



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Agenda Town Commission

Tuesday, August 7, 2018

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

CONSENT AGENDA

[18-0210](#) Resolution 2018-32 - Honoring 50 Years of Home Rule

Attachments: [2018-32 Honoring 50 Years of Home Rule](#)

[18-0221](#) Approval of July 17, 2018 Regular Meeting Minutes

Attachments: [RM 07-17-2018](#)

GENERAL AGENDA

[18-0222](#) Resolution 2018-33 Appointing Member to the Planning and Zoning Board

Attachments: [2018-33 Appointing Member to Planning and Zoning Board](#)
[Shank Resume 2016](#)

[18-0223](#) Forward Pinellas Interlocal Mapping Agreement

Attachments: [Forward Pinellas Interlocal Agreement](#)

[18-0224](#) Discussion of FY 2018-19 Annual Budget

Attachments: [Budget Outlook for FY 2018 8.7.18.pdf](#)
[8718CommissionBudgetDraft](#)

18-0226 Rejection of Bid for PW18-3: Magnolia/Wall Park Construction

POLICE CHIEF'S REPORT

TOWN MANAGER'S REPORT

TOWN ATTORNEY'S REPORT

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

OTHER BUSINESS

ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



Legislation Details (With Text)

File #: 18-0210 **Version:** 1 **Name:**
Type: Resolution **Status:** Consent Agenda
File created: 7/26/2018 **In control:** Town Commission
On agenda: 8/7/2018 **Final action:**
Title: Resolution 2018-32 - Honoring 50 Years of Home Rule
Sponsors:
Indexes:
Code sections:
Attachments: [2018-32 Honoring 50 Years of Home Rule](#)

Date	Ver.	Action By	Action	Result
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RESOLUTION 2018-32

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, HONORING FIFTY YEARS OF MUNICIPAL HOME RULE IN THE FLORIDA CONSTITUTION AND COMMITTING TO AN EDUCATIONAL INITIATIVE TO HELP FLORIDIANS UNDERSTAND THIS BENEFICIAL RIGHT

WHEREAS, Florida's voters placed municipal Home Rule powers into the Florida Constitution on November 5, 1968, during the regular elections as an amendment to Article VIII; and

WHEREAS, this power has enabled each city, town and village across the Sunshine State to consider, adopt, revise or remove its own laws without the need to seek legislative permission from the state and has further served as the foundation upon which every municipality builds its governmental structure; and

WHEREAS, the political climate within the Florida Legislature has recently included many attacks on these powers; and

WHEREAS, grassroots measures calling such actions wrong and declaring that local decisions be made at the local level by local officials must continue so that all legislators clearly understand Florida's Home Rule as a constitutional power and one upheld in state statutes; and

WHEREAS, a 50th anniversary is a fitting time for all municipalities to engage their respective citizens to educate them about the Florida Constitution and local laws, so that all Floridians may continue to receive the many benefits of Home Rule.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

Section 1. That this anniversary presents a tremendous opportunity to educate all citizens about Florida's Constitution, municipal government and Home Rule authority, and that all necessary resources shall be provided for such public information.

Section 2. That the town will actively challenge all efforts to reduce or erode this cherished right and further employ all efforts to ensure state and federal government partners understand that a one-size-fits-all approach to governance is not in the interests of Florida citizens.

Section 3. That the tradition of local decision-making in Florida is essential to protect, as it provides each municipality the ability to preserve and enhance the myriad characteristics that make each one uniquely special and that maintains its quality of life.

Section 4. That the town will include this information on its website, as a regular agenda item for public discussion and within the town's services in as many outreach venues as possible.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 7th day of **AUGUST, A.D.,2018.**

MAYOR

ATTEST:

TOWN CLERK



Legislation Details (With Text)

File #: 18-0221 **Version:** 1 **Name:**
Type: Minutes **Status:** Consent Agenda
File created: 8/1/2018 **In control:** Town Commission
On agenda: 8/7/2018 **Final action:**
Title: Approval of July 17, 2018 Regular Meeting Minutes
Sponsors:
Indexes:
Code sections:
Attachments: [RM 07-17-2018](#)

Date	Ver.	Action By	Action	Result
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Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, July 17, 2018

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 6:00 PM with Mayor Katica presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Mayor Gary H. Katica
Deputy Mayor Karla Rettstatt
Commissioner Tom Shelly
Commissioner Tom Kurey

Absent: 1 - Commissioner Michael Wilkinson

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

None to be heard

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

None to be heard.

CONSENT AGENDA

[18-0186](#) Approval of June 7, 2018 Special Meeting Minutes and June 19, 2019 Regular Meeting Minutes

Deputy Mayor Rettstatt move approval of the consent agenda; seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

GENERAL AGENDA**18-0190** Best of Belleair Community Award and Proclamation: The Belleair Community Foundation

Ricky Allison-Director of Public Works, Parks and Recreation-Commented on the many benefits the town has received from the Belleair Community Foundation; award and proclamation to the Belleair Community Foundation.

JP Murphy-Town Manager-Read proclamation into record.

18-0191 Best of Belleair Community Award and Proclamation: Bill and Marsha Uhler

Item continued as Uhlers were not in attendance.

Deputy Mayor Rettstatt moved to continue the Best of Belleair Community Award for Bill and Marsha Uhler for the next meeting or when they will be available; seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

18-0192 Best of Belleair Community Award and Proclamation: Radiance Medspa

Deputy Mayor Rettstatt commented on assistance Radiance Medspa has provided since 2006, and is happy to nominate them for the Best of Belleair Community Award.

Mr. Murphy read proclamation into record.

Stephanie Slaugherty-Director and Founder of Radiance Medspa-Spoke on benefits of partnership.

Deputy Mayor Rettstatt moved approval of Radiance Medspa for the Best of Belleair; seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

18-0191 Best of Belleair Community Award and Proclamation: Bill and Marsha Uhler

Mr. and Mrs. Uhler arrived, item revisited.

Deputy Mayor Rettstatt commented on Mr. and Mrs. Uhler's contributions to the town; thanked them for their service.

Mr. Murphy read the proclamation into the record.

Mr. Uhler stated they do this for the community to help make the town a better place to live; will be working with the Pet Walk and Gracies Big Splash in the near future.

Meeting went into recess at 6:13 PM for photos to be taken with award recipients.

Meeting Reconvened at 6:18 PM

Deputy Mayor Rettstatt moved to approve Bill and Marsh Uhler for the Best of Belleair; seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

[18-0088](#)

Presentation on the Third Homestead Exemption by the Pinellas County Property Appraiser

Mike Twitty-Pinellas County Property Appraiser-Provided a power point presentation; discussed the history of homestead exemption; assessed value versus just market value; maximum for save our homes is 3%; taxable value growth comes from transactions and new construction; presented various charts and statistics depicting Belleair compared to other municipalities; tax estimator tool available on the PCPAO website.

Jane Turner-Resident-Commented on making charts and information regarding effects to services available to public.

Mr. Twitty further discussed ease of using tool to see impact on their property prior to voting for Amendment 1. Provided overview of Amendment 2, 10% cap; scheduled to sunset January 1st, 2019 unless voted for in November; additional tool is tax estimator for new property owners; concluded presentation by addressing questions.

Discussion ensued regarding assessed and adjust market values; regarding the possible values of the new hotel and golf course.

[18-0207](#)

Discussion of Preliminary Maximum Millage Rate

Mr. Murphy stated preliminary maximum millage to be set for TRIM noticing purposes for budget hearings to be held in September. Discussed TRIM timeline and process; provided overview of general fund preliminary 2018/19 budget; discussed revenue challenges.

Stefan Massol-Director of Support Services-Provided comments regarding strategic financial plan and forecasting changes; discussed impact of retaining 5.9257 millage rate over next five years.

Mr. Murphy discussed impact of Finance Board recommendations of 6.5 millage over the next five years; staff was in agreement with Finance Board's recommendation.

Tom Olson-Finance Board Chairman-Commented on current millage not being raised over the last five years; discussed additional revenue and benefits of an increase; stated the Finance board voted unanimously.

Commissioner Kurey briefly commented on developments, projects, and average

increase per household.

Commissioner Shelly moved to set the preliminary maximum millage rate at 6.5%; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

[18-0204](#) Special Relief Permit Request: Gracie's Big Splash

Mr. Murphy stated due to Ordinance No. 521, town events will be required to come before the commission for approval.

Mr. Allison discussed upcoming event; relief requested is for allowing alcohol, and for a banner to be hung two weeks prior to event.

Commissioner Shelly moved approval of the Special Relief Permit for Gracie's Big Splash as requested; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

[18-0197](#) FY 18-19 Annual Agreement with the Pinellas County Sheriff Department for Support Services

Mr. Murphy stated the interlocal agreement with the Pinellas County Sheriff Department for support services requires approval; approximate increase of \$4000.

Deputy Mayor Rettstatt moved approval of the Annual Agreement with the Pinellas County Sheriff Department for support services; seconded by Commissioner Kurey.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

[18-0195](#) Resolution 2018-31 Appointing Member to Recreation Board

Mr. Murphy read a statement by Commissioner Wilkinson recommending Mrs. Stanton to serve on the board.

Deputy Mayor Rettstatt moved approval of Resolution 2018-30 Appointing Amy Stanton to the Recreation Board; seconded by Commissioner Kurey.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Commissioner Wilkinson

POLICE CHIEF'S REPORT

Bill Sohl-Chief of Police-Provided crime updates; department has been handing out warnings for ordinance violations. Mr. Murphy provided new non-emergency use phone number for dispatch.

TOWN MANAGER'S REPORT

Mr. Murphy announced employee of the month; spoke about the success of the Haz-to-Go event; strategic planning facilitator to be awarded in August; EOR to be awarded. Also discussed process for town manager evaluation; commission consensus to be provided with an evaluation template similar to the employees.

TOWN ATTORNEY'S REPORT

David Ottinger-Town Attorney-Nothing to report.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Mayor Katica-Stated he was still recuperating; thanked everyone for their patience and understanding.

Commissioner Shelly-Discussed recent Park and Tree Board meeting; loved the new design for Jeffery Tackett Park.

Commissioner Kurey-Announced Historic Presentation board meeting on July 24th; suggested everyone come to the meeting.

Deputy Mayor Rettstatt-Commented on upcoming veteran's event.

OTHER BUSINESS

No other business.

ADJOURNMENT

No further business; meeting adjourned in due form at 7:27 PM.

TOWN CLERK

APPROVED:

MAYOR



Legislation Details (With Text)

File #: 18-0222 **Version:** 1 **Name:**
Type: Resolution **Status:** General Agenda
File created: 8/2/2018 **In control:** Town Commission
On agenda: 8/7/2018 **Final action:**
Title: Resolution 2018-33 Appointing Member to the Planning and Zoning Board
Sponsors:
Indexes:
Code sections:
Attachments: [2018-33 Appointing Member to Planning and Zoning Board](#)
[Shank Resume 2016](#)

Date	Ver.	Action By	Action	Result
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A RESOLUTION NO. 2018-33

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA
PROVIDING FOR THE APPOINTMENT OF A MEMBER TO
THE PLANNING AND ZONING BOARD.**

WHEREAS, Article II, Section 66-41 of the Belleair Land Development Code provides for the creation of certain boards and agencies to administer the provisions of the Land Development Code under the authority prescribed by the Code, the Town Charter and State Law; and

WHEREAS, Article II, Section 66-42 of the Land Development Code sets out the provisions for governing said citizen boards; and

WHEREAS, Article II, Section 66-92 through Section 66-93 of the Land Development Code establishes the Planning and Zoning Board, provides for membership and term of office; and establishes the powers and duties of said Planning and Zoning Board; and

WHEREAS, Article IX, Section 66-411 through 66-413 of the Land Development Code provides for the enforcement of code provisions; and

WHEREAS, the Town Commission through Resolution No. 95-13, adopted Rules and Regulations for all advisory boards and regulatory boards; and

WHEREAS, the Town Commission adopted Resolution 2018-27, which appointed and reappointed members to the Planning and Zoning Board; and

WHEREAS, the Town Commission is desirous of appointing a certain member to fill the Planning and Zoning Board vacancy.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

SECTION 1. APPOINTMENT. The following individual is hereby appointed as a member of the Planning and Zoning Board.

NAME	TERM	EXPIRATION DATE
Brand Shank	2 year	May 31, 2020

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida,
this **7TH** day of **AUGUST, A.D., 2018**.

MAYOR

ATTEST:

TOWN CLERK

Brand Shank ChFC

727-251-6000
1357 Pinellas Rd., Belleair, FL 33756

Brand@brandshank.net
www.brandshank.net

Occupation	<p>Self employed since 1976. Chartered Financial Consultant advising clients regarding insurance, investments and financial matters.</p> <ul style="list-style-type: none">▪ Life and health license▪ Property & casualty license▪ Series 7 securities license▪ Home builder▪ Former real estate and mortgage broker license
Professional Designation	<p>ChFC® (Chartered Financial Consultant®): The ChFC® designation has been a mark of excellence for almost forty years and currently requires nine college-level courses, the most of any financial planning credential. Average study time to earn the ChFC® exceeds 450 hours. Required courses cover extensive education and application training in financial planning, income taxation, investments, and estate and retirement planning. Additional electives are chosen from such topics as macroeconomics, financial decisions for retirement, and executive compensation. ChFC® designees must meet experience requirements and adhere to continuing education and ethical standards</p> <ul style="list-style-type: none">▪ Moved to Belleair 9/11/2015 after building house. Lived in Palm Harbor prior to Belleair.▪ Member of Belleair Country Club▪ Moved to Clearwater Beach 1954



Legislation Details (With Text)

File #: 18-0223 **Version:** 1 **Name:**

Type: Contract **Status:** General Agenda

File created: 8/2/2018 **In control:** Town Commission

On agenda: 8/7/2018 **Final action:**

Title: Forward Pinellas Interlocal Mapping Agreement

Sponsors:

Indexes:

Code sections:

Attachments: [Forward Pinellas Interlocal Agreement](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica, Commissioners
 From: JP Murphy, Town Manager
 Date: 8/3/2018

Subject:
 Renewal of Forward Pinellas Interlocal Agreement for Mapping Services

Summary:
 Our current Interlocal Agreement with Forward Pinellas, formally the Pinellas Planning Council, for planning and mapping services will expire on 09/30/2018. Forward Pinellas has provided a revised copy that was ratified by their board on 07/11/2018. The town has long partnered with the PPC/Forward Pinellas for these services, as do most of the municipalities that do not have the capacity to provide these services in house.

Previous Commission Action: A current ILA is in place.

Recommendation: Staff recommends approval

Proposed Motion: I move approval of the Interlocal Agreement with Forward Pinellas for Planning and Mapping Services.

FORWARD PINELLAS

P: (727) 464.8250

F: (727) 464.8212

forwardpinellas.org

310 Court Street

Clearwater, FL 33756



July 18, 2018

**RECEIVED
BELLEAIR TOWN HALL**

JUL 20 2018

TIME REC. _____

JP Murphy, Town Manager
Town of Belleair
901 Ponce de Leon Blvd.
Belleair, FL 33756

Dear Mr. Murphy:

Please find enclosed for consideration and approval by the Town of Belleair a new interlocal agreement for planning, mapping and special project services as approved by the Forward Pinellas Board at its July 11, 2018 meeting.

At present, there is an existing interlocal agreement for said services with the Town of Belleair that expires on September 30, 2018. The new agreement is essentially the same, with some minor language changes and an update in staff hourly rates to reflect the full range of potential services and current salaries.

The attached agreement provides the basis for any request from the Town of Belleair for assistance from Forward Pinellas. There is no obligation to request such assistance, and Forward Pinellas is obligated to provide only such assistance as is mutually acceptable to both parties.

This new agreement begins on October 1, 2018 and will remain in place for four years, with an opportunity to extend for one additional four-year period by mutual agreement. However, the agreement may be terminated at any time with proper notice by either party.

Page 2

If the agreement is satisfactory to the Town of Belleair, please have it executed and returned to us for filing. After which, we will return a copy to you for your records.

Please call me with any questions or concerns that you may have. I am also available to address your Commission concerning the agreement if need be.

We appreciate the opportunity to continue our mutually productive relationship in the future.

Sincerely,



Whit Blanton, FAICP
Executive Director

Enclosure

cc: The Honorable Mayor Katica
Christine Torok, Officer Deputy Clerk
Vice Mayor Arthur Penny, Forward Pinellas Representative

INTERLOCAL AGREEMENT
FOR
PLANNING AND MAPPING SERVICES AND/OR SPECIAL PROJECT WORK
WITH THE
TOWN OF BELLEAIR

THIS INTERLOCAL AGREEMENT FOR PLANNING AND MAPPING SERVICES AND/OR SPECIAL PROJECT WORK, hereinafter referred to as "Agreement", is made and entered into this _____ day of _____, 20____, by and between FORWARD PINELLAS, in its role as the Pinellas Planning Council and the Pinellas County Metropolitan Planning Organization (hereinafter referred to as "Forward Pinellas,") and the TOWN OF BELLEAIR (hereinafter referred to as the "Local Government").

WHEREAS, Forward Pinellas and the Local Government entered into an interlocal agreement to provide planning and mapping services on October 1, 2014; and

WHEREAS, the current interlocal agreement between the parties expires on September 30, 2018; and

WHEREAS, Forward Pinellas desires to continue to provide planning and mapping services and/or special project work to the Local Government on an as needed and as available basis; and

WHEREAS, the Local Government desires to have the option to engage Forward Pinellas staff to provide planning and mapping services and/or special project work; and

WHEREAS, related planning and mapping services and/or special project work can be provided in support of the Countywide Plan as may be requested by the Local Government; and

WHEREAS, Forward Pinellas can provide the Local Government additional planning and mapping services and/or special project work through its agreement with the Pinellas County Enterprise Geographic Information Systems (GIS); and

WHEREAS, due to the expiration date of the previous agreement and desire to clarify the parties and scope of work, it is necessary to replace the previous agreement; and

WHEREAS, Forward Pinellas and the Local Government desire to cooperate in the provision of said planning and mapping services and/or special project work to maximize efficiency and minimize cost and ensure the maximum degree of coordination and accuracy.

NOW THEREFORE, in consideration of the covenants made by each party to the other and of the advantages to be realized by this Agreement, Forward Pinellas and the Local Government agree as follows:

Section 1. Authority

This Agreement is entered into pursuant to the general authority of Section 163.01, Florida Statutes, relating to interlocal agreements and the specific authority of Sections 6(3) and 6(6) of Chapter 2012-245, Laws of Florida, as amended.

Section 2. Term

The term of this Agreement shall be from October 1, 2018 through September 30, 2022; which term may be renewed by mutual written agreement, signed by both parties, for one additional four-year period through September 30, 2026, unless terminated as provided for elsewhere in this Agreement.

Section 3. Scope of Services

- A. The, Scope of Services is provided in Exhibit A attached hereto and hereby made a part of this Agreement.
- B. Any assistance provided or project undertaken as provided for in the Scope of Services may, upon mutual agreement of Forward Pinellas staff and the Local Government, be more specifically detailed as to methodology, schedule, work product, and cost in a memorandum of understanding executed consistent with and pursuant to this Agreement.
- C. Responsibility for the correctness of information provided to Forward Pinellas for use in rendering planning and mapping services and/or special project work under this Agreement, and any liability related thereto, lies with the Local Government.
- D. All requests for planning and mapping services and/or special project work to be provided under this Agreement shall be in writing by an authorized representative of the Local Government.
- E. Forward Pinellas reserves the right to accept or reject and to schedule all requests for planning and mapping services and/or special project work based on the ability of the Forward Pinellas staff to produce the requested planning and mapping and/or special project product(s) pursuant to the required timetable therefor.

Section 4. Charges

- A. Payment and charges for services rendered under this Agreement shall be as provided for in Exhibit B, Payment and Rate Charge Schedule, attached hereto and hereby made a part of this Agreement.

- B. Ongoing planning and mapping services and/or special project work will be charged as a lump sum or on a time and material basis as mutually agreed by the Local Government and Forward Pinellas staff in accordance with the terms of this Agreement.
- C. The Local Government agrees to make payment to Forward Pinellas for all properly invoiced requisitions as set forth in Exhibit B, within forty-five days of submission.
- D. The fee schedule may be revised by mutual written consent, signed by both parties, and included as an addendum to this Agreement.

Section 5. Use of Product

- A. The Local Government shall have the exclusive control of the public distribution of all information produced by Forward Pinellas prior to its adoption. Forward Pinellas shall not voluntarily distribute information prior to its adoption by the Local Government without prior approval.
- B. Forward Pinellas has the right to use any information produced under this Agreement for similar purposes upon removing all reference to the Local Government.
- C. The Local Government shall have the exclusive control of the public distribution of mapped information provided under this Agreement.
- D. Nothing contained in this Agreement shall prohibit either party hereto from complying with a public records request submitted pursuant to Chapter 119, Florida Statutes.
- E. Forward Pinellas shall retain all rights to the original data as compiled for and used in the production of the Countywide Plan Map from which the Local Government map is produced.

Section 6. Accounting and Records

- A. Forward Pinellas shall establish an accounting process to identify the costs and revenues associated with the Agreement. All accounting documentation shall be available for inspection, upon request, by the Local Government at any time during the period of this Agreement and for a minimum of three years after payment is made, or the requisite statutory record retention period, whichever is longer.
- B. All charged costs shall be supported by the properly executed payroll, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.

Section 7. Notice

Notice by either party to the other pursuant to this Agreement shall be given in writing and hand delivered or mailed as follows:

Forward Pinellas: Forward Pinellas
Attn: Whit Blanton, Executive Director
310 Court Street, 2nd Floor
Clearwater, FL 33756

Local Government: Town of Belleair
901 Ponce de Leon Blvd.
Belleair, FL 33756

Section 8. Construction

This Agreement shall be construed as an expression of inter-agency cooperation enabling each party to make the most efficient use of its powers in furtherance of the respective and common objectives. However, this Agreement shall not be construed as delegating or authorizing the delegation of the constitutional or statutory duties of either party to the other.

Section 9. Termination

This Agreement may be terminated by either party at any time by giving the other party not less than thirty days' notice of such termination. In the event this termination provision is exercised by either party, the Local Government shall remain liable to Forward Pinellas for charges incurred up to such termination.

Section 10. Filing; Effective Date

As required by Section 163.01(11), Florida Statutes, this Agreement shall be filed with the Clerk of the Circuit Court of Pinellas County, Florida, after execution by the parties, and shall take effect upon such filing.


Section 11. Successor Agency


In the event Forward Pinellas is reconstituted as a new agency, merged with another agency, or its legal status is otherwise altered, this Agreement will be automatically assigned to any new agency that assumes the planning and mapping services and/or special project work currently performed by Forward Pinellas. This assignment shall be effective without the need for any further written agreement between the parties. The Local Government shall retain the right to terminate this agreement in accordance with Section 9.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates referenced below.

FORWARD PINELLAS

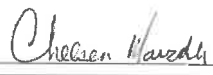
Attest:



By: _____
Whit Blanton, FAICP
Executive Director


By: _____
Vice Mayor Doreen Caudell
Chair

Approved as to form:

Date: _____


By: _____
Chelsea Hardy
Assistant County Attorney


By: _____
Mayor Cookie Kennedy
Treasurer

LOCAL GOVERNMENT

Attest:

By: _____
Christine Torok
Officer Deputy Clerk

By: _____
Gary Katica
Mayor

Date: _____

EXHIBIT A

SCOPE OF SERVICES

I. Ongoing Planning Services

- A. Forward Pinellas agrees to consider requests by the Local Government for ongoing planning services and to provide such services as Forward Pinellas staff time and schedule permit.
- B. Ongoing planning services may include, but is not limited to, review and interpretation of the comprehensive plan and land development regulations, comprehensive plan and land development regulation amendments, assistance with applications for development approval, traffic analysis, transportation planning, and data collection, as determined to be consistent with the mission and role of Forward Pinellas.

II. Mapping Services

- A. Forward Pinellas agrees to consider requests by the Local Government for mapping services and to provide such services as Forward Pinellas staff time and schedule permit.
- B. Mapping services may include, but is not limited to, provision of custom or standard printed or electronic map products, as determined to be consistent with the mission and role of Forward Pinellas.
- C. Forward Pinellas staff will serve as a liaison to the Pinellas County Enterprise Geographic Information Systems (EGIS) if such additional mapping services are required.

III. Special Planning Projects

- A. Forward Pinellas agrees to consider requests by the Local Government for assistance with special planning projects and to provide such assistance as Forward Pinellas staff time and schedule permit.
- B. Special planning projects may include, but are not limited to, plan or land development regulation assessments, neighborhood or special area plan development, special transportation and/or planning studies and such other special projects as may be related to or in furtherance of the comprehensive and/or transportation planning process, as determined to be consistent with the mission and role of Forward Pinellas.

EXHIBIT B

PAYMENT AND RATE CHARGE SCHEDULE

I. Ongoing Planning and Mapping Services

Forward Pinellas shall requisition by invoice for ongoing planning and mapping services on a time and materials basis as follows:

A. Materials - at the cost to Forward Pinellas

B. Time - based on the following hourly rates:

1.	Executive Director	\$109.00/hour
2.	Supervising Planner	\$72.00/hour
4.	Principal Planner	\$62.00/hour
5.	Planner/Analyst	\$48.00/hour
8.	Communications Specialist	\$55.00/hour
9.	Administrative Support	\$36.00/hour

C. Forward Pinellas shall provide the Local Government, upon request, a price quote based on the product(s) ordered in each request for services. There is no charge for current Geographic Information System (GIS) shapefiles distributed via email.

II. Special Planning Projects

Forward Pinellas shall requisition by invoice for special planning projects in the amount and according to a schedule agreed upon in advance between the Local Government and Forward Pinellas staff for each such special project.



Legislation Details (With Text)

File #: 18-0224 **Version:** 1 **Name:**

Type: Discussion Items **Status:** General Agenda

File created: 8/3/2018 **In control:** Town Commission

On agenda: 8/7/2018 **Final action:**

Title: Discussion of FY 2018-19 Annual Budget

Sponsors:

Indexes:

Code sections:

Attachments: [Budget Outlook for FY 2018 8.7.18.pdf](#)
[8718CommissionBudgetDraft](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
 From: Stefan Massol, Director of Support Services
 Date: 8/7/2018

Subject:
 Discussion of FY 2018-19 Annual Budget

Summary:
 Town staff presents the FY 2018-19 Annual Budget for the General Fund, Water Fund and Solid Waste Fund.
Previous Commission Action: In July, the Town Commission voted to set a maximum millage levy of 6.5000. Of that amount, 1.2500 is for the Capital Projects Fund and 5.2500 is for the General Fund.

Background/Problem Discussion: Please see enclosed materials.

Financial Implications: Please see enclosed materials.

Recommendation: None, this item is for discussion purposes only.

Proposed Motion: N/A.

Discussion of Fiscal Year 2018-19 Annual Budget

Millage Levy

Each year, as part of the Truth-in-Millage (TRIM) process, the Town of Belleair is required to set a maximum millage levy in the month of July. This is a not-to-exceed millage rate that is included in the TRIM notices that are mailed to property owners in the town before the final budget is approved. For this year the Town Commission has set the maximum millage levy at 6.50000. For purposes of the budget presentation below an assumption of 95% collections at the 6.50000 levy is included for the Ad Valorem portion of the budget. The millage is broken into two portions: 1.25000 is dedicated to the Capital Projects Fund and 5.25000 is for General Fund. This represents a 25% increase for Capital Projects Fund and a 6.6% increase in the General Fund.

Budgeting Method

Staff has prepared preliminary budgets for each department in the General Fund, Water Fund, and Solid Waste Fund, including revenues as well as expenditures for the funds as a whole. This is the first year that the Town of Belleair is converting its budgetary process from a line-item method to a program-based model. The program-based model discusses the actual efforts pursued by each department and any revenues that are directly related to each type of effort. It is staff's hope that this will enhance the way that the town's Annual Budget is communicated to residents, and at the same time provide informative data to improve the effectiveness of each department.

Because the fiscal year 2017-18 budget was completed using the line-item method staff will be using a crosswalk sheet for the revenues, and each department's expenditures, to provide a comparison between budget years.

General Fund Budget Outlook for FY 2018-19

Revenue Totals	2018-19
Operating Income	6,316,660
Total Non-Operating Income	199,201
Total Income	\$6,515,861
Expenditure Totals by Department	
Administration	\$758,940
Building	\$149,710
Support Services	\$2,132,777
Police	1,745,041
Public Works	\$902,219
Recreation	\$821,406
Transfer to Reserves	\$5,768
Total Expenditures	\$6,515,861
Net Income before Reimbursements	\$0

General Fund Budget Outlook for FY 2018-19 (continued)

In reviewing the forecast of revenues and expenditures for the upcoming fiscal year there is currently a transfer to reserves of roughly \$6,000. A summary of these changes is detailed in the attached preliminary Annual Budget for the General Fund.

The values for FY 2018-19 represent the proposed budget. The expenditures listed above include a 1.5% cost of living adjustment (COLA) and a merit increase of up to 3% for employees.

Revenue challenges for FY 2018-19

A detailed listing of revenues for FY 2017-18 and preliminary FY 2018-19 can be found on page 5. Significant reductions in revenues are forecasted in Building Permits \$(25,000) and Sale of surplus assets of \$(13,500).

Expenditure challenges for FY 2018-19

There are multiple expenditure areas that are anticipated to increase for FY 2018-19 which are summarized in the table below:

Expenditure Description	Magnitude (\$)
Police Pension Payment (net of carryover)	\$32,800
Property & Casualty Insurance	\$20,000
Contractual increases for Police	\$48,000
Pinellas County Sheriff's Office agreement	\$4,000
Largo Fire & Rescue Services	\$27,000
Health Insurance	\$66,000
Additional Critical Needs Capital Set-aside	\$20,000
Additional Critical Needs Capital Purchases	\$5,000
Total	<u>\$222,800</u>

The Police Pension payment fluctuates each year depending on the most recent actuarial calculation of liability. The most recent calculation was slightly higher, partly due to increased overtime expenses related to Hurricane Irma. The increase to Property & Casualty is partly a result of adding the town's street lights to the schedule of insured property in the open. Generally property insurance in the marketplace increased in response to the significant hurricane-related claims last year. Largo Fire & Rescue is calculated using a measurement of city costs known as the municipal cost index, which this year was calculated at close to 5%. The health insurance renewal increase is 14%, which is higher than in past years.

The capital equipment set-aside amount for the Police Department reflects an increase of \$16,500 to fund future replacement of the radio system, tasers and other equipment.

In reviewing current year capital purchase needs an expenditure of \$31,800 has been included for an urban forestry vehicle in the Public Works Department as well as \$20,000 for police radio purchases.

Additional Reserves from Millage Increase

Following Hurricane Irma fund balance for the General Fund has been reduced to approximately \$1,200,000, which is below its minimum required level. The town is not anticipating repayment from FEMA until fiscal year ending 2019. Included in this budget is a \$95,000 placeholder in the Administration Department under Maintenance of Equipment related to future capital replacement needs, including security improvements in town government facilities.

The increased millage rate of 5.25 for General Fund presents an opportunity to transfer additional funds for future capital needs while also ensuring that the minimum fund balance is maintained in the General Fund. Although the town has worked to set aside funding in the Capital Equipment Replacement Fund over the course of several years, in the past year we have seen that there are items that were not considered, such as the roof and electrical panel at Town Hall. The Dimmitt Community Center is already roughly ten years old, and as that facility and Town Hall continue to age it is important that sufficient funds are available to keep them functioning properly.

Water Fund FY 18-19

	17-18	18-19
Revenues	Amended Budget	Proposed
Water Utility Revenue	\$1,480,000	\$1,564,000
Water Tap Fees	\$600	\$5,600
Interest	\$1,000	\$1,000
Capital Reserves	\$0	\$610,075
Transfers In	\$55,000	\$0
SWFWMD Grant	\$0	\$509,900
Revenue Total	\$1,536,600	\$2,690,575

	17-18	18-19
Expenditures	Amended Budget	Proposed
Personnel	\$553,000	\$578,400
Operating	\$433,665	\$513,700
Capital Expense	\$120,285	\$1,119,975
Transfers	\$65,600	\$0
Admin. Fees	\$364,050	\$478,500
Expenditure Total	\$1,536,600	\$2,690,575

Net Surplus/(Deficit) from Operations	<u>\$0</u>
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Water Fund Budget Outlook

The Water Fund presently includes a transfer to reserves of \$114,450. On a budgetary basis the Water Fund is balanced, however the transfer to reserves amount can be interpreted as the operating surplus which is to be used for future capital replacement needs. Included in this budget is rehabilitation of one well in the amount of \$30,000 and additional Water Plant equipment needed for chlorine treatment in the amount of \$70,000. Additional well rehabilitations are needed and will be added to the capital replacement schedule for future years.

Solid Waste Fund FY 18-19

	17-18	18-19
Revenues	Amended Budget	Proposed
User Fees	\$805,500	\$825,000
Grants	\$3,000	\$3,300
Miscellaneous	\$60,500	\$1,000
Reserve	\$355,853	\$69,350
Transfers	\$0	\$0
Revenue Total	\$1,224,853	\$898,650
	17-18	18-19
Expenditures	Amended Budget	Proposed
Personnel	\$414,900	\$316,600
Operating	\$250,150	\$259,250
Capital Expense	\$355,853	\$113,200
Transfers	\$203,950	\$209,600
Expenditure Total	\$1,224,853	\$898,650
Net Surplus/(Deficit) from Operations		\$ 0

Solid Waste Fund Budget Outlook

The Solid Waste Fund presently includes a transfer from reserves of \$69,350. On a budgetary basis the Solid Waste Fund is balanced, however the transfer from reserves amount can be interpreted as the operating deficit. Included in this budget is depreciation expense of \$113,200 which will be added reserves to fund future capital purchase needs. This amount has increased in this budget year with the conversion of the Solid Waste Fund's fleet to newer vehicles with a five-year replacement schedule. This will assist in reducing maintenance costs and maximizing proceeds from the sale of capital assets.

August 7, 2018
Draft Budget for FY 2018-2019

General Fund Revenues

Account #	Account Description	201718	201819
300320	Tennis Annual Permits	2,500	2,500
311100	Ad Valorem	3,410,250	3,739,000
313100	Electric Franchise	367,000	367,000
313400	Gas Franchise	22,000	22,000
315000	Communications Services Tax	178,300	173,200
321100	Occupational License	25,000	25,000
331201	Jag Grant	0	1,000
335100	Alcohol Beverage License	150	150
335120	Revenue Sharing - State	102,900	111,900
335180	Sales Tax	254,700	255,700
335410	Gasoline Rebate	3,000	3,000
337200	Grant	51,500	0
341200	Zoning & Variance Fees	800	800
341802	Building Permits	375,000	350,000
342103	Special Duty Police	2,000	91960
343900	Lot Mowing	3,000	3,000
347210	Recreation (Prog. Activity)	282,750	292000
347211	Recreation Permits	24,000	24,000
347213	Rec-Vending Machine Sales	10,000	10,000
347214	Concession Stand Sales	3,500	3,500
347217	Merchandise	0	0
347530	Special Events-Private Parties	6,000	6,000
347540	Special Events-Athletic Prog.	23,000	15000
351100	Court Fines (Police Fines)	4,000	4,000
351300	Police Academy	300	300
351400	Restitution	1,500	1,500
351402	Otc Fines And Tickets	250	250
354000	Ordinance Violations	2,000	2,000
361000	Interest	25,000	25,000
362000	Rental Income	4,800	4,800
364001	Sale of Fixed Asset	6,000	6,000
364100	Insurance Proceeds	4,388	0
365900	Sale Of Surplus Metal	0	0
365901	Sale Of Auctioned Assets	11,000	2,000
366900	Donation-Community Proj.	3,255	0
366903	Donation-Recreation Proj.	24,383	0
366904	BCF Contribution Hunter Park	1,700	1,700
366905	Contribution - Pol. Equip.	3,000	20000
366909	Donation - Vanity Plate	0	0
366911	Special Events	143,000	144050
366913	Donations	15,000	0
369000	Miscellaneous	34,700	34,700
Operating Income		5,431,626	5,743,010
381000	Reserves (Prior Years)	424,796	107,401
381200	Transfer From 301 (CERF)	47,044	31,800
381210	Transfer From 110 (Local Gas Tax)	63,850	0
381302	Transfer from 305	0	20,000
381406	Transfer from 401 (water)	0	40,000
383000	Administrative Fees	568,000	573,650
370201	Reserves	58,750	0
389300	State Crime Prevention Grant	0	0
Total Non-Operating Income		737,644	772,851
FEMA HMGP Generator Grant		131,250	104,000
FEMA Grant		0	475,000
Other Reimbursements		0	579,000
Total Income		6,169,270	6,515,861

ADMINISTRATION DEPARTMENT

DEPARTMENT OVERVIEW

The Administration Department is currently responsible for managing and coordinating the day-to-day operations throughout town, as well as coordinating communications, records management, capital projects, and formulating the town's annual budget. Additionally, the department routinely conducts policy studies to inform and advise the commission on agenda items and reviews the efficiency and effectiveness of various programs town wide.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Town Manager</i>	1
<i>Town Clerk</i>	1
<i>Construction Project Supervisor</i>	1
<i>Management Analyst</i>	2
Total	5

Equipment Overview

Equipment
<i>2017 Ford Fusion Hybrid</i>
<i>2018 Ford Explorer</i>

MAJOR PROGRAM AREAS

The Administration Department budget consists of six major program areas:

- *Town Administration*
- *Communications and Marketing*
- *Capital Project Management*
- *Legislative Programming*
- *Legal and Statutory Compliance*
- *Fiscal Analysis and Management*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Town Administration** program includes administrative costs pertaining to employee and town management. This area also includes costs related to contract management, training required for staff, and emergency management. This program holds approximately 30% of staff time and 9.09% of the total expenditures for the department.

Revenues	\$0
Personnel	\$41,421
Operating	\$62,321
Capital	\$0
Expense Subtotal	\$103,743

The **Communications and Marketing** program relates to the coordination and development of public outreach and internal communication projects. This program is responsible for the creation of the Communication Team, BNN, and an increase in community activity on the town's social media accounts. This is one of the department's smaller programs as it only utilizes 10% of staff time and total expenditures.

Revenues	\$0
Personnel	\$101,105
Operating	\$22,866
Capital	\$0
Expense Subtotal	\$123,971

The **Capital Project Management** program includes the management and organization of capital projects for the town. This includes the planning stages for capital projects, any related vendor and grant management, in addition to project management responsibilities. This program also houses any costs related to the town's historic street lights. This program is currently responsible for housing 19% of staff's time and 16.42% of the department's budget.

Revenues	\$0
Personnel	\$82,926
Operating	\$110,058
Capital	\$0
Expense Subtotal	\$192,984

The **Legislative Programming** program is directly responsible for all public and board meetings, any policy management required within the town, in addition to legislative coordination. This program holds all costs associated with the advisory boards. Legislative Programming is currently responsible for approximately 17% of staff's time, and 19.56% of the Administration expenditures.

Revenues	\$0
Personnel	\$101,105
Operating	\$22,866
Capital	\$0
Expense Subtotal	\$123,971

The **Legal and Statutory Compliance** program is related to the town's compliance for state regulations. It houses expenditures related to business tax receipts, elections within the town, public records management, as well as the town attorney. While this program is responsible for the smallest portion of staff allocation at 8%, this program also takes up the largest portion of the Administration budget at 28.87%.

