To: Town Commission From: Ryan Dever, Eiger Marketing Date: 10/20/2020

Subject:

Second Hearing of Major Event Special Relief Permit Application for the Pelican Women's Championship

Summary:

The Pelican Women's Championship, an LPGA tournament scheduled for November 16 - 22 and to be hosted at the Pelican Golf Club (1501 Indian Rocks Road), is applying to the Town of Belleair for a Major Event Special Relief Permit.

This process requires two public hearings by the Town of Belleair Commission, the second of which is tonight. A postcard was mailed to all residences in mid-September inviting attendance and feedback at both tonight's meeting.

Previous Commission Action: The Town Commission heard and approved the application for the Pelican Women's Championship on first reading on October 6, 2020. The LPGA Ad Hoc Committee also recommended approval of the application at their meeting on September 15, 2020.

Background/Problem Discussion: Since this item's first reading on October 6, only a few minor tweaks have been made. These adjustments are outlined below, and the revised application for the 2020 Pelican Women's Championship is attached.

- <u>Exhibit E</u>: The event's site map has been adjusted to show more detail for the locations of planned temporary structures, fencing, dumpsters, etc.
- <u>Exhibit K</u>: A request to add event branding to temporary fencing (to be additionally permitted by the Belleair Building Department) has been added to the signage plan.
- Exhibit L: Eiger Marketing met with Belleair's Building Department to discuss building permit needs

(previously on hold while awaiting feedback from Largo Fire Rescue) - relevant applications and fee deadlines for such permits are on schedule.

• <u>Exhibit M</u>: Largo Fire Rescue approved the plans submitted for on-site tents/generators.

Expenditure Challenges N/A

Financial Implications: As a result of this application, the applicant has paid the Town \$16,600.00 to cover the fixed application fee (\$1,200.00) and the variable cost of the Belleair Police Department ($$50 \times 308$ estimated hours = \$15,400.00). Any overage or underage for the estimate of 308 police hours will be reconciled with the applicant following the event.

The applicant will additionally owe the Building Department permit fees for associated administrative costs, temporary structures, and dumpsters.

Recommendation: Staff recommends approval of the Major Event Special Relief Permit Application for the Pelican Women's Championship on second reading.

Proposed Motion I move approval of the Major Event Special Relief Permit Application for the Pelican Women's Championship on second reading.

TOWN OF BELLEAIR MAJOR EVENT SPECIAL RELIEF PERMIT APPLICATION

PROCESS OVERVIEW

To address community requests to host/conduct special events and activities, the Commission may provide temporary relief from certain code restrictions via a special relief permitting process (Section 74-34 of Belleair's Code of Ordinances).

Within this section of the code, a carve-out exists for "Major Events" which meet at least one of the following requirements:

- Events that are conducted for more than 72 hours
- Events that have anticipated attendance of more than 1,000 people
- Events that will significantly impact public streets, rights-of-way, and the need for emergency services such as police, fire, or medical aid (any event which involves an open invitation to the public falls within this category)

Consideration of any Major Event Special Relief Permit shall require two public hearings before the Town Commission. To inform the community of the public hearings for this event, the Town shall ensure a mailer is distributed to all residents living within a minimum of 500 feet of the event site and mailed at least seven (7) days prior to the first hearing. The applicant may be required to absorb the cost(s) associated with this mailer. A copy of the mailer shall additionally be provided online.

PROCESS TIMELINE

The Major Event Special Relief Permit process is initiated with the submission this completed application (and its exhibits) to the Town Manager at least **60 days** before any proposed event date. To prepare for this deadline, a pre-application meeting shall be held for each application, recommended around **90 days** before any proposed event.

In order to best prepare an application, applicants are encouraged to make initial contact with the Town Manager **180 days** in advance of the event. Properties may obtain no more than 2 permits per year. Applications shall be approved/denied (with or without conditions) at the second public hearing.

If approved, applicants will be issued a Major Special Relief Permit by the Police Department within ten (10) business days along with the receipt of any required permit fee.

APPLICATION AND PERMIT FEES

A fixed \$1,200 application fee shall be assessed to this applicant, as specified by the Town's Code of Ordinances (Section 74-23) (\$200 for any Special Relief Permit plus \$1,000 for a Major Event). This fee covers the cost of Town staff assisting with the planning, permitting, and communication of the event.

In addition to the application fee, applicants for a Major Event Special Relief Permit may incur additional costs relating to the efforts and resources of Town staff during the event in-question. Following the preapplication meeting, Town staff shall provide an estimation of these costs to the applicant. These fees shall be paid in-full prior following approval on second hearing and may will be reconciled following the event. Permit fees may also be assessed, per any permits required by the Town of Belleair Building Department, Largo Fire Rescue, the St. Pete Clearwater Film Commission, and/or any other permitting agencies.

Fee payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payment may be made in the form of cash, checks (made payable to the Town of Belleair), or credit cards (with a 3% convenience fee added). Fee payment (as applicable) is required prior to permit issuance.

REQUIRED APPLICATION EXHIBITS

Unless exempted by the Town Manager or presented as optional in the below descriptions, the following exhibits are required as a part of this application. Specific conditions and requirements for these exhibits may be requested by the Town Manager in order for an application to be considered complete.

OVERVIEW

Exhibit A: Event Overview: Using the form attached to this application, provide an overview of the event in-question and any relevant contact information for it.

Exhibit B: Executive Summary Letter: An executive summary letter addressed to the Town Commission that details the event and its intent.

Exhibit C: Relief Period: The specific dates and times for which relief is being requested.

PLANS

Exhibit D: Master Schedule Plan: A breakdown of the event's major activities, especially pertaining to the flow of traffic and public attendance.

 \Box Exhibit E: Master Site Plan: A map at least 8.5 x 11 inches in size that (at minimum) includes the event entrance(s), gathering places, temporary accessory structures, vending locations, sanitary stations, and emergency response holding locations.

 \Box Exhibit F: Sanitary Plan: If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide an explanation of those plans and include their location(s) on the required site layout (*Exhibit E: Master Site Plan*).

Exhibit G: Traffic Control Plan: Must be created in coordination with the Belleair Police Department and include any road closure(s) or maintenance of traffic (MOT) adjustment(s), along with any locations to be specified as "No Parking" zones.

Exhibit H: Parking Control Plan: Must include the location(s) of any public parking for the event. Must be created in coordination with the Belleair Police Department if public and/or paid parking is to available within town limits. This plan must also must designate space for public safety services access and parking.

Exhibit I: Life Safety Plan: Must be created in coordination with the Belleair Police Department, Largo Fire Rescue, EMS, and any private security vendors.

□ Exhibit J: Event Communications Plan: Must include main points-of-contact for all public and private agencies involved with running or security the event. Must also include means of communication from the event to the public and any communication coordination efforts being conducted alongside the Town of Belleair.

