



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Agenda

### Finance Board

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Thursday, April 18, 2019

4:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

#### ROLL CALL

#### CITIZENS COMMENTS

*(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)*

#### APPROVAL OF MINUTES

[19-0088](#) Approval of March 14, 2019 Meeting Minutes

Attachments: [Minutes-March 14, 2019](#)

#### GENERAL AGENDA

[19-0093](#) Town Investments

Attachments: [Interest Revenues by Fund 10.1.18 - 2.28.19 BvA](#)  
[Summary of Investments FY 17-18](#)  
[Summary of Investments FY 18-19](#)

[19-0094](#) Presentation by Rick Allison, Director of Public Works and Recreation

Attachments: [PWREC.pdf](#)

[19-0098](#) Preliminary Budget Discussion

#### OTHER BUSINESS

#### STAFF REPORT

#### COMMISSION ADVISOR REPORT

#### ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



## Legislation Details (With Text)

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**File #:** 19-0088      **Version:** 1      **Name:**

**Type:** Minutes      **Status:** Minutes Approval

**File created:** 4/2/2019      **In control:** Finance Board

**On agenda:** 4/18/2019      **Final action:**

**Title:** Approval of March 14, 2019 Meeting Minutes

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Minutes-March 14, 2019](#)

Date	Ver.	Action By	Action	Result
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# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Finance Board

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Thursday, March 14, 2019

4:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting was called to order at 4:01 PM with Mr. Hail presiding.

### ROLL CALL

Others Present: Mayor Gary H. Katica; JP Murphy; Stefan Massol; Ashley Bernal

**Present** 5 - Vice Chairman Dan Hartshorne, Mary Griffith, Kevin Piccarreto, John Hail, and James Ingersoll  
**Absent** 2 - Chairman Tom Olson, and John Prevas

### CITIZENS COMMENTS

David Phillips - Resident - Representative of the Belleair Country Club - Presented proposal for opportunity to purchase land; located north of Waterfall Park, adjacent to Club property; listed three steps required for the Country Club to purchase land that the Town currently owns: 1. Considered as surplus land determined by the Town; 2. Needs to be appraised and purchase price to meet the appraised value; 3. Determination made that the property would not revert back to the heirs of original owner; partner with Town; land is located at the northern end of Bayview westward to the water; Country Club would maintain said property; purchasing less property than originally thought; Town would own and still have water access.

Discussion ensued regarding the responsibility of seawall maintenance; obligation of the Town; resident access and use; Mr. Murphy provided information regarding road right-of-way and utility easements in area.

Mr. Murphy addressed question of resident concerns; about a 50/50 split, some individuals would rather the parks remain a public space, but others find benefits with selling it to the Country Club; provided a number of options available concerning the property request; stated that the seawall is in need of maintenance repair, but not necessarily reconstruction.

Mr. Ingersoll inquired about seawall repair; limited usage of the area for residents; allowing access for fishing. Mr. Phillips stated the area in question would not be able to be reached by the fishermen; potential to repair seawall, including the Town's part; looking to make this a future golf hole; would maintain property.

Mr. Hail asked how long ago the land had been gifted to the Town; Mr. Phillips stated around the 1950's and spoke on the deed stating that the land would revert to any heirs, which is one of the stipulations to overcome for the Country Club to purchase it.

Mayor Katica spoke on the seawall and how residents have had varying experiences with it; stated that this is the worst kind of seawall, which had also been placed at Winston Dr. in Town, and eventually degraded; stated that if the seawall goes down and the Town still owns it, it would be a \$350,000 loss; that the land in question is an absolute liability.

Mr. Piccarreto inquired as to whether there would be a wall to separate the park land from the golf course as well as timeline; Mr. Phillips stated wall would most likely be unnecessary; timeline would most likely be within 2020.

Mr. Murphy stated item could be placed on a future agenda and brought in front of the commission and board.

## APPROVAL OF MINUTES

[19-0052](#) Approval of February 4, 2019 and February 21, 2019 Meeting Minutes

**Kevin Piccarreto moved approval of both sets of minutes. Seconded by Mary Griffith.**

**Aye:** 5 - Vice Chairman Hartshorne, Griffith, Piccarreto, Hail, and Ingersoll

**Absent:** 2 - Chairman Olson, and Prevas

## GENERAL AGENDA

[19-0054](#) Review of Town Investments

Mr. Massol provided an overview and review of the summary of investments; spoke on past investments; rates of return; reviewed summary of 2017-2018 and 2018-2019; spoke on money market fund; split cash investments; AAA ratings; investment earnings and projections; stated that the Town has received almost 90% of the estimated Ad Valorem earnings for the year.

Mr. Murphy spoke on the necessity to have open funds in order to pay for large capital projects; grant funding and some reimbursement from FEMA.

Mr. Massol briefly spoke regarding fund allocations and balances.

Mr. Murphy spoke on SBA or Florida Prime.

[19-0055](#) Presentation on the Support Services Department

Mr. Massol provided presentation of the Support Services Department; discussed overall picture for the department, including staff, responsibilities, committees, advisory boards; managing safety, maintenance of facilities; risk consortium insurance.

Mr. Murphy stated that over a year ago, PRM came in and reviewed, inspected facilities and provide recommendations with a full report; conducted a safety work shop; spoke about safety committee and standards.

Mr. Massol provided a brief overview of finance; cash management; accounts payable and accounts receivable; payroll; personnel and training; costs and budget; recent accomplishments and savings; FEMA and State of Florida funding; FEMA looking a

largest projects; FEMA given stamp of approval of \$240,000; State has given contracts; 60 days to disburse funds; auditing selections and certificates of achievements; goals for the future.

**OTHER BUSINESS**

No other business.

**STAFF REPORT**

No report given.

**COMMISSION ADVISOR REPORT**

None given. Mayor Katica left at 5:02.

**ADJOURNMENT**

Meeting adjourned in due form at 5:15 PM.

**APPROVED:**

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**Chairman**



## Legislation Details (With Text)

**File #:** 19-0093      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** General Agenda  
**File created:** 4/9/2019      **In control:** Finance Board  
**On agenda:** 4/18/2019      **Final action:**  
**Title:** Town Investments  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Interest Revenues by Fund 10.1.18 - 2.28.19 BvA](#)  
[Summary of Investments FY 17-18](#)  
[Summary of Investments FY 18-19](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Finance Board  
From: Stefan Massol, Director of Support Services  
Date: 4/18/2019

**Subject:**  
Additional Details on Town Investments

### Summary:

Information on interest proceeds by fund will be given, along with a calculation of the town's share of the fees incurred by each investment pool.

**Background/Problem Discussion:** At the March meeting the Finance Board received information on the town's investments. During that discussion, members of the Board inquired about how much of the interest proceeds would be applied as revenues to each of the Town's funds. Attached is a two-page report showing a summary of interest proceeds for each fund from October 1, 2018 thru February 28, 2019. The column titled "Received YTD" shows the actual interest for each fund while the column titled "Estimated Revenue" shows the amount included in the annual budget. The column titled "Revenue to be Received" provides the difference between the amount budgeted and the amount received.

Additionally, in working with the administrators for each of the town's local government investment pools (LGIPs), town staff has developed a method for calculating the Town's share of the fees paid by the whole pool. Using an "Expense Ratio" comparing the monthly fees to the average monthly balances for each LGIP, we can calculate the town's share of fees multiplying each ratio by the town's daily balances in each pool. The town's share of fees for FY 2018-19 thru February 2019 is \$4011. In FY 2017-18 the town's share was \$1248. The increased share of fees can be attributed to the increased amount of pooled cash that is now earning interest in the town's LGIPs.

It is worth noting that the town's interest proceeds are calculated after the fees have already been paid by the

LGIP. Therefore, the amounts reported as interest by the town are not related to any additional expense incurred by the town. Also, the rate of return reported is calculated after the fees have already been paid by the pool.

**Recommendation:** N/A.

**Proposed Motion:** N/A.



ACCT=361000,361100,361310,361320

% of Revenue

Fund	Account	Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	Received %
1 GENERAL FUND						
361000	INTEREST	0.00	0.00	25,000.00	25,000.00	0 %
361310	INTEREST - SBA	0.00	17,210.15	0.00	-17,210.15	** %
361320	INTEREST - FL SAFE MMF	0.00	1,246.78	0.00	-1,246.78	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>18,456.93</b>	<b>25,000.00</b>	<b>6,543.07</b>	<b>74 %</b>
110 LOCAL GAS OPTION TAX GRANT						
361310	INTEREST - SBA	0.00	33.17	0.00	-33.17	** %
361320	INTEREST - FL SAFE MMF	0.00	1,296.72	0.00	-1,296.72	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>1,329.89</b>	<b>0.00</b>	<b>-1,329.89</b>	<b>** %</b>
111 TRANSPORTATION IMPACT FEE FUND						
361310	INTEREST - SBA	0.00	11.49	0.00	-11.49	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>11.49</b>	<b>0.00</b>	<b>-11.49</b>	<b>** %</b>
113 TREE REPLACEMENT						
361310	INTEREST - SBA	0.00	1.39	0.00	-1.39	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>1.39</b>	<b>0.00</b>	<b>-1.39</b>	<b>** %</b>
305 CAPITAL PROJECTS FUND						
361310	INTEREST - SBA	0.00	37,223.10	0.00	-37,223.10	** %
361320	INTEREST - FL SAFE MMF	0.00	11,720.38	0.00	-11,720.38	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>48,943.48</b>	<b>0.00</b>	<b>-48,943.48</b>	<b>** %</b>
401 ENTERPRISE - WATER FUND						
361000	INTEREST	0.00	0.00	1,000.00	1,000.00	0 %
361310	INTEREST - SBA	0.00	2,305.33	0.00	-2,305.33	** %
361320	INTEREST - FL SAFE MMF	0.00	21,226.74	0.00	-21,226.74	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>23,532.07</b>	<b>1,000.00</b>	<b>-22,532.07</b>	<b>*** %</b>
402 ENTERPRISE - SOLID WASTE/RECYCLING						
361000	INTEREST	0.00	0.00	500.00	500.00	0 %
361310	INTEREST - SBA	0.00	488.44	0.00	-488.44	** %
361320	INTEREST - FL SAFE MMF	0.00	9,097.18	0.00	-9,097.18	** %
	<b>Fund Total:</b>	<b>0.00</b>	<b>9,585.62</b>	<b>500.00</b>	<b>-9,085.62</b>	<b>*** %</b>