Revenues	\$25,000
Personnel	\$145,541
Operating	\$36,328
Capital	\$0
Expense Subtotal	\$181,870

The **Management and Budget Analysis** program is responsible for the larger of the financial projects within the town. This program holds costs related to fiscal analysis, such as the Strategic Financial Plan, procurement responsibilities, asset management, and managing the town's budget. Approximately 16% of staff time is accounted for in this program, as well as 16% of the department's expenditures.

Revenues	\$0
Personnel	\$80,824
Operating	\$14,926
Capital	\$0
Expense Subtotal	\$95,750

General Fund - Administration Department Major Programs 201819

Administration Department Revenues	16-17 Actual	17-18 Amended Budget	18-19 Proposed
Occupational License	\$20,064	\$25,000	\$25,000
Revenue Total	\$20,064	\$25,000	\$25,000

Expenditures	16-17 Actual	17-18 Amended Budget	18-19 Proposed
Personnel	\$476,250	\$467,150	\$502,700.00
Operating	\$80,000	\$166,240	\$256,240
Capital Expense	\$5,900	\$5,900	\$0
Expenditure Total	\$562,150	\$639,290	\$758,940

Net Surplus/(Deficit) from Operations	\$ (733,940.00)
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By Program

Program Revenue	18-19 Proposed	Program Expense	18-19 Proposed
Communications & Marketing	\$0	Communications & Marketing	\$9,740
Capital Project Management	\$0	Capital Project Management	\$110,058
Town Administration	\$25,000	Town Administration	\$62,321
Legal Programming	\$0	Legal Programming	\$22,866
Legal /Statutory Compliance	\$0	Legal /Statutory Compliance	\$36,328
MBA	\$0	MBA	\$14,926
Revenue Total	\$25,000	Expenditure Total	\$256,240

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

General Fund - Administration Department Major Programs FY 1819

	18-19	% of Total FTE		18-19	% of Total FTE
	Proposed	10%		Proposed	17%
Communications and Marketing			Legislative Programming		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$50,883		Personnel	\$101,105	
Operating	\$9,740		Operating	\$22,866	
Capital	\$0		Capital	\$0	
Total Expenditures	\$60,622		Total Expenditures	\$123,971	

	18-19	% of Total FTE		18-19	% of Total FTE
	Proposed	8%		Proposed	19%
Legal/Statutory Compliance			Capital Project Management		
<i>Program Revenue</i>	\$25,000		<i>Program Revenue</i>	\$0	
Personnel	\$145,541		Personnel	\$82,926	
Operating	\$36,328		Operating	\$110,058	
Capital	\$0		Capital	\$0	
Total Expenditures	\$181,870		Total Expenditures	\$192,984	

	18-19	% of Total FTE		18-19	% of Total FTE
	Proposed	30%		Proposed	16%
Town Administration			Management and Budget Analysis		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$41,421		Personnel	\$80,824	
Operating	\$62,321		Operating	\$14,926	
Capital	\$0		Capital	\$0	
Total Expenditures	\$103,743		Total Expenditures	\$95,750	

Adminstration - Large Programs

REVENUE	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
321100 Occupational License			\$25,000				\$25,000	\$25,000
PROGRAM REVENUE TOTALS	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$25,000
EXPENDITURES								
PERSONNEL	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
51200 Salaries	\$36,235	\$65,163	\$103,644	\$59,054	\$29,497	\$57,557	\$351,150	\$327,850
52100 FICA	\$2,771	\$4,983	\$7,925	\$4,515	\$2,255	\$4,401	\$26,850	\$25,800
52200 Retirement/401k	\$3,261	\$5,864	\$9,327	\$5,314	\$2,654	\$5,180	\$31,600	\$29,500
52300 Health	\$6,676	\$12,006	\$19,097	\$10,881	\$5,435	\$10,605	\$64,700	\$55,600
52301 Medical Benefit	\$619	\$1,113	\$1,771	\$1,009	\$504	\$983	\$6,000	\$6,000
51500 Sick Leave	\$1,321	\$2,375	\$3,778	\$2,153	\$1,075	\$2,098	\$12,800	\$12,800
51100 Executive Salaries		\$9,600	\$0	\$0	\$0	\$0	\$9,600	\$9,600
Total	\$50,883	\$101,105	\$145,541	\$82,926	\$41,421	\$80,824	\$502,700	\$467,150
OPERATING	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
53151 Professional Services	\$7,445	\$13,389	\$21,296	\$12,134	\$6,061	\$11,826	\$72,150	\$65,575
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$20,100	\$0	\$20,100	\$20,100
54100 Telephone	\$0	\$0	\$0	\$0	\$4,400	\$0	\$4,400	\$4,400
54200 Postage	\$165	\$297	\$472	\$269	\$134	\$262	\$1,600	\$1,600
54620 Maint. Vehicle	\$103	\$186	\$295	\$168	\$84	\$164	\$1,000	\$1,000
54670 Maint. Equip	\$0	\$0	\$0	\$95,000	\$0	\$0	\$95,000	\$0
54700 Ordinance Codes	\$516	\$928	\$1,476	\$841	\$420	\$820	\$5,000	\$6,000
54930 Advertising	\$500	\$1,250	\$1,500	\$0	\$0	\$250	\$3,500	\$3,500
54940 Filing Fees	\$129	\$232	\$369	\$210	\$105	\$205	\$1,250	\$1,250
55100 Office Supplies	\$320	\$575	\$915	\$521	\$260	\$508	\$3,100	\$3,100
55101 Board Expenses	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$5,000
55210 Operating Supplies	\$468	\$842	\$1,340	\$764	\$381	\$744	\$4,540	\$12,415
55222 Records Mgmt Fees	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000	\$2,900
55240 Uniforms	\$67	\$121	\$192	\$109	\$55	\$107	\$650	\$650
55260 Protective Clothing	\$26	\$46	\$74	\$42	\$21	\$41	\$250	\$250
55290 Elections	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$5,000
55410 Memberships	\$0	\$0	\$0	\$0	\$10,800	\$0	\$10,800	\$10,800
55420 Training and Aids	\$0	\$0	\$0	\$0	\$19,500	\$0	\$19,500	\$22,300
57900 Archives	\$0	\$0	\$400	\$0	\$0	\$0	\$400	\$400
Total	\$9,740	\$22,866	\$36,328	\$110,058	\$62,321	\$14,926	\$256,240	\$166,240
CAPITAL	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900
PROGRAM EXPENDITURE TOTALS	\$60,622	\$123,971	\$181,870	\$192,984	\$103,743	\$95,750	\$758,940	\$639,290
	7.99%	16.33%	23.96%	25.43%	13.67%	12.62%	100.00%	84.23%

Large and Individual Program Details

PROGRAM NET INCOME

Program	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$25,000
Personnel	\$50,883	\$101,105	\$145,541	\$82,926	\$41,421	\$80,824	\$502,700	\$467,150
Operating	\$9,740	\$22,866	\$36,328	\$110,058	\$62,321	\$14,926	\$256,240	\$166,240
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900
Expense Subtotal	\$60,622	\$123,971	\$181,870	\$192,984	\$103,743	\$95,750	\$758,940	\$639,290
Program Total	(60,622)	(123,971)	(156,870)	(192,984)	(103,743)	(95,750)	(733,940)	(614,290)

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Communications and Marketing	\$60,622	\$50,883	\$9,740	\$0	7.99%	10%
Legislative Programming	\$123,971	\$101,105	\$22,866	\$0	16.33%	19%
Legal/Statutory Compliance	\$181,870	\$145,541	\$36,328	\$0	23.96%	30%
Capital Projects	\$192,984	\$82,926	\$110,058	\$0	25.43%	17%
Town Administration	\$103,743	\$41,421	\$62,321	\$0	13.67%	8%
Management and Budget Analysis	\$95,750	\$80,824	\$14,926	\$0	12.62%	16%
	\$758,940	\$502,700	\$256,240	\$0	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
All Programs	\$25,000	\$758,940	\$502,700	\$256,240	\$0	(\$733,940)
Public Outreach	\$0	\$29,367	\$24,642.38	\$4,725	\$0	-\$29,367.09
Communications Projects	\$0	\$31,255	\$26,240.35	\$5,015	\$0	-\$31,255.23
Public/Board Meetings	\$0	\$65,415	\$51,547.45	\$13,867	\$0	-\$65,414.51
Policy Management	\$0	\$14,913	\$12,621.36	\$2,292	\$0	-\$14,913.22
Legislative Coordination	\$0	\$43,643	\$36,936.03	\$6,707	\$0	-\$43,643.09
Business Tax Receipts	\$25,000	\$72,454	\$61,319.50	\$11,135	\$0	-\$47,454.25
Elections	\$0	\$57,131	\$42,849.77	\$14,281	\$0	-\$57,130.68
Town Attorney	\$0	\$3,492	\$2,955.16	\$537	\$0	-\$3,491.77
Public Records	\$0	\$48,793	\$38,417.03	\$10,376	\$0	-\$48,793.02
Planning	\$0	\$18,732	\$15,853.55	\$2,879	\$0	-\$18,732.33
Vendor/Grant (CFI) Management	\$0	\$102,925	\$6,707.27	\$96,218	\$0	-\$102,925.22
Street Lights	\$0	\$25,757	\$21,798.63	\$3,958	\$0	-\$25,756.95
Project Management	\$0	\$45,570	\$38,566.80	\$7,003	\$0	-\$45,569.99
Meetings	\$0	\$22,032	\$18,646.07	\$3,386	\$0	-\$22,031.93
Internal Communications	\$0	\$18,230	\$11,704.65	\$6,525	\$0	-\$18,230.05
Contract Management	\$0	\$6,915	\$5,852.33	\$1,063	\$0	-\$6,915.03
Training	\$0	\$53,483	\$2,609.01	\$50,874	\$0	-\$53,482.77
Emergency Management	\$0	\$3,083	\$2,609.01	\$474	\$0	-\$3,082.77
Fiscal Analysis	\$0	\$23,055	\$19,512.06	\$3,543	\$0	-\$23,055.17
Procurement	\$0	\$5,664	\$4,793.91	\$871	\$0	-\$5,664.42
Asset Management	\$0	\$3,578	\$3,027.73	\$550	\$0	-\$3,577.53
Budget	\$0	\$63,453	\$53,489.95	\$9,963	\$0	-\$63,452.97
Communications and Marketing	\$0	\$60,622	\$50,883	\$9,740	\$0	(\$60,622)
Public Outreach	\$0	\$29,367	\$24,642	\$4,724.71	\$0	-\$29,367.09
Communications Projects	\$0	\$31,255	\$26,240	\$5,015	\$0	-\$31,255.23
Legislative Programming	\$0	\$123,971	\$101,105	\$22,866	\$0	(\$123,971)
Public/Board Meetings	\$0	\$65,415	\$51,547.45	\$13,867	\$0	-\$65,414.51
Policy Management	\$0	\$14,913	\$12,621.36	\$2,292	\$0	-\$14,913.22
Legislative Coordination	\$0	\$43,643	\$36,936.03	\$6,707	\$0	-\$43,643.09
Legal and Statutory Compliance	\$25,000	\$181,870	\$145,541	\$36,328	\$0	(\$156,870)
Business Tax Receipts	\$25,000	\$72,454	\$61,319.50	\$11,135	\$0	-\$47,454.25
Elections	\$0	\$57,131	\$42,849.77	\$14,281	\$0	-\$57,130.68
Town Attorney	\$0	\$3,492	\$2,955.16	\$537	\$0	-\$3,491.77
Public Records	\$0	\$48,793	\$38,417.03	\$10,376	\$0	-\$48,793.02
Capital Project Management	\$0	\$192,984	\$82,926	\$110,058	\$0	(\$192,984)
Planning	\$0	\$18,732	\$15,853.55	\$2,879	\$0	-\$18,732.33
Vendor/Grant (CFI) Management	\$0	\$102,925	\$6,707.27	\$96,218	\$0	-\$102,925.22
Street Lights	\$0	\$25,757	\$21,798.63	\$3,958	\$0	-\$25,756.95
Project Management	\$0	\$45,570	\$38,566.80	\$7,003	\$0	-\$45,569.99
Town Administration	\$0	\$103,743	\$41,421	\$62,321	\$0	(\$103,743)
Meetings	\$0	\$22,032	\$18,646.07	\$3,386	\$0	-\$22,031.93
Internal Communications	\$0	\$18,230	\$11,704.65	\$6,525	\$0	-\$18,230.05
Contract Management	\$0	\$6,915	\$5,852.33	\$1,063	\$0	-\$6,915.03
Training	\$0	\$53,483	\$2,609.01	\$50,874	\$0	-\$3,082.77
Emergency Management	\$0	\$3,083	\$2,609.01	\$474	\$0	#REF!
Management and Budget Anlysis	\$0	\$95,750	\$80,824	\$14,926	\$0	(\$95,750)
Fiscal Analysis	\$0	\$23,055	\$19,512.06	\$3,543	\$0	-\$23,055.17
Procurement	\$0	\$5,664	\$4,793.91	\$871	\$0	-\$5,664.42
Asset Management	\$0	\$3,578	\$3,027.73	\$550	\$0	-\$3,577.53
Budget	\$0	\$63,453	\$53,489.95	\$9,963	\$0	-\$63,452.97

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Communications and Marketing

REVENUES	Public Outreach	Communication Projects	TOTAL
REVENUE TOTALS	\$0	\$0	\$0

EXPENDITURES

PERSONNEL	Public Outreach	Communication Projects	TOTAL
51100 Salaries Executive			
51200 Salaries	\$17,549	\$18,686	\$36,235
52100 FICA	\$1,342	\$1,429	\$2,771
52200 Retirement/401k	\$1,579	\$1,682	\$3,261
52300 Health	\$3,233	\$3,443	\$6,676
52301 Medical Benefit	\$300	\$319	\$619
51500 Sick Leave	\$640	\$681	\$1,321
Personnel Total	\$24,642	\$26,240	\$50,883

OPERATING	Public Outreach	Communication Projects	TOTAL
53151 Professional Services	\$3,606	\$3,839	\$7,445
54000 Travel and Per Diem			\$0
54100 Telephone			\$0
54200 Postage	\$80	\$85	\$165
54620 Maint. Vehicle	\$50	\$53	\$103
54670 Maint. Equip			\$0
54700 Ordinance Codes	\$250	\$266	\$516
54930 Advertising	\$250	\$250	\$500
54940 Filing Fees	\$62	\$67	\$129
55100 Office Supplies	\$155	\$165	\$320
55101 Board Expenses			\$0
55210 Operating Supplies	\$227	\$242	\$468
55222 Records Mgmt Fees			\$0
55240 Uniforms	\$32	\$35	\$67
55260 Protective Clothing	\$12	\$13	\$26
55290 Elections			\$0
55410 Memberships			\$0
55420 Training and Aids			\$0
57900 Archives	\$0	\$0	\$0
Operating Total	\$4,725	\$5,015	\$9,740

CAPITAL	Public Outreach	Communication Projects	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Public Outreach	Communication Projects	TOTAL
	\$29,367	\$31,255	\$60,622
	48.44%	51.56%	100.00%

NET INCOME	Public Outreach	Communication Projects	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$29,367	\$31,255	\$60,622
NET INCOME	-\$29,367	-\$31,255	-\$60,622

Legislative Programming

REVENUES	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
REVENUE TOTALS	\$0	\$0	\$0	\$0
EXPENDITURES				
PERSONNEL	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
51200 Salaries	\$29,872	\$8,988	\$26,303	\$65,163
52100 FICA	\$2,284	\$687	\$2,011	\$4,983
52200 Retirement/401k	\$2,688	\$809	\$2,367	\$5,864
52300 Health	\$5,504	\$1,656	\$4,846	\$12,006
52301 Medical Benefit	\$510	\$154	\$449	\$1,113
51500 Sick Leave	\$1,089	\$328	\$959	\$2,375
51100 Executive Salaries	\$9,600			\$9,600
Personnel Total	\$51,547	\$12,621	\$36,936	\$101,105
OPERATING	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
53151 Prof. Svcs	\$6,138	\$1,847	\$5,404	\$13,389
54000 Travel/Per Diem				\$0
54100 Telephone				\$0
54200 Postage	\$136	\$41	\$120	\$297
54620 Maint. Vehicle.	\$85	\$26	\$75	\$186
54670 Maint. Equip				\$0
54700 Ordinance Codes	\$425	\$128	\$375	\$928
54930 Advertising	\$1,250			\$1,250
54940 Filing Fees	\$106	\$32	\$94	\$232
55100 Office Supplies	\$264	\$79	\$232	\$575
55101 Board Expense	\$5,000			\$5,000
55210 Oper. Supplies	\$386	\$116	\$340	\$842
55222 Records Mgmt				\$0
55240 Uniforms	\$55	\$17	\$49	\$121
55260 Prot. Clothing	\$21	\$6	\$19	\$46
55290 Elections				\$0
55410 Membership				\$0
55420 Training/Aids				\$0
57900 Archives	\$0	\$0	\$0	\$0
Operating Total	\$13,867	\$2,292	\$6,707	\$22,866
CAPITAL	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0
EXPENDITURE TOTALS	\$65,415	\$14,913	\$43,643	\$123,971
	52.77%	12.03%	35.20%	100.00%
NET INCOME	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$65,415	\$14,913	\$43,643	\$123,971
NET INCOME	-\$65,415	-\$14,913	-\$43,643	-\$123,971

Legal and Statutory Compliance

REVENUES	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
321100 Occupational License	\$25,000				\$25,000
REVENUE TOTALS	\$25,000	\$0	\$0	\$0	\$25,000

EXPENDITURES

PERSONNEL	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
51200 Salaries	\$43,667	\$30,514	\$2,104	\$27,358	\$103,644
52100 FICA	\$3,339	\$2,333	\$161	\$2,092	\$7,925
52200 Retirement/401k	\$3,930	\$2,746	\$189	\$2,462	\$9,327
52300 Health	\$8,046	\$5,622	\$388	\$5,041	\$19,097
52301 Medical Benefit	\$746	\$521	\$36	\$467	\$1,771
51500 Sick Leave	\$1,592	\$1,112	\$77	\$997	\$3,778
51100 Executive Salaries					\$0
Personnel Total	\$61,319	\$42,850	\$2,955	\$38,417	\$145,541

OPERATING	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
53151 Professional Services	\$8,972	\$6,270	\$432	\$5,621	\$21,296
54000 Travel and Per Diem					\$0
54100 Telephone					\$0
54200 Postage	\$199	\$139	\$10	\$125	\$472
54620 Maint. Vehicle	\$124	\$87	\$6	\$78	\$295
54670 Maint. Equip					\$0
54700 Ordinance Codes	\$622	\$434	\$30	\$390	\$1,476
54930 Advertising		\$1,500			\$1,500
54940 Filing Fees	\$155	\$109	\$7	\$97	\$369
55100 Office Supplies	\$386	\$269	\$19	\$242	\$915
55101 Board Expenses					\$0
55210 Operating Supplies	\$565	\$395	\$27	\$354	\$1,340
55222 Records Mgmt Fees				\$3,000	\$3,000
55240 Uniforms	\$81	\$56	\$4	\$51	\$192
55260 Protective Clothing	\$31	\$22	\$1	\$19	\$74
55290 Elections		\$5,000			\$5,000
55410 Memberships					\$0
55420 Training and Aids					\$0
57900 Archives	\$0	\$0	\$0	\$400	\$400
Operating Total	\$11,135	\$14,281	\$537	\$10,376	\$36,328

CAPITAL	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
	\$72,454	\$57,131	\$3,492	\$48,793	\$181,870
	39.84%	31.41%	1.92%	26.83%	100.00%

NET INCOME	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
TOTAL REVENUES	\$25,000	\$0	\$0	\$0	\$25,000
TOTAL EXPENDITURES	\$72,454	\$57,131	\$3,492	\$48,793	\$181,870
NET INCOME	-\$47,454	-\$57,131	-\$3,492	-\$48,793	-\$156,870

Capital Project Management

EXPENDITURES

	Planning	Vendor/Grant	Street Lights	Project Management	TOTAL
PERSONNEL					
51200 Salaries	\$11,290	\$4,776	\$15,523	\$27,464	\$59,054
52100 FICA	\$863	\$365	\$1,187	\$2,100	\$4,515
52200 Retirement/401k	\$1,016	\$430	\$1,397	\$2,472	\$5,314
52300 Health	\$2,080	\$880	\$2,860	\$5,060	\$10,881
52301 Medical Benefit	\$193	\$82	\$265	\$469	\$1,009
51500 Sick Leave	\$412	\$174	\$566	\$1,001	\$2,153
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$15,854	\$6,707	\$21,799	\$38,567	\$82,926
Operating					
53151 Professional Services	\$2,320	\$981	\$3,190	\$5,643	\$12,134
54000 Travel and Per Diem					\$0
54100 Telephone					\$0
54200 Postage	\$51	\$22	\$71	\$125	\$269
54620 Maint. Vehicle	\$32	\$14	\$44	\$78	\$168
54670 Maint. Equip.		\$95,000			\$95,000
54700 Ordinance Codes	\$161	\$68	\$221	\$391	\$841
54930 Advertising					\$0
54940 Filing Fees	\$40	\$17	\$55	\$98	\$210
55100 Office Supplies	\$100	\$42	\$137	\$242	\$521
55101 Board Expenses					\$0
55210 Operating Supplies	\$146	\$62	\$201	\$355	\$764
55222 Records Mgmt Fees					\$0
55240 Uniforms	\$21	\$9	\$29	\$51	\$109
55260 Protective Clothing	\$8	\$3	\$11	\$20	\$42
55290 Elections					\$0
55410 Memberships					\$0
55420 Training and Aids					\$0
57900 Archives	\$0	\$0	\$0	\$0	\$0
Operating Total	\$2,879	\$96,218	\$3,958	\$7,003	\$110,058
CAPITAL					
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0
EXPENDITURE TOTALS					
	\$18,732	\$102,925	\$25,757	\$45,570	\$192,984
	9.71%	53.33%	13.35%	23.61%	100.00%
NET INCOME					
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$18,732	\$102,925	\$25,757	\$45,570	\$192,984
NET INCOME	-\$18,732	-\$102,925	-\$25,757	-\$45,570	-\$192,984

Town Administration

EXPENDITURES

PERSONNEL	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
51200 Salaries	\$13,278	\$8,335	\$4,168	\$1,858	\$1,858	\$29,497
52100 FICA	\$1,015	\$637	\$319	\$142	\$142	\$2,255
52200 Retirement/401k	\$1,195	\$750	\$375	\$167	\$167	\$2,654
52300 Health	\$2,447	\$1,536	\$768	\$342	\$342	\$5,435
52301 Medical Benefit	\$227	\$142	\$71	\$32	\$32	\$504
51500 Sick Leave	\$484	\$304	\$152	\$68	\$68	\$1,075
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$18,646	\$11,705	\$5,852	\$2,609	\$2,609	\$41,421

OPERATING	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
53151 Professional Services	\$2,728	\$1,713	\$856	\$382	\$382	\$6,061
54000 Travel and Per Diem				\$20,100		\$20,100
54100 Telephone		\$4,400				\$4,400
54200 Postage	\$61	\$38	\$19	\$8	\$8	\$134
54620 Maint. Vehicle	\$38	\$24	\$12	\$5	\$5	\$84
54670 Maint. Equip						\$0
54700 Ordinance Codes	\$189	\$119	\$59	\$26	\$26	\$420
54930 Advertising						\$0
54940 Filing Fees	\$47	\$30	\$15	\$7	\$7	\$105
55100 Office Supplies	\$117	\$74	\$37	\$16	\$16	\$260
55101 Board Expenses						\$0
55210 Operating Supplies	\$172	\$108	\$54	\$24	\$24	\$381
55222 Records Mgmt Fees						\$0
55240 Uniforms	\$25	\$15	\$8	\$3	\$3	\$55
55260 Protective Clothing	\$9	\$6	\$3	\$1	\$1	\$21
55290 Elections						\$0
55410 Memberships				\$10,800		\$10,800
55420 Training and Aids				\$19,500		\$19,500
57900 Archives	\$0	\$0	\$0	\$0	\$0	\$0
Operating Total	\$3,386	\$6,525	\$1,063	\$50,874	\$474	\$62,321

CAPITAL	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
	\$22,032	\$18,230	\$6,915	\$53,483	\$3,083	\$103,743
	21.24%	17.57%	6.67%	51.55%	2.97%	100.00%

NET INCOME	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,032	\$18,230	\$6,915	\$53,483	\$3,083	\$103,743
NET INCOME	-\$22,032	-\$18,230	-\$6,915	-\$53,483	-\$3,083	-\$103,743

Management and Budget Analysis

EXPENDITURES

PERSONNEL	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
51200 Salaries	\$13,895	\$3,414	\$2,156	\$38,092	\$57,557
52100 FICA	\$1,062	\$261	\$165	\$2,913	\$4,401
52200 Retirement/401k	\$1,250	\$307	\$194	\$3,428	\$5,180
52300 Health	\$2,560	\$629	\$397	\$7,018	\$10,605
52301 Medical Benefit	\$237	\$58	\$37	\$651	\$983
51500 Sick Leave	\$506	\$124	\$79	\$1,389	\$2,098
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$19,512	\$4,794	\$3,028	\$53,490	\$80,824

OPERATING	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
53151 Professional Services	\$2,855	\$701	\$443	\$7,827	\$11,826
54000 Travel and Per Diem					\$0
54100 Telephone					\$0
54200 Postage	\$63	\$16	\$10	\$174	\$262
54620 Maint. Vehicle	\$40	\$10	\$6	\$108	\$164
54670 Maint. Equip					\$0
54700 Ordinance Codes	\$198	\$49	\$31	\$542	\$820
54930 Advertising				\$250	\$250
54940 Filing Fees	\$49	\$12	\$8	\$136	\$205
55100 Office Supplies	\$123	\$30	\$19	\$336	\$508
55101 Board Expenses					\$0
55210 Operating Supplies	\$180	\$44	\$28	\$492	\$744
55222 Records Mgmt Fees					\$0
55240 Uniforms	\$26	\$6	\$4	\$71	\$107
55260 Protective Clothing	\$10	\$2	\$2	\$27	\$41
55290 Elections					\$0
55410 Memberships					\$0
55420 Training and Aids					\$0
57900 Archives	\$0	\$0	\$0	\$0	\$0
Operating Total	\$3,543	\$871	\$550	\$9,963	\$14,926

CAPITAL	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
	\$23,055	\$5,664	\$3,578	\$63,453	\$95,750
	24.08%	5.92%	3.74%	66.27%	100.00%

NET INCOME	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$23,055	\$5,664	\$3,578	\$63,453	\$95,750
NET INCOME	-\$23,055	-\$5,664	-\$3,578	-\$63,453	-\$95,750

BUILDING DEPARTMENT

DEPARTMENT OVERVIEW

The Building Department is responsible for permitting, zoning, and development functions throughout town. The department advises homeowners and businesses on regulations identified in the Land Development Code, and is responsible for plan review and issuance of building and tree permits.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Building and Zoning Technician</i>	1
Total	1

MAJOR PROGRAM AREAS

The Building Department budget consists of four major program areas:

- *Permitting*
- *NPDES*
- *Floodplain Management*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Permitting** program within the Building Department holds costs related to the permitting, plan review, and inspection process. This also includes any building permit revenue. This smaller program accounts for a majority of the department's time at 82% of personnel allocation, as well as the expenditures with 91.73% of the budget.

<i>Program Revenue</i>	\$350,000
Personnel	\$53,628
Operating	\$83,590
Capital	\$0
<i>Total Expenditures</i>	\$137,218

The **National Pollutant Discharge Elimination System** permit program addresses water pollution by regulating points where discharge pollutants into the water. This program holds about 8% of personnel time and 3.78% of the expenditures within the department.

Program Revenue	\$0
Personnel	\$5,232
Operating	\$475
Capital	\$0
Total Expenditures	\$5,707

The **Floodplain Management** program includes training and certification for the town to use both corrective and preventative measures to reduce the risk of future flooding. This program accounts for 5% of staff time and 2.25% of the total Building budget.

Program Revenue	\$0
Personnel	\$3,270
Operating	\$125
Capital	\$0
Total Expenditures	\$3,395

The **Employee Administration** program houses costs related to personnel time and resources. This includes things such as protective clothing, telephone usage, and office supplies. This is one of the two smallest programs within the department, accounting for 5% of staff time and 2.24% of the total Building budget.

Program Revenue	\$0
Personnel	\$3,270
Operating	\$120
Capital	\$0
Total Expenditures	\$3,390

General Fund - Building Department Major Programs 201819

Building Department	16-17	17-18	18-19
Revenues	Actual	Amended Budget	Proposed
Permitting	\$526,281	\$375,000	\$350,000
Revenue Total	\$526,281	\$375,000	\$350,000
	16-17	17-18	18-19
Expenditures	Actual	Amended Budget	Proposed
Personnel	\$60,500	\$61,700	\$65,400.00
Operating	\$81,750	\$89,310	\$84,310
Capital Expense	\$0	\$0	\$0
Expenditure Total	\$142,250	\$151,010	\$149,710.00
Net Surplus/(Deficit) from Operations			\$ 200,290.00

By Program

	18-19		18-19
Program Revenue	Proposed	Program Expense	Proposed
Permitting	\$350,000	Permitting	\$137,218
Emp. Admin.	\$0	Emp. Admin.	\$5,707
Floodplain Mgmt.	\$0	Floodplain Mgmt.	\$3,395
NPDES	\$0	NPDES	\$3,390
Revenue Total	\$350,000	Expenditure Total	\$149,710

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budg

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

Building Department Major Programs FY 1819

Permitting	18-19			Emp. Admin.	18-19		
	Proposed	% of Total FTE			Proposed	% of Total FTE	
<i>Program Revenue</i>	\$350,000	82%		<i>Program Revenue</i>	\$0	5%	
Personnel	\$53,628			Personnel	\$5,232		
Operating	\$83,590			Operating	\$475		
Capital	0			Capital	0		
Total Expenditures	\$137,218			Total Expenditures	\$5,707		

Floodplain Management	18-19			NPDES	18-19		
	Proposed	% of Total FTE			Proposed	% of Total FTE	
<i>Program Revenue</i>	\$0	5%		<i>Program Revenue</i>	\$0	8%	
Personnel	\$3,270			Personnel	\$3,270		
Operating	\$125			Operating	\$120		
Capital	0			Capital	0		
Total Expenditures	\$3,395			Total Expenditures	\$3,390		

Building - Large Programs

REVENUES	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
341802 Building Permits	350,000	0	0	0	350,000	375000
PROGRAM REVENUE TOTALS	\$350,000	\$0	\$0	\$0	\$350,000	\$375,000
EXPENDITURES						
PERSONNEL	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
51200 Salaries	36,367	3,548	2,218	2,218	44,350	42,500
51500 Sick Leave	1,804	176	110	110	2,200	2,150
52100 FICA	2,788	272	170	170	3,400	3,250
52200 Retirement/401k	3,280	320	200	200	4,000	3,850
52300 Life/Hosp.Ins	8,405	820	513	513	10,250	8,750
52301 Medical Benefit	984	96	60	60	1,200	1,200
Total	\$53,628	\$5,232	\$3,270	\$3,270	\$65,400	\$61,700
OPERATING	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
53160 Contract Labor	82,360				82,360	87,360
54100 Telephone		250			250	250
54670 Maint. Equip.	410		50	40	500	500
55100 Office Supplies	410	25	25	40	500	500
55210 Operating Supp	410		50	40	500	500
55240 Uniforms		200			200	200
Total	\$83,590	\$475	\$125	\$120	\$84,310	\$89,310
CAPITAL	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
	0	0	0	0	0	0
Total	\$0	\$0	\$0	\$0	\$0	\$0
PROGRAM EXPENDITURE TOTALS	\$137,218	\$5,707	\$3,395	\$3,390	\$149,710	\$151,010
	91.66%	3.81%	2.27%	2.26%	100.00%	

Large and Individual Program Detail

PROGRAM NET INCOME

<u>Program</u>	<u>Permitting</u>	<u>NPDES</u>	<u>Floodplain Management</u>	<u>Employee Administration</u>	<u>18-19 Proposed</u>	<u>17-18 Amended</u>
Revenues	\$350,000	\$0	\$0	\$0	\$350,000	\$375,000
Personnel	\$53,628	\$5,232	\$3,270	\$3,270	\$65,400	\$61,700
Operating	\$83,590	\$475	\$125	\$120	\$84,310	\$89,310
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Expense Subtotal	\$137,218	\$5,707	\$3,395	\$3,390	\$149,710	\$151,010
Program Total	212,782	(5,707)	(3,395)	(3,390)	200,290	223,990

<u>Program</u>	<u>Program Total</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>% of Budget</u>	<u>% FTE Effort</u>
Permitting	\$137,218	\$53,628	\$83,590	\$0	91.66%	82%
NPDES	\$5,707	\$5,232	\$475	\$0	3.81%	8%
Floodplain Management	\$3,395	\$3,270	\$125	\$0	2.27%	5%
Employee Administration	\$3,390	\$3,270	\$120	\$0	2.26%	5%
	\$149,710	\$65,400	\$84,310	\$0	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

PROGRAM

<u>Program</u>	<u>Revenues</u>	<u>Total Expenditures</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Net Income</u>
All Programs	\$350,000	\$149,710	\$65,400	\$84,310	\$0	\$200,290
Permitting	\$350,000	\$43,886	\$42,902	\$984	\$0	\$306,114
Inspections	\$0	\$93,332	\$10,726	\$82,606	\$0	-\$93,332
NPDES	\$0	\$5,707	\$5,232	\$475	\$0	-\$5,707
Floodplain Mgmt	\$0	\$3,395	\$3,270	\$125	\$0	-\$3,395
Employee Administration	\$0	\$3,390	\$3,270	\$120	\$0	-\$3,390
Permitting	\$350,000	\$137,218	\$53,628	\$83,590	\$0	\$212,782
Permitting	\$350,000	\$43,886	\$42,902	\$984	\$0	\$306,114
Inspections	\$0	\$93,332	\$10,726	\$82,606	\$0	-\$93,332
NPDES	\$0.00	\$5,707.00	\$5,232.00	\$475.00	\$0.00	(\$5,707)
Floodplain Mgmt	\$0.00	\$3,395.00	\$3,270.00	\$125.00	\$0.00	(\$3,395)
Employee Administrati	\$0.00	\$3,390.00	\$3,270.00	\$120.00	\$0.00	(\$3,390)

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Permitting Program Detail

EXPENDITURES

PERSONNEL	Permitting	Inspections	TOTAL
51200 Salaries	\$29,094	\$7,273	\$36,367
51500 Sick Leave	\$1,443	\$361	\$1,804
52100 FICA	\$2,230	\$558	\$2,788
52200 Retirement/401k	\$2,624	\$656	\$3,280
52300 Life/Hosp.Ins	\$6,724	\$1,681	\$8,405
52301 Medical Benefit	\$787	\$197	\$984
Personnel Total	\$42,902	\$10,726	\$53,628

OPERATING	Permitting	Inspections	TOTAL
53160 Contract Labor		\$82,360	\$82,360
54100 Telephone			\$0
54670 Maint. Equip.	\$328	\$82	\$410
55100 Office Supplies	\$328	\$82	\$410
55210 Operating Supp	\$328	\$82	\$410
55240 Uniforms			\$0
Operating Total	\$984	\$82,606	\$83,590

	Permitting	Inspections	TOTAL
EXPENDITURE TOTALS	\$43,886	\$93,332	\$137,218
	31.98%	68.02%	100.00%

NET INCOME	Permitting	Inspections	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$43,886	\$93,332	\$137,218
NET INCOME	-\$43,886	-\$93,332	-\$137,218

SUPPORT SERVICES DEPARTMENT

DEPARTMENT OVERVIEW

The Support Services Department produces general financial and administrative support to the Town of Belleair. This department manages financial services, utility billing, human resources, risk mitigation, procurement, information technology, and facility maintenance.

DEPARTMENT INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Director of Support Services</i>	1
<i>Assistant Finance Director</i>	1
<i>Accounting Clerk II</i>	1
<i>Accounting Clerk I</i>	1
<i>Utility Billing Clerk</i>	1
<i>Building Maintenance</i>	2
<i>Facility and Safety Supervisor</i>	1
<i>HR/Risk Management Coordinator</i>	1
Total	9

Equipment Overview

Equipment
<i>2017 Ford Escape</i>
<i>2013 Ford Fusion</i>
<i>2016 Ford Transit</i>
<i>Network Upgrades</i>
<i>Phone System</i>

MAJOR PROGRAM AREAS

The Support Services Department budget consists of eight major program areas:

- *Direct Interdepartmental Support*
- *Employee Administration*
- *Facility Maintenance*
- *Financial Management*

- *Information Technology*
- *Intradepartmental Administration*
- *Risk Management*
- *Townwide Services*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Direct Interdepartmental Support** program includes costs for supporting other departments. This can include helping other departments on a daily basis, or filling in when staff members are absent. Additionally, this accounts for certain costs, such as fuel and postage that are paid on behalf of the Town overall. This equates to only 3% of the department's total staff time, and 4.05% of the total expenditures.

Program Revenue	\$0
Personnel	\$23,308
Operating	\$65,292
Capital	\$0
Total Expenditures	\$88,600

The **Human Resources** program is responsible for managing the life cycle of the town's employees. This includes the hiring process, benefits administration, personnel matters, and managing payroll duties. This program houses 15% of total staff time, but only 5.03% of the department's total budget.

Program Revenue	\$0
Personnel	\$96,995
Operating	\$12,965
Capital	\$0
Total Expenditures	\$109,960

The **Facility Maintenance** program includes responsibilities for the maintenance and repair of the town's facilities, in addition to custodial duties. This program also holds the costs of the ABM contract. Facility Maintenance includes 26% of personnel time and 12.49% of overall expenditures.

Program Revenue	\$0
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Personnel	\$171,671
Operating	\$92,554
Capital	\$0
Total Expenditures	\$264,225

The **Financial Management** program encompasses all accounting, purchasing, utility billing, and budgeting activities. This program is the largest within the Support Services Department, accounting for approximately 43% of staff time, and 15.26% of the total budget.

Program Revenue	\$34,700
Personnel	\$280,608
Operating	\$52,583
Capital	\$0
Total Expenditures	\$333,191

The **Information Technology** program is directly related to the costs of managing computer services and activities. This includes coordinating hardware and software expenditures, voice over IP telephone system management, and any contracts related to information technology. This program houses only 1% of the department's personnel time, but 8.9% of the overall costs.

Program Revenue	\$0
Personnel	\$5,312
Operating	\$185,040
Capital	\$0
Total Expenditures	\$190,352

The **Intradepartmental Administration** program accounts for all management activities found within the department. This includes employee administration, duties for Support Services, purchase requests and budget preparation, and records management. This program is responsible for approximately 8% of staff time but only 4.39% of the Support Services budget.

Program Revenue	\$0
Personnel	\$51,935
Operating	\$20,657
Capital	\$18,377
Total Expenditures	\$90,969

The **Risk Management** program handles claims, safety management, as well as the insurances for property and casualty. This program entails approximately 4% of personnel time and 13.27% of the department's budget.

Program Revenue	\$0
Personnel	\$26,422
Operating	\$257,659
Capital	\$0
Total Expenditures	\$284,081

The final program, called **Townwide Services**, is responsible for managing professional services distributed in Belleair. This includes costs for Fire/Rescue Services from the City of Largo, the town planner, and the town attorney. While this program accounts for no staff time, it houses 36.25% of the Support Services budget.