Exhibit K: Signage Plan: Must include designs, specifications, and placement dates of any signage to be displayed on public property within the Town of Belleair.

PERMITS

Exhibit L: Building Permits: All necessary Town of Belleair Building Department Permits, specifically as pertaining to temporary electrical installation and/or fencing - may reference *Exhibit E: Master Site Plan.*

Exhibit M: Fire Permits: All necessary permits granted by Largo Fire Rescue, specifically as pertaining to temporary accessory structures, tends, bleachers, and/or grandstands.

Exhibit N: Film Permits: All necessary permits provided by the St. Pete Clearwater Film Commission.

LICENSURE

Exhibit O: Certificate of Liability Insurance: The applicant shall maintain commercial general liability (CGL) insurance per the specifications of the Town of Belleair's Insurance Guide VI (for non-profit/charitable organizations) or Insurance Guide VII (for commercial/for-profit organizations). The applicant shall also provide a Certificate of Liability Insurance for the event with the Town of Belleair listed as additionally insured.

Exhibit P: Alcohol Licensure: If requesting to serve alcohol on public property or sell alcohol, attach all necessary alcohol licensure applications. This section may be exempted if the alcohol is to be served solely within a fully-licensed private premises.

SPECIAL RELIEF SECTIONS

Upon submittal of this application, the following sections of Belleair's Code of Ordinances are requested to be waived for the duration of the event, as specified in Exhibit C: Relief Period. The Town Commission reserves the right to attach conditions of issuance as deemed necessary to further the health, safety, comfort, convenience, and welfare of all guests, employees, residents, and vendors, and to protect the Town of Belleair from any undue liability.

□ Chapter 58, Article II, Division II: Commercial and domestic equipment and private passenger motor vehicles: Equipment and passenger motor vehicles shall be permitted to park on grass or other unpaved surfaces that are clearly identified for such purposes and as approved in *Exhibit E: Master Site Plan* and/or *Exhibit G: Traffic Control Plan*.

 \Box Chapter 74, Article IX: Signs: Regulations regarding the placement, size, and content of signage used for promotional or informational purposes for the event shall be suspended for the duration of the event (as defined in *Exhibit C: Relief Period*). Such signage shall not obstruct traffic or accessibility, or portray non-becoming or inappropriate content, as determined by the Town Manager. Additional street banner, light pole, and other promotional signage may be approved outside of the time constraints of this ordinance via written approval from the Town Manager to the applicant. See *Exhibit K: Signage Plan* for additional information on proposed event signage.

 \Box Section 38-70: Street sale restrictions; ornamental shrubs: Merchandising on public property shall be permitted in zones designated in *Exhibit E: Master Site Plan* for the duration of the event (as established in *Exhibit C: Relief Period*). Such merchandising must be provided only by authorized vendors of the event.

□ Section 74-484: Public nuisance noises: The volume and conditions regarding nuisance noises shall be lifted for the duration of the event set forth in *Exhibit C: Relief Period*.

□ Section 74-485: Noisy work prohibited during certain hours: The allowable times for noisy work shall be lifted for the duration of the event, as established in *Exhibit C: Relief Period*.

Other Code Section:

 \Box Other Code Section:

Attach extra sheets, as necessary, for any additional code sections to be considered for relief.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

<u>3-11 - 2020</u> Date

Applicant signature

RYAN DEVER Applicant name (printed)

EXHIBIT A: EVENT OVERVIEW

EVENT OVERVIEW

Event Name:	
Site Address:	
Current Zoning of the Subject Parcel:	

CONTACT INFORMATION

Applicant:		
Role with the Event:		
Address:		
		_Zip Code:
Phone:	Email:	
Backup Contact (MUST BE ON-S	TE FOR EVENT):	
Role with the Event:		
Property Owner:		
Property Owner Representative:		
Role with the Event:		
Phone:	Email:	
Backup Contact:		
Role with the Event:		





September 12, 2020

LPGA Ad Hoc Committee and Town Commision Town of Belleair 901 Ponce de Leon, Boulevard Belleair, FL 33756

Subject: Pelican Women's Championship Presented by DEX Imaging

The Ladies Professional Golf Association (LPGA) will hold a new tournament named the Pelican Women's Championship Presented by DEX Imaging on November 16 - 22, 2020, at Pelican Golf Club in Belleair. The tournament will feature a full field of 108 players competing for a \$1.5 million purse.

The LPGA is the longest-running women's professional sports associations in the world. The tour and its events maintain a strong focus on charity with a cumulative charitable contribution of hundreds of millions of dollars. The 2020 LPGA Tour was scheduled to feature 33 official events across 11 countries and regions, with the most hours of television production in LPGA history. Due to COVID-19, the LPGA made changes to the season schedule and altered event dates, format, etc. to promote safe practices for its players and stakeholders and to abide by national and local health guidelines.

The Pelican Women's Championship will be contested as a 72-hole stroke play tournament over four days. In addition to the competition, the event week includes practice rounds; a one-day Pro-Am tournament that allows amateurs to play golf alongside the professionals in our field. In addition, the Pelican Women's Championship and the Town of Belleair will be broadcast to more than 175 countries and in more than 500 million households on Golf Channel.

The event also includes a number of community initiatives including a Ticket Design Contest with 47 elementary schools in Pinellas County; partnerships with local professional sports teams including the Lightning and Rays; and major corporate partners like DEX Imaging, BayCare, and Wyndham Grand Clearwater Beach.

The 2020 Pelican Women's Championship Presented by DEX Imaging will be contested without fans in attendance. The decision was announced by tournament organizers after consulting with public health officials and the LPGA. "While we are disappointed we won't be able to host fans for our inaugural event, the health and safety of our community and the women who compete on the LPGA tour come first," said Dan Doyle Jr. "We are honored to provide this opportunity for the world's best golfers and look forward to crowning our first champion this fall."

The Pelican Women's Championship is operated by Eiger Marketing Group, a global marketing and event management agency. Eiger owns and operates LPGA tournaments including the HUGEL-AIR PREMIA LA Open in Los Angeles and the ShopRite LPGA Classic Presented by Acer in Atlantic City, as well as a number of other sporting and lifestyle events throughout the year.

