Meeting Agenda<br>Town Commission

6:00 PM
Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

## PLEDGE OF ALLEGIANCE

## COMMISSIONER ROLL CALL

## SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

## CONSENT AGENDA

18-0186

Attachments:
Approval of June 7, 2018 Special Meeting Minutes and June 19, 2019 Regular Meeting Minutes

SM 06-07-2018
RM 06-19-2018

## GENERAL AGENDA

18-0190 Best of Belleair Community Award and Proclamation: The Belleair Community Foundation

Attachments: $\quad$ Official Proclamation Best of Belleair BCF
18-0191 Best of Belleair Community Award and Proclamation: Bill and Marsha Uhler

Attachments: $\quad$ Official Proclamation Best of Belleair Bill and Marsha Uhler

| 18-0192 | Best of Belleair Communtiy Award and Proclamation: Radiance Medspa |
| :---: | :---: |
| Attachments: | Official Proclamation Best of Belleair Radiance Medspa |
| 18-0088 | Presentation on the Third Homestead Exemption by the Pinellas County Property Appraiser |
| Attachments: | TownOfBelleair_7_17_2018 |
| 18-0207 | Discussion of Preliminary Maximum Millage Rate |
| Attachments: | Budget Presentation Final FY 1819 MMP |
| 18-0204 | Special Relief Permit Request: Gracie's Big Splash |
| 18-0197 | FY 18-19 Annual Agreement with the Pinellas County Sheriff Department for Support Services |
| Attachments: | 18-19 PCSO Contract |
| 18-0195 | Resolution 2018-31 Appointing Member to Recreation Board |
| Attachments: | Bio - Amy Stanton |
|  | Resume - Amy Stanton |
|  | 2018-31 Appointing Member to Recreation Board |

## POLICE CHIEF'S REPORT

## TOWN MANAGER'S REPORT

## TOWN ATTORNEY'S REPORT

## MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

## OTHER BUSINESS

## ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.

## Town of Belleair

## Legislation Details (With Text)



# Meeting Minutes <br> Special Meeting 

6:00 PM
Town Hall

## Town Commission

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 6:02 PM with Deputy Mayor Rettstatt presiding.

## PLEDGE OF ALLEGIANCE

## COMMISSIONER ROLL CALL

Present 4- Deputy Mayor Karla Rettstatt, Commissioner Michael Wilkinson, Commissioner Tom Shelly, and Commissioner Tom Kurey
Absent 1- Mayor Gary H. Katica

## SCHEDULED PUBLIC HEARING

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

18-0168 Presentation of Pelican Golf Club Phase III
Town Clerk swore in those wishing to speak.

Deputy Mayor Rettstatt disclosed communications related to trees, road, and cul-de-sac; no additional ex parte communications expressed.

JP Murphy-Town Manager-Introduced case; modifications to phase III; variances to be discussed at meeting on 6/19/2018; Planning \& Zoning unanimously passed elements.

Chris Brimo-Calvin Giordano \& Associates-Provided staff report; applicant wishes to expand original site plan; request to vacate right-of-way. Mr. Brimo discussed items related to both Ordinance 518 and 519 such as: request for comprehensive plan amendment, amendment to future land use map regarding zoning change, rezoning of lots from R-1 to GC, vacation of right-of-way on Althea Rd. and Golf View Dr., amending code section 74-82 and adding accessory use regarding cottages. Requests are consistent with comprehensive plan and countywide rules; eligible for expedited
review process for state approval.

David Ottinger-Town Attorney-Stated ordinance drafted to exclude transitory use of cottages, no vehicle parking, single entrance, maximum one week stay, prohibition of third party booking.

Mr. Brimo stated location of cottages is by parking, not other homes; rendering of cottages shown.

Mr. Murphy showed photos of the site of proposed maintenance facility; will require a variance and is included in revised site plan.

Mr. Ottinger stated Ordinance 519 also includes amendment to development agreement; amendments include revised phase III plan, changes to completion timeline being August 2019 for clubhouse and cottage structures, golf course grill room completed by 12/31/2018.

Tom Nash-Macfarlane, Ferguson, McMullen, Applicant Representative-Commended staff on assistance with process; discussed acquisition of property where cottages are to be built and area to be vacated; available for questions.

Shelly Ladd-Gilbert-Resident-Spoke in support of cul-de-sac.

Cay Ludden-Resident-Was sworn in; spoke in support of project.

No further comments to be heard.