Program Revenue	\$0
Personnel	\$0
Operating	\$771,400
Capital	\$0
Total Expenditures	\$771,400

General Fund - Support Services Department Major Programs FY 18-19

Support Services Department		16-17	17-18	18-19
Revenues		Actual	Amended Budget	Proposed
	Miscellaneous	\$31,753	\$34,700	\$34,700
	Revenue Total	\$0	\$0	\$187,237
Expenditures		16-17	17-18	18-19
		Actual	Amended Budget	Proposed
	Personnel	\$452,364	\$606,000	\$656,250
	Operating	\$1,336,323	\$2,071,832	\$1,458,150
	Capital Expense	\$94,093	\$30,500	\$18,377
	Expenditure Total	\$1,882,780	\$2,708,332	\$2,132,777
Net Surplus/(Deficit) from Operations				-\$1,945,540

By Program

	18-19		18-19
Program Revenue	Proposed	Program Expense	Proposed
Direct Interdept. Support		Direct Interdept. Support	\$65,292
Human Resources		Human Resources	\$13,465
Facility Maintenance		Facility Maintenance	\$92,554
Financial Mgmt.	34,700	Financial Mgmt.	\$52,583
Information Technology		Information Technology	\$185,040
Intradept Administration		Intradept Administration	\$20,657
Risk Management		Risk Management	\$257,659
Townwide Svcs.		Townwide Svcs.	\$771,400
Revenue Total	\$34,700	Expenditure Total	\$1,458,650

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

General Fund - Support Services Department Major Programs FY 18-19

	18-19	% of Total FTE		18-19	% of Total FTE
Direct Interdept. Support	Proposed	3%	Human Resources	Proposed	15%
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$23,308		Personnel	\$96,994.89	
Operating	\$65,291.69		Operating	\$12,965.24	
Capital	\$0.00		Capital	\$0.00	
Total Expenditures	\$88,600.02		Total Expenditures	\$109,960.13	

	18-19	% of Total FTE		18-19	% of Total FTE
Facility Maintenance	Proposed	26%	Financial Management	Proposed	43%
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$171,670.73		Personnel	\$280,607.55	
Operating	\$92,554.38		Operating	\$52,583.00	
Capital	\$0.00		Capital	\$0.00	
Total Expenditures	\$264,225.11		Total Expenditures	\$333,190.55	

	18-19	% of Total FTE		18-19	% of Total FTE
Information Technology	Proposed	1%	Intradepartment Administration	Proposed	8%
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$5,312.29		Personnel	\$51,934.59	
Operating	\$185,040.00		Operating	\$20,657.00	
Capital	\$0.00		Capital	\$18,377.00	
Total Expenditures	\$190,352.29		Total Expenditures	\$90,968.59	

	18-19	% of Total FTE		18-19	% of Total FTE
Risk Management	Proposed	4%	Townwide Professional Services	Proposed	0%
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$26,421.63		Personnel	\$0.00	
Operating	\$257,659.00		Operating	\$771,400.00	
Capital	\$0.00		Capital	\$0.00	
Total Expenditures	\$284,080.63		Total Expenditures	\$771,400.00	

Support Services - Large Programs

REVENUES	Direct Interdept. Support	Human Resources	Facility Maintenance	Financial Mgmt	Information Technology	Intradept Administration	Risk Mgmt	Townwide Svcs	ITEM TOTAL	FY 2017-18
369000 Miscellaneous				\$34,700					\$34,700	\$34,700
PROGRAM REVENUE TOTALS	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
EXPENDITURES										
PERSONNEL	Direct Interdept. Support	Human Resources	Facility Maintenance	Financial Mgmt	Information Technology	Intradept Administration	Risk Mgmt	Townwide Svcs	ITEM TOTAL	FY 2017-18
51200 Salaries	\$15,317	\$67,771	\$120,570	\$197,079	\$3,731	\$36,475	\$18,557	\$0	\$459,500	\$435,700
52100 FICA	\$1,172	\$5,184	\$9,223	\$15,076	\$285	\$2,790	\$1,420	\$0	\$35,150	\$33,350
52200 Retirement/401k	\$1,380	\$6,106	\$10,863	\$17,756	\$336	\$3,286	\$1,672	\$0	\$41,400	\$39,200
52300 Life/Hosp. Ins.	\$3,070	\$13,584	\$24,166	\$39,502	\$748	\$7,311	\$3,719	\$0	\$92,100	\$76,650
52301 Medical Benefit	\$360	\$1,593	\$2,834	\$4,632	\$88	\$857	\$436	\$0	\$10,800	\$10,200
51500 Sick Leave	\$510	\$2,257	\$4,015	\$6,562	\$124	\$1,215	\$618	\$0	\$15,300	\$8,900
53100 Physical Exams		\$500							\$500	\$500
51400 Overtime	\$1,500								\$1,500	\$1,500
Total	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000
OPERATING	Direct Interdept. Support	Human Resources	Facility Maintenance	Financial Mgmt	Information Technology	Intradept Administration	Risk Mgmt	Townwide Svcs	ITEM TOTAL	FY 2017-18
51305 Bank Fees	\$0	\$0	\$0	\$7,400	\$0	\$0	\$0	\$0	\$7,400	\$7,400
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,750	\$75,750	\$75,750
53151 Professional Service	\$0	\$0	\$42,000	\$0	\$0	\$0	\$0	\$0	\$42,000	\$50,000
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,000	\$602,000	\$575,600
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$38,409
53200 Acct. and Audit	\$0	\$0	\$0	\$38,000	\$0	\$0	\$0	\$0	\$38,000	\$38,000
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$117	\$532	\$1,101	\$1,319	\$10,028	\$278	\$125	\$0	\$13,500	\$13,500
54200 Postage	\$2,625	\$0	\$0	\$875	\$0	\$0	\$0	\$0	\$3,500	\$3,500
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$13,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$20,500
54301 Water	\$10,000	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$6,400
54302 Sanitation	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$800	\$6,900
54303 Sewer	\$2,900	\$0	\$3,300	\$0	\$0	\$0	\$0	\$0	\$6,200	\$1,000
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$18,100	\$0	\$0	\$18,100	\$18,100
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0	\$257,000	\$0	\$257,000	\$237,000
54620 Maint. Veh	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
54630 Maint. Building	\$0	\$0	\$24,500	\$0	\$0	\$0	\$0	\$0	\$24,500	\$53,994
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,438
54905 Ahif Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,650	\$28,650	\$27,791
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$8,500	\$8,500
55100 Office Supplies	\$193	\$879	\$0	\$1,914	\$848	\$459	\$207	\$0	\$4,500	\$4,500
55210 Operating Supplies	\$1,557	\$3,004	\$703	\$2,975	\$464	\$620	\$277	\$0	\$9,600	\$8,400
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
55220 Gasoline and Oil	\$47,500	\$50	\$300	\$100	\$0	\$0	\$50	\$0	\$48,000	\$43,200
55221 Tools	\$0	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$650	\$650
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$1,200
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
55260 Protective Clothing	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$600	\$600
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$173,700	\$0	\$0	\$0	\$173,700	\$169,000
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
Total	\$65,292	\$12,965	\$92,554	\$52,583	\$185,040	\$20,657	\$257,659	\$771,400	\$1,458,150	\$2,071,832
CAPITAL	Direct Interdept. Support	Human Resources	Facility Maintenance	Financial Mgmt	Information Technology	Intradept Administration	Risk Mgmt	Townwide Svcs	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service						\$5,877			\$5,877	\$8,000
58101 Capital Purchase									\$0	
58102 Transfer to 301						\$12,500			\$12,500	\$22,500
Capital Total	\$0	\$0	\$0	\$0	\$0	\$18,377	\$0	\$0	\$18,377	\$30,500
PROGRAM EXPENDITURE TOTALS	\$88,600	\$109,960	\$264,225	\$333,191	\$190,352	\$90,969	\$284,081	\$771,400	\$2,132,777	\$2,708,332

Large Program Detail

PROGRAM NET INCOME

Program	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
Personnel	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000
Operating	\$65,292	\$12,965	\$92,554	\$52,583	\$185,040	\$20,657	\$257,659	\$771,400	\$1,458,150	\$2,071,832
Capital	\$0	\$0	\$0	\$0	\$0	\$18,377	\$0	\$0	\$18,377	\$30,500
Expense Subtotal	\$88,600	\$109,960	\$264,225	\$333,191	\$190,352	\$90,969	\$284,081	\$771,400	\$2,132,777	\$2,708,332
Program Total	(88,600)	(109,960)	(264,225)	(298,491)	(190,352)	(90,969)	(284,081)	(771,400)	(2,098,077)	(2,673,632)

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Direct Interdept. Support	\$88,600	\$23,308	\$65,292	\$0	4.15%	3.33%
Human Resources	\$109,960	\$96,995	\$12,965	\$0	5.16%	14.75%
Facility Maintenance	\$264,223	\$171,671	\$92,554	\$0	12.39%	26.24%
Financial Mgmt	\$333,191	\$280,608	\$52,583	\$0	15.62%	42.89%
Information Technology	\$190,352	\$5,312	\$185,040	\$0	8.93%	0.81%
Intrdept Administration	\$90,969	\$51,935	\$20,657	\$18,377	4.27%	7.94%
Risk Mgmt	\$284,081	\$26,422	\$257,659	\$0	13.32%	4.04%
Townwide Professional Services	\$771,400	\$0	\$771,400	\$0	36.17%	0.00%
	\$2,132,775	\$656,250	\$1,458,150	\$18,377	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

Individual Program Detail

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
All Programs	\$20,000	\$2,132,777	\$655,750	\$1,458,650	\$18,377	(\$2,112,777)
<i>Building</i>	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
<i>Solid Waste</i>	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
<i>HR</i>	\$0	\$82,782.60	\$70,003	\$12,779	\$0	-\$82,783
<i>Payroll</i>	\$0	\$27,177.52	\$26,492	\$686	\$0	-\$27,178
<i>Custodial</i>	\$0	\$176,302.08	\$154,476	\$21,826	\$0	-\$176,302
<i>Repairs/Maintenance</i>	\$0	\$87,923.02	\$17,195	\$70,728	\$0	-\$87,923
<i>Accounting & Auditing</i>	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
<i>Asset Management</i>	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
<i>Budget</i>	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
<i>Cash Management</i>	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
<i>Grants</i>	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
<i>AP</i>	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
<i>AR</i>	\$20,000	\$143,640.30	\$140,286	\$3,354	\$0	-\$123,640
<i>Contract Management</i>	\$0	\$1,363.07	\$1,328	\$35	\$0	-\$1,363
<i>Hardware</i>	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
<i>Network Administration</i>	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800
<i>Software</i>	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
<i>VOIP System/Internet</i>	\$0	\$15,863.07	\$1,328	\$14,535	\$0	-\$15,863
<i>Employee Administration</i>	\$0	\$77,225.40	\$44,144	\$20,581	\$12,500	-\$77,225
<i>Support Services Financial Resp.</i>	\$0	\$11,135	\$5,193	\$65	\$5,877	-\$11,135
<i>Record Management</i>	\$0	\$2,607.73	\$2,597	\$11	\$0	-\$2,608
<i>Claims Prevention</i>	\$0	\$22,165.54	\$21,669	\$497	\$0	-\$22,166
<i>Property/Casualty</i>	\$0	\$261,915.10	\$4,753	\$257,162	\$0	-\$261,915
<i>Fire Services</i>	\$0	\$602,000.00	\$0	\$602,000	\$0	-\$602,000
<i>Town Management</i>	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
<i>Town Planner</i>	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
<i>Other</i>	\$0	\$83,650.00	\$0	\$83,650	\$0	-\$83,650
Direct Interdept. Service	\$0	\$88,600	\$23,308	\$65,292	\$0	(\$88,600)
<i>Building</i>	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
<i>Solid Waste</i>	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
Human Resources	\$0	\$109,960	\$96,495	\$13,465	\$0	(\$109,960)
<i>HR</i>	\$0	\$82,782.60	\$70,003	\$12,779	\$0	-\$82,783
<i>Payroll</i>	\$0	\$27,177.52	\$26,492	\$686	\$0	-\$27,178
Facility Maintenance	\$0	\$264,225	\$171,671	\$92,554	\$0	(\$264,225)
<i>Custodial</i>	\$0	\$176,302.08	\$154,476	\$21,826	\$0	-\$176,302
<i>Repairs/Maintenance</i>	\$0	\$87,923.02	\$17,195	\$70,728	\$0	-\$87,923
Financial Mgmt	\$20,000	\$333,191	\$280,608	\$52,583	\$0	(\$313,191)
<i>Accounting & Auditing</i>	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
<i>Asset Management</i>	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
<i>Budget</i>	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
<i>Cash Management</i>	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
<i>Grants</i>	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
<i>AP</i>	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
<i>AR</i>	\$20,000	\$143,640.30	\$140,286	\$3,354	\$0	-\$123,640
Information Technology	\$0	\$190,352	\$5,312	\$185,040	\$0	(\$190,352)
<i>Contract Management</i>	\$0	\$1,363.07	\$1,328	\$35	\$0	-\$1,363
<i>Hardware</i>	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
<i>Network Administration</i>	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800
<i>Software</i>	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
<i>VOIP System/Internet</i>	\$0	\$15,863.07	\$1,328	\$14,535	\$0	-\$15,863
Intra Dept Administration	\$0	\$90,969	\$51,935	\$20,657	\$18,377	(\$90,969)
<i>Employee Administration</i>	\$0	\$77,225.40	\$44,144	\$20,581	\$12,500	-\$77,225
<i>Support Services Financial Resp.</i>	\$0	\$11,135	\$5,193	\$65	\$5,877	-\$11,135
<i>Record Management</i>	\$0	\$2,607.73	\$2,597	\$11	\$0	-\$2,608
Risk Mgmt	\$0	\$284,081	\$26,422	\$257,659	\$0	(\$284,081)
<i>Claims Prevention</i>	\$0	\$22,165.54	\$21,669	\$497	\$0	-\$22,166
<i>Property/Casualty</i>	\$0	\$261,915.10	\$4,753	\$257,162	\$0	-\$261,915
Townwide Professional Services	\$0	\$771,400	\$0	\$771,400	\$0	(\$771,400)
<i>Fire Services</i>	\$0	\$602,000.00	\$0	\$602,000	\$0	-\$602,000
<i>Town Management</i>	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
<i>Town Planner</i>	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
<i>Other</i>	\$0	\$83,650.00	\$0	\$83,650	\$0	-\$83,650

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Direct Departmental Support

EXPENDITURES

PERSONNEL	Building	Solid Waste	TOTAL
51200 Salaries	5,106	10,211	15,317
52100 FICA	391	781	1,172
52200 Retirement/401k	460	920	1,380
52300 Health	1,023	2,047	3,070
52301 Medical Benefit	120	240	360
51500 Sick Leave	170	340	510
51400 Overtime	500	1,000	1,500
Personnel Total	7,769	15,539	23,308

OPERATING	Building	Solid Waste	TOTAL
51305 Bank Fees			\$0
53110 Town Attorney			\$0
53151 Professional Services			\$0
53152 Fire Services			\$0
53153 Copies			\$0
53155 Comm. Dev. Svcs			\$0
53200 Acct. and Audit			\$0
54000 Travel and Per Diem			\$0
54100 Telephone	\$39	\$78	\$117
54200 Postage		2625	\$2,625
54212 Insurance-OPEB			\$0
54300 Electricity			\$0
54301 Water		\$10,000	\$10,000
54302 Sanitation		\$400	\$400
54303 Sewer		\$2,900	\$2,900
54401 Equipment Leasing			\$0
54510 Insurance-GL			\$0
54620 Maint. Veh			\$0
54630 Maint. Building			\$0
54640 Maint. A/C			\$0
54670 Maint. Equip			\$0
54901 Claims/Settlements			\$0
54905 Ahlf Property			\$0
54930 Advertising			\$0
54950 Employee Relations			\$0
55100 Office Supplies	\$64	\$129	\$193
55210 Operating Supplies	\$86	\$1,471	\$1,557
55215 Planning/Zoning			\$0
55220 Gasoline and Oil		\$47,500	\$47,500
55221 Tools			\$0
55235 Refund Exp			\$0
55240 Uniforms			\$0
55250 Cleaning Supplies			\$0
55260 Protective Clothing			\$0
55410 Memberships			\$0
55420 Training/Aids			\$0
56405 Computer			\$0
56568 Renovations			\$0
57100 Library			\$0
Operating Total	\$189	\$65,103	\$65,292

CAPITAL	Building	Solid Waste	TOTAL
56402 Cars			
Capital Expense Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Building	Solid Waste	TOTAL
	\$7,958	\$80,642	\$88,600
	8.98%	91.02%	100.00%

NET INCOME	Building	Solid Waste	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$7,958	\$80,642	\$88,600
NET INCOME	-\$7,958	-\$80,642	-\$88,600

Human Resources

EXPENDITURES

PERSONNEL	HR	Payroll	TOTAL
51200 Salaries	\$49,166	\$18,606	\$67,771
52100 FICA	\$3,761	\$1,423	\$5,184
52200 Retirement/401k	\$4,430	\$1,676	\$6,106
52300 Health	\$9,855	\$3,729	\$13,584
52301 Medical Benefit	\$1,156	\$437	\$1,593
51500 Sick Leave	\$1,637	\$620	\$2,257
51400 Overtime	\$0	\$0	\$0
Personnel Total	\$70,003	\$26,492	\$96,495

OPERATING	HR	Payroll	TOTAL
53100 Physical Exams	\$500		\$500
51305 Bank Fees			\$0
53110 Town Attorney			\$0
53151 Professional Services			\$0
53152 Fire Services			\$0
53153 Copies			\$0
53155 Comm. Dev. Svcs			\$0
53200 Acct. and Audit			\$0
54000 Travel and Per Diem			\$0
54100 Telephone	\$390	\$142	\$532
54200 Postage			\$0
54212 Insurance-OPEB			\$0
54300 Electricity			\$0
54301 Water			\$0
54302 Sanitation			\$0
54303 Sewer			\$0
54401 Equipment Leasing			\$0
54510 Insurance-GL			\$0
54620 Maint. Veh			\$0
54630 Maint. Building			\$0
54640 Maint. A/C			\$0
54670 Maint. Equip			\$0
54901 Claims/Settlements			\$0
54905 Ahlf Property			\$0
54930 Advertising			\$0
54950 Employee Relations	\$8,500		\$8,500
55100 Office Supplies	\$645	\$234	\$879
55210 Operating Supplies	\$2,694	\$310	\$3,004
55215 Planning/Zoning			\$0
55220 Gasoline and Oil	\$50		\$50
55221 Tools			\$0
55235 Refund Exp			\$0
55240 Uniforms			\$0
55250 Cleaning Supplies			\$0
55260 Protective Clothing			\$0
55410 Memberships			\$0
55420 Training/Aids			\$0
56405 Computer			\$0
56568 Renovations			\$0
57100 Library			\$0
Operating Total	\$12,779	\$686	\$13,465

CAPITAL	HR	Payroll	TOTAL
56402 Cars			\$0
Capital Expense Total	\$0	\$0	\$0

EXPENDITURE TOTALS	HR	Payroll	TOTAL
	\$82,783	\$27,178	\$109,960
	75.28%	24.72%	100.00%

NET INCOME	HR	Payroll	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$82,783	\$27,178	\$109,960
NET INCOME	-\$82,783	-\$27,178	-\$109,960

Facility Maintenance

EXPENDITURES

PERSONNEL	Custodial	Repairs/Maint	TOTAL
51200 Salaries	\$108,493	\$12,077	\$120,570
52100 FICA	\$8,299	\$924	\$9,223
52200 Retirement/401k	\$9,775	\$1,088	\$10,863
52300 Health	\$21,746	\$2,421	\$24,166
52301 Medical Benefit	\$2,550	\$284	\$2,834
51500 Sick Leave	\$3,613	\$402	\$4,015
54100 Overtime	\$0	\$0	\$0
Personnel Total	\$154,476	\$17,195	\$171,671

OPERATING	Custodial	Repairs/Maint	TOTAL
53100 Physical Exams			\$0
51305 Bank Fees			\$0
53110 Town Attorney			\$0
53151 Professional Services		\$42,000	\$42,000
53152 Fire Services			\$0
53153 Copies			\$0
53155 Comm. Dev. Svcs			\$0
53200 Acct. and Audit			\$0
54000 Travel and Per Diem			\$0
54100 Telephone	826.39	\$275	1,101.38
54200 Postage			\$0
54212 Insurance-OPEB			\$0
54300 Electricity		\$13,500	\$13,500
54301 Water		\$3,500	\$3,500
54302 Sanitation		\$400	\$400
54303 Sewer		\$3,300	\$3,300
54401 Equipment Leasing			\$0
54510 Insurance-GL			\$0
54620 Maint. Veh		\$2,000	\$2,000
54630 Maint. Building	\$20,500	\$4,000	\$24,500
54640 Maint. A/C			\$0
54670 Maint. Equip			\$0
54901 Claims/Settlements			\$0
54905 Ahlf Property			\$0
54930 Advertising			\$0
54950 Employee Relations			\$0
55100 Office Supplies			\$0
55210 Operating Supplies	\$350	\$353	\$703
55215 Planning/Zoning			\$0
55220 Gasoline and Oil	\$150	\$150	\$300
55221 Tools		\$650	\$650
55235 Refund Exp			\$0
55240 Uniforms			\$0
55250 Cleaning Supplies			\$0
55260 Protective Clothing		\$600	\$600
55410 Memberships			\$0
55420 Training/Aids			\$0
56405 Computer			\$0
56568 Renovations			\$0
57100 Library			\$0
Operating Total	\$21,826	\$70,728	\$92,554

CAPITAL	Custodial	Repairs/Maint	TOTAL
56402 Cars			\$0
Capital Expense Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Custodial	Repairs/Maint	TOTAL
	\$176,302	\$87,923	\$264,225
	66.72%	33.28%	100.00%

Financial Management

EXPENDITURES

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
PERSONNEL								
51200 Salaries	\$22,140	\$5,007	\$10,751	\$10,898	\$3,412	\$46,343	\$98,527	\$197,079
52100 FICA	\$1,694	\$383	\$822	\$834	\$261	\$3,545	\$7,537	\$15,076
52200 Retirement/401k	\$1,995	\$451	\$969	\$982	\$307	\$4,175	\$8,877	\$17,756
52300 Health	\$4,438	\$1,004	\$2,155	\$2,184	\$684	\$9,289	\$19,748	\$39,502
52301 Medical Benefit	\$520	\$118	\$253	\$256	\$80	\$1,089	\$2,316	\$4,632
51500 Sick Leave	\$737	\$167	\$358	\$363	\$114	\$1,543	\$3,281	\$6,562
54100 Overtime	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Personnel Total	\$31,524	\$7,130	\$15,308	\$15,517	\$4,858	\$65,984	\$140,286	\$280,608

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
OPERATING								
51305 Bank Fees				\$7,400				\$7,400
53110 Town Attorney								\$0
53151 Professional Services								0
53152 Fire Services								\$0
53153 Copies								\$0
53155 Comm. Dev. Svcs								\$0
53200 Acct. and Audit	\$38,000							\$38,000
54000 Travel and Per Diem								\$0
54100 Telephone	\$127	\$1	\$63	\$36	\$26	\$316	\$750	\$1,319
54200 Postage							\$875	\$875
54212 Insurance-OPEB								\$0
54300 Electricity								\$0
54301 Water								\$0
54302 Sanitation								\$0
54303 Sewer								\$0
54401 Equipment Leasing								\$0
54510 Insurance-GL								\$0
54620 Maint. Veh								\$0
54630 Maint. Building								\$0
54640 Maint. A/C								\$0
54670 Maint. Equip								\$0
54901 Claims/Settlements								\$0
54905 Ahf Property								\$0
54930 Advertising								\$0
54950 Employee Relations								\$0
55100 Office Supplies	\$209	\$1	\$104	\$60	\$43	\$256	\$1,241	\$1,914
55210 Operating Supplies	\$1,513	\$2	\$139	\$80	\$57	\$696	\$488	\$2,975
55215 Planning/Zoning								\$0
55220 Gasoline and Oil				\$100				\$100
55221 Tools								\$0
55235 Refund Exp								\$0
55240 Uniforms								\$0
55250 Cleaning Supplies								\$0
55260 Protective Clothing								\$0
55410 Memberships								\$0
55420 Training/Aids								\$0
56405 Computer								\$0
56568 Renovations								\$0
57100 Library								\$0
Operating Total	\$39,849	\$4	\$306	\$7,676	\$126	\$1,268	\$3,354	\$52,583

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
CAPITAL								
56402 Cars								\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
EXPENDITURE TOTALS								
	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
	21.42%	2.14%	4.69%	6.96%	1.50%	20.18%	43.11%	100.00%

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
NET INCOME								
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$34,700	\$34,700
TOTAL EXPENDITURES	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
NET INCOME	-\$71,373	-\$7,134	-\$15,614	-\$23,193	-\$4,984	-\$67,252	-\$108,940	-\$298,491

Information Technology

EXPENDITURES

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
PERSONNEL						
51200 Salaries	\$933	\$933	\$0	\$933	\$933	\$3,731
52100 FICA	\$71	\$71	\$0	\$71	\$71	\$285
52200 Retirement/401k	\$84	\$84	\$0	\$84	\$84	\$336
52300 Health	\$187	\$187	\$0	\$187	\$187	\$748
52301 Medical Benefit	\$22	\$22	\$0	\$22	\$22	\$88
51500 Sick Leave	\$31	\$31	\$0	\$31	\$31	\$124
54100 Overtime	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$1,328	\$1,328	\$0	\$1,328	\$1,328	\$5,312

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
OPERATING						
51305 Bank Fees						\$0
53110 Town Attorney						\$0
53151 Professional Services						\$0
53152 Fire Services						\$0
53153 Copies						\$0
53155 Comm. Dev. Svcs						\$0
53200 Acct. and Audit						\$0
54000 Travel and Per Diem						\$0
54100 Telephone	\$7	\$7		\$7	\$10,007	\$10,028
54200 Postage						\$0
54212 Insurance-OPEB						\$0
54300 Electricity						\$0
54301 Water						\$0
54302 Sanitation						\$0
54303 Sewer						\$0
54401 Equipment Leasing						\$0
54510 Insurance-GL						\$0
54620 Maint. Veh						\$0
54630 Maint. Building						\$0
54640 Maint. A/C						\$0
54670 Maint. Equip						\$0
54901 Claims/Settlements						\$0
54905 Ahlf Property						\$0
54930 Advertising						\$0
54950 Employee Relations						\$0
55100 Office Supplies	\$12	\$812		\$12	\$12	\$848
55210 Operating Supplies	\$16	\$316		\$116	\$16	\$464
55215 Planning/Zoning						\$0
55220 Gasoline and Oil						\$0
55221 Tools						\$0
55235 Refund Exp						\$0
55240 Uniforms						\$0
55250 Cleaning Supplies						\$0
55260 Protective Clothing						\$0
55410 Memberships						\$0
55420 Training/Aids						\$0
56405 Computer		\$5,300	\$81,800	\$82,100	\$4,500	\$173,700
56568 Renovations						\$0
57100 Library						\$0
Operating Total	\$35	\$6,435	\$81,800	\$82,235	\$14,535	\$185,040

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
CAPITAL						
56402 Cars						\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
EXPENDITURE TOTALS						
	\$1,363	\$7,763	\$81,800	\$83,563	\$15,863	\$190,352
	0.72%	4.08%	42.97%	43.90%	8.33%	100.00%

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
NET INCOME						
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,363	\$7,763	\$81,800	\$83,563	\$15,863	\$190,352
NET INCOME	-\$1,363	-\$7,763	-\$81,800	-\$83,563	-\$15,863	-\$190,352

Intradepartmental Administration

EXPENDITURES

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
PERSONNEL				
51200 Salaries	\$31,004	\$3,648	\$1,824	\$36,475
52100 FICA	\$2,372	\$279	\$140	\$2,790
52200 Retirement/401k	\$2,793	\$329	\$164	\$3,286
52300 Health	\$6,214	\$731	\$366	\$7,311
52301 Medical Benefit	\$729	\$86	\$43	\$857
51500 Sick Leave	\$1,032	\$121	\$61	\$1,215
51400 Overtime	\$0	\$0	\$0	\$0
Personnel Total	\$44,144	\$5,193	\$2,597	\$51,935

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
OPERATING				
51305 Bank Fees				\$0
53110 Town Attorney				\$0
53151 Professional Services				\$0
53152 Fire Services				\$0
53153 Copies				\$0
53155 Comm. Dev. Svcs				\$0
53200 Acct. and Audit				\$0
54000 Travel and Per Diem				\$0
54100 Telephone	\$264	\$13	\$1	\$278
54200 Postage				\$0
54212 Insurance-OPEB				\$0
54300 Electricity				\$0
54301 Water				\$0
54302 Sanitation				\$0
54303 Sewer				\$0
54401 Equipment Leasing	\$18,100			\$18,100
54510 Insurance-GL				\$0
54620 Maint. Veh				\$0
54630 Maint. Building				\$0
54640 Maint. A/C				\$0
54670 Maint. Equip				\$0
54901 Claims/Settlements				\$0
54905 Ahlf Property				\$0
54930 Advertising				\$0
54950 Employee Relations				\$0
55100 Office Supplies	\$436	\$22	\$1	\$459
55210 Operating Supplies	\$581	\$30	\$9	\$620
55215 Planning/Zoning				\$0
55220 Gasoline and Oil				\$0
55221 Tools				\$0
55235 Refund Exp				\$0
55240 Uniforms	\$1,200			\$1,200
55250 Cleaning Supplies				\$0
55260 Protective Clothing				\$0
55410 Memberships				\$0
55420 Training/Aids				\$0
56405 Computer				\$0
56568 Renovations				\$0
57100 Library				\$0
Operating Total	\$20,581	\$65	\$11	\$20,657

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
CAPITAL				
57001 Veh Debt Svc		\$5,877		\$5,877
56402 Cars				\$0
58102 Transfer to 301	\$12,500			\$12,500
Capital Expense Total	\$12,500	\$5,877	\$0	\$18,377

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
EXPENDITURE TOTALS				
	\$77,225	\$11,135	\$2,608	\$90,969
	84.89%	12.24%	2.87%	100.00%

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
NET INCOME				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$77,225	\$11,135	\$2,608	\$90,969
NET INCOME	-\$77,225	-\$11,135	-\$2,608	-\$90,969

Risk Management

EXPENDITURES

	Claims Prevention	Property/ Casualty	TOTAL
PERSONNEL			
51200 Salaries	\$15,218	\$3,338	\$18,557
52100 FICA	\$1,164	\$255	\$1,420
52200 Retirement/401k	\$1,371	\$301	\$1,672
52300 Health	\$3,050	\$669	\$3,719
52301 Medical Benefit	\$358	\$78	\$436
51500 Sick Leave	\$507	\$111	\$618
54100 Overtime	\$0	\$0	\$0
Personnel Total	\$21,669	\$4,753	\$26,422

	Claims Prevention	Property/ Casualty	TOTAL
OPERATING			
51305 Bank Fees			\$0
53110 Town Attorney			\$0
53151 Professional Services			\$0
53152 Fire Services			\$0
53153 Copies			\$0
53155 Comm. Dev. Svcs			\$0
53200 Acct. and Audit			\$0
54000 Travel and Per Diem			\$0
54100 Telephone	\$102	\$23	\$125
54200 Postage			\$0
54212 Insurance-OPEB			\$0
54300 Electricity			\$0
54301 Water			\$0
54302 Sanitation			\$0
54303 Sewer			\$0
54401 Equipment Leasing			\$0
54510 Insurance-GL		\$257,000	\$257,000
54620 Maint. Veh			\$0
54630 Maint. Building			\$0
54640 Maint. A/C			\$0
54670 Maint. Equip			\$0
54901 Claims/Settlements			\$0
54905 Ahlf Property			\$0
54930 Advertising			\$0
54950 Employee Relations			\$0
55100 Office Supplies	\$169	\$38	\$207
55210 Operating Supplies	\$226	\$51	\$277
55215 Planning/Zoning			\$0
55220 Gasoline and Oil		\$50	\$50
55221 Tools			\$0
55235 Refund Exp			\$0
55240 Uniforms			\$0
55250 Cleaning Supplies			\$0
55260 Protective Clothing			\$0
55410 Memberships			\$0
55420 Training/Aids			\$0
56405 Computer			\$0
56568 Renovations			\$0
57100 Library			\$0
Operating Total	\$497	\$257,162	\$257,659

	Claims Prevention	Property/ Casualty	TOTAL
CAPITAL			
56402 Cars			\$0
Capital Expense Total	\$0	\$0	\$0

	Claims Prevention	Property/ Casualty	TOTAL
EXPENDITURE TOTALS	\$22,166	\$261,915	\$284,081
	7.80%	92.20%	100.00%

	Claims Prevention	Property/ Casualty	TOTAL
NET INCOME			
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,166	\$261,915	\$284,081
NET INCOME	-\$22,166	-\$261,915	-\$284,081

Townwide Professional Services

EXPENDITURES

PERSONNEL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51200 Salaries	\$0	\$0	\$0	\$0	\$0
52100 FICA	\$0	\$0	\$0	\$0	\$0
52200 Retirement/401k	\$0	\$0	\$0	\$0	\$0
52300 Health	\$0	\$0	\$0	\$0	\$0
52301 Medical Benefit	\$0	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0	\$0
54100 Overtime	\$0	\$0	\$0	\$0	\$0
Personnel Total	\$0	\$0	\$0	\$0	\$0

OPERATING	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51305 Bank Fees					\$0
53110 Town Attorney		\$75,750			\$75,750
53151 Professional Services					\$0
53152 Fire Services	\$602,000				\$602,000
53153 Copies					\$0
53155 Comm. Dev. Svcs				\$40,000	\$40,000
53200 Acct. and Audit					\$0
54000 Travel and Per Diem					\$0
54100 Telephone					\$0
54200 Postage					\$0
54212 Insurance-OPEB					\$0
54300 Electricity					\$0
54301 Water					\$0
54302 Sanitation					\$0
54303 Sewer					\$0
54401 Equipment Leasing					\$0
54510 Insurance-GL					\$0
54620 Maint. Veh					\$0
54630 Maint. Building					\$0
54640 Maint. A/C					\$0
54670 Maint. Equip					\$0
54901 Claims/Settlements					\$0
54905 Ahlf Property				\$28,650	\$28,650
54930 Advertising					\$0
54950 Employee Relations					\$0
55100 Office Supplies					\$0
55210 Operating Supplies					\$0
55215 Planning/Zoning			\$10,000		\$10,000
55220 Gasoline and Oil					\$0
55221 Tools					\$0
55235 Refund Exp					\$0
55240 Uniforms					\$0
55250 Cleaning Supplies					\$0
55260 Protective Clothing					\$0
55410 Memberships					\$0
55420 Training/Aids					\$0
56405 Computer					\$0
56568 Renovations					\$0
57100 Library				\$15,000	\$15,000
Operating Total	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400

CAPITAL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
56402 Cars	\$0	\$0	\$0	0	\$0
Capital Expense Total	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Fire Services	Town Attorney	Town Planner	Other	TOTAL
	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
	78.04%	9.82%	1.30%	10.84%	100.00%

NET INCOME	Fire Services	Town Attorney	Town Planner	Other	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
NET INCOME	-\$602,000	-\$75,750	-\$10,000	-\$83,650	-\$771,400

POLICE DEPARTMENT

DEPARTMENT OVERVIEW

The Police Department provides responsive law enforcement services to the Town of Belleair. It is their mission to maintain a safe and desirable community for the residents, businesses, and visitors. The department is responsible for enforcing state laws, local ordinances, and proactively patrol the community to detect and prevent criminal activities.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Police Chief</i>	1
<i>Lieutenant</i>	1
<i>Detective</i>	1
<i>Administrative Assistant</i>	1
<i>Executive Assistant</i>	1
<i>Night Clerk</i>	2
<i>Code Enforcement Officer</i>	1
<i>Police Officer (FT)</i>	11
<i>Police Officer (PT)</i>	3
Total	22

Equipment Overview

Equipment
<i>Ford Interceptor</i>
<i>2015 Ford F-150</i>
<i>2017 Ford Fusion</i>
<i>2015 Ford Fusion</i>
<i>Tasers and Accessories</i>
<i>Radio System</i>
<i>Firearms</i>
<i>Vehicle Technology</i>

MAJOR PROGRAM AREAS

The Police Department budget consists of five major program areas:

- *General Patrol*
- *Code Enforcement*
- *Criminal Investigations*
- *Community Oriented Policing*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **General Patrol** program holds a large portion of staff time and costs. This consists of dispatch operations, calls for service, traffic and preventative patrol, and special watches. This is the department's largest program, accounting for 69.8% of personnel time, as well as 68.5% of the overall Police budget.

Program Revenue	\$32,411
Personnel	\$1,110,171
Operating	\$60,680
Capital	\$36,804
Total Expenditures	\$1,207,654

The **Code Enforcement** program consists of the enforcing the town's ordinances and codes. This program includes two smaller programs, called Investigations and Prosecutions, both of which are specifically related to any ordinance violations. This program houses 5.07% of staff time and 5.19% of the department's expenditures.

Program Revenue	\$2,408
Personnel	\$89,458
Operating	\$8,155
Capital	\$2,966
Total Expenditures	\$100,579

The **Criminal Investigation** program is responsible for investigations, case management, and property and evidence management related to criminal matters. This program entails 5.13% of personnel time, as well as 5.12% of expenditures.

Program Revenue	\$2,563
Personnel	\$81,173
Operating	\$5,747
Capital	\$2,691
Total Expenditures	\$89,611

The **Community Oriented Policing** program includes costs related to special duty police activities. This consists of patrols for the Pelican Golf Course, Clearwater and Sheriff’s details, and other miscellaneous programs such as bike registration or secure pharmaceutical drug collection. While this program makes up for 2.02% of staff time and budget costs, this program is also largely responsible for the revenue the Police department brings in.

Program Revenue	\$92,943
Personnel	\$31,942
Operating	\$2,216
Capital	\$1,059
Total Expenditures	\$35,218

The final program found within this department, known as **Employee Administration**, includes costs directly related to trainings, employee life cycles, and asset management. This is the second largest program within the Police department, accounting for 17.98% of personnel time, and 17.82% of the total budget.

