



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Agenda Town Commission

Tuesday, January 15, 2019

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

CONSENT AGENDA

[18-0348](#) Approval of December 4, 2018 Regular Meeting Minutes

Attachments: [RM - 12-04-2018](#)

[19-0016](#) Special Relief Permit Approvals

Attachments: [5k](#)
[CRF](#)
[concerts](#)

GENERAL AGENDA

[18-0356](#) Presentation of Belleair Community Foundation Donation

[18-0358](#) Belleair Teen Council Awards Presentation

Attachments: [Youth Community Service Project Contest Nomination Packet](#)
[Youth Video Competition Nomination Packet](#)

[19-0015](#) Discussion of Residential Parking Permits

Attachments: [Memo to JP Murphy Residential Parking Permits 011019](#)

[19-0014](#) Discussion of Fencing Regulations

Attachments: [Sample Regulations](#)

[19-0008](#) Approval of Purchase for Urban Forestry Unit

Attachments: [forestry bucket \(1\)](#)

[19-0001](#) Resolution 19-1: Disposal of 2007 Refuse Packer

Attachments: [Res. 2019-01](#)

[18-0347](#) Approval of Reclamite Asphalt Rejuvenating Agent application by Pavement Technology Inc.

Attachments: [City of Punta Gorda reclamite contract renewal 010319](#)
[APT](#)

[18-0350](#) Advisory Board Calendar

Attachments: [Yearly Meeting Schedule 2019](#)
[BOARD TENTATIVE 2019 SCHEDULE-Detail](#)
[Variance Submission Schedule 2019](#)

[18-0346](#) Penny Joint Review Committee Representative

Attachments: [JRC Collaborative Labs Power Point 12-3-18.pdf](#)

POLICE CHIEF'S REPORT

TOWN MANAGER'S REPORT

TOWN ATTORNEY'S REPORT

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

OTHER BUSINESS

ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



Legislation Details (With Text)

File #: 18-0348 **Version:** 1 **Name:**

Type: Minutes **Status:** Consent Agenda

File created: 1/3/2019 **In control:** Town Commission

On agenda: 1/15/2019 **Final action:**

Title: Approval of December 4, 2018 Regular Meeting Minutes

Sponsors:

Indexes:

Code sections:

Attachments: [RM - 12-04-2018](#)

Date	Ver.	Action By	Action	Result
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Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, December 4, 2018

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 6:00 PM with Deputy Mayor Rettstatt presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

Absent: 1 - Mayor Gary H. Katica

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Lil Cromer-Resident-Asked questions regarding Bob Ahlf property; David Ottinger-Town Attorney-provided comments; stated he was waiting to hear back; would follow up.

CONSENT AGENDA

Commissioner Shelly moved approval of the Consent Agenda. Motion seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[18-0338](#)

Approval of November 20, 2018 Regular Meeting Minutes

(approved as part of consent agenda)

[18-0341](#)

Banner Approval for Omelette Party and Plant Sale

(approved as part of consent agenda)

GENERAL AGENDA[18-0337](#)

Resolution 2018-49 Amending FY 2018-19 Budget

JP Murphy-Town Manager-Stated there were some carry-over items from year prior; FEMA grant for generator and for the emergency air quality mold issues.

Stefan Massol-Director of Support Services-Briefly reviewed items; stated there were a few other items which were the town radios and also capital equipment dollars to be dedicated to budget tools for program based budgeting.

Commissioner Shelly moved approval of Resolution 2018-49 Amending FY 2018-19 Budget.
Motion seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[18-0340](#)

Discussion of 2019 Legislative Priorities

Mr. Murphy discussed previous actions taken last year.

Commissioner Shelly presented his recommendations for legislative priorities; those being transportation direct funding; water funding on quality and quantity, direct funding; restrictions on local government finances and reserves; short term rentals and municipal property rights; home rule; open to additional suggestions.

Mr. Murphy stated the legislative priority statement should be brought back in form of resolution; will assist with lobby efforts; discussed prior events and importance with obtaining a legislative advocate; recommends an advocate.

Deputy Mayor Rettstatt would like to obtain an advocate in addition to Commissioner Shelly and Mr. Murphy.

Mr. Murphy stated an RFQ will be issued and brought back to commission; consensus of the commission to move forward with process.

Discussion regarding restrictions on local government finances and reserves bill; investigation into water funding process; Commissioner Kurey provided additional comments on water investigation spending; Pinellas County water rates; funding would need to be matched; planning for long term; infrastructure is top priority; potential for grants that do not require a match; commission is in consensus regarding priorities.

[18-0264](#)

Consideration of the Town Manager's Evaluation

Mr. Murphy thanked commission for completing evaluation and providing comments; open to any additional comments; requests to be treated as general employee and be eligible for 3% merit; requests an additional pay out of some vacation.

Commissioner Shelly commented on paying out vacation and creating policy for

vacation payout for all employees; Mr. Murphy stated he is looking into creating policy; RFP for study will be done.

Deputy Mayor Rettstatt commented on importance of taking vacation, but also open to providing opportunity for a payout.

Commissioner Kurey would like study done for consistency and flexibility for all; concerns with precedent prior to a study and policy in effect; Commissioner Kurey provided positive comments; all concur.

Deputy Mayor Rettstatt supportive of payout.

Commissioner Shelly commented on schedule difficulty.

Discussion ensued regarding allowing payout of vacation time; regarding vacation payout request by Town Manager; regarding future policy.

Commissioner Kurey moved that JP Murphy be granted a 3% merit increase on his anniversary date. Motion seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

Commissioner Shelly moved to grant JP his request for 240 vacation pay. Motion seconded by Michael Wilkinson.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

Nay: 1 - Commissioner Kurey

Absent: 1 - Mayor Katica

TOWN MANAGER'S REPORT

Nancy Hartshorne-Resident-Spoke about Mary Griffith recouperating; commented on lights and park opening; expressed her concerns regarding the facilitator strategic planning forum; cost of facilitator.

Mr. Murphy commented on staff's dissatisfaction of the first meeting; has been discussed with consultants and residents; need to expand outreach; additional work to be done; looking into a different location for the next forum.

Provided manager report; announced employee of month; recommends cancelling December meeting; vote was taken; discussed Penny for Pinellas group comprised of representatives from municipalities-our area representative is from City of Seminole; Biltmore opening tomorrow; Pinellas County holding a resident information meeting about the Mehlenbacher Road project at Town Hall.

Commissioner Shelly moved to cancel the meeting on Tuesday, December 18th. Motion seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

POLICE CHIEF'S REPORT

Rick Doyle-Chief of Police-Provided update on crime stats; no vehicle burglaries over Thanksgiving; discussed code violations and warnings issued; new speed counter being tested.

Brief discussion on success of park dedication event; possibility for future events; crosswalks; addition of parking at new park.

TOWN MANAGER'S REPORT

Mr. Murphy added additional report item: stated tentative date for the Bluff meeting is January 24th regarding strategic planning; provided a brief overview of the discussion for the Bluff.

George Castro-Resident-Commented on condition of Bluff and roadway conditions; budget/millage increase; willing to volunteer for board openings.

Audience members began commenting to each other; Deputy Mayor Rettstatt stated third party facilitator will host this discussion; Mr. Murphy commented on the Palmetto Road project; is currently with SWFWMD for review then will go out to bid.

Commissioner Kurey in agreement that infrastructure is subpar and would like to investigate grouping projects or running them concurrently; looking to accelerate with potential borrowing; may need to upgrade park maintenance.

Mr. Murphy provided update on Bluff cutting/mower, will be investigating elements.

TOWN ATTORNEY'S REPORT

Nothing to report.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Deputy Mayor Rettstatt requested addition of items to agenda for January: discussion of parking passes; discussion of working with boards, setting of meetings by resolutions; potential for switching boards up for commission advisors; presentation of \$20,000 from BCF for radios.

Commissioner Kurey voiced dissatisfaction with consultants and last strategic planning event; recommended motion.

Commissioner Shelly had nothing to report.

Commissioner Wilkinson supports board meeting schedules; recreation board meeting was canceled; next meeting on January 14th; upcoming recreation events; welcomed Chief Doyle.

Commissioner Kurey moved that the commission send a message to the consultants, expressing their extreme disappointment in the first meeting and expect much more from them. Motion seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

OTHER BUSINESS

Discussion of upcoming Santa delivery schedule for December 19th, 20th, and 21st; Commissioners will attend; Mayor's Luncheon; board schedules.

ADJOURNMENT

No further business; meeting adjourned in due form at 7:19 PM.

Commissioner Wilkinson moved to adjourn the meeting. Motion seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

TOWN CLERK

APPROVED:

MAYOR



Legislation Details (With Text)

File #: 19-0016 **Version:** 1 **Name:**
Type: Action Item **Status:** Consent Agenda
File created: 1/11/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Special Relief Permit Approvals
Sponsors:
Indexes:
Code sections:
Attachments: [5k](#)
[CRF](#)
[concerts](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica and Commissioners
From: JP Murphy
Date: 1/11/2019

Subject:
Approval of Special Relief Permits

Summary:

Attached are the Special Relief Permits for the Sunset 5K, the three Sunday's in Belleair concerts, and the Clearwater Running Festival's marathon and ultra-marathon segments. Staff recommends approval of all five events.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion N/A

EVENT CONTACT INFORMATION

Applicant Name: Town of Belleair Parks & Recreation Department

Address: 918 Osceola Road

City: Belleair **State:** FL **Zip Code:** 33756

Phone: 727-518-3728 **Email:** rhobbs@townofbelleair.net

Are you requesting that this event be held (at least in-part) on public property? ☒ Yes ☐ No

Are you the property owner/lessee of the event site? ☒ Yes ☐ No*

** If no, please attach a written letter of consent to use the event site from the property owner*

Are you going to be the primary contact for this event? ☒ Yes ☐ No*

** If no, please provide primary contact information in the section below*

Primary Contact (if different than applicant): _____

Role with the Event: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Emergency Contact (MUST BE ON-SITE FOR EVENT): _____

Role with the Event: Ricky Allison, Parks & Recreation Director

Phone: 727-242-1682 **Email:** rallison@townofbelleair.net

EVENT OVERVIEW

Event Name: Belleair Sunset 5K & Fun Run **Date of Event:** 1-26-19

Start Time: 5:00 ☐ am / ☒ pm **End Time:** 10:00pm ☐ am / ☒ pm

Site Address: 999 Indian Rocks Road & 918 Osceola Road

Current Zoning of the Subject Parcel: _____

Expected # of Attendees: 2000 **Expected # of Vehicles (Including Vendors):** 500

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

The Belleair Belleair Sunset 5K & Fun Run will be held on Saturday, January 27, 2019 from 5:00pm-10:00pm at Hunter Memorial Park/Brewster Athletic Fields Complex. The race will have approximately 1800 participants. The race route will start and on the The Mall in front of town hall and Hunter Memorial Park. Please see attached race route for the 5K and Fun Run.

At the conclusion of the race, there will be a party held at the Brewster Athletic Fields complex with food, beer, wine, awards ceremony and entertainment.

We are requesting assistance from the parks & recreation staff and police department for road closures and park usage.

Road closures will begin approximately at 12:00pm and conclude at approximately 10:00pm.

Are you going to contract any private security services/officers on-site? ☐ Yes* ☒ No

** If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.*

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Are you going to utilize any parking services for this event? ☐ Yes* ☒ No

** If yes, provide the name(s) of the vendor(s) below along with company contact information.*

Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

Provide the name(s) of any other commercial vendor(s) contracted for the event:

Smith Rents Tents- not onsite during the event Belleair Market

United Site Services (Portolets)- vendor not onsite during the event.

Mr. Bill's Fine Foods

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

- ☒ **Site Layout:** May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
- ☒ **Parking Plan:** May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
- ☒ **Neighbor Input Letters:** Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.

