



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Agenda

Finance Board

Thursday, March 14, 2019

4:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

ROLL CALL

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

APPROVAL OF MINUTES

[19-0052](#) Approval of February 4, 2019 and February 21, 2019 Meeting Minutes

Attachments: [Minutes-February 4, 2019](#)
[Minutes-February 21, 2019](#)

GENERAL AGENDA

[19-0054](#) Review of Town Investments

Attachments: [Summary of Investments 1819-](#)
[Summary of Investments 1718](#)

[19-0055](#) Presentation on the Support Services Department

Attachments: [Support Services Budget Presentation](#)

OTHER BUSINESS

STAFF REPORT

COMMISSION ADVISOR REPORT

ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



Legislation Details (With Text)

File #: 19-0052 **Version:** 1 **Name:**

Type: Minutes **Status:** Minutes Approval

File created: 2/28/2019 **In control:** Finance Board

On agenda: 3/14/2019 **Final action:**

Title: Approval of February 4, 2019 and February 21, 2019 Meeting Minutes

Sponsors:

Indexes:

Code sections:

Attachments: [Minutes-February 4, 2019](#)
[Minutes-February 21, 2019](#)

Date	Ver.	Action By	Action	Result
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Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Finance Board

Monday, February 4, 2019

4:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 4:03 PM with Chairman Olson presiding.

There was not a quorum present.

Staff present: JP Murphy, Stefan Massol, Ashely Bernal

Commissioner Advisor: Tom Kurey

Others present: Representatives of Enterprise Fleet Management

ROLL CALL

Present 3 - Chairman Tom Olson, Vice Chairman Dan Hartshorne, and John Hail

Absent 4 - John Prevas, Mary Griffith, Kevin Piccarreto, and James Ingersoll

CITIZENS COMMENTS

None to be heard

GENERAL AGENDA

[19-0019](#)

Enterprise Fleet Management - Presentation and Discussion

Stefan Massol, Director of Support Services, spoke about the previous approach to fleet management; benefits of the new management method is the financial improvement with resale values, as well as maintenance management which would allow the town to have all maintenance costs and records centralized to be accessed anytime; ongoing monthly management fee of (estimated) \$7 per vehicle.

Chairman Olson asked for clarification on the maintenance fees.

Steven Atwood with Enterprise spoke of what vendors/technicians are applicable to the Enterprise management program; list is extensive; vehicles up to a 550 (26,000 pounds) are included, which could include vehicles like bucket trucks, but waste vehicles are not; potential for these to be included in the future; 22 of the town's vehicles have been assessed, with the exception of roughly 8 vehicles from the police department; tires and brakes are not included in this program.

Mr. Atwood stated that specialty equipment within the vehicles can also be included through Enterprise's management program; lights, cages, and bumpers would be

included under specialty items within the program; items such as radios would not be included.

Mr. Atwood also stated that the largest problem that Belleair faces with it's current vehicle management is the resale process and values; Enterprise would be able to calculate and determine the best time to release and resell a vehicle.

Mr. Atwood further stated that it was important to note that police cars were not included in this analysis, but Belleair still falls drastically lower than the other municipality vehicles.

Discussion ensued regarding potential to include police vehicles later; difficulties related to resale value of the vehicles.

Mr. Murphy stated that the police department was one of the first to be put on a 5-year replacement; spoke about some of the issues the officers were experiencing before the switch from 10 to 5 year replacements; contributing factors were not millage but generation of engine hours, lower speeds which effect tires, breaks, and transmission.

Mr. Olson stated that the program appeared to come across as positive, and asked for negatives.

Mr. Murphy stated he had some concerns regarding the interest rate (3-year tier), and that the cost may fluctuate heavily.

Mr. Atwood stated that the interest rate is actually tied to the delivery date, and program, not the life/timeline of the vehicles.

Mr. Murphy stated that a vehicles could be sold at anytime; spoke about residual value at end and paying only for use being utilized.

Mr. Olson thanked the representatives from Enterprise and staff; also stated the board was impressed with the presentation.

Mr. Massol and Mr. Murphy spoke about the utilization of data and the program presented.

OTHER BUSINESS

Chairman Olson inquired as to the survey that was in place and the \$60,000 spent to fund the study.

Mr. Murphy clarified that the \$60,000 for the contract, was used to not only fund the interviews, surveys and forums, but would fund the entire exhaustive process of the strategic plan, at the end of which would be a report that would include a mission, values and objectives and goals for the next 5 years; it began with the interviews and community forums and surveys; this item was also funded in the previous years budget (professional services budget in administration department); the bid was awarded in the following year, which is why it was occurring in this period.

Mr. Hale inquired about the Hallett Park meeting and if it was included; Mr. Murphy stated that the Hallett Park meeting was a part of the negotiating plan; was facilitated at no charge.

Mr. Olson inquired about a timeline for the study.

Mr. Murphy stated that the final report/deliverable will be completed and ready near the end of April which would fit nicely with the performance based budgeting process.

Mr. Olson asked that in the future, the finance board would be informed as to when there was previous funds allocated on a program or project; that the board was not aware of the \$60,000 for the survey.

ADJOURNMENT

Meeting adjourned in due form at 4:49 PM.

APPROVED:

Chairman



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Finance Board

Thursday, February 21, 2019

4:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 4:04 PM with Chairman Olson presiding.

Staff present: Ashley Bernal; Stefan Massol; JP Murphy; Ricky Allison; Commissioner Kurey.

ROLL CALL

Present 6 - Chairman Tom Olson, Vice Chairman Dan Hartshorne, John Prevas, Mary Griffith, Kevin Piccarreto, and James Ingersoll

Absent 1 - John Hail

SCHEDULED PUBLIC HEARING

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

None to be heard

APPROVAL OF MINUTES

[19-0030](#) Approval of January 17, 2019 Meeting Minutes

Mr. Hartshorne moved approval of the minutes. Seconded by Mr. Prevas.