Program Revenue	\$7,974
Personnel	\$284,206
Operating	\$18,352
Capital	\$9,422
Total Expenditures	\$311,979

General Fund - Police Department Major Programs FY 1819

	18-19 Proposed	% of Total FTE 70%		18-19 Proposed	% of Total FTE 6%
General Patrol			Code Enforcement		
<i>Program Revenue</i>	\$17,684.37		<i>Program Revenue</i>	\$1,344.43	
Personnel	\$1,110,170.92		Personnel	\$89,458.11	
Operating	\$60,679.78		Operating	\$8,155.28	
Capital	\$36,803.63		Capital	\$2,965.65	
Total Expenditures	\$1,207,654.34		Total Expenditures	\$100,579.04	

	18-19 Proposed	% of Total FTE 5%		18-19 Proposed	% of Total FTE 2%
Criminal Investigations			Community Oriented Policing		
<i>Program Revenue</i>	\$1,219.92		<i>Program Revenue</i>	\$92,440.05	
Personnel	\$81,173.10		Personnel	\$31,942.19	
Operating	\$5,746.71		Operating	\$2,216.48	
Capital	\$2,691.00		Capital	\$1,058.93	
Total Expenditures	\$89,610.81		Total Expenditures	\$35,217.60	

	18-19 Proposed	% of Total FTE 18%
Employee Administration		
<i>Program Revenue</i>	\$4,271.23	
Personnel	\$284,205.67	
Operating	\$18,351.73	
Capital	\$9,421.79	
Total Expenditures	\$311,979.20	

Police - Large Programs

REVENUES	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
342103 Special Duty Police	0	0	0	91,960		91,960	2,000
351100 Court Fines	2,781	224	203	80	712	4,000	4,000
331201 Grants	1,000	0	0	0	0	1,000	0
366905 Police Equip	13,904	1,120	1,017	400	3,559	20,000	3,000
366913 Donations						0	15,000
PROGRAM REVENUE TOTALS	17,684	1,344	1,220	92,440	4,271	116,960	24,000

EXPENDITURES

PERSONNEL

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
51000 Incentive Pay	9,037	728	661	260	2,314	13,000	13,000
51200 Salaries	613,672	49,450	44,870	17,657	157,101	882,750	875,050
51201 PT Salaries	66,008	5,319	4,826	1,899	16,898	94,950	83,650
51400 Overtime	67,016	5,400	4,900	1,928	17,156	96,400	13,000
51500 Sick Leave	22,524	1,815	1,647	648	5,766	32,400	20,600
52100 FICA	57,804	4,658	4,227	1,663	14,798	83,150	75,350
52200 Retirement/401k	4,414	356	323	127	1,130	6,350	6,300
52220 Pension	189,924	15,304	13,887	5,465	48,621	273,200	181,750
52300 Life/Hosp. Ins.	66,077	5,325	4,831	1,901	16,916	95,050	95,050
52301 Medical Benefit	13,347	1,076	976	384	3,417	19,200	18,000
53100 Physical Exams	348	28	25	10	89	500	1,000
Total	1,110,171	89,458	81,173	31,942	284,206	1,596,950	1,382,750

OPERATING

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
52900 Code Enforcement	0	3,000	0	0	0	3,000	5,000
53151 Professional Svcs.	20,109	1,801	1,915	747	5,428	30,000	26,100
54100 Telephone	4,785	370	467	174	1,204	7,000	7,000
54200 Postage	320	64	68	26	322	800	800
54401 Equip. Leasing	3,449	271	285	111	883	5,000	6,250
54620 Maint. Veh	5,469	423	534	199	1,275	7,900	6,500
54650 Maint. Radios	3,333	254	320	120	973	5,000	24,455
54670 Maint. Equip	2,996	320	285	111	987	4,700	2,945
55100 Office Supp	1,498	136	142	56	518	2,350	2,000
55209 Crime Prevention	0	0	0	0	1,750	1,750	2,000
55210 Operating Supp	5,992	542	570	223	1,973	9,300	11,000
55220 Gasoline	0	0	0	0	0	0	0
55221 Tools	300	22	23	9	196	550	400
55240 Uniforms	6,836	529	667	240	1,428	9,700	9,000
55260 Protect Cloth	5,591	423	472	199	1,414	8,100	6,000
56405 Computer	0	0	0	0	0	0	0
59900 Depreciation	0	0	0	0	0	0	0
Total	60,680	8,155	5,747	2,216	18,352	95,150	109,450

CAPITAL

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Svc	15,948	1,285	1,166	459	4,083	22,941.00	23,800
58101 Capital Purchase	13,904	1,120	1,017	400	3,559	20,000.00	0
58102 Trans. to 301	6,952	560	508	200	1,780	10,000.00	3,500
Total	36,804	2,966	2,691	1,059	9,422	52,941.00	27,300

PROGRAM EXPENDITURE TOTALS	1,207,654	100,579	89,611	35,218	311,979	1,745,041	1,519,500
	69.20%	5.76%	5.14%	2.02%	17.88%		

Large Program Detail

PROGRAM NET INCOME

Program	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	18-19 Proposed	17-18 Amended
Revenues	\$17,684	\$1,344	\$1,220	\$92,440	\$4,271	\$116,960	\$24,000
Personnel	\$1,110,171	\$89,458	\$81,173	\$31,942	\$284,206	\$1,596,950	\$1,382,750
Operating	\$60,680	\$8,155	\$5,747	\$2,216	\$18,352	\$95,150	\$109,450
Capital	\$36,804	\$2,966	\$2,691	\$1,059	\$9,422	\$52,941	\$27,300
Expense Subtotal	\$1,207,654	\$100,579	\$89,611	\$35,218	\$311,979	\$1,745,041	\$1,519,500
Program Total	(1,189,970)	(99,235)	(88,391)	57,222	(307,708)	(1,628,081)	(1,495,500)

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
<i>General Patrol</i>	\$1,207,654	\$1,110,171	\$60,680	\$36,804	69.20%	69.52%
<i>Code Enforcement</i>	\$100,579	\$89,458	\$8,155	\$2,966	5.76%	5.60%
<i>Criminal Investigation</i>	\$89,611	\$81,173	\$5,747	\$2,691	5.14%	5.08%
<i>Community Policing</i>	\$35,218	\$31,942	\$2,216	\$1,059	2.02%	2.00%
<i>Employee Administration</i>	\$311,979	\$284,206	\$18,352	\$9,422	17.88%	17.80%
	\$1,745,041	\$1,596,950	\$95,150	\$52,941	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

Individual Program Detail

PROGRAM DETAIL

Program	Revenues	Total Expenditure	Personnel	Operating	Capital	Net Income
All Programs	\$116,960	\$1,745,041	\$1,596,950	\$95,150	\$52,941	(\$1,628,081)
<i>Calls for Service</i>	\$2,605	\$117,152	\$106,827	\$6,784	\$3,541	(\$114,547)
<i>Preventative Patrol</i>	\$8,557	\$621,486	\$569,370	\$33,241	\$18,875	(\$612,929)
<i>Traffic</i>	\$1,946	\$142,395	\$129,466	\$8,637	\$4,292	(\$140,449)
<i>Dispatch</i>	\$1,857	\$128,423	\$123,536	\$792	\$4,095	(\$126,567)
<i>Special Watches</i>	\$2,720	\$198,198	\$180,972	\$11,226	\$5,999	(\$195,478)
<i>Outreach/Investigations</i>	\$1,281	\$93,917	\$85,265.69	\$5,824	\$2,827	(\$92,635)
<i>Prosecution</i>	\$63	\$6,662	\$4,192.41	\$2,331	\$139	(\$6,599)
<i>Investigations</i>	\$654	\$48,099	\$43,521.24	\$3,135	\$1,443	(\$47,445)
<i>Case Mgmt (Inc JS)</i>	\$516	\$37,849	\$34,337.86	\$2,373	\$1,138	(\$37,333)
<i>Property/Evidence</i>	\$50	\$3,663	\$3,314.00	\$239	\$110	(\$3,613)
<i>Special Events</i>	\$92,398	\$32,151	\$29,147.25	\$2,038	\$966	\$60,247
<i>Miscellaneous</i>	\$42	\$3,066	\$2,794.94	\$179	\$93	(\$3,024)
<i>Training/Meetings/Education</i>	\$1,117	\$83,180	\$74,345.46	\$6,370	\$2,465	(\$82,063)
<i>Supervision/Discipline</i>	\$411	\$30,227	\$27,350.50	\$1,970	\$907	(\$29,816)
<i>Employee Life Cycle</i>	\$558	\$41,039	\$37,132.80	\$2,675	\$1,231	(\$40,481)
<i>Permitting/Records</i>	\$477	\$34,747	\$31,742.56	\$1,952	\$1,052	(\$34,270)
<i>Financial Ops</i>	\$612	\$44,325	\$40,726.30	\$2,248	\$1,350	(\$43,713)
<i>Asset/Fleet Mgmt</i>	\$1,096	\$78,462	\$72,908.06	\$3,137	\$2,417	(\$77,366)
General Patrol	\$17,684	\$1,207,654	\$1,110,171	\$60,680	\$36,804	(\$1,189,970)
<i>Calls for Service</i>	\$2,605	\$117,152	\$106,827	\$6,784	\$3,541	(\$114,547)
<i>Preventative Patrol</i>	\$8,557	\$621,486	\$569,370	\$33,241	\$18,875	(\$612,929)
<i>Traffic</i>	\$1,946	\$142,395	\$129,466	\$8,637	\$4,292	(\$140,449)
<i>Dispatch</i>	\$1,857	\$128,423	\$123,536	\$792	\$4,095	(\$126,567)
<i>Special Watches</i>	\$2,720	\$198,198	\$180,972	\$11,226	\$5,999	(\$195,478)
Code Enforcement	\$1,344	\$100,579	\$89,458	\$8,155	\$2,966	(\$99,235)
<i>Outreach/Investigations</i>	\$1,281	\$93,917	\$85,265.69	\$5,824	\$2,827	(\$92,635)
<i>Prosecution</i>	\$63	\$6,662	\$4,192.41	\$2,331	\$139	(\$6,599)
Criminal Investigation	\$1,220	\$89,611	\$81,173	\$5,747	\$2,691	(\$88,391)
<i>Investigations</i>	\$654	\$48,099	\$43,521.24	\$3,135	\$1,443	(\$47,445)
<i>Case Mgmt (Inc JS)</i>	\$516	\$37,849	\$34,337.86	\$2,373	\$1,138	(\$37,333)
<i>Property/Evidence</i>	\$50	\$3,663	\$3,314.00	\$239	\$110	(\$3,613)
Community Policing	\$92,440	\$35,218	\$31,942	\$2,216	\$1,059	\$57,222
<i>Special Events</i>	\$92,398	\$32,151	\$29,147.25	\$2,038	\$966	\$60,247
<i>Miscellaneous</i>	\$42	\$3,066	\$2,794.94	\$179	\$93	(\$3,024)
Employee Administration	\$4,271	\$311,979	\$284,206	\$18,352	\$9,422	(\$307,708)
<i>Training/Meetings/Education</i>	\$1,117	\$83,180	\$74,345.46	\$6,370	\$2,465	(\$82,063)
<i>Supervision/Discipline</i>	\$411	\$30,227	\$27,350.50	\$1,970	\$907	(\$29,816)
<i>Employee Life Cycle</i>	\$558	\$41,039	\$37,132.80	\$2,675	\$1,231	(\$40,481)
<i>Permitting/Records</i>	\$477	\$34,747	\$31,742.56	\$1,952	\$1,052	(\$34,270)
<i>Financial Ops</i>	\$612	\$44,325	\$40,726.30	\$2,248	\$1,350	(\$43,713)
<i>Asset/Fleet Mgmt</i>	\$1,096	\$78,462	\$72,908.06	\$3,137	\$2,417	(\$77,366)

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

General Patrol

	10%	51%	12%	11%	16%	
REVENUES	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
342103 Special Duty Police	\$0	\$0	\$0	\$0	\$0	\$0
351100 Court Fines	\$268	\$1,426	\$324	\$309	\$453	\$2,781
337200 Grants	\$1,000					\$1,000
366905 Police Equip	\$1,338	\$7,131	\$1,621	\$1,547	\$2,266	\$13,904
366913 Donations						
REVENUE TOTALS	\$2,605	\$8,557	\$1,946	\$1,857	\$2,720	\$17,684

EXPENDITURES

PERSONNEL	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
51000 Incentive Pay	\$870	\$4,635	\$1,054	\$1,006	\$1,473	\$9,037
51200 Salaries	\$59,051	\$314,732	\$71,565	\$68,288	\$100,037	\$613,672
51201 PT Salaries	\$6,352	\$33,853	\$7,698	\$7,345	\$10,760	\$66,008
51400 Overtime	\$6,449	\$34,370	\$7,815	\$7,457	\$10,924	\$67,016
51500 Sick Leave	\$2,167	\$11,552	\$2,627	\$2,506	\$3,672	\$22,524
52100 FICA	\$5,562	\$29,646	\$6,741	\$6,432	\$9,423	\$57,804
52200 Retirement/401k	\$425	\$2,264	\$515	\$491	\$720	\$4,414
52220 Pension	\$18,275	\$97,406	\$22,148	\$21,134	\$30,960	\$189,924
52300 Life/Hosp. Ins.	\$6,358	\$33,889	\$7,706	\$7,353	\$10,771	\$66,077
52301 Medical Benefit	\$1,284	\$6,845	\$1,557	\$1,485	\$2,176	\$13,347
53100 Physical Exams	\$33	\$178	\$41	\$39	\$57	\$348
Personnel Total	\$106,827	\$569,370	\$129,466	\$123,536	\$180,972	\$1,110,171

OPERATING	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
52900 Code Enforcement						\$0
53151 Professional Svcs.	\$2,184	\$10,960	\$2,801	\$411	\$3,754	\$20,109
54100 Telephone	\$540	\$2,708	\$634	\$5	\$899	\$4,785
54200 Postage	\$77	\$0	\$99	\$15	\$128	\$320
54401 Equip. Leasing	\$325	\$1,823	\$799	\$63	\$440	\$3,449
54620 Maint. Veh	\$617	\$3,095	\$724	\$5	\$1,028	\$5,469
54650 Maint. Radios	\$370	\$1,857	\$434	\$55	\$617	\$3,333
54670 Maint. Equip	\$325	\$1,630	\$419	\$63	\$560	\$2,996
55100 Office Supp	\$162	\$815	\$210	\$32	\$280	\$1,498
55209 Crime Prevention						\$0
55210 Operating Supp	\$650	\$3,259	\$838	\$126	\$1,119	\$5,992
55220 Gasoline	\$0		\$0			\$0
55221 Tools	\$26	\$130	\$50	\$5	\$90	\$300
55240 Uniforms	\$771	\$3,869	\$905	\$7	\$1,285	\$6,836
55260 Protect Cloth	\$739	\$3,095	\$724	\$5	\$1,028	\$5,591
56405 Computer						\$0
59900 Depreciation						\$0
Operating Total	\$6,784	\$33,241	\$8,637	\$792	\$11,226	\$60,680

CAPITAL	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
57001 Vehicle Debt Svc	\$1,535	\$8,179	\$1,860	\$1,775	\$2,600	\$15,948
58101 Capital Purchase	\$1,338	\$7,131	\$1,621	\$1,547	\$2,266	\$13,904
58102 Trans. to 301	\$669	\$3,565	\$811	\$774	\$1,133	\$6,952
Capital Expense Total	\$3,541	\$18,875	\$4,292	\$4,095	\$5,999	\$36,804

EXPENDITURE TOTALS	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
	\$117,150	\$621,500	\$142,400	\$128,400	\$198,200	\$1,207,650
	9.70%	51.46%	11.79%	10.63%	16.41%	\$1,207,650

NET INCOME	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
TOTAL REVENUES	\$2,605	\$8,557	\$1,946	\$1,857	\$2,720	\$17,684
TOTAL EXPENDITURES	\$117,150	\$621,500	\$142,400	\$128,400	\$198,200	\$1,207,650
NET INCOME	-\$114,545	-\$612,943	-\$140,454	-\$126,543	-\$195,480	-\$1,189,966

Code Enforcement

	95%	5%	
REVENUES	Outreach	Prosecution	TOTAL
351100 Court Fines	\$214	\$11	\$224
337200 Grants			\$0
366905 Police Equip	\$1,068	\$53	\$1,120
366913 Donations			
REVENUE TOTALS	\$1,281	\$63	\$1,344

EXPENDITURES	Outreach	Prosecution	TOTAL
PERSONNEL			
51000 Incentive Pay	\$694	\$34	\$728
51200 Salaries	\$47,133	\$2,317	\$49,450
51201 PT Salaries	\$5,070	\$249	\$5,319
51400 Overtime	\$5,147	\$253	\$5,400
51500 Sick Leave	\$1,730	\$85	\$1,815
52100 FICA	\$4,440	\$218	\$4,658
52200 Retirement/401k	\$339	\$17	\$356
52220 Pension	\$14,587	\$717	\$15,304
52300 Life/Hosp. Ins.	\$5,075	\$250	\$5,325
52301 Medical Benefit	\$1,025	\$50	\$1,076
53100 Physical Exams	\$27	\$1	\$28
Personnel Total	\$85,266	\$4,192	\$89,458

OPERATING	Outreach	Prosecution	TOTAL
52900 Code Enforcement	\$1,000	\$2,000	\$3,000
53151 Professional Svcs.	\$1,703	\$98	\$1,801
54100 Telephone	\$349	\$21	\$370
54200 Postage	\$61	\$3	\$64
54401 Equip. Leasing	\$256	\$15	\$271
54620 Maint. Veh	\$399	\$24	\$423
54650 Maint. Radios	\$240	\$14	\$254
54670 Maint. Equip	\$256	\$64	\$320
55100 Office Supp	\$128	\$7	\$136
55209 Crime Prevention			\$0
55210 Operating Supp	\$513	\$29	\$542
55220 Gasoline			\$0
55221 Tools	\$21	\$1	\$22
55240 Uniforms	\$499	\$30	\$529
55260 Protect Cloth	\$399	\$24	\$423
56405 Computer			\$0
59900 Depreciation			\$0
Operating Total	\$5,824	\$2,331	\$8,155

CAPITAL	Outreach	Prosecution	TOTAL
57001 Vehicle Debt Svc	\$1,225	\$60	\$1,285
58101 Capital Purchase	\$1,068	\$53	\$1,120
58102 Trans. to 301	\$534	\$26	\$560
Capital Expense Total	\$2,827	\$139	\$2,966

EXPENDITURE TOTALS	Outreach	Prosecution	TOTAL
	\$93,900	\$6,650	\$100,600
	93.34%	6.61%	\$100,550

NET INCOME	Outreach	Prosecution	TOTAL
TOTAL REVENUES	\$1,281	\$63	\$1,344
TOTAL EXPENDITURES	\$93,900	\$6,650	\$100,600
NET INCOME	-\$92,619	-\$6,587	-\$99,256

Criminal Investigations

		54%	42%	4%	
REVENUES		Investigations	Case Management	Property/Evidence	TOTAL
	351100 Court Fines	\$109	\$86	\$8	\$203
	337200 Grants				\$0
	366905 Police Equip	\$545	\$430	\$42	\$1,017
	366913 Donations				
REVENUE TOTALS		\$654	\$516	\$50	\$1,220

EXPENDITURES

PERSONNEL		Investigations	Case Management	Property/Evidence	TOTAL
	51000 Incentive Pay	354	280	27	661
	51200 Salaries	24,057	18,981	1,832	44,870
	51201 PT Salaries	2,588	2,042	197	4,826
	51400 Overtime	2,627	2,073	200	4,900
	51500 Sick Leave	883	697	67	1,647
	52100 FICA	2,266	1,788	173	4,227
	52200 Retirement/401k	173	137	13	323
	52220 Pension	7,445	5,874	567	13,887
	52300 Life/Hosp. Ins.	2,590	2,044	197	4,831
	52301 Medical Benefit	523	413	40	976
	53100 Physical Exams	14	11	1	\$25
	Personnel Total	43,521	34,338	3,314	81,173

OPERATING		Investigations	Case Management	Property/Evidence	TOTAL
	52900 Code Enforcement				\$0
	53151 Professional Svcs.	\$1,028	\$809	\$78	\$1,915
	54100 Telephone	\$254	\$193	\$19	\$467
	54200 Postage	\$36	\$29	\$3	\$68
	54401 Equip. Leasing	\$153	\$121	\$12	\$285
	54620 Maint. Veh	\$290	\$221	\$22	\$534
	54650 Maint. Radios	\$174	\$133	\$13	\$320
	54670 Maint. Equip	\$153	\$121	\$12	\$285
	55100 Office Supp	\$76	\$60	\$6	\$142
	55209 Crime Prevention				\$0
	55210 Operating Supp	\$306	\$241	\$23	\$570
	55220 Gasoline				\$0
	55221 Tools	\$12	\$10	\$1	\$23
	55240 Uniforms	\$363	\$276	\$28	\$667
	55260 Protect Cloth	\$290	\$160	\$22	\$472
	56405 Computer				\$0
	59900 Depreciation				\$0
	Operating Total	\$3,135	\$2,373	\$239	\$5,747

CAPITAL		Investigations	Case Management	Property/Evidence	TOTAL
	57001 Vehicle Debt Svc	\$625	\$493	\$48	\$1,166
	58101 Capital Purchase	\$545	\$430	\$42	\$1,017
	58102 Trans. to 301	\$273	\$215	\$21	\$508
	Capital Expense Total	\$1,443	\$1,138	\$110	\$2,691

EXPENDITURE TOTALS		Investigations	Case Management	Property/Evidence	TOTAL
		\$48,100	\$37,850	\$3,650	\$89,600
		53.68%	42.24%	4.07%	\$89,600

NET INCOME		Investigations	Case Mgmt	Property/Evidence	TOTAL
	TOTAL REVENUES	\$654	\$516	\$50	\$1,220
	TOTAL EXPENDITURES	\$48,100	\$37,850	\$3,650	\$89,600
	NET INCOME	-\$47,446	-\$37,334	-\$3,600	-\$88,380

Community Policing

	91%	9%	
REVENUES	Special Events	Misc.	TOTAL
342103 Special Duty Police	\$91,960	\$0	\$91,960
351100 Court Fines	\$73	\$7	\$80
337200 Grants			\$0
366905 Police Equip	\$365	\$35	\$400
366913 Donations			
REVENUE TOTALS	\$92,398	\$42	\$92,440

EXPENDITURES	Special Events	Misc.	TOTAL
PERSONNEL			
51000 Incentive Pay	\$237	\$23	\$260
51200 Salaries	\$16,112	\$1,545	\$17,657
51201 PT Salaries	\$1,733	\$166	\$1,899
51400 Overtime	\$1,759	\$169	\$1,928
51500 Sick Leave	\$591	\$57	\$648
52100 FICA	\$1,518	\$146	\$1,663
52200 Retirement/401k	\$116	\$11	\$127
52220 Pension	\$4,986	\$478	\$5,465
52300 Life/Hosp. Ins.	\$1,735	\$166	\$1,901
52301 Medical Benefit	\$350	\$34	\$384
53100 Physical Exams	\$9	\$1	\$10
Personnel Total	\$29,147	\$2,795	\$31,942

OPERATING	Special Events	Misc.	TOTAL
52900 Code Enforcement			0
53151 Professional Svcs.	\$686	\$61	\$747
54100 Telephone	\$161	\$14	\$174
54200 Postage	\$24	\$2	\$26
54401 Equip. Leasing	\$102	\$9	\$111
54620 Maint. Veh	\$184	\$16	\$199
54650 Maint. Radios	\$110	\$9	\$120
54670 Maint. Equip	\$102	\$9	\$111
55100 Office Supp	\$51	\$5	\$56
55209 Crime Prevention			\$0
55210 Operating Supp	\$205	\$18	\$223
55220 Gasoline			\$0
55221 Tools	\$8	\$1	\$9
55240 Uniforms	\$221	\$20	\$240
55260 Protect Cloth	\$184	\$16	\$199
56405 Computer			\$0
59900 Depreciation			\$0
Operating Total	\$2,038	\$179	\$2,216

CAPITAL	Special Events	Misc.	TOTAL
57001 Vehicle Debt Svc	\$419	\$40	\$459
58101 Capital Purchase	\$365	\$35	\$400
58102 Trans. to 301	\$183	\$18	\$200
Capital Expense Total	\$966	\$93	\$1,059

EXPENDITURE TOTALS	Special Events	Misc.	TOTAL
	\$31,550	\$3,000	\$34,550
	91.32%	8.68%	\$34,550

NET INCOME	Special Events	Misc.	TOTAL
TOTAL REVENUES	\$92,398	\$42	\$92,440
TOTAL EXPENDITURES	\$31,550	\$3,000	\$34,550
NET INCOME	\$60,848	-\$2,958	\$57,890

Employee Administration

	26%	10%	13%	11%	14%	26%	
	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
REVENUES							
342103 Special Duty Police							
351100 Court Fines	\$186	\$69	\$93	\$80	\$102	\$183	\$712
337200 Grants							\$0
366905 Police Equip	\$931	\$343	\$465	\$398	\$510	\$913	\$3,559
366913 Donations							
REVENUE TOTALS	\$1,117	\$411	\$558	\$477	\$612	\$1,096	\$4,271

EXPENDITURES

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
PERSONNEL							
51000 Incentive Pay	\$605	\$223	\$302	\$258	\$332	\$594	\$2,314
51200 Salaries	\$41,096	\$15,119	\$20,526	\$17,546	\$22,512	\$40,302	\$157,101
51201 PT Salaries	\$4,420	\$1,626	\$2,208	\$1,887	\$2,421	\$4,335	\$16,898
51400 Overtime	\$4,488	\$1,651	\$2,242	\$1,916	\$2,458	\$4,401	\$17,156
51500 Sick Leave	\$1,508	\$555	\$753	\$644	\$826	\$1,479	\$5,766
52100 FICA	\$3,871	\$1,424	\$1,933	\$1,653	\$2,121	\$3,796	\$14,798
52200 Retirement/401k	\$296	\$109	\$148	\$126	\$162	\$290	\$1,130
52220 Pension	\$12,719	\$4,679	\$6,353	\$5,430	\$6,967	\$12,473	\$48,621
52300 Life/Hosp. Ins.	\$4,425	\$1,628	\$2,210	\$1,889	\$2,424	\$4,339	\$16,916
52301 Medical Benefit	\$894	\$329	\$446	\$382	\$490	\$877	\$3,417
53100 Physical Exams	\$23	\$9	\$12	\$10	\$13	\$23	\$89
Personnel Total	\$74,345	\$27,351	\$37,133	\$31,743	\$40,726	\$72,908	\$284,206

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
OPERATING							
52900 Code Enforcement							\$0
53151 Professional Svcs.	\$1,631	\$645	\$877	\$736	\$503	\$1,036	\$5,428
54100 Telephone	\$214	\$160	\$217	\$257	\$196	\$161	\$1,204
54200 Postage	\$147	\$23	\$31	\$27	\$34	\$60	\$322
54401 Equip. Leasing	\$146	\$96	\$130	\$114	\$143	\$253	\$883
54620 Maint. Veh	\$340	\$182	\$248	\$85	\$224	\$197	\$1,275
54650 Maint. Radios	\$351	\$109	\$149	\$120	\$134	\$110	\$973
54670 Maint. Equip	\$250	\$96	\$130	\$114	\$143	\$253	\$987
55100 Office Supp	\$150	\$48	\$65	\$57	\$72	\$127	\$518
55209 Crime Prevention	\$1,750						\$1,750
55210 Operating Supp	\$487	\$192	\$261	\$241	\$286	\$506	\$1,973
55220 Gasoline							\$0
55221 Tools	\$137	\$8	\$10	\$9	\$11	\$20	\$196
55240 Uniforms	\$275	\$228	\$310	\$106	\$280	\$230	\$1,428
55260 Protect Cloth	\$492	\$182	\$248	\$85	\$224	\$183	\$1,414
56405 Computer							\$0
59900 Depreciation							\$0
Operating Total	\$6,370	\$1,970	\$2,675	\$1,952	\$2,248	\$3,137	\$18,352

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Mgmt	TOTAL
CAPITAL							
57001 Vehicle Debt Svc	\$1,068	\$393	\$533	\$456	\$585	\$1,047	\$4,083
58101 Capital Purchase	\$931	\$343	\$465	\$398	\$510	\$913	\$3,559
58102 Trans. to 301	\$466	\$171	\$233	\$199	\$255	\$457	\$1,780
Capital Expense Total	\$2,465	\$907	\$1,231	\$1,052	\$1,350	\$2,417	\$9,422

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Mgmt	TOTAL
EXPENDITURE TOTALS	\$83,200	\$30,250	\$41,050	\$34,750	\$44,300	\$78,450	\$312,000
	26.67%	9.70%	13.16%	11.14%	14.20%	25.14%	\$312,000

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Mgmt	TOTAL
NET INCOME							
TOTAL REVENUES	\$1,117	\$411	\$558	\$477	\$612	\$1,096	\$4,271
TOTAL EXPENDITURES	\$83,200	\$30,250	\$41,050	\$34,750	\$44,300	\$78,450	\$312,000
NET INCOME	-\$82,083	-\$29,839	-\$40,492	-\$34,273	-\$43,688	-\$77,354	-\$307,729

PUBLIC WORKS DEPARTMENT

DEPARTMENT OVERVIEW

The Public Works Department is responsible for managing public spaces around Belleair. This includes parks, streets, sidewalks, and sports fields.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Director of Parks, Recreation, and Public Works</i>	0.5
<i>Public Services Manager</i>	1
<i>Streets Foreman</i>	1
<i>Parks Foreman</i>	1
<i>Streets and Stormwater II</i>	3
<i>Maintenance Worker II</i>	2
Total	8.5

Equipment Overview

Equipment
<i>Steerloader</i>
<i>Generators</i>
<i>Vactron Trailer</i>
<i>John Deere Tractor</i>
<i>Reel Mower</i>
<i>Toro Mower</i>
<i>Milling Machine</i>
<i>Ford F250</i>
<i>Ford F350</i>
<i>Boom Truck</i>

MAJOR PROGRAM AREAS

The Public Works Department budget consists of seven major program areas:

- *Beautification*
- *Urban Forestry*

- *Sportsfields*
- *Hardscape Paving*
- *Stormwater*
- *Regulatory Signs*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Beautification** program consists of maintaining parks and grounds, as well as town decorations. This program makes up 15.89% of staff time, but the largest component of the department’s budget with 26.48%.

Program Revenue	\$0
Personnel	\$84,149
Operating	\$72,650
Capital	
Total Expenditures	\$156,799

The **Urban Forestry** program holds costs related to tree trimming and canopy management. This program accounts for 10.43% of personnel hours and about 17.57% of the Public Works budget.

Program Revenue	\$0
Personnel	\$55,206
Operating	\$36,933
Capital	
Total Expenditures	\$92,139

The **Sportsfields** program encompasses all management of the fields used by Recreation for sports leagues. This includes costs related to sod maintenance, irrigation, and contract service. This makes up 7.89% of personnel time and 9.15% of the total expenditures.

Program Revenue	\$0
Personnel	\$41,807
Operating	\$43,933
Capital	

Total Expenditures	\$85,740
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The **Hardscape Paving** program houses all costs associated with the management of any streets and sidewalks in Belleair. This program accounts for 15.69% of staff time and 11.49% of the department's budget.

Program Revenue	\$0
Personnel	\$83,077
Operating	\$22,100
Capital	
Total Expenditures	\$105,177

The **Stormwater** program consists of managing the stormwater components and any NPDES related matters. This program makes up for 32.34% of staff time, but only 21.68% of the Public Works budget.

Program Revenue	\$0
Personnel	\$171,246
Operating	\$27,250
Capital	
Total Expenditures	\$198,496

The **Regulatory Signs** program includes expenditures related to the traffic and street signs around Belleair. This accounts for 5.36% of personnel time and 3.57% of the department's overall budget.

Program Revenue	\$0
Personnel	\$28,407
Operating	\$4,233
Capital	
Total Expenditures	\$32,640

The final program found within this department, known as **Employee Administration**, includes costs directly related to trainings, customer service, and capital improvement costs. This program allocates 12.4% of the department’s time, but 26.48% of the total budget.

<i>Program Revenue</i>	\$0
Personnel	\$65,658
Operating	\$80,900
Capital	\$84,669
<i>Total Expenditures</i>	\$231,227

General Fund - Public Works Department Major Programs FY 18-19

Public Works Department			
Revenues	16-17	17-18	18-19
	Actual	Amended Budget	Proposed
Revenue Total	\$0	\$0	\$0
Expenditures			
	16-17	17-18	18-19
	Actual	Amended Budget	Proposed
Personnel	\$262,345	\$514,948	\$529,550
Operating	\$200,448	\$320,080	\$288,000
Capital Expense	\$66,400	\$135,488	\$84,669
Expenditure Total	\$529,193	\$970,516	\$902,219
Net Surplus/(Deficit) from Operations			-\$902,219
By Program			
	18-19		18-19
Program Revenue	Proposed	Program Expense	Proposed
Employee Admin		Employee Admin	\$231,227
Beautification		Beautification	\$156,799
Urban Forestry		Urban Forestry	\$92,139
Sportsfields		Sportsfields	\$85,740
Hardscape Paving		Hardscape Paving	\$105,177
Stormwater		Stormwater	\$198,496
Regulatory Signs		Regulatory Signs	\$32,640
Revenue Total	\$0	Expenditure Total	\$902,219

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

General Fund - Public Works Department Major Programs FY 18-19

	18-19 Proposed	% of Total FTE 12%		18-19 Proposed	% of Total FTE 16%
Employee Admin			Beautification		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$65,658		Personnel	\$84,149	
Operating	\$80,900		Operating	\$72,650	
Capital	\$84,669		Capital		
Total Expenditures	<u>\$231,227</u>		Total Expenditures	<u>\$156,799</u>	

	18-19 Proposed	% of Total FTE \$0		18-19 Proposed	% of Total FTE 8%
Urban Forestry			Sportsfields		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$55,206		Personnel	\$41,807	
Operating	\$36,933		Operating	\$43,933	
Capital			Capital		
Total Expenditures	<u>\$92,139</u>		Total Expenditures	<u>\$85,740</u>	

	18-19 Proposed	% of Total FTE \$0		18-19 Proposed	% of Total FTE 32%
Hardscape Paving			Stormwater		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$83,077		Personnel	\$171,246	
Operating	\$22,100		Operating	\$27,250	
Capital			Capital		
Total Expenditures	<u>\$105,177</u>		Total Expenditures	<u>\$198,496</u>	

	18-19 Proposed	% of Total FTE \$0
Regulatory Signs		
<i>Program Revenue</i>	\$0	
Personnel	\$28,407	
Operating	\$4,233	
Capital		
Total Expenditures	<u>\$32,640</u>	

Public Works - Large Programs

EXPENDITURES

	Employee Admin	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	ITEM TOTAL	FY 2017-18
PERSONNEL									
51200 Salaries	\$44,853	\$57,485	\$37,713	\$28,559	\$56,752	\$116,983	\$19,406	\$361,750	355,094
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	563
51400 Overtime	\$105	\$135	\$89	\$67	\$133	\$275	\$46	\$850	850
51500 Sick Leave	\$781	\$1,001	\$657	\$497	\$988	\$2,037	\$338	\$6,300	7,500
52200 FICA	\$3,441	\$4,410	\$2,893	\$2,191	\$4,353	\$8,974	\$1,489	\$27,750	27,145
52300 401k	\$4,048	\$5,188	\$3,404	\$2,578	\$5,122	\$10,558	\$1,751	\$32,650	31,964
52301 Life/Hosp. Ins	\$11,103	\$14,230	\$9,336	\$7,070	\$14,049	\$28,959	\$4,804	\$89,550	81,695
52400 Medical Benefit	\$1,265	\$1,621	\$1,063	\$805	\$1,600	\$3,298	\$547	\$10,200	9,637
53100 Physical Exams	\$62	\$79	\$52	\$39	\$78	\$162	\$27	\$500	500
Total	\$65,658	\$84,149	\$55,206	\$41,807	\$83,077	\$171,246	\$28,407	\$529,550	\$514,948
OPERATING									
53151 Prof Svcs	\$16,500	\$0	\$0	\$0	\$0	\$0	\$0	\$16,500	16,500
53160 Contract Labor	\$15,000	\$27,800	\$0	\$19,000	\$0	\$0	\$0	\$61,800	70,852
53410 Street Sweeping	\$0	\$0	\$0	\$0	\$0	\$19,500	\$0	\$19,500	19,500
54100 Telephone	\$2,050	\$0	\$0	\$0	\$0	\$0	\$0	\$2,050	2,050
54310 Energy	\$40,250	\$0	\$0	\$0	\$0	\$0	\$0	\$40,250	40,250
54601 Maint. Hunter Park	\$0	\$5,600	\$0	\$0	\$0	\$0	\$0	\$5,600	5,600
54618 Maint. Courts	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000	2,000
54619 Fields/Courts	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000	15,000
54620 Maint. Veh	\$0	\$400	\$267	\$267	\$400	\$400	\$267	\$2,000	2,000
54670 Maint. Equip	\$0	\$1,000	\$667	\$667	\$1,000	\$1,000	\$667	\$5,000	5,000
54680 Maint. Grounds	\$0	\$12,000	\$1,000	\$7,000	\$0	\$0	\$0	\$20,000	20,000
54682 Tree Trimming	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000	35,000
54686 Holiday Lighting	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000	8,000
54910 Plantings	\$0	\$4,700	\$0	\$0	\$0	\$0	\$0	\$4,700	4,700
55100 Office Supplies	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$800	800
55210 Operating Supplies	\$2,200	\$3,300	\$0	\$0	\$0	\$0	\$0	\$5,500	5,500
55221 Tools	\$0	\$350	\$0	\$0	\$0	\$350	\$0	\$700	700
55230 Chemicals	\$0	\$9,500	\$0	\$0	\$0	\$0	\$0	\$9,500	9,500
55240 Uniforms	\$1,900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900	1,900
55260 Prot. Clothing	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700	1,700
55300 Road Material/Supp.	\$0	\$0	\$0	\$0	\$20,700	\$6,000	\$3,300	\$30,000	53,028
54605 Computers	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	500
Total	\$80,900	\$72,650	\$36,933	\$43,933	\$22,100	\$27,250	\$4,233	\$288,000	\$320,080
CAPITAL									
54602 Cars								\$0	0
57001 Veh Debt	\$26,319							\$26,319	26150
58101 Capital Purch	\$31,800							\$31,800	95488.02
58102 Transfer to 301	\$26,550							\$26,550	13850
Total	\$84,669							\$84,669	\$135,488
PROGRAM EXPENDITURE TOTALS	\$231,227	\$156,799	\$92,139	\$85,740	\$105,177	\$198,496	\$32,640	\$902,219	\$970,516
	25.63%	17.38%	10.21%	9.50%	11.66%	22.00%	3.62%		

Large Program Detail

PROGRAM NET INCOME

<u>Program</u>	<u>Employee Administration</u>	<u>Beautification</u>	<u>Urban Forestry</u>	<u>Sportsfields</u>	<u>Hardscape Paving</u>	<u>Stormwater</u>	<u>Regulatory Signs</u>	<u>ITEM TOTAL</u>	<u>FY 2017-18</u>
Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$65,658	\$84,149	\$55,206	\$41,807	\$83,077	\$171,246	\$28,407	\$529,550	\$514,948
Operating	\$80,900	\$72,650	\$36,933	\$43,933	\$22,100	\$27,250	\$4,233	\$288,000	\$320,080
Capital	\$84,669							\$84,669	\$135,489
Expense Subtotal	\$231,227	\$156,799	\$92,139	\$85,740	\$105,177	\$198,496	\$32,640	\$902,219	\$970,517
Program Total	(231,227)	(156,799)	(92,139)	(85,740)	(105,177)	(198,496)	(32,640)	(902,219)	(970,517)

<u>Program</u>	<u>Program Total</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>% of Budget</u>	<u>% FTE Effort</u>
<i>Employee Administration</i>	\$231,227	\$65,658	\$80,900	\$84,669	25.63%	12.40%
<i>Beautification</i>	\$156,799	\$84,149	\$72,650	\$0	17.38%	15.89%
<i>Urban Forestry</i>	\$92,139	\$55,206	\$36,933	\$0	10.21%	10.43%
<i>Sportsfields</i>	\$85,740	\$41,807	\$43,933	\$0	9.50%	7.89%
<i>Hardscape Paving</i>	\$105,177	\$83,077	\$22,100	\$0	11.66%	15.69%
<i>Stormwater</i>	\$198,496	\$171,246	\$27,250	\$0	22.00%	32.34%
<i>Regulatory Signs</i>	\$32,640	\$28,407	\$4,233	\$0	3.62%	5.36%
	\$902,219	\$529,550	\$288,000	\$84,669	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