- ☒ **Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
- ☐ **Noise Mitigation Plans (Code Section 74-484):** If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
- ☒ **Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
- ☐ **Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
- ☐ **Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
- ☒ **Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
- ☒ **Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Applicant signature

Date

END OF APPLICATION

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Police Department: 12/3/18

Received By (Initials): SPD Approved By (Initials): SPD

Does the Police Department have any objections to this permit? ☐ Yes ☒ No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Parks and Recreation Department: 11-26-18

Received By (Initials): RA Approved By (Initials): RA

Does the Parks and Recreation Dept. have any objections to this permit? ☐ Yes ☒ No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Town Manager: _____

Does the Town Manager have any objections to this permit? ☐ Yes ☐ No

If yes, provide an explanation here or attach another sheet: _____

Date of Commission Decision: _____

☐ Special Relief Permit is **approved***

☐ Special Relief Permit is **denied**

Assessed Fee: _____ Due Date for Fee: _____

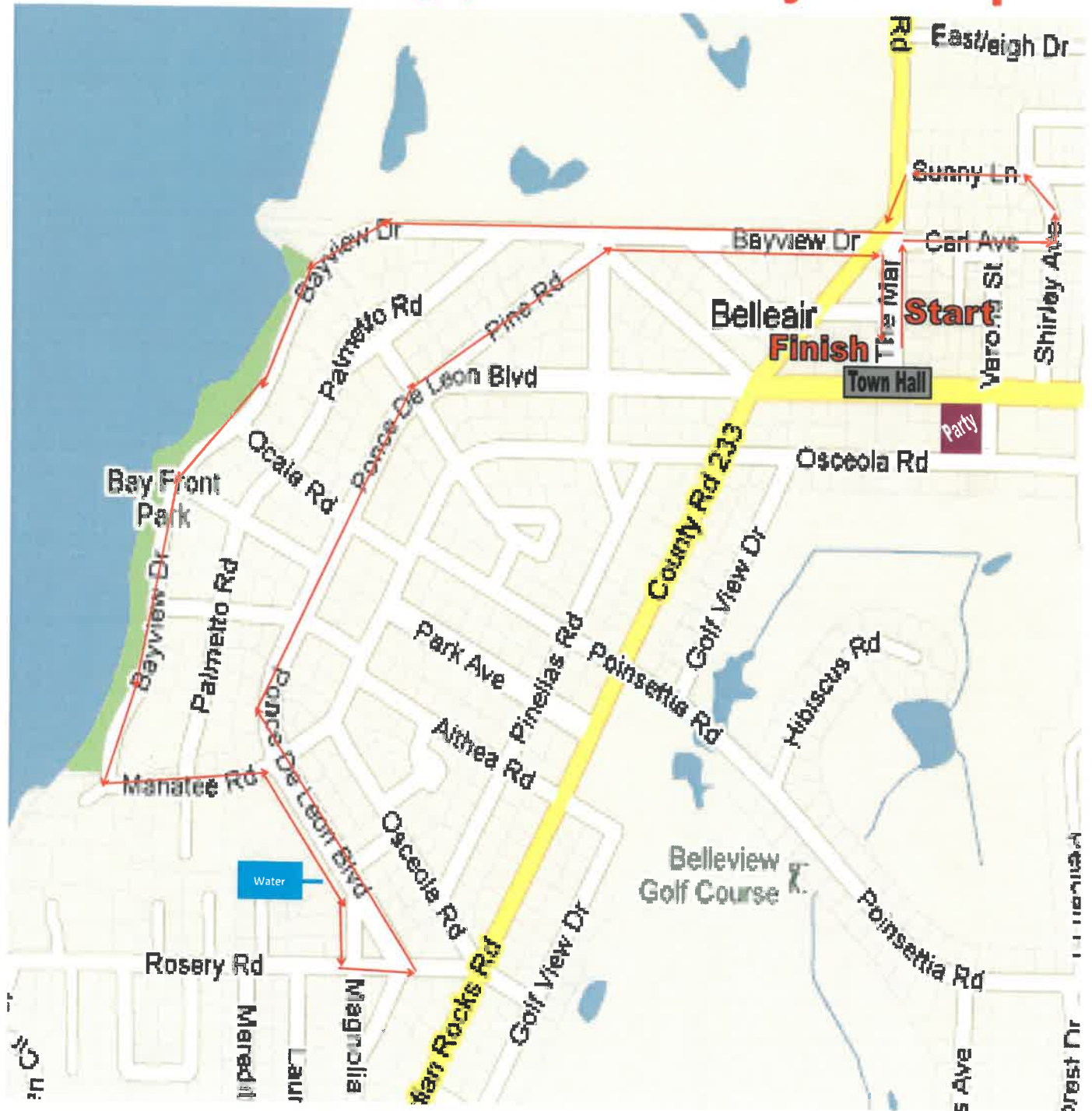
Town Manager's signature

Date of approval/denial

**If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.*

Belleair Sunset 5K Route

Race Start: Approximately 5:15 pm



PARKING FOR BELLEAIR SUNSET 5K



Parking for the Belleair Sunset 5K & Fun Run are located in the yellow parking areas:

- Seasons Belleair (1145 Ponce de Leon Blvd.)- Please enter at on the north entrance of Belleair Place Apartments
- Belleair Public Works (1075 Ponce de Leon Blvd.)
- Biltmore Construction (1055 Ponce de Leon Blvd.)
- Professional Building (1016 Ponce de Leon Blvd.)

On-street parking is available throughout the neighborhood as well.

EVENT CONTACT INFORMATION

Applicant Name: John Mortimer
Address: 138 Bedford Center Rd.
City: Bedford **State:** NH **Zip Code:** 03110
Phone: 603-512-1976 **Email:** jmortimer@millenniumrunning.com

Are you requesting that this event be held (at least in-part) on public property? ☒ Yes ☐ No

Are you the property owner/lessee of the event site? ☐ Yes ☒ No*

** If no, please attach a written letter of consent to use the event site from the property owner*

Are you going to be the primary contact for this event? ☒ Yes ☐ No*

** If no, please provide primary contact information in the section below*

Primary Contact (if different than applicant): _____

Role with the Event: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Emergency Contact (MUST BE ON-SITE FOR EVENT): _____

Role with the Event: Race Director

Phone: 603-512-1976 **Email:** jmortimer@millenniumrunning.com

EVENT OVERVIEW

Event Name: Clearwater Running Festival **Date of Event:** Jan. 27, 2019

Start Time: 7:00 ☒ am / ☐ pm **End Time:** 2:00 ☐ am / ☒ pm

Site Address: 301 Drew St., Clearwater, FL

Current Zoning of the Subject Parcel: _____

Expected # of Attendees: 300 **Expected # of Vehicles (Including Vendors):** 0

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

The Clearwater Running Festival is a road race starting and finishing in Clearwater which is comprised of 5 different distances: 5k (3.1 miles), 5 miler (5 miles), half marathon (13.1 miles), marathon (26.2 miles) and ultra marathon (31 miles). Only the marathon and ultra marathon courses utilize Belleair municipale streets.

Are you going to contract any private security services/officers on-site? ☐ Yes* ☒ No

** If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.*

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Are you going to utilize any parking services for this event? ☐ Yes* ☒ No

** If yes, provide the name(s) of the vendor(s) below along with company contact information.*

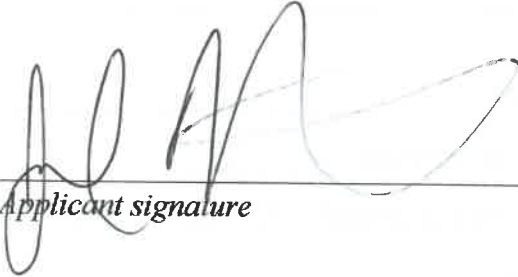
Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

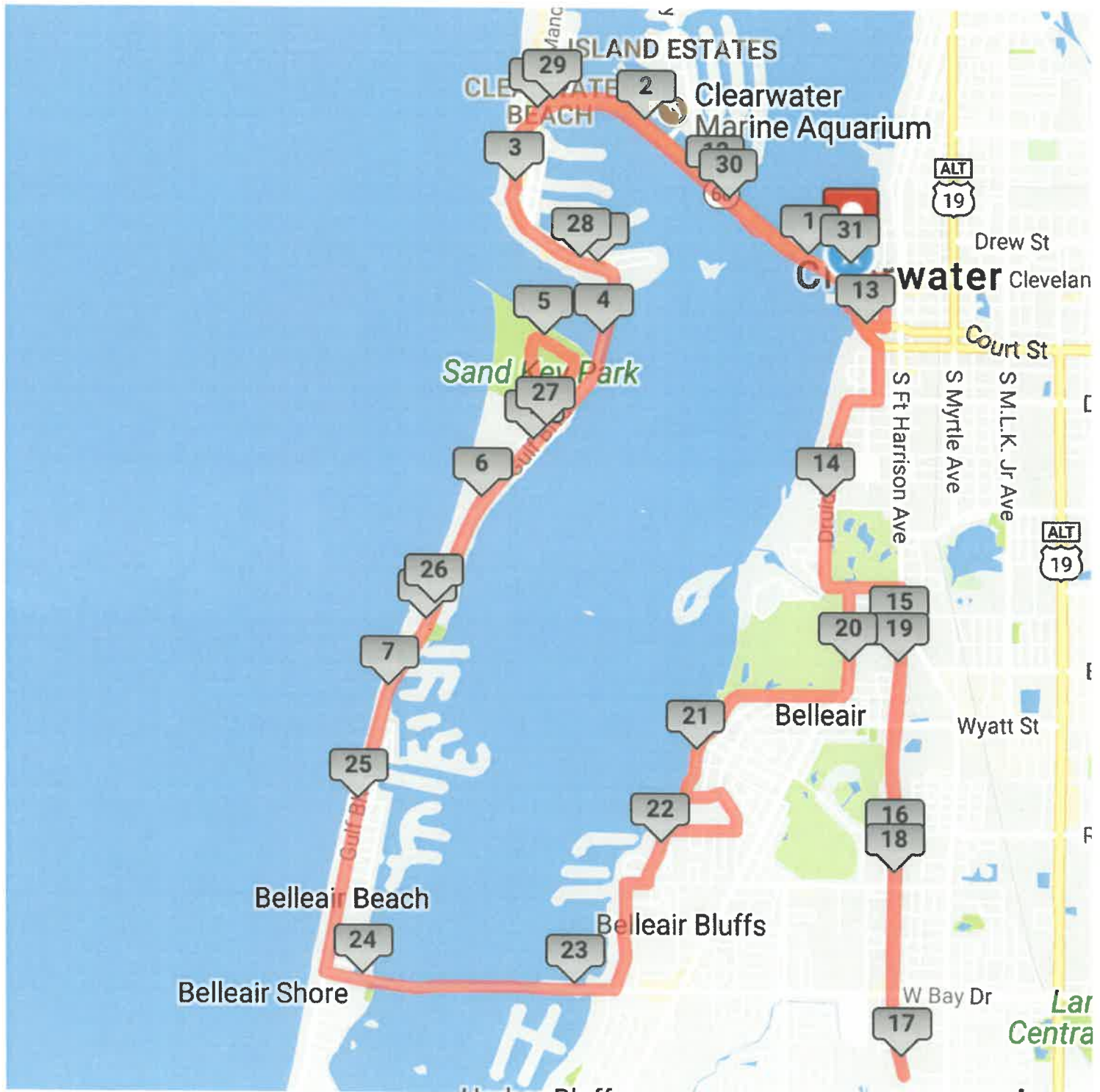


Applicant signature

12-3-18

Date

END OF APPLICATION



		Finish Time	Distance	Pace	
		Fastest	2:25:00	26.2	0:05:32
		Slowest	7:00:00	26.2	0:16:02
		Start Time	7:05:00 AM		
TURN DIRECTION		DISTANCE	FIRST RUNNER	LAST RUNNER	
1	Start (at Coachman Park on Drew St.)	0	7:05 AM	7:05 AM	
2	Right onto S. Osceola Ave	0.27	7:06 AM	7:09 AM	
3	Right onto Pierce Blvd.	0.49	7:07 AM	7:12 AM	
4	Take 3rd Exit of Traffic Circle (Coronado Dr.)	2.52	7:18 AM	7:45 AM	
5	Vear Right onto S. Gulfview Blvd.	2.61	7:19 AM	7:46 AM	
6	Vear Right onto Gulf Blvd.	3.61	7:24 AM	8:02 AM	
7	Right onto Sand Key Park Access Road (Keep Rt.)	4.42	7:29 AM	8:15 AM	
8	Right toward Sand Key Park Exit	5.33	7:34 AM	8:30 AM	
9	Right onto Gulf Blvd.	5.41	7:34 AM	8:31 AM	
10	U-Turn at 3420 Gulf Blvd after median	7.02	7:43 AM	8:57 AM	
11	Right onto Gulfway Drive/Bayway Blvd.	9.46	7:57 AM	9:36 AM	
12	Right onto S. Gulfway Blvd	10.2	8:01 AM	9:48 AM	
13	Right onto S. Hamden Dr.	10.3	8:02 AM	9:50 AM	
14	Left onto First St.	10.7	8:04 AM	9:56 AM	
15	Right onto Coronado Dr.	10.8	8:04 AM	9:58 AM	
16	Right onto Sidewalk at Marina Entrance	10.95	8:05 AM	10:00 AM	
17	Right onto Oak Ave	12.95	8:16 AM	10:32 AM	
18	Right onto Druid Rd. W	13.23	8:18 AM	10:37 AM	
19	Left onto Druid Rd. S	13.28	8:18 AM	10:37 AM	
20	Left onto Belleview Blvd.	14.12	8:23 AM	10:51 AM	
21	Right onto Indian Rocks Rd.	14.2	8:23 AM	10:52 AM	
22	Right onto Bayview Dr.	14.7	8:26 AM	11:00 AM	
23	Left onto Manatee Rd.	15.86	8:32 AM	11:19 AM	
24	Right onto Ponce De Leon Blvd.	15.95	8:33 AM	11:20 AM	
25	Right onto Magnolia Rd.	16.05	8:33 AM	11:22 AM	