Aye: 6 - Chairman Olson, Vice Chairman Hartshorne, Prevas, Griffith, Piccarreto, and Ingersoll

Absent: 1 - Hail

GENERAL AGENDA

[19-0034](#) Review of Current Debt and Infrastructure Borrowing Discussion

Mr. Massol provide a brief overview of the current debt portfolio; the largest debt issue that the town faces is the BB&T debt; no call date, but 1% prepaid debt penalty.

Chairman Olson asked about the debt provider; Mr. Murphy gave clarification that ABM

Capital City Finance is separate from ABM improvements, but the issuer is within the state near Del Ray Beach.

Mr. Stefan Massol continued speaking about future borrowing capacity; introduced Mr. Jeff Larson who works frequently with local governments and FGFOA.

Mr. Larson spoke about his history with many finance corporations and explained how he became involved in the local government world; stated that his plan is to look at all the debts incurred by the Town of Belleair, look at the capital improvement plan, and determine what the best financing plan would be for the town; provided various options and scenarios of financing.

Discussions ensued regarding bond terms with banks; advantages and disadvantages of various terms rates; regarding revenue and debt; bond ratings.

Mr. Olson asked for staff's opinion and recommendation.

Mr. Massol stated there was not a budget established for additional consultant services; that hiring Mr. Larson would be beneficial for the town and for financial services; not suggesting to bring on a consultant at this time; still evaluating; possibly for next year's budget.

Mr. Olson responded that the board has expressed strong opposition to taking on more debt.

Mr. Murphy spoke about the gravity of many upcoming projects around Town, specifically mentioning the Bluff; borrowing of funds; projects and fund balances.

Mr. Olson stated that the board understands how important the projects are, but comparing the value of them against the burden of taking on debt is something the board is struggling with.

Discussion ensued regarding future revenues and debts; safe level of debt.

Mr. Olson spoke about the future possibilities of looking at a bond instrument to cover most of the needs of the infrastructure, or another bank loan, or wrapping the one we have at present.

Mr. Murphy stated we need to determine what is needed and what we can afford; finding new revenue sources and other fee structures.

Mr. Olson thanked Mr. Larson for his presentation.

[19-0036](#)

Presentation by Ricky Allison, Director of Public Works and Recreation

Mr. Olson stated that due to time constraints, the presentation by Ricky Allison will be brought back to the Finance board at a future meeting.

[19-0035](#)

Review of Fees for Enterprise Fleet Management

Mr. Massol spoke on the current process of fleet management, including disposal, and then moved to presenting the current vehicle costs for the Town; reviewed charts provided to the board; discussed the 1 year hold; Enterprise vehicles hold a higher level of value; salvage values; police vehicles are not included at present; continued to review of fees for fleet management; discussed maintenance costs and fees; 3 vehicles

to start; two going to administration and one to solid waste; the Chevy Silverado will be a 1 year hold; the two Ford F-150s will be a 5 year hold; ability to buy out the vehicles; lease as we go.

Mr. Olson moved to approve the contract with Enterprise as recommended by staff. Seconded by Mr. Hartshorne.

Aye: 6 - Chairman Olson, Vice Chairman Hartshorne, Prevas, Griffith, Piccarreto, and Ingersoll

Absent: 1 - Hail

[19-0039](#)

Discussion of Strategic Financial Plan for FY 2018-19

Chairman Olson stated that this item will be added to the agenda for the next finance board meeting.

OTHER BUSINESS

Mr. Murphy stated that he would like to place on a future agenda the discussion about the paver replacement in capital improvement projects; spoke about the Palmetto Road & Ponce bids; \$44,000 cost of the paver replacements; consider policy of replacement of pavers; homeowner's expense or option.

Discussion ensued regarding the homeowner be responsible for the cost to replace pavers or to have the concrete pad placed at driveway.

It was the consensus of the finance board that the replacement cost for pavers would be the homeowner's expense or option of a concrete pad.

COMMISSION ADVISOR REPORT

None to be heard

ADJOURNMENT

Meeting adjourned in due form at 5:56 PM.

APPROVED:

Chairman



Legislation Details (With Text)

File #: 19-0054 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 3/8/2019 **In control:** Finance Board
On agenda: 3/14/2019 **Final action:**
Title: Review of Town Investments
Sponsors:
Indexes:
Code sections:
Attachments: [Summary of Investments 1819-](#)
[Summary of Investments 1718](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Finance Board
From: Stefan Massol, Director of Support Services
Date: 3/14/2019

Subject:
Review of Town Investments

Summary:

Provided is an overview of the Town of Belleair's pooled cash investments.

Background/Problem Discussion: For many years the Town of Belleair has participated in a local government investment pool sponsored by the State Board of Administration (SBA). The pool has historically provided modest yields, but allows the town the ability to withdraw funds within one business day with minimal risk. At the close of 2007 there was a run on the SBA, and as a result the SBA voted to freeze the fund. Because of the issues surrounding the SBA, as well as very low rates of return, the Town did not move additional pooled cash into the SBA or other cash-like investments for several years.

By 2017 it was evident that local government investment pools (LGIPs) like the SBA were seeing rising interest returns, and pursuant to the Investment Policy the Town resumed investment of idle cash into the SBA. Additionally, the town became a member of a second LGIP called Florida SAFE as a way to further reduce risk through diversification.

Financial Implications: Since May 2018 the rate of return has been consistently in excess of 2%, ranging from 2.03% to 2.97%. In the first four months of FY 2017-18 the town has earned interest proceeds of \$76,800. Current balances of town LGIP holdings are approximately \$12,500,000, however this number will decline notably in the coming months. 85% of the Town's Ad Valorem proceeds are received between October and January, and as operating expenses are incurred in the coming months there will be a need to convert LGIP funds to cash, thereby reducing the average monthly interest earnings for the remainder of the fiscal year. Overall I am forecasting investment earnings in excess of \$175,000 for this fiscal year. This number will vary

depending on interest rates, the timing of large payments made for the Pinellas Road and Palmetto projects, as well as grant proceeds from SWFWMD and FEMA.

Enclosed are a Summary of Investments and Performance for FY 2018-19 YTD as well as for FY 2017-18.