Grand Total: 0.00 101,860.87 26,500.00 -75,360.87 384 %

## Summary of Investments and Performance FY 2017-18

<b>SBA</b>													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ 325,181.41	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.53	\$ 4,381,660.33	\$ 4,389,819.13	\$ 325,181.41
Net Deposits/Withdrawals	\$ -	\$ 4,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000.00
Interest	\$ 374.99	\$ 2,008.95	\$ 5,293.62	\$ 5,868.61	\$ 5,956.50	\$ 6,595.10	\$ 7,043.58	\$ 7,516.67	\$ 7,581.07	\$ 8,239.77	\$ 8,158.84	\$ 10,718.59	\$ 75,356.29
Ending Balance	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.50	\$ 4,381,660.30	\$ 4,389,819.17	\$ 4,400,537.72	\$ 4,400,537.70
Monthly Rate of Return	1.36%	1.36%	1.44%	1.59%	1.79%	1.79%	1.97%	2.03%	2.11%	2.22%	2.19%	2.97%	1.90%
Calculated Town Share of Fees**	\$ 9.03	\$ 5.25	\$ 124.24	\$ 120.34	\$ 105.18	\$ 129.16	\$ 120.17	\$ 136.60	\$ 119.50	\$ 129.27	\$ 127.28	\$ 121.96	\$ 1,247.98
<b>FL SAFE</b>													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Deposits/Withdrawals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Rate of Return													
Calculated Town Share of Fees**													
<b>Combined All Investments</b>													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ 325,181.41	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.53	\$ 4,381,660.33	\$ 4,389,819.13	\$ 325,181.41
Net Deposits/Withdrawals	\$ -	\$ 4,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000.00
Interest	\$ 374.99	\$ 2,008.95	\$ 5,293.62	\$ 5,868.61	\$ 5,956.50	\$ 6,595.10	\$ 7,043.58	\$ 7,516.67	\$ 7,581.07	\$ 8,239.77	\$ 8,158.84	\$ 10,718.59	\$ 75,356.29
Ending Balance	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.50	\$ 4,381,660.30	\$ 4,389,819.17	\$ 4,400,537.72	\$ 4,400,537.70
Monthly Rate of Return*	1.36%	1.36%	1.44%	1.59%	1.79%	1.79%	1.97%	2.03%	2.11%	2.22%	2.19%	2.97%	1.90%
Calculated Town Share of Fees**	\$ 9.03	\$ 5.25	\$ 124.24	\$ 120.34	\$ 105.18	\$ 129.16	\$ 120.17	\$ 136.60	\$ 119.50	\$ 129.27	\$ 127.28	\$ 121.96	\$ 1,247.98

\*Combined monthly rate of return is calculated as a weighted average across all investments based on monthly beginning balance

\*\*Fees are reported on a monthly basis by each Money Market Fund, and converted into an Expense Ratio. The Expense Ratio is the total fees for a given month, multiplied by 12 (to annualize), and divided by the average opening and closing monthly balances for the fund as a whole.

The Town's daily share is calculated by taking the annualized expense ratio, dividing by 365 (to make daily), and multiplying by each day's closing balance.

Daily balances are summed for each month to calculate the town's monthly share of fees. These fees are paid by the fund as a whole before calculation of interest and the respective dividend shares for each pool participant.

## Summary of Investments and Performance FY 2018-19

<b>SBA</b>													
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	FY TTL
Beginning Balance	\$ 4,400,538.13	\$ 4,409,397.22	\$ 4,418,223.79	\$ 5,429,112.82	\$ 7,442,615.42	\$ 7,457,810.79	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 4,400,538.13
Net Deposits/Withdrawals	\$ -	\$ -	\$ 1,000,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00
Interest	\$ 8,859.50	\$ 8,826.57	\$ 10,889.03	\$ 13,502.60	\$ 15,195.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,273.07
Ending Balance	\$ 4,409,397.63	\$ 4,418,223.79	\$ 5,429,112.82	\$ 7,442,615.42	\$ 7,457,810.79	\$ 7,457,810.79	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,474,623.97	\$ 7,457,811.20
Monthly Rate of Return	2.37%	2.44%	2.56%	2.67%	2.66%								2.54%
Calculated Town Share of Fees**	\$ 126.33	\$ 111.99	\$ 147.76	\$ 166.14	\$ 171.87								\$ 724.09
<b>FL SAFE</b>													
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	FY TTL
Beginning Balance	\$ -	\$ 4,006,471.14	\$ 4,014,025.61	\$ 5,023,709.68	\$ 5,034,754.44	\$ 5,044,587.79	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ -
Net Deposits/Withdrawals	\$ 4,000,000.00	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000.00
Interest	\$ 6,471.14	\$ 7,554.47	\$ 9,684.07	\$ 11,044.76	\$ 9,833.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,587.79
Ending Balance	\$ 4,006,471.14	\$ 4,014,025.61	\$ 5,023,709.68	\$ 5,034,754.44	\$ 5,044,587.79	\$ 5,044,587.79	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,055,134.67	\$ 5,044,587.79
Monthly Rate of Return	2.18%	2.29%	2.46%	2.59%	2.55%								2.41%
Calculated Town Share of Fees**	\$ 562.23	\$ 592.78	\$ 707.40	\$ 768.06	\$ 656.63								\$ 3,287.09
<b>Combined All Investments</b>													
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	Mar '19	Apr '19	May '19	Jun '19	Jul '19	Aug '19	Sep '19	FY TTL
Beginning Balance	\$ 4,400,538.13	\$ 8,415,868.36	\$ 8,432,249.40	\$ 10,452,822.50	\$ 12,477,369.86	\$ 12,502,398.58	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 4,400,538.13
Net Deposits/Withdrawals	\$ 4,000,000.00	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000.00
Interest	\$ 15,330.64	\$ 16,381.04	\$ 20,573.10	\$ 24,547.36	\$ 25,028.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,860.86
Ending Balance	\$ 8,415,868.77	\$ 8,432,249.40	\$ 10,452,822.50	\$ 12,477,369.86	\$ 12,502,398.58	\$ 12,502,398.58	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,529,758.64	\$ 12,502,398.99
Monthly Rate of Return*	2.37%	2.37%	2.51%	2.63%	2.62%	0.00%							2.08%
Calculated Town Share of Fees**	\$ 688.56	\$ 704.77	\$ 855.16	\$ 934.20	\$ 828.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,011.18

\*Combined monthly rate of return is calculated as a weighted average across all investments based on monthly beginning balance

\*\*Fees are reported on a monthly basis by each Money Market Fund, and converted into an Expense Ratio. The Expense Ratio is the total fees for a given month, multiplied by 12 (to annualize), and divided by the average opening and closing monthly balances for the fund as a whole.

The Town's daily share is calculated by taking the annualized expense ratio, dividing by 365 (to make daily), and multiplying by each day's closing balance.

Daily balances are summed for each month to calculate the town's monthly share of fees. These fees are paid by the fund as a whole before calculation of interest and the respective dividend shares for each pool participant.



## Legislation Details (With Text)

**File #:** 19-0094      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** General Agenda  
**File created:** 4/9/2019      **In control:** Finance Board  
**On agenda:** 4/18/2019      **Final action:**  
**Title:** Presentation by Rick Allison, Director of Public Works and Recreation  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [PWREC.pdf](#)

Date	Ver.	Action By	Action	Result
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### Summary

To: Finance Board  
From: Stefan Massol, Director of Support Services  
Date: 4/18/2019

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**Subject:**

Presentation by Rick Allison, Director of Public Works and Recreation

**Summary:**

Rick Allison will be providing an overview of the Public Works and Recreation departments.

**Background/Problem Discussion:** Information to be provided at the meeting as a presentation.

**Financial Implications:** N/A

**Recommendation:** N/A

**Proposed Motion:** N/A

# PUBLIC WORKS DEPARTMENT

**DIRECTOR OF PARKS,  
RECREATION, AND  
PUBLIC WORKS**  
Ricky Allison



## 2018 ACCOMPLISHMENTS

- Provided assistance for all Recreation events, including leisure events and community outreach
- Completed multiple beautification and maintenance projects such as Belleair Creek
- Immediate and efficient clean-up post hurricane Irma

## 2019 GOALS

- Renovate Magnolia and Wall parks
- Renovate Tackett Park
- Renovate Town Hall landscaping
- Stabilize Harold's Lake bank

## PROGRAMS

- Beautification
- Urban Forestry
- Sportsfields
- Hardscape Paving
- Stormwater
- Regulatory Signs
- Employee Administration

## CAPITAL EQUIPMENT

- Steerloader
- Generators
- Vactoron Trailer
- John Deere Tractor
- Reel Mower
- Toro Mower
- Ford F250
- Ford F350
- Boom Truck

## DEPARTMENT OVERVIEW

The Public Works Department is responsible for managing public spaces around Belleair. This includes parks, streets, sidewalks, and sports fields. Because of the high level of dedication from this department, Belleair is a certified Tree City. This department is also responsible for being one of the first lines of defense for debris management after a hurricane or another emergency situation.



## BEAUTIFICATION

The Beautification program consists of maintaining parks and grounds, as well as town decorations. This program makes up 15.89% of staff time, but the largest component of the department's budget with 26.48%. This is also where the personnel time for capital projects such as the Magnolia and Wall Park renovation is held, as the preparation for the project was done by the Town.

REVENUES	\$0
PERSONNEL	\$84,14
OPERATING	\$72,650
CAPITAL	\$0
EXPENSE SUBTOTAL	\$156,799

## URBAN FORESTRY

The Urban Forestry program is responsible for managing and maintaining trees located on Town property or that have growth extending over Town property. Belleair prides itself on being a Tree City, certified by the Arbor Day Foundation. This program accounts for 10.43% of personnel hours and about 17.57% of the Public Works budget.

REVENUES	\$1,344
PERSONNEL	\$89,458
OPERATING	\$8,155
CAPITAL	\$2,966
EXPENSE SUBTOTAL	\$100,579



## SPORTSFIELDS

The Sportsfields program encompasses all management of the fields used by Recreation for sports leagues. This includes costs related to sod maintenance, irrigation, and contract service. This makes up 7.89% of personnel time and 9.15% of the total expenditures.

<b>REVENUES</b>	<b>\$1,221</b>
PERSONNEL	\$81,173
OPERATING	\$5,747
CAPITAL	\$2,691
<b>EXPENSE SUBTOTAL</b>	<b>\$89,611</b>

## HARDSCAPE PAVING

The Hardscape Paving program houses all costs associated with the management of any streets and sidewalks in Belleair. This program accounts for 15.69% of staff time and 11.49% of the department's budget.

<b>REVENUES</b>	<b>\$92,440</b>
PERSONNEL	\$31,942
OPERATING	\$2,216
CAPITAL	\$1,059
<b>EXPENSE SUBTOTAL</b>	<b>\$35,218</b>

## STORMWATER

The Stormwater program consists of managing the stormwater components and any NPDES related matters. This program makes up for 32.34% of staff time, but only 21.68% of the Public Works budget.

<b>REVENUES</b>	<b>\$4,271</b>
PERSONNEL	\$284,206
OPERATING	\$18,352
CAPITAL	\$9,422
<b>EXPENSE SUBTOTAL</b>	<b>\$311,979</b>

## REGULATORY SIGNS

The Regulatory Signs program includes expenditures related to the traffic and street signs around Belleair. This accounts for 5.36% of personnel time and 3.57% of the department's overall budget.