Individual Program Detail

PROGRAM DETAIL

Program	Revenues	total Expenditure	Personnel	Operating	Capital	Net Income
All Programs	\$0	\$902,219	\$529,550	\$288,000	\$84,669	(\$902,219)
Employee Management	\$0	\$124,236	\$30,497	\$9,070	\$84,669	-\$124,236
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
Contract Mowing	\$0	\$34,687	\$6,887	\$27,800	\$0	-\$34,687
Park Maintenance	\$0	\$71,084	\$47,287	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,822	\$11,135	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,988	\$9,621	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,219	\$9,219	\$8,000	\$0	-\$17,219
Tree Trimming	\$0	\$54,537	\$49,270	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256	\$3,256	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,347	\$2,680	\$667	\$0	-\$3,347
Sod Maintenance	\$0	\$46,783	\$26,317	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,652	\$13,185	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,305	\$2,305	\$19,000	\$0	-\$21,305
Streets	\$0	\$41,212	\$29,345	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,012	\$29,345	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,954	\$24,387	\$2,567	\$0	-\$26,954
NPDES	\$0	\$61,190	\$54,724	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975	\$67,159	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,331	\$49,364	\$19,967	\$0	-\$69,331
Street Name Signs	\$0	\$12,761	\$11,095	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897	\$11,631	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981	\$5,681	\$300	\$0	-\$5,981
Employee Administration	\$0	\$231,227	\$65,658	\$80,900	\$84,669	(\$231,227)
Employee Management	\$0	\$124,236	\$30,497	\$9,070	\$84,669	-\$124,236
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
Beautification	\$0	\$156,799	\$84,149	\$72,650	\$0	(\$156,799)
Contract Mowing	\$0	\$34,687.37	\$6,887.37	\$27,800	\$0	-\$34,687
Park Maintenance	0	\$71,084	\$47,286.99	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,821.68	\$11,135.02	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,987.53	\$9,620.87	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,218.89	\$9,218.89	\$8,000	\$0	-\$17,219
Urban Forestry	\$0	\$92,139	\$55,206	\$36,933	\$0	(\$92,139)
Tree Trimming	\$0	\$54,536.79	\$49,270.13	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256.09	\$3,256.09	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,346.57	\$2,679.91	\$667	\$0	-\$3,347
Sportsfields	\$0	\$85,740	\$41,807	\$43,933	\$0	(\$85,740)
Sod Maintenance	\$0	\$46,783.37	\$26,316.71	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,651.81	\$13,185.15	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,304.72	\$2,304.72	\$19,000	\$0	-\$21,305
Hardscape Paving	\$0	\$105,177	\$83,077	\$22,100	\$0	(\$105,177)
Streets	\$0	\$41,211.66	\$29,345.00	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,011.66	\$29,345.00	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,953.83	\$24,387.17	\$2,567	\$0	-\$26,954
Stormwater	\$0	\$198,496	\$171,246	\$27,250	\$0	(\$198,496)
NPDES	\$0	\$61,190.40	\$54,723.74	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975.18	\$67,158.52	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,330.58	\$49,363.92	\$19,967	\$0	-\$69,331
Regulatory Signs	\$0	\$32,640	\$28,407	\$4,233	\$0	(\$32,640)
Street Name Signs	\$0	\$12,761.48	\$11,094.82	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897.46	\$11,630.80	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981.41	\$5,681.41	\$300	\$0	-\$5,981

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Employee Administration

EXPENDITURES

	Employee Management	Customer Service	Capital Improvement	TOTAL
PERSONNEL				
51200 Salaries	\$20,834	\$9,886	\$14,133	\$44,853
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$49	\$23	\$33	\$105
51500 Sick Leave	\$363	\$172	\$246	\$781
52200 FICA	\$1,598	\$758	\$1,084	\$3,441
52300 401k	\$1,880	\$892	\$1,276	\$4,048
52301 Life/Hosp. Ins	\$5,157	\$2,447	\$3,499	\$11,103
52400 Medical Benefit	\$587	\$279	\$399	\$1,265
53100 Physical Exams	\$29	\$14	\$20	\$62
Personnel Total	\$30,497	\$14,472	\$20,689	\$65,658

	Employee Management	Customer Service	Capital Improvement	TOTAL
OPERATING				
53151 Prof Svcs		\$16,500		\$16,500
53160 Contract Labor			\$15,000	\$15,000
53410 Street Sweeping				\$0
54100 Telephone	\$2,050			\$2,050
54310 Energy			\$40,250	\$40,250
54601 Maint. Hunter Park				\$0
54618 Maint. Courts				\$0
54619 Fields/Courts				\$0
54620 Maint. Veh				\$0
54670 Maint. Equip				\$0
54680 Maint. Grounds				\$0
54682 Tree Trimming				\$0
54683 Park Improvements				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies	\$720	\$80		\$800
55210 Operating Suppli	\$2,200			\$2,200
55221 Tools				\$0
55230 Chemicals				\$0
55240 Uniforms	\$1,900			\$1,900
55260 Prot. Clothing	\$1,700			\$1,700
55300 Road Material/Supp.				\$0
54605 Computers	\$500			\$500
Operating Total	\$9,070	\$16,580	\$55,250	\$80,900

	Employee Management	Customer Service	Capital Improvement	TOTAL
CAPITAL				
54602 Cars				\$0
57001 Veh Debt	\$26,319			\$26,319
58101 Capital Purch	\$31,800			\$31,800
58102 Transfer to 301	\$26,550			\$26,550
Capital Expense Total	\$84,669	\$0	\$0	\$84,669

	Employee Management	Customer Service	Capital Improvement	TOTAL
EXPENDITURE TOTALS	\$124,236	\$31,052	\$75,939	\$231,227
	53.73%	13.43%	32.84%	100.00%

	Employee Management	Customer Service	Capital Improvement	TOTAL
NET INCOME				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$124,236	\$31,052	\$75,939	\$231,227
NET INCOME	-\$124,236	-\$31,052	-\$75,939	-\$231,227

Beautification

EXPENDITURES

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
PERSONNEL						
51200 Salaries	\$4,705	\$32,303	\$7,607	\$6,572	\$6,298	\$57,485
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$11	\$76	\$18	\$15	\$15	\$135
51500 Sick Leave	\$82	\$563	\$132	\$114	\$110	\$1,001
52200 FICA	\$361	\$2,478	\$584	\$504	\$483	\$4,410
52300 401k	\$425	\$2,916	\$687	\$593	\$568	\$5,188
52301 Life/Hosp. Ins	\$1,165	\$7,997	\$1,883	\$1,627	\$1,559	\$14,230
52400 Medical Benefit	\$133	\$911	\$214	\$185	\$178	\$1,621
53100 Physical Exams	\$7	\$45	\$11	\$9	\$9	\$79
Personnel Total	\$6,887	\$47,287	\$11,135	\$9,621	\$9,219	\$84,149

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
OPERATING						
53151 Prof Svcs						\$0
53160 Contract Labor	\$27,800					\$27,800
53410 Street Sweeping						\$0
54100 Telephone						\$0
54310 Energy						\$0
54601 Maint. Hunter Park		\$5,600				\$5,600
54618 Maint. Courts						\$0
54619 Fields/Courts						\$0
54620 Maint. Veh		\$133	\$133	\$133		\$400
54670 Maint. Equip		\$333	\$333	\$333		\$1,000
54680 Maint. Grounds		\$10,600		\$1,400		\$12,000
54682 Tree Trimming						\$0
54683 Park Improve						\$0
54686 Holiday Lighting					\$8,000	\$8,000
54910 Plantings		\$4,700				\$4,700
55100 Office Supplies						\$0
55210 Operating Supplies		\$2,255	\$1,045			\$3,300
55221 Tools		\$175	\$175			\$350
55230 Chemicals				\$9,500		\$9,500
55240 Uniforms						\$0
55260 Prot. Clothing						\$0
55300 Road Material/Supp.						\$0
54605 Computers						\$0
Operating Total	\$27,800	\$23,797	\$1,687	\$11,367	\$8,000	\$72,650

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
CAPITAL						
54602 Cars						
57001 Veh Debt						
58101 Capital Purch						
58102 301						
Capital Expense Total	\$0	\$0	\$0	\$0	\$0	\$0

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
EXPENDITURE TOTALS	\$34,687	\$71,084	\$12,822	\$20,988	\$17,219	\$156,799
	22.12%	45.33%	8.18%	13.38%	10.98%	100.00%

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
NET INCOME						
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$34,687	\$71,084	\$12,822	\$20,988	\$17,219	\$156,799
NET INCOME	-\$34,687	-\$71,084	-\$12,822	-\$20,988	-\$17,219	-\$156,799

Urban Forestry

EXPENDITURES

PERSONNEL	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
51200 Salaries	\$33,658	\$2,224	\$1,831	\$37,713
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$79	\$5	\$4	\$89
51500 Sick Leave	\$586	\$39	\$32	\$657
52200 FICA	\$2,582	\$171	\$140	\$2,893
52300 401k	\$3,038	\$201	\$165	\$3,404
52301 Life/Hosp. Ins	\$8,332	\$551	\$453	\$9,336
52400 Medical Benefit	\$949	\$63	\$52	\$1,063
53100 Physical Exams	\$47	\$3	\$3	\$52
Personnel Total	\$49,270	\$3,256	\$2,680	\$55,206

OPERATING	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
53151 Prof Svcs				\$0
53160 Contract Labor				\$0
53410 Street Sweeping				\$0
54100 Telephone				\$0
54310 Energy				\$0
54601 Maint. Hunter Park				\$0
54618 Maint. Courts				\$0
54619 Fields/Courts				\$0
54620 Maint. Veh	\$133		\$133	\$267
54670 Maint. Equip	\$333		\$333	\$667
54680 Maint. Grounds	\$800		\$200	\$1,000
54682 Tree Trimming	\$4,000	\$31,000		\$35,000
54683 Park Improve				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools				\$0
55230 Chemicals				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
55300 Road Material/Supp.				\$0
54605 Computers				\$0
Operating Total	\$5,267	\$31,000	\$667	\$36,933

CAPITAL	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
54602 Cars				\$0
57001 Veh Debt				\$0
58101 Capital Purch				\$0
58102				\$0
Capital Expense Total	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
	\$54,537	\$34,256	\$3,347	\$92,139
	59.19%	37.18%	3.63%	100.00%

NET INCOME	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$54,537	\$34,256	\$3,347	\$92,139
NET INCOME	-\$54,537	-\$34,256	-\$3,347	-\$92,139

Sportsfields

EXPENDITURES

	Sod Maintenance	Irrigation	Contract Services	TOTAL
PERSONNEL				
51200 Salaries	\$17,978	\$9,007	\$1,574	\$28,559
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$42	\$21	\$4	\$67
51500 Sick Leave	\$313	\$157	\$27	\$497
52200 FICA	\$1,379	\$691	\$121	\$2,191
52300 401k	\$1,623	\$813	\$142	\$2,578
52301 Life/Hosp. Ins	\$4,450	\$2,230	\$390	\$7,070
52400 Medical Benefit	\$507	\$254	\$44	\$805
53100 Physical Exams	\$25	\$12	\$2	\$39
Personnel Total	\$26,317	\$13,185	\$2,305	\$41,807

	Sod Maintenance	Irrigation	Contract Services	TOTAL
OPERATING				
53151 Prof Svcs				\$0
53160 Contract Labor	\$12,000		\$7,000	\$19,000
53410 Street Sweeping				\$0
54100 Telephone				\$0
54310 Energy				\$0
54601 Maint. Hunter Park				\$0
54618 Maint. Courts	\$2,000			\$2,000
54619 Fields/Courts	\$3,000		\$12,000	\$15,000
54620 Maint. Veh	\$133	\$133		\$267
54670 Maint. Equip	\$333	\$333		\$667
54680 Maint. Grounds	\$3,000	\$4,000		\$7,000
54682 Tree Trimming				\$0
54683 Park Improve				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools				\$0
55230 Chemicals				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
55300 Road Material/Supp.				\$0
54605 Computers				\$0
Operating Total	\$20,467	\$4,467	\$19,000	\$43,933

	Sod Maintenance	Irrigation	Contract Services	TOTAL
CAPITAL				
54602 Cars				\$0
57001 Veh Debt				\$0
58101 Capital Purch				\$0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

	Sod Maintenance	Irrigation	Contract Services	TOTAL
EXPENDITURE TOTALS	\$46,783	\$17,652	\$21,305	\$85,740
	54.56%	20.59%	24.85%	100.00%

	Sod Maintenance	Irrigation	Contract Services	TOTAL
NET INCOME				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$46,783	\$17,652	\$21,305	\$85,740
NET INCOME	-\$46,783	-\$17,652	-\$21,305	-\$85,740

Stormwater

EXPENDITURES

PERSONNEL	NPDES	Maintenance	Debris Maintenance	TOTAL
51200 Salaries	\$37,383	\$45,878	\$33,722	\$116,983
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$88	\$108	\$79	\$275
51500 Sick Leave	\$651	\$799	\$587	\$2,037
52200 FICA	\$2,868	\$3,519	\$2,587	\$8,974
52300 401k	\$3,374	\$4,141	\$3,044	\$10,558
52301 Life/Hosp. Ins	\$9,254	\$11,357	\$8,348	\$28,959
52400 Medical Benefit	\$1,054	\$1,294	\$951	\$3,298
53100 Physical Exams	\$52	\$63	\$47	\$162
Personnel Total	\$54,724	\$67,159	\$49,364	\$171,246

OPERATING	NPDES	Maintenance	Debris Maintenance	TOTAL
53151 Prof Svcs				\$0
53160 Contract Labor				\$0
53410 Street Sweeping			\$19,500	\$19,500
54100 Telephone				\$0
54310 Energy				\$0
54601 Maint. Hunter Park				\$0
54618 Maint. Courts				\$0
54619 Fields/Courts				\$0
54620 Maint. Veh	\$133	\$133	\$133	\$400
54670 Maint. Equip	\$333	\$333	\$333	\$1,000
54680 Maint. Grounds				\$0
54682 Tree Trimming				\$0
54683 Park Improve				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools		\$350		\$350
55230 Chemicals				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
55300 Road Material/Supp.	\$6,000			\$6,000
54605 Computers				\$0
Operating Total	\$6,467	\$817	\$19,967	\$27,250

CAPITAL	NPDES	Maintenance	Debris Maintenance	TOTAL
54602 Cars				\$0
57001 Veh Debt				\$0
58101 Capital Purch				\$0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	NPDES	Maintenance	Debris Maintenance	TOTAL
	\$61,190	\$67,975	\$69,331	\$198,496
	30.83%	34.25%	34.93%	100.00%

NET INCOME	NPDES	Maintenance	Debris Maintenance	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$61,190	\$67,975	\$69,331	\$198,496
NET INCOME	-\$61,190	-\$67,975	-\$69,331	-\$198,496

Regulatory Signs

EXPENDITURES

	Street Name Signs	Traffic Signs	MOT	TOTAL
PERSONNEL				
51200 Salaries	\$7,579	\$7,945	\$3,881	\$19,406
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$18	\$19	\$9	\$46
51500 Sick Leave	\$132	\$138	\$68	\$338
52200 FICA	\$581	\$609	\$298	\$1,489
52300 401k	\$684	\$717	\$350	\$1,751
52301 Life/Hosp. Ins	\$1,876	\$1,967	\$961	\$4,804
52400 Medical Benefit	\$214	\$224	\$109	\$547
53100 Physical Exams	\$10	\$11	\$5	\$27
Personnel Total	\$11,095	\$11,631	\$5,681	\$28,407

	Street Name Signs	Traffic Signs	MOT	TOTAL
OPERATING				
53151 Prof Svcs				\$0
53160 Contract Labor				\$0
53410 Street Sweeping				\$0
54100 Telephone				\$0
54310 Energy				\$0
54601 Maint. Hunter Park				\$0
54618 Maint. Courts				\$0
54619 Fields/Courts				\$0
54620 Maint. Veh	\$133	\$133		\$267
54670 Maint. Equip	\$333	\$333		\$667
54680 Maint. Grounds				\$0
54682 Tree Trimming				\$0
54683 Park Improve				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools				\$0
55230 Chemicals				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
55300 Road Material/Supp.	\$1,200	\$1,800	\$300	\$3,300
54605 Computers				\$0
Operating Total	\$1,667	\$2,267	\$300	\$4,233

	Street Name Signs	Traffic Signs	MOT	TOTAL
CAPITAL				
54602 Cars				\$0
57001 Veh Debt				\$0
58101 Capital Purch				\$0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

	Street Name Signs	Traffic Signs	MOT	TOTAL
EXPENDITURE TOTALS	\$12,761	\$13,897	\$5,981	\$32,640
	39.10%	42.58%	18.33%	100.00%

	Street Name Signs	Traffic Signs	MOT	TOTAL
NET INCOME				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,761	\$13,897	\$5,981	\$32,640
NET INCOME	-\$12,761	-\$13,897	-\$5,981	-\$32,640

RECREATION DEPARTMENT

DEPARTMENT OVERVIEW

The Recreation Department enhances and enriches the quality of life for the present and future generations of Belleair's residents by providing recreational programming tailored for the community's youth and adult members, as well as community events.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Director of Parks, Recreation, and Public Works</i>	0.5
<i>Recreation Supervisor</i>	1
<i>Special Events Coordinator</i>	1
<i>Recreation Programmer II</i>	1
<i>Recreation Programmer I</i>	1
<i>Recreation Assistant I</i>	1
Total	5.5

Equipment Overview

Equipment
<i>2017 Ford T350 (2)</i>
<i>Playgrounds</i>
<i>Tennis Courts</i>
<i>Recpro Software</i>

MAJOR PROGRAM AREAS

The Recreation Department budget consists of five major program areas:

- *Community Events*
- *Sports Leagues*
- *Youth Activities*
- *Adult Activities*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within.

The **Community Events** program coordinates and manages events within the Town, such as the concerts, Gracie’s Big Splash, and holiday events. This includes three smaller programs called Leisure Events, Community Outreach, and Athletic Events. This program utilizes 20.5% of staff’s time, and 28.13% of the department’s total budget.

Program Revenue	\$172,000
Personnel	\$91,882
Operating	\$130,855
Capital	\$0
Total Expenditures	\$222,736

The **Sports Leagues** program provides youth activities such as basketball, dodgeball, and flag football. This program accounts for 7.6% of personnel time and 7.89% of the total Recreation budget.

Program Revenue	\$49,915
Personnel	\$42,000
Operating	\$28,066
Capital	\$0
Total Expenditures	\$70,066

The **Youth Activities** program provides activities and care for youth attendees. This includes after school programs, day camps, summer camps, and overall enrichment. This is the largest of the Recreation department’s when it comes to personnel time overall budget, encompassing 32.5% of total staff allocation, and 31.08% of expenditures.

Program Revenue	\$277,275
Personnel	\$158,288
Operating	\$111,180
Capital	\$0
Total Expenditures	\$269,468

The **Adult Activities** program includes costs and time related to classes offered for adult attendees. This includes programs offered such as pilates, silver sneakers, and tennis. This program accounts for 2.1% of staff time and 2.34% of the Recreation budget.

Program Revenue	\$24,660
Personnel	\$15,686
Operating	\$9,528
Capital	\$0
Total Expenditures	\$25,214

The **Employee Administration** program encompasses costs directly related to trainings, employee life cycles, and asset management. This accounts for 37.3% of personnel time, but 28.17% of all expenditures.

Program Revenue	\$13,500
Personnel	\$239,894
Operating	\$30,021
Capital	\$11,600
Total Expenditures	\$281,515

General Fund - Recreation Department Major Programs FY 18-19

Recreation Department		16-17	17-18	18-19
Revenues		Actual	Amended Budget	Proposed
Tennis Permits		\$1,080	\$2,500	\$2,500
Rec Prog Activity		\$267,052	\$282,750	\$292,000
Rec Permits		\$23,715	\$24,000	\$24,000
Rec Vending		\$3,570	\$10,000	\$10,000
Concession		10388	\$3,500	\$3,500
Merchandise		28	\$0	\$0
Private Parties		6280	\$6,000	\$6,000
Athletic Programs		15685	\$23,000	\$15,000
Rental Income		4400	\$4,800	\$4,800
Don: Park Improve.				\$0
Don: Rec Projs				\$0
Special Events		\$154,018	\$143,000	\$143,000
	Revenue Total	\$486,216	\$499,550	\$500,800

Expenditures		16-17	17-18	18-19
		Actual	Amended Budget	Proposed
Personnel		\$739,022	\$468,949	\$489,950
Operating		\$487,535	\$322,600	\$311,150
Capital Expense		\$61,181	\$82,967	\$20,306
	Expenditure Total	\$1,287,738	\$874,517	\$821,406

Net Surplus/(Deficit) from Operations				-\$320,606
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By Program

		18-19	18-19
Program Revenue	Proposed	Program Expense	Proposed
Employee Admin	\$34,500	Employee Admin	\$49,750
Communtiy Promos/Events	\$143,000	Communtiy Promos/Events	\$127,000
Sports League	\$49,915	Sports League	\$25,500
Youth Activites	\$277,275	Youth Activites	\$100,900
Adult Activites	\$24,660	Adult Activites	\$8,000
Revenue Total	\$529,350	Expenditure Total	\$311,150

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

General Fund - Recreation Department Major Programs FY 18-19

	18-19	% of Total FTE		18-19	% of Total FTE
Employee Admin	Proposed	52%	Community Promotions/Events	Proposed	18%
<i>Program Revenue</i>	\$34,500		<i>Program Revenue</i>	\$143,000	
Personnel	\$209,984		Personnel	\$81,373	
Operating	\$49,750		Operating	\$127,000	
Capital	\$20,306		Capital	\$0	
Total Expenditures	\$280,040		Total Expenditures	\$208,373	

	18-19	% of Total FTE		18-19	% of Total FTE
Sports League	Proposed	9%	Youth Activities	Proposed	18%
<i>Program Revenue</i>	\$49,915		<i>Program Revenue</i>	\$277,275	
Personnel	\$37,049		Personnel	\$147,981	
Operating	\$25,500		Operating	\$100,900	
Capital	\$0		Capital	\$0	
Total Expenditures	\$62,549		Total Expenditures	\$248,881	

	18-19	% of Total FTE
Adult Activities	Proposed	4%
<i>Program Revenue</i>	\$24,660	
Personnel	\$13,564	
Operating	\$8,000	
Capital	\$0	
Total Expenditures	\$21,564	

REVENUES	Employee Admin	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
300230 Tennis Permits	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
347210 Rec Prog Activity	\$0	\$0	\$40,315	\$267,675	\$12,560	\$292,000	\$282,750
347211 Rec Permits	\$0	\$0	\$9,600	\$9,600	\$4,800	\$24,000	\$24,000
347213 Rec Vending	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$10,000
347214 Concession	\$3,500	\$0	\$0	\$0	\$0	\$3,500	\$3,500
347217 Merchandise	\$0	\$0	\$0	\$0	\$0	\$0	\$0
347530 Private Parties	\$6,000	\$0	\$0	\$0	\$0	\$6,000	\$6,000
347540 Athletic Programs	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$23,000
362000 Rental Income	\$0	\$0	\$0	\$0	\$4,800	\$4,800	\$4,800
366900 Don: Park Improve.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$143,000	\$0	\$0	\$0	\$143,000	\$143,000
PROGRAM REVENUE TOTALS	\$34,500	\$143,000	\$49,915	\$277,275	\$24,660	\$500,800	\$499,550

EXPENDITURES

PERSONNEL	Employee Admin	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
51200 Salaries	\$124,791	\$43,845	\$20,658	\$43,002	\$8,853	\$241,150	\$234,050
51201 PT Salaries	\$18,800	14200	5400	82100	0	\$120,500	\$97,850
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$2,197
51400 Overtime	\$440	\$155	\$73	\$152	\$31	\$850	\$850
51500 Sick Leave	\$5,822	\$2,045	\$964	\$2,006	\$413	\$11,250	\$9,700
52200 FICA	\$14,360	\$5,045	\$2,377	\$4,948	\$1,019	\$27,750	\$25,400
52300 401k	\$11,281	\$3,964	\$1,867	\$3,887	\$800	\$21,800	\$21,050
52301 Life/Hosp. Ins	\$30,738	\$10,800	\$5,088	\$10,592	\$2,181	\$59,400	\$72,800
52400 Medical Benefit	\$3,415	\$1,200	\$565	\$1,177	\$242	\$6,600	\$4,402
53100 Physical Exams	\$336	\$118	\$56	\$116	\$24	\$650	\$650
Total	\$209,984	\$81,373	\$37,049	\$147,981	\$13,564	\$489,950	\$468,949

OPERATING	Employee Admin	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
53151 Prof Svcs	\$0	\$0	\$0	\$45,000	\$8,000	\$53,000	\$60,000
53153 Copies	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$5,000
53154 Food Service	\$0	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000
54100 Telephone	\$4,600	\$0	\$0	\$0	\$0	\$4,600	\$4,600
54300 Electricity	\$21,200	\$0	\$0	\$0	\$0	\$21,200	\$37,000
54618 Fields/Courts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
55100 Office Supplies	\$1,300	\$0	\$0	\$0	\$0	\$1,300	\$1,300
55210 Operating Supplies	\$6,500	\$0	\$0	\$0	\$0	\$6,500	\$6,500
55221 Tools	\$200	\$0	\$0	\$0	\$0	\$200	\$200
55231 Summer Camp	\$0	\$0	\$0	\$30,000	\$0	\$30,000	\$19,000
55232 Teen Camp	\$0	\$0	\$0	\$10,500	\$0	\$10,500	\$6,650
55233 Sports Leagues	\$0	\$0	\$25,500	\$0	\$0	\$25,500	\$27,000
55234 Special Events	\$0	\$127,000	\$0	\$0	\$0	\$127,000	\$127,000
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$0	\$0	\$3,200	\$0	\$3,200	\$3,200
55238 Funky Friday	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$5,000
55239 Specialty Camps	\$0	\$0	\$0	\$5,200	\$0	\$5,200	\$5,200
55240 Uniforms	\$1,700	\$0	\$0	\$0	\$0	\$1,700	\$1,700
55260 Prof. Clothing	\$250	\$0	\$0	\$0	\$0	\$250	\$250
54605 Computers	\$6,000	\$0	\$0	\$0	\$0	\$6,000	\$5,000
57201 Rec Vending	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$3,000
Total	\$49,750	\$127,000	\$25,500	\$100,900	\$8,000	\$311,150	\$322,600

CAPITAL	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$8,706	\$0	\$0	\$0	\$0	\$8,706	\$8,706
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0	\$0	\$71,367.44
58102 Transfer to 301	\$11,600	\$0	\$0	\$0	\$0	\$11,600	\$11,600.00
Total	\$20,306	\$0	\$0	\$0	\$0	\$20,306	\$82,967.44

PROGRAM EXPENDITURE TOTALS	\$280,040	\$208,373	\$62,549	\$248,881	\$21,564	\$821,406	\$874,517
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PROGRAM NET INCOME

Program	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	18-19 Proposed	17-18 Amended
Revenues	\$34,500	\$143,000	\$49,915	\$277,275	\$24,660	\$529,350	\$829,400
Personnel	\$209,984	\$81,373	\$37,049	\$147,981	\$13,564	\$489,950	\$322,507
Operating	\$49,750	\$127,000	\$25,500	\$100,900	\$8,000	\$311,150	\$312,035
Capital	\$20,306	\$0	\$0	\$0	\$0	\$20,306	\$0
Expense Subtotal	\$280,040	\$208,373	\$62,549	\$248,881	\$21,564	\$821,406	\$634,542
Program Total	(245,540)	(65,373)	(12,634)	28,394	3,096	(292,056)	194,858

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
<i>Employee Administration</i>	\$280,040	\$209,984	\$49,750	\$20,306	34.09%	51.75%
<i>Community Events</i>	\$208,373	\$81,373	\$127,000	\$0	25.37%	18.18%
<i>Sports Leagues</i>	\$62,549	\$37,049	\$25,500	\$0	7.61%	8.57%
<i>Youth Activities</i>	\$248,881	\$147,981	\$100,900	\$0	30.30%	17.83%
<i>Adult Activities</i>	\$21,564	\$13,564	\$8,000	\$0	2.63%	3.67%
	\$821,406	\$489,950	\$311,150	\$20,306	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
All Programs	\$529,350	\$821,406	\$489,950	\$311,150	\$20,306	-\$292,056
Employee Management	\$0	\$78,168	\$64,618	\$1,950	\$11,600	-\$78,168
Contract Management	\$21,000	\$17,278	\$17,278	\$0	\$0	\$3,722
Customer Service	\$0	\$121,371	\$121,371	\$0	\$0	-\$121,371
Training	\$0	\$3,359	\$3,359	\$0	\$0	-\$3,359
Food & Beverage	\$13,500	\$3,359	\$3,359	\$0	\$0	\$10,141
Leisure Events	\$59,600	\$76,985	\$14,335	\$62,650	\$0	-\$17,385
Community Outreach	\$2,000	\$61,636	\$46,886	\$14,750	\$0	-\$59,636
Athletic Events	\$81,400	\$69,752	\$20,152	\$49,600	\$0	\$11,648
Flag Football	\$21,350	\$25,672	\$16,672	\$9,000	\$0	-\$4,322
Basketball	\$23,350	\$30,872	\$16,672	\$14,200	\$0	-\$7,522
Dodgeball	\$5,215	\$6,005	\$3,705	\$2,300	\$0	-\$790
Enrichment	\$18,200	\$24,955	\$22,955	\$2,000	\$0	-\$6,755
After-school	\$66,975	\$49,009	\$46,309	\$2,700	\$0	\$17,966
Day Camps	\$16,200	\$19,659	\$18,009	\$1,650	\$0	-\$3,459
Summer Camps	\$175,900	\$155,259	\$60,709	\$94,550	\$0	\$20,641
Contractual	\$11,160	\$17,688	\$9,688	\$8,000	\$0	-\$6,528
Community Health	\$9,400	\$2,648	\$2,648	\$0	\$0	\$6,752
Tennis	\$4,100	\$1,227	\$1,227	\$0	\$0	\$2,873
Employee Administration	\$34,500	\$280,040	\$209,984	\$49,750	\$20,306	-\$245,540
Employee Management	\$0	\$78,168	\$64,618	\$1,950	\$11,600	-\$78,168
Contract Management	\$21,000	\$17,278	\$17,278	\$0	\$0	\$3,722
Customer Service	\$0	\$121,371	\$121,371	\$0	\$0	-\$121,371
Training	\$0	\$3,359	\$3,359	\$0	\$0	-\$3,359
Food & Beverage	\$13,500	\$3,359	\$3,359	\$0	\$0	\$10,141
Community Events	\$143,000	\$208,373	\$81,373	\$127,000	\$0	-\$65,373
Leisure Events	\$59,600	\$76,985	\$14,335	\$62,650	\$0	-\$17,385
Community Outreach	\$2,000	\$61,636	\$46,886	\$14,750	\$0	-\$59,636
Athletic Events	\$81,400	\$69,752	\$20,152	\$49,600	\$0	\$11,648
Sports Leagues	\$49,915	\$62,549	\$37,049	\$25,500	\$0	-\$12,634
Flag Football	\$21,350	\$25,672	\$16,672	\$9,000	\$0	\$4,678
Basketball	\$23,350	\$30,872	\$16,672	\$14,200	\$0	\$6,678
Dodgeball	\$5,215	\$6,005	\$3,705	\$2,300	\$0	\$1,510
Youth Activities	\$277,275	\$248,881	\$147,981	\$100,900	\$0	\$28,394
Enrichment	\$18,200	\$24,955	\$22,955	\$2,000	\$0	-\$2,000
After-school	\$66,975	\$49,009	\$46,309	\$2,700	\$0	-\$2,700
Day Camps	\$16,200	\$19,659	\$18,009	\$1,650	\$0	-\$1,650
Summer Camps	\$175,900	\$155,259	\$60,709	\$94,550	\$0	-\$94,550
Adult Activities	\$24,660	\$21,564	\$13,564	\$8,000	\$0	\$3,096
Contractual	\$11,160	\$17,688	\$9,688	\$8,000	\$0	-\$6,528
Community Health	\$9,400	\$2,648	\$2,648	\$0	\$0	\$6,752
Tennis	\$4,100	\$1,227	\$1,227	\$0	\$0	\$2,873

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
REVENUES							
300230 Tennis Permits							\$0
347210 Rec Prog Activity							\$0
347211 Rec Permits							\$0
347213 Rec Vending					\$10,000		\$10,000
347214 Concession					\$3,500		\$3,500
347217 Merchandise							\$0
347530 Private Parties		\$6,000					\$6,000
347540 Athletic Programs		\$15,000					\$15,000
362000 Rental Income							\$0
366900 Don: Park Improve.							\$0
366903 Don: Rec Projs							\$0
366911 Special Events							\$0
REVENUE TOTAL	\$0	\$21,000	\$0	\$0	\$13,500	\$0	\$34,500

EXPENDITURES

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
PERSONNEL							
51200 Salaries	\$37,184	\$11,278	\$71,944	\$2,192	\$2,192		\$124,791
51201 PT Salaries	\$7,650		\$11,150				\$18,800
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0		\$0
51400 Overtime	\$131	\$40	\$254	\$8	\$8		\$440
51500 Sick Leave	\$1,735	\$526	\$3,356	\$102	\$102		\$5,822
52200 FICA	\$4,279	\$1,298	\$8,279	\$252	\$252		\$14,360
52300 401k	\$3,361	\$1,019	\$6,504	\$198	\$198		\$11,281
52301 Life/Hosp. Ins	\$9,159	\$2,778	\$17,721	\$540	\$540		\$30,738
52400 Medical Benefit	\$1,018	\$309	\$1,969	\$60	\$60		\$3,415
53100 Physical Exams	\$100	\$30	\$194	\$6	\$6		\$336
Personnel Total	\$64,618	\$17,278	\$121,371	\$3,359	\$3,359	\$0	\$209,984

OPERATING

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
53151 Prof Svcs							\$0
53153 Copies						\$5,000	\$5,000
53154 Food Service							\$0
54100 Telephone						\$4,600	\$4,600
54300 Electricity						\$21,200	\$21,200
54618 Fields/Courts							\$0
54620 Maint. Veh							\$0
54670 Maint. Equip							\$0
55100 Office Supplies						\$1,300	\$1,300
55210 Operating Supplies						\$6,500	\$6,500
55221 Tools						\$200	\$200
55231 Summer Camp							\$0
55232 Teen Camp							\$0
55233 Sports Leagues							\$0
55234 Special Events							\$0
55235 Refund Exp							\$0
55237 Day Camps							\$0
55238 Funky Friday							\$0
55239 Specialty Camps							\$0
55240 Uniforms	\$1,700						\$1,700
55260 Prot. Clothing	\$250						\$250
54605 Computers						\$6,000	\$6,000
57201 Rec Vending						\$3,000	\$3,000
Operating Total	\$1,950	\$0	\$0	\$0	\$0	\$47,800	\$49,750

CAPITAL

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
57001 Vehicle Debt Service						\$8,706	\$8,706
58101 Capital Purch							\$0
58102 301	\$11,600						\$11,600
Capital Expense Total	\$11,600	\$0	\$0	\$0	\$0	\$8,706	\$20,306

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
EXPENDITURE TOTALS	\$78,168	\$17,278	\$121,371	\$3,359	\$3,359	\$56,506	\$280,040
	27.91%	6.17%	43.34%	1.20%	1.20%	20.18%	100.00%

NET INCOME

	Employee Management	Contract Management	Customer Service	Training	Food and Bev.	Recreation Facilities	TOTAL
TOTAL REVENUES	\$0	\$21,000	\$0	\$0	\$13,500	\$0	\$34,500
TOTAL EXPENDITURES	\$78,168	\$17,278	\$121,371	\$3,359	\$3,359	\$56,506	\$280,040
NET INCOME	-\$78,168	\$3,722	-\$121,371	-\$3,359	\$10,141	-\$56,506	-\$245,540

REVENUES	Leisure Events	Communtiy Out	Athletic Events	TOTAL
366911 Special Events	60,000	2,000	81,000	143,000

REVENUES	Leisure Events	Communtiy Out	Athletic Events	TOTAL
300230 Tennis Permits				\$0
347210 Rec Prog Activity				\$0
347211 Rec Permits				\$0
347213 Rec Vending				\$0
347214 Concession				\$0
347217 Merchandise				\$0
347530 Private Parties				\$0
347540 Athletic Programs				\$0
362000 Rental Income				\$0
366900 Don: Park Improve.				\$0
366903 Don: Rec Projs				\$0
366911 Special Events	\$59,600	\$2,000	\$81,400	\$143,000
REVENUE TOTAL	\$59,600	\$2,000	\$81,400	\$143,000

EXPENDITURES	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
PERSONNEL				
51200 Salaries	\$8,769	\$21,923	\$13,154	\$43,845
51201 PT Salaries	900	13300		14200
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$31	\$77	\$46	\$155
51500 Sick Leave	\$409	\$1,023	\$614	\$2,045
52200 FICA	\$1,009	\$2,523	\$1,514	\$5,045
52300 401k	\$793	\$1,982	\$1,189	\$3,964
52301 Life/Hosp. Ins	\$2,160	\$5,400	\$3,240	\$10,800
52400 Medical Benefit	\$240	\$600	\$360	\$1,200
53100 Physical Exams	\$24	\$59	\$35	\$118
Personnel Total	\$14,335	\$46,886	\$20,152	\$81,373

	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
OPERATING				
53151 Prof Svcs				0
53153 Copies				0
53154 Food Service				0
54100 Telephone				0
54300 Electricity				0
54618 Fields/Courts				0
54620 Maint. Veh				0
54670 Maint. Equip				0
55100 Office Supplies				0
55210 Operating Supplies				0
55221 Tools				0
55231 Summer Camp				0
55232 Teen Camp				0
55233 Sports Leagues				0
55234 Special Events	62,650	14,750	49,600	127,000
55235 Refund Exp				0
55237 Day Camps				0
55238 Funky Friday				0
55239 Specialty Camps				0
55240 Uniforms				0
55260 Prot. Clothing				0
54605 Computers				0
57201 Rec Vending				0
Operating Total	\$62,650	\$14,750	\$49,600	\$127,000

	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
CAPITAL				
57001 Vehicle Debt Service				0
57201 Rec Vending				0
58101 Capital Purch				0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
EXPENDITURE TOTALS	\$76,985	\$61,636	\$69,752	\$208,373
	36.946%	29.580%	33.475%	100.00%

NET INCOME	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
TOTAL REVENUES	\$59,600	\$2,000	\$81,400	\$143,000
TOTAL EXPENDITURES	\$76,985	\$61,636	\$69,752	\$208,373
NET INCOME	-\$17,385	-\$59,636	\$11,648	-\$65,373

REVENUES	Flag Football	Basketball	Dodgeball	ITEMS TOTALS
300230 Tennis Permits				\$0
347210 Rec Prog Activity	\$18,150	\$20,150	\$2,015	\$40,315
347211 Rec Permits	\$3,200	\$3,200	\$3,200	\$9,600
347213 Rec Vending				\$0
347214 Concession				\$0
347217 Merchandise				\$0
347530 Private Parties				\$0
347540 Athletic Programs				\$0
362000 Rental Income				\$0
366900 Don: Park Improve.				\$0
366903 Don: Rec Projs				\$0
366911 Special Events				\$0
REVENUE TOTAL	\$21,350	\$23,350	\$5,215	\$49,915

