



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Agenda Town Commission

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Tuesday, January 21, 2020

6:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[20-0006](#)      Second Reading of Ordinance 528-Amending Police Officer's Retirement System

**Attachments:**      [STOBscan19092717190 \(2\)](#)  
[Actuarial Impact Statement](#)  
[Ordinance 528 Final-Changes Markup](#)  
[Ordinance 528 Final](#)

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

### **CONSENT AGENDA**

[20-0003](#)      Approval of January 7, 2020 Regular Meeting Minutes

**Attachments:**      [RM - 01-07-2020](#)

### **GENERAL AGENDA**

[20-0002](#)      Special Relief Permit Request - Dogs and Donuts (BCF)

**Attachments:**      [SRP - Dogs & Donuts](#)

[19-0350](#) Acceptance of the Donation of a new 2019 Ford F-150 Police Vehicle with Upfitting

Attachments: [Ford F-150 Documents](#)

[20-0009](#) Discussion of Draft Ordinance Relief and Restrictionsfor Pelican Women's Championship

Attachments: [1.16.20 Ordinance Draft\\_Pelican Women's Championship](#)  
[1.16.20 Parking Availability Map Draft\\_Pelican Women's Championship](#)  
[PWC Ad Hoc Committee Meeting Presentation 11.13 \(1\)](#)  
[Economic Impact Study\\_ShopRite\\_FINAL](#)

[20-0008](#) Auditorium Audio and Visual Enhancements

Attachments: [Town of Belleair Quote - Encore Broadcast Solutions](#)  
[TOWN OF BELLEAIR AB 11-13-19 CHAMBERS VIDEO UPGRADE](#)

## **DEPARTMENT HEADS' REPORTS**

### **TOWN MANAGER'S REPORT**

### **TOWN ATTORNEY'S REPORT**

## **MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

### **OTHER BUSINESS**

### **ADJOURNMENT**

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



## Legislation Details (With Text)

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**File #:** 20-0006      **Version:** 1      **Name:**  
**Type:** Ordinance      **Status:** General Agenda  
**File created:** 1/17/2020      **In control:** Town Commission  
**On agenda:** 1/21/2020      **Final action:**  
**Title:** Second Reading of Ordinance 528-Amending Police Officer's Retirement System  
**Sponsors:** JP Murphy  
**Indexes:**  
**Code sections:**  
**Attachments:** [STOBscan19092717190 \(2\)](#)  
[Actuarial Impact Statement](#)  
[Ordinance 528 Final-Changes Markup](#)  
[Ordinance 528 Final](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Town Commission  
From: Stefan Massol, Director of Support Services  
Date: 1/21/2020

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**Subject:**  
Second Reading of Ordinance 528-Amending Police Officers' Retirement System

**Background/Problem Discussion:** At the meeting on November 19, 2019 the Town Commission heard and passed Ordinance 528 on first reading. This is the second reading for this same ordinance. The Police Pension Board reviewed these changes on January 15, 2020 recommending they be submitted to Town Commission as provided.

The only substantive difference between the ordinance provided at first reading and the final version is a definitional clarification of "Salary". The Fraternal Order of Police (FOP) and the Town had agreed previously that special duty pay performed for a separate and independent employer should not be included in the calculation of pension benefits. This update to the ordinance would memorialize that change. This addition is shown as "Section 1", and all other section numbers were shifted by one as a result. Changes between versions of the ordinance language are marked in Red and enclosed as an attachment.

Changes to the retirement system must be approved as an ordinance by the Town Commission. This is the second of two readings to enact changes to the pension plan negotiated with the FOP, in addition to new language needed based on changes to IRS code. Those changes are described in an enclosed letter from the previous pension board attorney.

FOP negotiated terms are as follows:

1. For all new officers: A reduction in pension benefit from 3.5% to 3%
2. A 2% increase in required officer contributions from 6% to 8%,
3. A change in normal retirement from 55 years old & 5 years of service to 55 years old and 10 years of service.

An impact statement has been prepared from the pension plan actuary, Patrick Donlan of Foster & Foster. The impact of the ordinance change will be realized gradually over the coming years, but is anticipated to eventually save the town 9.2% of covered payroll per year in the police retirement contribution by the town. Based on the previous year's reported payroll, this 9.2% equates to annual savings of approximately \$109,000. These savings will not be realized all at once, but instead come over time as current officers retire and new officers are hired.

**Recommendation:** Approval of Ordinance 528-Amending Police Officers' Retirement System as provided on second reading.

**Proposed Motion:** I move approval of Ordinance 528-Amending Police Officers' Retirement System as provided on second reading.

Law Offices

## Christiansen & Dehner, P.A.

63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

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May 9, 2019

Mr. J.P. Murphy  
Town of Belleair  
901 Ponce de Leon Blvd.  
Belleair, Florida 34616-1096

Re: Town of Belleair Municipal Police Officers' Retirement Plan - Proposed Ordinance

Dear Mr. Murphy:

As you know, I represent the Board of Trustees of the Town of Belleair Municipal Police Officers' Retirement Plan. Enclosed please find a proposed ordinance amending the Town of Belleair Municipal Police Officers' Retirement Plan which is recommended by the Board for adoption by the Town. With changes to the Internal Revenue Code (IRC) and its associated Regulations, as well as guidance from the Internal Revenue Service (IRS) and recent litigation, the following amendments to the pension plan are proposed:

1. Section 42-79, Reemployment After Retirement, is being amended to make several changes as required by the Internal Revenue Code to satisfy the qualification requirements applicable to the reemployment of a disability retiree.
2. Section 42-85, Miscellaneous Provisions, is being amended to add subsection (j), Missing Benefit Recipients. This provision is in accordance with a recent IRS Programs Compliance Memorandum that requires plans to have an approved method for locating terminated individuals who are due benefits from the plan.
3. Section 42-208, Disability benefits in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This clarification does not change the way in which this provision has been applied or interpreted in the past. This change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.
4. Section 42-209, Disability benefits not in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This

Mr. JP Murphy  
May 9, 2019  
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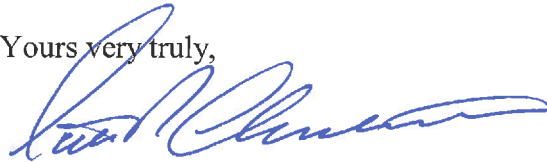
clarification does not change the way in which this provision has been applied or interpreted in the past. This change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.

5. Section 42-215, Maximum Pension, is being amended by amending subsection (8) to provide for specific IRC requirements.

I am enclosing a copy of a letter from the Board's actuary, Foster & Foster, Inc., indicating that there is no cost associated with the adoption of this ordinance.

If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the Town Commission, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,



Scott R. Christiansen

SRC/ksh  
enclosure

cc: Donna Carlen, without enclosure

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF BELLEAIR AMENDING CHAPTER 42, ARTICLE III, MUNICIPAL POLICE OFFICERS' RETIREMENT SYSTEM, DIVISION 1, GENERALLY, DIVISION 4, MEMBERSHIP AND DIVISION 6, BENEFITS AND ELIGIBILITY, OF THE CODE OF ORDINANCES OF THE TOWN OF BELLEAIR; AMENDING SECTION 42-79, REEMPLOYMENT AFTER RETIREMENT; ADDING SECTION 42-85, MISSING BENEFIT RECIPIENTS; AMENDING SECTION 42-208, DISABILITY BENEFITS IN LINE OF DUTY; AMENDING SECTION 42-209, DISABILITY NOT IN LINE OF DUTY; AMENDING SECTION 42-215, MAXIMUM PENSION; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA;

**SECTION 1:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-79, Reemployment after retirement, by amending subsection (a), adding subsection (e), *After disability retirement* and renaming the remaining subsection, to read as follows:

(a) Any retiree under this system, ~~except for disability retirement as previously provided for,~~ may be reemployed by any public or private employer, except the town, and may receive compensation from that employment without limiting or restricting in any way the retirement benefits payable under this system. Notwithstanding the previous sentence, reemployment by the town shall be subject to the limitations set forth in this section.

\* \* \*

(e) *After disability retirement.*

- (1) Subject to paragraph (2) below, any retiree who is retired under Section 42-208., Disability benefits in line of duty or Section 42-209., Disability benefits not in line of duty, ("disability retiree"), may, subject to Section 42-211, Physical examination requirement for disability benefits, be reemployed by any public or private employer, and may receive compensation from that employment without limiting or restricting in any way, the retirement benefits payable under this system.
- (2) Any disability retiree who subsequently becomes an employee of the town in any capacity, except as a police officer, shall discontinue receipt of disability benefits from the system for the period of any such employment.
- (3) If a disability retiree is reemployed as a police officer for the town, his disability benefit shall cease and Section 42-211, shall apply.

(e f) *Reemployment of terminated vested persons.* Reemployed terminated vested persons shall not be subject to the provisions of this section until such time as they begin to actually receive benefits. Upon receipt of benefits, terminated vested persons shall be treated as normal or early retirees for purposes of applying the provisions of this section and their status as an early or normal retiree shall be determined by the date they elect to begin to receive their benefit.

**SECTION 2:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by adding Section 42-85, Missing benefit recipients, to read as follows:

**Secs. 42-85 ~~86~~–42-90.-Reserved.**

**Sec. 42-85. - Missing benefit recipients.**

*Missing benefit recipients.* The system shall follow the procedures outlined in the IRS Employee Plans Compliance Resolution System (EPCRS) Program and other applicable IRS guidance to locate any missing individuals to whom a full unreduced benefit payment is due and if, at the conclusion of such efforts, the individual cannot be located, the existing procedure of cancelling payments otherwise due (provided that, if the individual is later located, the benefits due shall be paid) will apply.

**SECTION 3:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-208, Disability in line of duty, to read as follows:

**Sec. 42-208. - Disability benefits in line of duty.**

(a) Any member who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability was directly caused by the performance of his duty as a police officer shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three and one-half percent of his average final compensation multiplied by the total years of credited service, but shall not be less than 42 percent of his average final compensation as of his disability retirement date. ~~Terminated persons, either vested or nonvested are not eligible for disability benefits. Notwithstanding the previous sentence, if a member is terminated by the city for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above.~~ Eligibility requirements for disability benefits are set forth in subsection (c), below.

\* \* \*

(c) *Eligibility for disability benefits.* Subject to (c)(4) below, only active members of the system on the date the board determines entitlement to a disability benefit are eligible for disability benefits.

- (1) Terminated persons, either vested or non-vested, are not eligible for disability benefits.
- (2) If a member voluntarily terminates his employment, either before or after filing an application for disability benefits, he is not eligible for disability benefits.

- (3) If a member is terminated by the town for any reason other than for medical reasons, either before or after he files an application for disability benefits, he is not eligible for disability benefits.
- (4) The only exception to (1) above is:
  - a. If the member is terminated by the town for medical reasons and he has already applied for disability benefits before the medical termination, or;
  - b. If the member is terminated by the town for medical reasons and he applies within 30 days after the medical termination date.

If either (4)a., or (4)b. above applies, the member's application will be processed and fully considered by the board.

**SECTION 4:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-209, Disability not in line of duty, to read as follows:

**Sec. 42-209. Disability benefits not in line of duty.**

(a) Any member with ten years or more credited service who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability is not directly caused by the performance of his duties as a police officer shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three and one-half percent of his average final compensation multiplied by the total years of credited service. ~~Terminated persons, either vested or nonvested, are not eligible for disability benefits. Notwithstanding the previous sentence, if a member is terminated by the city for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above.~~

(b) Eligibility for disability benefits. Subject to (b)(4) below, only active members of the system on the date the board determines entitlement to a disability benefit are eligible for disability benefits.

- (1) Terminated persons, either vested or non-vested, are not eligible for disability benefits.
- (2) If a member voluntarily terminates his employment, either before or after filing an application for disability benefits, he is not eligible for disability benefits.
- (3) If a member is terminated by the town for any reason other than for medical reasons, either before or after he files an application for disability benefits, he is not eligible for disability benefits.
- (4) The only exception to (1) above is:
  - a. If the member is terminated by the town for medical reasons and he has already applied for disability benefits before the medical termination, or;

- b. If the member is terminated by the town for medical reasons and he applies within 30 days after the medical termination date.

If either (4)a., or (4)b. above applies, the member's application will be processed and fully considered by the board.

**SECTION 5:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-215, Maximum pension, subsections (f) *Ten thousand dollar limit; less than ten years of service*, to read as follows:

\* \* \*

(h) *Ten thousand dollar limit; less than ten years of service.* Notwithstanding anything in this section 42-215, the retirement benefit payable with respect to a member shall be deemed not to exceed the limit set forth in this subsection (h) of section 42-215 if the benefits payable, with respect to such member under this system and under all other qualified defined benefit pension plans to which the town contributes, do not exceed \$10,000.00 for the applicable limitation year ~~and or~~ for any prior limitation year, and the town has not at any time maintained a qualified defined contribution plan in which the member participated; provided, however, that if the member has completed less than ten years of credited service with the town, the limit under this subsection (h) of section 42-215 shall be a reduced limit equal to \$10,000.00 multiplied by a fraction, the numerator of which is the number of the member's years of credited service and the denominator of which is ten.

\* \* \*

**SECTION 6:** If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

**SECTION 7:** Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the Town of Belleair.

**SECTION 8:** All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

**SECTION 9:** That this Ordinance shall become effective thirty days after adoption.

**PASSED ON FIRST READING,** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**PASSED AND ADOPTED ON SECOND READING,** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
TOWN CLERK

Approved as to form:

\_\_\_\_\_  
TOWN ATTORNEY

ksh\bla\pol\02-27-19.ord

April 9, 2019

VIA EMAIL

Ms. Donna Carlen, Recording Secretary  
Town of Belleair Police Officers' Retirement Plan  
901 Ponce de Leon Blvd.  
Belleair, FL 34616

Re: Town of Belleair  
Municipal Police Officers' Retirement System

Dear Donna:

In response to Scott Christiansen's letter dated March 28, 2019, we have reviewed the proposed ordinance (identified on page 5 as ksh\bla\pol\02-27-19.ord) amending the plan as follows:

1. Section 42-79, Reemployment After Retirement, is being amended to make several changes as required by the Internal Revenue Code to satisfy the qualification requirement applicable to the reemployment of a disability retiree.
2. Section 42-85, Miscellaneous Provisions, is being amended to add subsection (j), Missing Benefit Recipients. This provisions is in accordance with a recent IRS Programs Compliance Memorandum that requires plans to have an approved method for locating terminated individuals who are due benefits from the plan.
3. Section 42-208, Disability benefits in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This clarification does not change the way in which this provision has been applied or interpreted in the past. This change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.
4. Section 42-209, Disability benefits not in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This clarification does not change the way in which this provision has been applied or interpreted in the past. This change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.
5. Section 42-215, Maximum Pension, is being amended by amending subsection (8) to provide for specific IRC requirements.

Ms. Donna Carlen  
April 9, 2019  
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We have determined that the adoption of the proposed changes will have no impact on the assumptions used in determining the funding requirements of the program. Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman  
Bureau of Local Retirement Systems  
Division of Retirement  
P. O. Box 9000  
Tallahassee, FL 32315-9000

Mr. Steve Bardin  
Municipal Police and Fire  
Pension Trust Funds  
Division of Retirement  
P.O. Box 3010  
Tallahassee, FL 32315-3010

If you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Patrick T. Donlan". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Patrick T. Donlan, ASA, EA, MAAA

cc: Scott Christiansen, Board Attorney



## **M E M O R A N D U M**

**TO:** FLORIDA PUBLIC SAFETY PENSION CLIENTS

**FROM:** KLAUSNER, KAUFMAN, JENSEN & LEVINSON

**RE:** STATUTORY DEATH BENEFITS AND EXPANDED PUBLIC RECORDS EXEMPTIONS (SB 7098 & SB 248)

**DATE:** 5/21/2019

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The purpose of this memo is to provide a summary of two recent bills which were adopted by the Florida Legislature that relate to public safety officers. While neither bill directly implicates police or firefighter pension benefits, both bills are relevant to public safety officers and plan administrators.