8:00 AM — 11:35 AM = 3.5 HRS IN TOWN

26	Right onto Rosery Rd.	16.15	8:34 AM	11:23 AM
27	Left onto Eagles Nest Dr.	16.56	8:36 AM	11:30 AM
28	Right onto S. Garden Circle	16.68	8:37 AM	11:32 AM
29	Left onto Bluff View Dr.	16.81	8:38 AM	11:34 AM
30	Right onto S. Belleair Causeway	17.45	8:41 AM	11:44 AM
31	Right onto Gulf Blvd.	18.81	8:49 AM	12:06 PM
32	Right onto Gulfway Drive/Bayway Blvd.	22.47	9:09 AM	1:05 PM
33	Right onto S. Gulfway Blvd	23.18	9:13 AM	1:16 PM
34	Right onto S. Hamden Dr.	23.22	9:13 AM	1:17 PM
35	Left onto First St.	23.73	9:16 AM	1:25 PM
36	Right onto Coronado Dr.	23.76	9:16 AM	1:25 PM
37	Right onto Sidewalk at Marina Entrance	23.85	9:17 AM	1:27 PM
38	Running Off-Ramp	25.9	9:28 AM	2:00 PM
39	Cross Street to Sidewalk	26	9:28 AM	2:01 PM
40	Finish at Coachman Park (Drew Street)	26.2	9:30 AM	2:05 PM



Belleair Police Department

901 Ponce de Leon Boulevard, Belleair, FL 33756
Phone: 727-588-3769 · Fax: 727-588-3786

Application for Police Permit Services

Permit Number: _____

Please print legibly

Permittee (Name): Clearwater Running Festival / Millennium Running
Address: 138 Bedford Center Rd.
Bedford, NH 03110

Billing Address: Millennium Running
70 Brick Mill Rd.
Bedford, NH 03110

E-mail Address: jmortimer@millenniumrunning.com

Contact Person: John Mortimer
Contact Number(s): 603-512-1976

No. of Officers Requested: TBD by department to ensure a safe event.
Service Date(s): January 27, 2019
Service Time(s): 8:00am-12:25pm
Service Location: TBD by department to ensure a safe event.
Assignment Responsibilities: Traffic control to ensure a safe event.

I, John Mortimer, as the permittee or authorized representative of the permittee, hereby acknowledge the attached "Conditions of Permit" and agree that the permittee will abide by, and be subject to, these conditions in all respects if a permit is issued as a result of this application. In addition, the permittee, through its authorized representative, hereby agrees to hold harmless and indemnify the Town of Belleair and its employees from any and all injuries or damages suffered by the permittee or its employees which may be caused by third parties during the term of any permit that is issued as a result of this application.

I acknowledge that payment for services rendered must be received by the Belleair Police Department by noon on the business day prior to the service date, unless other arrangements are made with the Police Chief or his designee.



Permittee (Authorized Representative)

Permit Approval

The above Application for Permit is hereby granted and, together with the attached "Conditions for Permit," is hereby adopted by reference, and is made a part of and constitutes the terms and conditions of this permit.



Authorized Signature (Police Department)

12/5/18

Date Approved



Belleair Police Department

901 Ponce de Leon Boulevard, Belleair, FL 33756
Phone: 727-588-3769 · Fax: 727-588-3786

Application for Police Permit Services *Conditions of Permit*

Fee Schedule

All individuals working a permit assignment will receive a minimum of three and one-half (3½) hours pay per assignment. The per hour charges for police permit services will be calculated at the following rate for officers and a flat rate for the Lieutenant and Chief:

Officer: \$45.00 per officer

Lieutenant: \$165

Chief: \$200

The above fee schedule is subject to change with a 14-day advance notice to the permittee. All changes made to the fee schedule will be consistent with, and pursuant to, the current police labor contract(s).

General Requirement

Requests for permit assignments will require seven (7) days' prior notice. Exceptions will be at the discretion of the Chief of Police or his designee.

Payment for services should be made by check or money order made payable to the "Town of Belleair."

Payment for services estimated at three thousand dollars (\$3,000) or more will be made by cashier's check or money order.

Permit Cancellation

The Police Department may cancel a permit at any time with or without cause.

The permittee may cancel a permit by contacting the Police Department 48 hours in advance of the date and time of the permit service. If this 48-hour notice is not given, the permittee will compensate the Department at three and one-half (3½) hours pay for each scheduled individual.

To cancel a permit assignment, the permittee should call the Police Department at 727-588-3769 during normal business hours (Monday – Friday, 8:00 am to 5:00 pm). At any other time, an on-duty Belleair Officer should be contacted through the Sheriff's Communications Center at 727-582-6200.

Status of Law Enforcement Officers Performing Service

Law enforcement officers performing services under the terms of a permit will be deemed to be acting within the scope and course of their official duties; their principal responsibility will remain to the Department and/or the general public.

Staffing Provisions

The Chief of Police or his designee will review all permit assignment applications prior to approval. Staffing needs will be evaluated. If a deficiency appears, the permittee may be required to contract for more officers than originally requested.

During a permit assignment, a police supervisor will have the discretion to release individuals from duty in the event their services are no longer needed. In the absence of a supervisor, the officer will contact the Lieutenant or Chief, who may, at their discretion, release the officer(s). Officers relieved under this provision, who have worked less than one half of the contracted time, will be compensated for the minimum three and one-half hours or half of the contracted time, whichever is greater. Officers who are relieved early but have worked one half or more of the contracted time will be compensated for the entire amount.

Permittee Signature (Authorized Representative)

Date



Belleair Police Department

901 Ponce de Leon Boulevard, Belleair, FL 33756
Phone: 727-588-3769 • Fax: 727-588-3786

Application for Police Permit Services

Permit Number: _____

Please print legibly

Permittee (Name):

Clearwater Running Festival / Millennium Running

Address:

138 Bedford Center Rd.
Bedford, NH 03110

Billing Address:

Millennium Running
70 Brick Mill Rd.
Bedford, NH 03110

E-mail Address:

jmortimer@millenniumrunning.com

Contact Person:

John Mortimer

Contact Number(s):

603-512-1976

No. of Officers Requested:

TBD by department to ensure a safe event.

Service Date(s):

January 27, 2019

Service Time(s):

8:00am-12:25pm

Service Location:

TBD by department to ensure a safe event.

Assignment Responsibilities: Traffic control to ensure a safe event.

I, John Mortimer, as the permittee or authorized representative of the permittee, hereby acknowledge the attached "Conditions of Permit" and agree that the permittee will abide by, and be subject to, these conditions in all respects if a permit is issued as a result of this application. In addition, the permittee, through its authorized representative, hereby agrees to hold harmless and indemnify the Town of Belleair and its employees from any and all injuries or damages suffered by the permittee or its employees which may be caused by third parties during the term of any permit that is issued as a result of this application.

I acknowledge that payment for services rendered must be received by the Belleair Police Department by noon on the business day prior to the service date, unless other arrangements are made with the Police Chief or his designee.



Permittee (Authorized Representative)

Permit Approval

The above Application for Permit is hereby granted and, together with the attached "Conditions for Permit," is hereby adopted by reference, and is made a part of and constitutes the terms and conditions of this permit.

Authorized Signature (Police Department)

Date Approved



Belleair Police Department

901 Ponce de Leon Boulevard, Belleair, FL 33756
Phone: 727-588-3769 · Fax: 727-588-3786

Application for Police Permit Services *Conditions of Permit*

Fee Schedule

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The permittee may cancel a permit by contacting the Police Department 48 hours in advance of the date and time of the permit service. If this 48-hour notice is not given, the permittee will compensate the Department at three and one-half (3½) hours pay for each scheduled individual.

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Permittee Signature (Authorized Representative)


12/5/18
Date

Revised 07/16/16

Page 2 of 2

EVENT CONTACT INFORMATION

Applicant Name: Town of Belleair Parks & Recreation Department

Address: 918 Osceola Road

City: Belleair **State:** FL **Zip Code:** 33756

Phone: 727-518-3728 **Email:** rhobbs@townofbelleair.net

Are you requesting that this event be held (at least in-part) on public property? ☒ Yes ☐ No

Are you the property owner/lessee of the event site? ☒ Yes ☐ No*

** If no, please attach a written letter of consent to use the event site from the property owner*

Are you going to be the primary contact for this event? ☒ Yes ☐ No*

** If no, please provide primary contact information in the section below*

Primary Contact (if different than applicant): _____

Role with the Event: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Emergency Contact (MUST BE ON-SITE FOR EVENT): _____

Role with the Event: Ricky Allison, Parks & Recreation Director

Phone: 727-242-1682 **Email:** rallison@townofbelleair.net

EVENT OVERVIEW

Event Name: Sundays In Belleair Outdoor Concert **Date of Event:** 2-10-19, 3-3-19 and 3-31-19

Start Time: 3:00 ☐ am / ☒ pm **End Time:** 10:00pm ☐ am / ☒ pm

Site Address: 918 Osceola Road

Current Zoning of the Subject Parcel: _____

Expected # of Attendees: 2000 **Expected # of Vehicles (Including Vendors):** 500

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

Sundays In Belleair Outdoor Concert Series will be held on Sundays, 2-10-19, 3-3-19, and 3-31-19 from 3:00pm-8:00pm at Brewster Athletic Fields Complex. The concerts will have approximately 20000 participants. Please see attached proposed site plan for parking and event site.

Concerts will be held approximately from 5:00-8:00pm. Food and beverage vendors will be onsite to sell food, beer and wine.

We are requesting assistance from the parks & recreation staff and police department for road closures and park usage.

Road closures will begin approximately at 12:00pm and conclude at approximately 10:00pm.

Are you going to contract any private security services/officers on-site? ☐ Yes* ☒ No

** If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.*

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Are you going to utilize any parking services for this event? ☐ Yes* ☒ No

** If yes, provide the name(s) of the vendor(s) below along with company contact information.*

Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

Provide the name(s) of any other commercial vendor(s) contracted for the event:

Smith Rents Tents- not onsite during the event	Belleair Market
United Site Services (Portolets)- vendor not onsite during the event.	Mookies Kettle Korn
Mr. Bill's Fine Foods	Bella Vino, Great Bay Distributors

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

- ☒ **Site Layout:** May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
- ☒ **Parking Plan:** May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
- ☐ **Neighbor Input Letters:** Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.

- ☒ **Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
- ☐ **Noise Mitigation Plans (Code Section 74-484):** If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
- ☒ **Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
- ☐ **Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
- ☐ **Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
- ☒ **Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
- ☒ **Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Applicant signature

Date

END OF APPLICATION

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Police Department: 12/3/18

Received By (Initials): AFD Approved By (Initials): AFD

Does the Police Department have any objections to this permit? ☐ Yes ☒ No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Parks and Recreation Department: 11-26-18

Received By (Initials): RA Approved By (Initials): RA

Does the Parks and Recreation Dept. have any objections to this permit? ☐ Yes ☒ No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Town Manager: _____

Does the Town Manager have any objections to this permit? ☐ Yes ☐ No

If yes, provide an explanation here or attach another sheet: _____

Date of Commission Decision: _____

☐ Special Relief Permit is **approved***

☐ Special Relief Permit is **denied**

Assessed Fee: _____ Due Date for Fee: _____

Town Manager's signature

Date of approval/denial

**If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.*



PARKING FOR BELLEAIR OUTDOOR CONCERTS



Parking for the Belleair Outdoor Concerts are located in the yellow parking areas:

Seasons Belleair (1145 Ponce de Leon Blvd.)- Please enter at on the north entrance of Belleair Place Apartments

Belleair Public Works (1075 Ponce de Leon Blvd.)

Biltmore Construction (1055 Ponce de Leon Blvd.)

[Professional Building \(1016 Ponce de Leon Blvd.\) HANDICAP PARKING ONLY](#)

On-street parking is available throughout the neighborhood as well.