Recommendation: None, this item is for discussion purposes only.

Proposed Motion: None, this item is for discussion purposes only.

Summary of Investments and Performance FY 2018-19

SBA						
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	FY TTL
Beginning Balance	\$4,400,538.13	\$4,409,397.22	\$ 4,418,223.79	\$ 5,429,112.82	\$ 7,442,615.42	\$ 4,400,538.13
Net Deposits/Withdrawals	\$ -	\$ -	\$ 1,000,000.00	\$ 2,000,000.00	\$ -	\$ 3,000,000.00
Interest	\$ 8,859.50	\$ 8,826.57	\$ 10,889.03	\$ 13,502.60	\$ -	\$ 42,077.70
Ending Balance	\$4,409,397.63	\$4,418,223.79	\$ 5,429,112.82	\$ 7,442,615.42	\$ 7,442,615.42	\$ 7,442,615.83
Monthly Rate of Return	2.37%	2.44%	2.56%	2.67%		2.51%
FL SAFE						
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	FY TTL
Beginning Balance	\$ -	\$4,006,471.14	\$ 4,014,025.61	\$ 5,023,709.68	\$ 5,034,754.44	\$ -
Net Deposits/Withdrawals	\$4,000,000.00	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ 5,000,000.00
Interest	\$ 6,471.14	\$ 7,554.47	\$ 9,684.07	\$ 11,044.76	\$ -	\$ 34,754.44
Ending Balance	\$4,006,471.14	\$4,014,025.61	\$ 5,023,709.68	\$ 5,034,754.44	\$ 5,034,754.44	\$ 5,034,754.44
Monthly Rate of Return	2.18%	2.29%	2.46%	2.59%		2.38%
Combined All Investments						
	Oct '18	Nov '18	Dec '18	Jan '19	Feb '19	FY TTL
Beginning Balance	\$4,400,538.13	\$8,415,868.36	\$ 8,432,249.40	\$10,452,822.50	\$12,477,369.86	\$ 4,400,538.13
Net Deposits/Withdrawals	\$4,000,000.00	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 8,000,000.00
Interest	\$ 15,330.64	\$ 16,381.04	\$ 20,573.10	\$ 24,547.36	\$ -	\$ 76,832.14
Ending Balance	\$8,415,868.77	\$8,432,249.40	\$10,452,822.50	\$12,477,369.86	\$12,477,369.86	\$ 12,477,370.27
Monthly Rate of Return*	2.37%	2.37%	2.51%	2.63%		2.47%

*Combined monthly rate of return is calculated as a weighted average across all investments based on monthly beginning balance

Summary of Investments and Performance FY 2017-18

SBA													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ 325,181.41	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.53	\$ 4,381,660.33	\$ 4,389,819.13	\$ 325,181.41
Net Deposits/Withdrawals	\$ -	\$ 4,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000.00
Interest	\$ 374.99	\$ 2,008.95	\$ 5,293.62	\$ 5,868.61	\$ 5,956.50	\$ 6,595.10	\$ 7,043.58	\$ 7,516.67	\$ 7,581.07	\$ 8,239.77	\$ 8,158.84	\$ 10,718.59	\$ 75,356.29
Ending Balance	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.50	\$ 4,381,660.30	\$ 4,389,819.17	\$ 4,400,537.72	\$ 4,400,537.70
Monthly Rate of Return	1.36%	1.36%	1.44%	1.59%	1.79%	1.79%	1.97%	2.03%	2.11%	2.22%	2.19%	2.97%	1.90%
FL SAFE													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Deposits/Withdrawals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Rate of Return													
Combined All Investments													
	Oct '17	Nov '17	Dec '17	Jan '18	Feb '18	Mar '18	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep '18	FY TTL
Beginning Balance	\$ 325,181.41	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.53	\$ 4,381,660.33	\$ 4,389,819.13	\$ 325,181.41
Net Deposits/Withdrawals	\$ -	\$ 4,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000.00
Interest	\$ 374.99	\$ 2,008.95	\$ 5,293.62	\$ 5,868.61	\$ 5,956.50	\$ 6,595.10	\$ 7,043.58	\$ 7,516.67	\$ 7,581.07	\$ 8,239.77	\$ 8,158.84	\$ 10,718.59	\$ 75,356.29
Ending Balance	\$ 325,556.40	\$ 4,327,565.35	\$ 4,332,858.97	\$ 4,338,727.58	\$ 4,344,684.08	\$ 4,351,279.18	\$ 4,358,322.76	\$ 4,365,839.43	\$ 4,373,420.50	\$ 4,381,660.30	\$ 4,389,819.17	\$ 4,400,537.72	\$ 4,400,537.70
Monthly Rate of Return*	1.36%	1.36%	1.44%	1.59%	1.79%	1.79%	1.97%	2.03%	2.11%	2.22%	2.19%	2.97%	1.90%

*Combined monthly rate of return is calculated as a weighted average across all investments based on monthly beginning balance



Legislation Details (With Text)

File #: 19-0055 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 3/8/2019 **In control:** Finance Board
On agenda: 3/14/2019 **Final action:**
Title: Presentation on the Support Services Department
Sponsors:
Indexes:
Code sections:
Attachments: [Support Services Budget Presentation](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Finance Board
From: Stefan Massol, Director of Support Services
Date: 3/14/2019

Subject:
Presentation of Support Services Department

Summary:

Staff will be providing an overview of the budget and operations of the Support Services Department

Background/Problem Discussion: This year each department at the Town of Belleair is providing a presentation to the Finance Board describing their department and its budget. A copy of the budget pages pertaining to the Support Services Department is enclosed for your convenience.

Financial Implications: Please see enclosed.