<b>REVENUES</b>	<b>\$4,271</b>
PERSONNEL	\$284,206
OPERATING	\$18,352
CAPITAL	\$9,422
<b>EXPENSE SUBTOTAL</b>	<b>\$311,979</b>

## PERSONNEL

- Director of Public Works, Parks, and Recreation
- Public Services Manager
- Streets Foreman
- Parks Foreman
- Streets and Stormwater II
- Maintenance Worker II



# TOWN OF BELLEAIR

## DETAIL OF EXPENDITURES

### PUBLIC WORKS DEPARTMENT

#### PROGRAM NET INCOME

Program	Employee Administration	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$65,658	\$84,149	\$55,206	\$41,807	\$83,077	\$171,246	\$28,407	\$529,550	\$514,948
Operating	\$80,900	\$72,650	\$36,933	\$43,933	\$22,100	\$27,250	\$4,233	\$288,000	\$320,081
Capital	\$84,650	\$0	\$0	\$0	\$0	\$0	\$0	\$84,650	\$135,488
Expense Subtotal	\$231,208	\$156,799	\$92,139	\$85,740	\$105,177	\$198,496	\$32,640	\$902,200	\$970,517
<b>Program Total</b>	<b>(231,208)</b>	<b>(156,799)</b>	<b>(92,139)</b>	<b>(85,740)</b>	<b>(105,177)</b>	<b>(198,496)</b>	<b>(32,640)</b>	<b>(902,200)</b>	<b>(970,517)</b>

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Employee Administration	\$231,208	\$65,658	\$80,900	\$84,650	25.63%	12.40%
Beautification	\$156,799	\$84,149	\$72,650	\$0	17.38%	15.89%
Urban Forestry	\$92,139	\$55,206	\$36,933	\$0	10.21%	10.43%
Sportsfields	\$85,740	\$41,807	\$43,933	\$0	9.50%	7.89%
Hardscape Paving	\$105,177	\$83,077	\$22,100	\$0	11.66%	15.69%
Stormwater	\$198,496	\$171,246	\$27,250	\$0	22.00%	32.34%
Regulatory Signs	\$32,640	\$28,407	\$4,233	\$0	3.62%	5.36%
	<b>\$902,200</b>	<b>\$529,550</b>	<b>\$288,000</b>	<b>\$84,650</b>	<b>100.00%</b>	<b>100.00%</b>

#### EXPENDITURES

PERSONNEL	Employee Administration	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	FY 2018-19 PROPOSED	FY 2017-18
51200 Salaries	\$44,853	\$57,485	\$37,713	\$28,559	\$56,752	\$116,983	\$19,406	\$361,750	355,094
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	3,143
51400 Overtime	\$105	\$135	\$89	\$67	\$133	\$275	\$46	\$850	850
51500 Sick Leave	\$781	\$1,001	\$657	\$497	\$988	\$2,037	\$338	\$6,300	7,500
52200 FICA	\$3,441	\$4,410	\$2,893	\$2,191	\$4,353	\$8,974	\$1,489	\$27,750	27,145
52300 401k	\$4,048	\$5,188	\$3,404	\$2,578	\$5,122	\$10,558	\$1,751	\$32,650	31,964
52301 Life/Hosp. Ins	\$11,103	\$14,230	\$9,336	\$7,070	\$14,049	\$28,959	\$4,804	\$89,550	81,695
52400 Medical Benefit	\$1,265	\$1,621	\$1,063	\$805	\$1,600	\$3,298	\$547	\$10,200	7,057
53100 Physical Exams	\$62	\$79	\$52	\$39	\$78	\$162	\$27	\$500	500
<b>Total</b>	<b>\$65,658</b>	<b>\$84,149</b>	<b>\$55,206</b>	<b>\$41,807</b>	<b>\$83,077</b>	<b>\$171,246</b>	<b>\$28,407</b>	<b>\$529,550</b>	<b>\$514,948</b>

OPERATING	Employee Administration	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	FY 2018-19 PROPOSED	FY 2017-18
53151 Prof Svcs	\$16,500	\$0	\$0	\$0	\$0	\$0	\$0	\$16,500	16,500
53160 Contract Labor	\$15,000	\$27,800	\$0	\$19,000	\$0	\$0	\$0	\$61,800	70,852
53410 Street Sweeping	\$0	\$0	\$0	\$0	\$0	\$19,500	\$0	\$19,500	19,500
54100 Telephone	\$2,050	\$0	\$0	\$0	\$0	\$0	\$0	\$2,050	2,050
54310 Energy	\$40,250	\$0	\$0	\$0	\$0	\$0	\$0	\$40,250	40,250
54601 Maint. Hunter Park	\$0	\$5,600	\$0	\$0	\$0	\$0	\$0	\$5,600	5,600
54618 Maint. Courts	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000	2,000
54619 Fields/Courts	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000	15,000
54620 Maint. Veh	\$0	\$400	\$267	\$267	\$400	\$400	\$267	\$2,000	2,000
54670 Maint. Equip	\$0	\$1,000	\$667	\$667	\$1,000	\$1,000	\$667	\$5,000	5,000
54680 Maint. Grounds	\$0	\$12,000	\$1,000	\$7,000	\$0	\$0	\$0	\$20,000	20,000
54682 Tree Trimming	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000	35,000
54686 Holiday Lighting	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000	8,000
54910 Plantings	\$0	\$4,700	\$0	\$0	\$0	\$0	\$0	\$4,700	4,700
55100 Office Supplies	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$800	800
55210 Operating Supplies	\$2,200	\$3,300	\$0	\$0	\$0	\$0	\$0	\$5,500	5,500
55221 Tools	\$0	\$350	\$0	\$0	\$0	\$350	\$0	\$700	700
55230 Chemicals	\$0	\$9,500	\$0	\$0	\$0	\$0	\$0	\$9,500	9,500
55240 Uniforms	\$1,900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900	1,900
55260 Prot. Clothing	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700	1,700
55300 Road Material/Supp.	\$0	\$0	\$0	\$0	\$20,700	\$6,000	\$3,300	\$30,000	53,029
54605 Computers	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	500
<b>Total</b>	<b>\$80,900</b>	<b>\$72,650</b>	<b>\$36,933</b>	<b>\$43,933</b>	<b>\$22,100</b>	<b>\$27,250</b>	<b>\$4,233</b>	<b>\$288,000</b>	<b>\$320,081</b>

CAPITAL	Employee Administration	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	FY 2018-19 PROPOSED	FY 2017-18
54602 Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
57001 Veh Debt	\$26,300	\$0	\$0	\$0	\$0	\$0	\$0	\$26,300	26150
58101 Capital Purch	\$31,800	\$0	\$0	\$0	\$0	\$0	\$0	\$31,800	95488.02
58102 Transfer to 301	\$26,550	\$0	\$0	\$0	\$0	\$0	\$0	\$26,550	13850
<b>Total</b>	<b>\$84,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,650</b>	<b>\$135,488</b>

<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$231,208</b>	<b>\$156,799</b>	<b>\$92,139</b>	<b>\$85,740</b>	<b>\$105,177</b>	<b>\$198,496</b>	<b>\$32,640</b>	<b>\$902,200</b>	<b>\$970,517</b>
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# TOWN OF BELLEAIR PROGRAMMATIC DETAIL PUBLIC WORKS DEPARTMENT

## PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$0</b>	<b>\$902,200</b>	<b>\$529,550</b>	<b>\$288,000</b>	<b>\$84,650</b>	<b>(\$902,200)</b>
Employee Management	\$0	\$124,217	\$30,497	\$9,070	\$84,650	-\$124,217
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
Contract Mowing	\$0	\$34,687	\$6,887	\$27,800	\$0	-\$34,687
Park Maintenance	\$0	\$71,084	\$47,287	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,822	\$11,135	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,988	\$9,621	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,219	\$9,219	\$8,000	\$0	-\$17,219
Tree Trimming	\$0	\$54,537	\$49,270	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256	\$3,256	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,347	\$2,680	\$667	\$0	-\$3,347
Sod Maintenance	\$0	\$46,783	\$26,317	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,652	\$13,185	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,305	\$2,305	\$19,000	\$0	-\$21,305
Streets	\$0	\$41,212	\$29,345	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,012	\$29,345	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,954	\$24,387	\$2,567	\$0	-\$26,954
NPDES	\$0	\$61,190	\$54,724	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975	\$67,159	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,331	\$49,364	\$19,967	\$0	-\$69,331
Street Name Signs	\$0	\$12,761	\$11,095	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897	\$11,631	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981	\$5,681	\$300	\$0	-\$5,981
<b>Employee Administration</b>	<b>\$0</b>	<b>\$231,208</b>	<b>\$65,658</b>	<b>\$80,900</b>	<b>\$84,650</b>	<b>(\$231,208)</b>
Employee Management	\$0	\$124,217	\$30,497	\$9,070	\$84,650	-\$124,217
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
<b>Beautification</b>	<b>\$0</b>	<b>\$156,799</b>	<b>\$84,149</b>	<b>\$72,650</b>	<b>\$0</b>	<b>(\$156,799)</b>
Contract Mowing	\$0	\$34,687.37	\$6,887.37	\$27,800	\$0	-\$34,687
Park Maintenance	0	\$71,084	\$47,286.99	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,821.68	\$11,135.02	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,987.53	\$9,620.87	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,218.89	\$9,218.89	\$8,000	\$0	-\$17,219
<b>Urban Forestry</b>	<b>\$0</b>	<b>\$92,139</b>	<b>\$55,206</b>	<b>\$36,933</b>	<b>\$0</b>	<b>(\$92,139)</b>
Tree Trimming	\$0	\$54,536.79	\$49,270.13	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256.09	\$3,256.09	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,346.57	\$2,679.91	\$667	\$0	-\$3,347
<b>Sportsfields</b>	<b>\$0</b>	<b>\$85,740</b>	<b>\$41,807</b>	<b>\$43,933</b>	<b>\$0</b>	<b>(\$85,740)</b>
Sod Maintenance	\$0	\$46,783.37	\$26,316.71	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,651.81	\$13,185.15	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,304.72	\$2,304.72	\$19,000	\$0	-\$21,305
<b>Hardscape Paving</b>	<b>\$0</b>	<b>\$105,177</b>	<b>\$83,077</b>	<b>\$22,100</b>	<b>\$0</b>	<b>(\$105,177)</b>
Streets	\$0	\$41,211.66	\$29,345.00	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,011.66	\$29,345.00	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,953.83	\$24,387.17	\$2,567	\$0	-\$26,954
<b>Stormwater</b>	<b>\$0</b>	<b>\$198,496</b>	<b>\$171,246</b>	<b>\$27,250</b>	<b>\$0</b>	<b>(\$198,496)</b>
NPDES	\$0	\$61,190.40	\$54,723.74	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975.18	\$67,158.52	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,330.58	\$49,363.92	\$19,967	\$0	-\$69,331
<b>Regulatory Signs</b>	<b>\$0</b>	<b>\$32,640</b>	<b>\$28,407</b>	<b>\$4,233</b>	<b>\$0</b>	<b>(\$32,640)</b>
Street Name Signs	\$0	\$12,761.48	\$11,094.82	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897.46	\$11,630.80	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981.41	\$5,681.41	\$300	\$0	-\$5,981