9 OFFICERS 13 ADULTS

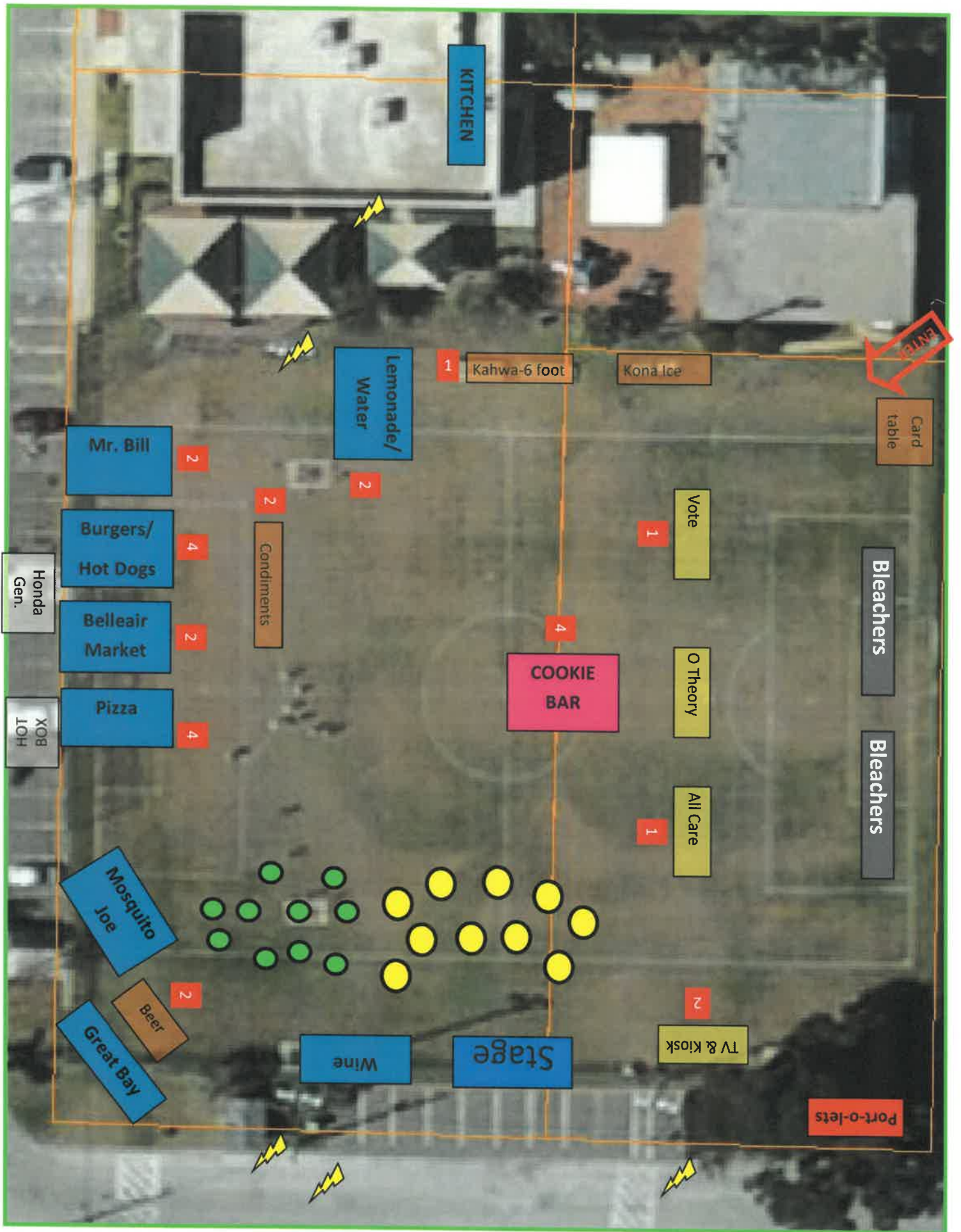
PD PLAN AS OF 12/3/18 3 PM 9 PM = 6 HRS EACH



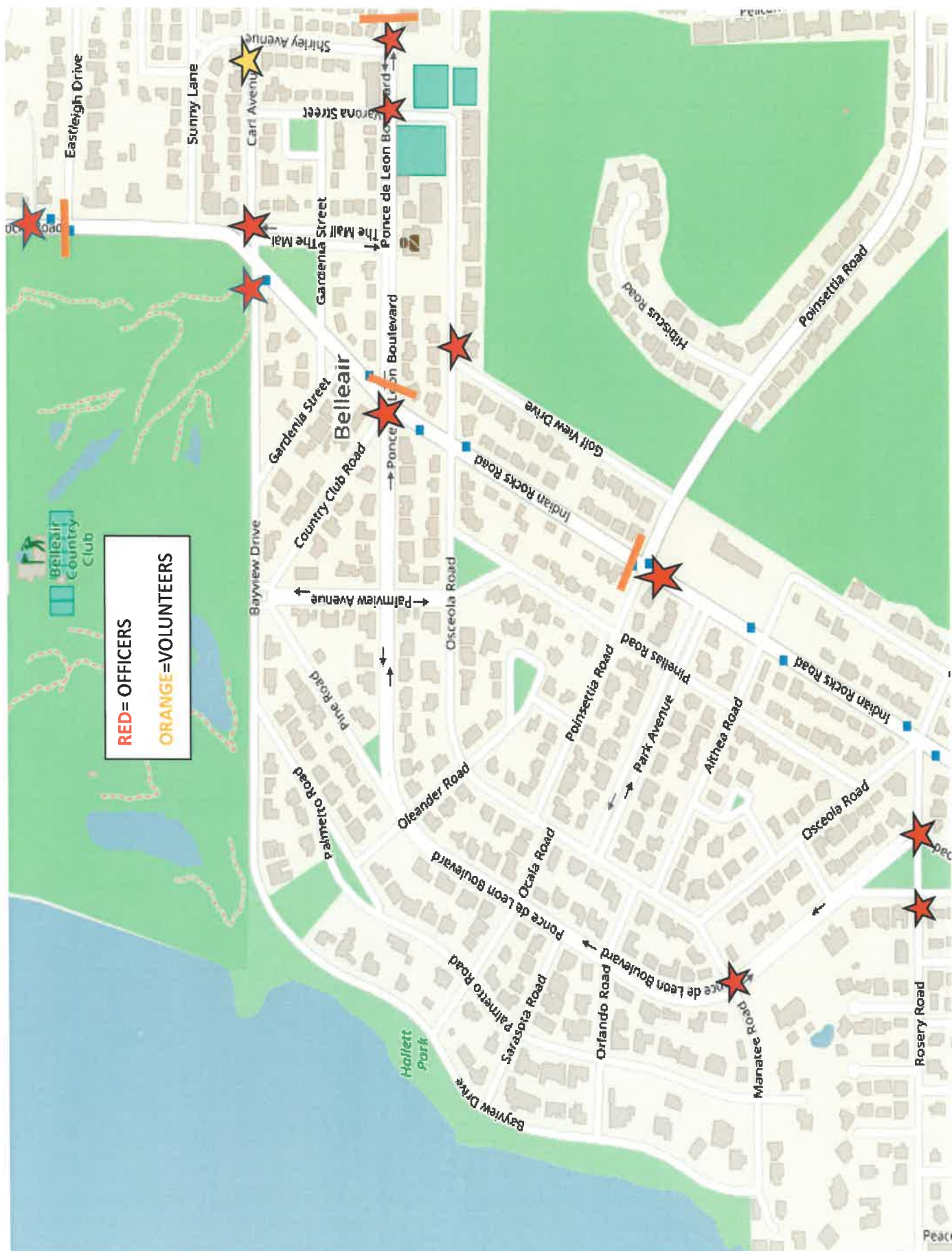
1. **CLARK** – OSCEOLA RD + GOLFVIEW DR.
(**2:30PM** SOFT STREET CLOSURE) (**NEED VEHICLE**)
2. **TORCH / FRITZ** – WORKING AT VARONA ST.
AND PONCE DE LEON BLVD. (**NEED VEHICLE**)
3. **EDWARDS** – WORKING AT PONCE DE LEON
AND BELLEAIR PLACE. STOP ALL CARS AND
ASK WERE THEY GOING IF THEY ARE GOING TO
CONCERT PARK THEM IN GRASS LOT. (**NEEDS
HIS VEHICLE**)
4. **PHILLIPS** – PARKING AT (OPEN LOT) (**NO
VEHICLE NEEDED**)
5. **BOWERS** – WORK HELPING THE TWO
HANDICAP PARKING LOTS (**NO VEHICLE
NEEDED**)
6. **KIEFHABER** – WORK PARKING IN THE LOT
WITH PHILLIPS (**NO VEHICLE NEEDED**)
7. **ALBERTSON** – WORK THE SOUTH GATE (**NO
VEHICLE NEEDED**)
8. **BURNHAM** – WORK AT THE MALL AND
DIRECT PEOPLE WHERE THE HANDICAP DROP
OFF IS AND MAKE SURE PEOPLE DO NOT PARK
ALONG PONCE DE LEON BLVD. KEEP TRAFFIC
MOVING.
9. **PIPER** – WILL HELP WITH PARKING ALONG
GOLFVIEW DR. AND HELP IF ANYONE NEEDS

**ANYTHING AT THEIR POSTS / ALSO DRAPPY IS
HANDLE ALL CALLS. (NEEDS VEHICLE)**

- 10. LT. BEERY – WILL MONITOR THE RADIOS
AND HELP OUT WITH ANY PROBLEMS THAT
MIGHT ARISE.**



11 OFFICERS, 3 ADMIN
4PM 10:30PM
6.5 Hours each.
PD PLTAS of 12/3/18





Legislation Details (With Text)

File #: 18-0356 **Version:** 1 **Name:**

Type: Discussion Items **Status:** General Agenda

File created: 1/4/2019 **In control:** Town Commission

On agenda: 1/15/2019 **Final action:**

Title: Presentation of Belleair Community Foundation Donation

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Legislation Details (With Text)

File #: 18-0358 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/4/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Belleair Teen Council Awards Presentation
Sponsors:
Indexes:
Code sections:
Attachments: [Youth Community Service Project Contest Nomination Packet](#)
[Youth Video Competition Nomination Packet](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Cathy DeKarz, Management Analyst
Date: 1/15/2019

Subject:
Belleair Teen Council Awards Presentation

Summary:

In both March and October of 2018, the Belleair Teen Council was honored for their hard work and achievements by the Florida League of Cities, as the League selected our group to win two distinguished awards. Here tonight is Mr. Mark Sittig from the League, who will be formally presenting these awards to members of the Teen Council in attendance tonight.

Previous Commission Action: N/A

Background/Problem Discussion: In March of 2018, the Belleair Teen Council was selected as the first place winner for the Florida League of Cities “Youth Council Community Service Project Contest” for their work on Socksgiving in 2017. That year, the teens exceeded their goal to collect 500 pairs of new socks by ultimately donating 683 pairs to persons in need in our local community. In recognition of this hard work, staff submitted a nomination on the group’s behalf, and we were thrilled to be selected as the winner!

Later, in the fall of 2018, Town staff worked with the Teen Council again in order to create and submit a video for the League’s 2018 “Youth Council Video Competition.” The final video was based on the theme of “We Love Belleair,” and features the teens giving a tour of the town while talking about what they love about it. After submitting this video, the Teen Council was again honored to be selected as a winner of this prestigious award.

The Town’s staff and elected officials are incredibly proud of the Belleair Teen Council for their efforts that lead up to the presentation of tonight’s awards. Congratulations to all involved!

Additional information on both of these awards is attached to this agenda item.

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion N/A

SOCKSGIVING

The background of the entire graphic is decorated with various autumn leaves in shades of red, orange, yellow, and green, scattered across the white background.

Help the Belleair Teen Council collect over 500 pairs of new socks for the Thanksgiving season! We are collecting socks for all ages and genders to donate to RCS.

Collections: November 1-30

For more info, contact Rachel at 727-518-3728 or email rhobbs@townofbelleair.net

The 2017-2018 Belleair Teen Council is comprised of 31 teenagers ranging in age from 13 to 18 years old, who are dedicated to making a positive difference in our community. While Belleair is a small town near much-larger cities including Clearwater and Largo, our Teen Council does big things.

Each year, the Council chooses a charitable cause or organization to partner with, which have previously included UPARC, The Arc Tampa Bay Foundation, and the Belleair Community Foundation.

This past year; however, the Council partnered with two non-profit organizations: Religious Community Services (RCS) and Hands Across the Bay, whose focus is one providing help and hope for those facing homelessness, domestic violence, and hunger. The Belleair Teen Council chose to support these organizations because of their strong message to give back to the local community and people in need.

To further this mission, the Belleair Teen Council started "Socksgiving" in the month of November. Socksgiving was a sock collection event for all ages and genders that delivered all varieties of new socks to local persons in need. These donations provided a level of comfort for recipients to help them stay warm during the upcoming winter season.

With the help of the Belleair Community Foundation (a local civic group) and countless Belleair residents, the Teen Council exceeded its goal of 500 pairs of socks, and ultimately collected 683 pairs. These socks were then donated to the RCS and Hands Across the Bay, where they could directly help those in need.

Projects such as Socksgiving are an important tenant for the Belleair Teen Council, whose members are learning to appreciate serving others in these types of capacities. Belleair Teen Council Vice President, Jennifer Spencer says "The people that benefited from our Socksgiving drive have a lot to worry about, especially during the holiday season. Even though it is something simple as clean socks, I feel it is important to help relieve the struggles of people in our community in need by any means possible."



Belleair Teen Council gather with their bin of socks.



Belleair Teen Council Secretary, Miss Madison Vaughan (bottom); Mrs. Florida and representative for Hands Across the Bay and RCS, Ms. Devin Pappas (left), and Belleair Teen Council Liaison, Ms. Rachel Hobbs (right)

TOWN OF BELLEAIR

MAYOR:
GARY H. KATICA

COMMISSIONERS:
KARLA RETTSTATT
MICHAEL WILKINSON
TOM SHELLY
TOM KUREY

TOWN MANAGER:
JP MURPHY



INC. 1925

901 PONCE DE LEON BOULEVARD
BELLEAIR, FLORIDA 33756-1096

PHONE (727) 588-3769

WWW.TOWNOFBELLEAIR.COM

To Whom It May Concern,

Please accept this nomination for the Florida League of Cities "Youth Council Community Service Project Contest" on behalf of the Town of Belleair's Teen Council.