Deputy Mayor Rettstatt made a statement regarding Golf View residents in support of cul-de-sac; spoke on benefits to town regarding partnership with course; requests from residents addressed by Pelican Golf Course.

Commissioner Kurey spoke on positives regarding public-private partnerships; similar amenities offered at other courses; concerns largely mitigated.

18-0133 First Reading of Ordinance 518 - Amending Comprehensive Plan and Future Land Use Map for PGC.

No additional public comments.

## Commissioner Shelly moved approval of Ordinance 518 on first reading; seconded by Commissioner Wilkinson.

Aye: 4- Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1- Mayor Katica

18-0134 First Reading of Ordinance 519 - Adding Accessory Use, Amending Current Zoning, Vacating R.O.W. on Althea and Golfview, Approving Supplemental Preliminary Development Agreement for PGC.

No additional public comments.
Commissioner Shelly moved approval of Ordinance 519 on first reading; seconded by Commissioner Wilkinson.

Aye: 4- Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1- Mayor Katica

## CITIZENS COMMENTS

No comments to be heard.

## GENERAL AGENDA

18-0172 Resolution 2018-30: Naming Jeffery W. Tackett Park
Mr. Murphy stated park by Town Hall lot to be renamed for Officer Jeffrey Tackett; coinsides with proclamation; honoring 25 th memorial of his passing; Deputy Mayor Rettstatt noted that Doyles donated $\$ 25,000$ to park.

Commissioner Shelly made a motion recommending approval Resolution 2018-30, naming Jeffery W. Tackett Park; seconded by Commissioner Wilkinson.

Aye: 4- Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1- Mayor Katica

18-0171 Proclamation Honoring Officer Jeffery W. Tackett
Chief Bill Sohl-Belleair Police Department-Provided background information regarding Officer Jeffrey Tackett incident; Jeffery Tacket law enacted as a result; ribbon cutting ceremony to be held on 6/13 (25th anniversary).

Mr. Murphy read proclamation into record.
Commissioner Shelly moved approval of the proclamation honoring Officer Jeffery W. Tackett; seconded by Commissioner Wilkinson.

Aye: 4- Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

## ADJOURNMENT

No further business; meeting adjourned in due form at 6:42 PM.
Commissioner Wilkinson moved to adjourn; seconded by Commissioner Shelly.

Aye: 4- Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1- Mayor Katica

## TOWN CLERK

APPROVED:

## MAYOR

# Meeting Minutes <br> Town Commission 

6:00 PM
Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 6:00 PM with Mayor Katica presiding.

## PLEDGE OF ALLEGIANCE

## COMMISSIONER ROLL CALL

Present: 5- Mayor Gary H. Katica<br>Deputy Mayor Karla Rettstatt<br>Commissioner Michael Wilkinson<br>Commissioner Tom Shelly<br>Commissioner Tom Kurey

## SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

18-0179
Presentation of Variance Requests for Pelican Golf Club Phase III
JP Murphy-Town Manager-Discussed presentation format; provided high level overview of the variance requests; stated that this was the second reading of ordinances.

Chris Brimo-Calvin, Giordano and Associates, Town Planner-Reviewed phase III expansion requests relating to Ordinances 518 and 519 as follows: requesting vacation of right-of-way, request for Comprehensive Plan amendment,Future Land Use Map amendment, rezoning of parcels, amendment to Town of Belleair Code of Ordinances to allow cottage use, provided a brief description of the variance requests, rezoning of parcels, and amendments.

Mr. Brimo stated the variance requests were heard by the Planning and Zoning Board and were recommended for approval; the first request was for a 3300 sq . ft. metal maintenance structure facility to be constructed in the required 25 ft . setback approximately 2.3 feet from the property line. Stated the request would be better served to have 5 ft . instead of the 2.3 feet resulting in a 20 ft . variance request instead of a 22.9 inch request. The second variance is for a perimeter fence/wall to be constructed within the required setbacks 10 feet front from the property line and 5 feet from Indian

Rocks Road; would tie in to the club house fence; this is an extension of a previously approved fence/wall variance request; the fence will be shielded by vegetation; the request is to extend fence/wall to include new parcels; modifications to material on residential side.

Those wishing to speak were sworn in.

Mr. Murphy noted Planning and Zoning board recommended approval of all items.

Tom Nash-Macfarlane, Ferguson and McMullen, applicant representative-Provided a brief review of the requests; spoke about the purchase of additional land to expand the driving range, practice facilities and cottages; discussed the extension of the wall and the maintenance facility which will be of benefit to the Town and the golf club.