Sincerely,

TIM PE

Tim Erensen Executive Director Pelican Women's Championship Presented by DEX Imaging

Pelican Women's Championship Presented by Dex Imaging 727.977.5180 | 525 Indian Rocks Road, Suite B, Belleair Bluffs, FL 33770 | pelicanlpga.com





Exhibit C – Dates relief is being requested

Event Installation: Monday, November 9th - Sunday, November 15th

Event Week: Monday, November 16th - Sunday, November 22nd

Event Breakdown: Monday, November 23rd - Sunday, November 29th

Exhibit D



CHAMPIONSHIP

2020 Tournament Schedule

Monday, November 16

Course closed to the public

All Day Professional Practice Rounds

Tuesday, November 17

Course closed to the public

All Day Professional Practice Rounds

Wednesday, November 18

Course closed to the public

7:00 am	Official Pro-Am (#1/10 Tee Start: 7:00 – 9:15am)
12:00 pm	Official Pro-Am (#1/10 Tee Start: 12:00 – 1:00pm)

Thursday, November 19

Course closed to the public

7:15 am	Round One ; 7:10-8:38 am; 11:26-12:52pm (1 and 10 tee)
4:00 – 7:00 pm	Coverage on Golf Channel (Tape Delay)

Friday, November 20

Course closed to the public

7:15 am	Round Two ; 7:10-8:38 am; 11:26-12:52pm (1 and 10 tee)
4:00 – 7:00 pm	Coverage on Golf Channel (Tape Delay)

Saturday, November 21

Course closed to the public

7:10 am	Round Three: 7:10 am (1 tee)
4:00 – 7:00 pm	Coverage on Golf Channel (Tape Delay)

Sunday, November 22

Course closed to the public

7:10 am	Final Round: 7:10 am (1 tee)
4:00 – 7:00 pm	Coverage on Golf Channel (Tape Delay)
6:00 pm	18th Green Award Ceremony (immediately following play)

*Schedule of Events and times subject to change





Fencing: Exact locations pending internal and building department review. Fencing to be located on private property.

Tractor Trailers:

- TSi (signage company) to be parked onsite on/ around 11/9 11/24
- GoVision (scoreboards company) to be parked onsite on/ around 11/12 11/24
- LPGA Fitness Trailer (tour medical trailer) to be parked onsite on/ around 11/15 11/23
- LPGA Club Repair (smaller Dooley truck and horse trailer for equipment fixing) to be parked onsite on/around 11/14 11/21

Office Trailers:

- Tournament Office (10' x 40' office trailer) to be parked onsite on/ around 11/6 11/24
- Scoring Control Office (10' x 40' office trailer) to be parked onsite on/ around 11/13 -11/23

Temporary Storage Structure:

• POD Unit (8' x 16') - to be parked onsite 11/13 - 11/23

Dumpsters:

- Two (2) 30 cu yard dumpsters to be delivered 11/9 and removed 11/24
 - Pulled periodically through event period





Exhibit F – Sanitary Plan

See Master Site Plan for dumpster and sanitary station locations.

Sanitary stations -

- Vendor: United Site Services
- Install Date: Thursday, November 12th and Friday, November 13th
- Removal Date: Monday, November 23rd and Tuesday, November 24th
- Service Schedule: Tuesday November 17th Sunday, November 22nd post play (approx. 6:30pm)
- Each collection of restrooms will be regulary service and either concealed by tenting and/ or screened fence

Ecology program -

- Vendors: Waste Management (Containers), Solo Events Group (Management Staff)
 - WM Three (3) total 40 cu. yard dumpsters placed strategically on the golf course for removal access and high traffic areas
 - Solo Events Group full team of ecology staff onsite with the primary duty of removing waste from bins around course









Exhibit H

Parking Plan

The Pelican Women's Championship will utilize parking facilities on-site/ nearby the club for parking players, volunteers, and other groups of essential personnel. With no general parking available, the plan has been streamlined and constructed with the goal of impacting the roadways and operation as little as possible.

Pelican Golf Club Clubhouse Parking Lot: 1501 Indian Rocks Rd Belleair, FL 33756

- LPGA Players
- LPGA Staff
- Members (to valet)

Belleair Rec Center: 901 Ponce de Leon Blvd Belleair, FL 33756

• Golf Channel staff parking

Memory Care Center: 1145 Ponce de Leon Blvd Clearwater, FL 33756

- Invited guests
- Volunteer Chairpersons
- Caddies/ Pro-Am Caddies
- Vendors
- Pelican Golf Club staff

American Collegiate Academy: 833 Wyatt St Clearwater, FL 33756

• Volunteers





Exhibit I – Life Safety Plan

Points of Contact:

- Tournament Staff
 - \circ Contacts:
 - Tournament Manager Ryan Dever
 - Executive Director Scott Reid
 - Tournament Services Manager Sam Mok
- Private Security
 - Security Director Dan Sidders
 - Security Manager Stephen Cornell
- LPGA Security
 - Security Official Lee Fields
- Belleair PD
 - Chief of Police Richard Doyle
 - Officer Joe Torch
- Sunstar Paramedics
- Baycare First-Aid Staff

Points of Interest:

- Command post will be set at Belleair PD for their staff and tournament emergency operations.
- Onsite personnel will stage on Golf View South and the circle near the driving range.
- 10 tournament radios will be distributed to town personnel for daily event and emergency communication
 - Town/ PD will have internal radio communication as well
- Private security will take the role of access control on the course; admittance, venues etc.
- Belleair PD will work as traffic control and will work with security in scenario that an issue arises to a Law Enforcement concern.
- Overnight private security will be placed around Pelican Golf Club throughout event week and will work with Belleiar PD as needed.
- Please see additional Crisis Management Plan. This has been developed with the conjuction of the LPGA and the entirety of this plan is kept with vital personnel only.



Security and Crisis Management Handbook

Section 1: Introduction

The Ladies Professional Golf Association Crisis Management Plan (the "plan") is a general guide to provide a system for the LPGA and LPGA Tournaments to respond to a major crisis or emergency. This plan has been modified and streamlined into this handbook for Pelican Women's Championship staff.

In normal circumstances, the LPGA and LPGA Tournaments operate under general policies and procedures that are in place to ensure that the daily operations occur in as efficient and professional a manner as possible. However in time of crisis and/or disaster, the guidelines for normal daily operations may not be appropriate, effective or in the worst-case scenario, possible. It is for that reason a crisis management plan has been developed. Without a plan, a crisis situation may lead to irreparable damage to the LPGA and/or our tournament.

The purpose of this plan is to the assist our tournament in making quality decisions during such a time. It's important to remember that a crisis management plan is meant to serve only as a guide in the time of crisis and is not intended to be all-inclusive. It will, however, assist in ensuring continuation of the various activities and services.

Crisis Definition:

A crisis is an event that seriously and immediately threatens one or more of the LPGA's and/or LPGA Tournament's vital assets. Crises are characteristically uncommon, unpredictable, and sudden, demanding immediate responses in order to save lives, avert secondary damage and restore normal operations. A crisis is any unplanned occurrence that can:

- Cause death or significant injuries to employees, volunteers, sponsors, competitors, spectators, vendors or others
- Cause significant reputational harm to the LPGA/LPGA Tournament's brand and/or visibility
- Shut down and/or cause significant disruption to the LPGA/LPGA Tournament's business operations
- Materially threaten the LPGA/LPGA Tournament's financial standing and/or viability

A group of more probable crises and the response methodology for the respective crisis are included. Most major crisis will impact a number of areas and/or constituencies, so it is imperative that all key parties be familiar as to their responsibilities and/or accountabilities to the plan.