SUPPORT SERVICES DEPARTMENT

**DIRECTOR OF
SUPPORT SERVICES**
Stefan Massol



2018 ACCOMPLISHMENTS

- Aided in the implementation of the new Program Based budget
- Onboarded two new staff members in Finance
- Converted to Synerion timekeeping system
- Added a new Health Savings Account (HSA) insurance option for employees

2019 GOALS

- Integrate security-based facility upgrades
- Attain the Certificate of Achievement for Excellence in Financial Reporting
- Streamline inventory control process for capital assets
- Improve town-wide safety policies and practices
- Analyze the Town's current utility rate and fee structure
- Review and update the Town's personnel policies, as well as all processing manuals and notes for the department

PROGRAMS

- Direct Interdepartmental Support
- Employee Administration
- Facility Maintenance
- Financial Management
- Information Technology
- Intradepartmental Administration
- Risk Management
- Townwide Services

DEPARTMENT OVERVIEW

The Support Services Department produces general financial and administrative support to the Town of Belleair. This department manages financial services, utility billing, human resources, risk mitigation, procurement, information technology, and facility maintenance. This department is also responsible for facilitating the Comprehensive Annual Financial Reporting (CAFR) document and delivering it to the Government Finance Officers Association (GFOA) in order for the Town to achieve the Certificate of Achievement for Excellence in Financial Reporting.



DIRECT INTERDEPARTMENTAL SUPPORT

The Direct Interdepartmental Support program includes costs for supporting other departments. This can include assisting other departments on a daily basis or filling in when staff members are absent. Additionally, this accounts for certain costs such as fuel and postage that are paid on behalf of the Town overall. This equates to only 3.00% of the department's total staff time and 4.15% of the total expenditures.

REVENUES	\$0
PERSONNEL	\$23,308
OPERATING	\$65,292
CAPITAL	\$0
EXPENSE SUBTOTAL	\$88,600

TOWNWIDE EMPLOYEE ADMINISTRATION

The Townwide Employee Administration program is responsible for managing the life cycle of the Town's employees. This includes the hiring process, benefits administration, personnel matters, and managing payroll duties. This program houses 15.00% of total staff time, but only 5.16% of the department's total budget.

REVENUES	\$0
PERSONNEL	\$96,995
OPERATING	\$12,965
CAPITAL	\$0
EXPENSE SUBTOTAL	\$109,960

SUPPORT SERVICES DEPARTMENT

FACILITY MAINTENANCE

The Facility Maintenance program includes responsibilities for the maintenance and repair of the town's facilities, in addition to custodial duties. This program also holds the costs of the ABM contract. Facility Maintenance includes 26.00% of personnel time and 12.39% of overall expenditures.

REVENUES	\$0
PERSONNEL	\$171,671
OPERATING	\$92,554
CAPITAL	\$0
EXPENSE SUBTOTAL	\$264,225

FINANCIAL MANAGEMENT

The Financial Management program encompasses all accounting, purchasing, utility billing, and budgeting activities. The majority of costs for this department come from three subprograms: Accounting and Auditing, Accounts Payable, and Accounts Receivable. This program is the largest within the Support Services Department, accounting for approximately 43.00% of staff time, and 15.62% of the total budget.

REVENUES	\$34,700
PERSONNEL	\$280,608
OPERATING	\$52,583
CAPITAL	\$0
EXPENSE SUBTOTAL	\$333,191

INFORMATION TECHNOLOGY

The Information Technology program is directly related to the costs of managing computer services and activities. This includes coordinating hardware and software expenditures, voice over IP telephone system management, and any contracts related to information technology. This program houses only 1.00% of the department's personnel time, but 8.92% of the overall costs.

REVENUES	\$0
PERSONNEL	\$5,312
OPERATING	\$185,040
CAPITAL	\$0
EXPENSE SUBTOTAL	\$190,352

INTRADEPARTMENTAL ADMINISTRATION

The Intradepartmental Administration program accounts for all management activities found within the department. This includes employee administration, duties for Support Services, purchase requests and budget preparation, and records management. This program is responsible for approximately 8.00% of staff time but only 4.27% of the Support Services budget.

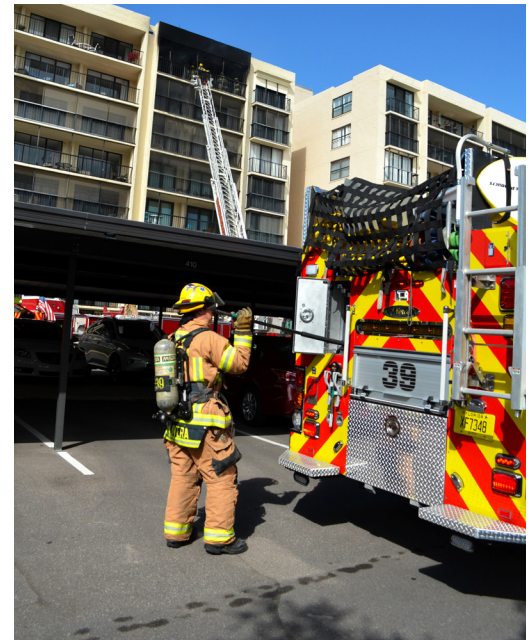
REVENUES	\$0
PERSONNEL	\$51,935
OPERATING	\$20,657
CAPITAL	\$0
EXPENSE SUBTOTAL	\$90,969

PERSONNEL

- Director of Support Services
- Assistant Finance Director
- Accounting Clerk II
- Accounting Clerk I
- Utility Billing Clerk
- Building Maintenance (2)
- Facility and Safety Supervisor
- Human Resources and Risk Management Coordinator

CAPITAL EQUIPMENT

- 2017 Ford Escape
- 2013 Ford Fusion
- 2016 Ford Transit
- Network upgrades



SUPPORT SERVICES DEPARTMENT

RISK MANAGEMENT

The Risk Management program handles claims, safety management, as well as the insurances for property and casualty. This program entails approximately 4.00% of personnel time and 13.32% of the department's budget.

REVENUES	\$0
PERSONNEL	\$26,422
OPERATING	\$257,659
CAPITAL	\$0
EXPENSE SUBTOTAL	\$284,081

TOWNWIDE PROFESSIONAL SERVICES

The final program, called Townwide Services, is responsible for managing professional services distributed in Belleair. This includes costs for Fire/Rescue Services from the City of Largo, the town planner, and the town attorney. While this program accounts for no staff time, it houses 36.17% of the Support Services budget.