### **SB 7098/Chapter 2019-24**

In addition to pension benefits under Chapters 175 and 185, Florida law also provides specified statutory death benefits that are required to be paid by cities/special districts. Death benefits for law enforcement officers are codified in Section 112.19, Fla.Stat. Death benefits for firefighters are codified in Section 112.191, Fla.Stat.

In November of 2018, Florida voters approved Amendment 7 to the Florida Constitution. Because Amendment 7 is not self-executing, the Legislature was required to amend Chapter 112 to implement Amendment 7. SB 7098 codifies Amendment 7 under Florida law and is described below.

Among other things, SB 7098 expands the coverage of statutory death benefits to include members of the U.S. Armed Forces, paramedics and EMTs. SB 7098 also increases statutory death benefits that apply under three sets of circumstances: 1) when a public safety officer is "accidentally killed," 2) when a public safety officer is "accidentally killed" during an "emergency," and 3) when a public safety officer is "intentionally killed" as a result of an "unlawful and intentional act."

## **SB 248/Chapter 2019-12 (Public Records Bill)**

Florida's broad Public Records Law (also known as the "Sunshine Law") is codified in Chapter 119, Florida Statutes. SB 248 amends Section 119.0701 to expand the exemption for home addresses under Florida's Public Record law. While the Florida Constitution provides for public access to inspect or copy governmental records, over the years the Legislature has adopted a growing list of exceptions.

SB 248 expands the definition of "home address" to include not just the commonly used street address, but other identifying information that can be used to reveal a home address. Accordingly, the following identifying information will also be exempt from disclosure under Section 119.071(4)(d)1a's expanded definition of "home address":

the physical address, mailing address, street address, parcel identification number, plot identification number, legal property description, neighborhood name and lot number, GPS coordinates, and any other descriptive property information that may reveal the home address.

Note that this expansive definition includes "any other descriptive property information that may reveal the home address," when used in conjunction with other information.

By way of reminder, under Section 119.0701, the following records of a public safety officer are exempt from disclosure:

- Home address;
- Telephone number;
- Dates of birth;
- Photographs;
- All of the above for spouses and children of current or retired public safety officers;
- Places of employment of spouses and children of current or retired public safety officers;
- Names and locations of schools and day care facilities attended by the children of current or retired public safety officers.

Prior to the adoption of SB 248, the Open Government Sunset Review Act provided for a legislative review process of exemptions to the Sunshine Law. Unless periodically reenacted by the Legislature, certain exemptions were automatically repealed. SB 248 removes the automatic sunset requirement, making the exemptions discussed above permanent.

Here is a link to SB 248/Chapter 2019-12: <http://laws.flrules.org/2019/12>

Feel free to contact our office if you have any questions about the application of SB 248.

January 14, 2020

VIA EMAIL

Ms. Donna Carlen, Recording Secretary  
Town of Belleair Police Officers' Retirement Plan  
901 Ponce de Leon Blvd.  
Belleair, FL 34616

Re: Town of Belleair  
Municipal Police Officers' Retirement System

Dear Donna:

As requested, we have reviewed the proposed ordinance amending the plan as follows:

1. Section 42-79, Reemployment After Retirement, is being amended to make several changes as required by the Internal Revenue Code to satisfy the qualification requirement applicable to the reemployment of a disability retiree.
2. Section 42-85, Miscellaneous Provisions, is being amended to add subsection (j), Missing Benefit Recipients. This provisions is in accordance with a recent IRS Programs Compliance Memorandum that requires plans to have an approved method for locating terminated individuals who are due benefits from the plan.
3. Section 42-176, Member contributions, is being amended to increase the member contribution rate from 6% of salary to 8% of salary for members hired on or after October 1, 2019.
4. Section 42-201, Normal retirement age and date, is being amended to increase the normal retirement eligibility requirements for members hired on or after October 1, 2019. The age and service requirement of age 55 with 5 years of credited service is being amended to be age 55 with 10 years of credited service. Please note that the alternative eligibility requirement for normal retirement of completion of 25 years of credited service, regardless of age, remains unchanged for members hired on or after October 1, 2019.
5. Section 42-202, Normal retirement benefit, is being amended to decrease the benefit accrual rate from 3.50% to 3.00% for each year of credited service for members hired on or after October 1, 2019.
6. Section 42-208, Disability benefits in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This clarification does not change the way in which this provision has been applied or interpreted in the past. Tis change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.
7. Section 42-209, Disability benefits not in line of duty, is being amended to more clearly identify those individuals who may be eligible to apply for a disability pension in the event that they have resigned or their employment is terminated. This clarification does not change the way in which this provision has been applied or interpreted in the past. Tis change is being made because the current language has been challenged in litigation as being unclear and has resulted in unintended application of the language. The recommended change clarifies the language with no change in the intended application.

8. Section 42-215, Maximum Pension, is being amended by amending subsection (8) to provide for specific IRC requirements.

We feel that the adoption of the proposed changes will have no impact on the current assumptions used in determining the funding requirements (as of October 1, 2018) of the program since the significant benefit changes (listed in items 3-5) will only affect members hired on or after October 1, 2019.

We have determined, based on the census data used for performance of the October 1, 2018 actuarial valuation, that the estimated long-term savings to the Town (normal cost rate less member contribution rate) for the changes listed is approximately 9.2% of payroll per year. It should be noted that this change to retirement benefits could potentially affect participants' retirement behavior.

Because the changes do not result in a change in the valuation results, it is our opinion that a formal Actuarial Impact Statement is not required in support of its adoption. However, since the Division of Retirement must be aware of the current provisions of all public pension programs, it is recommended that you send a copy of this letter and a copy of the fully executed Ordinance to each of the following offices:

Mr. Keith Brinkman  
Bureau of Local Retirement Systems  
Division of Retirement  
P. O. Box 9000  
Tallahassee, FL 32315-9000

Mr. Steve Bardin  
Municipal Police and Fire  
Pension Trust Funds  
Division of Retirement  
P.O. Box 3010  
Tallahassee, FL 32315-3010

The undersigned is familiar with the immediate and long-term aspects of pension valuations and meets the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All sections of this report and the October 1, 2018 actuarial valuation are considered an integral part of the actuarial opinions.

If you have any questions, please let me know.

Sincerely,



Patrick T. Donlan, ASA, EA, MAAA

cc: Stu Kaufman, Board Attorney

ORDINANCE NO. 528

AN ORDINANCE OF THE TOWN OF BELLEAIR, FLORIDA, AMENDING CHAPTER 42, ARTICLE III, MUNICIPAL POLICE OFFICERS' RETIREMENT SYSTEM, DIVISION 1, GENERALLY, DIVISION 4, MEMBERSHIP AND DIVISION 6, BENEFITS AND ELIGIBILITY, OF THE CODE OF ORDINANCES OF THE TOWN OF BELLEAIR; AMENDING SECTION 42-66, DEFINITIONS, REVISING THE DEFINITION OF "SALARY"; AMENDING SECTION 42-79, REEMPLOYMENT AFTER RETIREMENT; ADDING SECTION 42-85, MISSING BENEFIT RECIPIENTS; AMENDING ARTICLE III, DIVISION 5, SECTION 42-176, MEMBER CONTRIBUTIONS; AMENDING SECTION 42-201, NORMAL RETIREMENT AGE AND DATE; AMENDING SECTION 42-202, NORMAL RETIREMENT BENEFIT; AMENDING SECTION 42-208, DISABILITY BENEFITS LINE OF DUTY; AMENDING SECTION 42-209, DISABILITY NOT IN LINE OF DUTY; AMENDING SECTION 42-215, MAXIMUM PENSION; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA THAT:

**SECTION 1:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-66, Definitions, revising the definition of "salary," to read as follows:

*Salary* means the total compensation for services rendered to the town reportable on the members officers' W-2 form, plus all tax deferred, tax sheltered and tax-exempt items of income derived from elective employee payroll deductions or salary reductions. For service earned on or after October 1, 2013, salary shall not include more than 300 hours of overtime per calendar year. Provided however, in any event, payments for overtime in excess of 300 hours per year accrued as of October 1, 2013 and attributable to service earned prior to October 1, 2013, may still be included in salary for pension purposes even if the payment is not actually made until on or after October 1, 2013. Special duty work is not considered overtime. Special duty work is work performed for a separate and independent employer during a member's off-duty hours. A member's hours of work for a separate and independent employer will not be combined with his or her hours worked for the town for purposes of overtime compensation. Compensation for special duty assignments is not considered a part of a member's pensionable earnings and is excluded from calculation of annual salary for pension benefit purposes.

~~In any event, with respect to unused sick leave and unused annual leave accrued prior to October 1, 2013, salary will include the lesser of the amount of sick or annual leave time accrued on October 1, 2013 or the actual amount of sick or annual leave time for which the retiree receives payment at the time of retirement, regardless of whether the amount of sick or annual leave was, at some time prior to retirement, reduced below the amount on October 1, 2013.~~

~~Compensation in excess of the limitations set forth in section 401(a)(17) of the Code as of the first day of the plan year shall be disregarded for any purpose, including employee contributions or any benefit calculations. The annual compensation of each member taken into account in determining benefits or employee contributions for any plan year beginning on or after January 1, 2002, may not exceed \$200,000.00, as adjusted for cost-of-living increases in accordance with Code Section 401(a)(17)(B). Compensation means compensation during the~~

fiscal year. The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year. If the determination period consists of fewer than 12 months, the annual compensation limit is an amount equal to the otherwise applicable annual compensation limit multiplied by a fraction, the numerator of which is the number of months in the short determination period, and the denominator of which is 12. If the compensation for any prior determination period is taken into account in determining a member's contributions or benefits for the current plan year, the compensation for such prior determination period is subject to the applicable annual compensation limit in effect for that prior period. The limitation on compensation for an "eligible employee" shall not be less than the amount which was allowed to be taken into account hereunder as in effect on July 1, 1993. "Eligible employee" is an individual who was a member before the first plan year beginning after December 31, 1995.

**SECTION 2:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-79, Reemployment after retirement, by amending subsection (a), adding subsection (e) *After Disability Retirement* and renaming the remaining subsection, to read as follows:

(a) Any retiree under this system, ~~except for disability retirement as previously provided for,~~ may be reemployed by any public or private employer, except the Town, and may receive compensation from that employment without limiting or restricting in any way the retirement benefits payable under this system. Notwithstanding the previous sentence, reemployment by the town shall be subject to the limitations set forth in this section.

\* \* \*

(e) *After disability retirement.*

(1) Subject to paragraph (2) below, any retiree who is retired under Section 42-208, Disability benefits in line of duty or Section 42-209, Disability benefits not in line of duty ("disability retiree"), may, subject to Section 42-211, Physical examination requirement for disability benefits, be reemployed by any public or private employer, and may receive compensation from that employment without limiting or restricting in any way, the retirement benefits payable under this system.

(2) Any disability retiree who subsequently becomes an employee of the Town in any capacity, except as a police officer, shall discontinue receipt of disability benefits from the system for the period of any such employment.

(3) If a disability retiree is reemployed as a police officer for the Town, his disability benefit shall cease and Section 42-211 shall apply.

(e f) *Reemployment of terminated vested persons.* Reemployed terminated vested persons shall not be subject to the provisions of this section until such time as they begin to actually receive benefits. Upon receipt of benefits, terminated vested persons shall be treated as normal or early retirees for purposes of applying the provisions of this section and their status as an early or normal retiree shall be determined by the date they elect to begin to receive their benefit.

**SECTION 3:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby

amended by adding Section 42-85, Missing benefit recipients, to read as follows:

**Secs. 42-85, ~~86-42-90~~.- Reserved**

**Sec. 42-85.- Missing benefit recipients**

Missing benefit recipients. The system shall follow the procedures outlined in the IRS Employee Plans Compliance Resolution System (EPCRS) Program and other applicable IRS guidance to locate any missing individuals to whom a full unreduced benefit payment is due and if, at the conclusion of such efforts, the individual cannot be located, the existing procedure of cancelling payments otherwise due (provided that, if the individual is later located, the benefits due shall be paid) will apply.

**SECTION 4:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 5, Contributions, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-176, Member contributions to read as follows:

**Sec. 42-176 Member contributions.**

(a) *Amount.* Each member of the system shall be required to make regular contributions to the fund in the amount of six percent of his or her salary. Members of the system hired on or after the effective date of this Ordinance, shall be required to make regular contributions to the fund in the amount of eight percent of his or her salary. Member contributions withheld by the town on behalf of the member shall be deposited with the board immediately after each pay period. The contributions made by each member to the fund shall be designated as employer contributions pursuant to section 414(h) of the Code. Such designation is contingent upon the contributions being excluded from the members' gross income for Federal Income Tax purposes. For all other purposes of the system, such contributions shall be considered to be member contributions.

(b) *Method.* Such contributions shall be made by payroll deduction.

**SECTION 5:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-201, Normal retirement age and date to read as follows:

**Sec. 42-201 Normal retirement age and date.**

A member's normal retirement age is the earlier of the attainment of age 55 and the completion of five years of credited service or the completion of 25 years of credited service, regardless of age. For members hired on or after the effective date of this Ordinance, normal retirement age is the earlier of the attainment of age 55 and the completion of 10 years of credited service or the completion of 25 years of credited service regardless of age. Each member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the town after attaining normal retirement age.

**SECTION 6:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-202, Normal retirement benefit to read as follows:

**Sec. 42-202 Normal retirement benefit.**

A member retiring under the system on or after his normal retirement date shall receive a monthly benefit which shall commence on the first day of the month coincident with or next following his retirement and be continued thereafter during such member's lifetime, ceasing

upon death, but with 120 monthly payments guaranteed in any event. The monthly retirement benefit shall equal three and one-half percent of average final compensation for each year of credited service. For members hired on or after the effective date of this Ordinance, the monthly retirement benefit shall equal three percent of average final compensation for each year of credited service.

**SECTION 7:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-208, Disability in line of duty, to read as follows:

**Sec. 42-208- Disability benefits in line of duty.**

(a) Any member who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability was directly caused by the performance of his duty as a police officer, shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three and one-half percent of his average final compensation multiplied by the total years of credited service, but in any event the minimum amount paid to the member shall be 42 percent of the average final compensation of the member. ~~Terminated vested persons are not eligible for disability benefits. Notwithstanding the previous sentence, if~~ a member is terminated by the town for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above. If a member voluntarily terminates their employment before filing an application for disability benefits, they will not be eligible for disability benefits.

\* \* \*

**SECTION 8:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-209, Disability not in line of duty, to read as follows:

**Sec. 42-209- Disability benefits not in line of duty.**

(c) *Disability benefits not in line of duty.* Any member with ten years or more credited service who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability is not directly caused by the performance of his duties as a police officer shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three percent of his average final compensation multiplied by the total years of credited service. ~~Terminated vested persons are not eligible for disability benefits. Notwithstanding the previous sentence, if~~ a member is terminated by the town for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above. If a member voluntarily terminates their employment before filing an application for disability benefits, they will not be eligible for disability benefits.

