

TOWN OF BELLEAIR

STRATEGIC PLANNING PROCESS

AGENDA: COMMUNITY FORUM 1

OBJECTIVES

- Introduce and provide an overview of the Belleair Strategic Planning Process
- Develop a shared sense of the history of Belleair
- Identify those aspects of the Town and life in it that you would like not to change
- Begin to identify and discuss residents hopes for the future of Belleair

6:00 Welcome and introductions

Welcome – *JP Murphy, Town Manager*

Overview of the strategic planning process – *Mari Rains, Institute of Government*

Introductions

Agenda review – *Rafael Montalvo, Institute of Government*

6:30 Milestones in the history of Belleair – participatory exercise

What are the people and events, whether in the Town, the surrounding area, or the world at large that have made a difference in the history of Belleair?

7:00 Treasures of Belleair – participatory exercise

What do you love about Belleair that you want to hold on to/not change?

7:30 Beginning to develop the vision – participatory exercise

It is the year 2028 and you have been asked to write a guest column about the Town's accomplishments over the past 10 years, and about what it is like to live there now.

Next steps

8:30 Adjourn

SOME THINGS YOU WOULD PROBABLY DO ANYWAY (DISCUSSION GUIDELINES)

Expect and respect perspectives different from your own

Speak to be understood, not to persuade

Explain your assumptions

Ask questions to understand

Focus on issues, not individuals

To be heard, be willing to listen

Share the airtime !!!



SHARED HISTORY

During this discussion, we would like to develop a timeline of the history of Town of Belleair, relying on the knowledge and experience of those in the room.

In preparation, please think about what seem to you significant points in the history of Belleair. These can be big or small, and do not have to relate exclusively to Belleair – they can be broader historical events that had a strong local impact. They can be:

- events;
- people who made a difference;
- milestones;
- eras;
- anything else you think is important.

Please write each of on these a “post-it” using the markers provided, and include a date or date range. Please use a different post-it for each, event, milestone, etc.

After you are finished writing, the facilitators will ask you to read and explain your items to the group, and will place them on the timeline.

TREASURES OF BELLEAIR

Please use the post-its and markers provided at your table to answer the following question.

What are the treasures of the Town of Belleair? What do you want to hold on to/not change as Belleair moves into the future?

Please use a separate post-it for each answer. For example, if you would like to offer five different answers, please write them on five separate post-its.

Your facilitators will have additional instructions for you in a few minutes.

FUTURES EXERCISE

Please take a moment to think about the following:

It's the year 2028. Everything that could have gone right in Belleair over the last ten years has. You have been asked to write a guest column for the newspaper describing the Town's achievements over during that time, and what it is like to live there now.

What is the headline?

What topics do you talk about?

First, think about your answers individually. You may want to use the space below for notes.

Headline:

Topics:

FUTURES EXERCISE (CONTINUED)

Next, you will be asked to discuss the questions with others at your table. Please follow the steps outlined below for this discussion.

1. Ask one person at your table to serve as **recorder/reporter** for your table. (This person will still be able to participate in the discussion.) Make sure that person has the Reporter/Recorder Worksheet.
2. Find the person at your table with the **birthday closest to November 28**. S/he will speak first. If two or more people have the same birthday, the one **with the niftiest shoes** goes first.
3. Go around the table and allow everyone to offer their headline and topics in turn. Please allow everyone to speak before anyone takes a second turn.
4. After everyone has spoken at least once, discuss your answers and try to come up with one headline for your table.
5. Ask the recorder to write it on the Recorder/Reporter Worksheet. If some members of your group feel strongly that they like different headlines, it is fine to write down two, or even three.
6. Ask the recorder to write all of the topics generated by members of your group on the Recorder/Reporter worksheet.

Your facilitators will have additional instructions for reporting out your results. All headlines and topics on the worksheets will be transcribed and included in the report of tonight's meeting.



TOWN OF BELLEAIR
Community Forum 1: November 28, 2018

MEETING EVALUATION

Please rate each of the following statements using a 1 to 5 scale, where 1 means strongly disagree and 5 means strongly agree.

	<u>Disagree</u>	<u>Agree</u>
1. Please assess the following aspects of the workshop.		
The agenda packet was very useful.	1	2 3 4 5
The objectives for the meeting were made clear at the outset.	1	2 3 4 5
Overall, I am very satisfied with the meeting.	1	2 3 4 5
2. Do you agree that each of the following meeting objectives was achieved?		
Introduce and provide an overview of the Belleair Strategic Planning Process	1	2 3 4 5
Develop a shared sense of the history of Belleair	1	2 3 4 5
Identify those aspects of the Town and life in it that should not change	1	2 3 4 5
Begin to identify and discuss residents hopes for the future of Belleair	1	2 3 4 5
3. Please tell us how well the facilitators helped the participants engage in the workshop.		
The facilitators made sure all perspectives were heard and respected.	1	2 3 4 5
The facilitators helped us arrange our time well.	1	2 3 4 5
4. What did you like best about tonight's meeting?		
5. How could the meeting have been improved?		
6. Do you have any other comments that you would like to add? (Please use back of form if needed.)		