# **PUBLIC WORKS**

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**EMPLOYEE ADMINISTRATION**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Employee Management</b>	<b>Customer Service</b>	<b>Capital Improvement</b>	<b>TOTAL</b>
51200 Salaries	\$20,834	\$9,886	\$14,133	\$44,853
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$49	\$23	\$33	\$105
51500 Sick Leave	\$363	\$172	\$246	\$781
52200 FICA	\$1,598	\$758	\$1,084	\$3,441
52300 401k	\$1,880	\$892	\$1,276	\$4,048
52301 Life/Hosp. Ins	\$5,157	\$2,447	\$3,499	\$11,103
52400 Medical Benefit	\$587	\$279	\$399	\$1,265
53100 Physical Exams	\$29	\$14	\$20	\$62
<b>Personnel Total</b>	<b>\$30,497</b>	<b>\$14,472</b>	<b>\$20,689</b>	<b>\$65,658</b>

<b>OPERATING</b>	<b>Employee Management</b>	<b>Customer Service</b>	<b>Capital Improvement</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$16,500	\$0	\$16,500
53160 Contract Labor	\$0	\$0	\$15,000	\$15,000
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$2,050	\$0	\$0	\$2,050
54310 Energy	\$0	\$0	\$40,250	\$40,250
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improvements	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$720	\$80	\$0	\$800
55210 Operating Supplies	\$2,200	\$0	\$0	\$2,200
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$1,900	\$0	\$0	\$1,900
55260 Prot. Clothing	\$1,700	\$0	\$0	\$1,700
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$500	\$0	\$0	\$500

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<b><i>Operating Total</i></b>	<b>\$9,070</b>	<b>\$16,580</b>	<b>\$55,250</b>	<b>\$80,900</b>
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CAPITAL	Employee Management	Customer Service	Capital Improvement	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$26,300	\$0	\$0	\$26,300
58101 Capital Purch	\$31,800	\$0	\$0	\$31,800
58102 Transfer to 301	\$26,550	\$0	\$0	\$26,550
<b><i>Capital Expense Total</i></b>	<b>\$84,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,650</b>

	Employee Management	Customer Service	Capital Improvement	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$124,217</b>	<b>\$31,052</b>	<b>\$75,939</b>	<b>\$231,208</b>
	53.73%	13.43%	32.84%	100.00%

**NET INCOME**

	Employee Management	Customer Service	Capital Improvement	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$124,217	\$31,052	\$75,939	\$231,208
<b>NET INCOME</b>	<b>-\$124,217</b>	<b>-\$31,052</b>	<b>-\$75,939</b>	<b>-\$231,208</b>

# TOWN OF BELLEAIR SUPPORTING DOCUMENTS PUBLIC WORKS DEPARTMENT

## BEAUTIFICATION

### EXPENDITURES

PERSONNEL	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
51200 Salaries	\$4,705	\$32,303	\$7,607	\$6,572	\$6,298	\$57,485
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$11	\$76	\$18	\$15	\$15	\$135
51500 Sick Leave	\$82	\$563	\$132	\$114	\$110	\$1,001
52200 FICA	\$361	\$2,478	\$584	\$504	\$483	\$4,410
52300 401k	\$425	\$2,916	\$687	\$593	\$568	\$5,188
52301 Life/Hosp. Ins	\$1,165	\$7,997	\$1,883	\$1,627	\$1,559	\$14,230
52400 Medical Benefit	\$133	\$911	\$214	\$185	\$178	\$1,621
53100 Physical Exams	\$7	\$45	\$11	\$9	\$9	\$79
<b>Personnel Total</b>	<b>\$6,887</b>	<b>\$47,287</b>	<b>\$11,135</b>	<b>\$9,621</b>	<b>\$9,219</b>	<b>\$84,149</b>

OPERATING	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0	\$0	\$0
53160 Contract Labor	\$27,800	\$0	\$0	\$0	\$0	\$27,800
53410 Street Sweeping	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$5,600	\$0	\$0	\$0	\$5,600
54618 Maint. Courts	\$0	\$0	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$133	\$133	\$133	\$0	\$400
54670 Maint. Equip	\$0	\$333	\$333	\$333	\$0	\$1,000
54680 Maint. Grounds	\$0	\$10,600	\$0	\$1,400	\$0	\$12,000
54682 Tree Trimming	\$0	\$0	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0	\$8,000	\$8,000
54910 Plantings	\$0	\$4,700	\$0	\$0	\$0	\$4,700
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$2,255	\$1,045	\$0	\$0	\$3,300
55221 Tools	\$0	\$175	\$175	\$0	\$0	\$350
55230 Chemicals	\$0	\$0	\$0	\$9,500	\$0	\$9,500
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$27,800</b>	<b>\$23,797</b>	<b>\$1,687</b>	<b>\$11,367</b>	<b>\$8,000</b>	<b>\$72,650</b>

CAPITAL	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
54602 Cars	\$0	\$0	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# TOWN OF BELLEAIR

## SUPPORTING DOCUMENTS

### PUBLIC WORKS DEPARTMENT

#### EXPENDITURE TOTALS

Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
\$34,687	\$71,084	\$12,822	\$20,988	\$17,219	\$156,799
22.12%	45.33%	8.18%	13.38%	10.98%	100.00%

#### NET INCOME

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$34,687	\$71,084	\$12,822	\$20,988	\$17,219	\$156,799
NET INCOME	-\$34,687	-\$71,084	-\$12,822	-\$20,988	-\$17,219	-\$156,799

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**URBAN FORESTRY**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Tree Trimming</b>	<b>Contract Trimming</b>	<b>Permit &amp; Tree Assessment</b>	<b>TOTAL</b>
51200 Salaries	\$33,658	\$2,224	\$1,831	\$37,713
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$79	\$5	\$4	\$89
51500 Sick Leave	\$586	\$39	\$32	\$657
52200 FICA	\$2,582	\$171	\$140	\$2,893
52300 401k	\$3,038	\$201	\$165	\$3,404
52301 Life/Hosp. Ins	\$8,332	\$551	\$453	\$9,336
52400 Medical Benefit	\$949	\$63	\$52	\$1,063
53100 Physical Exams	\$47	\$3	\$3	\$52
<b>Personnel Total</b>	<b>\$49,270</b>	<b>\$3,256</b>	<b>\$2,680</b>	<b>\$55,206</b>

<b>OPERATING</b>	<b>Tree Trimming</b>	<b>Contract Trimming</b>	<b>Permit &amp; Tree Assessment</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$0	\$133	\$267
54670 Maint. Equip	\$333	\$0	\$333	\$667
54680 Maint. Grounds	\$800	\$0	\$200	\$1,000
54682 Tree Trimming	\$4,000	\$31,000	\$0	\$35,000
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<b><i>Operating Total</i></b>	<b>\$5,267</b>	<b>\$31,000</b>	<b>\$667</b>	<b>\$36,933</b>
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CAPITAL	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0
<b><i>Capital Expense Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$54,537</b>	<b>\$34,256</b>	<b>\$3,347</b>	<b>\$92,139</b>
	59.19%	37.18%	3.63%	100.00%

**NET INCOME**

	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$54,537	\$34,256	\$3,347	\$92,139
<b>NET INCOME</b>	<b>-\$54,537</b>	<b>-\$34,256</b>	<b>-\$3,347</b>	<b>-\$92,139</b>



**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**HARDSCAPE PAVING**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Streets</b>	<b>Sidewalk</b>	<b>Misc</b>	<b>TOTAL</b>
51200 Salaries	\$20,046	\$20,046	\$16,660	\$56,752
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$47	\$47	\$39	\$133
51500 Sick Leave	\$349	\$349	\$290	\$988
52200 FICA	\$1,538	\$1,538	\$1,278	\$4,353
52300 401k	\$1,809	\$1,809	\$1,504	\$5,122
52301 Life/Hosp. Ins	\$4,962	\$4,962	\$4,124	\$14,049
52400 Medical Benefit	\$565	\$565	\$470	\$1,600
53100 Physical Exams	\$28	\$28	\$23	\$78
<b>Personnel Total</b>	<b>\$29,345</b>	<b>\$29,345</b>	<b>\$24,387</b>	<b>\$83,077</b>

<b>OPERATING</b>	<b>Streets</b>	<b>Sidewalk</b>	<b>Misc</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$133	\$400
54670 Maint. Equip	\$333	\$333	\$333	\$1,000
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$11,400	\$7,200	\$2,100	\$20,700
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$11,867</b>	<b>\$7,667</b>	<b>\$2,567</b>	<b>\$22,100</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<b>CAPITAL</b>	<b>Streets</b>	<b>Sidewalk</b>	<b>Misc</b>	<b>TOTAL</b>
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0
<b><i>Capital Expense Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>Streets</b>	<b>Sidewalk</b>	<b>Misc</b>	<b>TOTAL</b>
<b>EXPENDITURE TOTALS</b>	<b>\$41,212</b>	<b>\$37,012</b>	<b>\$26,954</b>	<b>\$105,177</b>
	39.18%	35.19%	25.63%	100.00%

**NET INCOME**

	<b>Streets</b>	<b>Sidewalk</b>	<b>Misc</b>	<b>TOTAL</b>
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$41,212	\$37,012	\$26,954	\$105,177
<b>NET INCOME</b>	<b>-\$41,212</b>	<b>-\$37,012</b>	<b>-\$26,954</b>	<b>-\$105,177</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**SPORTSFIELDS**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Sod Maintenance</b>	<b>Irrigation</b>	<b>Contract Services</b>	<b>TOTAL</b>
51200 Salaries	\$17,978	\$9,007	\$1,574	\$28,559
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$42	\$21	\$4	\$67
51500 Sick Leave	\$313	\$157	\$27	\$497
52200 FICA	\$1,379	\$691	\$121	\$2,191
52300 401k	\$1,623	\$813	\$142	\$2,578
52301 Life/Hosp. Ins	\$4,450	\$2,230	\$390	\$7,070
52400 Medical Benefit	\$507	\$254	\$44	\$805
53100 Physical Exams	\$25	\$12	\$2	\$39
<b>Personnel Total</b>	<b>\$26,317</b>	<b>\$13,185</b>	<b>\$2,305</b>	<b>\$41,807</b>