Belleair's Teen Council began around five years ago, and was founded for two main reasons: (1) to empower our local teenagers to learn more about their government and to be active in it, and (2) to encourage our teens to give back to their community. Each year, the Teen Council sits in on guest lectures from Town officials, attends public meetings, and assists the Parks and Recreation Department with special events and programs.

On top of this, our Teen Council takes on philanthropic project each year. This year, that project was "Socksgiving," an initiative to donate new socks of all kinds to victims of homelessness, domestic violence, and hunger. As Teen Council embraced this project, so did our community, and it was my privilege to watch the passion of these kids make a difference in the lives of others.

That being said, I highly recommend that the Florida League of Cities consider the Belleair Teen Council's "Socksgiving" project for the "Youth Council Community Service Project Contest" this year. Thank you, and please feel free to contact me with any questions.

Sincerely,

JP Murphy

Town Manager

March 30, 2018

To Whom It May Concern,

My name is Devin Pappas and I am a Domestic Violence Advocate for RCS and Hands Across the Bay. I am also involved with helping the homeless families through Pinellas Hope, HEP and RCS.

The community support, for these programs, could not be successful without the organization, teamwork, effortless hours and dedication from Rachel Hobbs and her Teen Council Team.

I have had the pleasure of working with this group on many events such as collecting canned food for the food bank and raising awareness of domestic violence through the presence at the Belleair Rec Concerts but most recently, Rachel and her Teen Council Team held a "Socksgiving" drive to collect socks during the cold months.

This team collected 680 pairs of socks through their community outreach efforts and services. Because of this heartfelt event we were able to provide warm socks to women, children and men at the following non-profit organizations: The Haven of RCS, Hands Across the Bay, HEP and Pinellas Hope.

It truly is a blessing to have such a group of young teens care so much about the families facing crisis and are so selfless to dedicate their time and efforts in making a difference in our community.

Please recognize Rachel Hobbs and her extraordinary group of teens as outstanding role models in our area. We are very fortunate to have them.

Thank you,

Devin Pappas

727-657-9615

<https://www.youtube.com/watch?v=bfkhVEryxJs>

Belleair Teen Council- “We Love Belleair”

Florida League of Cities- 2018 Youth Council Video Competition

September 2018

The Town of Belleair Teen Council is comprised of 30 members ages 13-18 that are selected annually in August. The Teen Council meets once a month to discuss the operations of local government and to participate in guest lectures on various topics from professionals within the community.

The Belleair Teen Council originated in 2014 and has a standing tradition of completing a service project for the year. Our service projects have included helping fundraise and build a screened-in porch for a local UPARC resident cottage, a Hospice gift drive, Adopt-A-Family for Thanksgiving, and Socksgiving.

This year’s Florida League of Cities Youth Council Video Competition is the perfect start this year for our teens to showcase why “We Love Belleair.” Our video is comprised of “hidden” jewels of what makes the Town of Belleair a wonderful place to live and play.

Here are a few quotes from members of the 2018-2019 Teen Council on what they love most about serving in the community.

“Belleair and ‘The Rec’ is where we all grew up and being the Teen Council President means that I can learn more about our community and how we can make an impact.”- Lucie White, Belleair Teen Council President.

“I love Belleair because I love the location and the sense of community. I have lived in Belleair my entire life so it’s like a big family to me.”- Emma Robinson, Belleair Teen Council Vice President.

“I love Belleair for the community and all the different activities the Belleair Rec has to offer. Our parks are nice too! I like to be able to walk down the street and sit in a quiet outdoor space to do my homework.” -Anna Davis, Belleair Teen Council Secretary.

If the Belleair Teen Council wins the Florida League of Cities video competition, the group would like to purchase more socks to enhance our annual Socksgiving project and would also like to fundraise, plan, and implement an all-night lock in party for kids ages 10-13.

TOWN OF BELLEAIR

MAYOR:
GARY H. KATICA

COMMISSIONERS:
KARLA RETTSTATT
MICHAEL WILKINSON
TOM SHELLY
TOM KUREY

TOWN MANAGER:
JP MURPHY



901 PONCE DE LEON BOULEVARD
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PHONE (727) 588-3769

WWW.TOWNOFBELLEAIR.COM

INC. 1925

September 18, 2018

To Whom It May Concern,

Please let this letter serve as my recommendation for the Town of Belleair Teen Council's submission for the Florida League of Cities 2018 Municipal Youth Council Video Competition. As our group of teens works on their video, both myself and the rest of the Commission are looking forward to the final product that they complete.

Over the past several years, Belleair's Teen Council has grown in both size and impact, and our Commission couldn't be more proud of the great group of middle and high school students who comprise it. As the 2018-19 Teen Council is just kicking off for the year, we have almost thirty participants, including an elected Secretary, Vice President, and President.

Our Teen Council meets once per month and works with the Parks and Recreation Department to learn about local government, develop professional skills, and participate in and lead community events. Some Teen Council activities include receiving guest lectures from Town employees and elected officials, creating resumes and learning tips on professional success, and regular volunteering with Parks and Recreation events. In addition to this, our Teen Council selects one charitable cause each year and focuses on a community project outside of our organization.

Last year, our Teen Council was honored to receive the Florida League of Cities 2018 Youth Council Community Service Project Contest for their "Socksgiving" charity project that resulted in the collection and donation of 683 pairs of new socks to local persons in need. For this, our teens worked with RCS and Hands Across the Bay, where they directly helped those in need stay warm during the holiday season.

As we look forward to seeing what great things our Teen Council does next, it is my pleasure to write this letter of support for their video submission for the League's Youth Council Video Competition. Thank you for your consideration, and please reach out with any questions.

Sincerely,

Commissioner Tom Shelly
tshelly@townofbelleair.net



Legislation Details (With Text)

File #: 19-0015 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/11/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Discussion of Residential Parking Permits
Sponsors:
Indexes:
Code sections:
Attachments: [Memo to JP Murphy Residential Parking Permits 011019](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: JP Murphy
Date: 1/11/2019

Subject:
Discussion of Residential Parking Permits

Summary:
The Commission has expressed interest in exploring the potential for residential parking permits in certain areas around town. Chris Brimo, the town's contract planner will provide some high level comments for the commission to discuss. The attached memo outlines some of the features and requirements of existing residential parking permit programs from other jurisdictions.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A


Recommendation: If the Commission would like to amend the ordinance it should ask the Planning and Zoning board to take up the matter with clear direction on desired outcomes

Proposed Motion N/A



MEMORANDUM

TO: JP Murphy, Town Manager
Town of Belleair

FROM:  Christopher Brimo, AICP
Calvin, Giordano & Associates, Inc.

SUBJECT: Residential Parking Permits

DATE: January 10, 2019

Based on our discussions, I reviewed several jurisdictions that have residential or other parking permit programs for possible application in the Town of Belleair. It was evident from my review of the various codes that these programs vary considerably by type, number of permits, parking duration and fees. It is important to note that a residential parking permit does not guarantee or reserve to the holder of the permit a parking space within a designated controlled residential parking area, and may be revoked for violation of the provisions of the specific program.

I have broken out the major components from these regulations for your review and consideration.

1. Designation of a specific area for a residential parking program.

Sufficient road width needs to be available to accommodate on-street parking and allow safe vehicular movement. Most jurisdictions limit the program to those residential areas where it finds that parking in the area is significantly impacted by motor vehicles owned by nonresidents. The presence of these parked vehicles causes congestion on residential streets, impedes the movement of traffic and unduly restricts travel of residents within the area. It also creates an unacceptable shortage of parking availability for area residents or their guests or visitors.

As an example, St. Pete Beach uses specific criteria for designation such as percentage of on-street parked vehicles vs. the legal on-street parking capacity for the area, as well as the number of parked vehicles not registered in the names of persons residing in the area equal to or exceeding 25 percent.

Building Code Services
Civil Engineering / Roadway
& Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering &
Inspection (CEI)
Construction Services
Data Technologies &
Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Geographic Information
Systems (GIS)
Governmental Services
Indoor Air Quality
Landscape Architecture
Planning
Project Management
Redevelopment
& Urban Design
Surveying & Mapping
Traffic Engineering
Transportation Planning
Water / Utilities Engineering
Website Development

Feather Sound
Corporate Center
13535 Feather Sound Dr.
Suite 135
Clearwater, FL 33762
727.394.3825 phone

www.cgasolutions.com



2. Hours for restrictions.

In some residential areas that abut or are proximate to retail, commercial or office uses, the restrictions are enforced 24-hours a day. In other jurisdictions, permit requirements are limited to evening and overnight parking only, with general on-street parking typically allowed between 8:00 AM – 5:00PM. This too is variable, based on the specific conditions of the area. Having specific hours during the day where permit parking is not enforced allows contractors working in a neighborhood to park on-street without the need for a temporary permit. Hours and restrictions are clearly displayed on signs designating specific residential parking areas.

3. Number of permits per household.

In single-family (only) areas, the number of on-street parking permits usually averages two per household, with provisions for the purchase of one or two additional temporary guest parking permits. Multifamily uses usually allow one residential permit, and one or two additional temporary guest permits. Time limits on guest parking range from overnight or 24-hours, to extended 30-day permits for out of town guests. Some temporary guest permits were only valid for a specified date range. Permit holders are typically identified by a vehicle decal, or visitor/guest hang tags.

4. Fees.

Some jurisdictions charged a fee to offset the costs of administering the program, and for the purchase of the permit decals and hang tags. They ranged from no cost for the first permit up to \$35, although some jurisdictions only charged for guest permits. In all instances, parking permits excluding date specific guest permits, had to be renewed either semi-annually or annually, and were based on a calendar renewal and not from date of purchase or issuance.

5. Permit applications and transferability.

Property owners or renters were the only persons eligible to apply for a permit under the program. Only the registered motor vehicle designated on the permit application would be eligible under the residential parking program, excluding guest parking permits. Some jurisdictions withheld issuance of parking permits from owners/operators of motor vehicles with outstanding parking and moving violations within that jurisdiction.

In nearly all cases the designation process is handled administratively by the City/Town Manager or designee, following a determination that the conditions outlined in Item 1 above exist. In some instances, one more than fifty-percent of the property owners within a specific area can also petition for designation of their street, or to request removal of a prior designation. The designation is usually done in consultation with parking enforcement and public works to ensure that the on-street parking program will not create an unsafe condition.



Legislation Details (With Text)

File #: 19-0014 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/11/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Discussion of Fencing Regulations
Sponsors:
Indexes:
Code sections:
Attachments: [Sample Regulations](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: JP Murphy
Date: 1/11/2019

Subject:
Discussion of Fencing Regulations

Summary:
The Commission has previously expressed interest in reviewing current fencing regulations, specifically relating to materials and vegetative shielding. Chris Brimo, the town's contract planner will provide some high level comments for the commission to discuss. Attached is a sample of regulations on chain link fences (including Belleair's) for comparison.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: If the Commission would like to amend the ordinance it should ask the Planning and Zoning board to take up the matter with clear direction on desired outcomes.

Proposed Motion N/A



Town of Belleair

74-287(h) - Except as provided below, all chain-link fences shall either:

- (1) Be shielded on the exterior side (the side facing out) by a hedge or similar planting; or
- (2) Be coated with a green or black vinyl coating.

All fences, including chain-link fences, or fence walls placed along a front yard setback or a primary front yard setback or along or within a secondary front yard setback area shall be shielded on the exterior side (the side facing out) by a hedge or similar planting. Any planting must grow to shield said fence over 85 percent of its surface within two years of planting. Should the shielding material die or be destroyed below the 85 percent coverage standard it shall, upon notification by the city, be replaced immediately or the city may take code enforcement action as provided in division 4 of article II.

74-287(j) - Any fence or fence wall required to be shielded by a hedge or similar planting shall be shielded by plant material approved by the town and such plant material shall be, at minimum, a size equivalent to a three-gallon plant and each such plant shall be planted not more than two feet apart. In addition, any fence or fence wall which is required to be shielded by a hedge or similar planting as provided in this section must be set back off a property line a sufficient distance to allow for the planting and growth of the hedge or similar planting and for the maintenance thereof.

City of Naples

58-211 (c) - Fences must be constructed of materials such as wood, masonry, or other decorative building materials. Chain link fences are prohibited unless suitable landscaping is planted adjacent to such fence around its entire boundaries. All fences must be constructed as to not present the appearance of a solid wall and must be sufficiently open by at least 50 percent to allow passage of light and air.

Town of Palm Beach

134-1667(b) - Walls and fences in a required front yard, street side yard, or rear street yard more than four feet in height shall be set back three feet from the street property line and have landscaping on the street side of the wall or fence consisting of a continuous hedge at least three feet in height at the time of planting.