Mission & Purpose:

The LPGA has established this plan to address the management structure, key responsibilities, emergency assignments and general procedures to follow during and immediately following a crisis. The plan is based on the following guiding principles:

- Protect and preserve human life/well being
- Minimize loss/disruption to the operations & brand
- Gather all necessary information
- Move quickly
- Be transparent
- Ensure clear & concise communications
- Be flexible as developments occur
- Document activities and conduct post evaluation

Quick Reference Guide

Name	Organization	Position	Direct	Cell	Email		
Tim Erensen	Eiger Marketing	Executive Director	(203) 340-9593	(203) 216-5829	terensen@eigermarketing.com		
Kyle Draper	Eiger Marketing	Tournament Director	(727) 977-5182	(813) 352-9112	kdraper@eigermarketing.com		
Ryan Dever	Eiger Marketing	Operations Manager	(727) 977-5181	(856) 816-3573	rdever@eigermarketing.com		
Sam Mok	Eiger Marketing	Volunteer Coordinator	(727) 977-5183	(609) 613-2350	smok@eigermarketing.com		
Dan Sidders	CSC Security	Head of Security		(407) 448-6918	dsidders@csc-usa.com		

Tournament Staff and Important Contacts

Important Places Nearby and Contacts

Company	Name	Phone Number	Phone #2	Address
Police	Belleair PD	Emergency Dial 911	(727) 588-3500	901 Ponce De Leon Blvd, Belleair, FL 33756
Hospital	Morton Plant Hospital	(727) 462-7000		300 Pinellas St, Clearwater, FL 33756
Urgent Care	Bayside Urgent Care	(727) 441-5044		1001 S Ft Harrison Ave #101, Clearwater, FL 33756
Poison Control	AAPCC	1-800-222-1222		

SERVPRO:

SERVPRO[®] is proud to be the Official Cleanup and Restoration Company of the PGA TOUR.

SERVPRO's professional services network of more than 1,700 individually owned and operated Franchises responds to property damage emergencies ranging from small individual disasters to multi-million dollar large-loss events. SERVPRO[®] has partnered with the PGA TOUR and TPC Clubhouses to develop emergency 'Ready' plans to insure business preparedness in case of weather related or other disasters. In this case, SERVPRO will assist in Coronavirus related cleanings; either in prevention efforts or

In the case of cleaning please contact Scott Gettelfinger at SERVPRO, contact information and instructions listed below:

Scott Gettelfinger ServPro - National Accounts Sales Manager Phone: 1-800-ServPro Direct: (615) 451-0200 Cell: (615) 566-2661 Email: sgettelfinger@servpronet.com



Please address the situation on the phone, requesting Scott, and stating the tournament name, golf course/ location, and cleaning/ restoration needed. Example, "This an PGA/ LPGA Tour emergency, calling for Scott Gettelfinger regarding the Pelican Women's Championship in Belleair, FL – looking for fire damage assistance."

Overview

Eiger Marketing Group / Pelican Women's Championship Headquarters: Eiger Marketing Group – LPGA Office

525 Indian Rocks Road, Suite 200 Belleair Bluffs, FL 33770

The 2020 Pelican Women's Championship will be held Nov 16 - 22, 2020 at Pelican Golf Club

Pelican Golf Club Address:	1501 Indian Rocks Rd
	Belleair, FL 33756
	(727) 285-9702

Emergency Response System	5
Chain of Command	5
Staff Responsibilities	5
Fire Procedures	
Evacuation Procedures	
Earthquake Procedure	9
Medical Emergency	
Power Outage Procedure	11
Bomb Threat Procedures	12-14
Social Disturbance Procedure	15
Building Collapse	16
Toxic/ Chemical Spill	17
Infectious Disease	
Course Map	26
Zoning Map	27
Zoning Guide	

EMERGENCY RESPONSE SYSTEM

CHAIN of COMMAND FOR EMERGENCIES

In case of emergency please contact the tournament staff in this order, no response from that person please move onto the next person on the list. Pelican Women's Championship contact information please see the quick reference guide.

- 1. Operations Manager, Ryan Dever,
- 2. Tim Erensen, Executive Director,
- 3. Kyle Draper, Tournament Director
- 4. Dan Sidders, CSC Security

OFFICIAL SPOKESPERSON FOR THE Pelican Women's Championship

Kyle Draper, is the designated spokesperson for all the emergencies. NO ONE is permitted to talk to the media on behalf of the Pelican Women's Championship other than Kyle Draper, if Kyle Draper is not available the spokesperson shall revert to the rank order Chain of Command for emergencies listed above or the lead LPGA Tour media staff member on site.

General Procedures:

- 1. Remain calm
- Notify the Security Channel and/ or Operations Manager Ryan Dever of the issue

 as mentioned in the communications plan
- 3. Establish the exact location of the emergency
- 4. Calmly explain the emergency
- 5. Give your name and telephone where you can be reached or where you are calling
- 6. Wait for direction from security
- 7. If safe, wait for emergency personnel to arrive. Direct them to the location.

STAFF RESPONSIBILITIES DURING EMERGENCIES

Control Room

The tournament office will become the control room for emergencies except in the case of an evacuation. Should there be an evacuation, please refer the evacuation emergency procedures.

In the event of an emergency, the course will immediately inform the Director of Operations, Ryan Dever. Should the emergency information come to the Media Center first, immediately contact the security for the event. The security staff for the Pelican Women's Championship have been trained to deal with many types of emergencies. The emergency is recorded.

Equipment needed for Control Room:

- 1. Internet Access
- 2. Fax machine/ scan and email capabilities (use cell phone camera and email)

- 3. Copy machine
- 4. TV Monitor
- 5. Cell Phone
- 6. Walkie talkies for staff

Recording the Emergency - Take Notes

- 1. What is the emergency?
- 2. Location of the emergency?
- 3. If someone is hurt, what is the name of person or persons?
- 4. What time did the emergency occur?

Section 2: Crisis Response Scenarios

Since it is difficult to develop individual plans for every type of crisis that might affect the organizations, the LPGA has developed response plans for those areas that may have a significant impact and have a greater probability of occurring. These response plans can be adapted to fit other unforeseen crisis scenarios as needed.

Crisis response plans have been developed for the following categories and will be shared internally with priority life-safety personnel. The COVID-19 action plan is listed in the following pages, similar documents have been created for the following categories and more as needed:

- Significant Injury or Loss of Life
- Bomb Threat or Explosive Device
- Active Shooter
- Suspicious Mail/Object
- Disorderly Person
- Intruder (including protests)





The Pelican Women's Championship Presented by DEX Imaging will be contested without fans in attendance when the tournament is held Nov. 16-22, 2020 at Pelican Golf Club in Belleair, FL. The decision was announced by tournament organizers in early September after consulting with public health officials and the LPGA.