<b>OPERATING</b>	<b>Sod Maintenance</b>	<b>Irrigation</b>	<b>Contract Services</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$12,000	\$0	\$7,000	\$19,000
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$2,000	\$0	\$0	\$2,000
54619 Fields/Courts	\$3,000	\$0	\$12,000	\$15,000
54620 Maint. Veh	\$133	\$133	\$0	\$267
54670 Maint. Equip	\$333	\$333	\$0	\$667
54680 Maint. Grounds	\$3,000	\$4,000	\$0	\$7,000
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<b><i>Operating Total</i></b>	<b>\$20,467</b>	<b>\$4,467</b>	<b>\$19,000</b>	<b>\$43,933</b>
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CAPITAL	Sod Maintenance	Irrigation	Contract Services	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0
<b><i>Capital Expense Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Sod Maintenance	Irrigation	Contract Services	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$46,783</b>	<b>\$17,652</b>	<b>\$21,305</b>	<b>\$85,740</b>
	54.56%	20.59%	24.85%	100.00%

**NET INCOME**

	Sod Maintenance	Irrigation	Contract Services	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$46,783	\$17,652	\$21,305	\$85,740
<b>NET INCOME</b>	<b>-\$46,783</b>	<b>-\$17,652</b>	<b>-\$21,305</b>	<b>-\$85,740</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**STORMWATER**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>NPDES</b>	<b>Maintenance</b>	<b>Debris Maintenance</b>	<b>TOTAL</b>
51200 Salaries	\$37,383	\$45,878	\$33,722	\$116,983
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$88	\$108	\$79	\$275
51500 Sick Leave	\$651	\$799	\$587	\$2,037
52200 FICA	\$2,868	\$3,519	\$2,587	\$8,974
52300 401k	\$3,374	\$4,141	\$3,044	\$10,558
52301 Life/Hosp. Ins	\$9,254	\$11,357	\$8,348	\$28,959
52400 Medical Benefit	\$1,054	\$1,294	\$951	\$3,298
53100 Physical Exams	\$52	\$63	\$47	\$162
<b>Personnel Total</b>	<b>\$54,724</b>	<b>\$67,159</b>	<b>\$49,364</b>	<b>\$171,246</b>

<b>OPERATING</b>	<b>NPDES</b>	<b>Maintenance</b>	<b>Debris Maintenance</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$19,500	\$19,500
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$133	\$400
54670 Maint. Equip	\$333	\$333	\$333	\$1,000
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$350	\$0	\$350
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$6,000	\$0	\$0	\$6,000
54605 Computers	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<i><b>Operating Total</b></i>	<b>\$6,467</b>	<b>\$817</b>	<b>\$19,967</b>	<b>\$27,250</b>
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CAPITAL	NPDES	Maintenance	Debris Maintenance	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0
<i><b>Capital Expense Total</b></i>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$61,190</b>	<b>\$67,975</b>	<b>\$69,331</b>	<b>\$198,496</b>
	30.83%	34.25%	34.93%	100.00%

**NET INCOME**

	NPDES	Maintenance	Debris Maintenance	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$61,190	\$67,975	\$69,331	\$198,496
<b>NET INCOME</b>	<b>-\$61,190</b>	<b>-\$67,975</b>	<b>-\$69,331</b>	<b>-\$198,496</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

**REGULATORY SIGNS**

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Street Name Signs</b>	<b>Traffic Signs</b>	<b>MOT</b>	<b>TOTAL</b>
51200 Salaries	\$7,579	\$7,945	\$3,881	\$19,406
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$18	\$19	\$9	\$46
51500 Sick Leave	\$132	\$138	\$68	\$338
52200 FICA	\$581	\$609	\$298	\$1,489
52300 401k	\$684	\$717	\$350	\$1,751
52301 Life/Hosp. Ins	\$1,876	\$1,967	\$961	\$4,804
52400 Medical Benefit	\$214	\$224	\$109	\$547
53100 Physical Exams	\$10	\$11	\$5	\$27
<b>Personnel Total</b>	<b>\$11,095</b>	<b>\$11,631</b>	<b>\$5,681</b>	<b>\$28,407</b>

<b>OPERATING</b>	<b>Street Name Signs</b>	<b>Traffic Signs</b>	<b>MOT</b>	<b>TOTAL</b>
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$0	\$267
54670 Maint. Equip	\$333	\$333	\$0	\$667
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$1,200	\$1,800	\$300	\$3,300
54605 Computers	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
PUBLIC WORKS DEPARTMENT**

<b><i>Operating Total</i></b>	<b>\$1,667</b>	<b>\$2,267</b>	<b>\$300</b>	<b>\$4,233</b>
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CAPITAL	Street Name Signs	Traffic Signs	MOT	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0
<b><i>Capital Expense Total</i></b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Street Name Signs	Traffic Signs	MOT	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$12,761</b>	<b>\$13,897</b>	<b>\$5,981</b>	<b>\$32,640</b>
	39.10%	42.58%	18.33%	100.00%

**NET INCOME**

	Street Name Signs	Traffic Signs	MOT	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,761	\$13,897	\$5,981	\$32,640
<b>NET INCOME</b>	<b>-\$12,761</b>	<b>-\$13,897</b>	<b>-\$5,981</b>	<b>-\$32,640</b>



# RECREATION

# RECREATION DEPARTMENT

**DIRECTOR OF PARKS,  
RECREATION, AND  
PUBLIC WORKS**  
Ricky Allison



## 2018 ACCOMPLISHMENTS

- Orchestrated special events such as holiday celebrations, outdoor functions, and sponsored concerts
- Record numbers in youth attendance

## 2019 GOALS

- Expand marketing with the use of Facebook and Instagram
- Find new ways to engage our community through improved events and social outreach

## PROGRAMS

- Community Promotions and Events
- Sports Leagues
- Youth Activities
- Adult Activities
- Employee Administration

## CAPITAL EQUIPMENT

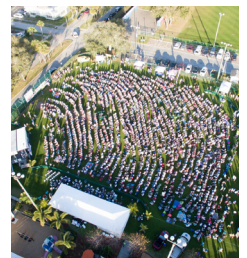
- 2012 Ford Explorer
- 2017 Ford T350 (2)
- Playgrounds
- Tennis Courts
- Recpro Software

## PERSONNEL

- Director of Parks, Recreation, and Public Works
- Recreation Supervisor
- Special Events Coordinator
- Recreation Programmer II
- Recreation Programmer I
- Recreation Assistant I

## DEPARTMENT OVERVIEW

The Recreation Department enhances and enriches the quality of life for the present and future generations of Belleair's residents by providing recreational programming tailored for the community's youth and adult members, as well as community events. Belleair is one of the most active communities for special events, attracting citizens from all over the county to participate.



## COMMUNITY PROMOTIONS AND EVENTS

The Community Promotions and Events program coordinates and manages events within the Town, such as the concerts, and holiday events. This includes three smaller programs called Leisure Events, Community Outreach, and Athletic Events. This program utilizes 15.43% of staff's time, and 25.02% of the department's total budget.

REVENUES	\$146,550
PERSONNEL	\$73,802
OPERATING	\$128,800
CAPITAL	\$0
EXPENSE SUBTOTAL	\$202,602

## SPORTS LEAGUES

This program provides youth activities such as basketball, dodgeball, and flag football. The Sports Leagues budget houses costs like referees, evaluations, and equipment, which is one of the many reasons why Belleair's sports leagues are so desired by the community. This program accounts for 5.48% of personnel time and 6.16% of the total Recreation budget.

REVENUES	\$39,410
PERSONNEL	\$26,214
OPERATING	\$23,700
CAPITAL	\$0
EXPENSE SUBTOTAL	\$49,745

## YOUTH ACTIVITIES

The Youth Activities program provides activities and care for youth attendees. This includes after school programs, day camps, summer camps, and overall enrichment. This is the largest of the Recreation department's when it comes to personnel time overall budget, encompassing 26.39% of total staff allocation, and 28.05% of expenditures. of the total expenditures.

<b>REVENUES</b>	<b>\$254,790</b>
PERSONNEL	\$121,263
OPERATING	\$101,200
CAPITAL	\$0
<b>EXPENSE SUBTOTAL</b>	<b>\$222,463</b>

## ADULT ACTIVITIES

The Adult Activities program includes costs and time related to classes offered for adult attendees. This includes programs offered such as pilates, silver sneakers, and tennis. One of the revenue sources for this program also holds rental income for one of the programs provided. This program accounts for 2.31% of staff time and 2.35% of the Recreation budget.

<b>REVENUES</b>	<b>\$14,498</b>
PERSONNEL	\$11,130
OPERATING	\$8,000
CAPITAL	\$0
<b>EXPENSE SUBTOTAL</b>	<b>\$19,130</b>

## EMPLOYEE ADMINISTRATION

This is a program that can be found across all departments, as the Employee Administration program encompasses costs directly related to trainings, employee life cycles, asset management, and more. This accounts for 50.39% of personnel time, but 38.41% of all expenditures.

<b>REVENUES</b>	<b>\$49,430</b>
PERSONNEL	\$238,258
OPERATING	\$49,750
CAPITAL	\$20,306
<b>EXPENSE SUBTOTAL</b>	<b>\$308,314</b>

# TOWN OF BELLEAIR

## DETAIL OF EXPENDITURES

### RECREATION DEPARTMENT

#### PROGRAM NET INCOME

Program	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	18-19 Proposed	17-18 Amended
Revenues	\$49,368	\$146,550	\$39,410	\$253,274	\$16,998	\$505,600	\$499,550
Personnel	\$241,013	\$73,802	\$26,214	\$126,204	\$11,068	\$478,300	\$468,949
Operating	\$49,750	\$128,800	\$23,700	\$100,900	\$8,000	\$311,150	\$322,600
Capital	\$20,300	\$0	\$0	\$0	\$0	\$20,300	\$82,967
Expense Subtotal	\$311,063	\$202,602	\$49,914	\$227,104	\$19,068	\$809,750	\$874,517
<b>Program Total</b>	<b>(261,695)</b>	<b>(56,052)</b>	<b>(10,504)</b>	<b>26,170</b>	<b>(2,070)</b>	<b>(304,151)</b>	<b>(374,967)</b>

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Employee Administration	\$311,063	\$241,013	\$49,750	\$20,300	38.41%	51.75%
Community Events	\$202,602	\$73,802	\$128,800	\$0	25.02%	18.18%
Sports Leagues	\$49,914	\$26,214	\$23,700	\$0	6.16%	8.57%
Youth Activities	\$227,104	\$126,204	\$100,900	\$0	28.05%	17.83%
Adult Activities	\$19,068	\$11,068	\$8,000	\$0	2.35%	3.67%
	<b>\$809,750</b>	<b>\$478,300</b>	<b>\$311,150</b>	<b>\$20,300</b>	<b>100.00%</b>	<b>100.00%</b>