\* \* \*

**SECTION 9:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-215, Maximum pension, subsection (f) *Ten thousand dollar limit; less than ten years of service* to read as follows:

\* \* \*

(h) *Ten thousand dollar limit; less than ten years of service.* Notwithstanding anything in this section 42-215, the retirement benefit payable with respect to a member shall be deemed not to exceed the limit set forth in this subsection (h) of section 42-215 if the benefits payable, with respect to such member under this system and under all other qualified defined benefit pension plans to which the town contributes, do not exceed \$10,000.00 for the applicable limitation year ~~and~~ or for any prior limitation year, and the town has not at any time maintained a qualified defined contribution plan in which the member participated; provided, however, that if the member has completed less than ten (10) years of credited service with the town, the limit under this subsection (h) of section 42-215 shall be a reduced limit equal to \$10,000.00 multiplied by a fraction, the numerator of which is the number of the member's years of credited service and the denominator of which is ten.

\* \* \*

**SECTION 10:** If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

\* \* \*

**SECTION 11:** Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the Town of Belleair.

\* \* \*

**SECTION 12:** All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

\* \* \*

**SECTION 13:** That this Ordinance shall become effective upon adoption.

**PASSED ON FIRST READING**, on **November 19, 2019**.

**PASSED AND ADOPTED ON SECOND READING** on **January 21, 2020**.

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MAYOR

ATTEST:

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TOWN CLERK

ORDINANCE NO. 528

AN ORDINANCE OF THE TOWN OF BELLEAIR, FLORIDA, AMENDING CHAPTER 42, ARTICLE III, MUNICIPAL POLICE OFFICERS' RETIREMENT SYSTEM, DIVISION 1, GENERALLY, DIVISION 4, MEMBERSHIP AND DIVISION 6, BENEFITS AND ELIGIBILITY, OF THE CODE OF ORDINANCES OF THE TOWN OF BELLEAIR; AMENDING SECTION 42-66, DEFINITIONS, REVISING THE DEFINITION OF "SALARY"; AMENDING SECTION 42-79, REEMPLOYMENT AFTER RETIREMENT; ADDING SECTION 42-85, MISSING BENEFIT RECIPIENTS; AMENDING ARTICLE III, DIVISION 5, SECTION 42-176, MEMBER CONTRIBUTIONS; AMENDING SECTION 42-201, NORMAL RETIREMENT AGE AND DATE; AMENDING SECTION 42-202, NORMAL RETIREMENT BENEFIT; AMENDING SECTION 42-208, DISABILITY BENEFITS LINE OF DUTY; AMENDING SECTION 42-209, DISABILITY NOT IN LINE OF DUTY; AMENDING SECTION 42-215, MAXIMUM PENSION; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA THAT:

**SECTION 1:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-66, Definitions, revising the definition of "salary," to read as follows:

*Salary* means the total compensation for services rendered to the town reportable on the members officers' W-2 form, plus all tax deferred, tax sheltered and tax-exempt items of income derived from elective employee payroll deductions or salary reductions. For service earned on or after October 1, 2013, salary shall not include more than 300 hours of overtime per calendar year. Provided however, in any event, payments for overtime in excess of 300 hours per year accrued as of October 1, 2013 and attributable to service earned prior to October 1, 2013, may still be included in salary for pension purposes even if the payment is not actually made until on or after October 1, 2013. Special duty work is not considered overtime. Special duty work is work performed for a separate and independent employer during a member's off-duty hours. A member's hours of work for a separate and independent employer will not be combined with his or her hours worked for the town for purposes of overtime compensation. Compensation for special duty assignments is not considered a part of a member's pensionable earnings and is excluded from calculation of annual salary for pension benefit purposes.

~~In any event, with respect to unused sick leave and unused annual leave accrued prior to~~ October 1, 2013, salary will include the lesser of the amount of sick or annual leave time accrued on October 1, 2013 or the actual amount of sick or annual leave time for which the retiree receives payment at the time of retirement, regardless of whether the amount of sick or annual leave was, at some time prior to retirement, reduced below the amount on October 1, 2013.

Compensation in excess of the limitations set forth in section 401(a)(17) of the Code as of the first day of the plan year shall be disregarded for any purpose, including employee contributions or any benefit calculations. The annual compensation of each member taken into account in determining benefits or employee contributions for any plan year beginning on or after January 1, 2002, may not exceed \$200,000.00, as adjusted for cost-of-living increases in accordance with Code Section 401(a)(17)(B). Compensation means compensation during the

fiscal year. The cost-of-living adjustment in effect for a calendar year applies to annual compensation for the determination period that begins with or within such calendar year. If the determination period consists of fewer than 12 months, the annual compensation limit is an amount equal to the otherwise applicable annual compensation limit multiplied by a fraction, the numerator of which is the number of months in the short determination period, and the denominator of which is 12. If the compensation for any prior determination period is taken into account in determining a member's contributions or benefits for the current plan year, the compensation for such prior determination period is subject to the applicable annual compensation limit in effect for that prior period. The limitation on compensation for an "eligible employee" shall not be less than the amount which was allowed to be taken into account hereunder as in effect on July 1, 1993. "Eligible employee" is an individual who was a member before the first plan year beginning after December 31, 1995.

**SECTION 2:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-79, Reemployment after retirement, by amending subsection (a), adding subsection (e) *After Disability Retirement* and renaming the remaining subsection, to read as follows:

(a) Any retiree under this system, ~~except for disability retirement as previously provided for,~~ may be reemployed by any public or private employer, except the Town, and may receive compensation from that employment without limiting or restricting in any way the retirement benefits payable under this system. Notwithstanding the previous sentence, reemployment by the town shall be subject to the limitations set forth in this section.

\* \* \*

(e) *After disability retirement.*

(1) Subject to paragraph (2) below, any retiree who is retired under Section 42-208, Disability benefits in line of duty or Section 42-209, Disability benefits not in line of duty ("disability retiree"), may, subject to Section 42-211, Physical examination requirement for disability benefits, be reemployed by any public or private employer, and may receive compensation from that employment without limiting or restricting in any way, the retirement benefits payable under this system.

(2) Any disability retiree who subsequently becomes an employee of the Town in any capacity, except as a police officer, shall discontinue receipt of disability benefits from the system for the period of any such employment.

(3) If a disability retiree is reemployed as a police officer for the Town, his disability benefit shall cease and Section 42-211 shall apply.

(e f) *Reemployment of terminated vested persons.* Reemployed terminated vested persons shall not be subject to the provisions of this section until such time as they begin to actually receive benefits. Upon receipt of benefits, terminated vested persons shall be treated as normal or early retirees for purposes of applying the provisions of this section and their status as an early or normal retiree shall be determined by the date they elect to begin to receive their benefit.

**SECTION 3:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby

amended by adding Section 42-85, Missing benefit recipients, to read as follows:

**Secs. 42-85, ~~86-42-90~~.- Reserved**

**Sec. 42-85.- Missing benefit recipients**

Missing benefit recipients. The system shall follow the procedures outlined in the IRS Employee Plans Compliance Resolution System (EPCRS) Program and other applicable IRS guidance to locate any missing individuals to whom a full unreduced benefit payment is due and if, at the conclusion of such efforts, the individual cannot be located, the existing procedure of cancelling payments otherwise due (provided that, if the individual is later located, the benefits due shall be paid) will apply.

**SECTION 4:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 5, Contributions, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-176, Member contributions to read as follows:

**Sec. 42-176 Member contributions.**

(a) *Amount.* Each member of the system shall be required to make regular contributions to the fund in the amount of six percent of his or her salary. Members of the system hired on or after the effective date of this Ordinance, shall be required to make regular contributions to the fund in the amount of eight percent of his or her salary. Member contributions withheld by the town on behalf of the member shall be deposited with the board immediately after each pay period. The contributions made by each member to the fund shall be designated as employer contributions pursuant to section 414(h) of the Code. Such designation is contingent upon the contributions being excluded from the members' gross income for Federal Income Tax purposes. For all other purposes of the system, such contributions shall be considered to be member contributions.

(b) *Method.* Such contributions shall be made by payroll deduction.

**SECTION 5:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-201, Normal retirement age and date to read as follows:

**Sec. 42-201 Normal retirement age and date.**

A member's normal retirement age is the earlier of the attainment of age 55 and the completion of five years of credited service or the completion of 25 years of credited service, regardless of age. For members hired on or after the effective date of this Ordinance, normal retirement age is the earlier of the attainment of age 55 and the completion of 10 years of credited service or the completion of 25 years of credited service regardless of age. Each member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the town after attaining normal retirement age.

**SECTION 6:** That the Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-202, Normal retirement benefit to read as follows:

**Sec. 42-202 Normal retirement benefit.**

A member retiring under the system on or after his normal retirement date shall receive a monthly benefit which shall commence on the first day of the month coincident with or next following his retirement and be continued thereafter during such member's lifetime, ceasing

upon death, but with 120 monthly payments guaranteed in any event. The monthly retirement benefit shall equal three and one-half percent of average final compensation for each year of credited service. For members hired on or after the effective date of this Ordinance, the monthly retirement benefit shall equal three percent of average final compensation for each year of credited service.

**SECTION 7:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-208, Disability in line of duty, to read as follows:

**Sec. 42-208- Disability benefits in line of duty.**

(a) Any member who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability was directly caused by the performance of his duty as a police officer, shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three and one-half percent of his average final compensation multiplied by the total years of credited service, but in any event the minimum amount paid to the member shall be 42 percent of the average final compensation of the member. ~~Terminated vested persons are not eligible for disability benefits. Notwithstanding the previous sentence, if~~ a member is terminated by the town for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above. If a member voluntarily terminates their employment before filing an application for disability benefits, they will not be eligible for disability benefits.

\* \* \*

**SECTION 8:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-209, Disability not in line of duty, to read as follows:

**Sec. 42-209- Disability benefits not in line of duty.**

(c) *Disability benefits not in line of duty.* Any member with ten years or more credited service who shall become totally and permanently disabled to the extent that he is unable, by reason of a medically determinable physical or mental impairment, to render useful and efficient service as a police officer, which disability is not directly caused by the performance of his duties as a police officer shall, upon establishing the same to the satisfaction of the board, be entitled to a monthly pension equal to three percent of his average final compensation multiplied by the total years of credited service. ~~Terminated vested persons are not eligible for disability benefits. Notwithstanding the previous sentence, if~~ a member is terminated by the town for medical reasons, the terminated person may apply for a disability benefit if the application is filed with the board within thirty (30) days from the date of termination. If a timely application is received, it shall be processed and the terminated person shall be eligible to receive a disability benefit if the board otherwise determines that he is totally and permanently disabled as provided for above. If a member voluntarily terminates their employment before filing an application for disability benefits, they will not be eligible for disability benefits.

\* \* \*

**SECTION 9:** That Chapter 42, Article III, Municipal Police Officers' Retirement System, Division 6, Benefits and eligibility, of the Code of Ordinances of the Town of Belleair, is hereby amended by amending Section 42-215, Maximum pension, subsection (f) *Ten thousand dollar limit; less than ten years of service* to read as follows:

\* \* \*

(h) *Ten thousand dollar limit; less than ten years of service.* Notwithstanding anything in this section 42-215, the retirement benefit payable with respect to a member shall be deemed not to exceed the limit set forth in this subsection (h) of section 42-215 if the benefits payable, with respect to such member under this system and under all other qualified defined benefit pension plans to which the town contributes, do not exceed \$10,000.00 for the applicable limitation year ~~and~~ or for any prior limitation year, and the town has not at any time maintained a qualified defined contribution plan in which the member participated; provided, however, that if the member has completed less than ten (10) years of credited service with the town, the limit under this subsection (h) of section 42-215 shall be a reduced limit equal to \$10,000.00 multiplied by a fraction, the numerator of which is the number of the member's years of credited service and the denominator of which is ten.

\* \* \*

**SECTION 10:** If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

\* \* \*

**SECTION 11:** Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the Town of Belleair.

\* \* \*

**SECTION 12:** All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

\* \* \*

**SECTION 13:** That this Ordinance shall become effective upon adoption.

**PASSED ON FIRST READING**, on November 19, 2019.

**PASSED AND ADOPTED ON SECOND READING** on January 21, 2020.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN CLERK



## Legislation Details (With Text)

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**File #:** 20-0003      **Version:** 1      **Name:**

**Type:** Minutes      **Status:** Minutes Approval

**File created:** 1/16/2020      **In control:** Town Commission

**On agenda:** 1/21/2020      **Final action:**

**Title:** Approval of January 7, 2020 Regular Meeting Minutes

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [RM - 01-07-2020](#)

Date	Ver.	Action By	Action	Result
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# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, January 7, 2020

6:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting was called to order at 6:01 PM with Deputy Mayor Rettstatt presiding.

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

**Present:** 4 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
Commissioner Tom Kurey

**Absent:** 1 - Mayor Gary H. Katica

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

None to be heard

### **CONSENT AGENDA**

**Commissioner Shelly moved approval of the Consent Agenda. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0349](#) Approval of November 19, 2019 and December 3, 2019 Regular Meeting Minutes

[19-0355](#) Special Relief Permit Request - Clearwater Running Festival

[19-0356](#) Special Relief Permit Request: Belleair Sunset 5K & Fun Run

**GENERAL AGENDA**[19-0370](#)

Swearing in of Officer Kevin Sheldon

Rick Doyle-Chief of Police-Provided background information for new officer; highlighting achievements and experience.

Deputy Mayor Rettstatt administered the Oath of Office to Kevin Sheldon; photos taken.

[19-0358](#)

Resolution 2020-01: Amending the 2019-2020 Budget

JP Murphy-Town Manager-Briefly discussed purpose; recommends approval.

**Motion to approve Resolution 2020-01 Amending the budget for the 2019-2020 fiscal year. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0357](#)

ViewPoint Cloud and OpenGov Software Proposal

Mr. Murphy provided background discussion regarding customer service improvements and efficiencies.

Stefan Massol-Director of Support Services-Detailed OpenGov benefits; ViewPoint Cloud will assist with multiple applications for improved service delivery.

Mr. Murphy discussed value and increased transparency benefits related to budget and financing with OpenGov; ViewPoint will streamline permitting process and is electronic.

Mr. Massol provided costs; Mr. Murphy highlighted staff time savings and increased service levels.

Discussion ensued regarding cost savings in areas of professional services; data entry savings; staff time.

Lil Cromer-Resident-Questioned if ADA requirements affected this change; Mr. Murphy said this native format is ADA compliant and all forms and data will be as well.

**Commissioner Shelly moved to approve the multi-year purchase of ViewPoint Cloud and OpenGov as provided, contingent upon budgetary appropriation in following years. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0364](#)

Discussion of Duke Owned street lighting.

Mr. Murphy provided high-level overview; Duke owned lights to be converted to LED; also 5G pole developed.

Keith Bodeker-Construction Project Supervisor-seeking a uniform LED lighting effect throughout town; provided information regarding replacements.

Discussion ensued regarding standards for roadway lighting; 4k vs 3k lighting and color; time frame for conversion; commission support for conversion.

[19-0367](#)

Discussion of Crosswalk Improvements.

Mr. Murphy identified key areas; lighted area crosswalk at Rosery, Osceola and Indian Rocks Road with flashing beacon; discussed 3 phases of work.

Discussion ensued regarding area where crosswalk will be positioned.

Estelle DeMuesy-Resident-Questioned how areas were identified; also golf carts crossing areas at Poinsettia.

Mr. Murphy provided information regarding identification process and areas for golf carts; reviewed design of the crosswalks and lights; will bring back pricing; commission consensus on design.

**Commissioner Kurey moved approval of the crosswalk improvements as provided. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

[19-0365](#)

Approval of the RO Water Plant Preliminary Engineering Report (PER) - Phase II

Mr Murphy discussed what is included in study; what a phased RO approach would look like; rate study; recommends moving forward with PER to be able to make a fully informed decision on maintaining water generation system.

Commissioner Shelly questioned available money; Mr. Murphy stated dollars have been set aside along with surplus revenue; Infrastructure board recommended unanimous approval; Finance Board has not yet reviewed.