City of Boca Raton

28-1356(b) - In the case of a chain link fence, the landscape buffer of shrubs must be planted and maintained so as to completely obscure the fence. Provided that, in the opinion of the city's traffic engineer a fence, wall, gate or landscape buffer shall not be allowed to constitute a visual obstruction to motorists, pedestrians or bicyclists, upon the streets, roads, sidewalks, bike paths, driveways and alleyways of the city.

City of Ft. Lauderdale

47-19.5C - Unless a fence is permitted to be located at the property line pursuant to Table 1, all walls and fences, including chain link, shall be required to be planted with hedges, shrubs, groundcover or a combination thereof, in the area between the property line abutting a street and the fence or wall. The plantings shall consist of varied species.

Town of Surfside

90-56.1.B. Construction fencing.

(g) Prohibited fences. The following fences are not permitted, except as otherwise provided in the Code herein below:

a. Chain-link fences, unless:

1. Chain-link fences with canvas (or similar material) backing or meshing may be permitted to be utilized as a temporary construction fence for a period of no longer than 18 months, provided they are neatly designed and maintained as approved by the building and zoning departments.



90-56.14 The following fencing material shall be prohibited:

- (1) Chain-link and other wire fencing, except as permitted herein.

90-56.15 No grandfathering of chain-link fences shall be permitted in the front yard or in the corner side yard. Grandfathering of chain-link fences shall be permitted in interior side yards or rear yards

14-55 (a)

(6) Vacant lots shall be fenced with a four-foot fence. The fence shall maintain a maximum of 50 percent opacity. Chain-link fencing shall not be permitted.

City of St. Pete Beach

Sec. 6.15. - Fences and walls.

Fences and walls are permitted, provided fences and walls shall not exceed four feet in height in required front yards and eight feet in height elsewhere. Secondary front yards shall also be considered as front yards for the purposes of this section; provided, however, fences and walls in waterfront yards shall not exceed four feet in height. See also section 6.21 for visibility requirements at street intersections.

- (a) The height of a fence or a wall shall be determined from grade to the average top elevation of the fence or wall. Landscape berms, in conjunction with fences, shall be included in height determinations.
- (b) No fence shall impede or divert the flow of water through any drainage way without the approval of the city.
- (c) In general, the design of fences shall be in keeping with neighborhood appearance. Fences shall be constructed of commonly used materials such as chain link, masonry, vinyl-, wrought iron, or wood. All fences except chain-link fences shall have upper and lower rails between posts. A chain-link fence shall have a top rail. Such materials as corrugated or sheet metal or any scrap or offensive material shall not be permitted. In addition, fences shall not contain any substance such as broken glass, spikes, barbs, nails, electronically charged wiring or similar materials designed to inflict pain or injury to any person or animal.

City of Dunedin

105-26.1 - Design Standards

(a) Materials and Design.

1. Fences and walls shall complement the design of the associated building(s) in terms of their color, materials, and scale.
2. Chain-link fencing and smooth-face concrete masonry units are prohibited in front yards.
3. All perimeter retaining walls that are visible from public rights-of-way or open spaces/parks shall require caps.
4. Masonry walls shall include a wall, column or architectural detail extending at least 6" vertically and 4" horizontally from the remainder of the fence for every 25 linear feet.

(b) Fence or wall heights shall be measured from finished grade on the highest side of the fence or wall to the top of the fence or wall.

(c) Vacant property may be fenced with chain-link fencing not to exceed 6' in height when the purpose of such fencing is to prevent unauthorized dumping or vehicular soil disturbance that results in fugitive dust or nuisance conditions. Such fencing of vacant property shall not be construed to allow use of the property for outdoor storage. A building permit for a chain-link fence shall be obtained from the Building Division.

City of Indian Rocks Beach

110-826 – Prohibited Features

(10) Chain link fencing in yards facing the Gulf of Mexico or a right-of-way (excluding alleys, where chain link fences must be coated).



Legislation Details (With Text)

File #: 19-0008 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/10/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Approval of Purchase for Urban Forestry Unit
Sponsors:
Indexes:
Code sections:
Attachments: [forestry bucket \(1\)](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Stefan Massol, Director of Support Services
Date: 1/15/2019

Subject:

Approval of Purchase for Urban Forestry Unit

Summary:

This item involves the decision to purchase the Urban Forestry Unit, an articulating bucket truck that was previously discussed as part of a shared-use agreement.

Previous Commission Action: The Town Commission voted for staff to develop a shared-use agreement with Pelican Golf LLC for this vehicle.

Background/Problem Discussion: The Town has the opportunity to purchase an articulating bucket truck that is in stock at a dealer in the state. The dealer, "TruckMax", is located in Homestead, FL and has agreed to offer the item at a slightly lower rate than the Sourcewell contract pricing previously considered. The awarded vendor through Sourcewell would not have the item ready for several months, and due to immediate maintenance needs and the lower pricing the purchase may be deemed impractical to award on a bid basis.

The Urban Forestry Unit would cost \$123,000, paid through a combination of donation proceeds and capital equipment reserves intended for this purpose.

Recommendation: Approve purchase of Urban Forestry Unit in amount of \$123,000 from TruckMax.

Proposed Motion: Move approval of purchase of Urban Forestry Unit in amount of \$123,000 from TruckMax.



Finance Payment Options

Customer Name	City Belleair	Deal Date	12/11/18 2:14PM
Address		Home Phone	
	, AK	Work Phone	(727) 242-1682
Email Address	RALISON@TOWNOFBELLAIR.NET	Cell Phone	
Stock #	N18217H	VIN	1FDUF5HT2JDA01278
Salesperson	Chris Doherty		
Year	2018	Make	Ford
Model	Super Duty F-550 DRW		
Trim	XL 4WD Reg Cab 145" ...		
Odometer	10		

Trade Vehicles

Trade Value:

Trade Detail not available.

Payment Options

Loan Details

Market Value	\$	148,463.00
Savings	\$	25,463.00
Selling Price	\$	123,000.00
Accessories	\$	
Adj. Sales Price	\$	123,000.00
Trade Value	\$	
Sales Sub Total	\$	123,000.00
Tax	\$	
Doc Fee	\$	
Fees	\$	
Trade Balance	\$	
Net Sale Price	\$	123,000.00
Non Tax Value Adds Balance	\$	
Cash Down	\$	
Amount Financed	\$	123,000.00
Days to First Payment		45

Value Adds (included in cost)

Extended Service Contract

\$ 0.00

Gap Protection

\$ 0.00

Maintenance Product

\$ 0.00

Value Adds Total \$ 0.00

Payment Option

Loan/Lease

Desired Payment \$

CashDown \$

☐ Customer's Signature

☐ Manager's Signature



Legislation Details (With Text)

File #: 19-0001 **Version:** 1 **Name:**
Type: Resolution **Status:** General Agenda
File created: 1/9/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Resolution 19-1: Disposal of 2007 Refuse Packer
Sponsors:
Indexes:
Code sections:
Attachments: [Res. 2019-01](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Ashley L. A. Bernal
Date: 9/9/2014

Subject:

Resolution 19-1: Disposal of 2007 Refuse Packer

Summary:

The Solid Waste Department is requesting disposal of a 2007 Sterling Acterra Refuse Packer. It has been in use by the parks department, but the delivery of the bucket truck will substitute the use of the packer. Pinellas Technical College has requested a vehicle to use for Commercial Driver (CDL) training. Many of our staff have attended school there and most of our drivers were CDL certified and tested at PTEC. The vehicle is fully depreciated and staff would like to dispose of this vehicle by donation to Pinellas Technical College. It would be transferred as is/ where is with no warranty implied.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: Approval of Donation

Proposed Motion Move approval of the donation of A-79, Refuse Packer to Pinellas Technical College.

RESOLUTION NO. 2019-01

**A RESOLUTION OF THE TOWN OF BELLEAIR,
FLORIDA, APPROVING DISPOSAL OF ASSET A-79 2007
REFUSE PACKER.**

WHEREAS, Every year the Town of Belleair produces a schedule of assets to be disposed of; and

WHEREAS, asset A-79, a 2007 Sterling Acterra Refuse Packer is fully depreciated and is subject to disposal; and

WHEREAS, Pinellas Technical College is an institution dedicated to vocational education for individuals pursuing careers in public service;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA THAT:

The 2007 Sterling Acterra Refuse Packer, asset A-79, shall be disposed of, and donated to, the Pinellas Technical College.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 15th day of **JANUARY, A.D., 2019.**

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #: 18-0347 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/3/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Approval of Reclamite Asphalt Rejuvenating Agent application by Pavement Technology Inc.
Sponsors:
Indexes:
Code sections:
Attachments: [City of Punta Gorda reclamite contract renewal 010319 APT](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H Katica. Commissioners
From: Keith A. Bodeker
Date: 1/3/2019

Subject:

Approval of Reclamite Asphalt Rejuvenating Agent application by Pavement Technology Inc.

Summary:

Staff is seeking Commission approval to apply Reclamite Asphalt Rejuvenating Agent within the roadways noted in this submittal. The areas noted are from the previously completed capital improvement projects of Eagles Nest Dr and Druid/Corbett St.

Previous Commission Action: N/A

Background/Problem Discussion: The Eagles Nest Dr and Druid/Corbett St projects were completed five years ago. In an effort to help extend the life and longevity of the asphalt roadways within those project limits, town staff is recommending application of this Reclamite Asphalt Rejuvenating Agent. This Reclamite application will help restore necessary emulsions and bonding agents to the top surface of the asphalt, and extend the working life by approximately 4-5 years per application of Reclamite. This process can be done two or three times, depending on actual wear and use patterns of the asphalt.

The Town will be piggy backing on the City of Punta Gorda annual contract in order to obtain the unit pricing as submitted.

Expenditure Challenges N/A

Financial Implications: The total cost of the Reclamite Asphalt Rejuvenating Agent application by Pavement Technology Inc. will be \$38,204.46.

Recommendation: Staff recommends the Commission move approval of the application of Reclamite Asphalt Rejuvenating Agent by Pavement Technology Inc for \$38, 204.46 to help extend the life and functionality of the roadway surfaces within the Eagles Nest Dr and Druid/Corbett St project limits.

The infrastructure board also recommended approval following an unanimous vote.

Proposed Motion I move approval of the application of Reclamite Asphalt Rejuvenating Agent by Pavement Technology Inc, in the amount of \$38, 204.46.



CITY OF PUNTA GORDA, FLORIDA

REQUEST FOR CONTRACT RENEWAL

AGREEMENT: #F2014111/SVC-ASPHREJ/1415

DESCRIPTION: Rejuvenation of Asphaltic Concrete Surface Course Roadways

INITIAL CONTRACT PERIOD: 5/21/2015 through 5/20/2018 (Three (3) years)

RENEWAL CONTRACT PERIOD: 5/21/2018 through 5/20/2021 (Three (3) years)

VENDOR: Pavement Technology, Inc - **ATTENTION: Karen McIntyre**
24144 Detroit Road
Westlake, OH 44145

Renewal of the Agreement is contingent upon acceptance to renew by the department, Procurement Manager, and/or City Manager.

VENDOR APPROVAL:

Being an authorized representative of the firm, I do hereby authorize the renewal of the referenced Agreement with a reduction of ZERO % in prices, and at the same terms and conditions for the renewal period stated above.

Authorized Signature

Vice President

12/5/2017

Title

Date

John J. Schlegel

Printed Name

PLEASE RETURN COMPLETED BY: 12/20/2017

CITY OF PUNTA GORDA
326 W. Marion Avenue
PUNTA GORDA, FL 33950

Attn: Deb Adams
Email: dadams@pgorda.us
Phone: (941) 575-3351 Fax: (941) 575-3340

Average Annual Expenditure: \$22,029.00

RENEWAL APPROVED PER THE RENEWAL PERIOD/TERMS STATED:

Procurement Manager

Date: 12/6/17

City Manager

Date: 12/6/2017

Comments:

**CONTRACT – Rejuvenation of Asphaltic Concrete Surface Course Roadways
AGREEMENT #F2014111/SVC-ASPHREJ/1415**

INITIAL PERIOD ☐ **RENEWAL PERIOD** ☒ **EXTENSION** ☐

CONTRACT PERIOD: May 21, 2015 THRU May 20, 2021

PRICES EFFECTIVE THROUGH: May 20, 2019

NOTE: Prices may remain fixed for an extended period if price adjustment not requested by Vendor

Deb Adams, CONTRACT ADMINISTRATOR – dadams@pgorda.us, fax 941-575-3340, or 326 W. Marion Avenue, Punta Gorda, FL 33950 SHALL be copied on all correspondence relating to this contract.