To resume play, the LPGA, in conjunction and coordination with its tournament partners and title sponsors, created a Back-to-Play plan. This details the permissible guidelines and creates an environment for all key stakeholders that is safe and minimizes the risk of exposure to COVID-19 to the extent possible.

The LPGA's Back-to-Play plan is first and foremost built on a foundation of health & safety while maintaining the highest level of integrity for the competition.

This document will continue to evolve and remains subject to change based on developments in health and safety guidance, governmental regulations and general information that is available regarding COVID-19. The document is attached in the appendix for review.




Exhibit J – Event Communications Plan

Main Contacts:

<u>Eiger Marketing Group</u> Ryan Dever – Tournament Manager – rdever@eigermarketing.com Scott Reid – Executive Director – sreid@eigermarketing.com Sam Mok – Tournament Services Manager – smok@eigermarketing.com

Town of Belleair

JP Murphy – Town Manager - jmurphy@townofbelleair.net Chief Rick Doyle – Chief of Police (Belleair PD) - rdoyle@townofbelleair.net Joe Torch - Police Officer (Belleair PD) Cathy Dekarz (Public Information Officer) - cdekarz@townofbelleair.net

<u>Pelican Golf Club</u> Justin Sheehan – Director of Golf - jsheehan@pelicangolfclub.com Lee Mackay – General Manager - <u>lmackay@pelicangolfclub.com</u>

Event Radio Communication:

- Eiger Marketing Group to have 70+ radios and 5+ channels onsite for event management specific communication
 - Example channels:
 - 1 Main
 - 2 Security/ First Aid
 - 3 Volunteers
 - 4 Scoring Control
 - 5 Ecology/ Supply
- LPGA to have 50+ radios onsite for competition specific communication
 - Members of Eiger Marketing to posses LPGA radios and relay communication between event and tour staff, and vice versa.
- Emergency response personnel to obtain several event specific radios daily as the communication bridge between event communications and external support/ emergency response.

Digital Communications:

Pelican Women's Championship specific pages will be kept up to date with highlights, announcements and news throughout the week. All pages can be found @PelicanLPGA.

- Website: pelicanlpga.com
- Facebook: <u>https://www.facebook.com/pelicanlpga/</u>
- Twitter: <u>https://twitter.com/pelicanlpga</u>
- Instagram: <u>https://www.instagram.com/pelicanlpga/</u>

Pelican Women's Championship Presented by Dex Imaging 727.977.5180 | 525 Indian Rocks Road, Suite B, Belleair Bluffs, FL 33770 | pelicanlpga.com





Exhibit K – Signage Plan

The following signage elements have been developed and will be displayed on public property/ roadways.

- 1. Light Pole Banners
 - a. These are to be located on Indian Rocks Road near Pelican Golf Club closer to the event date.
 - b. Player images will cycle, depicting other stars of the LPGA tour.
 - c. Targeting 11/1 installation
 - d. New dates to be included







- 2. Indian Rocks Banner
 - a. This is to be located on Indian Rocks Road at the normal banner site.
 - b. Targeting 11/1 installation



- 3. Directional A-Frames
 - a. These are to be located on road ways near Pelican Golf Club and parking locations.
 - b. Text will cycle, depending on the message needed.
 - c. Targeting 11/15 installation



- 4. Variable Message Board Signs
 - a. LED Message Board signs will be placed on roadways naming parking locations and traffic notifications as needed.
 - b. TBD locations, estimated 1-2 message boards
 - c. Town of Belleair to coordinate placement of these signs





- 5. Temporary Fence Mesh logo privacy screen
 - a. 6-foot tall mesh screen located on temporary fence noted on Exhibit E Master Site Plan

\downarrow Bisected Sample Layout \downarrow							
	LICON HENS LIMPONSHED	ĨRACE ●CM	TO IE GLOBE	Per	L. A.		e globe
↓ Full 150' Roll Layout ↓							
Policie	ी RACE ब CME GLOBE	Police	ÎRACE :+ ● CME GLOBE	Pelier	RACE	Pelier	CME GLOBE





Exhibit L – Building Permits

Following approval of the tent permit from Largo Fire Rescue (see Exhibit M), Eiger Marketing met with Belleair's Building Department on October 13.

From that meeting, it was determined that Eiger Marketing will complete a Building Permit Application, Electrical Installation Form, and Temporary Storage Unit Application. These forms will cover permitting needs for any temporary fencing, offices, storage structures, and dumpsters on-site for the Pelican Women's Championship. Payment for those permits will be due to the Building Department prior to the issuance of the Major Event Special Relief Permit.





Exhibit M – Fire Permits

The following documents were submitted to the Largo Fire Rescue in September and were approved on October 12 per the attached email.

2

to Ryan, me, glauda@townofbelleair.net, drooks, Hillary 💌

Greetings Ryan:

The site plan submission has been approved and a permit issued on 10/12/2020. Outstanding review fees of \$100.00 are due before the permit will be issued.

- Payment may be made via credit card through the Largo Building Division contractor portal. Please email payment questions to permits@largo.com.
- Payment may also be made via mail to the City of Largo, ATTN: Largo Building Division, P.O. BOX 296, Largo, FL 33779-0296.

Please include the Largo Building Division permit reference number (BFP2009-0003) with payment.

Best regards,

Chris Hengstenberg, MPA Plans Examiner - Fire City of Largo Fire Rescue Department POB 296 Largo, FL 33779-0296 Desk: 727-587-6740 ext 2109 Cell: 727-204-2033 chengste@largo.com "trust, but verify"

Re: LPGA EVENT

To: Chris Hengstenberg,

Cc: Cathy DeKarz,

Gregg Lauda, glauda@icwnofbelleair net = glauda@icwno/belleair net>,

Donald Rooks, Hillary Saniord

Hi everyone,

Please see attached information for the 2020 Pelican Women's Championship.

1) Site plan indicating the location of:

a) proposed tent(s) - See attached site plan.

 b) proximity to structure(s) - See attached site plan. Volunteer Center most likely closest in proximity to permanent structure.

c) proximity to other tents - See attached site plan. d) access to tent location(s)

 e) generator locations and proximity to tent(s) - Possible generator location near the Volunteer Center. Aiming to connect to the Clubhouse with existing power.

1104

2) Floor plan of each tent indicating:

a) size of proposed tent(s) - See attached floor plan doc.

b) proposed use of the tent(s) (dining, cooking, etc) - No cooking.

c) anticipated occupant load -

d) locations of required exits - Open air tents, no walls.

 e) locations of required emergency lighting - Open air tents, no walls, f) locations of NO SMOKING signage

g) equipment/furniture placement inside tent(s) - See attached floor plan doc.

3) Flame certification for all tent materials - See attached Certificate of Flame Resistance.