Tom Olson-Finance Board-Commented on board involvement once financial parameters are set.

Commission support for the study and to get information necessary to make informed decision.

David Ottinger-Town Attorney-Questioned sub-contractor portion of study; if must be done concurrent.

Phil Locke-Engineer, McKim & Creed-Well evaluations must be done at same time; information needed to identify necessary improvements to be included in costs and rate study.

Dan Hartshorne-Resident-Questioned previous RO discussion and if pipes would be included in study.

Mr. Bodeker addressed question; pipes will be addressed in the hydraulic modeling scope and services modeling.

Mr Murphy stated output water chemistry can be set to accommodate our needs; currently in process of updating GIS maps; discussed what would be included in the PER.

**Commissioner Shelly moved Approval of the RO Water Plant Preliminary Engineering Report, Phase II by McKim & Creed in the amount of \$324,223. Seconded by Commissioner Wilkinson.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

#### 19-0366

#### Potable Water System Hydraulic Modeling - PH II

Mr Murphy stated information is necessary and needed whether we go with the County or RO; deals with pipe sizing, age and water; recommends approval.

Commissioner Shelly commented on importance of understanding the distribution system.

**Commissioner Shelly moved approval of the Potable Water System Hydraulic Modeling, Phase II by McKim & Creed for \$63,554.00. Seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

### **DEPARTMENT HEAD REPORTS**

Ricky Allison-Director of Public Works, Parks & Recreation-Announced new intern assisting in recreation; revamping former Funky Friday program, having teen program and elementary level programs; updates on Tackett Park electricity; tree trimming around Hallett park; upcoming Belleair 5K; need volunteers.

Chief Doyle-New non-emergency number for Police Department; ability to control call flow and streamline process and control.

Mr. Massol-Finance is beginning audit prep; uptick in phishing attempts via email.

Cathy DeKarz-Management Analyst-Resident information guide to be delivered to residents the end of January.

### **TOWN MANAGER'S REPORT**

Mr Murphy commented on CBRE agreement and discount for known bidders of 3%; CBRE will allow unless parties are represented by a broker, then it would remain at 6%; bringing back to Commission for their approval.

Commissioner Shelly recommends to accept CBRE's counter offer; others in consensus. Mr. Murphy stated he and the attorney will revise; setup new dates.

Mr. Murphy is seeking a volunteer to attend SWFWMD meeting February 13th to advocate Bluff project; Commissioner Shelly volunteered.

**TOWN ATTORNEY'S REPORT**

Mr. Ottinger had nothing to report other than working on Clearwater gas franchise agreement.

Mr. Murphy stated that as part of the agreement, they would look at extending the gas utilities within town.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Wilkinson stated the recreation board met, provided brief overview; successful Santa delivery.

Deputy Mayor Rettstatt-nothing to report; Dogs & Donuts at Doyle Park February 8th - 9:00 to 10:30 AM.

Commissioner Shelly-boards didn't meet; would like to add walkway to safely transit from recreation to Pinellas Trail possible to an upcoming agenda.

Commissioner Kurey-successful Santa delivery, received good feedback, great sense of community; provided update from Infrastructure board meeting.

Discussion ensued regarding joint meeting with Finance and infrastructure boards; needing projects priorities.

**OTHER BUSINESS**

Mr Murphy stated evaluation forms were converted into a fillable format; to be sent for Town Manager and Town Attorney evaluations; discussed items for the next meeting.

**ADJOURNMENT**

Meeting adjourned in due form at 7:26 PM.

**Commissioner Wilkinson moved for adjournment. Seconded by Commissioner Shelly.**

**Aye:** 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

**Absent:** 1 - Mayor Katica

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**TOWN CLERK****APPROVED:**

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**DEPUTY MAYOR**



## Legislation Details (With Text)

**File #:** 20-0002      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** General Agenda  
**File created:** 1/15/2020      **In control:** Town Commission  
**On agenda:** 1/21/2020      **Final action:**  
**Title:** Special Relief Permit Request - Dogs and Donuts (BCF)  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [SRP - Dogs & Donuts](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Mayor and Commissioners  
From: Christine Nicole  
Date: 1/15/2020

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**Subject:**

Special Relief Permit Request - Dogs and Donuts

**Summary:**

Belleair Community Foundation (applicant) is hosting a neighborhood event on February 8, 2020 from 9:00 am to 10:30 am at Doyle Park. Event is free; coffee and donuts will be provided to attendees. Applicant is seeking relief from the following:

- Temporary Signage (code section 74-572) - Six 18"x24" signs promoting event to be placed in park from 1/26-2/8.
- Road Closure - Requesting section of Rosery Rd between Magnolia and Laurel be closed from 8:30 am to 10:30 am.

Applicant is also requesting 2 additional trash cans.

**Previous Commission Action:** N/A

**Background/Problem Discussion:** N/A

**Expenditure Challenges:** N/A

**Financial Implications:** N/A

**Recommendation:** Staff recommends approval.

**Proposed Motion** I move to approve the special relief permit request.

## **TOWN OF BELLEAIR**

# **SPECIAL RELIEF PERMIT APPLICATION**

### **PROCESS OVERVIEW**

To address community requests to host/conduct special events and activities, the Commission may provide temporary relief from certain code restrictions via a special relief permitting process.

Permits are required in order for residents to receive temporary variances from code regulations that may include the serving of alcohol on public property (Section 6-2), the generation of excess noise (74-484), the placement of temporary signage (74-572), the allowance of increased street parking, or other variances. Allowed exemptions only last for the duration of the proposed event.

This process is initiated with the submission of this completed application to the Town Manager at least 21 days before any proposed event date. Properties may obtain no more than 2 permits per year. Applications will be approved/denied at a Commission meeting specified by the Town Manager.

If approved, and after receipt of required permit fees, applicants will be issued a Special Relief Permit by the Police Department within three (3) business days. Permits will then be issued to applicants and will specify authorized dates, times, and conditions-of-use for the approved event/occurrence.

#### **PERMITS ARE REQUIRED WHEN ANY EVENT OR ACTIVITY:**

- Will likely result in the violation of any Town Code section
- Will require the waiving of certain Code sections (per the breakdown on page 4 of this document)
- Will likely involve more than 50 participants and/or 20 vehicles in attendance

### **PERMIT FEES**

Permit fees for a Special Relief Permit, as specified by the Town Code (Appendix B, Appeal to the Commission) are listed below. The Commission may waive or refund fees, as deemed necessary.

• Government entities	\$ 0.00
• Non-profit organizations	\$ 50.00
• Events with fewer than 100 attendees	\$ 50.00
• Events with more than 100 attendees	\$ 200.00

Fee payment may be mailed or made in-person at Town Hall (901 Ponce de Leon Boulevard). Payment may be made in the form of cash, checks (made payable to the Town of Belleair), or credit cards (with a 3% convenience fee added). Fee payment (as applicable) is required prior to permit issuance.

### **COMPLETION OF APPLICATION**

Once it is determined that a special event will require the acquisition of a Special Relief Permit, all of the following application sections must be addressed, completed, and submitted to the Town Manager.

We want this process to be easy for you, so please don't hesitate to contact us at (727) 588-3769 if you have any questions or need any further assistance completing the application.

### EVENT CONTACT INFORMATION

**Applicant Name:** Belleair Community Foundation  
**Address:** 903 Ponce de Leon Blvd.  
**City:** Belleair **State:** FL **Zip Code:** 33756  
**Phone:** 727-424-7047 **Email:** befworks@gmail.com

Are you requesting that this event be held (at least in-part) on public property? ☒ Yes ☐ No

Are you the property owner/lessee of the event site? ☐ Yes ☒ No\*

\* If no, please attach a written letter of consent to use the event site from the property owner

Are you going to be the primary contact for this event? ☒ Yes ☐ No\*

\* If no, please provide primary contact information in the section below

**Primary Contact (if different than applicant):** Marsha Jordan

**Role with the Event:** Chair

**Address:** 480 Poinsettia Road

**City:** Belleair **State:** FL **Zip Code:** 33756

**Phone:** 727-613-4757 **Email:** foreverspooky2012@gmail

**Emergency Contact (MUST BE ON-SITE FOR EVENT):** John Rich

**Role with the Event:** Participant for BCF

**Phone:** 727-642-4373 **Email:** john.drich@bannuminc.com

### EVENT OVERVIEW

**Event Name:** Dogs & Donuts **Date of Event:** 2/8/20

**Start Time:** 9:00 ☒ am / ☐ pm **End Time:** 2/8/20 10:30 ☐ am / ☐ pm

**Site Address:** Doyle Park

**Current Zoning of the Subject Parcel:** Park

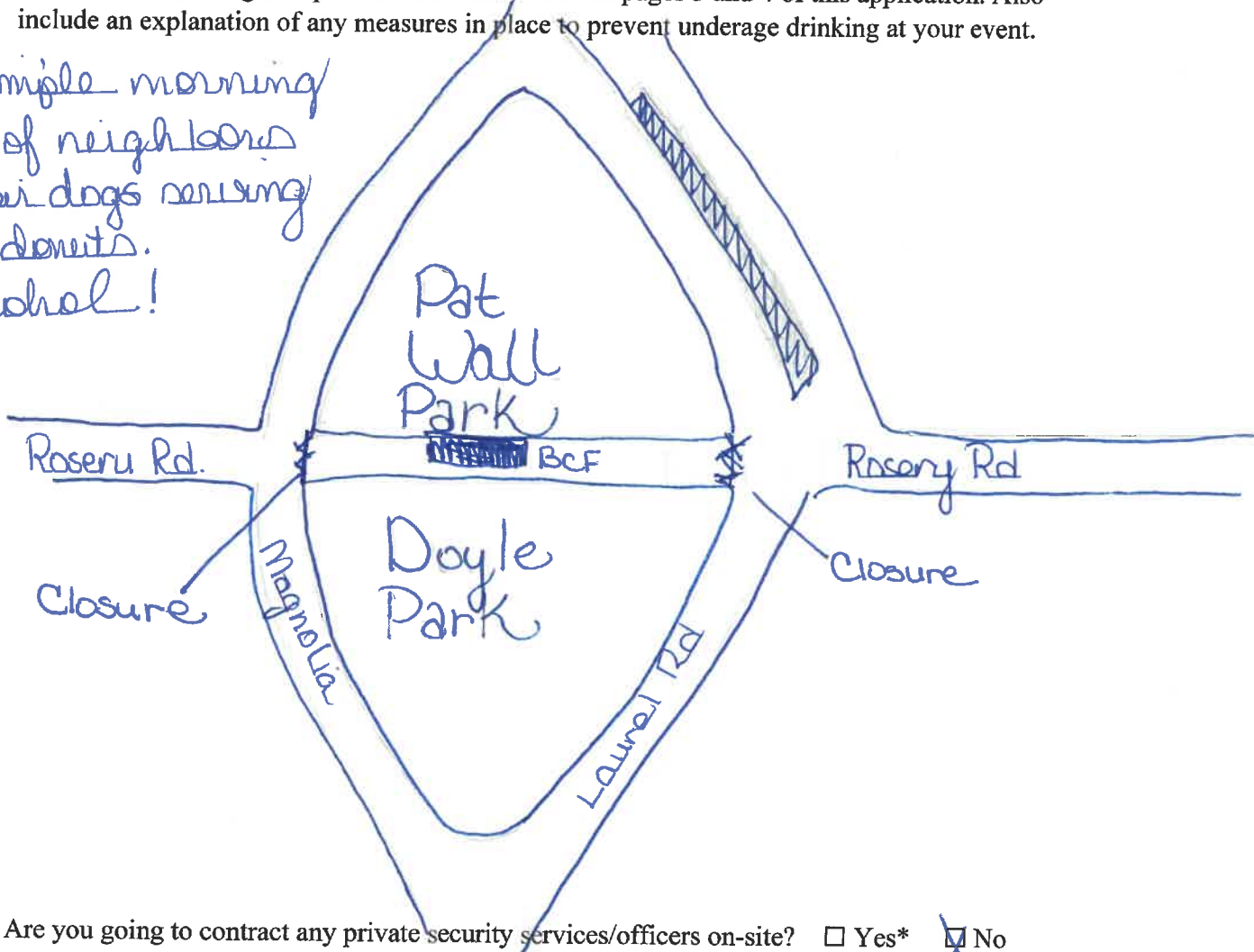
**Expected # of Attendees:** 40 **Expected # of Vehicles (Including Vendors):** 10

### **Dogs and Donut Event**

Belleair Community Foundation is holding a local event at Doyle Park to bring neighbors together to mingle, enjoy coffee and donuts. This is a free event and dogs need not be present to attend. We request to close Rosery Road off from 8:30 to 10:30 and that the BCF be allowed to place 6 small 18" x 24" signs promoting the event from 1/26 to 2/8 in the park. In addition to the road closure, we request 2 additional trash cans that we will make sure are placed at 1705 Laurel Road for Monday pickup.

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

\* Simple morning  
event of neighbors  
and their dogs serving  
coffee & donuts.  
no alcohol!



Are you going to contract any private security services/officers on-site? ☐ Yes\* ☒ No

\* If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Are you going to utilize any parking services for this event? ☐ Yes\* ☒ No

\* If yes, provide the name(s) of the vendor(s) below along with company contact information.

Vendor: \_\_\_\_\_ Phone: \_\_\_\_\_

Vendor: \_\_\_\_\_ Phone: \_\_\_\_\_

Provide the name(s) of any other commercial vendor(s) contracted for the event:

None

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### **REQUIRED APPLICATION ATTACHMENTS**

*Unless exempted by the Town Manager, please attach the following documents to this application.*

- ☒ **Site Layout:** May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
- ☐ **Parking Plan:** May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
- ☐ **Neighbor Input Letters:** Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

### **SPECIAL RELIEF DOCUMENTATION**

*Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.*

- ☐ **Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
- ☐ **Noise Mitigation Plans (Code Section 74-484):** If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
- ☐ **Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
- ☐ **Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
- ☐ **Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
- ☒ **Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
- ☐ **Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.



# COME JOIN US!



## Feb 8th | 9 to 10:30am | Doyle Park

Bring your four-legged friends and mingle with your neighbors!  
Coffee, Hot Chocolate and Donuts will be served from Frida's Bakery.

**RSVP: 727-219-1817 or [BelleairCommunityFoundation.org](http://BelleairCommunityFoundation.org)**

## **AUTHORIZATION**

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

**THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.**

*Marsha J. Jordan*  
Applicant signature

*1/4/20*  
Date

**END OF APPLICATION**



## Legislation Details (With Text)

**File #:** 19-0350      **Version:** 2      **Name:**  
**Type:** Action Item      **Status:** General Agenda  
**File created:** 12/24/2019      **In control:** Town Commission  
**On agenda:** 1/21/2020      **Final action:**  
**Title:** Acceptance of the Donation of a new 2019 Ford F-150 Police Vehicle with Upfitting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Ford F-150 Documents](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Town Commission  
From: Ashley L. A. Bernal  
Date: 1/21/2020

#### Subject:

Approval of the donation of a new 2019 Ford F-150 Police Vehicle with Upfitting

#### Summary:

The Belleair Community Foundation has graciously donated a 2019 Ford F-150 to the Police Department fleet, totaling \$37,225.

The addition of the truck will augment the patrol fleet and provide more efficiency during special situations such as concerts and hurricane events.

**Previous Commission Action:** None

**Background/Problem Discussion:** The Belleair Community Foundation was approached by a town resident who wished to donate a fully outfitted police vehicle. The vehicle model and necessary equipment can be determined by the Police Department based on the department needs and specifications. During the search for the vehicle, staff located an end of model year police package vehicle. The Belleair Community Foundation was able to purchase this package and donate it to the town.