AWARDED VENDOR: Pavement Technology, Inc

PRIMARY ORDERING CONTACT INFORMATION: John J Schlegel

EMAIL: JSchlegel@pavetechinc.com

TELEPHONE: 440/892-1895

FAX: 440/892-0953

CELL: 216/780-4316

MAILING ADDRESS: 24144 Detroit Rd, Westlake, OH 44145

ALTERNATE ORDERING CONTACT INFORMATION: Dave Clark

EMAIL: DClark@pavetechinc.com

TELEPHONE: 440/892-1895

FAX: 440/892-0953

CELL: 727/641-0913

PRIMARY CONTRACT CONTACT INFORMATION: Karen McIntyre

EMAIL: KMcIntyre@pavetechinc.com

TELEPHONE: same

FAX: same

CELL: N/A

MAILING ADDRESS: same

ALTERNATE CONTRACT CONTACT INFORMATION: Hannie Mills

EMAIL: HMills@pavetechinc.com

TELEPHONE: same

FAX: same

CELL: n/a

PAYMENT TERMS: Net 30

ACCEPT CREDIT CARDS: ☐ Yes ☒ No

MAXIMUM PERCENTAGE INCREASE: 2ND & 3RD YEARS – 5%

RESPONSE TIME:

Normal – Within 2 days of City's acceptance of the SOW (Statement of Work)

PURCHASING REQUIREMENTS

- 1) Departments shall enter a requisition with estimated dollars for issuance of a Blanket PO. CIP requisitions will need a separate Blanket PO.
- 2) Supervisors shall verify contract rates on all invoices prior to authorizing payment of invoices.

Item	Description	UOM	Unit Price
1	Sealing w/Asphaltic Rejuvenation Agent, furnished and installed per Specifications	Square Yard	\$0.81
2	Minimum Square Yards of Asphaltic Rejuvenation Agent Required to Mobilize	Square Yard	25,000

Pavement Technology, Inc.

24144 Detroit Rd.
Westlake, Ohio 44145

Phone: 800-333-6309 440-892-1895
Fax: 440-892-0953

January 3, 2019

Mr. Keith Bodeker
Construction Project Supervisor
Town of Belleair
901 Ponce de Leon Blvd.
Belleair, FL 33756

Dear Mr. Bodeker:

We are pleased to offer our proposal to apply Reclamite® asphalt rejuvenator to the street listed below.

Street	From	To	Square Yards	Amount
Bellevue Blvd	Fort Harrison Ave	Druid Rd	5,056	\$4,095.36
Druid Rd	Bellevue Blvd	Druid Pl	6,360	\$5,151.60
Watkins Rd	Druid Rd	Curve in road	889	\$720.09
Supplee Pl	Corbett St	Watkins Rd	535	\$433.35
Corbett St	Druid Rd	Fort Harrison Ave	3,316	\$2,685.96
Coe Rd	Druid Rd	End of street	3,068	\$2,485.08
Flamingo Dr	Druid Rd	Coe Rd	2,176	\$1,762.56
Mehlenbacher Rd	Indian Rocks Rd	Bluff View Dr	5,504	\$4,458.24
S Pine Cir	Bluff View Dr	Eagles Nest Dr	2,178	\$1,764.18
Eagles Nest Dr	Mehlenbacher Rd	Rosary Rd	3,127	\$2,532.87
Garden Cir	Pine Cir	Eagles Nest Dr	4,104	\$3,324.24
Garden Ct			489	\$396.09
Foster Ln	End	End	2,600	\$2,106.00
Mehlrose Ave	Foster Ln	Mehlenbacher Rd	880	\$712.80
Opal Ln	Foster Ln	Mehlenbacher Rd	880	\$712.80
Meredeth Ln	Mehlenbacher Rd	Rosary Rd	3,153	\$2,553.93
Laurie Ln	Meredith Ln	Rosary Rd	2,851	\$2,309.31

Total	47,166	\$38,204.46
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Page 2

Our unit price of \$0.81 per square yard is inclusive of traffic control, notification of residents and all labor and material necessary to complete the work.

Actual field measurements will determine final quantities.

Thank you for your continued interest in pavement preservation with Reclamite®.

Sincerely,

Chas Jordan

Charles "Chas" Jordan
cjordan@pavetechinc.com



Legislation Details (With Text)

File #: 18-0350 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 1/4/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Advisory Board Calendar
Sponsors:
Indexes:
Code sections:
Attachments: [Yearly Meeting Schedule 2019](#)
[BOARD TENTATIVE 2019 SCHEDULE-Detail](#)
[Variance Submission Schedule 2019](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: JP Murphy
Date: 1/4/2019

Subject:
Advisory Board Calendar

Summary:

As a new way of handling the advisory board meetings, I'd like to set up a meeting at least quarterly with the individual commission advisors, chairpersons and relevant staff of each board to lay out agenda items to come before the board for that quarter. This way staff and the chair can be better prepared ahead of time and have a shared clarity as to the detail of the items. As these meetings are scheduled, it would be helpful for the commission to send a list of topics that you would like the advisory boards to take up. The compiled list will be provided as a discussion item at the next commission meeting. This process will assist in keeping the advisory boards engaged in a commission driven work plan and provide me and the staff the tools to manage agenda deadlines better.

Included in your packet for review is the yearly advisory board calendar, tentative 2019 meeting dates as well as the variance submission schedule.

Previous Commission Action: Enter Commission Action Here

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion N/A (Discussion Only)

Yearly Board Meeting Schedule

Board	January	February	March	April	May	June	July	August	September	October	November	December
Bldg. Board of A & A	**Inactive (no members) PCCLB handles appeals. **Need ordinance to formally eliminate board											
Finance	x			x			x	x	x			3rd Thursday 4:00 PM
Historic Preservation*		x				x		x		x		Tuesday 4:00 PM
Infrastructure	x			x				x		x		1st Monday 5:00 PM
Park and Tree	x		x		x		x		x		x	2nd Tuesday 6:00 PM
Planning & Zoning		x				x		x			x	2nd Monday 5:30 PM
Recreation	x		x		x					x		3rd Monday 5:00 PM

Additional meetings as needed

*HPB Minimum of 4 for CLG requirements

Board member appointments are in May each year. Election of Officers will occur at the first meeting following the appointments.

Other Meetings

Special Magistrate (Code Enforcement)-3rd Wednesday of the Month, 2:00 PM as needed. Coordinated by P.D.

Police Pension-Quarterly-January, April, July, October (third Wed) 10:30 AM. Coordinated by Plan Administrator

ADVISORY BOARD TENTATIVE 2019 SCHEDULE

January 2019

1st (Tue) Town Hall Closed-Holiday
1st (Tue) 6:00 PM Commission Meeting-cancelled per Commission 11-20-2018
7th (Mon) 5:00 PM Infrastructure Board Meeting
8th (Tue) 5:30 PM Park and Tree Board Meeting
9th (Wed) 6:00 PM Strategic Planning Community Forum II-@ Bellevue Inn
14th (Mon) 5:00 PM Recreation Board Meeting change due to holiday on 1/21
15th (Tue) 6:00 PM Commission Meeting
16th (Wed) 10:30 AM Police Pension Board Meeting
17th (Thu) 4:00 PM Finance Board Meeting
21st (Mon) Town Hall Closed-Holiday
24th (Thur) 6:00 PM Public Meeting-Bluffs Community Discussion

February

5th (Tue) 6:00 PM Commission Meeting
11th (Mon) 5:30 PM Planning and Zoning Board Meeting
19th (Tue) 6:00 PM Commission Meeting
26th (Tue) 4:00 PM Historic Preservation Board Meeting

March

5th (Tue) 6:00 PM Commission Meeting
12th (Tue) 7:00 AM-7:00 PM Election Day
18th (Mon) 5:00 PM Recreation Board Meeting
19th (Tue) 6:00 PM Commission Meeting-swearing in Judge Farnell to attend **confirm
26th (Tue) 6:00 PM Park and Tree Board Meeting-change due to Election Day on 3/12

April

1st (Mon) 5:00 PM Infrastructure Board Meeting
2nd (Tue) 6:00 PM Commission Meeting
16th (Tue) 6:00 PM Commission Meeting
17th (Wed) 10:30 AM Police Pension Board Meeting
18th (Thu) 4:00 PM Finance Board Meeting

May

7th (Tue) 6:00 PM Commission Meeting
14th (Tue) 6:00 PM Park and Tree Board Meeting
20th (Mon) 5:00 PM Recreation Board Meeting
21st (Tue) 6:00 PM Commission Meeting
27th (Mon) Town Hall Closed-Holiday

----- through May on website & Granicus, all 2019 on Google calendar

June

3rd (Mon) 5:30 PM Planning and Zoning Board Meeting
4th (Tue) 6:00 PM Commission Meeting
18th (Tue) 6:00 PM Commission Meeting
26th (Tue) 4:00 PM Historic Preservation Board Meeting

July

2nd (Tue) 6:00 PM Commission Meeting
4th (Thu) Town Hall Closed-Holiday

9th (Tue) 6:00 PM Park and Tree Board Meeting
16th (Tue) 6:00 PM Commission Meeting
17th (Wed) 10:30 AM Police Pension Board Meeting
18th (Thu) 4:00 PM Finance Board Meeting

August

5th (Mon) 5:00 PM Infrastructure Board Meeting
6th (Tue) 6:00 PM Commission Meeting
12th (Mon) 5:30 PM Planning and Zoning Board Meeting
15th (Thu) 4:00 PM Finance Board Meeting
20th (Tue) 6:00 PM Commission Meeting
27th (Tue) 4:00 PM Historic Preservation Board- possible countywide election-verify*****

September

2nd (Mon) Town Hall Closed-Holiday
3rd (Tue) 6:00 PM Commission Meeting
10th (Tue) Park and Tree Board Meeting
17th (Tue) 6:00 PM Commission Meeting
19th (Thu) 4:00 PM Finance Board Meeting

October

1st (Tue) 6:00 PM Commission Meeting
7th (Mon) 5:00 PM Infrastructure Board Meeting
15th (Tue) 6:00 PM Commission Meeting
16th (Wed) 10:30 AM Police Pension Board Meeting
21st (Mon) 5:00 PM Recreation Board Meeting
29th (Tue) 4:00 PM Historic Preservation Board Meeting

November

5th (Tue) 7:00 AM-7:00 PM Election Day
6th (Wed) 6:00 PM Commission Meeting-change due to Election Day on 11/5
12th (Tue) 6:00 PM Park and Tree Board Meeting
18th (Mon) 5:30 PM Planning and Zoning Board Meeting-change due to holiday on 11/11
19th (Tue) 6:00 PM Commission Meeting
28th (Thu) Town Hall Closed-Holiday
29th (Fri) Town Hall Closed-Holiday

December

3rd (Tue) 6:00 PM Commission Meeting
17th (Tue) 6:00 PM Commission Meeting
25th (Wed) Town Hall Closed-Holiday



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2019 Variance Submission Schedule

Meeting Month	P & Z Board Meeting	Commission Meeting	Applicant Submission Date	To Clerk / Advertising (Publish Date)
January	*January 14 th	January 15 th	November 19 th 2018	Dec 10 th 2018 / Dec 21 st 2018
February	February 11th	February 21 th	December 21 st 2018	Jan 15 th / Jan 25 th
March	*March 11 th	March 19 th	January 22 nd	Feb 11 th / Feb 22 nd
April	*April 8 th	April 16 th	February 18 th	Mar 11 th / Mar 22 nd
May	*May 13 th	May 14 th	March 18 th	Apr 8 th / Apr 19 th
June	June 10th	June 18 th	April 22 rd	May 13 th / May 24 th
July	*July 8 th	July 16 th	May 20 th	June 10 th / June 21 st
August	August 12th	August 20 th	June 24 th	July 15 th / July 26 th
September	*September 9 th	September 17 th	July 22 nd	Aug 12 th / Aug 23 rd
October	*October 14 th	October 15 th	August 19 th	Sept 9 th / Sept 20 th
November	November 18th	November 19 th	September 23 rd	Oct 14 th / Oct 25 th
December	*December 9 th	December 17 th	October 21 st	Nov 12 th / Nov 22 nd
January 2020	*January 13 th	January 21 st	November 19 th	Dec 16 th / Dec 27 th

* Planning and Zoning Board Meetings are no longer monthly. Those indicated in **gold** are set meetings, other dates will need to be scheduled with the Board.

This schedule is subject to change due to scheduling dates of Commission meetings.



Legislation Details (With Text)

File #: 18-0346 **Version:** 1 **Name:**
Type: Discussion Items **Status:** Agenda Ready
File created: 1/2/2019 **In control:** Town Commission
On agenda: 1/15/2019 **Final action:**
Title: Penny Joint Review Committee Representative
Sponsors:
Indexes:
Code sections:
Attachments: [JRC Collaborative Labs Power Point 12-3-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica and Commissioners
From: JP Murphy
Date: 1/11/2019

Subject:

Appointment of Penny Joint Review Committee Representative

Summary:

As you know, voters passed a fourth extension to the Penny for Pinellas infrastructure surtax. The Interlocal Agreement approved by the County and each of the municipalities, specifies that 8.3% of the net proceeds will be used for countywide economic development capital projects and housing. The funds “shall be used in accordance with guidelines set forth by a joint review committee established by resolution of the Board of County Commissioners. The committee shall consist of professional staff with subject matter expertise in economic development, planning and/or housing.” Committee membership shall be comprised of three members representing the County; two representing St. Petersburg; one each for the cities of Clearwater, Dunedin, Largo and Pinellas Park; one representing Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole and South Pasadena; one representing Oldsmar, Safety Harbor and Tarpon Springs; and one representing the ten beach communities.