EXPENDITURES	45%	45%	10.00%	
PERSONNEL	Flag Football	Basketball	Dodgeball	TOTAL
51200 Salaries	\$9,296	\$9,296	\$2,066	\$20,658
51201 PT Salaries	2430	2430	540	5400
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$33	\$33	\$7	\$73
51500 Sick Leave	\$434	\$434	\$96	\$964
52200 FICA	\$1,070	\$1,070	\$238	\$2,377
52300 401k	\$840	\$840	\$187	\$1,867
52301 Life/Hosp. Ins	\$2,290	\$2,290	\$509	\$5,088
52400 Medical Benefit	\$254	\$254	\$57	\$565
53100 Physical Exams	\$25	\$25	\$6	\$56
Personnel Total	\$16,672	\$16,672	\$3,705	\$37,049

	Flag Football	Basketball	Dodgeball	TOTAL
OPERATING				0
53151 Prof Svcs				0
53153 Copies				0
53154 Food Service				0
54100 Telephone				0
54300 Electricity				0
54618 Fields/Courts				0
54620 Maint. Veh				0
54670 Maint. Equip				0
55100 Office Supplies				0
55210 Operating Supplies				0
55221 Tools				0
55231 Summer Camp				0
55232 Teen Camp				0
55233 Sports Leagues	9000	14200	2300	25500
55234 Special Events				0
55235 Refund Exp				0
55237 Day Camps				0
55238 Funky Friday				0
55239 Specialty Camps				0
55240 Uniforms				0
55260 Prot. Clothing				\$0
54605 Computers				\$0
57201 Rec Vending				0
Operating Total	\$9,000	\$14,200	\$2,300	\$25,500

CAPITAL	Flag Football	Basketball	Dodgeball	TOTAL
57001 Vehicle Debt Service				0
57201 Rec Vending				0
58101 Capital Purch				0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Flag Football	Basketball	Dodgeball	TOTAL
	\$25,672	\$30,872	\$6,005	\$62,549
	41.04%	49.36%	9.60%	100.00%

PROGRAM BALANCE	Flag Football	Basketball	Dodgeball	TOTAL
TOTAL REVENUES	\$21,350	\$23,350	\$5,215	\$49,915
TOTAL EXPENDITURES	\$25,672	\$30,872	\$6,005	\$62,549
NET INCOME	-\$4,322	-\$7,522	-\$790	-\$12,634

REVENUES	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
300230 Tennis Permits					\$0
347210 Rec Prog Activity	\$15,800	\$64,575	\$13,800	\$173,500	\$267,675
347211 Rec Permits	\$2,400	\$2,400	\$2,400	\$2,400	\$9,600
347213 Rec Vending					\$0
347214 Concession					\$0
347217 Merchandise					\$0
347530 Private Parties					\$0
347540 Athletic Programs					\$0
362000 Rental Income					\$0
366900 Don: Park Improve.					\$0
366903 Don: Rec Projs					\$0
366911 Special Events					\$0
REVENUE TOTALS	\$18,200	\$66,975	\$16,200	\$175,900	\$277,275

EXPENDITURES	26%	25%	24.75%	24.75%	
PERSONNEL	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
51200 Salaries	\$11,067	\$10,645	\$10,645	\$10,645	\$43,002
51201 PT Salaries	6000	30000	1700	44400	82100
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$39	\$38	\$38	\$38	\$152
51500 Sick Leave	\$516	\$497	\$497	\$497	\$2,006
52200 FICA	\$1,273	\$1,225	\$1,225	\$1,225	\$4,948
52300 401k	\$1,000	\$962	\$962	\$962	\$3,887
52301 Life/Hosp. Ins	\$2,726	\$2,622	\$2,622	\$2,622	\$10,592
52400 Medical Benefit	\$303	\$291	\$291	\$291	\$1,177
53100 Physical Exams	\$30	\$29	\$29	\$29	\$116
Personnel Total	\$22,955	\$46,309	\$18,009	\$60,709	\$147,981

OPERATING	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
53151 Prof Svcs				\$45,000	\$45,000
53153 Copies					\$0
53154 Food Service				\$3,000	\$3,000
54100 Telephone					\$0
54300 Electricity					\$0
54618 Fields/Courts					\$0
54620 Maint. Veh					\$0
54670 Maint. Equip		\$1,000	\$150	\$850	\$2,000
55100 Office Supplies					\$0
55210 Operating Supplies					\$0
55221 Tools					\$0
55231 Summer Camp				\$30,000	\$30,000
55232 Teen Camp				\$10,500	\$10,500
55233 Sports Leagues					\$0
55234 Special Events					\$0
55235 Refund Exp					\$0
55237 Day Camps		\$1,700	\$1,500		\$3,200
55238 Funky Friday	\$2,000				\$2,000
55239 Specialty Camps				\$5,200	\$5,200
55240 Uniforms					\$0
55260 Prot. Clothing					\$0
54605 Computers					\$0
57201 Rec Vending					\$0
Operating Total	\$2,000	\$2,700	\$1,650	\$94,550	\$100,900

CAPITAL	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
57001 Vehicle Debt Service					0
57201 Rec Vending					0
58101 Capital Purch					0
58102					301
Capital Expense Total	\$0	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
	\$24,955	\$49,009	\$19,659	\$155,259	\$248,881
	10.03%	19.69%	7.90%	62.38%	100.00%

NET INCOME	Enrichment	Afterschool	Day Camps	Summer Camp	ITEMS TOTALS
TOTAL REVENUES	\$18,200	\$66,975	\$16,200	\$175,900	\$277,275
TOTAL EXPENDITURES	\$24,955	\$49,009	\$19,659	\$155,259	\$248,881
NET INCOME	-\$6,755	\$17,966	-\$3,459	\$20,641	\$28,394

REVENUES	Contractual	Communtiy Health	Tennis	TOTAL
300230 Tennis Permits			\$2,500	\$2,500
347210 Rec Prog Activity	\$4,760	\$7,800		\$12,560
347211 Rec Permits	\$1,600	\$1,600	\$1,600	\$4,800
347213 Rec Vending				\$0
347214 Concession				\$0
347217 Merchandise				\$0
347500				
347530 Private Parties				\$0
347540 Athletic Programs				\$0
362000 Rental Income	\$4,800			\$4,800
366900 Don: Park Improve.				\$0
366903 Don: Rec Projs				\$0
366911 Special Events				\$0
PROGRAM REVENUE TOTALS	\$11,160	\$9,400	\$4,100	\$24,660

EXPENDITURES	71%	20%	9.05%	
PERSONNEL	Contractual	Communtiy Health	Tennis	TOTAL
51200 Salaries	\$6,324	\$1,729	\$801	\$8,853
51201 PT Salaries				0
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$22	\$6	\$3	\$31
51500 Sick Leave	\$295	\$81	\$37	\$413
52200 FICA	\$728	\$199	\$92	\$1,019
52300 401k	\$572	\$156	\$72	\$800
52301 Life/Hosp. Ins	\$1,558	\$426	\$197	\$2,181
52400 Medical Benefit	\$173	\$47	\$22	\$242
53100 Physical Exams	\$17	\$5	\$2	\$24
Personnel Total	9,688	2,648	1,227	13,564

OPERATING	Contractual	Communtiy Health	Tennis	TOTAL
53151 Prof Svcs	\$8,000			\$8,000
53153 Copies				\$0
53154 Food Service				\$0
54100 Telephone				\$0
54300 Electricity				\$0
54618 Fields/Courts				\$0
54620 Maint. Veh				\$0
54670 Maint. Equip				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools				\$0
55231 Summer Camp				\$0
55232 Teen Camp				\$0
55233 Sports Leagues				\$0
55234 Special Events				\$0
55235 Refund Exp				\$0
55237 Day Camps				\$0
55238 Funky Friday				\$0
55239 Specialty Camps				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
54605 Computers				\$0
57201 Rec Vending				\$0
Operating Total	\$8,000	\$0	\$0	\$8,000

CAPITAL	Contractual	Communtiy Health	Tennis	TOTAL
57001 Vehicle Debt Service				\$0
57201 Rec Vending				\$0
58101 Capital Purch				\$0
58102 301				\$0
Capital Expense Total	\$0	\$0	\$0	\$0

EXPENDITURE TOTALS	Contractual	Communtiy Health	Tennis	TOTAL
	\$17,688	\$2,648	\$1,227	\$21,564
	82.03%	12.28%	5.69%	100.00%

NET INCOME	Contractual	Communtiy Health	Tennis	TOTAL
TOTAL REVENUES	\$11,160	\$9,400	\$4,100	\$24,660
TOTAL EXPENDITURES	\$17,688	\$2,648	\$1,227	\$21,564
NET INCOME	-\$6,528	\$6,752	\$2,873	\$3,096

Regulatory Signs

EXPENDITURES

	Street Name Signs	Traffic Signs	MOT	TOTAL
PERSONNEL				
51200 Salaries	\$7,579	\$7,945	\$3,881	\$19,406
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$18	\$19	\$9	\$46
51500 Sick Leave	\$132	\$138	\$68	\$338
52200 FICA	\$581	\$609	\$298	\$1,489
52300 401k	\$684	\$717	\$350	\$1,751
52301 Life/Hosp. Ins	\$1,876	\$1,967	\$961	\$4,804
52400 Medical Benefit	\$214	\$224	\$109	\$547
53100 Physical Exams	\$10	\$11	\$5	\$27
Personnel Total	\$11,095	\$11,631	\$5,681	\$28,407

	Street Name Signs	Traffic Signs	MOT	TOTAL
OPERATING				
53151 Prof Svcs				\$0
53160 Contract Labor				\$0
53410 Street Sweeping				\$0
54100 Telephone				\$0
54310 Energy				\$0
54601 Maint. Hunter Park				\$0
54618 Maint. Courts				\$0
54619 Fields/Courts				\$0
54620 Maint. Veh	\$133	\$133		\$267
54670 Maint. Equip	\$333	\$333		\$667
54680 Maint. Grounds				\$0
54682 Tree Trimming				\$0
54683 Park Improve				\$0
54686 Holiday Lighting				\$0
54910 Plantings				\$0
55100 Office Supplies				\$0
55210 Operating Supplies				\$0
55221 Tools				\$0
55230 Chemicals				\$0
55240 Uniforms				\$0
55260 Prot. Clothing				\$0
55300 Road Material/Supp.	\$1,200	\$1,800	\$300	\$3,300
54605 Computers				\$0
Operating Total	\$1,667	\$2,267	\$300	\$4,233

	Street Name Signs	Traffic Signs	MOT	TOTAL
CAPITAL				
54602 Cars				\$0
57001 Veh Debt				\$0
58101 Capital Purch				\$0
58102	301			\$0
Capital Expense Total	\$0	\$0	\$0	\$0

	Street Name Signs	Traffic Signs	MOT	TOTAL
EXPENDITURE TOTALS	\$12,761	\$13,897	\$5,981	\$32,640
	39.10%	42.58%	18.33%	100.00%

	Street Name Signs	Traffic Signs	MOT	TOTAL
NET INCOME				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,761	\$13,897	\$5,981	\$32,640
NET INCOME	-\$12,761	-\$13,897	-\$5,981	-\$32,640

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19
	Actuals	Budget	Actuals	Budget	Rec. Budget	Current Budget	% Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget		
1 GENERAL FUND													
300300													
300320 TENNIS ANNUAL PERMITS	2,199	2,369	1,080	661	2,500	26%	2,500	2,500	2,500	2,500	100%		
Group:	2,199	2,369	1,080	661	2,500	26%	2,500	0	2,500	100%			
311100 AD VALOREM													
311100 AD VALOREM	2,898,636	3,025,852	3,210,217	3,399,980	3,410,250	100%	3,410,250	3,739,000	328,750	3,739,000	109%		
Group:	2,898,636	3,025,852	3,210,217	3,399,980	3,410,250	100%	3,410,250	3,739,000	328,750	3,739,000	109%		
313100 ELECTRIC FRANCHISE													
313100 ELECTRIC FRANCHISE	367,005	348,537	346,025	243,358	367,000	66%	367,000	367,000		367,000	100%		
Group:	367,005	348,537	346,025	243,358	367,000	66%	367,000	0	367,000	100%			
313400 GAS FRANCHISE													
313400 GAS FRANCHISE	21,058	21,174	21,072	17,612	22,000	80%	22,000	22,000		22,000	100%		
Group:	21,058	21,174	21,072	17,612	22,000	80%	22,000	0	22,000	100%			
315000 COMMUNICATION SERVICES TAX													
315000 COMMUNICATION SERVICES	182,915	173,413	172,563	103,402	178,300	58%	178,300	173,200	-5,100	173,200	97%		
Group:	182,915	173,413	172,563	103,402	178,300	58%	178,300	173,200	-5,100	173,200	97%		
321100 OCCUPATIONAL LICENSE (TOWN LICENSE)													
321100 OCCUPATIONAL LICENSE	23,815	24,364	20,064	13,073	25,000	52%	25,000	25,000		25,000	100%		
Group:	23,815	24,364	20,064	13,073	25,000	52%	25,000	0	25,000	100%			
331200 FEDERAL GRANT-PUBLIC SAFETY													
331201 JAG GRANT	3,117				0	0%		1,000	1,000	1,000	*****		
Group:	3,117				0	0%		0	1,000	1,000	*****		
331600													
331620 Public Assistance Grants					131,250	0%	131,250	0	-131,250	0	0%		
Group:					131,250	0%	131,250	0	-131,250	0	0%		
335100 ALCOHOL BEVERAGE LICENSE													
335100 ALCOHOL BEVERAGE LICENSE	916	916	101,460	74,119	150	140%	150	150		150	100%		
335120 STATE REVENUE SHARING	96,097	97,630	245,186	151,761	102,900	72%	102,900	9,000	9,000	111,900	108%		
335180 SALES TAX	237,384	244,096			254,700	60%	254,700	1,000	1,000	255,700	100%		
Group:	334,397	342,642	346,646	226,090	357,750	63%	357,750	10,000	10,000	367,750	102%		

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19
	Actuals	Budget	Current Budget	Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget					
1 GENERAL FUND													
335400 TRANSPORTATION STATE REVENUE SHARING			3,826										
335410 GASOLINE REBATE	2,051	2,051	3,826	3,000	0%	3,000	3,000	100%					
Group:	2,051	2,051	3,826	3,000	0%	3,000	3,000	100%					
337200 GRANTS													
337200 GRANTS	765	480	61,765	12,500	24%	51,500	51,500	0%					
Group:	765	480	61,765	12,500	24%	51,500	51,500	0%					
341200 ZONING & VARIANCE FEES													
341200 ZONING & VARIANCE FEES	600	3,100	1,200	2,100	263%	800	800	100%					
Group:	600	3,100	1,200	2,100	263%	800	800	100%					
341800 COUNTY OFFICER COMMISSION AND FEES													
341802 BUILDING PERMITS	325,425	382,371	526,281	442,849	118%	375,000	375,000	93%					
Group:	325,425	382,371	526,281	442,849	118%	375,000	375,000	93%					
342100 SERVICE CHARGE-LAW ENFORCEMENT SERVICES													
342103 SPECIAL DUTY POLICE	4,611	4,685	1,103	33,724	***	2,000	2,000	4598%					
Group:	4,611	4,685	1,103	33,724	***	2,000	2,000	4598%					
343900 LOT MOWING													
343900 LOT MOWING	5,017	259	3,176	295	10%	3,000	3,000	100%					
Group:	5,017	259	3,176	295	10%	3,000	3,000	100%					
347200 SERVICE CHARGE-PARKS AND RECREATION													
347210 RECREATION (PROG.)	268,709	242,621	267,052	266,327	94%	282,750	282,750	103%					
347211 RECREATION PERMITS	24,844	21,370	23,715	21,015	88%	24,000	24,000	100%					
347213 REC-VENDING MACHINE SALES	3,976	3,553	3,570	2,000	20%	10,000	10,000	100%					
347214 Concession Stand Sales	11,056	8,182	10,388	10,265	293%	3,500	3,500	100%					
347217 MERCHANDISE	125	25	28	0	0%	0	0	0%					
Group:	308,710	275,751	304,753	299,607	94%	320,250	320,250	102%					
347500 SERVICE CHARGE-SPECIAL RECREATION FACILITIES													
347530 SPECIAL EVENTS-Private	6,069	5,654	6,280	5,069	84%	6,000	6,000	100%					
347540 SPECIAL EVENTS-ATHLETIC	23,562	19,705	15,685	14,050	61%	23,000	23,000	65%					
Group:	29,631	25,359	21,965	19,119	66%	29,000	29,000	72%					

Account	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Rec. Budget 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
1 GENERAL FUND											
351100 COURT FINES (POLICE FINES)	3,006	2,027	3,485	4,982	4,000	4,000	125%	4,000	4,000	4,000	100%
351100 COURT FINES (POLICE											
Group:	3,006	2,027	3,485	4,982	4,000	4,000	125%	4,000	0	4,000	100%
351300 POLICE ACADEMY	223	174	252	300	300	300	100%	300		300	100%
351300 POLICE ACADEMY											
Group:	223	174	252	300	300	300	100%	300	0	300	100%
351400 RESTITUTION	2,042	535	1,545	1,773	1,500	1,500	118%	1,500		1,500	100%
351400 RESTITUTION											
351402 OTC FINES AND TICKETS	270	920	720	960	250	250	384%	250		250	100%
Group:	2,312	1,455	2,265	2,733	1,750	1,750	156%	1,750	0	1,750	100%
354000 ORDINANCE VIOLATION	151,418	4,972			2,000	2,000	0%	2,000		2,000	100%
354000 ORDINANCE VIOLATION											
Group:	151,418	4,972			2,000	2,000	0%	2,000	0	2,000	100%
361000 INTEREST	17,971	747	4,867	41,722	25,000	25,000	167%	25,000		25,000	100%
361000 INTEREST											
Group:	17,971	747	4,867	41,722	25,000	25,000	167%	25,000	0	25,000	100%
362000 RENTAL INCOME	4,800	4,600	4,400	4,400	4,800	4,800	92%	4,800		4,800	100%
362000 RENTAL INCOME											
Group:	4,800	4,600	4,400	4,400	4,800	4,800	92%	4,800	0	4,800	100%
364000 GAIN ON SALE OF FIXED ASSETS	239,585				6,000	6,000	0%	6,000		6,000	100%
364001 SALE OF FIXED ASSETS											
Group:	239,585				6,000	6,000	0%	6,000	0	6,000	100%
364100 INSURANCE PROCEEDS	1,000		2,076	9,923	4,388	4,388	226%	4,388	-4,388	0	0%
364100 INSURANCE PROCEEDS											
Group:	1,000		2,076	9,923	4,388	4,388	226%	4,388	-4,388	0	0%
365900 SALE OF SURPLUS METAL	168				0	0	0%			0	0%
365900 SALE OF SURPLUS METAL											
365901 SALE OF AUCTIONED ASSETS	1,353	3,961	2,034	81,795	11,000	11,000	744%	11,000	-9,000	2,000	18%
365901 SALE OF AUCTIONED ASSETS											
Group:	1,521	3,961	2,034	81,795	11,000	11,000	744%	11,000	-9,000	2,000	18%

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19
	Actuals	Budget	Current	Rec. Budget	Pre. Budget	Budget	Change	Final	% Old				
	15-16	16-17	17-18	17-18	17-18	17-18	18-19	18-19	18-19	18-19	18-19	18-19	18-19
1 GENERAL FUND													
366900 DONATIONS-PARK IMPROVE. FD.													
366900 DONATIONS-PARK IMPROVE.													
366903 DONATION-RECREATION	15,060	26,549	53,358	16,392	3,255	0%	3,255	3,255	0%	-3,255	0	0%	0%
366904 BCF CONTRIBUTION HUNTER	2,000	1,700	3,400		24,383	67%	24,383	24,383	0%	-24,383	0	0%	0%
366905 CONTRIBUTION - POL.	200	5,412	11,420	700	1,700	0%	1,700	1,700	100%		1,700	100%	100%
366909 DONATION - VANITY PLATE	25	15	20		3,000	23%	3,000	3,000	666%	17,000	20,000	666%	666%
366911 SPECIAL EVENTS	160,555	140,029	154,018	123,934	143,000	87%	143,000	143,000	0%	1,050	144,050	100%	100%
366913 DONATIONS	1,700			10,000	15,000	67%	15,000	15,000	0%	-15,000	0	0%	0%
Group:	179,540	173,705	222,216	151,026	190,338	79%	190,338	190,338	87%	-24,588	165,750	87%	87%
369000 MISCELLANEOUS													
369000 MISCELLANEOUS	21,358	16,478	31,753	16,379	34,700	47%	34,700	34,700	100%		34,700	100%	100%
Group:	21,358	16,478	31,753	16,379	34,700	47%	34,700	34,700	100%	0	34,700	100%	100%
369900 OTHER MISCELLANEOUS REVENUES													
369901 VENDING MACHINE PROCEEDS	67	212			0	0%			0%		0	0%	0%
Group:	67	212			0	0%			0%	0	0	0%	0%
370200 PARKER PROPERTY RESERVES													
370201 RESERVES					58,750	0%			0%		0	0%	0%
Group:					58,750	0%			0%		0	0%	0%
381000 RESERVES (PRIOR YEARS)													
381000 RESERVES (PRIOR YEARS)					424,796	0%	424,796	424,796	25%	-317,395	107,401	25%	25%
Group:					424,796	0%	424,796	424,796	25%	-317,395	107,401	25%	25%
381200 TRANSFER FROM 301													
381200 TRANSFER FROM 301		65,050	25,400		47,044	0%	47,044	47,044	67%	-15,244	31,800	67%	67%
381210 TRANSFER FROM 110					63,850	0%	63,850	63,850	0%	-63,850	0	0%	0%
Group:		65,050	25,400		110,894	0%	110,894	110,894	28%	-79,094	31,800	28%	28%
381300 TRANSFER FROM LAND DEVELOPMENT													
381302 TRANSFER FROM 305	175,000	150,000	135,000		0	0%			*****%	20,000	20,000	*****%	*****%
Group:	175,000	150,000	135,000		0	0%			*****%	20,000	20,000	*****%	*****%
381400 TRANSFER FROM 001													
381401 TRANSFER FROM 401		14,700			0	0%			*****%	40,000	40,000	*****%	*****%
381406 TRANSFER FROM 113 (TREE)		4,500			0	0%			0%		0	0%	0%
381407 TRANSFER FROM 115 (GOLF)		111,000	887,750		0	0%			0%		0	0%	0%
Group:	115,500	57,700	887,750		0	0%			0%	40,000	40,000	*****%	*****%

Account	14-15	15-16	Actuals	16-17	17-18	Current Budget	17-18	18-19	% Rec. Budget	17-18	18-19	Budget Change	18-19	Final Budget	18-19	% Old Budget	18-19
1 GENERAL FUND																	
383000 ADMINISTRATIVE FEES	469,750	485,750	485,750	505,800		568,000	568,000	568,000	0%	568,000	568,000	5,650	573,650	573,650	573,650	100%	100%
Group:	469,750	485,750	485,750	505,800		568,000	568,000	568,000	0%	568,000	568,000	5,650	573,650	573,650	573,650	100%	100%
384000 LOAN FROM OPERATING																	
384010 DEBT PROCEEDS		259,091	259,091			0	0	0	0%	0	0	0	0	0	0	0%	0%
Group:		259,091	259,091			0	0	0	0%	0	0	0	0	0	0	0%	0%
399900																	
399999 PRIOR YEAR PO FUND					1,287	1,287	1,287	1,287	0 ***%	0	0	0	0	0	0	0%	0%
Group:					1,287	1,287	1,287	1,287	0 ***%	0	0	0	0	0	0	0%	0%
Fund:	5,891,782	5,861,446	6,869,034	5,128,917	6,725,316	6,725,316	6,725,316	6,666,566	76%	6,666,566	6,666,566	-150,705	6,515,861	6,515,861	96%	96%	
Grand Total:	5,891,782	5,861,446	6,869,034	5,128,917	6,725,316	6,725,316	6,725,316	6,666,566		6,666,566	6,666,566	-150,705	6,515,861	6,515,861			

Account Object	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
1 GENERAL FUND											
513100 ADMINISTRATION											
51100 SALARIES:EXEC.	1,086	9,314	9,657	7,543	9,600	9,600	79%	9,600		9,600	100%
51200 SALARIES	148,532	273,410	367,490	253,014	327,850	327,850	77%	327,850	23,300	351,150	107%
51201 PT SALARIES			7,097		0	0	0%			0	0%
51210 Unused Medical		807	1,918	1,802		2,436	74%			0	0%
51400 OVERTIME			5,947				0%				0%
51500 SICK LEAVE	3,375	10,688				12,800	0%	12,800		12,800	100%
52100 FICA	10,905	21,876	28,689	19,110	25,800	25,800	74%	25,800	1,050	26,850	104%
52200 RETIREMENT-401K GENERAL P	13,672	21,522	30,058	21,734	29,500	29,500	74%	29,500	2,100	31,600	107%
52300 LIFE/HOSP. INS.	21,910	43,386	50,736	44,652	55,600	55,600	80%	55,600	9,100	64,700	116%
52301 MEDICAL BENEFIT	2,066	4,178	3,116	2,788	3,564	3,564	78%	6,000		6,000	168%
53151 PROF. SERVICES			26,587	55,575	55,575	55,575	100%	72,150		72,150	130%
54000 TRAV & PER DIEM	22,415	18,659	24,229	24,229	26,100	26,100	93%	20,100		20,100	77%
54100 TELEPHONE	2,809	3,564	2,691	1,948	4,400	4,400	44%	4,400		4,400	100%
54200 POSTAGE		1,828	1,029	1,679	1,600	1,600	105%	1,600		1,600	100%
54620 MAIN. - VEHICLE	794		1,705	1,290	1,000	1,000	129%	1,000		1,000	100%
54670 MAINT. - EQUIP					0	0	0%		95,000	95,000	***%
54700 ORDINANCE CODES	2,775	1,184	3,296	5,995	6,000	6,000	100%	5,000		5,000	83%
54930 ADVERTISING	500	3,188	5,242	3,889	3,500	3,500	111%	3,500		3,500	100%
54940 FILING FEES	318	489	316	167	1,250	1,250	13%	1,250		1,250	100%
55100 OFFICE SUPPLIES	199	2,281	1,477	1,380	3,100	3,100	45%	3,100		3,100	100%
55101 BOARDS EXPENSES	812	3,892	1,503	5,503	6,000	6,000	92%	5,000		5,000	83%
55210 OPERATING SUPPL	1,980	3,720	2,792	8,675	12,415	12,415	70%	4,540		4,540	37%
55222 RECORDS MGMT.-FEES	787	2,498	11,102	4,485	5,900	5,900	76%	3,000		3,000	51%
55240 UNIFORMS	89	139	308	642	650	650	99%	650		650	100%
55260 PROTECT. CLOTH.			140		250	250	0%	250		250	100%
55290 ELECTIONS		1,996		4,949	5,000	5,000	99%	5,000		5,000	100%
55410 MEMBERSHIPS	7,584	10,995	7,590	9,364	10,800	10,800	87%	10,800		10,800	100%
55420 TRAINING, AIDS	21,707	25,091	14,518	21,294	22,300	22,300	95%	19,500		19,500	87%
56402 CARS		27,614			0	0	0%			0	0%
56405 COMPUTER SYSTEM	4,325		4,084		0	0	0%			0	0%
57001 VEHICLE DEBT SERVICE		2,938	5,900	5,900	5,900	5,900	100%	5,900	-5,900	0	0%
57900 ARCHIVES	38	137	283	122	400	400	31%	400		400	100%
58102 TRANSFER TO 301	6,000				0	0	0%			0	0%
Account:	274,678	495,394	595,271	507,729	639,290	639,290	79%	634,290	124,650	758,940	119%
515000 BUILDING DEPT.											
51200 SALARIES	41,145	40,469	44,436	32,772	42,500	42,500	77%	42,500	1,850	44,350	104%
51400 OVERTIME		59	357	304	0	0	***%			0	0%
51500 SICK LEAVE	1,735	1,281			2,150	2,150	0%	2,150	50	2,200	102%
52100 FICA	3,187	3,109	3,355	2,470	3,250	3,250	76%	3,250	150	3,400	105%
52200 RETIREMENT-401K GENERAL P	3,859	3,763	4,031	2,977	3,850	3,850	77%	3,850	150	4,000	104%
52300 LIFE/HOSP. INS.	7,476	8,023	8,528	6,921	8,750	8,750	79%	8,750	1,500	10,250	117%
52301 MEDICAL BENEFIT	1,204	1,182	1,204	921	1,200	1,200	77%	1,200		1,200	100%
53160 CONTRAC. LABOR	80,824	70,700	72,310	75,240	87,360	87,360	86%	87,360	-5,000	82,360	94%
54100 TELEPHONE	10	9	6	4	250	250	2%	250		250	100%

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
54670 MAINT. - EQUIP	208	200	424	6	500	1%	500		500	100%
55100 OFFICE SUPPLIES	360	276	246	742	500	148%	500		500	100%
55210 OPERATING SUPPL	4,886	174	228	110	500	22%	500		500	100%
55240 UNIFORMS	265	99	127		200	50%	200		200	100%
56405 COMPUTER SYSTEM	1,103	298			0	0%			0	0%
58102 TRANSFER TO 301		4,706			0	0%			0	0%
Account:	146,262	134,249	135,252	122,566	151,010	81%	151,010	-1,300	149,710	99%
519000 SUPPORT SERVICES										
51200 SALARIES	355,190	306,410	330,340	308,423	432,100	71%	435,700	23,800	459,500	106%
51201 PT SALARIES				1,457	3,600	40%			0	0%
51210 Unused Medical	486	875	1,934	677	559	106%			0	0%
51305 BANK FEES				798	7,400	9%	7,400		7,400	100%
51400 OVERTIME	270	111	2,489		1,500	53%	1,500		1,500	100%
51500 SICK LEAVE	11,279	9,895			8,900	0%	8,900	6,400	15,300	172%
52100 FICA	28,041	24,139	25,477	22,700	33,350	68%	33,350	1,800	35,150	105%
52200 RETIREMENT-401K GENERAL P	33,175	28,556	28,325	27,029	39,200	69%	39,200	2,200	41,400	106%
52300 LIFE/HOSP. INS.	63,554	58,105	57,435	59,792	76,650	78%	76,650	15,450	92,100	120%
52301 MEDICAL BENEFIT	6,748	5,662	5,909	5,716	9,641	59%	10,200	600	10,800	112%
53100 PHYSICAL EXAMS		5,063	455	145	500	29%	500		500	100%
53110 TOWN ATTORNEY	191,595	73,623	121,143	55,719	75,750	74%	75,750		75,750	100%
53151 PROF. SERVICES	16,390	771		47,710	50,000	95%	50,000	-8,000	42,000	84%
53152 FIRE SERVICES	490,286	487,540	559,594	575,600	575,600	100%	575,600	26,400	602,000	105%
53153 COPIES	458	38	138		0	0%			0	0%
53155 COMMUNITY DEVELOPMENT SER			1,000	7,450	33,409	22%	40,000		40,000	120%
53200 ACCTG. & AUDIT.	41,488	38,828	34,433	38,000	38,000	100%	38,000		38,000	100%
54000 TRAV & PER DIEM	218		23		0	***			0	0%
54100 TELEPHONE	12,966	12,737	10,951	10,148	13,500	75%	13,500		13,500	100%
54200 POSTAGE	3,714	6,885	2,316	3,398	3,500	97%	3,500		3,500	100%
54212 INSURANCE-OPEB	2,958	20,475	23,863		0	0%			0	0%
54300 ELECTRICITY	22,175	19,425	21,068	14,842	20,500	72%	20,500	-7,000	13,500	66%
54301 WATER					6,400	0%	6,400	7,100	13,500	211%
54302 SANITATION					6,900	0%	6,900	-6,100	800	12%
54303 SEWER					1,000	0%	1,000	5,200	6,200	620%
54401 EQUIP LEASING	914	3,295	11,570	6,612	18,100	37%	18,100		18,100	100%
54510 INS. GEN. LIAB.	215,758	218,215	234,810	242,624	242,700	100%	237,000	20,000	257,000	106%
54620 MAIN. - VEHICLE	920	2,541	1,902	376	2,000	19%	2,000		2,000	100%
54630 MAINT.-BLDG.	271		1,261	54,673	58,994	93%	41,000	-16,500	24,500	42%
54640 MAINT.-AIR COND			618		1,300	48%	16,000	-16,000	0	0%
54670 MAINT. - EQUIP	11,271	11,127			0	0%			0	0%
54901 CLAIMS/SETTLEMENTS	721			10,467	10,438	100%			0	0%
54905 AHLF PROPERTY	22,668	24,612	26,272	27,791	27,791	100%	26,200	2,450	28,650	103%
54930 ADVERTISING	1,836	1,577	333	1,371	0	***			0	0%
54950 EMPLOY RELATION	10,746	8,487	8,481	6,148	8,500	72%	8,500		8,500	100%
55100 OFFICE SUPPLIES	3,402	3,070	3,320	3,396	4,500	75%	4,500		4,500	100%
55210 OPERATING SUPPL	25,796	9,073	18,568	8,106	8,400	97%	9,200	400	9,600	114%
55215 PLANNING & ZON.	31,366	54,068	35,029	10,486	15,000	70%	10,000		10,000	67%
55220 GASOLINE & OIL	48,756	33,579	42,867	29,646	43,200	69%	43,200	4,800	48,000	111%
55221 TOOLS	38	648	246	223	650	34%	650		650	100%

TOWN OF BELLEAIR
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
55235 REFUND EXP	9,475				0	0%				0%
55240 UNIFORMS	522		65	177	1,200	15%	1,200		1,200	100%
55250 CLEANING SPLIES		12		235	4,500	5%	4,500	-4,500	0	0%
55260 PROTECT. CLOTH.					600	0%	600		600	100%
55410 MEMBERSHIPS	263				0	0%			0	0%
55420 TRAINING, AIDS	45				0	0%			0	0%
56402 CARS		500			0	0%			0	0%
56405 COMPUTER SYSTEM	132,716	154,334	176,475	165,917	169,000	98%	169,000	4,700	173,700	103%
57001 VEHICLE DEBT SERVICE		4,177	7,993	7,993	8,000	100%	8,000	-2,123	5,877	73%
57100 LIBRARY	14,300	14,340	13,200	12,400	15,000	83%	15,000		15,000	100%
58001 TRANSFER OF RESERVES	7,285	-13,974			0	0%			0	0%
58101 CAPITAL PURCH.	17,500	64,804	500	8,994	0	***%			0	0%
58102 TRANSFER TO 301		11,900	12,400		22,500	0%	22,500	-10,000	12,500	56%
58113 TRANSFER TO 113 (TREE FUN		4,000			0	0%			0	0%
58114 TRANSFER TO 305			60,000		0	0%			0	0%
Account:	1,837,560	1,709,523	1,882,780	1,778,474	2,100,332	85%	2,081,700	51,077	2,132,777	102%
521000 POLICE										
51000 INCENTIVE PAY	11,729	12,446	12,557	9,234	13,000	71%	13,000		13,000	100%
51200 SALARIES	776,768	762,777	841,288	649,621	875,050	74%	875,050	7,700	882,750	101%
51201 PT SALARIES	134,711	152,341	81,258	65,111	83,650	78%	83,650	11,300	94,950	114%
51210 Unused Medical	1,309	1,304	5,768	3,948	1,820	217%			0	0%
51400 OVERTIME	11,960	8,735	55,942	36,517	13,000	281%	13,000	83,400	96,400	742%
51500 SICK LEAVE	10,825	10,897		296	20,600	1%	20,600	11,800	32,400	157%
52100 FTCA	72,241	72,409	76,079	59,150	75,350	79%	75,350	7,800	83,150	110%
52200 RETIREMENT-401K GENERAL P	4,816	5,916	6,337	4,846	6,300	77%	6,300	50	6,350	101%
52220 RETIREMENT-POLICE OFFICER	213,361	147,375	176,105		181,750	0%	181,750	91,450	273,200	150%
52300 LIFE/HOSP. INS.	77,410	74,118	76,761	63,842	95,050	67%	95,050	1,200	95,050	100%
52301 MEDICAL BENEFIT	13,656	14,103	11,994	9,987	16,180	62%	18,000		19,200	119%
52900 CODE ENFORCE.	2,598	3,553	2,693	1,463	5,000	29%	5,000	-2,000	3,000	60%
53100 PHYSICAL EXAMS	1,546	559	945	295	1,000	30%	1,000	-500	500	50%
53151 PROF. SERVICES	25,609	22,296	27,736	27,305	26,100	105%	26,100	3,900	30,000	115%
53160 CONTRAC. LABOR				8,478	0	***%			0	0%
54100 TELEPHONE	5,966	6,859	7,318	5,794	7,000	83%	7,000		7,000	100%
54200 POSTAGE	292	704	380	282	800	35%	800		800	100%
54401 EQUIP LEASING	5,087	5,176	4,883	2,790	6,250	45%	6,250	-1,250	5,000	80%
54510 INS. GEN. LIAB.		-44			0	0%			0	0%
54604 LOT MOWING		150	100		0	0%			0	0%
54620 MAIN. - VEHICLE	15,391	16,578	4,996	6,467	6,500	99%	6,500	1,400	7,900	122%
54650 MAINT. - RADIOS	4,247	11,144	4,574	24,454	24,455	100%	20,000	-15,000	5,000	20%
54670 MAINT. - EQUIP	6,145	2,497	2,833	2,823	2,945	96%	7,400	-2,700	4,700	160%
55100 OFFICE SUPPLIES	597	1,174	816	1,893	2,000	95%	2,000	350	2,350	118%
55209 CRIME PREVENTIO	239	1,392	961	1,987	2,000	99%	2,000	-250	1,750	88%
55210 OPERATING SUPPL	10,908	18,240	18,315	8,756	11,000	80%	11,000	-1,700	9,300	85%
55221 TOOLS		11	383	287	400	72%	400	150	550	138%
55223 TRAF CONT EQUIP		5,760			0	0%			0	0%
55240 UNIFORMS	7,614	5,313	8,205	7,068	9,000	79%	9,000	700	9,700	108%
55260 PROTECT. CLOTH.	2,891	100	3,175	4,850	6,000	81%	3,000	5,100	8,100	135%
55410 MEMBERSHIPS		15			0	0%			0	0%