**Expenditure Challenges:** None, The BCF purchased vehicle and will pay vendors directly for the up-fitting of the vehicle at the discretion of the Chief. The value of the truck is \$37,225, the estimated value of up-fitting is \$13,000 to \$20,000.

**Financial Implications:** All costs of placing the vehicle in service is being provided for by the BCF.

**Recommendation:** Staff recommends approval.

**Proposed Motion:** I move acceptance of the gift from the Belleair Community Foundation of a 2019 F-150 Police Interceptor and related up-fitting at the Chief's discretion.

*Billy Howell*



# BUYERS ORDER

1805 Atlanta Highway • Cumming, GA 30040  
Bus.: (770) 887-2311 • Fax: (770) 887-0080  
www.howellford.com



CUST #: 094960

SPC# 0029011  
STOCK NO. T92068  
ETCH THEFT PROTECTION \_\_\_\_\_  
DATE 12/13/2019  
SALESPERSON BRUCE CASTLEBERRY

PURCHASER TOWN OF BELLEAIR

ADDRESS 901 PONCE DE LEON BLVD. CITY BELLEAIR  
STATE FL COUNTY PINELLAS ZIP 33756

CAR ☐ TRUCK ☒ VAN ☐ OTHER ☐ HOME PHONE \_\_\_\_\_ OFFICE \_\_\_\_\_  
E-MAIL RD0YL@TOWNOFBELLEAIR.NET 647-7500  
727-102-1880

NEW <input checked="" type="checkbox"/>	YEAR <u>2019</u>	MAKE <u>FORD</u>	MODEL <u>F150 POLICE R PICKUP</u>	BODY TYPE <u>1FTEW1P44KKC61366</u>	SERIAL NO. <u>1FTEW1P44KKC61366</u>
USED <input type="checkbox"/>	COLOR <u>OXFORD WHITE</u>	AUTO TRANS <input checked="" type="checkbox"/>	AIR CONDITION <input type="checkbox"/>	POWER WINDOWS <input type="checkbox"/>	AM AM-FM CD CASSETTE
DEMO <input type="checkbox"/>		4x4 <input type="checkbox"/>	MOON ROOF <input type="checkbox"/>	4 <input type="checkbox"/> 6 <input type="checkbox"/> 8 <input type="checkbox"/>	MANAGER
		POWER SEATS <input type="checkbox"/>	LEATHER <input type="checkbox"/>	Mileage <u>160</u>	

SOCIAL SECURITY NUMBER \_\_\_\_\_  
DATE OF BIRTH \_\_\_\_\_

Purchaser hereby sells and transfers unto Dealer the used car described herein and warrants that he has absolute title thereto and that same is free from any liens or encumbrances except as disclosed herein, provided however, if there is any difference between the actual pay-off on the vehicle traded in and the balance as stated herein, then and in the event that even if Purchaser fails to pay said difference within 24 hours after demand, Dealer may, at its election, declare this agreement null and void with no title passing to Purchaser and Purchaser agrees to return to Dealer immediately the vehicle sold to Purchaser.

Purchaser certifies that Purchaser is 18 years of age or older.

Purchaser accepts delivery of the vehicle sold by the Dealer as described herein and acknowledges that this vehicle has a FEDERAL PRICE LABEL on the vehicle Pursuant to Public Law 85-506.

DEALER SUGGESTED RETAIL PRICE 37186.00

*Includes  
Delivery*

Customer Signature \_\_\_\_\_ Exp. Date \_\_\_\_\_

## TRADE-IN DESCRIPTION

Year \_\_\_\_\_ Make \_\_\_\_\_  
Model \_\_\_\_\_ Type \_\_\_\_\_ Mileage \_\_\_\_\_  
Cyl. \_\_\_\_\_ Color \_\_\_\_\_  
License No. \_\_\_\_\_ Decal \_\_\_\_\_  
Serial No. \_\_\_\_\_  
Lien Holder \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Verif. By \_\_\_\_\_ Good Until \_\_\_\_\_  
Account # \_\_\_\_\_ Phone # \_\_\_\_\_

## TITLE INFORMATION

Lien To CASH DEAL  
Address \_\_\_\_\_  
Lien Code # \_\_\_\_\_

Total Cash Price	37186.00
Trade In Allowance	NA
Trade Difference	37186.00
Electronic Filing Fee	36.00
Doc Fees	799.00
TAVT	NA
License	NA
Title	NA
Emissions Inspection (Used Only)	NA
GWRA (New Only)	3.00
Subtotal	37225.00
Net Pay Off	NA
Rebate	NA
Cash on Delivery	NA
Balance	37225.00
	NA
Balance Due Finance or Cash	37225.00
Deposit	Rec. #

I accept delivery of this vehicle and I have read, understand and accept all provisions of this buyer's order covering this Ford Motor Company vehicle that I am purchasing.

THIS ORDER NOT BINDING UNTIL SIGNED BY MANAGER.

PURCHASER'S SIGNATURE \_\_\_\_\_

Accepted by BILLY HOWELL FORD LINCOLN, Inc. \_\_\_\_\_

Buyer's  
Signature X

Date 12/13/2019 Sales Manager \_\_\_\_\_

Date 12/13/2019

For the purpose of securing credit, I/we authorize BILLY HOWELL FORD LINCOLN, Inc. to check my/our credit and to answer questions about credit experience with me/us and I/we authorize BILLY HOWELL FORD LINCOLN, Inc. to check any and all credit sources.

KAN-001519

GA

S-NORMAL, JB, 201519, JH172

7804

220190102

5721

VIC

CERT

CERT

CERT

TRD

RAMP

BUMP

CAMP

BOOK

EXTL

GA

C

EXFL

1FTW1P44

KKC61366 NB

QU19



Go Further

ford.com

## VEHICLE DESCRIPTION

## POLICE RESPONDER

KK C61366

2019 F150 SUPERCREW FX4  
145" WHEELBASE  
3.5L V6 ECOBOOST  
ELEC 10-SPEED AUTO W/TOW MO

EXTERIOR OXFORD WHITE  
INTERIOR MEDIUM GRAY 40/BLANK/40

## STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

## EXTERIOR

- EASY FUEL CAPLESS FILLER
- FUEL TANK - 28.0 GALLON
- FULLY BOXED STEEL FRAME
- HALOGEN HEADLAMPS
- HEADLAMPS - AUTOLAMP (ON/OFF)
- LOCKING REMOVABLE TAILGATE
- MIRRORS - POWER GLASS/ MANUAL FOLD
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- SPARE TIRE AND WHEEL LOCK
- TRAILER SWAY CONTROL
- WIPERS - INTERMITTENT

## INTERIOR

- 60/40 SPLIT VINYL REAR
- A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- ILLUMINATED ENTRY
- MANUAL PASS SEAT - 2-WAY
- POWER DRIV SEAT - 8-WAY
- POWER LOCKS AND WINDOWS
- POWERPOINTS (2)
- SEATBACK INTRUSION PLATES
- STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO

## FUNCTIONAL

- 4-WHEEL DISC BRAKES W/ABS
- ALTERNATOR 240 AMP
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- CURVE CONTROL
- ELECT 4X4 SHIFT-ON-FLY
- ENGINE HOUR METER
- ENGINE IDLE METER
- FAIL-SAFE COOLING SYSTEM
- LT275/65R18 OWL TIRES
- MANUAL FOLD MIRRORS
- POLICE BRAKING SYSTEM
- PWR RACK AND PINION STEER
- REAR VIEW CAMERA
- SELECTSHIFT TRANSMISSION

## SAFETY/SECURITY

- ADVANCETRAC WITH RSC
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY SIDE CURTAIN
- CTR HIGH MOUNT STOP LAMP
- PERMETER ALARM
- SECURELOCK® ANTI-THEFT SYS
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

## WARRANTY

- 5YR/50,000 BUMPER / BUMPER
- 5YR/100,000 ROADSIDE ASSIST

## INCLUDED ON THIS VEHICLE

(MSRP)

## EQUIPMENT GROUP 150A

XL SERIES

## OPTIONAL EQUIPMENT/OTHER

- 1021-22R06/1616GA
- 16" 50X-SPOKE RACH-ALUM WHEEL
- LT275/65R18C OWL ALL-TERRAIN
- 3.55 ELECTRONIC LOCK RR AXLE
- LT TIRE CAPABILITY PACKAGE
- 7000# GVWR PACKAGE
- FRONT LICENSE PLATE BRACKET
- BLACK PLATFORM RUNNING BOARDS
- FOG LAMPS
- REVERSE SENSING SYSTEM

NO CHARGE  
250.00  
140.00  
275.00

## PRICE INFORMATION

(MSRP)

BASE PRICE  
TOTAL OPTIONS/OTHER

\$42,955.00  
685.00

TOTAL VEHICLE & OPTIONS/OTHER  
DESTINATION & DELIVERY

43,640.00  
1,498.00

TOTAL MSRP \$45,115.00

RAMP ONE

CA02

RAMP TWO

CONVOY

ITEM #1  
21-4591 O/T 5B

This label is subject to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

FORD CREDIT

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

## SPECIAL ORDER

JH172 N RB 2X 915 001519 12 17 18

## EPA DOT Fuel Economy and Environment

Gasoline Vehicle

## Fuel Economy



18 MPG

Standard Pickup Trucks range from 14 to 22 MPG. The best vehicle rates 136 MPGe.

You spend

\$3,500

more in fuel costs over 5 years compared to the average new vehicle.

combined city/hwy

16

city

22

highway

5.6 gallons per 100 miles

## Annual fuel cost

\$2,100

## Fuel Economy &amp; Greenhouse Gas Rating (tailpipe only)

## Smog Rating (tailpipe only)



This vehicle emits 481 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$7,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.55 per gallon. MPGe is miles per gallon gasoline equivalent. Vehicle emissions are a significant cause of climate change and smog.

## fuelconomy.gov

Calculate personalized estimates and compare vehicles



Smartphone QR Code



## GOVERNMENT 5-STAR SAFETY RATINGS

## Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

## Frontal

Driver

★★★★★

## Crash

Passenger

★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

## Side

Front seat

★★★★★

## Crash

Rear seat

★★★★★

Based on the risk of injury in a side impact.

## Rollover

★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1FTW1P44KKC61366



Ford FORD PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordProtect.com](http://www.FordProtect.com).

**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

SCAN OR TEXT 1PXX03366 TO 40000

My 6 Data rates may apply. Text 1PXX03366 for help.



Where Ford is not the best, it's the only choice.

12/13/2019

2201901025721



## Legislation Details (With Text)

**File #:** 20-0009      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** Agenda Ready  
**File created:** 1/17/2020      **In control:** Town Commission  
**On agenda:** 1/21/2020      **Final action:**  
**Title:** Discussion of Draft Ordinance Relief and Restrictions for Pelican Women's Championship  
**Sponsors:**  
**Indexes:**  
**Code sections:**

**Attachments:** [1.16.20 Ordinance Draft Pelican Women's Championship](#)  
[1.16.20 Parking Availability Map Draft Pelican Women's Championship](#)  
[PWC Ad Hoc Committee Meeting Presentation 11.13 \(1\)](#)  
[Economic Impact Study ShopRite FINAL](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: LPGA Ad Hoc Committee  
From: Town of Belleair Administration and Police Departments  
Date: 1/22/2020

### Subject:

Discussion of Draft Ordinance and Parking Map for the Pelican Women's Championship

### Summary:

The LPGA Ad-hoc Committee will be reviewing and discussing the attached elements as required plans, permits, and fees for ultimate commission approval. Staff thought it would be prudent for the commission to review the following and add any thoughts or direct the board to examine any concerns. As the Pelican Women's Championship nears, the two largest discussions for Town staff are focusing around (1) writing and approving an ordinance to permit the tournament's activities and (2) solidifying parking plans for the week of the tournament. The below information and today's presentations seek the Committee's input on both topics. Staff will provide further discussion and analysis at the meeting.

**Previous Commission Action:** At previous meetings, the LPGA Ad Hoc Committee heard possible ordinance adjustments and possible parking locations from Eiger Marketing and the Town of Belleair. As plans become more solidified, more detailed drafts of both have been provided to the committee today.

### Background/Problem Discussion:

#### Ordinance No. 529 - Pelican Women's Championship Exemptions and Restrictions

The attached draft of Ordinance No. 529 was written by Town staff and will ultimately be reviewed and adopted by the Town Commission upon two readings in March and April. The draft addresses the following

sections of the Town's Code of Ordinances, as pertaining to the below-referenced topics.

- Chapter 58, Article II, Division II: Commercial and domestic equipment and private passenger motor vehicles: Parking on pre-approved and designated unpaved surfaces may be allowed if approved. This section of the Code will also be addressed in order to restrict parking on certain pre-approved and designated streets within the Town of Belleair.
- Chapter 74, Article IX: Signs: Multiple temporary exemptions from this section of the Code may include wayfinding signs, location-identifying signs, street banners, promotional signs, flags. Additional signs could include town street light banners, the overhead Indian Rocks Road banner, and informational signage.
- Section 38-70: Street sales restrictions; ornamental shrubs
- Section 58-2: Operation of golf carts on public streets
- Section 74-293: Light posts
- Section 74-484: Public nuisance noises
- Section 74-485: Noisy work prohibited during certain hours

### Parking

Town staff, Eiger Marketing, and the LPGA Ad Hoc Committee have discussed several local options for parking, and have attached a map of possible locations per these discussions. The use of the majority of the marked locations have not been discussed with local business or property owners and are purely for discussion purposes at this point.

**Expenditure Challenges** N/A

**Financial Implications:** N/A

**Recommendation:** N/A

**Proposed Motion** None required, simple discussion.

**ORDINANCE NO. 529 - PELICAN WOMEN'S CHAMPIONSHIP  
EXEMPTIONS AND RESTRICTIONS**

**(1-16-20 DRAFT)**

**AN ORDINANCE OF THE TOWN OF BELLEAIR, FLORIDA...**

**WHEREAS**, it is the responsibility of the Town Commission of the Town of Belleair, Florida to ensure and promote the health, safety, and welfare of the Town's residents; and

**WHEREAS**, the Commission shall prioritize this health, safety, and welfare while making decisions for the betterment and advancement of the Belleair community; and

**WHEREAS**, the Town Commission adopted Section 74-34: Special Relief Permits in 2019 as an approval mechanism to provide relief from pre-determined sections of the Code for the purpose of short-term special events; and

**WHEREAS**, the Code of Ordinances is presently silent to any exclusive processes or procedures for the approval and permitting of special events with a duration exceeding 72 hours; and

**WHEREAS**, when opportunities for events with this longer duration arise, the Commission may consider these opportunities on a case-by-case basis and may provide relief from sections of the Code for this longer duration via the adoption of an ordinance; and

**WHEREAS**, an opportunity for a special event of a greater duration than 72 hours arose in 2019 through the Ladies Professional Golf Association's (LPGA) partnership with the Pelican Golf Club and their creation of the Pelican Women's Championship event; and

**WHEREAS**, this event is set to take place from May 11 to May 17, 2020, and to bring thousands of guests and a substantial economic impact to the greater Belleair and Tampa Bay area; and

**WHEREAS**, a golf event of this prestige and magnitude will highlight the Town of Belleair's long-standing history as golf community dating back to 1919, when famed golf course architect Donald Ross designed all three of Belleair's golf courses; and

**WHEREAS**, the Commission wishes to work with the Pelican Golf Club and its agencies, the LPGA, and the Belleair community to organize and host the Pelican Women's Championship in the most advantageous way for all involved; and

**WHEREAS**, the Town Commission proactively established an ad hoc advisory committee to organize the event and its components in a way that best ensures the health, safety, and welfare of Belleair's residents; and

**WHEREAS**, the entities listed above have jointly created the following ordinance to grant relief from various sections of the Code of Ordinances for this event; and

**WHEREAS**, the Town Commission seeks to adopt this ordinance in order to approve the following plans concerning parking, traffic control, public safety, security, noise, signage, temporary facilities, and sanitation for the Pelican Women's Championship;

**NOW, THEREFORE BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:**

**SECTION 1. ORDINANCE RELIEF.** The purpose of this section is to provide relief from the Code of Ordinances for the time period described in Exhibit C and at the location(s) specific in Exhibit E.