I’ve worked with the other cities in our cohort and we’ve tentatively decided at a staff level that Mark Ely, Community Development Director for the City of Seminole would be the best candidate to serve as our joint representative. Mark Ely has been practicing land use and zoning in the governmental regulatory arena for over 27 years. He previously worked at the countywide level for over twelve years implementing the Pinellas Planning Council’s Countywide Rules, where during that time period he wrote and presented hundreds of Countywide land use cases before the Pinellas Planning Council at its monthly meetings. Since October of 2006, he has been serving as the Community Development Director for the City of Seminole, where he oversees the planning, zoning, building, and code enforcement functions for the City.

Recommendation: I recommend approval. I will forward on a letter of confirmation if the commission

conkurs

Proposed Motion: I move approval of appointing Mark Ely as the town's joint representative to serve on the Penny for Pinellas Joint Review Committee.

Penny IV – Economic Development Capital Projects and Housing

Joint Review Committee Organizational Meeting

December 3, 2018



Welcome and Introductions

Agenda

Part 1:

- **Penny Overview**
- **Joint Review Committee (JRC) Purpose**
- **Appointment of JRC Members Discussion**

Part 2:

- **Facilitated Session for Municipalities sharing a JRC Seat**

Penny IV ED & Housing Overview



Ordinance and Ballot Language

BALLOT TITLE: Ten (10) Year Extension of the Penny for Pinellas One-Cent (1¢) Infrastructure Sales Surtax

BALLOT QUESTION: Shall the levy of the Penny for Pinellas one-cent (1¢) local infrastructure sales surtax be extended for an additional ten (10) years to finance county and municipal projects, including roads, bridges, flood and sewer spill prevention, water quality, trails, parks, environmental preservation, public safety facilities, hurricane sheltering, vehicles, technology, **land acquisition for affordable housing, capital projects supporting economic development (pursuant to section 212.055(2)(d)3, Florida Statutes)**, and other authorized infrastructure projects.

Penny IV ED & Housing Overview



Florida Statute on use of Penny for Affordable Housing (212.055(2)(d)1.e.)

Any land acquisition expenditure for a residential housing project in which at least 30 percent of the units are affordable to individuals or families whose total annual household income does not exceed 120 percent of the area median income adjusted for household size, if the land is owned by a local government or by a special district that enters into a written agreement with the local government to provide such housing. The local government or special district may enter into a ground lease with a public or private person or entity for nominal or other consideration for the construction of the residential housing project on land acquired pursuant to this sub-subparagraph.

Penny IV ED & Housing Overview



Florida Statute on use of Penny for ED (212.055(2)(d)3)

Notwithstanding any other provision of this subsection, a local government infrastructure surtax imposed or extended after July 1, 1998, may allocate up to 15 percent of the surtax proceeds for deposit into a trust fund within the county's accounts created for the purpose of funding economic development projects having a general public purpose of improving local economies; ~~including the funding of operational costs and incentives related to economic development.~~ The ballot statement must indicate the intention to make an allocation under the authority of this subparagraph.

Penny IV ED & Housing Overview



Interlocal Agreement Excerpts

"Economic Development Capital Projects" as authorized in Section 212.055(2)(d)3., Florida Statutes and "Housing" (Land Acquisition in support of residential housing as authorized in Section 212.055(2)(d)1.e., Florida Statutes

8.3% of Net Proceeds

Penny IV ED & Housing Overview



Penny IV Projection (2020-2030) (estimated July 28, 2017)

	<u>Allocation</u>	<u>Estimate</u>
<u>Countywide Investments</u>	11.3%	\$225M
Jail & Court Facilities (Annual Renewal & Replacement)	3.0%	\$ 60M
Economic Development Capital Projects and Housing	8.3%	\$165M
<u>Balance Split County/Municipalities</u>	100.0%	\$1.8B
County	51.8%	\$915M
Municipalities	48.2%	\$853M
Total Estimated Revenue		\$2.0B

Penny IV ED & Housing Overview



Interlocal Agreement Excerpts

- Net Proceeds dedicated to Economic Development Capital Projects and Housing shall be used in accordance with guidelines set forth by a joint review committee established by resolution of the Board of County Commissioners.
- The committee may impose reporting requirements to ensure compliance with Section 212.055(2)(d)3., Florida Statutes.
- Economic Development Capital Projects shall be limited to capital projects that support job retention and creation.

Penny IV ED & Housing Overview



Purpose of Joint Review Committee (JRC):

- **Must develop guidelines for the use of the Penny IV proceeds.**
- **May establish reporting requirements.**
- **County staff believes there is need for continuing oversight, advisory and related roles for JRC.**

Questions and Answers

Polling Question

What type of committee do you believe we should establish?

- 1. Limited purpose, short-term committee to develop guidelines and (optionally) reporting requirements.**
- 2. Long-term standing committee to develop guidelines and reporting requirements, and remain in advisory or related role to Board of County Commissioners.**

The State of Florida's “Sunshine Law”

**and
its applicability to the
Economic Development Capital Projects and
Housing Joint Review Committee**

Florida Statute 286.011: *The “Sunshine Law”*

(1) All meetings of any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation, or political subdivision, except as otherwise provided in the Constitution, at which official acts are to be taken are declared to be public meetings open to the public at all times, and no resolution, rule, or formal action shall be considered binding except as taken or made at such meeting. The board or commission must provide reasonable notice of all such meetings.

The Sunshine Law applies to appointed or elected boards (AGO 73-223), as well as those created by interlocal agreement (AGO 84-16). Specifically, it applies to:

- Final decision-making boards
- **Advisory boards with decision-making authority (*Sarasota Citizens for Responsible Government v. City of Sarasota*, 48 S.3d 755, 762 (Fla. 2010))**
 - Recommendations constitute “decision-making” (*Spillis Candela & Partners, Inc. v. Centrust Savings Bank*, 535 So.2d 694)
 - Fact-finding exception: advisory boards vested with only pure fact-finding or information-gathering authority are exempt from the Sunshine Law.
- **Staff committees if staff has been vested with decision-making authority (*Wood v. Marston*, 442 So.2d 934 (Fla.1983))**
 - Examples: narrowing down an issue, or ranking proposals on behalf of a Sunshine body
 - It is the nature of the acts performed that govern, rather than the makeup of the committee

“Meeting” (*Hough v. Stembridge*, 278 So.2d 288 (Fla. 3d DCA 1973)):

➤ Any gathering, whether formal or casual

- Official board meetings, workshops, organizational sessions
- Verbal conversations (phone, Skype)
- Two-sided written correspondence (email /text/Facebook/Twitter/ blogs)
- De facto (use of staff or other liaisons to effect a discussion between members)
- Fact-finding-investigative trips by boards with final decision-making authority, or trips by advisory boards if discussions ensue regarding matters that will foreseeably come before the board

➤ Of two or more members of the same board

➤ To discuss some matter on which foreseeable action could be taken by the board.

Substance over form

Meeting Requirements

➤ Reasonable notice

- Reasonableness depends on the nature of the meeting
- Must provide the media and general public a reasonable opportunity to attend

➤ Reasonable opportunity to be heard (F.S. 286.0114(2))

- Allow public comment on any proposition before a board or commission

➤ Accessible:

- Must be held in facilities that do not discriminate or unreasonably restrict access

➤ Minutes:

- Minutes must be taken and promptly recorded
- A verbatim record is not required

Violations

➤ Penalties

- Anyone who knowingly violates the Sunshine law is guilty of a Second Degree Misdemeanor, which allows for a \$500 fine and up to 60 days in jail. Florida Statutes, Sections 286.011(3)(b), 775.082(4)(b), 775.083(1)(e).
- Removal from office is an alternative inclusive penalty.
- A board found guilty will be subject to paying the attorney fees of the member of the public challenging the Board action.
- Any action taken by the board in violation of the Sunshine law is void.

➤ Opportunity to Cure

- Where a board does not merely perfunctorily ratify or ceremoniously accept at a later or open meeting those decisions which were made at an earlier secret meeting but rather takes "independent final action in the Sunshine," the decision of the board or commission will not be disturbed." *Tolar v. School Board of Liberty County*, 398 So.2d 343 (Fla. 1979).

Exceptions

- **Collective bargaining**
- **Risk Management programs**
- **Security systems**
- **Pending litigation – Section 286.011, F.S.**

Announce in advance

Court reporter

Scope – “settlement negotiation” or strategy session related to litigation expenditures

Limited attendance

Open and close in public meeting

Joint Review Committee



The Joint Review Committee will be a Sunshine body as a matter of law.

➤ **Membership:** Committee will constitute a “board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation, or political subdivision...” as it is made up of representatives of the County and municipalities within the County, and it will serve on behalf of the Board of County Commissioners.

➤ **Authority:** The Joint Review Committee is vested with the authority to recommend guidelines for expenditure of Penny IV Funds for economic development and housing projects, which will then be subject to final review and approval by the Board of County Commissioners.

➤ Advisory body : will serve on behalf of the BCC

➤ Decision-making: will have authority to make recommendations, as opposed to limited to mere information-gathering or fact-finding

➤ Advisory body + decision-making authority = subject to the Sunshine Law

Joint Review Committee



The following are examples of “meetings” subject to the Sunshine Law:

- Discussions among the internal staff employed by the same jurisdiction who also serve on the Committee, regarding projects or other matters that will foreseeably come before the Committee. (Pinellas County and St. Petersburg.)**
- Discussions between staff of one jurisdiction and their counterparts in other jurisdictions that serve on the Committee regarding projects or other matters that will foreseeably come before the Committee.**
- Discussions of staff not on the Committee with a member of the Committee, communicating information from another member of the Committee, regarding projects or other matters that will foreseeably come before the Committee.**

Joint Review Committee



The scope of the Sunshine Law implications will depend on how the guidelines are structured and the ongoing role of the Committee:

Option A: Committee only develops guidelines → meetings of members after adoption of guidelines will not be subject to the Sunshine Law.

Option B: Committee develops guidelines that involve ongoing Committee review and recommendation of projects → meetings of members to discuss matters which will foreseeably come before the Committee will continue to be subject to the Sunshine Law.

Summary

- Purpose of the Sunshine Law: protects transparency and open access to the government.
- “Meeting”: two or more members of the same public body discussing a matter that will foreseeably come before said body.
- Meeting requirements: publically noticed, accessible to the public, provide a right for the public to be heard, and recorded minutes.
- The Joint Review Committee
 - Sunshine body as a matter of law.
 - Discussion among staff who will serve on the Committee (including through intermediaries) regarding matters likely to come before the Committee will be subject to the Sunshine Law.
 - The established guidelines will impact how certain staff members of the same or differing jurisdictions must operate in light of the Sunshine Law.

Questions?

Joint Review Committee (JRC)



Interlocal Agreement Excerpts

- The committee shall consist of professional staff with subject matter expertise in economic development, planning, and/or housing.
- Committee membership shall be comprised of:
 1. Three (3) professional staff members representing the County and appointed by the County Administrator
 2. Two (2) professional staff members representing the City of St. Petersburg and appointed by the Mayor of the City of St. Petersburg.

[continued on next slide]

Joint Review Committee (JRC)



3. Single professional staff member, appointed by the city's manager or elected body, of each of the cities as noted below:

- One (1) member representing Clearwater;
- One (1) member representing Dunedin;
- One (1) member representing Largo;
- One (1) member representing Pinellas Park;

[continued on next slide]

Joint Review Committee (JRC)



- One (1) member representing Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, and South Pasadena;
- One (1) member representing Belleair Beach, Belleair Shore, Indian Rocks Beach, Indian Shores, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores, St. Pete Beach, and Treasure Island; and
- One (1) member representing Oldsmar, Safety Harbor, and Tarpon Springs.

Appointing Committee Members



What you need to do:

Municipalities with their own seat - Provide appointment in writing to PCED by January 18th

Municipalities with shared seat – Determine appointee and method to transmit to PCED by January 18th

JRC Next Steps

- 1. Initial Meeting in February 2019**
- 2. Create guidelines by August 2019**
- 3. BCC adopt guidelines by resolution by September 2019**



Questions

Three seats with multiple jurisdictions

Questions for Break Out Session



For our shared seat, how will we determine who will be the appointed committee member?

On the appointment letter, who will be the primary signature (Elected Body or City Manager)?

How do we document agreement on the appointed member by all municipalities to provide to PCED?

Will there be a rotation of appointees? If so, how will we do that? What would be the length of term?

In the future, how will we communicate with each other for combined input?



Penny IV – Economic Development Capital Projects and Housing

Joint Review Committee Organizational Meeting

December 3, 2018