REVENUES	\$0
PERSONNEL	\$0
OPERATING	\$771,400
CAPITAL	\$0
EXPENSE SUBTOTAL	\$771,400

PROGRAM NET INCOME

Program	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intradepartmental Administration	Risk Management	Townwide Professional Services	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
Personnel	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000
Operating	\$65,292	\$12,965	\$92,554	\$52,583	\$185,040	\$20,657	\$257,659	\$771,400	\$1,458,150	\$1,463,832
Capital	\$0	\$0	\$0	\$0	\$0	\$18,400	\$0	\$0	\$18,400	\$30,500
Expense Subtotal	\$88,600	\$109,960	\$264,225	\$333,191	\$190,352	\$90,992	\$284,081	\$771,400	\$2,132,800	\$2,100,332
Program Total	(88,600)	(109,960)	(264,225)	(298,491)	(190,352)	(90,992)	(284,081)	(771,400)	(2,098,100)	(2,065,632)
Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort				
Direct Interdept Support	\$88,600	\$23,308	\$65,292	\$0	4.15%	3.33%				
Human Resources	\$109,960	\$96,995	\$12,965	\$0	5.16%	14.75%				
Facility Maintenance	\$264,223	\$171,671	\$92,554	\$0	12.39%	26.24%				
Financial Management	\$333,191	\$280,608	\$52,583	\$0	15.62%	42.89%				
Information Technology	\$190,352	\$5,312	\$185,040	\$0	8.92%	0.81%				
Intradept Administration	\$90,992	\$51,935	\$20,657	\$18,400	4.27%	7.94%				
Risk Mgmt	\$284,081	\$26,422	\$257,659	\$0	13.32%	4.04%				
Townwide Professional Services	\$771,400	\$0	\$771,400	\$0	36.17%	0.00%				
	\$2,132,798	\$656,250	\$1,458,150	\$18,400	100.00%	100.00%				

REVENUES

Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intradepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
PROGRAM REVENUE TOTALS	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700

EXPENDITURES

PERSONNEL	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intradepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
51200 Salaries	\$15,317	\$67,771	\$120,570	\$197,079	\$3,731	\$36,475	\$18,557	\$0	\$459,500	\$435,700
52100 FICA	\$1,172	\$5,184	\$9,223	\$15,076	\$285	\$2,790	\$1,420	\$0	\$35,150	\$33,350
52200 Retirement/401k	\$1,380	\$6,106	\$10,863	\$17,756	\$336	\$3,286	\$1,672	\$0	\$41,400	\$39,200
52300 Life/Hosp. Ins.	\$3,070	\$13,584	\$24,166	\$39,502	\$748	\$7,311	\$3,719	\$0	\$92,100	\$76,650
52301 Medical Benefit	\$360	\$1,593	\$2,834	\$4,632	\$88	\$857	\$436	\$0	\$10,800	\$10,200
51500 Sick Leave	\$510	\$2,257	\$4,015	\$6,562	\$124	\$1,215	\$618	\$0	\$15,300	\$8,900
53100 Physical Exams	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500
51400 Overtime	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
Total	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000

OPERATING										Item	FY 2017-18
Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intradepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18		
51305 Bank Fees	\$0	\$0	\$7,400	\$0	\$0	\$0	\$0	\$7,400	\$7,400		\$7,400
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$75,750	\$75,750	\$75,750		\$75,750
53151 Professional Services	\$0	\$42,000	\$0	\$0	\$0	\$0	\$0	\$42,000	\$42,000		\$50,000
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0	\$602,000	\$602,000	\$602,000		\$575,600
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000		\$38,409
53200 Acct. and Audit	\$0	\$0	\$38,000	\$0	\$0	\$0	\$0	\$38,000	\$38,000		\$38,000
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
54100 Telephone	\$117	\$532	\$1,319	\$10,028	\$278	\$125	\$0	\$13,500	\$13,500		\$13,500
54200 Postage	\$2,625	\$0	\$875	\$0	\$0	\$0	\$0	\$3,500	\$3,500		\$3,500
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
54300 Electricity	\$0	\$13,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$13,500		\$20,500
54301 Water	\$10,000	\$3,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$13,500		\$6,400
54302 Sanitation	\$400	\$400	\$0	\$0	\$0	\$0	\$0	\$800	\$800		\$6,900
54303 Sewer	\$2,900	\$3,300	\$0	\$0	\$0	\$0	\$0	\$6,200	\$6,200		\$1,000
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$18,100	\$0	\$0	\$18,100	\$18,100		\$18,100
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$257,000	\$0	\$257,000	\$257,000		\$237,000
54620 Maint. Veh	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000		\$2,000
54630 Maint. Building	\$0	\$24,500	\$0	\$0	\$0	\$0	\$0	\$24,500	\$24,500		\$53,994
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$12,000
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$10,438
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0	\$28,650	\$28,650	\$28,650		\$27,791
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
54950 Employee Relations	\$0	\$8,500	\$0	\$0	\$0	\$0	\$0	\$8,500	\$8,500		\$8,500
55100 Office Supplies	\$193	\$879	\$1,914	\$848	\$459	\$207	\$0	\$4,500	\$4,500		\$4,500
55210 Operating Supplies	\$1,557	\$3,004	\$2,975	\$464	\$620	\$277	\$0	\$9,600	\$9,600		\$8,400
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000		\$10,000
55220 Gasoline and Oil	\$47,500	\$50	\$100	\$0	\$0	\$50	\$0	\$48,000	\$48,000		\$43,200
55221 Tools	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$650	\$650		\$650
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$1,200		\$1,200
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$4,500
55260 Protective Clothing	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$600	\$600		\$600
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
56405 Computer	\$0	\$0	\$0	\$173,700	\$0	\$0	\$0	\$173,700	\$173,700		\$169,000
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000		\$15,000
Total										\$1,463,832	\$1,463,832