(a) The following sections of the Code of Ordinances shall be relieved:

- (1) Chapter 58, Article II, Division II: Commercial and domestic equipment and private passenger motor vehicles. Equipment and passenger motor vehicles shall be permitted to park on grass or other unpaved surfaces that are clearly identified for such purposes and as approved in Exhibit G.
- (2) Chapter 74, Article IX: Signs. REGULATIONS TO BE ADDED AT A LATER DATE
- (3) Section 38-70: Street sales restrictions; ornamental shrubs. REGULATIONS TO BE ADDED AT A LATER DATE
- (4) Section 58-2: Operation of golf carts on public streets. REGULATIONS TO BE ADDED AT A LATER DATE
- (5) Section 74-293: Light posts. REGULATIONS TO BE ADDED AT A LATER DATE

(6) Section 74-484: Public nuisance noises. REGULATIONS TO BE ADDED AT A LATER DATE

(7) Section 74-485: Noisy work prohibited during certain hours. REGULATIONS TO BE ADDED AT A LATER DATE

- (b) The Town Commission reserves the right to attach conditions of issuance as deemed necessary to further the health, safety, comfort, convenience, and welfare of all guests, employees, residents, and vendors, and to protect the Town of Belleair from any undue liability.

**SECTION 2. REQUIRED SUBMITTALS.** Authorized representatives of the Pelican Women's Championship have submitted the following information, which has been reviewed and accepted by Town staff, the LPGA Ad Hoc Committee, Largo Fire Rescue, and the St. Pete Clearwater Film Commission. All below-listed documentation shall be considered approved upon the adoption of this ordinance by the Town Commission.

(a) Required plans and documents

- (1) Exhibit A: An executive summary letter addressed to the Town Commission that details the event and its intent
- (2) Exhibit B: Contact information for the applicant, per a prescribed Town form
- (3) Exhibit C: The specific dates and times for which relief is being requested
- (4) Exhibit D: Master Schedule Plan
- (5) Exhibit E: Master Site Plan
- (6) Exhibit F: Traffic Control Plan
- (7) Exhibit G: Parking Control Plan
- (8) Exhibit H: Life Safety Plan
- (9) Exhibit I: Sanitary Plan
- (10) Exhibit J: Certificate of Liability Insurance

(b) Required permits

- (1) Exhibit K: All necessary Town of Belleair Building Permits pertaining to accessory structures, tents, bleachers, and/or temporary grandstands
- (2) Exhibit L: All necessary permits granted by Largo Fire Rescue
- (3) Exhibit M: All necessary permits provided by the St. Pete Clearwater Film Commission

- (c) All approved uses shall only be valid during the times approved and shall expire immediately following the permitted times provided in Exhibit C.

**SECTION 3. FEES.** The applicant shall be required to pay any and all applicable permit fees prior to the Commission hearing this ordinance. These fees are nonrefundable. The applicant shall also pay a \$200.00 nonrefundable “Appeal to the Commission” fee per Section B: Fee Schedule in advance of this ordinance’s consideration. In addition, the applicant shall incur all direct costs of the noticing of this ordinance prior to the hearing of the ordinance.

**SECTION 4. APPROVAL OF ORDINANCE.** The Town Commission reserves the sole right to approve and condition this ordinance through two readings at publicly-noticed Commission hearings. Upon approval, the Commission grants enforceability and revocation rights to the Town Manager. Within five (5) business days of approval, the Town Manager shall provide a letter to the applicant detailing the Commission’s decision, any imposed conditions, and copies of all plans and permits approved therein.

**SECTION 5. SPECIAL RESTRICTIONS AND EXEMPTIONS.** Additional restrictions and exemption shall be enacted for the duration of the event provided in Exhibit C regarding the following sections of the Code of Ordinances.

(a) Section 58-57 - Parking of domestic equipment prohibited in certain areas; exceptions and Section 58-58 - Parking of commercial equipment prohibited in certain areas; exceptions. Parking shall be restricted on the following roads for the tournament week of the Pelican Women’s Championship. Any existing roads properly marked “no parking” that are not on the following list will additionally not allow parking during the tournament week.

- a. Althea Road
- b. Bayview Drive
- c. DeSoto Place
- d. Golfview Drive (south of Poinsettia Road)
- e. Hibiscus Road
- f. Osceola Road
- g. Palm Avenue
- h. Pineland Avenue
- i. Pinellas Road
- j. Poinsettia Road
- k. Rosery Road

**SECTION 6. REVOCATION.** At any time, the Town Manager may, after notice to the applicant, revoke this ordinance on a finding that the preparations for the event have not been carried out as stated or if the conditions imposed by the ordinance have not been met.

**SECTION 7. SEVERABILITY.** In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence, or paragraph hereof.

**SECTION 8. SUPERSEDING CLAUSE.** All ordinances, resolutions, or parts thereof in conflict or inconsistent with this ordinance are hereby superseded insofar as there is conflict or inconsistency.

**SECTION 9. EFFECTIVE DATE.** This ordinance shall take effect immediately upon passing and remains in effect until the expiration date of Monday, June 1, 2020.

**PASSED ON FIRST READING:** MARCH, 2020

**PASSED AND ADOPTED ON SECOND AND FINAL READING:** APRIL, 2020

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Mayor Gary H. Katica

**ATTEST:**

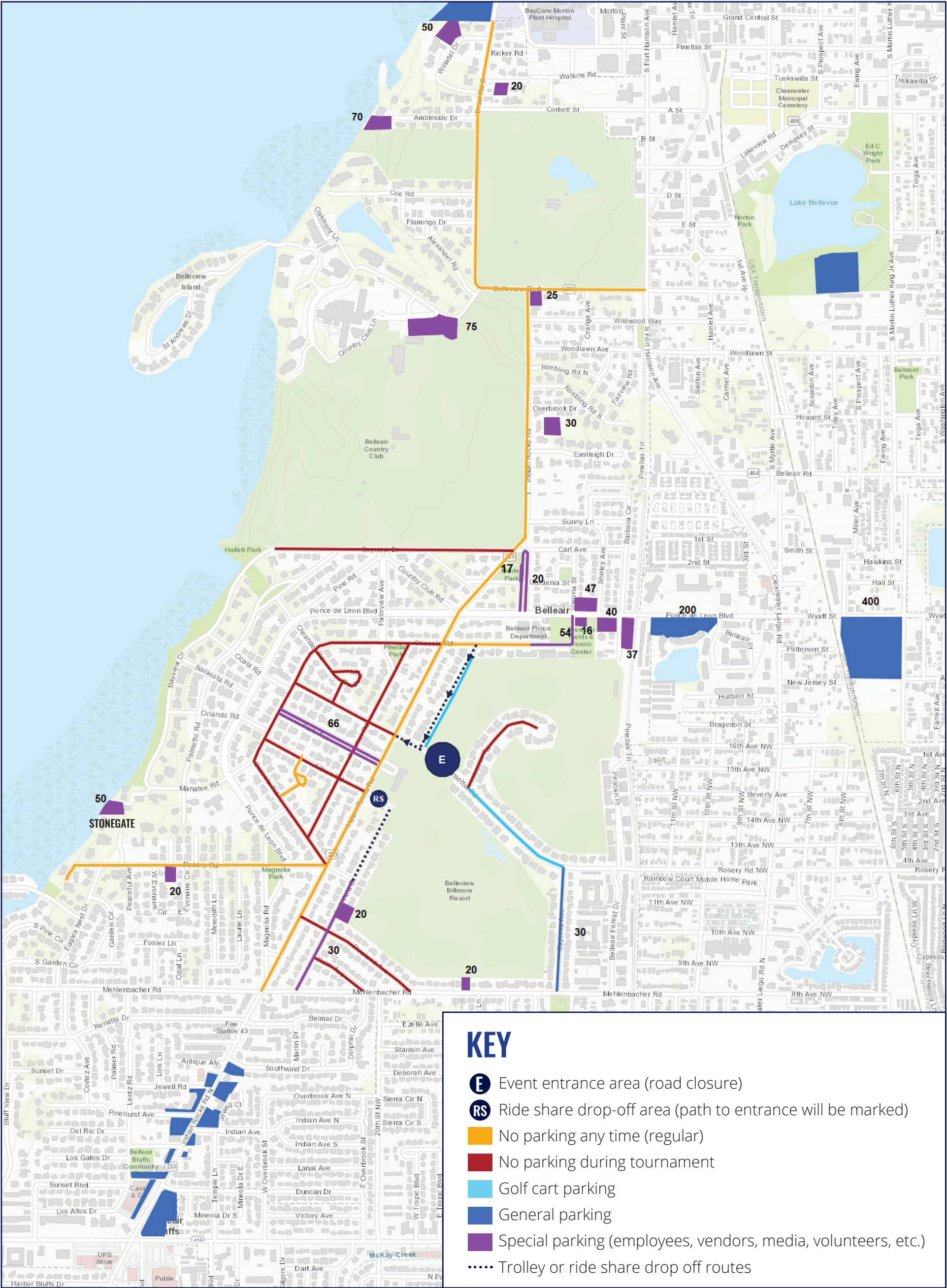
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Town Clerk, Christine Nicole

# PELICAN WOMEN'S CHAMPIONSHIP

## POTENTIAL PARKING MAP (1-16-20 DRAFT)

ESTIMATED NUMBER OF SPACES MARKED BELOW





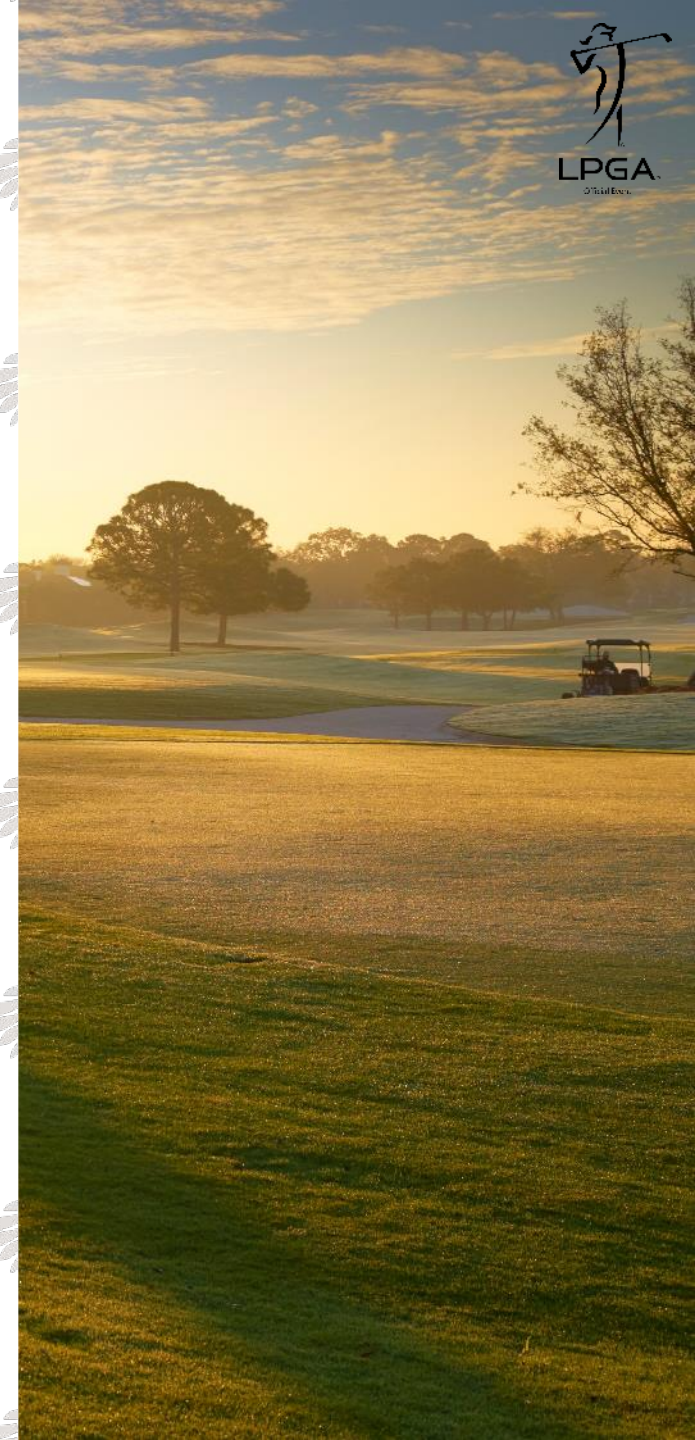
**WOMEN'S  
CHAMPIONSHIP**

**May 11-17, 2020**

**Pelican Golf Club**

**Belleair, FL**

**Prepared for:  
Belleair Ad Hoc Meeting  
Wednesday, November 13<sup>th</sup>, 2019**





# AGENDA



- **General Tournament Information**

- Tournament Info
- LPGA Tour
- Schedule of Events

- **Operations**

- Site Plan
  - Course Map
  - Entrance
  - 18<sup>th</sup> Green
- Construction Schedule
- Parking
- Misc. Vendors

- **Volunteer Information**

- General Information
- Uniform & Package

- **Q & A / Next steps**



# TOURNAMENT INFORMATION



Name: Pelican Women's Championship Presented by Dex Imaging

Event: Official LPGA Tournament

Format: Four-day, 72-hole stroke

Dates: May 11 – 17, 2020

Location: Belleair, FL

Host Course: Pelican Golf Club

Management Company: Eiger Marketing Group

Television: The Golf Channel (10+ hours)

Purse: \$1,750,000

Attendance: 50,000+

Economic Impact: \$15 million +



# THE LPGA TOUR

- The Ladies Professional Golf Association (LPGA) is one of the longest-running women's professional sports associations in the world
- Championing opportunities for women to become leaders and role models to make the next generation even better
- Maintains a strong focus on charity through its tournaments with a cumulative charitable contribution of over \$200 million
- The LPGA Tour features the most talented, global group of professionals
- Visible commitment to diversity, inclusion, individuality and authenticity
- The LPGA Tour hosts 34 events in 15 different countries
- Of the more than 530 LPGA Tour members, approximately 220 are active competitors, of which 125 are international members representing 32 different countries.