Date range for use of tents, including set up and take down.

Installation: Monday, November 9th - Sunday, November 15th Usage: Monday, November 16th - Sunday, November 22nd Breakdown: Monday, November 23rd - Sunday, November 29th

5) Contact information for tent supplier/erector and site manager. Irmarfer Structures US - https://www.irmarferds.com Greg Wojtkiewicz

(407) 907-9812

Please let me know if you have any questions or would like any edits or additions.

Thanks again, Ryan

Ryan Dever Tournament Manager

525 Indian Rocks Road N., Suite 200 Belleair Bluffs, FL 33770 c; 727.977.5181 m; 856.816.3573 e; rockar freigennometing.com w; erdermarket n; com





Open walls, all four sides. Seven rounds total: Two inside, one Isolation, four outside. Six chairs per round.

Scoring Tents (9G/18G)







Notes: Open walls, all four sides. Six chairs per round.

Other 10' x 10' (1T/10T)





1st Tee



Notes: Open walls, all four sides. Six chairs per round.



REGISTERED APPLICATION		AZTEC TENTS 2665 COLUMBIA ST	Date treated or manufactured
CONCERN NO.		TORRANCE, CA 90503 (800)228-3687	04/2018
This is to certify that the	e materials described k	pelow hereof have been flame retardan	t treated (or are inherently nonflammable
	Ounce Vinyl Iglo ation is hereby i	o Tent Top made that: (check "a" or "b	")
(a) The artic and regis mance w Name of	les described below t stered by the State Fin ith the laws of the Sta chemical used	this certificate have been treated wit re Marshal and that the applicationor	h a flame retardant chemical approved f said chemical was done in confor- Regulations of the State Fire Marshal.
approved	I be the State Fire Ma	nereof are made from a flame -resista rshal for such use; Fabric has been fabric or material used ^{Laminated Fabric}	
The Flame	Retardant Proce	ss UsedBe F	Removed by Washing
	David Bradley	Chuck	Miller - President

ITEMS MANUFACTURED:





Exhibit N – St. Pete Clearwater Film Commision

St. Pete Clearwater Film Commision has declared that a film permit will not be required at this point due to filming being done on private property.

Eiger Marketing and/ or Golf Channel will file for a permit with the Film Commision if offsite filming is to take place; however, no offsite filming is scheduled at this time.

Eiger Marketing Group, the Town of Belleair, and the St. Pete Clearwater Film Commision have been in communication about this possible permit and are on the same page moving forward. Please see below email confirming that no permit is needed at this point in time, until public property filming is confirmed.







Exhibit O – Certificiate of Liability Insurance

Finalizing with insurance co., to be submitted asap.

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Pre-Application Meeting:
Police Department Representative: Date:
Does the Police Department have any objections to this permit? \Box Yes \Box No
If yes, provide an explanation here or attach another sheet:
Building Department Representative: Date:
Does the Building Department have any objections to this permit? \Box Yes \Box No
If yes, provide an explanation here or attach another sheet:
Parks and Recreation Department Representative: Date:
Does the Parks and Recreation Department have any objections to this permit? \Box Yes \Box No
If yes, provide an explanation here or attach another sheet:
Largo Fire Rescue Representative: Date:
Does Largo Fire Rescue have any objections to this permit? \Box Yes \Box No

Town Manager Review Date:		
Does the Town Manager have any objections to this permit?	□ Yes	🗆 No
If yes, provide an explanation here or attach another sheet:		

Following the pre-application meeting, staff may recommend conditions around code relief per the "Special Relief Sections" portion of this document. This language may be included along with the final application packet to the Town Commission.

FEES AND AUTHORIZATION

	Fixed Application Fee	\$	1,200.00
+	Deposit of Estimated Fees for Employee Accommodation	\$	
=	Initial Amount Due	\$	
Due	e Date for Initial Amount Due:		
	Final (Actual) Fees of Employee Accommodation	\$	
-	Initial Amount Due	\$	
=	Difference 🗆 Due or 🗆 Owed	\$	
Due	e Date for Difference Due or Owed:		
Dat	e of First Public Hearing: Date of Second Public Hea	aring:	
]	Major Special Relief Permit is Approved *	lief Permit is	Denied

Town Manager's Signature

Date of Approval/Denial

*If approved by the Commission, the Police Department will issue a Major Special Relief Permit to the applicant within ten (10) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.



Legislation Details (With Text)

File #:	20-0258	Version: 1	Name:		
Туре:	Action Item		Status:	General Agenda	
File created:	10/14/2020		In control:	Town Commission	
On agenda:	10/20/2020		Final action:		
Title:	Halloween Ba	sh Special Event	Permit		
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Halloween Eve	<u>ent Permit</u>			
Date	Ver. Action By	1	Acti	on	Result

Summary

To: Town Commission

From: Ricky Allison, Director of Public Works and Recreation Date: 10/14/2020

Subject:

Halloween Bash Special Event Permit

Summary:

The annual Halloween bash is scheduled for October 30, 2020 at the Dimmitt Community Center. Due to COVID-19 this year's event will be limited to 150 participants but will include the usual activities of costume contests, arts and crafts and Laser Tag. Also, this year will introduce the first of the Family Fun Nights presented by the Recreation Department. Each Family Fun Night will include events and an outdoor screening of a film. For Halloween we will be presenting *Hocus Pocus*.

Previous Commission Action: Commission approved the budget for this event in the current budget year. Previous events have seen upward of 1500 participants however this year will only host 150.

Background/Problem Discussion: Due to COVID-19 the Recreation staff has made sweeping changes to almost all of our programs in order to adhere to current health guidelines. The reduction of participants plus protocols to limit interactions have been put in place to reduce the possibility of contact tracing for this event. **Expenditure Challenges** N/A

Financial Implications: N/A

Recommendation: Approve application for special event permit.

Proposed Motion Approve application for Halloween Bach Special Event Permit.

EVENT CONTACT INFORMATION Applicant Name: Rachel Hobbs, Special Events Coordinator Address: 918 Osceola Road City: Belleair _Zip Code: 33756 State: FL Phone: 727-518-3728 Email: rhobbs@townofbelleair.net Are you requesting that this event be held (at least in-part) on public property? Yes \Box No Are you the property owner/lessee of the event site? \square Yes \square No* * If no, please attach a written letter of consent to use the event site from the property owner Are you going to be the primary contact for this event? \Box Yes \Box No* * If no, please provide primary contact information in the section below Primary Contact (if different than applicant): Role with the Event: Address: _____ State: _____ Zip Code: _____ City: _____ Phone: _____ Email: Emergency Contact (MUST BE ON-SITE FOR EVENT): Ricky Allison Role with the Event: Director of Public Works, Parks & Recreation Phone: 727-518-3728 Email: rallison@townofbelleair.net **EVENT OVERVIEW** Event Name: Halloween Bash Family Fun Night Date of Event: 10-30-2020 Start Time: 5:30 _____ 🗆 am / 🗹 pm End Time: 10:00 🗋 am / 🗹 pm Site Address: Dimmitt Community Center Complex 918 Osceola Road, Belleair, FL 33756 Current Zoning of the Subject Parcel: Expected # of Attendees: 150 Expected # of Vehicles (Including Vendors): 75

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

Belleair's Annual Halloween Bash Family Fun Night will be held on Friday, October 30, 2020 from 5:30pm-10:00pm. The Halloween Bash gives the community an opportunity to have fun, see family and friends, and celebrate together!