CAPITAL	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intradepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$5,900	\$0	\$0	\$5,900	\$8,000
58101 Capital Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0	\$0	\$12,500	\$0	\$0	\$12,500	\$22,500
<i>Capital Total</i>	\$0	\$0	\$0	\$0	\$0	\$18,400	\$0	\$0	\$18,400	\$30,500
<hr/>										
PROGRAM EXPENDITURE TOTALS		\$88,600	\$109,960	\$333,191	\$190,352	\$90,992	\$284,081	\$771,400	\$2,132,800	\$2,100,332
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PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
All Programs	\$34,700	\$2,132,800	\$656,250	\$1,458,150	\$18,400	(\$2,098,100)
Building	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
Solid Waste	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
Human Resources	\$0	\$82,783	\$70,503	\$12,279	\$0	-\$82,783
Payroll	\$0	\$27,178	\$26,492	\$686	\$0	-\$27,178
Custodial	\$0	\$176,302	\$154,476	\$21,826	\$0	-\$176,302
Repairs/Maintenance	\$0	\$87,923	\$17,195	\$70,728	\$0	-\$87,923
Accounting & Auditing	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
Asset Management	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
Budget	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
Cash Management	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
Grants	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
Accounts Payable	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
Accounts Receivable	\$34,700	\$143,640	\$140,286	\$3,354	\$0	-\$108,940
Contract Management	\$0	\$1,363	\$1,328	\$35	\$0	-\$1,363
Hardware	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
Network Administration	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800
Software	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
VOIP System/Internet	\$0	\$15,863	\$1,328	\$14,535	\$0	-\$15,863
Employee Administration	\$0	\$77,225	\$44,144	\$20,581	\$12,500	-\$77,225
Support Services Financial Resp.	\$0	\$11,158	\$5,193	\$65	\$5,900	-\$11,158
Record Management	\$0	\$2,608	\$2,597	\$11	\$0	-\$2,608
Claims Prevention	\$0	\$22,166	\$21,669	\$497	\$0	-\$22,166
Property/Casualty	\$0	\$261,915	\$4,753	\$257,162	\$0	-\$261,915
Fire Services	\$0	\$602,000	\$0	\$602,000	\$0	-\$602,000
Town Management	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
Town Planner	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
Other	\$0	\$83,650	\$0	\$83,650	\$0	-\$83,650
Direct Interdept. Support	\$0	\$88,600	\$23,308	\$65,292	\$0	-\$88,600
Building	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
Solid Waste	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
Human Resources	\$0	\$109,960	\$96,995	\$12,965	\$0	-\$109,960
Human Resources	\$0	\$82,783	\$70,503	\$12,279	\$0	-\$82,783
Payroll	\$0	\$27,178	\$26,492	\$686	\$0	-\$27,178
Facility Maintenance	\$0	\$264,225	\$171,671	\$92,554	\$0	-\$264,225
Custodial	\$0	\$176,302	\$154,476	\$21,826	\$0	-\$176,302
Repairs/Maintenance	\$0	\$87,923	\$17,195	\$70,728	\$0	-\$87,923
Financial Mgmt	\$34,700	\$333,191	\$280,608	\$52,583	\$0	-\$298,491
Accounting & Auditing	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
Asset Management	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
Budget	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
Cash Management	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
Grants	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
Accounts Payable	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
Accounts Receivable	\$34,700	\$143,640	\$140,286	\$3,354	\$0	-\$108,940
Information Technology	\$0	\$190,352	\$5,312	\$185,040	\$0	-\$190,352
Contract Management	\$0	\$1,363	\$1,328	\$35	\$0	-\$1,363
Hardware	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
Network Administration	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800

Software	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
VOIP System/Internet	\$0	\$15,863	\$1,328	\$14,535	\$0	-\$15,863
Intradept Administration	\$0	\$90,992	\$51,935	\$20,657	\$18,400	-\$90,992
Employee Administration	\$0	\$77,225	\$44,144	\$20,581	\$12,500	-\$77,225
Support Services Financial Resp.	\$0	\$11,158	\$5,193	\$65	\$5,900	-\$11,158
Record Management	\$0	\$2,608	\$2,597	\$11	\$0	-\$2,608
Risk Mgmt	\$0	\$284,081	\$26,422	\$257,659	\$0	-\$284,081
Claims Prevention	\$0	\$22,166	\$21,669	\$497	\$0	-\$22,166
Property/Casualty	\$0	\$261,915	\$4,753	\$257,162	\$0	-\$261,915
Townwide Professional Services	\$0	\$771,400	\$0	\$771,400	\$0	-\$771,400
Fire Services	\$0	\$602,000	\$0	\$602,000	\$0	-\$602,000
Town Management	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
Town Planner	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
Other	\$0	\$83,650	\$0	\$83,650	\$0	-\$83,650

SUPPORT SERVICES

DIRECT INTERDEPARTMENTAL SUPPORT

EXPENDITURES

PERSONNEL	Building	Solid Waste	TOTAL
51200 Salaries	\$5,106	\$10,211	\$15,317
52100 FICA	\$391	\$781	\$1,172
52200 Retirement/401k	\$460	\$920	\$1,380
52300 Health	\$1,023	\$2,047	\$3,070
52301 Medical Benefit	\$120	\$240	\$360
51500 Sick Leave	\$170	\$340	\$510
51400 Overtime	\$500	\$1,000	\$1,500
Personnel Total	\$7,769	\$15,539	\$23,308

OPERATING	Building	Solid Waste	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$39	\$78	\$117
54200 Postage	\$0	\$2,625	\$2,625
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$10,000	\$10,000
54302 Sanitation	\$0	\$400	\$400
54303 Sewer	\$0	\$2,900	\$2,900
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0

55100 Office Supplies	\$64	\$129	\$193
55210 Operating Supplies	\$86	\$1,471	\$1,557
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$47,500	\$47,500
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
Operating Total	\$189	\$65,103	\$65,292

CAPITAL	Building	Solid Waste	TOTAL
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

	Building	Solid Waste	TOTAL
EXPENDITURE TOTALS	\$7,958	\$80,642	\$88,600
	8.98%	91.02%	100.00%