No ex parte communications expressed.

No public comments to be heard.

18-0137

PGC Phase III-Variance Request \#1 Maintenance Facility Structure
No public comments to be heard.
Commissioner Shelly moved to approve variance request \#1 allowing for the construction of a maintenance facility structure to encroach 20 feet in the required $\mathbf{2 5}$ foot setback; seconded by Deputy Mayor Rettstatt.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

PGC Phase III-Variance Request \#2 Perimeter Fence/Walls
No public comments to be heard.
Deputy Mayor Rettstatt moved to approve variance request \#2 perimeter Fence/Walls and amended to include the vinyl fence that will be shielded on both sides with plants along the residential corridor; seconded by Commissioner Wilkinson.

Aye: 5- Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Second Reading of Ordinance 518 - Amending Comprehensive Plan and Future Land Use Map for PGC.

Mr. Murphy read into record by title only; reviewed elements in brief.

No public comments to be heard.
Deputy Mayor Rettstatt moved approval of second reading of Ordinance 518 amending Comprehensive Plan and Future Land Use Map for PGC; seconded by Commissioner Wilkinson.

Aye: 5- Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

18-0138

18-0182

18-0183 Second Reading of Ordinance 521-Special Relief Permits
Mr. Murphy provided a brief overview of special relief permits; establishes process for addressing temporary situations; read into record Ordinance 521 by title only.

Deputy Mayor Rettstatt moved approval of second reading of Ordinance 521, special relief permits; seconded by Commissioner Wilkinson.

Aye: 5- Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

## CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Lil Cromer-Resident-Thanked the staff especially the Chief Sohl and Cathy on the great job done on the dedication of the park for Officer Jeffery Tackett.

## CONSENT AGENDA

18-0178 Approval of June 5, 2018 Regular Meeting Minutes
(Consent Agenda approved)
Commissioner Shelly moved approval of the Consent Agenda; seconded by Deputy Mayor Rettstatt.

Aye: 5- Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

## GENERAL AGENDA

18-0184 Road Transfer Interlocal Agreement
Mr. Murphy provided clarification of roadway segment; town currently doing maintenance and would be able to control certain aspects; provided information regarding Road Transfer Interlocal Agreement as it pertained to the County.

Deputy Mayor Rettstatt moved approval of the Road Transfer Interlocal Agreement; seconded by Commissioner Wilkinson.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

## POLICE CHIEF'S REPORT

Chief Sohl provided update on check fraud case; discussed auto theft arrest; investigating residential burglary to unoccupied residence.

## TOWN MANAGER'S REPORT

Mr. Murphy recommends cancelling July 3rd meeting. It was the consensus of the Commission to cancel the July 3 meeting.

Mr. Murphy congratulated staff who took part in the Jeffery Tackett Park event; stated that it was National Garbage man week; interview of applicants being done for strategic planning process; EOR short-listing being done.

Deputy Mayor Rettstatt questioned debris location site in event of hurricane; Mr. Murphy stated staff is investigating.

## TOWN ATTORNEY'S REPORT

Mr. Ottinger had nothing to report.

## MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Mayor Katica, stated he was glad to be returning and is still recovering.

Commissioner Shelly commented on benefit of private-public partnerships; nothing further to report.

Commissioner Kurey commented on golf course cottage use; discussed ideas from his
meeting with Gayle Grady, the Infrastructure Board consultant; funding and financing creativity.

Brief discussion regarding bidding and RFQ process; revenue and spending regarding infrastructure projects.

Deputy Mayor Rettstatt stated the dedication of the two parks on Rosery are on October 12th; Veteran's Day is November 10 which falls on a Saturday and there will be fireworks; went to a breakfast meeting with mayors and Representative Brandis regarding short term rentals.

Commissioner Wilkinson stated that the Recreation Board didn't meet; commended staff for the Tackett tribute.

## OTHER BUSINESS

No other business

## ADJOURNMENT

No further further business; meeting adjourned in due form at 6:50 PM
Deputy Mayor Rettstatt moved to ajourn the meeting; seconded by Commissioner Wilkinson.
Aye: 5- Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

## TOWN CLERK

## APPROVED:

## MAYOR

# Legislation Details (With Text) 

| File \#: | 18-0190 | Version: 1 | Name: |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Type: | Proclamation |  | Status: | General Agenda |  |
| File created: | 6/21/2018 |  | In control: | Town Commission |  |
| On agenda: | 7/17/2018 |  | Final action: |  |  |
| Title: | Best of Belleair Community Award and Proclamation: The Belleair Community Foundation |  |  |  |  |
| Sponsors: |  |  |  |  |  |
| Indexes: |  |  |  |  |  |
| Code sections: |  |  |  |  |  |
| Attachments: | Official Proclamation Best of Belleair BCF |  |  |  |  |
| Date | Ver. Action By |  |  |  | Re |