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
56402 CARS	34,230	133,353			0	0%			0	0%
57001 VEHICLE DEBT SERVICE	11,471	23,800	23,800		23,800	100%	23,800	-859	22,941	96%
58101 CAPITAL PURCH.	23,500	9,092			0	0%		20,000	20,000	***%
58102 TRANSFER TO 301		22,000	4,900		3,500	0%	3,500	6,500	10,000	286%
Account: 1,475,646	1,539,814	1,461,102	1,031,344		1,519,500	68%	1,516,500	228,541	1,745,041	115%
525000 EMERGENCY & DISASTER RELIEF SERVICES										
55210 OPERATING SUPPL			79,735	474,047	475,400	100%	150,000	-150,000	0	0%
Account:			79,735	474,047	475,400	100%	150,000	-150,000	0	0%
572100 PUBLIC WORKS										
51200 SALARIES	228,585	222,124	185,950	261,099	355,094	74%	361,050	700	361,750	102%
51210 Unused Medical	969	893	817	2,433	563	432%			0	0%
51400 OVERTIME	15	210	350	139	850	16%	850		850	100%
51500 SICK LEAVE	3,596	3,552			7,500	0%	7,500	-1,200	6,300	84%
52100 FICA	16,650	16,124	13,126	19,335	27,145	71%	27,600	150	27,750	102%
52200 RETIREMENT-401K GENERAL P	20,985	20,400	13,792	23,341	31,964	73%	32,500	150	32,650	102%
52300 LIFE/HOSP. INS.	46,854	49,244	42,168	60,669	81,695	74%	83,800	5,750	89,550	110%
52301 MEDICAL BENEFIT	4,838	3,842	2,692	3,385	9,637	35%	10,200		10,200	106%
52500 UNEMPLOY. COMP.			3,300		0	0%			0	0%
53100 PHYSICAL EXAMS	230	100	150	140	500	28%	500		500	100%
53151 PROF. SERVICES	12,537	14,515	17,586	8,610	16,500	52%	16,500		16,500	100%
53153 COPIES		137			0	0%			0	0%
53160 CONTRAC. LABOR				55,331	70,852	78%	61,800		61,800	87%
53410 STREET SWEEPING	17,273	14,805	14,805	15,000	19,500	77%	19,500		19,500	100%
54100 TELEPHONE	2,774	2,928	2,839	2,506	2,050	122%	2,050		2,050	100%
54310 ENERGY	8,768	9,479	39,211	31,900	40,250	79%	40,250		40,250	100%
54312 ENERGY-STREET LIGHT	32,046	27,555	2,175		0	0%			0	0%
54601 MAINT.-HUNTER PARK				3,933	5,600	70%	5,600		5,600	100%
54618 TENNIS COURTS-MAINT			1,556	1,556	2,000	78%	2,000		2,000	100%
54619 FIELDS/COURTS			13,884	13,884	15,000	93%	15,000		15,000	100%
54620 MAIN. - VEHICLE	10,334	1,991	1,507	1,941	2,000	97%	2,000		2,000	100%
54630 MAINT.-BLDG.	49,738	56,845	39,313		0	0%			0	0%
54640 MAINT.-AIR COND	17,555	23,969	7,871		0	0%			0	0%
54670 MAINT. - EQUIP	939	1,861	1,097							
54680 MAINT.-GROUNDS			3,663	3,663	5,000	73%	5,000		5,000	100%
54682 TREE TRIMMING			18,630	18,630	20,000	93%	20,000		20,000	100%
54686 HOLIDAY LIGHTIN			34,798	34,798	35,000	99%	35,000		35,000	100%
54910 PLANTINGS			6,961	6,961	8,000	87%	8,000		8,000	100%
55100 OFFICE SUPPLIES	707	253	277	4,417	4,700	94%	4,700		4,700	100%
55210 OPERATING SUPPL	2,114	1,942	2,143	5,479	5,500	100%	5,500		5,500	100%
55221 TOOLS	836	469	667	380	700	54%	700		700	100%
55223 TRAF CONT EQUIP	1,933	3,687			0	0%			0	0%
55230 CHEMICALS			9,375	9,375	9,500	99%	9,500		9,500	100%
55240 UNIFORMS	1,161	1,182	1,436	1,554	1,900	82%	1,900		1,900	100%
55260 PROTECT. CLOTH.	903	1,496	824	974	1,700	57%	1,700		1,700	100%
55300 ROAD MATERIALS & SUPPLIES	29,722	26,809	68,497	43,891	53,029	83%	30,000		30,000	57%
56402 CARS		87,728		415	0	***%			0	0%
56405 COMPUTER SYSTEM				90	500	18%	500		500	100%

TOWN OF BELLEAIR
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
56568 RENOVATIONS	40,733	283,264			0	0%			0	0%
57001 VEHICLE DEBT SERVICE		9,335	18,500	26,150	26,150	100%	26,150	169	26,319	101%
58101 CAPITAL PURCH.		24,239	47,900	95,047	95,488	100%	8,100	23,700	31,800	33%
58102 TRANSFER TO 301	97,100	50,144	529,193	757,379	13,850	0%	26,550		26,550	192%
Account:	649,895	961,122	529,193	757,379	970,517	78%	872,800	29,419	902,219	93%
572200 RECREATION										
51200 SALARIES	351,059	378,819	447,789	183,070	234,050	78%	234,050	7,100	241,150	103%
51201 PT SALARIES	126,092	116,786	98,848	82,201	97,850	84%	97,850	22,650	120,500	123%
51210 Unused Medical	1,415	1,158	3,760	2,712	2,197	123%			0	0%
51400 OVERTIME	28	526	4,271	2,533	850	298%	850		850	100%
51500 SICK LEAVE	12,474	13,570			9,700	0%	9,700	1,550	11,250	116%
52100 FICA	36,885	38,617	46,744	20,910	25,400	82%	25,400	2,350	27,750	109%
52200 RETIREMENT-401K GENERAL P	32,848	35,455	38,639	16,709	21,050	79%	21,050	750	21,800	104%
52300 LIFE/HOSP. INS.	97,729	86,566	92,521	55,165	72,800	76%	72,800	-13,400	59,400	82%
52301 MEDICAL BENEFIT	6,372	7,188	5,726	2,656	4,403	60%	6,600		6,600	150%
52400 WORKMEN'S COMP.	250	-250			0	0%			0	0%
53100 PHYSICAL EXAMS	1,282	873	724	140	650	22%	650		650	100%
53151 PROF. SERVICES	62,883	60,557	51,673	59,226	60,000	99%	60,000	-7,000	53,000	88%
53153 COPIES	4,788	2,989	2,731	3,421	5,000	68%	5,000		5,000	100%
53154 FOOD SERVICE	3,368	2,742	3,126	2,913	3,000	97%	3,000		3,000	100%
53160 CONTRAC. LABOR	61,787	58,088	55,079		0	0%			0	0%
54000 TRAV & PER DIEM	179				0	0%			0	0%
54100 TELEPHONE	5,085	4,981	4,913	5,891	4,600	128%	4,600		4,600	100%
54300 ELECTRICITY	37,706	34,134	29,978	21,011	37,000	57%	37,000	-15,800	21,200	57%
54601 MAINT.--HUNTER PARK	2,192	7,944	5,382		0	0%			0	0%
54618 TENNIS COURTS-MAINT	1,243	12,467	33	1,950	0	***			0	0%
54619 FIELDS/COURTS	17,501	16,770	14,321		0	0%			0	0%
54670 MAINT. - EQUIP	5,484	11,571	5,855	326	2,000	16%	2,000		2,000	100%
54680 MAINT.--GROUNDS	16,815	15,666	18,802		0	0%			0	0%
54682 TREE TRIMMING	20,023	38,007	38,847		0	0%			0	0%
54684 PARK (HUNTER)	1,268				0	0%			0	0%
54685 TREE REPLACE.	5,978	2,231			0	0%			0	0%
54686 HOLIDAY LIGHTIN	7,768	8,822	9,494		0	0%			0	0%
54910 PLANTINGS	5,691	4,371	3,628		0	0%			0	0%
55100 OFFICE SUPPLIES	1,798	1,612	1,769	697	1,300	54%	1,300		1,300	100%
55210 OPERATING SUPPL	13,699	14,359	11,109	5,410	6,500	83%	6,500		6,500	100%
55218 BEAUTIFICATION	8,717				0	0%			0	0%
55221 TOOLS	279	529	406		200	0%	200		200	100%
55230 CHEMICALS	8,806	7,404	9,099		0	0%			0	0%
55231 SUMMER CAMP	17,405	16,032	17,379	18,608	19,000	98%	19,000	11,000	30,000	158%
55232 TEEN CAMP	4,264	5,207	1,726	6,631	6,650	100%	6,650	3,850	10,500	158%
55233 SPORTS LEAGUES	23,421	22,951	23,334	23,114	27,000	86%	27,000	-1,500	25,500	94%
55234 SPECIAL EVENTS	127,760	136,545	126,919	127,000	127,000	100%	127,000		127,000	100%
55235 REFUND EXP	6,013	4,659	285	611	0	***			0	0%
55237 DAY CAMPS	2,300	2,808	2,713	2,404	3,200	75%	3,200		3,200	100%
55238 FUNKY FRIDAY	5,297	4,682	3,117	1,681	5,000	34%	5,000	-3,000	2,000	40%
55239 SPECIALTY CAMPS	3,183	2,463	4,509	4,445	5,200	85%	5,200		5,200	100%
55240 UNIFORMS	1,951	1,995	1,411	1,419	1,700	83%	1,700		1,700	100%

TOWN OF BELLEAIR
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
55260 PROTECT. CLOTH.	892	503	1,007		250	0%	250		250	100%
55410 MEMBERSHIPS	20				0	0%			0	0%
55420 TRAINING, AIDS	16				0	0%			0	0%
56402 CARS		35,948	33,390	415	0	***%			0	0%
56405 COMPUTER SYSTEM	5,957	5,142	5,500	4,639	5,000	93%	5,000	1,000	6,000	120%
57001 VEHICLE DEBT SERVICE		4,001	7,650		0	0%		8,706	8,706	***%
57201 REC-VENDING	3,371	993	2,348	1,914	3,000	64%	3,000		3,000	100%
58101 CAPITAL PURCH.	12,968	29,435	29,033	56,927	71,367	80%	26,900	-26,900	11,600	0%
58102 TRANSFER TO 301	38,050	28,650	22,150		11,600	0%	11,600		11,600	100%
Account:	1,212,360	1,286,566	1,287,738	716,749	874,517	82%	830,050	-8,644	821,406	94%
Fund:	5,596,401	6,126,668	5,971,071	5,388,288	6,730,566	80%	6,236,350	273,743	6,510,093	97%
Grand Total:	5,596,401	6,126,668	5,971,071	5,388,288	6,730,566		6,236,350	273,743	6,510,093	%

Enterprise Fund Revenues

Water Department

Account #	Account Description	201718	201819
343300	Water Utility Revenue	\$1,480,000	\$1,564,000
343310	Water Tap Fees	\$600	\$5,600
361000	Interest	\$1,000	\$1,000
381000	Capital Reserves		\$610,075
381402	Transfer from 403	\$55,000	
	SWFWMD Grant	\$0	\$509,900
	Revenue	\$1,536,600	\$2,690,575

Solid Waste Department

Account #	Account Description	201718	201819
300320	Tennis Annual Permits	\$805,000	\$825,000
311100	Ad Valorem	\$500	\$500
313100	Electric Franchise	\$500	\$500
313400	Gas Franchise	\$3,000	\$3,300
315000	Communications Services Tax	\$60,000	\$0
321100	Occupational License	\$355,853	\$69,350
	Revenue	\$1,224,853	\$898,650

Total Fund Revenue	\$1,892,453	\$2,759,925
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SOLID WASTE DEPARTMENT

DEPARTMENT OVERVIEW

The Solid Waste Department is currently responsible for the collection and disposal of solid waste. The department also funds the collection and disposal of recycling by the City of Clearwater. However, the department is exploring programs to allow for the in-house collection and disposal of recycling, which will ultimately result in the Town saving on costs.

DEPARTMENT INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Refuse Collector</i>	4
<i>Solid Waste Supervisor</i>	1
<i>Administrative Assistant</i>	0.5
Total	5.5

Equipment Overview

Equipment	Fleet Total
<i>Hino 338 Refuse Packer</i>	4
<i>Grapple Truck</i>	1
<i>Ford F-150</i>	0.5
Total	5.5

Units Serviced

	Single Family	Multifamily	Commercial	Total
<i>Units Serviced</i>	1,450	900	20	2,370
<i>Tons - Waste</i>	2,146	572	143	2,861
<i>Tons - Recycling</i>	2,250	600	150	3,000

MAJOR PROGRAM AREAS

The Solid Waste Department budget consists of four major program areas:

- *Collection*
- *Disposal*
- *Recycling*
- *Employee Administration*

For each major program area in the department there are two minor program areas. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Disposal** program includes the transportation of refuse to its final disposal location, which is generally either the Pinellas County landfill, Angelo's Recycled Materials, or Consolidated Resource Recovery. Within this large program are two smaller programs for disposal known as Commercial and Residential. As a whole, this program represents 9.33% of the departments time and 19.11% of the total expenditure costs.

Program Revenue	\$204,977
Personnel	\$27,926
Operating	\$133,225
Capital	\$0
Transfers	\$0
Total Expenditures	\$161,151

The **Collection** program relates to the removal of refuse from each residence and business in the town. Most refuse is collected from cans, however there are also several dumpsters from which refuse is collected, as well as small debris piles. The Collection program also has the two smaller Commercial and Residential programs. This program currently represents about 56.00% of the employees time and 31.86% of the departments expenditures.

Program Revenue	\$614,929
Personnel	\$171,551
Operating	\$42,225
Capital	\$113,200
Transfers	\$0
Total Expenditures	\$326,976

The **Recycling** program describes the costs relating to collection and disposal of single-stream recycling services, which is provided by the City of Clearwater. This is the final program that shares the divisions of Commercial and Residential programs. The Recycling program currently requires minimal staff time with 5.33%, but this also houses about 10.43% of the departments entire budget.

Program Revenue	\$3,300
Personnel	\$15,486
Operating	\$71,225
Capital	\$0
Transfers	\$0
Total Expenditures	\$86,711

The **Employee Administration** program includes other administrative costs pertaining to service call management and other employee management. This area also includes the administrative fees that are paid to the General Fund by the Solid Waste Fund. The Employee Administration program has two divisions known as Internal and External coordination. This is the largest of the department's programs, as it requires 29.33% of staff time, and 38.60% of the total expenditures.

Program Revenue	\$0
Personnel	\$101,637
Operating	\$12,575
Capital	\$0
Transfers	\$209,600
Total Expenditures	\$323,812

Solid Waste Department Major Programs FY 18-19

	18-19	% of Total FTE		18-19	% of Total FTE
<i>Disposal</i>	Proposed	8.64%	<i>Collection</i>	Proposed	54.32%
Program Revenue	\$204,977.00		Program Revenue	\$614,929.00	
Personnel	\$27,926.23		Personnel	\$171,550.62	
Operating	\$133,225.00		Operating	\$42,225.00	
Capital	\$0.00		Capital	\$113,200.00	
Transfers	\$0.00		Transfers	\$0.00	
Total Expenditures	\$161,151.23		Total Expenditures	\$326,975.62	

	18-19	% of Total FTE		18-19	% of Total FTE
<i>Recycling</i>	Proposed	4.94%	<i>Employee Admin</i>	Proposed	32.10%
Program Revenue	\$3,300.00		Program Revenue	\$0.00	
Personnel	\$15,486.42		Personnel	\$101,636.73	
Operating	\$71,225.00		Operating	\$12,575.00	
Capital	\$0.00		Capital	\$0.00	
Transfers	\$0.00		Transfers	\$209,600.00	
Total Expenditures	\$86,711.42		Total Expenditures	\$323,811.73	

Solid Waste - Large Program

REVENUES	Disposal	Recycling	Collection	Employee Admin	ITEM TOTAL	FY 2017-18
343400 Sanitation	\$204,977	\$0	\$3,088	\$0	\$825,000	\$805,000
343401 Permit-Roll Off Interest	\$0	\$0	\$611,841	\$0	\$500	\$500
337300 Recycling Grant	\$0	\$3,300	\$0	\$0	\$3,300	\$3,000
364000 Sale of Assets				\$0	\$0	\$60,000
381000 Reserve Prior Years					\$69,350	\$355,853
PROGRAM REVENUE TOTALS	\$204,977	\$3,300	\$614,929	\$0	\$898,650	\$1,224,853

EXPENDITURES

PERSONNEL

	Disposal	Recycling	Collection	Employee Admin	ITEM TOTAL	FY 2017-18
51200 Salaries	\$17,962	\$10,264	\$112,906	\$66,717	\$207,850	\$227,100
51400 Overtime	\$825	\$0	\$1,200	\$475	\$2,500	\$2,500
51500 Sick Leave	\$341	\$195	\$2,146	\$1,268	\$3,950	\$1,550
52100 FICA	\$1,391	\$795	\$8,746	\$5,168	\$16,100	\$17,550
52200 Retirement/401k	\$1,638	\$936	\$10,294	\$6,083	\$18,950	\$20,600
52300 Life/Hosp. Ins.	\$5,250	\$3,000	\$33,000	\$19,500	\$60,750	\$58,600
52301 Medical Benefit	\$519	\$296	\$3,259	\$1,926	\$6,000	\$7,800
53100 Physical Exams	\$0	\$0	\$0	\$500	\$500	\$500
Total	\$27,926	\$15,486	\$171,551	\$101,637	\$316,600	\$336,200

OPERATING

	Disposal	Recycling	Collection	Employee Admin	ITEM TOTAL	FY 2017-18
53151 Contractual Svc	\$0	\$0	\$7,500	\$0	\$7,500	\$7,050
54100 Telephone	\$0	\$0	\$0	\$1,450	\$1,450	\$1,450
54200 Postage	\$0	\$2,500	\$0	\$2,500	\$5,000	\$5,000
54340 Disposal	\$125,000	\$0	\$0	\$0	\$125,000	\$110,400
54342 Recycling	\$0	\$68,000	\$0	\$0	\$68,000	\$75,250
54620 Maint. Veh	\$2,400	\$100	\$17,000	\$500	\$20,000	\$20,000
54670 Maint. Equip	\$625	\$625	\$625	\$625	\$2,500	\$2,500
54900 Bad Debt	\$0	\$0	\$0	\$500	\$500	\$500
55100 Office Supp	\$0	\$0	\$0	\$500	\$500	\$500
55210 Operating Supp	\$2,400	\$0	\$2,400	\$1,700	\$6,500	\$6,500
55220 Gasoline	\$1,900	\$0	\$13,800	\$300	\$16,000	\$16,000
55221 Tools	\$150	\$0	\$150	\$100	\$400	\$300
55240 Uniforms	\$0	\$0	\$0	\$2,350	\$2,350	\$2,350
55260 Protect Cloth	\$750	\$0	\$750	\$850	\$2,350	\$2,350
56405 Computer	\$0	\$0	\$0	\$1,200	\$1,200	\$1,200
Total	\$133,225	\$71,225	\$42,225	\$12,575	\$259,250	\$251,350

CAPITAL

	Disposal	Recycling	Collection	Employee Admin	ITEM TOTAL	FY 2017-18
59900 Depreciation	\$0	\$0	\$113,200	\$0	\$113,200	\$77,500
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$355,853
Total	\$0	\$0	\$113,200	\$0	\$113,200	\$433,353

ADMIN FEES

	Disposal	Recycling	Collection	Employee Admin	ITEM TOTAL	FY 2017-18
59904 SS				\$158,500	\$158,500	\$158,500
59906 Admin				\$51,100	\$51,100	\$45,450
Total	\$0	\$0	\$0	\$209,600	\$209,600	\$203,950

PROGRAM EXPENDITURE TOTALS	\$161,150	\$86,700	\$327,000	\$323,800	\$898,650	\$1,224,850
	17.93%	9.65%	36.39%	36.03%	100.00%	

Large and Individual Program Detail

This table serves as a general crosswalk from the line item budget to the new programmatic budget. It clearly establishes the cost of each program's expenditure side by side, in addition to the revenue generated with any associated program. At the bottom of this table there is also a breakdown of each programs weight in terms of total percentage of the budget.

PROGRAM NET INCOME

Program	Disposal	Recycling	Collection	Employee Admin	18-19 Proposed	17-18 Amended
Revenues	\$204,977	\$3,300	\$614,929	\$0	\$898,650	\$1,224,853
Personnel	\$27,926	\$15,486	\$171,551	\$101,637	\$316,600	\$336,200
Operating	\$133,225	\$71,225	\$42,225	\$12,575	\$259,250	\$251,350
Capital	\$0	\$0	\$113,200	\$0	\$113,200	\$433,353
Fees & Transfers	\$0	\$0	\$0	\$209,600	\$209,600	\$203,950
Expense Subtotal	\$161,151	\$86,711	\$326,976	\$323,812	\$898,650	\$1,224,853
Program Total	43,825.77	(83,411.42)	287,953.38	(323,811.73)	0.00	0.00

Program	Program Total	Personnel	Operating	Capital	Fees & Transfers	% of Budget
Disposal	\$161,151	\$27,926	\$133,225	\$0	\$0	17.93%
Recycling	\$86,711	\$15,486	\$71,225	\$0	\$0	9.65%
Collection	\$326,976	\$171,551	\$42,225	\$113,200	\$0	36.39%
Employee & Admin	\$323,812	\$101,637	\$12,575	\$0	\$209,600	36.03%
	\$898,650	\$316,600	\$259,250	\$113,200	\$209,600	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Fees & Transfers	Net Income
All Programs	\$823,206	\$898,650	\$316,600	\$259,250	\$113,200	\$209,600	(\$75,444)
Residential	\$696,920	\$1,050,839	\$275,246	\$464,113.21	\$101,880	\$209,600	-\$353,919
Commercial	\$126,286	\$133,672	\$40,335	\$82,017	\$11,320	\$0	-\$7,386
Internal	\$0	\$314,192.99	\$92,967.99	\$11,625	\$0	\$209,600	-\$314,192.99
External	\$0	\$9,118.74	\$8,168.74	\$950	\$0	\$0	-\$9,118.74
Disposal	\$204,977	\$161,151	\$27,926	\$133,225	\$0	\$0	\$43,826
Residential	\$174,230	\$168,232	\$23,297	\$144,935.86	\$0	\$0	\$5,998
Commercial	\$30,747	\$29,772	\$4,111	\$25,661	\$0	\$0	\$975
Recycling	\$3,300	\$86,711	\$15,486	\$71,225	\$0	\$0	(\$83,411)
Residential	\$0	\$90,250.00	\$13,163.46	\$77,087	\$0	\$0	-\$90,250.00
Commercial	\$3,300	\$16,975.00	\$2,322.96	\$14,652	\$0	\$0	-\$13,675.00
Collection	\$614,929	\$326,976	\$171,551	\$42,225	\$113,200	\$0	\$287,953
Residential	\$522,690	\$478,163.83	\$145,818.02	\$230,466	\$101,880	\$0	\$44,526.17
Commercial	\$92,239	\$77,806.85	\$25,732.59	\$40,754	\$11,320	\$0	\$14,432.15
Employee Admin	\$0	\$323,812	\$101,637	\$12,575	\$0	\$209,600	(\$323,812)
Internal	\$0	\$314,192.99	\$92,967.99	\$11,625	\$0	\$209,600	-\$314,192.99
External	\$0	\$9,118.74	\$8,168.74	\$950	\$0	\$0	-\$9,118.74

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Disposal

REVENUES	Residential	Commercial	TOTAL
343400 Sanitation	\$174,230	\$30,747	\$204,977
REVENUE TOTALS	\$174,230	\$30,747	\$204,977

EXPENDITURES	85%	15%	
PERSONNEL	Residential	Commercial	TOTAL
51200 Salaries	\$15,267.99	\$2,694.35	\$17,962.35
51400 Overtime	\$701.25	\$123.75	\$825
51500 Sick Leave	\$290.15	\$51.20	\$341.36
52100 FICA	\$1,182.65	\$208.70	\$1,391.36
52200 Retirement/401k	\$1,392.01	\$245.65	\$1,637.65
52300 Life/Hosp. Ins.	\$4,462.50	\$787.50	\$5,250.00
52301 Medical Benefit	\$440.74	\$77.78	\$519
53100 Physical Exams	\$0.00	\$0.00	\$0
Personnel Total	\$23,297	\$4,111	\$27,408

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc			\$0
54100 Telephone			\$0
54200 Postage			\$0
54340 Disposal	\$106,250	\$18,750	\$125,000
54342 Recycling			\$0
54620 Maint. Veh	\$2,040	\$360	\$2,400
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp	\$2,040	\$360	\$2,400
55220 Gasoline	\$1,615	\$285	\$1,900
55221 Tools	\$75	\$75	\$150
55240 Uniforms			\$0
55260 Protect Cloth	\$650	\$100	\$750
56405 Computer			\$0
Operating Total	\$144,935.86	\$25,661	\$170,597

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation			\$0
56402 Cars			\$0
Capital Expense Total	\$0	\$0	\$0

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS	\$0	\$0	\$0
59906 Admin	\$0	\$0	\$0
Transfers Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	\$168,250	\$29,750	\$198,004
	84.97%	15.02%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$174,230	\$30,747	\$204,977
TOTAL EXPENDITURES	\$168,250	\$29,750	\$198,004
NET INCOME	\$5,980	\$997	\$6,973

Recycling

REVENUES	Residential	Commercial	TOTAL
337300 Recycling Grant	\$0	\$3,300	\$3,300
REVENUE TOTALS	\$0	\$3,300	\$3,300

EXPENDITURES	85.00%	15.00%	
PERSONNEL	Residential	Commercial	TOTAL
51200 Salaries	\$8,724.57	\$1,539.63	\$10,264.20
51400 Overtime	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$165.80	\$29.26	\$195.06
52100 FICA	\$675.80	\$119.26	\$795.06
52200 Retirement/401k	\$795.43	\$140.37	\$935.80
52300 Life/Hosp. Ins.	\$2,550.00	\$450.00	\$3,000.00
52301 Medical Benefit	\$251.85	\$44.44	\$296.30
53100 Physical Exams	\$0.00	\$0.00	\$0.00
Personnel Total	\$13,163	\$2,323	\$15,486

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc			\$0
54100 Telephone			\$0
54200 Postage	\$1,250	\$1,250	\$2,500
54340 Disposal			\$0
54342 Recycling	\$57,800	\$10,200	\$68,000
54620 Maint. Veh	\$100		\$100
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp			\$0
55220 Gasoline			\$0
55221 Tools			\$0
55240 Uniforms			\$0
55260 Protect Cloth			\$0
56405 Computer			\$0
Operating Total	\$77,087	\$14,652	\$91,739

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation	\$0	\$0	\$0
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS			
59906 Admin			
Transfers Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	\$90,250	\$17,000	\$107,250
	42.07%	7.93%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$0	\$3,300	\$3,300
TOTAL EXPENDITURES	\$90,250	\$17,000	\$107,250
NET INCOME	-\$90,250	-\$13,700	-\$103,950

Collection

REVENUES	Residential	Commercial	TOTAL
343400 Sanitation	\$2,625	\$463	\$3,088
343401 Permit-Roll Off	\$520,065	\$91,776	\$611,841
REVENUE TOTALS	\$522,690	\$92,239	\$614,929

EXPENDITURES	85.00%	15.00%	
PERSONNEL	Residential	Commercial	TOTAL
51200 Salaries	\$95,970	\$16,936	\$112,906
51400 Overtime	\$1,020	\$180	\$1,200
51500 Sick Leave	\$1,824	\$322	\$2,146
52100 FICA	\$7,434	\$1,312	\$8,746
52200 Retirement/401k	\$8,750	\$1,544	\$10,294
52300 Life/Hosp. Ins.	\$28,050	\$4,950	\$33,000
52301 Medical Benefit	\$2,770	\$489	\$3,259
53100 Physical Exams	\$0	\$0	\$0
Personnel Total	\$145,818	\$25,733	\$171,551

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc	\$6,375	\$1,125	\$7,500
54100 Telephone			\$0
54200 Postage			\$0
54340 Disposal			\$0
54342 Recycling			\$0
54620 Maint. Veh	\$14,450	\$2,550	\$17,000
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp	\$2,040	\$360	\$2,400
55220 Gasoline	\$11,730	\$2,070	\$13,800
55221 Tools	\$75	\$75	\$150
55240 Uniforms			\$0
55260 Protect Cloth	\$650	\$100	\$750
56405 Computer			\$0
Operating Total	\$230,466	\$40,754	\$271,220

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation	\$101,880	\$11,320	\$113,200
56402 Cars			\$0
Capital Expense Total	\$101,880	\$11,320	\$0

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS			
59906 Admin			
Transfers Total	\$0	\$0	\$0

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	\$478,150	\$77,800	\$442,750
	108.00%	17.57%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$522,690	\$92,239	\$614,929
TOTAL EXPENDITURES	\$478,150	\$77,800	\$442,750
NET INCOME	\$44,540	\$14,439	\$172,179

Employee Administration

REVENUES	Internal	External	TOTAL
365901 Sale of Assets			\$0
REVENUE TOTALS	\$0	\$0	\$0

	91.92%	8.08%	
PERSONNEL	Internal	External	TOTAL
51200 Salaries	\$61,329	\$5,389	\$66,717
51400 Overtime	\$437	\$38	\$475
51500 Sick Leave	\$1,165	\$102	\$1,268
52100 FICA	\$4,750	\$417	\$5,168
52200 Retirement/401k	\$5,591	\$491	\$6,083
52300 Life/Hosp. Ins.	\$17,925	\$1,575	\$19,500
52301 Medical Benefit	\$1,770	\$156	\$1,926
53100 Physical Exams	\$460	\$40	\$500
Personnel Total	\$92,968	\$8,169	\$101,137

OPERATING	Internal	External	TOTAL
53151 Contractual Svc			\$0
54100 Telephone	\$1,450		\$1,450
54200 Postage	\$1,750	\$750	\$2,500
54340 Disposal			\$0
54342 Recycling			\$0
54620 Maint. Veh	\$500		\$500
54670 Maint. Equip	\$625		\$625
54900 Bad Debt	\$500		\$500
55100 Office Supp	\$500		\$500
55210 Operating Supp	\$1,700		\$1,700
55220 Gasoline	\$300		\$300
55221 Tools	\$50	\$50	\$100
55240 Uniforms	\$2,350		\$2,350
55260 Protect Cloth	\$700	\$150	\$850
56405 Computer	\$1,200		\$1,200
Operating Total	\$11,625	\$950	\$148,631

CAPITAL	Internal	External	TOTAL
59900 Depreciation	\$0	\$0	\$0
56402 Cars	\$0	\$0	\$0
Capital Expense Total	\$0	\$0	\$0

ADMIN FEES	Internal	External	TOTAL
59904 SS	\$158,500		
59906 Admin	\$51,100		
Transfers Total	\$209,600	\$0	\$0

EXPENDITURE TOTALS	Internal	External	TOTAL
	\$314,200	\$9,100	\$249,750
	125.81%	3.64%	129%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$314,200	\$9,100	\$249,750
NET INCOME	-\$314,200	-\$9,100	-\$249,750

Account	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Rec. Budget 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19	
402 ENTERPRISE - SOLID WASTE/RECYCLING												
337300 RECYC GRANT (STATE OF FLORIDA)	2,978	2,941	2,900	2,883	2,883	3,000	96%	3,000	300	3,300	110%	
337300 RECYC GRANT (STATE OF FLORIDA)	2,978	2,941	2,900	2,883	2,883	3,000	96%	3,000	300	3,300	110%	
Group:												
343400 SANITATION	788,562	551,332	793,354	645,741	645,741	805,000	80%	805,000	20,000	825,000	102%	
343400 SANITATION	950	1,000	1,050	950	950	500	190%	500		500	100%	
343401 PERMIT-ROLL OFF CONTAINER												
Group:												
361000 INTEREST	789,512	552,332	794,404	646,691	646,691	805,500	80%	805,500	20,000	825,500	102%	
361000 INTEREST	1,831	134	270	324	324	500	65%	500		500	100%	
Group:												
364000 GAIN ON SALE OF FIXED ASSETS												
364000 GAIN ON SALE OF FIXED ASSETS												
Group:												
365900 SALE OF SURPLUS METAL	134					60,000	0%	60,000	-60,000	0	0%	
365900 SALE OF SURPLUS METAL	134					60,000	0%	60,000	-60,000	0	0%	
Group:												
369000 MISCELLANEOUS	2,414	1,240	899	108	108	0	0%	0	0	0	0%	
369000 MISCELLANEOUS	2,414	1,240	899	108	108	0	0%	0	0	0	0%	
Group:												
381000 RESERVES (PRIOR YEARS)						355,853	0%	355,853	-286,503	69,350	19%	
381000 RESERVES (PRIOR YEARS)						355,853	0%	355,853	-286,503	69,350	19%	
Group:												
381200 TRANSFER FROM 301	12,000	125,700	100,500			0	0%			0	0%	
381200 TRANSFER FROM 301	12,000	125,700	100,500			0	0%			0	0%	
Group:												
Fund:	808,735	682,481	898,973	650,006	650,006	1,224,853	53%	1,224,853	-326,203	898,650	73%	
Grand Total:	808,735	682,481	898,973	650,006	650,006	1,224,853		1,224,853	-326,203	898,650		

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
402 ENTERPRISE - SOLID WASTE/RECYCLING										
534000 SOLID WASTE MANAGEMENT/RECYCLING	189,337	191,742	224,225	163,569	227,100	72%	229,100	-21,250	207,850	92%
51200 SALARIES		1,052		0	0	0%			0	0%
51201 PT SALARIES		396	3,272	1,183	877	135%			0	0%
51210 Unused Medical	1,857	2,501	6,325	3,859	2,500	154%	2,500		2,500	100%
51400 OVERTIME	2,200	775			1,550	0%	1,550	2,400	3,950	255%
51500 SICK LEAVE	14,274	14,696	16,690	12,851	17,550	73%	17,550	-1,450	16,100	92%
52100 FICA	16,279	16,619	17,331	15,197	20,600	74%	20,600	-1,650	18,950	92%
52200 RETIREMENT-401K GENERAL P	41,529	41,352	50,214	38,574	57,723	67%	58,600	2,150	60,750	105%
52300 LIFE/HOSP. INS.	5,170	5,174	4,077	4,094	7,800	52%	7,800	-1,800	6,000	77%
52301 MEDICAL BENEFIT	263	813	373	320	500	64%	500		500	100%
53100 PHYSICAL EXAMS		600		0	0	0%			0	0%
53151 PROF. SERVICES	2,705	8,990	3,367	7,020	7,050	100%	5,050	2,450	7,500	106%
53160 CONTRAC. LABOR	74			0	0	0%			0	0%
54000 TRAV & PER DIEM	744	706	602	462	1,450	32%	1,450		1,450	100%
54100 TELEPHONE	5,585	5,651	5,206	4,770	5,000	95%	5,000		5,000	100%
54200 POSTAGE	103,404	113,838	97,354	106,100	110,400	96%	125,400	-400	125,000	113%
54340 GAR. & TRA DIS.	83,000	84,578	83,728	64,291	75,250	85%	60,250	7,750	68,000	90%
54342 RECYCLING	20,683	20,347	19,837	16,880	20,000	84%	20,000		20,000	100%
54620 MAIN. - VEHICLE	142	1,714		0	0	0%			0	0%
54630 MAINT.-BLDG.	171	104	497		2,500	0%	2,500		2,500	100%
54670 MAINT. - EQUIP	153	142	26		500	0%	500		500	100%
54900 BAD DEBT	7,410	5,275	6,124	10	500	2%	500		500	100%
55100 OFFICE SUPPLIES	14,399	11,723	15,289	13,915	16,000	87%	16,000		16,000	100%
55210 OPERATING SUPPL	173			300	300	0%	300	100	400	133%
55220 GASOLINE & OIL	1,575	2,091	586	470	2,350	20%	2,350		2,350	100%
55240 UNIFORMS	1,682	975	916	1,277	2,350	54%	2,350		2,350	100%
55260 PROTECT. CLOTH.	200	302	693	0	0	0%			0	0%
55410 MEMBERSHIPS	110,200	146,868		203,049	355,853	57%	150,000	-150,000	0	0%
55420 TRAINING, AIDS	67,000	86,500	85,000	1,200	1,200	100%	1,200		1,200	100%
56402 CARS				0	0	0%			0	0%
56405 COMPUTER SYSTEM	145,550	150,850	136,200	77,500	77,500	0%	77,500	35,700	113,200	146%
58102 TRANSFER TO 301	21,150	21,500	45,900	45,450	158,500	0%	158,500		158,500	100%
59904 FEES-SPT SERVIC	857,676	938,568	825,032	665,209	1,224,853	54%	1,019,000	-120,350	898,650	73%
59906 FEES-PUB. WORKS										
Account:										
Fund:	857,676	938,568	825,032	665,209	1,224,853	54%	1,019,000	-120,350	898,650	73%
Grand Total:	857,676	938,568	825,032	665,209	1,224,853		1,019,000	-120,350	898,650	

WATER DEPARTMENT

DEPARTMENT OVERVIEW

The Water Department is currently responsible for sustaining, producing, maintaining, and delivering a high quality water supply to the residents of the Town of Belleair.

PERSONNEL INPUTS

Personnel Overview

Position Title	Number of Employees
<i>Director of Water Utilities</i>	1
<i>Water Foreman</i>	1
<i>Administrative Assistant</i>	0.5
<i>Water Plant Operator I</i>	1
<i>Water Plant Operator II</i>	1
<i>Utility Maintenance I</i>	3
<i>Utility Maintenance II</i>	1
<i>Meter Reader</i>	1
Total	9.5

Equipment Overview

Equipment
<i>2013 F150 Supercab</i>
<i>2014 F250 4X4 Utility Body</i>
<i>2015 Ford F250 4x2 Utility Body</i>
<i>2017 Ford F250 4x2 Utility Body</i>
<i>Ditch Witch Trencher</i>

MAJOR PROGRAM AREAS

The Water Department budget consists of five major program areas:

- *Generation*
- *Treatment and Testing*
- *Meter Management*
- *Distribution*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Generation** program consists of pumps processing raw water to the seven wells found within the treatment plant. This process includes aeration, process control testing, and general maintenance in order to proactively ensure the highest water quality the plant can provide. While this program has one of the lowest allocations for personnel time, it holds 52.98% of the department's total budget.

Program Revenue	\$0
Personnel	\$93,356
Operating	\$42,319
Capital	\$1,049,975
Total Expenditures	\$1,185,650

The **Treatment and Testing** program houses costs related to treating the water with chemicals in order to adhere to EPA and FDEP requirements. This program includes chemical processing, chlorine management for chloramine disinfection, and chart recording for accurate measurements. This program has both the lowest personnel allocation, coming in at 4.38%, and the smallest portion of the budget at 6.54%.

Program Revenue	\$975,650
Personnel	\$25,349
Operating	\$50,973
Capital	\$70,000
Total Expenditures	\$146,322

The **Meter Management** program ensures accurate measurements from the meters found within the Town. This program includes costs related to maintenance and testing of said meters to provide precise measurements for billing and residents' usage. While this program holds the largest portion of personnel time at 41.16%, the overall cost is only 16.58% of the department's expenditures.

Program Revenue	\$5,000
Personnel	\$238,068
Operating	\$132,914

Capital	\$0
Total Expenditures	\$370,982

The **Distribution** program is holds expenditures related to the water lines and valves used to deliver water to the Town’s residents, as well as maintain water pressure and isolate or redirect water in the event of an emergency. This program also includes costs related to fire hydrant testing and water quality checks. Distribution holds the second smallest allocation for budgetary expense at 8.03% and utilizes 23.52% of personnel time.

Program Revenue	\$588,950
Personnel	\$136,013
Operating	\$43,744
Capital	\$0
Total Expenditures	\$179,757

The **Employee Administration Program** is responsible for a variety of smaller programs, such as plant maintenance, internal communications, and trainings for staff. This program is also responsible for scheduling and coordination of staff time and resources. Employee Administration is responsible for 14.80% of personnel time and 15.87% of the department’s budget.