NET INCOME

	Building	Solid Waste	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$7,958	\$80,642	\$88,600
NET INCOME	-\$7,958	-\$80,642	-\$88,600

HUMAN RESOURCES

EXPENDITURES

PERSONNEL	HR	Payroll	TOTAL
51200 Salaries	\$49,166	\$18,606	\$67,771
52100 FICA	\$3,761	\$1,423	\$5,184
52200 Retirement/401k	\$4,430	\$1,676	\$6,106
52300 Health	\$9,855	\$3,729	\$13,584
52301 Medical Benefit	\$1,156	\$437	\$1,593
51500 Sick Leave	\$1,637	\$620	\$2,257
51400 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$500	\$0	\$500
Personnel Total	\$70,503	\$26,492	\$96,995

OPERATING	HR	Payroll	TOTAL
51305 Bank Fees	\$0	0	\$0
53110 Town Attorney	\$0	0	\$0
53151 Professional Services	\$0	0	\$0
53152 Fire Services	\$0	0	\$0
53153 Copies	\$0	0	\$0
53155 Comm. Dev. Svcs	\$0	0	\$0
53200 Acct. and Audit	\$0	0	\$0
54000 Travel and Per Diem	\$0	0	\$0
54100 Telephone	\$390	\$142	\$532
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0

54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$8,500	\$0	\$8,500
55100 Office Supplies	\$645	\$234	\$879
55210 Operating Supplies	\$2,694	\$310	\$3,004
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$50	\$0	\$50
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
Operating Total	\$12,279	\$686	\$12,965

CAPITAL	HR	Payroll	TOTAL
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

	HR	Payroll	TOTAL
EXPENDITURE TOTALS	\$82,783	\$27,178	\$109,960
	75.28%	24.72%	100.00%

NET INCOME

	HR	Payroll	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$82,783	\$27,178	\$109,960
NET INCOME	-\$82,783	-\$27,178	-\$109,960

FACILITY MAINTENANCE

EXPENDITURES

PERSONNEL	Custodial	Repairs/ Maintenance	TOTAL
51200 Salaries	\$108,493	\$12,077	\$120,570
52100 FICA	\$8,299	\$924	\$9,223
52200 Retirement/401k	\$9,775	\$1,088	\$10,863
52300 Health	\$21,746	\$2,421	\$24,166
52301 Medical Benefit	\$2,550	\$284	\$2,834
51500 Sick Leave	\$3,613	\$402	\$4,015
54100 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0
Personnel Total	\$154,476	\$17,195	\$171,671

OPERATING	Custodial	Repairs/ Maintenance	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$42,000	\$42,000
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$826	\$275	\$1,101
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$13,500	\$13,500
54301 Water	\$0	\$3,500	\$3,500
54302 Sanitation	\$0	\$400	\$400
54303 Sewer	\$0	\$3,300	\$3,300
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$2,000	\$2,000
54630 Maint. Building	\$20,500	\$4,000	\$24,500
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0

54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0
55210 Operating Supplies	\$350	\$353	\$703
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$150	\$150	\$300
55221 Tools	\$0	\$650	\$650
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$600	\$600
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
Operating Total	\$21,826	\$70,728	\$92,554

CAPITAL	Custodial	Repairs/ Maintenance	TOTAL
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

	Custodial	Repairs/ Maintenance	TOTAL
EXPENDITURE TOTALS	\$176,302	\$87,923	\$264,225
	66.72%	33.28%	100.00%

NET INCOME

	Custodial	Repairs/ Maintenance	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$176,302	\$87,923	\$264,225
NET INCOME	-\$176,302	-\$87,923	-\$264,225

FINANCIAL MANAGEMENT

REVENUES

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
369000 Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$34,700	\$34,700
REVENUE TOTALS	\$0	\$0	\$0	\$0	\$0	\$0	\$34,700	\$34,700

EXPENDITURES

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
PERSONNEL								
51200 Salaries	\$22,140	\$5,007	\$10,751	\$10,898	\$3,412	\$46,343	\$98,527	\$197,079
52100 FICA	\$1,694	\$383	\$822	\$834	\$261	\$3,545	\$7,537	\$15,076
52200 Retirement/401k	\$1,995	\$451	\$969	\$982	\$307	\$4,175	\$8,877	\$17,756
52300 Health	\$4,438	\$1,004	\$2,155	\$2,184	\$684	\$9,289	\$19,748	\$39,502
52301 Medical Benefit	\$520	\$118	\$253	\$256	\$80	\$1,089	\$2,316	\$4,632
51500 Sick Leave	\$737	\$167	\$358	\$363	\$114	\$1,543	\$3,281	\$6,562
54100 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$31,524	\$7,130	\$15,308	\$15,517	\$4,858	\$65,984	\$140,286	\$280,608

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
OPERATING								
51305 Bank Fees	\$0	\$0	\$0	\$7,400	\$0	\$0	\$0	\$7,400
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0	\$38,000
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$127	\$1	\$63	\$36	\$26	\$316	\$750	\$1,319
54200 Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$875	\$875
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$209	\$1	\$104	\$60	\$43	\$256	\$1,241	\$1,914
55210 Operating Supplies	\$1,513	\$2	\$139	\$80	\$57	\$696	\$488	\$2,975
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$100
55221 Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Operating Total	\$39,849	\$4	\$306	\$7,676	\$126	\$1,268	\$3,354	\$52,583
CAPITAL	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
	21.42%	2.14%	4.69%	6.96%	1.50%	20.18%	43.11%	100.00%

NET INCOME

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$34,700	\$34,700
TOTAL EXPENDITURES	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
NET INCOME	-\$71,373	-\$7,134	-\$15,614	-\$23,193	-\$4,984	-\$67,252	-\$108,940	-\$298,491