## Summary

To: Town Commission
From: Town Staff
Date: 7/17/2018

## Subject:

Best of Belleair Community Award and Proclamation: The Belleair Community Foundation

## Summary:

As a way to thank the Belleair Community Foundation (BCF) for the group's consistent dedication to improving the Town of Belleair, its events, parks, and programs, the Town of Belleair staff has nominated the BCF for the Best of Belleair Community Award.
Previous Commission Action: In the fall of 2017, the Town Commission established the "Best of Belleair Community Award" as a way for the Town of Belleair to honor individuals, groups, and/or organizations that have contributed to the betterment of Belleair. While last year's awards were specifically distributed to groups that aided the Town before, during, and after Hurricane Irma, staff would like to maintain this award as a way to continuously honor these groups that contribute to our success.

Background/Problem Discussion: The Belleair Community Foundation has consistently supported the betterment of Belleair's parks, recreation programs, and police services over the past several years, and has had an enormous impact on the development of our town. Several accomplishments of the group include (but are certainly not limited to) the renovation of Hunter Memorial Park and the future Magnolia/Wall Park, the creation of events such as Boogie for the Blue and Boogie for Belleair, and assistance with programs such as Socksgiving, Sheltering in Place: A Hurricane Awareness Symposium, and more.

The BCF was also recently selected as the winner of the Florida Recreation and Park Association's annual Corporate Sponsor Award for their exceptional service to Belleair.

Belleair residents, employees, and elected officials alike are extremely grateful for this dedication from the Belleair Community Foundation, and for the way that the group has inspired Belleair residents to get involved
with their community.
As a way to show our gratitude, staff has attached a proclamation thanking the BCF for their efforts, and is ready to present a framed copy of it, along with a personalized "Best of Belleair Community Award" to a representative from the organization.

Expenditure Challenges N/A
Financial Implications: N/A
Recommendation: N/A
Proposed Motion N/A

## AWARDING THE BELLEAIR COMMUNITY FOUNDATION THE "BEST OF BELLEAIR COMMUNITY AWARD"

WHEREAS, the Town of Belleair established the "Best of Belleair Community Award" in September of 2017; and

WHEREAS, the purpose of this award is to honor individuals, groups, and/or organizations that contribute to the betterment of the Town of Belleair; and

WHEREAS, the Belleair Community Foundation has consistently supported the betterment of Belleair's parks, recreation programs, and police services over the past several years; and

WHEREAS, the impact of these efforts has resulted in the renovation of parks such as Hunter Memorial Park and the future Magnolia/Wall Park, in events such as Boogie for the Blue, Boogie for Belleair, and Socksgiving, and in the greater movement of inspiring Belleair residents to get involved with their community; and

WHEREAS, the Belleair Community Foundation additionally received the Florida Recreation and Park Association's annual Corporate Sponsor Award for their exceptional service; and

WHEREAS, the Belleair Community Foundation was hence nominated by Town staff for its tireless commitment to improving Belleair;

NOW, THEREFORE, I, GARY H. KATICA, Mayor of the Town of Belleair, Florida, on behalf of the Commission, do hereby award the Belleair Community Foundation with the "Best of Belleair Community Award" for their service and loyalty to the Town of Belleair.

GIVEN under our hand and the seal of the TOWN OF BELLEAIR, FLORIDA, this 17th day of JULY, A.D., 2018.

# Legislation Details (With Text) 



## Summary

To: Town Commission
From: Town Staff
Date: 7/17/2018

## Subject:

Best of Belleair Community Award and Proclamation: Bill and Marsha Uhler

## Summary:

As a way to thank Bill and Marsha Uhler their consistent dedication to supporting the Town of Belleair Parks and Recreation Department, its events, services, and activities, the Town of Belleair has nominated them for the Best of Belleair Community Award.
Previous Commission Action: In the fall of 2017, the Town Commission established the "Best of Belleair Community Award" as a way for the Town of Belleair to honor individuals, groups, and/or organizations that have contributed to the betterment of Belleair. While last year's awards were specifically distributed to groups that aided the Town before, during, and after Hurricane Irma, staff would like to maintain this award as a way to continuously honor these groups that contribute to our success.