Program Revenue	\$1,000
Personnel	\$85,614
Operating	\$243,749
Capital	\$25,850
Total Expenditures	\$355,213

Water Department Major Programs FY 18-19

Water Fund Department	17-18	18-19
Revenues	Amended Budget	Proposed
Water Utility Revenue	\$1,480,000	\$1,564,000
Water Tap Fees	\$600	\$5,600
Interest	\$1,000	\$1,000
Capital Reserves	\$0	\$610,075
SWFWMD Grant	\$0	\$509,900
Revenue Total	\$4,172,175	\$2,690,575

Expenditures	17-18	18-19
	Amended Budget	Proposed
Personnel	\$553,000	\$578,400
Operating	\$433,665	\$513,700
Capital Expense	\$0	\$1,119,975
Transfers	\$65,600	\$0
Admin. Fees	364050	\$478,500
Expenditure Total	\$4,106,890	\$2,690,575

Net Surplus/(Deficit) from Operations \$0

By Program

Program Revenue	18-19	Program Expense	18-19
	Proposed		Proposed
Generation	\$509,900	Generation	\$1,185,650
Treatment & Testing	\$975,650	Treatment & Testing	\$146,322
Meter Mgmt.	\$5,000	Meter Mgmt.	\$370,982
Distribution	\$588,950	Distribution	\$179,757
Employee Admin.	\$611,075	Employee Admin.	\$807,863
Revenue Total	\$2,690,575	Expenditure Total	\$2,690,575

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

Water Fund Major Programs FY 18-19

Generation	18-19		% of Total FTE	Treatment & Testing	18-19		% of Total FTE
	Proposed				Proposed		
Program Revenue	\$509,900		16%		Program Revenue	\$975,650	4%
Personnel	\$93,356			Personnel	\$25,349		
Operating	\$42,319			Operating	\$50,973		
Capital	\$1,049,975			Capital	\$70,000		
Total Expenditures	\$1,185,650			Total Expenditures	\$146,322		

Meter Management	18-19		% of Total FTE	Distribution	18-19		% of Total FTE
	Proposed				Proposed		
Program Revenue	\$5,000		41%		Program Revenue	\$588,950	24%
Personnel	\$238,068			Personnel	\$136,013		
Operating	\$132,914			Operating	\$43,744		
Capital	\$0			Capital	\$0		
Total Expenditures	\$370,982			Total Expenditures	\$179,757		

Employee Administration	18-19		% of Total FTE
	Proposed		
Program Revenue	\$611,075		15%
Personnel	\$85,614		
Operating	\$243,749		
Capital	\$0		
Total Expenditures	\$329,363		

Water - Large Programs

		Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
REVENUES								
343300	Water Utility Revenue	\$0	\$975,650	\$0	\$588,350	\$0	\$1,564,000	\$1,480,000
343310	Water Tap Fees	\$0		\$5,000	\$600	\$0	\$5,600	\$600
361000	Interest	\$0				\$1,000	\$1,000	\$1,000
381000	Capital Reserves					\$610,075	\$610,075	
	SWFWMD Grant	\$509,900					\$509,900	\$0
PROGRAM REVENUE TOTALS		\$509,900	\$975,650	\$5,000	\$588,950	\$611,075	\$2,690,575	\$1,481,600

EXPENDITURES

		Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
PERSONNEL								
51200	Salaries	\$60,187	\$16,343	\$153,485	\$87,689	\$55,196	\$372,900	\$359,550
51201	PT Salaries	\$2,792	\$758	\$7,121	\$4,068	\$2,561	\$17,300	\$16,550
51210	Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$883
51400	Overtime	\$1,291	\$351	\$3,293	\$1,881	\$1,184	\$8,000	\$8,000
51500	Sick Leave	\$807	\$219	\$2,058	\$1,176	\$740	\$5,000	\$5,300
52100	FICA	\$4,915	\$1,335	\$12,533	\$7,160	\$4,507	\$30,450	\$28,750
52200	Retirement - 401K Ge	\$5,786	\$1,571	\$14,756	\$8,430	\$5,306	\$35,850	\$33,850
52300	Life/Hosp.	\$15,688	\$4,260	\$40,007	\$22,857	\$14,387	\$97,200	\$86,800
52301	Medical Benefit	\$1,840	\$500	\$4,692	\$2,681	\$1,687	\$11,400	\$13,017
53100	Physical Exams	\$48	\$13	\$123	\$71	\$44	\$300	\$300
Total		\$93,356	\$25,349	\$238,068	\$136,013	\$85,614	\$578,400	\$553,000

		Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
OPERATING								
53151	Professional Services	\$11,500	\$0	\$33,500	\$0	\$0	\$45,000	\$11,500
54000	Travel & Per Diem	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
54100	Telephone	\$0	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
54200	Postage	\$0	\$0	\$6,000	\$0	\$0	\$6,000	\$6,000
54300	Electricity	\$9,684	\$2,630	\$24,696	\$14,109	\$8,881	\$60,000	\$60,000
54301	Water	\$60	\$60	\$60	\$60	\$60	\$300	\$300
54302	Sanitation	\$460	\$460	\$460	\$460	\$460	\$2,300	\$2,300
54303	Sewer	\$40	\$40	\$40	\$40	\$40	\$200	\$200
54315	Pin. City Water	\$0	\$0	\$0	\$15,000	\$0	\$15,000	\$15,000
54400	Equip. Rental	\$400	\$0	\$0	\$2,750	\$0	\$2,750	\$2,750
54614	Maintenance - Meters	\$0	\$0	\$53,000	\$0	\$0	\$53,000	\$31,600
54620	Maintenance - Vehicle	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$4,000	\$4,000
54630	Maintenance - Building	\$0	\$0	\$0	\$0	\$8,000	\$8,000	\$8,000
54670	Maintenance - Equipment	\$0	\$7,000	\$0	\$7,000	\$7,000	\$21,000	\$18,615
54900	Bad Debt	\$0	\$0	\$0	\$0	\$400	\$400	\$400
55100	Office Supplies	\$0	\$833	\$833	\$0	\$833	\$2,500	\$2,500
55210	Operating Supplies	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$8,000	\$7,800
55213	Laboratory Test	\$10,000	\$10,000	\$0	\$0	\$0	\$20,000	\$18,200
55214	Lab Supplies	\$4,250	\$4,250	\$0	\$0	\$0	\$8,500	\$8,100
55220	Gasoline & Oil	\$1,875	\$0	\$1,875	\$1,875	\$1,875	\$7,500	\$7,500
55221	Tools	\$750	\$0	\$750	\$750	\$750	\$3,000	\$2,000
55230	Chemicals	\$0	\$23,000	\$0	\$0	\$0	\$23,000	\$22,450
55235	Refund Exp.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240	Uniforms	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$1,500
55260	Protective Clothing	\$700	\$700	\$700	\$700	\$700	\$3,500	\$2,500
55410	Memberships	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$2,000
55420	Training & Aids	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$4,000
56405	Computer System	\$0	\$0	\$0	\$0	\$13,250	\$13,250	\$13,250
57301	Miscellaneous	\$0	\$0	\$8,000	\$0	\$0	\$8,000	\$7,200
59200	Repay-Loan-GF	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000
59900	Depreciation	\$0	\$0	\$0	\$0	\$142,000	\$142,000	\$127,500
59912	Loss--Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$42,319	\$50,973	\$132,914	\$43,744	\$243,749	\$513,700	\$433,665

		Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
CAPITAL								
57001	Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0
58101	Capital Projects	\$1,049,975	\$70,000	\$0	\$0	\$0	\$1,119,975	
58102	Transfer to 301	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$1,049,975	\$70,000	\$0	\$0	\$0	\$1,119,975	\$0

		Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
FEES								
58001	Transfer of Reserves					\$114,450	\$114,450	
59904	Support Service Fees					\$275,300	\$275,300	\$275,300
59906	Administration Fees					\$88,750	\$88,750	\$88,750
Total						\$478,500	\$478,500	\$364,050

PROGRAM EXPENDITURE TOTALS		\$1,185,650	\$146,322	\$370,982	\$179,757	\$807,863	\$2,690,575	\$1,350,715
		44.07%	5.44%	13.79%	6.68%	30.03%		

Large and Individual Program Details

PROGRAM NET INCOME

Program	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	18-19 Proposed	17-18 Amended
Revenues	\$509,900	\$975,650	\$5,000	\$588,950	\$611,075	\$2,690,575	\$1,400,000
Personnel	\$93,356	\$25,349	\$238,068	\$136,013	\$85,614	\$578,400	\$553,000
Operating	\$42,319	\$50,973	\$132,914	\$43,744	\$243,749	\$513,700	\$433,665
Capital	\$1,049,975	\$70,000	\$0	\$0	\$0	\$1,119,975	\$0
Expense Subtotal	\$1,185,650	\$146,322	\$370,982	\$179,757	\$329,363	\$2,212,075	\$986,665
Program Total	(675,750)	829,328	(365,982)	409,193	281,712	478,500	413,335

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Generation	\$1,185,650	\$93,356	42,319	\$1,049,975	53.60%	16.14%
Treatment & Testing	\$146,322	\$25,349	\$50,973	\$70,000	6.61%	4.38%
Meter Management	\$370,982	\$238,068	\$132,914	\$0	16.77%	41.16%
Distribution	\$179,757	\$136,013	\$43,744	\$0	8.13%	23.52%
Employee Administration	\$329,363	\$85,614	\$243,749	\$0	14.89%	14.80%
	\$2,212,075	\$578,400	\$513,700	\$1,119,975	100.00%	100.00%

breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

PROGRAM DETAIL

Program	Revenues	total Expenditure	Personnel	Operating	Capital	Net Income
All Programs	\$2,690,575	\$1,092,100	\$578,400	\$513,700	\$1,119,975	\$1,598,475
Wells	\$509,900	\$50,346	\$38,891	\$11,455	\$1,049,975	\$459,554
Generation Maintenance	\$0	\$41,015	\$29,176	\$11,839	\$0	-\$41,015
Aeration	\$0	\$14,032	\$12,645	\$1,388	\$0	-\$14,032
Process Control	\$0	\$30,282	\$12,645	\$17,638	\$0	-\$30,282
Chemical Process	\$975,650	\$38,796	\$9,745	\$29,051	\$0	\$936,854
Chlorine Management	\$0	\$28,096	\$9,745	\$18,351	\$70,000	-\$28,096
Records	\$0	\$9,430	\$5,859	\$3,571	\$0	-\$9,430
Meter Maintenance	\$5,000	\$143,031	\$44,690	\$98,341	\$0	-\$138,031
Testing	\$0	\$23,817	\$19,430	\$4,386	\$0	-\$23,817
Usage/Leak Checks	\$0	\$117,274	\$101,068	\$16,205	\$0	-\$117,274
Upgrades/Additions	\$0	\$55,879	\$50,519	\$5,359	\$0	-\$55,879
Billing	\$0	\$30,982	\$22,360	\$8,622	\$0	-\$30,982
Water Lines	\$588,350	\$89,348	\$54,405	\$34,943	\$0	\$499,002
Valves	\$600	\$55,968	\$50,519	\$5,449	\$0	-\$55,368
Fire Hydrant Maintenance	\$0	\$34,442	\$31,089	\$3,353	\$0	-\$34,442
Plant Maintenance	\$611,075	\$43,404	\$23,376	\$20,028	\$0	\$567,671
Meetings/Communications	\$0	\$49,352	\$27,262	\$22,090	\$0	-\$49,352
Training/Certifications	\$0	\$32,791	\$17,487	\$15,303	\$0	-\$32,791
Scheduling/Payroll	\$0	\$203,816	\$17,487	\$186,328	\$0	-\$203,816
Generation	\$509,900	\$135,675	\$93,356	\$42,319	\$1,049,975	\$374,225
Wells	\$509,900	\$50,346	\$38,891	\$11,455	\$1,049,975	\$459,554
Generation Maintenance	\$0	\$41,014.61	\$29,176	\$11,839	\$0	-\$41,015
Aeration	\$0	\$14,032.29	\$12,645	\$1,388	\$0	-\$14,032
Process Control	\$0	\$30,282.29	\$12,645	\$17,638	\$0	-\$30,282
Treatment & Testing	\$975,650	\$76,322	\$25,349	\$50,973	\$70,000	\$899,328
Chemical Process	\$975,650	\$38,796.31	\$9,745	\$29,051	\$0	\$936,854
Chlorine Management	\$0	\$28,096.31	\$9,745	\$18,351	\$70,000	-\$28,096
Records	\$0	\$9,429.58	\$5,859	\$3,571	\$0	-\$9,430
Meter Management	\$5,000	\$370,982	\$238,068	\$132,914	\$0	-\$365,982
Meter Maintenance	\$5,000	\$143,031.08	\$44,690	\$98,341	\$0	-\$138,031
Testing	\$0	\$23,816.78	\$19,430	\$4,386	\$0	-\$23,817
Usage/Leak Checks	\$0	\$117,273.63	\$101,068	\$16,205	\$0	-\$117,274
Upgrades/Additions	\$0	\$55,878.62	\$50,519	\$5,359	\$0	-\$55,879
Billing	\$0	\$30,982.07	\$22,360	\$8,622	\$0	-\$30,982
Distribution	\$588,950	\$179,757	\$136,013	\$43,744	\$0	\$409,193
Water Lines	\$588,350	\$89,348	\$54,405	\$34,943	\$0	\$499,002
Valves	\$600	\$55,968	\$50,519	\$5,449	\$0	-\$55,368
Fire Hydrant Maintenance	\$0	\$34,442	\$31,089	\$3,353	\$0	-\$34,442
Employee Administration	\$611,075	\$329,363	\$85,614	\$243,749	\$0	\$281,712
Plant Maintenance	\$611,075	\$43,404.18	\$23,376	\$20,028	\$0	\$567,671
Meetings/Communications	\$0	\$49,352	\$27,262	\$22,090	\$0	-\$49,352
Training/Certifications	\$0	\$32,791	\$17,487	\$15,303	\$0	-\$32,791
Scheduling/Payroll	\$0	\$203,816	\$17,487	\$186,328	\$0	-\$203,816

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Generation

	41.66%	31.25%	13.54%	13.54%	
REVENUES	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
343300 Water Utility Revenue					\$0
343310 Water Tap Fees					\$0
361000 Interest					\$0
381000 Reserves					\$0
SWFWMD Grant	\$509,900				\$509,900
REVENUE TOTALS	\$509,900	\$0	\$0	\$0	\$509,900

PERSONNEL	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
51200 Salaries	\$25,073	\$18,810	\$8,152	\$8,152	\$60,187
51201 PT Salaries	\$1,163	\$873	\$378	\$378	\$2,792
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$538	\$404	\$175	\$175	\$1,291
51500 Sick Leave	\$336	\$252	\$109	\$109	\$807
52100 FICA	\$2,047	\$1,536	\$666	\$666	\$4,915
52200 Retirement - 401	\$2,411	\$1,808	\$784	\$784	\$5,786
52300 Life/Hosp.	\$6,536	\$4,903	\$2,125	\$2,125	\$15,688
52301 Medical Benefit	\$767	\$575	\$249	\$249	\$1,840
53100 Physical Exams	\$20	\$15	\$7	\$7	\$48
Personnel Total	\$38,891	\$29,176	\$12,645	\$12,645	\$93,356

OPERATING	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
53151 Professional Sen	\$5,750	\$5,750			\$11,500
54000 Travel & Per Diem	\$0				\$0
54100 Telephone	\$0				\$0
54200 Postage	\$0				\$0
54300 Electricity	\$4,034	\$3,027	\$1,312	\$1,312	\$9,684
54301 Water	\$25	\$19	\$8	\$8	\$60
54302 Sanitation	\$192	\$144	\$62	\$62	\$460
54303 Sewer	\$17	\$13	\$5	\$5	\$40
54315 Pin. City Water	\$0				\$0
54400 Equip. Rental	\$0				\$0
54614 Maintenance - M	\$0				\$0
54620 Maintenance - Vr	\$500	\$500			\$1,000
54630 Maintenance - Bt	\$0				\$0
54670 Maintenance - Er	\$0				\$0
54900 Bad Debt	\$0				\$0
55100 Office Supplies	\$0				\$0
55210 Operating Supplies				\$2,000	\$2,000
55213 Laboratory Test				\$10,000	\$10,000
55214 Lab Supplies				\$4,250	\$4,250
55220 Gasoline & Oil	\$938	\$938			\$1,875
55221 Tools		\$750			\$750
55230 Chemicals					\$0
55235 Refund Exp.					\$0
55240 Uniforms					\$0
55260 Protective Clothing		\$700			\$700
55410 Memberships					\$0
55420 Training & Aids					\$0
56405 Computer System					\$0
57301 Miscellaneous					\$0
59200 Repay-Loan-GF					\$0
59900 Depreciation					\$0
59912 Loss--Disposal					\$0
Operating Total	\$11,455	\$11,839	\$1,388	\$17,638	\$42,319

CAPITAL	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
57001 Vehicle Debt Service					0
58101 Capital Projects	\$1,049,975				\$1,049,975
58102 Transfer to 301					\$0
Capital Expense Total	\$1,049,975	\$0	\$0	\$0	\$1,049,975

EXPENDITURE TOTALS	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
	\$50,346	\$41,015	\$14,032	\$30,282	\$135,675
	37.11%	30.23%	10.34%	22.32%	100.00%

NET INCOME	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
TOTAL REVENUES	\$509,900	\$0	\$0	\$0	\$509,900
TOTAL EXPENDITURES	\$50,346	\$41,015	\$14,032	\$30,282	\$135,675
NET INCOME	\$459,554	-\$41,015	-\$14,032	-\$30,282	\$374,225

Treatment and Testing

	38.44%	38.44%	23.11%	
REVENUES	Chemical Process	Chlorine Management	Records	TOTAL
343300 Water Utility Revenue	\$975,650.00			\$975,650.00
343310 Water Tap Fees				
361000 Interest				
381000 Reserves				
REVENUE TOTALS	\$975,650	\$0	\$0	\$975,650

EXPENDITURES	Chemical Process	Chlorine Management	Records	TOTAL
PERSONNEL				
51200 Salaries	\$6,283	\$6,283	\$3,777	\$16,343
51201 PT Salaries	\$291	\$291	\$175	\$758
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$135	\$135	\$81	\$351
51500 Sick Leave	\$84	\$84	\$51	\$219
52100 FICA	\$513	\$513	\$308	\$1,335
52200 Retirement - 401K Ge	\$604	\$604	\$363	\$1,571
52300 Life/Hosp.	\$1,638	\$1,638	\$985	\$4,260
52301 Medical Benefit	\$192	\$192	\$115	\$500
53100 Physical Exams	\$5	\$5	\$3	\$13
Personnel Total	\$9,745	\$9,745	\$5,859	\$25,349

OPERATING	Chemical Process	Chlorine Management	Records	TOTAL
53151 Professional Services				\$0.00
54000 Travel & Per Diem				\$0.00
54100 Telephone				\$0.00
54200 Postage				\$0.00
54300 Electricity	\$1,011	\$1,011	\$608	\$2,629.59
54301 Water	\$23	\$23	\$14	\$60.00
54302 Sanitation	\$177	\$177	\$106	\$460.00
54303 Sewer	\$15	\$15	\$9	\$40.00
54315 Pin. City Water				\$0.00
54400 Equip. Rental				\$0.00
54614 Maintenance - Meters				\$0.00
54620 Maintenance - Vehicle				\$0.00
54630 Maintenance - Building				\$0.00
54670 Maintenance - Equipment	\$3,500	\$3,500		\$7,000.00
54900 Bad Debt				\$0.00
55100 Office Supplies			\$833	\$833.33
55210 Operating Supplies			\$2,000	\$2,000.00
55213 Laboratory Test	\$10,000			\$10,000.00
55214 Lab Supplies	\$2,125	\$2,125		\$4,250.00
55220 Gasoline & Oil				\$0.00
55221 Tools				\$0.00
55230 Chemicals	\$11,500	\$11,500		\$23,000.00
55235 Refund Exp.				\$0.00
55240 Uniforms				\$0.00
55260 Protective Clothing	\$700			\$700.00
55410 Memberships				\$0.00
55420 Training & Aids				\$0.00
56405 Computer System				\$0.00
57301 Miscellaneous				\$0.00
59200 Repay-Loan-GF				\$0.00
59900 Depreciation				\$0.00
59912 Loss--Disposal				\$0.00
Operating Total	\$29,051	\$18,351	\$3,571	\$50,973

CAPITAL	Chemical Process	Chlorine Management	Records	TOTAL
57001 Vehicle Debt Service				0
58101 Capital Purchase		70000		70000
58102 Transfer to 301				0
Capital Expense Total	0	70000	0	70000

EXPENDITURE TOTALS	Chemical Process	Chlorine Management	Records	TOTAL
	\$38,796	\$28,096	\$9,430	\$76,322
	50.83%	36.81%	12.35%	100.00%

NET INCOME	Chemical Process	Chlorine Management	Records	TOTAL
TOTAL REVENUES	\$975,650	\$0	\$0	\$975,650
TOTAL EXPENDITURES	\$38,796	\$28,096	\$9,430	\$76,322
NET INCOME	\$936,854	-\$28,096	-\$9,430	\$899,328

Meter Management

	18.77%	8.16%	42.45%	21.22%	9.39%	
REVENUES	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
343300 Water Utility Revenue						\$0.00
343310 Water Tap Fees	\$5,000.00					\$5,000.00
361000 Interest						
381000 Reserves						
REVENUE TOTALS	\$5,000	\$0	\$0	\$0	\$0	\$5,000

EXPENDITURES

PERSONNEL	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
51200 Salaries	\$28,812	\$12,527	\$65,160	\$32,570	\$14,416	\$153,485
51201 PT Salaries	\$1,337	\$581	\$3,023	\$1,511	\$669	\$7,121
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$618	\$269	\$1,398	\$699	\$309	\$3,293
51500 Sick Leave	\$386	\$168	\$874	\$437	\$193	\$2,058
52100 FICA	\$2,353	\$1,023	\$5,321	\$2,660	\$1,177	\$12,533
52200 Retirement - 401	\$2,770	\$1,204	\$6,264	\$3,131	\$1,386	\$14,756
52300 Life/Hosp.	\$7,510	\$3,265	\$16,985	\$8,490	\$3,758	\$40,007
52301 Medical Benefit	\$881	\$383	\$1,992	\$996	\$441	\$4,692
53100 Physical Exams	\$23	\$10	\$52	\$26	\$12	\$123
Personnel Total	\$44,690	\$19,430	\$101,068	\$50,519	\$22,360	\$238,068

OPERATING	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
53151 Professional Ser	33500					\$33,500.00
54000 Travel & Per Diem						\$0.00
54100 Telephone						\$0.00
54200 Postage					\$6,000	\$6,000.00
54300 Electricity	\$4,636	\$2,016	\$10,484	\$5,241	\$2,319	\$24,695.85
54301 Water	\$11	\$5	\$25	\$13	\$6	\$60.00
54302 Sanitation	\$86	\$38	\$195	\$98	\$43	\$460.00
54303 Sewer	\$8	\$3	\$17	\$8	\$4	\$40.00
54315 Pin. City Water						\$0.00
54400 Equip. Rental						\$0.00
54614 Maintenance - M	\$50,350	\$1,325	\$1,325			\$53,000.00
54620 Maintenance - Vehicle			\$1,000			\$1,000.00
54630 Maintenance - Bt						\$0.00
54670 Maintenance - Er						\$0.00
54900 Bad Debt						\$0.00
55100 Office Supplies			\$583		\$250	\$833.33
55210 Operating Suppli	\$1,000	\$1,000				\$2,000.00
55213 Laboratory Test						\$0.00
55214 Lab Supplies						\$0.00
55220 Gasoline & Oil			\$1,875			\$1,875.00
55221 Tools	\$750					\$750.00
55230 Chemicals						\$0.00
55235 Refund Exp.						\$0.00
55240 Uniforms						\$0.00
55260 Protective Clothing			\$700			\$700.00
55410 Memberships						\$0.00
55420 Training & Aids						\$0.00
56405 Computer System						\$0.00
57301 Miscellaneous	\$8,000					\$8,000.00
59200 Repay-Loan-GF						\$0.00
59900 Depreciation						\$0.00
59912 Loss--Disposal						\$0.00
Operating Total	\$98,341	\$4,386	\$16,205	\$5,359	\$8,622	\$132,914

CAPITAL	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
57001 Vehicle Debt Service						0
58101 Capital Purchase						0
58102 Transfer to 301						0
Capital Expense Total	0	0	0	0	0	0

EXPENDITURE TOTALS	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
	\$143,031	\$23,817	\$117,274	\$55,879	\$30,982	\$370,982
	38.55%	6.42%	31.61%	15.06%	8.35%	100.00%

NET INCOME	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/Additions	Billing	TOTAL
TOTAL REVENUES	\$5,000	\$0	\$0	\$0	\$0	\$5,000
TOTAL EXPENDITURES	\$143,031	\$23,817	\$117,274	\$55,879	\$30,982	\$370,982
NET INCOME	-\$138,031	-\$23,817	-\$117,274	-\$55,879	-\$30,982	-\$365,982

Distribution

REVENUES	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
343300 Water Utility Rev	\$588,350			\$588,350
343310 Water Tap Fees		\$600		\$600
361000 Interest				
381000 Reserves				
REVENUE TOTALS	\$588,350	\$600	\$0	\$588,950

EXPENDITURES	40.00%	37.14%	22.86%	
	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
PERSONNEL				
51200 Salaries	\$35,076	\$32,570	\$20,043	\$87,689
51201 PT Salaries	\$1,627	\$1,511	\$930	\$4,068
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$752	\$699	\$430	\$1,881
51500 Sick Leave	\$470	\$437	\$269	\$1,176
52100 FICA	\$2,864	\$2,660	\$1,637	\$7,160
52200 Retirement - 401	\$3,372	\$3,131	\$1,927	\$8,430
52300 Life/Hosp.	\$9,143	\$8,490	\$5,224	\$22,857
52301 Medical Benefit	\$1,072	\$996	\$613	\$2,681
53100 Physical Exams	\$28	\$26	\$16	\$71
Personnel Total	\$54,405	\$50,519	\$31,089	\$136,013

OPERATING	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
53151 Professional Sen				\$0.00
54000 Travel & Per Diem				\$0.00
54100 Telephone				\$0.00
54200 Postage				\$0.00
54300 Electricity	\$5,643.70	\$5,240.58	\$3,224.97	\$14,109.26
54301 Water	\$24.00	\$22.29	\$13.71	\$60.00
54302 Sanitation	\$184.00	\$170.86	\$105.14	\$460.00
54303 Sewer	\$16.00	\$14.86	\$9.14	\$40.00
54315 Pin. City Water	\$15,000.00			\$15,000.00
54400 Equip. Rental	\$2,750.00			\$2,750.00
54614 Maintenance - M				\$0.00
54620 Maintenance - Vt	\$1,000.00			\$1,000.00
54630 Maintenance - Bt				\$0.00
54670 Maintenance - Ex	\$7,000.00			\$7,000.00
54900 Bad Debt				\$0.00
55100 Office Supplies				\$0.00
55210 Operating Suppli				\$0.00
55213 Laboratory Test				\$0.00
55214 Lab Supplies				\$0.00
55220 Gasoline & Oil	\$1,875.00			\$1,875.00
55221 Tools	\$750.00			\$750.00
55230 Chemicals				\$0.00
55235 Refund Exp.				\$0.00
55240 Uniforms				\$0.00
55260 Protective Clothir	\$700.00			\$700.00
55410 Memberships				\$0.00
55420 Training & Aids				\$0.00
56405 Computer Syster				\$0.00
57301 Miscellaneous				\$0.00
59200 Repay-Loan-GF				\$0.00
59900 Depreciation				\$0.00
59912 Loss--Disposal				\$0.00
Operating Total	\$34,943	\$5,449	\$3,353	\$43,744

EXPENDITURE TOTALS	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
	\$89,348	\$55,968	\$34,442	\$179,757
	49.70%	31.14%	19.16%	100.00%

NET INCOME	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
TOTAL REVENUES	\$588,350	\$600	\$0	\$588,950
TOTAL EXPENDITURES	\$89,348	\$55,968	\$34,442	\$179,757
NET INCOME	\$499,002	-\$55,368	-\$34,442	\$409,193

Employee Administration

REVENUES	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
343300 Water Utility Revenue					\$0.00
343310 Water Tap Fees					\$0.00
361000 Interest	\$1,000.00				\$1,000.00
381000 Reserves	\$610,075.00				\$610,075.00
REVENUE TOTALS	\$611,075	\$0	\$0	\$0	\$611,075

EXPENDITURES	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
PERSONNEL					
51200 Salaries	\$15,071	\$17,576	\$11,274	\$11,274	\$55,196
51201 PT Salaries	\$699	\$815	\$523	\$523	\$2,561
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$323	\$377	\$242	\$242	\$1,184
51500 Sick Leave	\$202	\$236	\$151	\$151	\$740
52100 FICA	\$1,231	\$1,435	\$921	\$921	\$4,507
52200 Retirement - 401	\$1,449	\$1,690	\$1,084	\$1,084	\$5,306
52300 Life/Hosp.	\$3,928	\$4,581	\$2,939	\$2,939	\$14,387
52301 Medical Benefit	\$461	\$537	\$345	\$345	\$1,687
53100 Physical Exams	\$12	\$14	\$9	\$9	\$44
Personnel Total	\$23,376	\$27,262	\$17,487	\$17,487	\$85,614

27.30% 31.84% 20.43% 20.43%

OPERATING	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
53151 Professional Services					\$0.00
54000 Travel & Per Diem			\$2,500		\$2,500.00
54100 Telephone		\$4,000			\$4,000.00
54200 Postage					\$0.00
54300 Electricity	\$2,425	\$2,828	\$1,814	\$1,814	\$8,881.08
54301 Water	\$16	\$19	\$12	\$12	\$60.00
54302 Sanitation	\$126	\$146	\$94	\$94	\$460.00
54303 Sewer	\$11	\$13	\$8	\$8	\$40.00
54315 Pin. City Water					\$0.00
54400 Equip. Rental					\$0.00
54614 Maintenance - M					\$0.00
54620 Maintenance - Vehicle			\$1,000		\$1,000.00
54630 Maintenance - Bt	\$8,000				\$8,000.00
54670 Maintenance - Cr	\$7,000				\$7,000.00
54900 Bad Debt				\$400	\$400.00
55100 Office Supplies		\$833			\$833.33
55210 Operating Suppli	\$1,000	\$1,000			\$2,000.00
55213 Laboratory Test					\$0.00
55214 Lab Supplies					\$0.00
55220 Gasoline & Oil			\$1,875		\$1,875.00
55221 Tools	\$750				\$750.00
55230 Chemicals					\$0.00
55235 Refund Exp.					\$0.00
55240 Uniforms				\$2,000	\$2,000.00
55260 Protective Clothir	\$700				\$700.00
55410 Memberships			\$3,000		\$3,000.00
55420 Training & Aids			\$5,000		\$5,000.00
56405 Computer System		\$13,250			\$13,250.00
57301 Miscellaneous					\$0.00
59200 Repay-Loan-GF				\$40,000	\$40,000.00
59900 Depreciation				142000	\$142,000.00
59912 Loss--Disposal	\$0				\$0.00
Operating Total	\$20,028	\$22,090	\$15,303	\$186,328	\$243,749

CAPITAL	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
57001 Vehicle Debt Service					0
58101 Capital Purchase					0
58102 Transfer to 301					0
Capital Expense Total	0	0	0	0	0

EXPENDITURE TOTALS	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
	\$43,404	\$49,352	\$32,791	\$203,816	\$329,363
	13.18%	14.98%	9.96%	61.88%	100.00%

NET INCOME	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
TOTAL REVENUES	\$611,075	\$0	\$0	\$0	\$611,075
TOTAL EXPENDITURES	\$43,404	\$49,352	\$32,791	\$203,816	\$329,363
NET INCOME	\$567,671	-\$49,352	-\$32,791	-\$203,816	\$281,712

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19	18-19
	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
401 ENTERPRISE - WATER FUND														
337900 LOCAL GOV UNIT GRANT	10,575	7,713							0	0%	509,900	509,900	509,900	*****
337901 WATER SUPPLY/DIST GRANT	10,575	7,713							0	0%	509,900	509,900	509,900	*****
Group:														
343300 WATER UTILITY REVENUE	1,421,489	1,035,776	1,730,516	1,358,424	1,480,000	92%	1,480,000	84,000	1,564,000	105%				
343300 WATER UTILITY REVENUE	5,370	7,908	3,175	9,894	600	***	600	5,000	5,600	933%				
343310 WATER TAP FEES														
Group:	1,426,859	1,043,684	1,733,691	1,368,318	1,480,600	92%	1,480,600	89,000	1,569,600	106%				
343400 SANITATION														
343400 SANITATION		55				0%				0%				
Group:		55				0%		0		0%				
361000 INTEREST														
361000 INTEREST	1,831	149	299	358	1,000	36%	1,000		1,000	100%				
Group:	1,831	149	299	358	1,000	36%	1,000	0	1,000	100%				
361100 INTEREST - METER DEPOSITS														
361100 INTEREST - METER DEPOSITS	15	8	35	3	0	***				0%				
Group:	15	8	35	3	0	***		0		0%				
365900 SALE OF SURPLUS METAL														
365900 SALE OF SURPLUS METAL	2,376	815	619	810	0	***				0%				
365901 SALE OF AUCTIONED ASSETS		29,277	-4,278		0	0%				0%				
Group:	2,376	30,092	-3,659	810	0	***		0		0%				
369000 MISCELLANEOUS														
369000 MISCELLANEOUS	16,024	70	1,800	10	0	***				0%				
Group:	16,024	70	1,800	10	0	***		0		0%				
381000 RESERVES (PRIOR YEARS)														
381000 RESERVES (PRIOR YEARS)									610,075	610,075	610,075	610,075	610,075	*****
Group:									610,075	610,075	610,075	610,075	610,075	*****
381200 TRANSFER FROM 301														
381200 TRANSFER FROM 301	14,500	26,700	26,800		0	0%				0%			0	0%
Group:	14,500	26,700	26,800		0	0%		0		0%			0	0%

TOWN OF BELLEAIR
Revenue Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

Account	14-15	15-16	16-17	17-18	18-19	Current Budget 17-18	Current Budget 18-19	% Rec. 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
401 ENTERPRISE - WATER FUND												
381400 TRANSFER FROM 001				55,000	0%	55,000		0%	55,000	-55,000	0	0%
381402 TRANSFER FROM 403				55,000	0%	55,000		0%	55,000	-55,000	0	0%
Group:												
Fund:	1,472,180	1,108,471	1,758,966	1,369,499	1,536,600	1,536,600	89%	1,536,600	1,153,975	2,690,575	175%	
Grand Total:	1,472,180	1,108,471	1,758,966	1,369,499	1,536,600	1,536,600		1,536,600	1,153,975	2,690,575		

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
401 ENTERPRISE - WATER FUND										
533000 WATER										
51200 SALARIES	397,935	372,830	378,039	276,057	359,550	77%	359,550	13,350	372,900	104%
51201 PT SALARIES	160			6,698	16,550	40%	16,550	750	17,300	105%
51210 Unused Medical	2,363	429	2,602	1,538	883	174%			0	0%
51400 OVERTIME	1,108	1,170	6,547	5,235	8,000	65%	8,000		8,000	100%
51500 SICK LEAVE	6,339	3,715			5,300	0%	5,300	-300	5,000	94%
52100 FICA	31,742	28,781	30,298	22,022	28,750	77%	28,750	1,700	30,450	106%
52200 RETIREMENT-401K GENERAL P	35,128	34,033	33,159	24,628	33,850	73%	33,850	2,000	35,850	106%
52300 LIFE/HOSP. INS.	76,381	76,219	79,903	63,295	86,800	73%	87,400	9,800	97,200	112%
52301 MEDICAL BENEFIT	10,908	10,803	8,731	6,872	13,017	53%	13,300	-1,900	11,400	88%
53100 PHYSICAL EXAMS	75	70	420	255	300	85%	300		300	100%
53151 PROF. SERVICES	47,075	19,900	23,949	12,074	11,500	105%	11,500	33,500	45,000	391%
54000 TRAV & PER DIEM	2,358	1,876	727	924	2,500	37%	2,500		2,500	100%
54100 TELEPHONE	2,450	2,304	4,018	3,188	4,000	80%	4,000		4,000	100%
54200 POSTAGE	6,206	5,768	5,145	4,882	6,000	81%	6,000		6,000	100%
54300 ELECTRICITY	62,528	58,068	66,183	50,884	60,000	85%	60,000		60,000	100%
54301 WATER					300	0%	300		300	100%
54302 SANITATION					2,300	0%	2,300		2,300	100%
54303 SEWER					200	0%	200		200	100%
54315 PIN. CTY. WATER	13,496	14,274	18,215	14,591	15,000	97%	15,000		15,000	100%
54400 EQUIP. RENTAL			2,203	2,696	2,750	98%	2,750		2,750	100%
54614 MAINT. - METERS	103,299	52,387	23,255	30,294	31,600	96%	31,600	21,400	53,000	168%
54620 MAIN. - VEHICLE	2,325	4,271	4,037	2,061	4,000	52%	4,000		4,000	100%
54630 MAINT.-BLDG.	10,471	5,340	4,362	7,736	8,000	97%	8,000		8,000	100%
54670 MAINT. - EQUIP	19,053	11,177	9,706	17,137	18,615	92%	5,000	16,000	21,000	113%
54680 MAINT.-GROUNDS				-59	0	***%	0		0	0%
54900 BAD DEBT					400	0%	400		400	100%
55100 OFFICE SUPPLIES	1,419	2,126	1,876	1,899	2,500	76%	2,500		2,500	100%
55210 OPERATING SUPPL	4,738	5,834	6,368	6,383	7,800	82%	7,800	200	8,000	103%
55213 LABORATORY TEST	14,415	14,089	15,464	17,917	18,200	98%	18,200	1,800	20,000	110%
55214 LAB SUPPLIES	6,040	2,597	6,515	8,161	8,100	101%	8,100	400	8,500	105%
55220 GASOLINE & OIL	7,647	7,080	7,300	4,506	7,500	60%	7,500		7,500	100%
55221 TOOLS	1,339	2,148	987	1,853	2,000	93%	2,000	1,000	3,000	150%
55230 CHEMICALS	18,493	19,759	21,047	21,728	22,450	97%	22,450	550	23,000	102%
55235 REFUND EXP	219			804	0	***%	0		0	0%
55240 UNIFORMS	1,499	1,576	1,407	1,315	1,500	88%	1,500	500	2,000	133%
55260 PROTECT. CLOTH.	1,688	1,923	2,213	1,749	2,500	70%	2,500	1,000	3,500	140%
55410 MEMBERSHIPS	1,394	2,043	1,447	1,957	2,000	98%	2,000	1,000	3,000	150%
55420 TRAINING, AIDS	1,788	4,129	3,643	2,037	4,000	51%	4,000	1,000	5,000	125%
56402 CARS	32,200		61,756		0	0%	0		0	0%
56405 COMPUTER SYSTEM	500	13,221	11,209	12,180	13,250	92%	13,250		13,250	100%
57001 VEHICLE DEBT SERVICE					0	0%	25,850	-25,850	0	0%
57301 MISCELLANEOUS	7,425	4,456	6,944	7,477	7,200	104%	7,200	800	8,000	111%
58001 TRANSFER OF RESERVES					65,600	0%	65,600	48,850	114,450	174%
58101 CAPITAL PURCH.		3,702	31,976	42,515	120,285	35%	133,900	986,075	1,119,975	931%
58102 TRANSFER TO 301	36,700	24,600	33,400		0	0%			0	0%

TOWN OF BELLEAIR
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2018 - 2019

Account Object	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
58115 TRANSFER TO 001		14,700				0	0%			0	0%
59200 REPAY-LOAN-GF						40,000	0%	40,000		40,000	100%
59900 DEPRECIATION						127,500	0%	127,500	14,500	142,000	111%
59904 FEES-SPT SERVIC	264,600	274,300	242,100			275,300	0%	275,300		275,300	100%
59906 FEES-PUB. WORKS	38,450	39,100	81,600			88,750	0%	88,750		88,750	100%
Account:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%
Fund:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%
Grand Total:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600		1,562,450	1,128,125	2,690,575	