This year's event will feature the traditional costume contest, activities and games, and new this year we will be showing the movie Hocus Pocus on the inflatable movie screen. Traditionally, the Halloween Bash is an open event with no advance reservations required. The 2020 Halloween Bash will be a ticketed event and is limited to 150 participants. Advance registration is required and will be opened to Belleair residents first. The tickets are \$5 per adult and kids are free. To allow for social distancing, each person will be given a colored wristband. This wristband color will correspond with an age-appropriate activity rotation schedule. In between activity rotations, staff will be cleaning and preparing for the next group.

Staff is requesting to sell of beer and wine at the event. Staff will complete required State temporary alcohol permit as required to sell alcohol.

Parks and Recreation staff will soft close Varona Street starting at 1:00pm. Staff is requesting assistance from the police department to close Varona Street between the two ballfields from 4:00pm to 10:00pm.

Staff is requesting usage of the satellite truck from the solid waste department.

Are you going to contract any private security services/officers on-site? \Box Yes* \square No * If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.

Name:	Cell Phone:
Name:	Cell Phone:
Are you going to utilize any p	arking services for this event? Yes* No
* If yes, provide the name(s) of	f the vendor(s) below along with company contact information.
Vendor:	Phone:
Vendor:	Phone:

Provide the name(s) of any other commercial vendor(s) contracted for the event: Bounce A Lot Inflatables

Laser Tag

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

Site Layout: May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.

 \square Parking Plan: May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.

□ Neighbor Input Letters: Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.

Alcohol Licensure (Code Section 6-2): If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.

☑ Noise Mitigation Plans (Code Section 74-484): If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.

 \Box Sanitary Plans: If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.

□ **Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.

□ Street Vending: If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.

□ **Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.

☑ Waste Elimination/Restoration Plans: If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Applicant signatu

Date

END OF APPLICATION

	Updated 09/17/2018
Reference Town Code Section	74-34 for more information

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Police Department:						
Received By (Initials):						
Does the Police Department have any object						
If yes, provide an explanation here or attach	another sheet:					
	Department:					
	Approved By (Initials):					
Does the Parks and Recreation Dept. have a						
if yes, provide an explanation here or attach	another sheet:					
Date of Receipt by Town Manager:						
Does the Town Manager have any objection						
	another sheet:					
Date of Commission Decision:						
□ Special Relief Permit is approved*	□ Special Relief Permit is denied					
Assessed Fee:	Due Date for Fee:					

Town Manager's signature

Date of approval/denial

*If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.

Halloween Party Site Plan Facility & Brewster Field



Halloween Party Site Plan East Field/Parking Lot





Legislation Details (With Text)

File #:	20-0261	Version: 1	Name:		
Туре:	Discussion Iter	ns	Status:	General Agenda	
File created:	10/16/2020		In control:	Town Commission	
On agenda:	10/20/2020		Final action:		
Title:	Special Relief	Permit: Sunset o	on the Bluff		
Sponsors:	JP Murphy				
Indexes:					
Code sections:					
Attachments:	SRPScan.pdf				
Date	Ver. Action By		Act	ion	Result

Summary

To: Mayor Gary H. Katica & Commissioners From: Staff Date: 10/16/2020

Subject:

Special Relief Permit: Sunset on the Bluff

Summary:

On 11/6/2020, the BCF would like to hold a free even on the South End of Hallett Park near Manatee. The event is described as a simple neighborhood get together where the BCF will bring free food and drinks for people to enjoy the sunset together. They expect 75 people through the end of the event, approximately 7:30 pm. Social distancing guidelines will be followed and masks provided. Participants are asked to walk, or ride to the event to limit cars along Bayview.

The event seeks temporary relief from the Street Vending and Alcohol Licensure code sections. Staff will provide extra trash cans and safety lighting.

Recommendation: Staff recommends approval

Proposed Motion: I move approval of the Special Relief Permit for the Sunset on the Bluff Event as provided.

Updated 09/17/2018 Reference Town Code Section 74-34 for more information

EVENT CONTACT INFORMATION
Applicant Name: Belleair Community Foundation
Address: 903 Ponce de Leon Blvd
City: Belleain State: F1 Zip Code: 33756
Phone: 727-424-7047 Email: befuorks@qmail.com
Are you requesting that this event be held (at least in-part) on public property? X Yes INO
Are you the property owner/lessee of the event site? \Box Yes X No*
* If no, please attach a written letter of consent to use the event site from the property owner
Are you going to be the primary contact for this event? X Yes
Primary Contact (if different than applicant): Karla Rettstatt
Role with the Event: Chain
Address: 1705 Laurel Road
City: Belleair State: FI Zip Code: 33756
Phone: 727-424-7047 Email: Karlarettstatt@gmail.com
Emergency Contact (MUST BE ON-SITE FOR EVENT):
Role with the Event: John Rich
Phone: <u>727-642-4373</u> Email: Johndrich@bannuminc.com
EVENT OVERVIEW
Event Name: Sunset on The Bluff Date of Event: November 6
Start Time: $5:00$ am / pm End Time: $1:30$ am / pm am / pm
Site Address: Hallett Park (South end near Muma Home
Current Zoning of the Subject Parcel: park
Expected # of Attendees: 15 Expected # of Vehicles (Including Vendors): 10

2

Updated 09/17/2018 Reference Town Code Section 74-34 for more information

explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event. Informal get together of Belleaur residents to watch the sunet. BCF will notify resident by word of mouth. Social distancing guidelines will be followed and encouraged. Will supply masks to anyone who needs one. Boer and wine, and food will be also offered for free. Will encourage walking, riding and one golf carts to even. • Need trash cans (Hallett Park / G Need Spotlights () Onlando Rd Manatee Are you going to contract any private security services/officers on-site?
Yes* No * If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary. Cell Phone: _____ Name: Cell Phone: Name: * If yes, provide the name(s) of the vendor(s) below along with company contact information. Vendor: Phone: Phone: Vendor: 3

Provide a detailed description of the proposed event below (or attach a separate sheet). Please

Provide the name(s) of any other commercial vendor(s) contracted for the event:

BCF Trailer (maube Bill Uhler trailer.)

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

Site Layout: May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.

 \square Parking Plan: May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.

□ Neighbor Input Letters: Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.