# 2020 TOURNAMENT SCHEDULE

## Monday (Closed to public)

- Practice rounds
- LPGA qualifier (Location: TBD)

## Tuesday (Closed to public)

- Practice Rounds
- Women's Leadership Summit
- Pro-Am Pairings Party

## Wednesday

- Official Pro-Am
- Pro-Am Reception

## Thursday

- First round
- Live Golf Channel Coverage

## Friday

- Second round
- Live Golf Channel Coverage
- Cut to Low 70 & ties

## Saturday

- Third round
- Live Golf Channel Coverage
- Junior Golf Show

## Sunday

- Final Round
- Live Golf Channel Coverage
- 18<sup>th</sup> Green Award Ceremony



**ShopRite LPGA Classic**  
Presented by Acer

FINAL RD		TOTAL	71	TODAY
1	THOMPSON	-11	11	-3
	J. LEE6	-11	9	-1
3	McDONALD	-9	10	-1
	STACKHOUSE	-9	9	E
5	NORDQVIST	-8	13	-3
6	A. JUTANUGARN	-6	68	-3
	CREAMER	-6	14	-1

LIVE GOLF



**CME GROUP TOUR CHAMPIONSHIP**  
1st ROUND GROUPING - TEE TIME: 10:41AM ET (1st TEE)

 ARIYA JUTANUGARN	 LYDIA KO	 BROOKE HENDERSON
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COVERAGE BEGINS THURSDAY - 4:30PM ET ON GOLF CHANNEL

# OPERATIONS

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# SITE PLAN – COURSE MAP



PROPOSED GOLF SCORECARD

Hole	Par	Length (Yards)
1	4	328
2	4	484
3	3	198
4	4	461
5	4	360
6	4	369
7	5	542
8	4	445
9	3	158
Out	35	3,345
10	4	512
11	4	381
12	3	178
13	4	483
14	5	529
15	3	221
16	4	425
17	4	378
18	4	481
In	35	3,588
Total	70	6,933

PELICAN GOLF CLUB

- LEGEND
- Main Entrance
  - Volunteer HQ
  - Merchandise
  - Concessions
  - Restroom
  - ATM
  - Tito's Corral
  - Bleachers
  - First Aid
  - Handicap Access
  - McGettigan's 19th Hole
  - Aon Risk-Reward Hole
  - Putting Green
  - Driving Range
  - Expo Village
  - Oreo Family Fun Zone
  - ShopRite Suite
  - Champions Club
  - Seaview Suite
  - Kimberly-Clark Suite
  - Borgata Skybox on 17
  - ShopRite Pavilion
  - Patriots' Pavilion presented by Kleenex and SERVPRO



EXAMPLE FINAL COURSE MAP

# SITE PLAN – TOURNAMENT ENTRANCE



# SITE PLAN – TOURNAMENT ENTRANCE



# SITE PLAN – 18<sup>TH</sup> GREEN HOSPITALITY

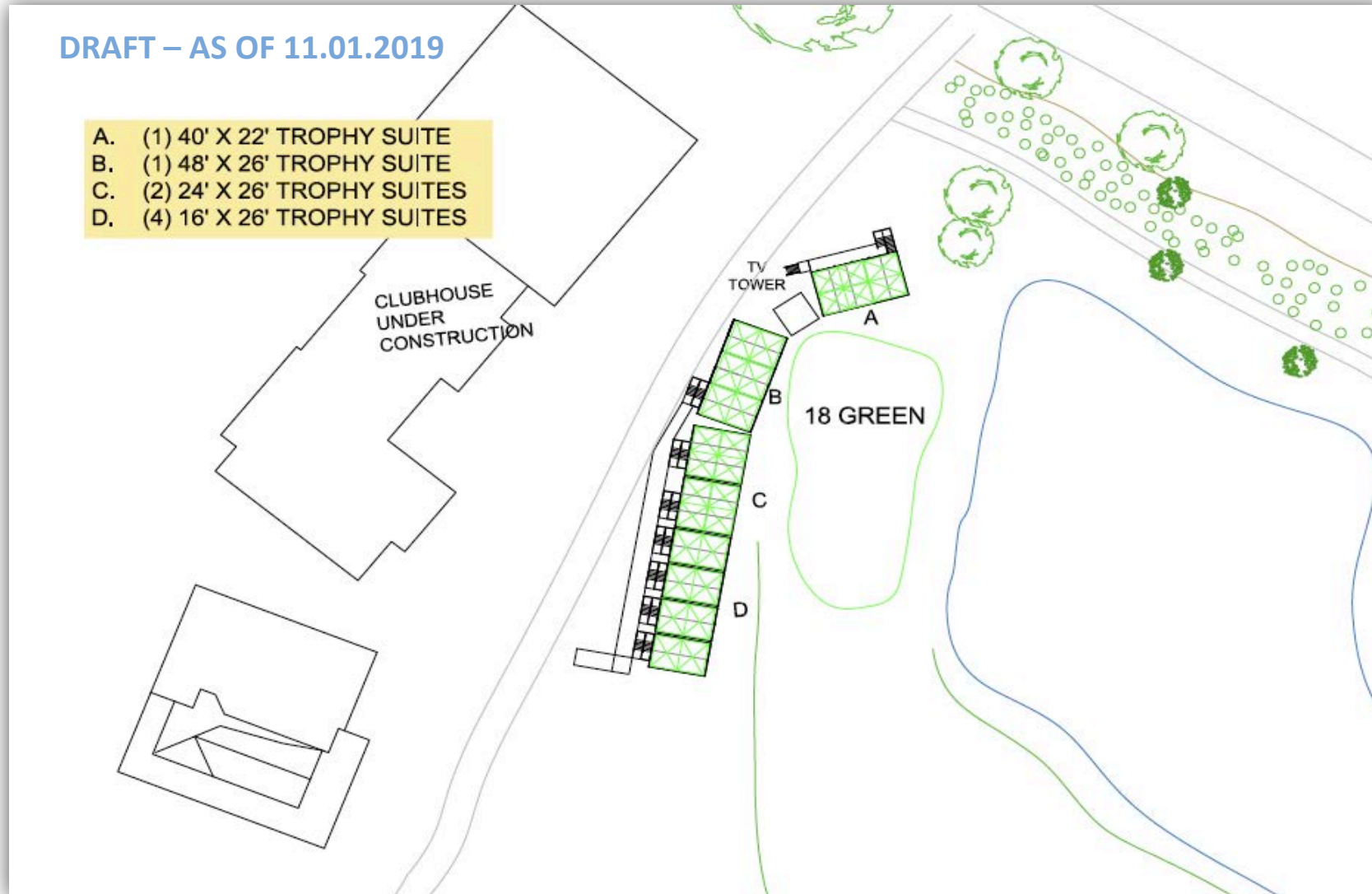
DRAFT – AS OF 11.01.2019

- A. (1) 40' X 22' TROPHY SUITE
- B. (1) 48' X 26' TROPHY SUITE
- C. (2) 24' X 26' TROPHY SUITES
- D. (4) 16' X 26' TROPHY SUITES

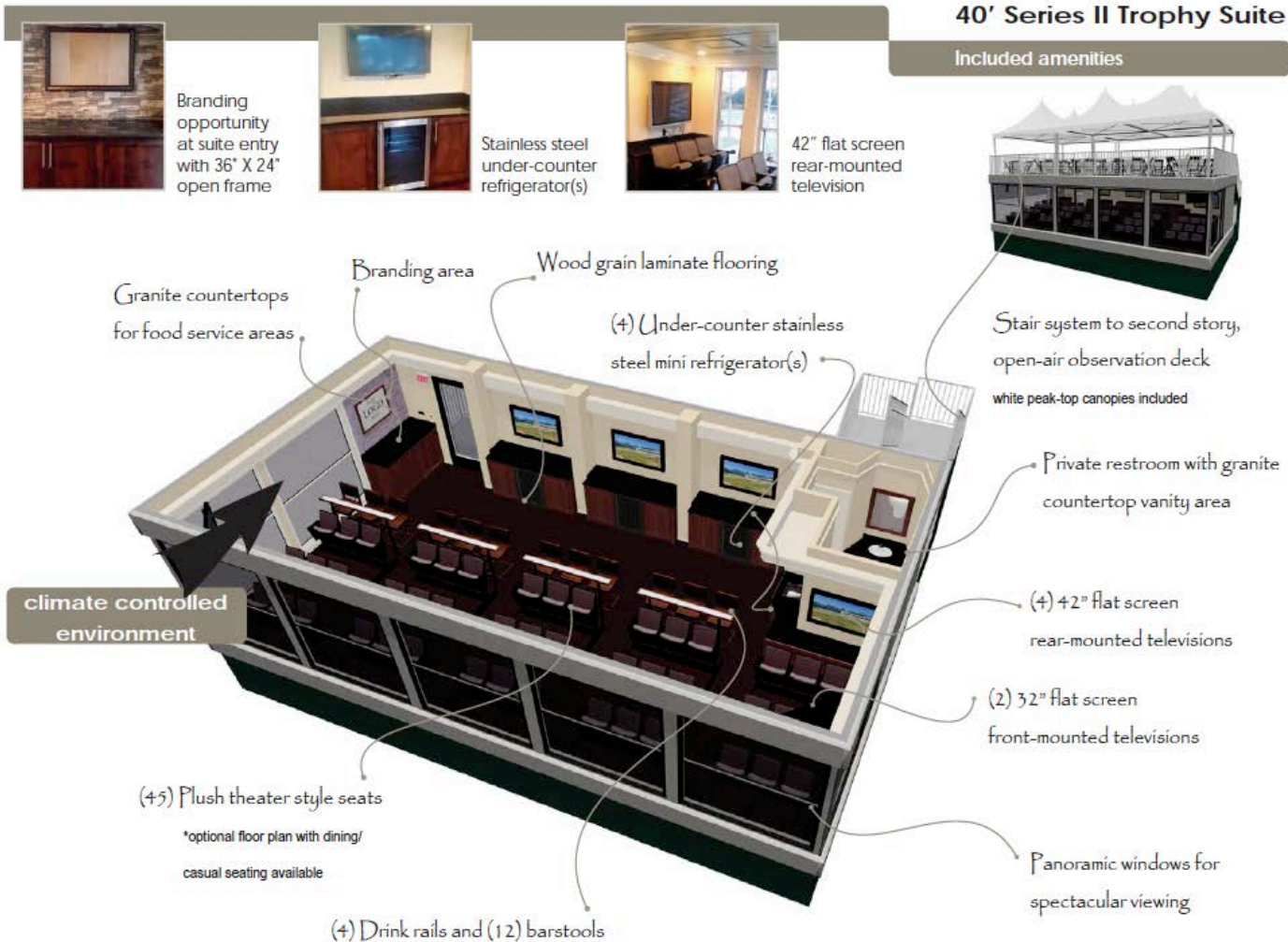
CLUBHOUSE  
UNDER  
CONSTRUCTION

TV  
TOWER

18 GREEN



# SITE PLAN – 18<sup>TH</sup> GREEN HOSPITALITY

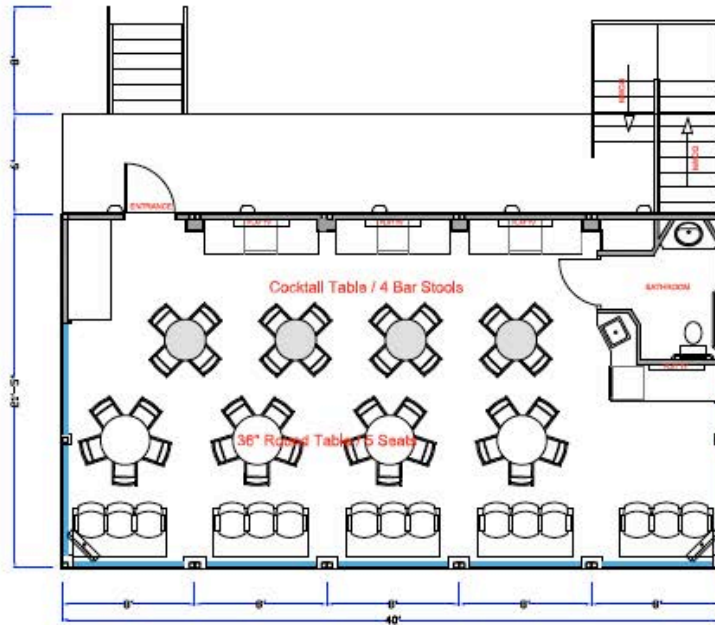


# SITE PLAN – 18<sup>TH</sup> GREEN HOSPITALITY



## 40' SERIES II TROPHY SUITE

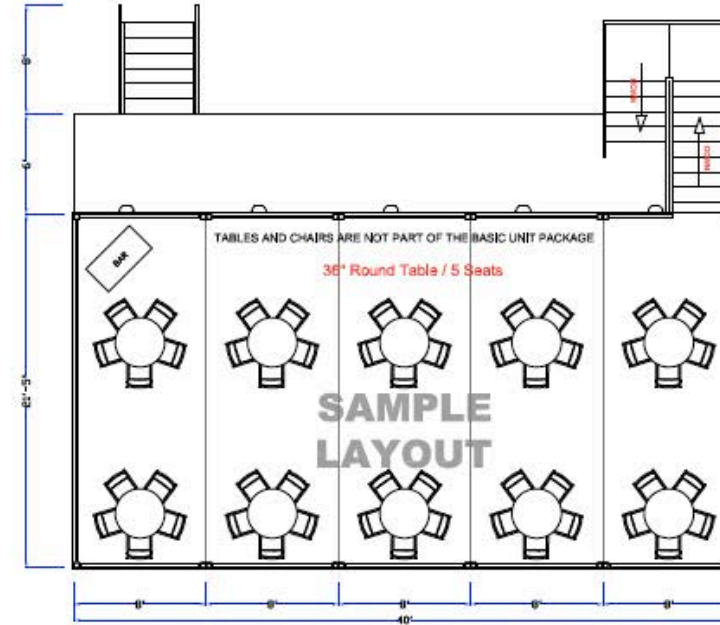
**INTERIOR**  
CAPACITY: 51\*



**\*Suite capacity dependent upon seating configurations**

Capacity limits are subject to approval by the building and safety authority governing the Suite installation location.

**DINING STYLE OBSERVATION DECK**  
CAPACITY: 50\*



# CONSTRUCTION SCHEDULE

April 2020

Sun	Mon	Tue	Wed	Thr	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

PRE-ADVANCE WEEK

May 2020

Sun	Mon	Tue	Wed	Thr	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

ADVANCE WEEK

TOURNAMENT WEEK

BREAKDOWN

# PARKING

**Note:** Ideal general spectator parking location would be located within 15 minutes of the golf course and hold 700-1000 parking spaces.

Name	Address	Spaces	Function	Contact
Largo Central Park	101 Central Park Dr Largo, FL 33771	300+	General Spectators	Need assist
Clearwater Ferry/ Library/ Town Hall	100 Drew St Clearwater, FL 33756	300+	General Spectators	In contact/ Need assist
Morton Plant	300 Pinellas St Clearwater, FL 33756	N/A	Volunteers/ Support	In contact
First Assembly Clearwater / Charter	1739 S Martin Luther King Jr Ave Clearwater, FL 33756	200+	Volunteers/ Support	In contact/ Need assist with Charter
Belleair Parks and Rec	918 Osceola Rd Belleair, FL 33756	20+	VIP/ Media	Need assist
Largo High School	410 Missouri Ave N Largo, FL 33770	200+	TBD	Need assist
Taylor Park	1100 8th Ave SW Largo, FL 33770	100+	TBD	Need assist

# Misc. Vendors

## ECOLOGY

- Preferred vendor: Solo Events Group (management), Waste Management (bins)
- Team of 4-6 ecology staff that install, maintain, and breakdown temporary trash and recycling services onsite
- WM to service bins as needed throughout the week

## SANITARY STATIONS

- TBD number of portable restrooms and restroom trailers to supplement VIP Hospitality
- Serviced post competition daily (approx. 6-8pm)
- Best-effort to be placed in centrally located hubs inside of the golf course near F&B and/ or public viewing



## TEMPORARY POWER

- Preferred vendor: Special Event Service Rental (SESR)
- Team of 1-2 event electricians to order, install, and connect all temporary power and HVAC needs onsite
- Majority quiet generators (due to golf), turned on each morning and shut down each night

# VOLUNTEERS

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# MORE THAN JUST GOLF

Volunteers are crucial to the success of the Pelican Women's Championship. These opportunities will help us host a world-class women's professional golf event.