INFORMATION TECHNOLOGY

EXPENDITURES

PERSONNEL	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
51200 Salaries	\$933	\$933	\$0	\$933	\$933	\$3,731
52100 FICA	\$71	\$71	\$0	\$71	\$71	\$285
52200 Retirement/401k	\$84	\$84	\$0	\$84	\$84	\$336
52300 Health	\$187	\$187	\$0	\$187	\$187	\$748
52301 Medical Benefit	\$22	\$22	\$0	\$22	\$22	\$88
51500 Sick Leave	\$31	\$31	\$0	\$31	\$31	\$124
54100 Overtime	\$0	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$1,328	\$1,328	\$0	\$1,328	\$1,328	\$5,312

OPERATING	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
51305 Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$7	\$7	\$0	\$7	\$10,007	\$10,028
54200 Postage	\$0	\$0	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$12	\$812	\$0	\$12	\$12	\$848
55210 Operating Supplies	\$16	\$316	\$0	\$116	\$16	\$464
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0

55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$5,300	\$81,800	\$82,100	\$4,500	\$173,700
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0
Operating Total	\$35	\$6,435	\$81,800	\$82,235	\$14,535	\$185,040

CAPITAL	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
	\$1,363	\$7,763	\$81,800	\$83,563	\$15,863	\$190,352
	0.72%	4.08%	42.97%	43.90%	8.33%	100.00%

NET INCOME

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,363	\$7,763	\$81,800	\$83,563	\$15,863	\$190,352
NET INCOME	-\$1,363	-\$7,763	-\$81,800	-\$83,563	-\$15,863	-\$190,352

INTRADEPARTMENTAL ADMINISTRATION

EXPENDITURES

PERSONNEL	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
51200 Salaries	\$31,004	\$3,648	\$1,824	\$36,475
52100 FICA	\$2,372	\$279	\$140	\$2,790
52200 Retirement/401k	\$2,793	\$329	\$164	\$3,286
52300 Health	\$6,214	\$731	\$366	\$7,311
52301 Medical Benefit	\$729	\$86	\$43	\$857
51500 Sick Leave	\$1,032	\$121	\$61	\$1,215
51400 Overtime	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0
Personnel Total	\$44,144	\$5,193	\$2,597	\$51,935

OPERATING	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
51305 Bank Fees	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0
54100 Telephone	\$264	\$13	\$1	\$278
54200 Postage	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$18,100	\$0	\$0	\$18,100
54510 Insurance-GL	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0

54905 Ahlf Property	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0
55100 Office Supplies	\$436	\$22	\$1	\$459
55210 Operating Supplies	\$581	\$30	\$9	\$620
55215 Planning/Zoning	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0
55240 Uniforms	\$1,200	\$0	\$0	\$1,200
55250 Cleaning Supplies	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0
Operating Total	\$20,581	\$65	\$11	\$20,657

CAPITAL	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
57001 Veh Debt Svc	\$0	\$5,900	\$0	\$5,900
56402 Cars	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$12,500	\$0	\$0	\$12,500
Capital Expense Total	\$12,500	\$5,900	\$0	\$18,400

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
EXPENDITURE TOTALS	\$77,225	\$11,158	\$2,608	\$90,992
	84.87%	12.26%	2.87%	100.00%

NET INCOME

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$77,225	\$11,158	\$2,608	\$90,992
NET INCOME	-\$77,225	-\$11,158	-\$2,608	-\$90,992

RISK MANAGEMENT

EXPENDITURES

PERSONNEL	Claims Prevention	Property/ Casualty	TOTAL
51200 Salaries	\$15,218	\$3,338	\$18,557
52100 FICA	\$1,164	\$255	\$1,420
52200 Retirement/401k	\$1,371	\$301	\$1,672
52300 Health	\$3,050	\$669	\$3,719
52301 Medical Benefit	\$358	\$78	\$436
51500 Sick Leave	\$507	\$111	\$618
54100 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0
Personnel Total	\$21,669	\$4,753	\$26,422

OPERATING	Claims Prevention	Property/ Casualty	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$102	\$23	\$125
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$257,000	\$257,000
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0

54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0
55100 Office Supplies	\$169	\$38	\$207
55210 Operating Supplies	\$226	\$51	\$277
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$50	\$50
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
Operating Total	\$497	\$257,162	\$257,659

CAPITAL	Claims Prevention	Property/ Casualty	TOTAL
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

	Claims Prevention	Property/ Casualty	TOTAL
EXPENDITURE TOTALS	\$22,166	\$261,915	\$284,081
	7.80%	92.20%	100.00%

NET INCOME

	Claims Prevention	Property/ Casualty	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,166	\$261,915	\$284,081
NET INCOME	-\$22,166	-\$261,915	-\$284,081

TOWNWIDE PROFESSIONAL SERVICES

EXPENDITURES

PERSONNEL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51200 Salaries	\$0	\$0	\$0	\$0	\$0
52100 FICA	\$0	\$0	\$0	\$0	\$0
52200 Retirement/401k	\$0	\$0	\$0	\$0	\$0
52300 Health	\$0	\$0	\$0	\$0	\$0
52301 Medical Benefit	\$0	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0	\$0
54100 Overtime	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$0	\$0	\$0	\$0	\$0

OPERATING	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51305 Bank Fees	\$0	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$75,750	\$0	\$0	\$75,750
53151 Professional Services	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$602,000	\$0	\$0	\$0	\$602,000
53153 Copies	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$40,000	\$40,000
53200 Acct. and Audit	\$0	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54200 Postage	\$0	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$28,650	\$28,650
54930 Advertising	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0	\$0
55215 Planning/Zoning	\$0	\$0	\$10,000	\$0	\$10,000
55220 Gasoline and Oil	\$0	\$0	\$0	\$0	\$0

55221 Tools	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$15,000	\$15,000

Operating Total	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
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CAPITAL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
56402 Cars	\$0	\$0	\$0	0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Fire Services	Town Attorney	Town Planner	Other	TOTAL
	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
	78.04%	9.82%	1.30%	10.84%	100.00%

NET INCOME

	Fire Services	Town Attorney	Town Planner	Other	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
NET INCOME	-\$602,000	-\$75,750	-\$10,000	-\$83,650	-\$771,400