#### REVENUES

	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	FY 2018-19 PROPOSED	FY 2017-18
300230 Tennis Permits	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
347210 Rec Prog Activity	\$1,140	\$0	\$38,210	\$239,652	\$12,998	\$292,000	\$282,750
347211 Rec Permits	\$21,800	\$0	\$0	\$1,500	\$1,500	\$24,800	\$24,000
347213 Rec Vending	\$478	\$0	\$0	\$3,623	\$0	\$4,100	\$10,000
347214 Concession	\$0	\$0	\$1,200	\$8,500	\$0	\$9,700	\$3,500
347217 Merchandise	\$0	\$0	\$0	\$0	\$0	\$0	\$0
347530 Private Parties	\$6,150	\$0	\$0	\$0	\$0	\$6,150	\$6,000
347540 Athletic Programs	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$23,000
362000 Rental Income	\$4,800	\$0	\$0	\$0	\$0	\$4,800	\$4,800
366900 Don: Park Improve.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$146,550	\$0	\$0	\$0	\$146,550	\$143,000
<b>PROGRAM REVENUE TOTALS</b>	<b>\$49,368</b>	<b>\$146,550</b>	<b>\$39,410</b>	<b>\$253,274</b>	<b>\$16,998</b>	<b>\$505,600</b>	<b>\$499,550</b>

#### EXPENDITURES

PERSONNEL	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	FY 2018-19 PROPOSED	FY 2017-18
51200 Salaries	\$135,240	\$39,408	\$15,270	\$36,441	\$7,640.22	\$234,000	\$234,050
51201 PT Salaries	\$30,500	\$15,520	\$3,800	\$68,180	\$0.00	\$118,000	\$97,850
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0.00	\$0	\$2,197
51400 Overtime	\$850	\$0	\$0	\$0	\$0.00	\$850	\$850
51500 Sick Leave	\$10,750	\$0	\$0	\$0	\$0.00	\$10,750	\$9,700
52200 FICA	\$12,712	\$4,213	\$1,463	\$8,026	\$586.01	\$27,000	\$25,400
52300 401k	\$12,166	\$3,545	\$1,374	\$3,278	\$687.29	\$21,050	\$21,050
52301 Life/Hosp. Ins	\$34,330	\$10,004	\$3,876	\$9,250	\$1,939.44	\$59,400	\$72,800
52400 Medical Benefit	\$3,814	\$1,112	\$431	\$1,028	\$215.49	\$6,600	\$4,402
53100 Physical Exams	\$650	\$0	\$0	\$0	\$0.00	\$650	\$650
<b>Total</b>	<b>\$241,013</b>	<b>\$73,802</b>	<b>\$26,214</b>	<b>\$126,204</b>	<b>\$11,068.46</b>	<b>\$478,300</b>	<b>\$468,949</b>

OPERATING	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	FY 2018-19 PROPOSED	FY 2017-18
53151 Prof Svcs	\$0	\$0	\$0	\$45,000	\$8,000	\$53,000	\$60,000
53153 Copies	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$5,000
53154 Food Service	\$0	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000
54100 Telephone	\$4,600	\$0	\$0	\$0	\$0	\$4,600	\$4,600
54300 Electricity	\$21,200	\$0	\$0	\$0	\$0	\$21,200	\$37,000
54618 Fields/Courts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
55100 Office Supplies	\$1,300	\$0	\$0	\$0	\$0	\$1,300	\$1,300

# TOWN OF BELLEAIR DETAIL OF EXPENDITURES RECREATION DEPARTMENT

55210 Operating Supplies	\$6,500	\$0	\$0	\$0	\$0	\$6,500	\$6,500
55221 Tools	\$200	\$0	\$0	\$0	\$0	\$200	\$200
55231 Summer Camp	\$0	\$0	\$0	\$30,000	\$0	\$30,000	\$19,000
55232 Teen Camp	\$0	\$0	\$0	\$10,500	\$0	\$10,500	\$6,650
55233 Sports Leagues	\$0	\$0	\$23,700	\$0	\$0	\$23,700	\$27,000
55234 Special Events	\$0	\$128,800	\$0	\$0	\$0	\$128,800	\$127,000
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$0	\$0	\$3,200	\$0	\$3,200	\$3,200
55238 Funky Friday	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$5,000
55239 Specialty Camps	\$0	\$0	\$0	\$5,200	\$0	\$5,200	\$5,200
55240 Uniforms	\$1,700	\$0	\$0	\$0	\$0	\$1,700	\$1,700
55260 Prot. Clothing	\$250	\$0	\$0	\$0	\$0	\$250	\$250
54605 Computers	\$6,000	\$0	\$0	\$0	\$0	\$6,000	\$5,000
57201 Rec Vending	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$3,000
<b>Total</b>	<b>\$49,750</b>	<b>\$128,800</b>	<b>\$23,700</b>	<b>\$100,900</b>	<b>\$8,000</b>	<b>\$311,150</b>	<b>\$322,600</b>

CAPITAL	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	FY 2018-19 PROPOSED	FY 2017-18
57001 Vehicle Debt Service	\$8,700		\$0	\$0	\$0	\$8,700	
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0	\$0	\$71,367.44
58102 Transfer to 301	\$11,600	\$0	\$0	\$0	\$0	\$11,600	\$11,600.00
<b>Total</b>	<b>\$20,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,300</b>	<b>\$82,967.44</b>

<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$311,063</b>	<b>\$202,602</b>	<b>\$49,914</b>	<b>\$227,104</b>	<b>\$19,068</b>	<b>\$809,750</b>	<b>\$874,517</b>
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# TOWN OF BELLEAIR PROGRAMMATIC DETAIL RECREATION DEPARTMENT

## PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$505,600</b>	<b>\$809,750</b>	<b>\$478,300</b>	<b>\$311,150</b>	<b>\$20,300</b>	<b>(\$304,151)</b>
Employee Management	\$0	\$86,279	\$72,729	\$1,950	\$11,600	-\$86,279
Contract Management	\$27,090	\$17,251	\$17,251	\$0	\$0	\$9,839
Customer Service	\$22,278	\$142,190	\$142,190	\$0	\$0	-\$119,912
Training	\$0	\$8,842	\$8,842	\$0	\$0	-\$8,842
Recreation Facilities	\$0	\$56,500	\$0	\$47,800	\$8,700	-\$56,500
Leisure Events	\$62,550	\$78,878	\$15,853	\$63,025	\$0	-\$16,328
Community Outreach	\$2,000	\$51,044	\$36,294	\$14,750	\$0	-\$49,044
Athletic Events	\$82,000	\$72,680	\$21,655	\$51,025	\$0	\$9,320
Flag Football	\$19,400	\$21,445	\$12,445	\$9,000	\$0	-\$2,045
Basketball	\$17,850	\$26,947	\$12,747	\$14,200	\$0	-\$9,097
Dodgeball	\$2,160	\$1,521	\$1,021	\$500	\$0	\$639
Enrichment	\$14,702	\$16,506	\$7,506	\$9,000	\$0	-\$1,804
Afterschool	\$60,443	\$45,527	\$41,827	\$3,700	\$0	\$14,916
Day Camps	\$14,297	\$9,291	\$7,791	\$1,500	\$0	\$5,006
Summer Camps	\$163,833	\$155,780	\$69,080	\$86,700	\$0	\$8,052
Contractual	\$9,598	\$15,862	\$7,862	\$8,000	\$0	-\$6,264
Community Health	\$3,400	\$2,155	\$2,155	\$0	\$0	\$1,245
Tennis	\$4,000	\$1,051	\$1,051	\$0	\$0	\$2,949
<b>Employee Administration</b>	<b>\$49,368</b>	<b>\$311,063</b>	<b>\$241,013</b>	<b>\$49,750</b>	<b>\$20,300</b>	<b>(\$261,695)</b>
Employee Management	\$0	\$86,279	\$72,729	\$1,950	\$11,600	-\$86,279
Contract Management	\$27,090	\$17,251	\$17,251	\$0	\$0	\$9,839
Customer Service	\$22,278	\$142,190	\$142,190	\$0	\$0	-\$119,912
Training	\$0	\$8,842	\$8,842	\$0	\$0	-\$8,842
Recreation Facilities	\$0	\$56,500	\$0	\$47,800	\$8,700	-\$56,500
<b>Community Events</b>	<b>\$146,550</b>	<b>\$202,602</b>	<b>\$73,802</b>	<b>\$128,800</b>	<b>\$0</b>	<b>(\$56,052)</b>
Leisure Events	\$62,550	\$78,878	\$15,853	\$63,025	\$0	-\$16,328
Community Outreach	\$2,000	\$51,044	\$36,294	\$14,750	\$0	-\$49,044
Athletic Events	\$82,000	\$72,680	\$21,655	\$51,025	\$0	\$9,320
<b>Sports Leagues</b>	<b>\$39,410</b>	<b>\$49,914</b>	<b>\$26,214</b>	<b>\$23,700</b>	<b>\$0</b>	<b>(\$10,504)</b>
Flag Football	\$19,400	\$21,445	\$12,445	\$9,000	\$0	-\$2,045
Basketball	\$17,850	\$26,947	\$12,747	\$14,200	\$0	-\$9,097
Dodgeball	\$2,160	\$1,521	\$1,021	\$500	\$0	\$639
<b>Youth Activities</b>	<b>\$253,274</b>	<b>\$227,104</b>	<b>\$126,204</b>	<b>\$100,900</b>	<b>\$0</b>	<b>\$26,170</b>
Enrichment	\$14,702	\$16,506	\$7,506	\$9,000	\$0	-\$1,804
Afterschool	\$60,443	\$45,527	\$41,827	\$3,700	\$0	\$14,916
Day Camps	\$14,297	\$9,291	\$7,791	\$1,500	\$0	\$5,006
Summer Camps	\$163,833	\$155,780	\$69,080	\$86,700	\$0	\$8,052
<b>Adult Activities</b>	<b>\$16,998</b>	<b>\$19,068</b>	<b>\$11,068</b>	<b>\$8,000</b>	<b>\$0</b>	<b>-\$2,070</b>
Contractual	\$9,598	\$15,862	\$7,862	\$8,000	\$0	-\$6,264
Community Health	\$3,400	\$2,155	\$2,155	\$0	\$0	\$1,245
Tennis	\$4,000	\$1,051	\$1,051	\$0	\$0	\$2,949

# RECREATION

# TOWN OF BELLEAIR SUPPORTING DOCUMENTS RECREATION DEPARTMENT

## EMPLOYEE ADMINISTRATION

### REVENUES

	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
300230 Tennis Permits						\$0
347210 Rec Prog Activity		\$1,140				\$1,140
347211 Rec Permits			\$21,800			\$21,800
347213 Rec Vending			\$478			\$478
347214 Concession						\$0
347217 Merchandise						\$0
347530 Private Parties		\$6,150				\$6,150
347540 Athletic Programs		\$15,000				\$15,000
362000 Rental Income		\$4,800				\$4,800
366900 Don: Park Improve.						\$0
366903 Don: Rec Projs						\$0
366911 Special Events						\$0
<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$27,090</b>	<b>\$22,278</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,368</b>