□ Alcohol Licensure (Code Section 6-2): If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.

□ Noise Mitigation Plans (Code Section 74-484): If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.

 \square Sanitary Plans: If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.

Special Event Insurance: Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.

□ Street Vending: If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.

□ Temporary Signage (Code Section 74-572): If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.

□ Waste Elimination/Restoration Plans: If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Applicant signature

10/12/20 Date

END OF APPLICATION

				U_l	odatea	09/17/2018
Reference	Town	Code	Section	74-34 for	more	information

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Po	olice Department:
Received By (Initials):	Approved By (Initials):
Does the Police Department have any object	ctions to this permit?
· · · ·	h another sheet:
	Department:
Received By (Initials):	Approved By (Initials):
Does the Parks and Recreation Dept. have	any objections to this permit?
If yes, provide an explanation here or attac	h another sheet:
Date of Receipt by Town Manager:	
Does the Town Manager have any objection	ons to this permit? 🗖 Yes 🗖 No
If yes, provide an explanation here or attac	h another sheet:
Date of Commission Decision:	
□ Special Relief Permit is approved*	□ Special Relief Permit is denied
Assessed Fee:	Due Date for Fee:
Assessed Fee:	Due Date for ree:

Town Manager's signature

Date of approval/denial

*If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.

TOWN OF BELLEAIR SPECIAL RELIEF PERMIT APPLICATION

PROCESS OVERVIEW

To address community requests to host/conduct special events and activities, the Commission may provide temporary relief from certain code restrictions via a special relief permitting process.

Permits are required in order for residents to receive temporary variances from code regulations that may include the serving of alcohol on public property (Section 6-2), the generation of excess noise (74-484), the placement of temporary signage (74-572), the allowance of increased street parking, or other variances. Allowed exemptions only last for the duration of the proposed event.

This process is initiated with the submission of this completed application to the Town Manager at least 21 days before any proposed event date. Properties may obtain no more than 2 permits per year. Applications will be approved/denied at a Commission meeting specified by the Town Manager.

If approved, and after receipt of required permit fees, applicants will be issued a Special Relief Permit by the Police Department within three (3) business days. Permits will then be issued to applicants and will specify authorized dates, times, and conditions-of-use for the approved event/occurrence.

PERMITS ARE REQUIRED WHEN ANY EVENT OR ACTIVITY:

- Will likely result in the violation of any Town Code section
- Will require the waiving of certain Code sections (per the breakdown on page 4 of this document)
- Will likely involve more than 50 participants and/or 20 vehicles in attendance

PERMIT FEES

Permit fees for a Special Relief Permit, as specified by the Town Code (Appendix B, Appeal to the Commission) are listed below. The Commission may waive or refund fees, as deemed necessary.

•	Government entities	\$ 0.00
•	Non-profit organizations	\$ 50.00
•	Events with fewer than 100 attendees	\$ 50.00
•	Events with more than 100 attendees	\$ 200.00

Fee payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payment may be made in the form of cash, checks (made payable to the Town of Belleair), or credit cards (with a 3% convenience fee added). Fee payment (as applicable) is required prior to permit issuance.

COMPLETION OF APPLICATION

Once it is determined that a special event will require the acquisition of a Special Relief Permit, all of the following application sections must be addressed, completed, and submitted to the Town Manager.

We want this process to be easy for you, so please don't hesitate to contact us at (727) 588-3769 if you have any questions or need any further assistance completing the application.



Legislation Details (With Text)

File #:	20-0263	Version:	1	Name:		
Туре:	Discussion Iter	ms		Status:	General Agenda	
File created:	10/16/2020			In control:	Town Commission	
On agenda:	10/20/2020			Final action:		
Title:	Approval of Pa	iveway Sys	tems	for Ongoing Side	walk Improvements	
Sponsors:	JP Murphy					
Indexes:						
Code sections:						
Attachments:	<u>30243 Bellair -</u>	Indian Roc	ks an	<u>d Various Int (4).</u>	<u>pdf</u>	
	Sole Provider	Belleair (1).	<u>pdf</u>			
Date	Ver. Action By			Acti	on	Result

Summary

To: Mayor Gary H. Katica & Commissioners From: JP Murphy, Town Mananger Date: 10/16/2020

Subject:

Approval of Paveway Systems for Ongoing Sidewalk Improvements

Summary:

In January, the Commission approved Paveway Systems to do the pavement imprinting at three major midblock crossings. Since that approval, staff has identified other crosswalks that would also need imprinting and would like to make benefit doing all of the same work types at once. The vendor is sole source and has agreed to extend the unit pricing from the original quote. The cost for the imprinting is \$79.50 per square yard. Due to the original price of \$22,312 being approved, I'm asking for the ability to issue the remaining work which will cross the \$35,000 purchasing threshold requiring commission approval. The work is budgeted in the Capital Improvement Plan. Please see the attached quote for further detail.

Recommendation: I recommend approval.

Proposed Motion: I move approval of the use Paveway Systems for Ongoing Sidewalk Improvements.



Town of Belleair

PAVEWAY

Keith Bodeker

QUOTATION NUMBER: 30243

Keith Bodeker <kbodeker@townofbelleair.r

JOB NAME Indian Rocks - Gardenia, Poinsetta, Osceola & Rosary (Midblock)

DESCRIPTION

Florahome, FL 32140
Phone: (386) 659-1316
Federal ID# 27-4884505

114 Indian Lakes Lane

TOTAL

DATE: 8/1/2019



114 Indian Lakes Lane Florahome, FL 32140 Phone: (386)-659-1316 Fax: (386)-659-1317

Town of Belleair 901 Ponce De Leon Blvd Belleair, FL 33756

August 1, 2019

RE: Paveway STS® Sole Provider

Mr. Brodeker,

Paveway Systems, Inc. provides and installs the product known as Paveway STS®. STS® is the pattern pavement overlay that can be utilized on asphalt and or concrete for crosswalks, intersections, roundabouts, speed humps, etc. Paveway STS® is protected by Trade Secret and available exclusively through Paveway Systems, Inc.. Paveway STS® is not available through any subcontractors or distributors at this time.

Individuals currently employed and trained by Paveway Systems, Inc., referred to as the Installation Crew, are the only approved installers of Paveway's proprietary product STS®. Each project is overseen by a qualified installer with a minimum of 100,000 Sq. Ft. of installation experience.

Paveway's color Citrus (R23) along with the pattern of Diagonal Herringbone with Soldier Course Border previously selected as the color of choice for the Town of Belleair will provide the exact match to existing surfaces along with the pattern of Diagonal Herringbone with Soldier Course Border. The use of STS® will provide continuity regarding, color, pattern, texture, quality and longevity. Please let me know if I may be of further assistance regarding your continued use of Paveway STS®.

Best Regards,

finy alloright

Tiffany Albright Secretary Paveway Systems, Inc.