## Why Volunteer?

- Be a part of the inaugural Pelican Women's Championship
- Support an event that helps our economy and community
- Build lasting friendships and memorable experiences
- Boost your resume with community volunteer experience



# REQUIREMENTS

- Minimum of 3 shifts (4-6 hours)
- 18 years or older unless a legal guardian signs the volunteer application waiver
  - 13 years or younger must volunteer with a parent or legal guardian
- All volunteers must attend Volunteer Training before working their first shift



# COMMITTEES

With 10+ committees, there is a wide variety of options for volunteers to choose from. Some of our most popular committees include:

- Marshals
- Standard Bearers
- Walking Scorers
- Transportation
- Hospitality
- And more....

Please see the handout for more details!



# VOLUNTEER PACKAGE

## Package Includes:

- 1 Official Pelican Women's Championship polo
  - 1 Hat or Visor
  - Inaugural Tournament Pin
  - Volunteer Badge
  - 2 Good Any One Day Grounds Tickets
  - 1 Parking Pass
  - 1 Invitation to the Volunteer Appreciation Party
- 
- \$55 until March 31<sup>st</sup>
  - \$65 April 1<sup>st</sup> on

## Volunteering also comes with:

Volunteer Golf Outing at the Pelican Golf Club



# CONTACT INFORMATION



Kyle Draper  
VP Partnerships  
e: [kdraper@eigermarketing.com](mailto:kdraper@eigermarketing.com)  
o: 727.977.5182  
c: 813.352.9112

Sam Mok  
Tournament Services Manager  
e: [smok@eigermarketing.com](mailto:smok@eigermarketing.com)  
o: 727.977.5183  
c: 609.613.2350

Jon Show  
Marketing & PR Director  
e: [media@eigermarketing.com](mailto:media@eigermarketing.com)

Ryan Dever  
Tournament Manager  
e: [rdever@eigermarketing.com](mailto:rdever@eigermarketing.com)  
o: 609.957.5599  
c: 856.816.3573

Nathalie Filler  
Tournament Coordinator  
e: [nfiller@eigermarketing.com](mailto:nfiller@eigermarketing.com)  
o: 727.977.5184  
c: 860.707.2139





THANK YOU



A photograph of the Stockton College building, a large, light-colored stone structure with classical architectural features including columns and arched windows. The building is set against a clear sky.

# STOCKTON

NEW JERSEY'S  
**DISTINCTIVE**  
Public College



**"A Shore  
Tradition"**

## **2013 ShopRite LPGA Classic Economic Impact Findings**

LLOYD D. LEVENSON INSTITUTE  
OF GAMING, HOSPITALITY & TOURISM  
THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

**In partnership with:**



## ShopRite LPGA Classic “A Shore Tradition”

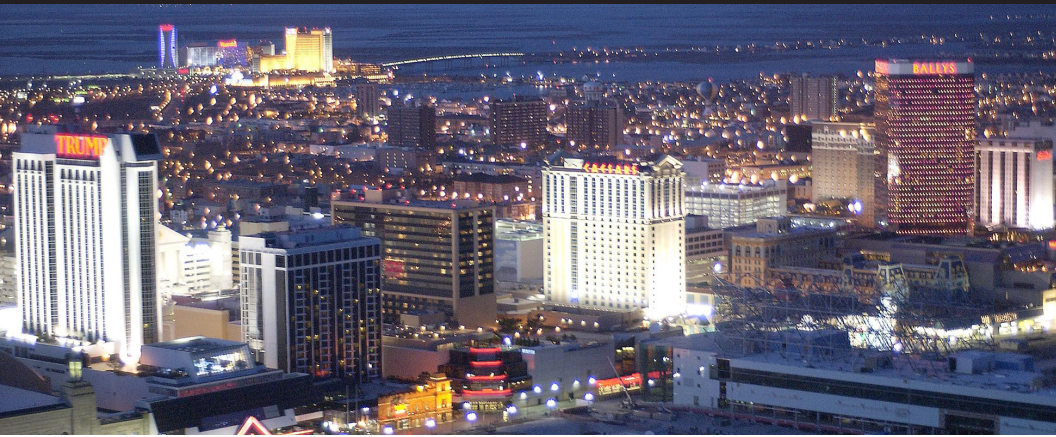


## TOURNAMENT HISTORY

The LPGA professional golf tournament now known as the **ShopRite LPGA Classic** debuted in 1986 as the “Atlantic City LPGA Classic” and was won by World Golf Hall of Fame member Juli Inkster. Each year the tournament showcases the sport’s top performers and boasts legendary winners such as Nancy Lopez, Betsy King and 3-time winner Annika Sorenstam. The 2013 event proved no different, as World Golf Hall of Fame member Karrie Webb entered the winner’s circle by defeating a truly international field.

In 1992, the strong partnership with Wakefern Food Corp. began and the tournament was renamed the **ShopRite LPGA Classic**. The partnership continues to stand after 22 years and is one of the longest-tenured title sponsors on the LPGA Tour. In their 22 year association with the LPGA, Wakefern has donated more than \$26 million to charity. In 2013, the event raised more than \$1.2 million for local and national organizations.

Since 1998, the **ShopRite LPGA Classic** has been hosted by the Stockton Seaview Hotel and Golf Club in Galloway, New Jersey. In 2013, officials estimated that the Classic attracted an estimated 62,555 participants which included staff, spectators and business partners (vendors, media, sponsors, etc.) who patronized the local restaurants, lodging places and tourism attractions.



## THE LOCAL ECONOMY

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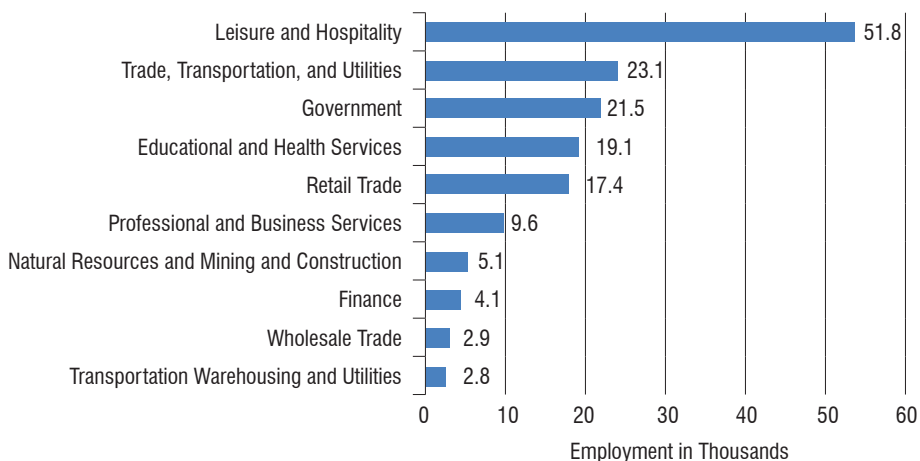
The Atlantic City Metropolitan Statistical Area (MSA) is defined as all of Atlantic County, New Jersey. The county has a population of approximately 275,000 people and attracts approximately 27 million visitors per year to its many leisure industries which include the casino hotels in Atlantic City. The population includes many retirees and second-home owners who, in addition to the many visitors, contribute to seasonal fluctuations which reach their peak in the summer months.

As the chart at the top of the next page illustrates, the Leisure and Hospitality industry dominates the metropolitan area's economy with almost 52,000 employees. Since leisure represents a very large portion of the economy, the regional economy's ups and downs are dictated by this industry's performance.

In addition, because spending on leisure activities is mostly discretionary, the region has been slow to recover from the 2007 recession. Local unemployment runs as high as 14% in the off-season, making any positive economic impact all the more important.

## ShopRite LPGA Classic “A Shore Tradition”

### 10 Largest Industries by Employment Atlantic County, NJ - August, 2013



Therefore, it is vital to the local economy that the summer tourism season begins on a high note and that the shoulder months include events which attract visitors to enable businesses to successfully operate on a yearly basis.

The 2013 ShopRite LPGA Classic was held from May 27th through June 2nd, a perfect time to help the region kick-off the summer season. With an estimated 62,555 participants, the Classic provided regional businesses with over \$13.6 million in direct spending.



## THE ECONOMIC IMPACT OF THE 2013 SHOPRITE LPGA CLASSIC

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The economic impact of any event, business or development on a region is calculated by determining the new spending that this particular economic stimulus brings into the region. For a golf tournament, this “new” spending is determined by the dollars spent by attendees, staff, or business partners from outside the region. In this case, the region is defined as Atlantic County, NJ. In order to determine this level of spending, it is necessary to determine whether or not the spender is from the area.

To determine the place of origin of those involved as well as the average spending per person, a survey was conducted with 336 being sampled. Of these, more than 90% of respondents were from outside of Atlantic County. This is extremely high for an event, mostly due to the number of LPGA fans that follow tournaments in their region. The most common counties of residence included Monmouth, Middlesex, Essex, Sussex, Camden and Ocean in New Jersey, and Montgomery County in Pennsylvania. This added substantially to the economic impact as many of the tournament participants sought lodging in the region, most frequently in Absecon, Atlantic City and Galloway Township. Some of the characteristics of the attendees are shown in the table on the top of the next page:



## ShopRite LPGA Classic “A Shore Tradition”

**Economic Impacts: ShopRite LPGA Classic**  
**All Non-Local Attendees: 56,425**  
**Impact Input Data, All Non-Local Attendees**  
**CRBR, October 2013**

<b>Total Participants</b>	62,555
<b>% Non-Local</b>	90.2
<b>Non-Local Participants</b>	56,425
<b>Non-Local Surveys</b>	258
<b>Avg. People Per Party</b>	3.15
<b>Average Days Attending</b>	2.465

The impacts of this spending are calculated in three distinct categories, for this study using the RIMS (Regional Industrial Multiplier) II multipliers from the U.S. Department of Commerce, Bureau of Economic Analysis:

- 1. Direct spending** by the participants. In this case, each person spent an average of \$241.09 over a 2.46 day period. This level of spending reflects the relatively high incomes and educational levels of the participants. It reflects a high level of discretionary income.
- 2. Indirect spending** by supporting businesses to purchase food, material and services to support the tournament.
- 3. Induced spending** by workers. The earnings of those paid by the tournament and supporting businesses is spent as household income, thus induced by the tournament activity itself.

The table on the next page summarizes direct spending patterns of participants as well as the economic impacts from this spending. The economic impacts are the consequences of three types of spending defined above.

**Economic Impacts: ShopRite LPGA Classic**  
**All Non-Local Attendees: 56,425**  
**RIMS II Type II Multipliers, 2010 Benchmark, Bureau of Economic Research,**  
**U.S. Dept. of Commerce**  
**CRBR, October 2013**

RIMS II Industry	Economic Impacts:				
	Direct Spending/Attendee	Total Direct Spending	Economic Activity	Earnings	Employment
Food Services and Drinking Places	\$63.00	\$3,554,750	\$4,961,365.18	\$1,200,083.75	51.8
Amusements and Recreation, Other	\$18.21	\$1,027,492	\$1,449,174.93	\$381,096.84	18.0
Retail Trade	\$16.60	\$936,649	\$1,285,643.77	\$306,658.73	9.8
Gambling	\$58.78	\$3,316,639	\$4,677,787.05	\$1,230,141.25	58.2
Performing Arts, Spectator Sports, etc.	\$6.73	\$379,738	\$557,834.57	\$147,262.25	4.8
Transit and Ground Passenger Transportation	\$11.66	\$657,911	\$883,574.41	\$286,914.97	8.3
Accommodations	\$66.11	\$3,730,231	\$5,433,454.43	\$1,197,404.14	32.3
<b>Total Spending Per Attendee</b>	<b>\$241.09</b>	<b>\$13,603,409</b>	<b>\$19,248,834.32</b>	<b>\$4,749,561.92</b>	<b>183.3</b>

Overall, as the table reports, the total direct spending of those from outside the region amounted to an estimated \$13.6 million. Adding the economic activity due to indirect and induced spending, the Classic:

- Created an estimated \$19.2 million in new economic activity in Atlantic County.
- Generated over \$4.7 million in wages and salaries.
- Is responsible for supporting 183 annual jobs in the County.

It is **CLEAR** from these results that the **ShopRite LPGA Classic** provided a **SUBSTANTIAL ECONOMIC IMPACT** to the region as a kick-off to the 2013 summer tourism season.

LLOYD D. LEVENSON INSTITUTE  
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35 S. Dr. Martin Luther King Jr. Blvd. Atlantic City, NJ 08401  
609.347.2168 [www.stockton.edu/levenson](http://www.stockton.edu/levenson)

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## Legislation Details (With Text)

**File #:** 20-0008      **Version:** 2      **Name:**  
**Type:** Discussion Items      **Status:** Agenda Ready  
**File created:** 1/17/2020      **In control:** Town Commission  
**On agenda:** 1/21/2020      **Final action:**  
**Title:** Auditorium Audio and Visual Enhancements  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Town of Belleair Quote - Encore Broadcast Solutions](#)  
[TOWN OF BELLEAIR AB 11-13-19 CHAMBERS VIDEO UPGRADE](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Town Commission  
From: Ashley L A Bernal  
Date: 1/21/2020

### Subject:

Auditorium Audio and Visual Equipment Upgrades

### Summary:

At the Town Commission's request, staff has engaged a previous vendor, Encore Broadcast Solutions, to build a quote of the auditoriums audio and visual equipment enhancements. This includes improving the video displays in the auditorium, audio transmission equipment, and an automated close captioning machine with an encoder. Attached to this item is the quote provided by the vendor for line item details.

This quote consists of updating the HDMI presentation switcher to a commercial grade input/output matrix, rather than the consumer grade technology currently in place which has been somewhat unreliable. This technology is specifically engineered for demanding applications and extends control signals up to 330 feet, which means individuals connected to the transmitter would experience little to no interruptions. It also includes a new buildout for two touch screen controllers, one for the Town Manager's position on the dais and one for the Town Clerk's desk. These systems would allow for individual system control for each location. Additionally, two new 86" Panasonic televisions (versus the current 70" setup) would be installed one foot lower than the televisions currently present in the auditorium, allowing for a higher quality of detail to be presented on screen. Smaller items on the quote consist of a transmitter and receiver for the ELMO, a small overhead projector used for presenting items or notes using a high-end document camera, and equipment required for mounting or installing the equipment previously listed.

The largest item on this quote, totaling \$49,344.31, is the Link 492 Encoder. This is an automated close captioning machine capable of producing transcriptions from live recordings. This machine also includes a software that determines individual voices from one another which are then identified on the transcription log.

The Link 492 Encoder would aid in the Town's current mission to become fully ADA compliant as it provides an efficient solution for communicating with those who are deaf or hard of hearing.

There are multiple options for the Town Commission to choose from at this point. The original quote, consisting of \$89,079.46, can be reduced in different ways. The first option is by downsizing the television sizes from 86" to 75" (line 14). This would reduce the cost by an estimated \$4,000, however the display would be only slightly larger than the 70" screens present in the chambers now, though they would be controllable through the Extron System. An additional option for savings would be reducing the number of touch screens to only one (line 6), resulting in the system control being stationed on the dais. This would result in savings of \$2,790. Finally, the Commission can choose to pursue an automatic transcription service at a later time, which would bring the final quote to \$39,735.15. It should also be noted that the HDMI converter for the Osprey Card (line 20) will be removed as we already have this equipment. Staff is not requesting approval for the purchase at this time, but rather being responsive to the Commission's request for estimates to upgrade the system.

**Previous Commission Action:** Town Commission has expressed interest in updating Town Hall's auditorium technology.

**Background/Problem Discussion:** Staff has been researching ways for the town to become ADA compliant over time. This project would include a transcription service that would support individuals with who are deaf or experience challenged hearing allowing for our meetings to be once again posted online, both live and downloadable.

**Expenditure Challenges:** None. Discussion item only.

**Recommended Motion:** None. Discussion only.

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