### EXPENDITURES

PERSONNEL	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
51200 Salaries	\$40,811	\$9,680	\$79,787	\$4,962		\$135,240
51201 PT Salaries	\$9,204	\$2,183	\$17,994	\$1,119		\$30,500
51210 Unused Medical	\$0	\$0	\$0	\$0		\$0
51400 Overtime	\$257	\$61	\$501	\$31		\$850
51500 Sick Leave	\$3,244	\$769	\$6,342	\$394		\$10,750
52200 FICA	\$3,836	\$910	\$7,500	\$466		\$12,712
52300 401k	\$3,671	\$871	\$7,177	\$446		\$12,166
52301 Life/Hosp. Ins	\$10,360	\$2,457	\$20,254	\$1,260		\$34,330
52400 Medical Benefit	\$1,151	\$273	\$2,250	\$140		\$3,814
53100 Physical Exams	\$196	\$47	\$383	\$24		\$650
<b>Personnel Total</b>	<b>\$72,729</b>	<b>\$17,251</b>	<b>\$142,190</b>	<b>\$8,842</b>	<b>\$0</b>	<b>\$241,013</b>

OPERATING	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
53151 Prof Svcs						\$0
53153 Copies					\$5,000	\$5,000
53154 Food Service						\$0
54100 Telephone					\$4,600	\$4,600
54300 Electricity					\$21,200	\$21,200
54618 Fields/Courts						\$0
54620 Maint. Veh						\$0
54670 Maint. Equip						\$0
55100 Office Supplies					\$1,300	\$1,300
55210 Operating Supplies					\$6,500	\$6,500
55221 Tools					\$200	\$200
55231 Summer Camp						\$0
55232 Teen Camp						\$0
55233 Sports Leagues						\$0
55234 Special Events						\$0
55235 Refund Exp						\$0



# TOWN OF BELLEAIR SUPPORTING DOCUMENTS RECREATION DEPARTMENT

55237	Day Camps						\$0
55238	Funky Friday						\$0
55239	Specialty Camps						\$0
55240	Uniforms	\$1,700					\$1,700
55260	Prot. Clothing	\$250					\$250
54605	Computers					\$6,000	\$6,000
57201	Rec Vending					\$3,000	\$3,000

<b>Operating Total</b>	<b>\$1,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,800</b>	<b>\$49,750</b>
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CAPITAL		Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
57001	Vehicle Debt Service					\$8,700	\$8,700
58101	Capital Purch						\$0
58102	301	\$11,600					\$11,600
<b>Capital Expense Total</b>		<b>\$11,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,700</b>	<b>\$20,300</b>

		Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
<b>EXPENDITURE TOTALS</b>		<b>\$86,279</b>	<b>\$17,251</b>	<b>\$142,190</b>	<b>\$8,842</b>	<b>\$56,500</b>	<b>\$311,063</b>
		27.74%	5.55%	45.71%	2.84%	18.16%	100.00%

## NET INCOME

		Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
TOTAL REVENUES		\$0	\$27,090	\$22,278	\$0	\$0	\$49,368
TOTAL EXPENDITURES		\$86,279	\$17,251	\$142,190	\$8,842	\$56,500	\$311,063
<b>NET INCOME</b>		<b>-\$86,279</b>	<b>\$9,839</b>	<b>-\$119,912</b>	<b>-\$8,842</b>	<b>-\$56,500</b>	<b>-\$261,695</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

**COMMUNITY EVENTS**

**REVENUES**

	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$0	\$0	\$0	\$0
347211 Rec Permits	\$0	\$0	\$0	\$0
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$0	\$0	\$0	\$0
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$62,550	\$2,000	\$82,000	\$146,550
<b>REVENUE TOTALS</b>	<b>\$62,550</b>	<b>\$2,000</b>	<b>\$82,000</b>	<b>\$146,550</b>

**EXPENDITURES**

<b>PERSONNEL</b>	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
51200 Salaries	\$8,465	\$19,380	\$11,563	\$39,408
51201 PT Salaries	\$3,334	\$7,632	\$4,554	\$15,520
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0
52200 FICA	\$905	\$2,072	\$1,236	\$4,213
52300 401k	\$762	\$1,743	\$1,040	\$3,545
52301 Life/Hosp. Ins	\$2,149	\$4,920	\$2,935	\$10,004
52400 Medical Benefit	\$239	\$547	\$326	\$1,112
53100 Physical Exams	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$15,853</b>	<b>\$36,294</b>	<b>\$21,655</b>	<b>\$73,802</b>

	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
<b>OPERATING</b>				0
53151 Prof Svcs				0
53153 Copies				0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

53154 Food Service				0
54100 Telephone				0
54300 Electricity				0
54618 Fields/Courts				0
54620 Maint. Veh				0
54670 Maint. Equip				0
55100 Office Supplies				0
55210 Operating Supplies				0
55221 Tools				0
55231 Summer Camp				0
55232 Teen Camp				0
55233 Sports Leagues				0
55234 Special Events	63,025	14,750	51,025	128,800
55235 Refund Exp				0
55237 Day Camps				0
55238 Funky Friday				0
55239 Specialty Camps				0
55240 Uniforms				0
55260 Prot. Clothing				0
54605 Computers				0
57201 Rec Vending				0
<b>Operating Total</b>	<b>\$63,025</b>	<b>\$14,750</b>	<b>\$51,025</b>	<b>\$128,800</b>

<b>CAPITAL</b>	<b>Leisure Events</b>	<b>Communtiy Outreach</b>	<b>Athletic Events</b>	<b>TOTAL</b>
57001 Vehicle Debt Service				0
57201 Rec Vending				0
58101 Capital Purch				0
58102 Transfer to 301				\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>Leisure Events</b>	<b>Communtiy Outreach</b>	<b>Athletic Events</b>	<b>TOTAL</b>
<b>EXPENDITURE TOTALS</b>	<b>\$78,878</b>	<b>\$51,044</b>	<b>\$72,680</b>	<b>\$202,602</b>
	38.933%	25.194%	35.873%	100.00%

**NET INCOME**

	<b>Leisure Events</b>	<b>Communtiy Outreach</b>	<b>Athletic Events</b>	<b>TOTAL</b>
TOTAL REVENUES	\$62,550	\$2,000	\$82,000	\$146,550
TOTAL EXPENDITURES	\$78,878	\$51,044	\$72,680	\$202,602
<b>NET INCOME</b>	<b>-\$16,328</b>	<b>-\$49,044</b>	<b>\$9,320</b>	<b>-\$56,052</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

**SPORTS LEAGUES**

**REVENUES**

	Flag Football	Basketball	Dodgeball	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$18,200	\$17,850	\$2,160	\$38,210
347211 Rec Permits	\$0	\$0	\$0	\$0
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$1,200	\$0	\$0	\$1,200
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$19,400</b>	<b>\$17,850</b>	<b>\$2,160</b>	<b>\$39,410</b>

**EXPENDITURES**

<b>PERSONNEL</b>	Flag Football	Basketball	Dodgeball	TOTAL
51200 Salaries	\$7,250	\$7,426	\$595	\$15,270
51201 PT Salaries	\$1,804	\$1,848	\$148	\$3,800
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0
52200 FICA	\$694	\$711	\$57	\$1,463
52300 401k	\$652	\$668	\$54	\$1,374
52301 Life/Hosp. Ins	\$1,840	\$1,885	\$151	\$3,876
52400 Medical Benefit	\$204	\$209	\$17	\$431
53100 Physical Exams	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$12,445</b>	<b>\$12,747</b>	<b>\$1,021</b>	<b>\$26,214</b>

<b>OPERATING</b>	Flag Football	Basketball	Dodgeball	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

54618	Fields/Courts	\$0	\$0	\$0	\$0
54620	Maint. Veh	\$0	\$0	\$0	\$0
54670	Maint. Equip	\$0	\$0	\$0	\$0
55100	Office Supplies	\$0	\$0	\$0	\$0
55210	Operating Supplies	\$0	\$0	\$0	\$0
55221	Tools	\$0	\$0	\$0	\$0
55231	Summer Camp	\$0	\$0	\$0	\$0
55232	Teen Camp	\$0	\$0	\$0	\$0
55233	Sports Leagues	\$9,000	\$14,200	\$500	\$23,700
55234	Special Events	\$0	\$0	\$0	\$0
55235	Refund Exp	\$0	\$0	\$0	\$0
55237	Day Camps	\$0	\$0	\$0	\$0
55238	Funky Friday	\$0	\$0	\$0	\$0
55239	Specialty Camps	\$0	\$0	\$0	\$0
55240	Uniforms	\$0	\$0	\$0	\$0
55260	Prot. Clothing	\$0	\$0	\$0	\$0
54605	Computers	\$0	\$0	\$0	\$0
57201	Rec Vending	\$0	\$0	\$0	\$0
<b>Operating Total</b>		<b>\$9,000</b>	<b>\$14,200</b>	<b>\$500</b>	<b>\$23,700</b>

<b>CAPITAL</b>		<b>Flag Football</b>	<b>Basketball</b>	<b>Dodgeball</b>	<b>TOTAL</b>
57001	Vehicle Debt Service	\$0	\$0	\$0	\$0
57201	Rec Vending	\$0	\$0	\$0	\$0
58101	Capital Purch	\$0	\$0	\$0	\$0
58102	301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>Flag Football</b>	<b>Basketball</b>	<b>Dodgeball</b>	<b>TOTAL</b>
<b>EXPENDITURE TOTALS</b>				
	<b>\$21,445</b>	<b>\$26,947</b>	<b>\$1,521</b>	<b>\$49,914</b>
	42.96%	53.99%	3.05%	100.00%

**NET INCOME**

	<b>Flag Football</b>	<b>Basketball</b>	<b>Dodgeball</b>	<b>TOTAL</b>
TOTAL REVENUES	\$19,400	\$17,850	\$2,160	\$39,410
TOTAL EXPENDITURES	\$21,445	\$26,947	\$1,521	\$49,914
<b>NET INCOME</b>	<b>-\$2,045</b>	<b>-\$9,097</b>	<b>\$639</b>	<b>-\$10,504</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

**YOUTH ACTIVITIES**

**REVENUES**

	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$13,202	\$57,600	\$12,000	\$156,850	\$239,652
347211 Rec Permits	\$1,500	\$0	\$0	\$0	\$1,500
347213 Rec Vending	\$0	\$2,843	\$0	\$780	\$3,623
347214 Concession	\$0	\$0	\$2,297	\$6,203	\$8,500
347217 Merchandise	\$0	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$14,702</b>	<b>\$60,443</b>	<b>\$14,297</b>	<b>\$163,833</b>	<b>\$253,274</b>

**EXPENDITURES**

<b>PERSONNEL</b>	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
51200 Salaries	\$2,167	\$12,078	\$2,250	\$19,947	\$36,441
51201 PT Salaries	\$4,055	\$22,597	\$4,209	\$37,320	\$68,180
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$0	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0	\$0
52200 FICA	\$477	\$2,660	\$495	\$4,393	\$8,026
52300 401k	\$195	\$1,086	\$202	\$1,794	\$3,278
52301 Life/Hosp. Ins	\$550	\$3,066	\$571	\$5,063	\$9,250
52400 Medical Benefit	\$61	\$341	\$63	\$563	\$1,028
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$7,506</b>	<b>\$41,827</b>	<b>\$7,791</b>	<b>\$69,080</b>	<b>\$126,204</b>

<b>OPERATING</b>	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
53151 Prof Svcs	\$7,000	\$0	\$0	\$38,000	\$45,000
53153 Copies	\$0	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$3,000	\$3,000
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0
54618 Fields/Courts	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$2,000	\$0	\$0	\$2,000
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0	\$0

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

55221 Tools	\$0	\$0	\$0	\$0	
55231 Summer Camp	\$0	\$0	\$0	\$30,000	\$30,000
55232 Teen Camp	\$0	\$0	\$0	\$10,500	\$10,500
55233 Sports Leagues	\$0	\$0	\$0	\$0	\$0
55234 Special Events	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$1,700	\$1,500	\$0	\$3,200
55238 Funky Friday	\$2,000	\$0	\$0	\$0	\$2,000
55239 Specialty Camps	\$0	\$0	\$0	\$5,200	\$5,200
55240 Uniforms	\$0	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$9,000</b>	<b>\$3,700</b>	<b>\$1,500</b>	<b>\$86,700</b>	<b>\$100,900</b>

<b>CAPITAL</b>		<b>Enrichment</b>	<b>Afterschool</b>	<b>Day Camps</b>	<b>Summer Camp</b>	<b>TOTAL</b>
57001 Vehicle Debt Service		\$0	\$0	\$0	\$0	\$0
57201 Rec Vending		\$0	\$0	\$0	\$0	\$0
58101 Capital Purch		\$0	\$0	\$0	\$0	\$0
58102	301	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>Enrichment</b>	<b>Afterschool</b>	<b>Day Camps</b>	<b>Summer Camp</b>	<b>TOTAL</b>
<b>EXPENDITURE TOTALS</b>	<b>\$16,506</b>	<b>\$45,527</b>	<b>\$9,291</b>	<b>\$155,780</b>	<b>\$227,104</b>
	7.27%	20.05%	4.09%	68.59%	100.00%

**NET INCOME**

	<b>Enrichment</b>	<b>Afterschool</b>	<b>Day Camps</b>	<b>Summer Camp</b>	<b>TOTAL</b>
TOTAL REVENUES	\$14,702	\$60,443	\$14,297	\$163,833	\$253,274
TOTAL EXPENDITURES	\$16,506	\$45,527	\$9,291	\$155,780	\$227,104
<b>NET INCOME</b>	<b>-\$1,804</b>	<b>\$14,916</b>	<b>\$5,006</b>	<b>\$8,052</b>	<b>\$26,170</b>

**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

**ADULT ACTIVITIES**

**REVENUES**

	Contractual	Communtiy Health	Tennis	TOTAL
300230 Tennis Permits	\$0	\$0	\$2,500	\$2,500
347210 Rec Prog Activity	\$9,598	\$3,400		\$12,998
347211 Rec Permits			\$1,500	\$1,500
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$0	\$0	\$0	\$0
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$0	\$0	\$0
<b>PROGRAM REVENUE TOTALS</b>	<b>\$9,598</b>	<b>\$3,400</b>	<b>\$4,000</b>	<b>\$16,998</b>

**EXPENDITURES**

<b>PERSONNEL</b>	Contractual	Communtiy Health	Tennis	TOTAL
51200 Salaries	\$5,427.24	\$1,487.65	\$725.32	\$7,640.22
51210 Unused Medical	\$0.00	\$0.00	\$0.00	\$0.00
51400 Overtime	\$0.00	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00
52200 FICA	\$416.27	\$114.10	\$55.63	\$586.01
52300 401k	\$488.22	\$133.83	\$65.25	\$687.29
52301 Life/Hosp. Ins	\$1,377.68	\$377.64	\$184.12	\$1,939.44
52400 Medical Benefit	\$153.08	\$41.96	\$20.46	\$215.49
53100 Physical Exams	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>7,862</b>	<b>2,155</b>	<b>1,051</b>	<b>11,068</b>

<b>OPERATING</b>	Contractual	Communtiy Health	Tennis	TOTAL
53151 Prof Svcs	\$8,000			\$8,000
53153 Copies	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0
54618 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0



**TOWN OF BELLEAIR  
SUPPORTING DOCUMENTS  
RECREATION DEPARTMENT**

55221	Tools	\$0	\$0	\$0	\$0
55231	Summer Camp	\$0	\$0	\$0	\$0
55232	Teen Camp	\$0	\$0	\$0	\$0
55233	Sports Leagues	\$0	\$0	\$0	\$0
55234	Special Events	\$0	\$0	\$0	\$0
55235	Refund Exp	\$0	\$0	\$0	\$0
55237	Day Camps	\$0	\$0	\$0	\$0
55238	Funky Friday	\$0	\$0	\$0	\$0
55239	Specialty Camps	\$0	\$0	\$0	\$0
55240	Uniforms	\$0	\$0	\$0	\$0
55260	Prot. Clothing	\$0	\$0	\$0	\$0
54605	Computers	\$0	\$0	\$0	\$0
57201	Rec Vending	\$0	\$0	\$0	\$0
<b>Operating Total</b>		<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>

<b>CAPITAL</b>		<b>Contractual</b>	<b>Communtiy Health</b>	<b>Tennis</b>	<b>TOTAL</b>
57001	Vehicle Debt Service	\$0	\$0	\$0	\$0
57201	Rec Vending	\$0	\$0	\$0	\$0
58101	Capital Purch	\$0	\$0	\$0	\$0
58102	301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>Contractual</b>	<b>Communtiy Health</b>	<b>Tennis</b>	<b>TOTAL</b>
<b>EXPENDITURE TOTALS</b>	<b>\$15,862</b>	<b>\$2,155</b>	<b>\$1,051</b>	<b>\$19,068</b>
	83.19%	11.30%	5.51%	100.00%

**NET INCOME**

	<b>Contractual</b>	<b>Communtiy Health</b>	<b>Tennis</b>	<b>TOTAL</b>
TOTAL REVENUES	\$9,598	\$3,400	\$4,000	\$16,998
TOTAL EXPENDITURES	\$15,862	\$2,155	\$1,051	\$19,068
<b>NET INCOME</b>	<b>-\$6,264</b>	<b>\$1,245</b>	<b>\$2,949</b>	<b>-\$2,070</b>



## Legislation Details (With Text)

**File #:** 19-0098      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** General Agenda  
**File created:** 4/12/2019      **In control:** Finance Board  
**On agenda:** 4/18/2019      **Final action:**  
**Title:** Preliminary Budget Discussion  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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### Summary

To: Finance Board  
From: Ashley L. A. Bernal  
Date: 4/16/2019

**Subject:**  
Preliminary Budget Discussion

#### Summary:

As we approach the beginning of the budget season, staff has proactively looked at the budget for FY 2019-2020. Preliminary changes have been identified and listed in fund order below.

**Previous Commission Action:** None

**Background/Problem Discussion:** In preparation for this year's budget, staff is providing early estimates of revenues and larger expenditure areas in funds across town. This will be the second year of program based budgeting. It is staff's hope that communication of the budget continues to improve connecting costs with services rendered to citizens of the town. In addition to this, the FY 2019-2020 budget will be the first budget that reflects outcomes from the Town's Strategic Plan, which will facilitate the prioritization of services offered by the town.

Financial information is provided below for your review. Revenues and expenditures related to each department's programs will be presented in the future months. Staff is seeking guidance from the Board on areas for renewed focus as each department begins preparing for the FY 2019-2020 budget.

**Expenditure Challenges** None

**Financial Implications:**

#### General Fund

##### Revenues

- Staff expects to see an increase in Ad Valorem proceeds as the revenues from the Belleview Place properties are realized. An increase in property values overall is expected, but the Pinellas County Property Appraiser has not released any percentage estimates. Currently this assumption

is based on a five-year smoothed average at the current millage rates respective to each fund.

- Building permits will experience a decrease to \$265,000 due to the completion of Belleview Place and Pelican Golf projects (\$85,000 decrease).
- Half-Cent Sales Tax will experience an increase to \$268,500 (\$12,800 increase). While this number is premature, it is based on a trend analysis conducted by staff. The state will release a final number in the coming months.

#### Expenditures

- Personnel costs have the potential to increase fund-wide, including a \$25,000 estimated increase in health costs and, at the current rate 3% rate, up to \$88,000 merit.
- For preliminary estimating purposes staff removed the cost of all capital purchases in all departments, as these are typically nonrecurring purchases funded through the Capital Equipment Replacement Fund (CERF). Traditionally, vehicles have been funded with transfers to the CERF.
  - Support Services - (\$157,000)
  - Police - (\$40,000)
  - Public Works - (\$31,800)
- Administration- Maintenance of Equipment will decrease by \$112,000.
- For estimating purposes the Fire Services Contract is set to increase by the maximum 5% (\$30,100 increase).
- Preliminary estimates for increases in Property and Casualty Insurance are set at a 6% percent increase (\$15,420).

### Enterprise Fund - Water

#### Revenues

- The SWFMD Project expected in this FY19 will occur in FY20
- Water Utility Revenue is expected to increase by nearly 4% as the Belleview Place properties come online (\$61,000 increase).

#### Expenditures

- Personnel costs have the potential to increase fund-wide, including a \$5,000 increase in health costs and \$12,000 merit. There is also an increase of \$10,400 to on-call services, but this was previously approved and amended for the 2018-2019 budget.

### Enterprise Fund - Solid Waste

#### Expenditures

- Personnel costs have the potential to increase fund-wide, including a \$2,500 increase in health costs and a \$5,300 merit.
- Disposal Fees are expected to see a minimum increase of 6% due to the increase in tipping fees (\$49,500).

### Other Funds

#### Local Option Gas Tax

- No changes have been forecasted for this fund.

#### Capital Improvement

- Staff expects to see an increase in Ad Valorem proceeds as the revenues from the Belleview Place properties are realized, as well as an increase in property values overall, but the Pinellas County Property Appraiser has not released any percentage estimates. Currently this assumption is based on a five-year smoothed average at the current millage rates respective to each fund.

This chart shows an overall outlook on the General Fund and Enterprise Funds based on preliminary estimates. Revenues and expenditures do not include transfer from reserves.

<b>Early Projections</b>	<b>2018-19</b>	<b>2019-20</b>	<b>Difference</b>
<b>General Fund Revenue:</b>	6,322,410	6,477,310	154,900
<b>General Fund Expenditures:</b>	6,671,428	6,497,942	-173,486
<b>Water Fund Revenues:</b>	2,576,125	2,637,125	61,000
<b>Water Fund Expenditures:</b>	2,690,575	2,717,162	26,587
<b>Solid Waste Revenues:</b>	898,650	898,650	0
<b>Solid Waste Expenditures:</b>	898,650	956,886	58,236

**Recommendation:** None.

**Proposed Motion** None.