Background/Problem Discussion: Upon moving to Belleair in 1999, Bill and Marsha Uhler immediately began volunteering for the Parks and Recreation Department to support their efforts, and to assist with the fundraising to build the Dimmitt Community Center. Since then, the couple has continued to donate their time and energy to the Town by supplying labor and prepared food to a variety of Town events.

Belleair residents, employees, and elected officials alike are extremely grateful for this dedication from Bill and Marsha, and for their determination to give back to our community.

As a way to show our gratitude, staff has attached a proclamation thanking Bill and Marsha Uhler for their efforts, and is ready to present a framed copy of it, along with a personalized "Best of Belleair Community Award" to them.

## Expenditure Challenges N/A

Financial Implications: N/A
Recommendation: N/A
Proposed Motion N/A

# AWARDING BILL AND MARSHA UHLER THE "BEST OF BELLEAIR COMMUNITY AWARD" 

WHEREAS, the Town of Belleair established the "Best of Belleair Community Award" in September of 2017; and

WHEREAS, the purpose of this award is to honor individuals, groups, and/or organizations that contribute to the betterment of the Town of Belleair; and

WHEREAS, Bill and Marsha Uhler moved to Belleair in 1999 and immediately began volunteering for the Town of Belleair Parks and Recreation Department to support their efforts and assist with the fundraising to build the Dimmitt Community Center; and

WHEREAS, the Uhlers have continued to donate their time and energy to the Town of Belleair since by supplying food and labor to events such as the Belleair Sunset 5K \& Fun Run, Holiday Parade and Party, Halloween Party and Haunted House, Salute our Veterans event, and the Sundays in Belleair Outdoor Concert Series; and

WHEREAS, Belleair residents, employees, and elected officials alike are extremely grateful for the generous acts of kindness by the Uhlers; and

WHEREAS, Bill and Marsha Uhler were hence nominated by the Town of Belleair in June of 2018 for these contributions;

NOW, THEREFORE, I, GARY H. KATICA, Mayor of the Town of Belleair, Florida, on behalf of the Commission, do hereby award Bill and Marsha Uhler with the "Best of Belleair Community Award" for their service and loyalty to the Town of Belleair.

GIVEN under our hand and the seal of the TOWN OF BELLEAIR, FLORIDA, this 17th day of JULY, A.D., 2018.

# Legislation Details (With Text) 



## Summary

To: Town Commission
From: Town Staff
Date: 7/17/2018

## Subject:

Best of Belleair Community Award and Proclamation: Radiance Medspa

## Summary:

As a way to thank Radiance Medspa for their consistent dedication to supporting the Town of Belleair Parks and Recreation Department, its events, activites, and programs, the Town of Belleair has nominated Radiance Medspa for the Best of Belleair Community Award.
Previous Commission Action: In the fall of 2017, the Town Commission established the "Best of Belleair Community Award" as a way for the Town of Belleair to honor individuals, groups, and/or organizations that have contributed to the betterment of Belleair. While last year's awards were specifically distributed to groups that aided the Town before, during, and after Hurricane Irma, staff would like to maintain this award as a way to continuously honor these groups that contribute to our success.

Background/Problem Discussion: Radiance Medspa opened their business in the surrounding Belleair area in 2006 and soon began volunteering and providing financial support to the Parks and Recreation Department in order to better the lives of our residents.

Belleair residents, employees, and elected officials alike are extremely grateful for this dedication from Radiance Medspa, and for the way that the group has enhanced various Town departments through their generous donations and sponsorships.

As a way to show our gratitude, staff has attached a proclamation thanking Radiance Medspa for their efforts, and is ready to present a framed copy of it, along with a personalized "Best of Belleair Community Award" to a representative from the organization.

## Expenditure Challenges N/A

Financial Implications: N/A
Recommendation: N/A
Proposed Motion N/A

# AWARDING RADIANCE MEDSPA THE "BEST OF BELLEAIR COMMUNITY AWARD" 

WHEREAS, the Town of Belleair established the "Best of Belleair Community Award" in September of 2017; and

WHEREAS, the purpose of this award is to honor individuals, groups, and/or organizations that contribute to the betterment of the Town of Belleair; and

WHEREAS, Radiance Medspa opened in the surrounding Belleair area in 2006 and soon began reaching out to the Town looking to volunteer and provide financial support to better the lives of our residents; and

WHEREAS, Radiance Medspa has created a great partnership with the Town of Belleair by assisting with many special events and projects; and

WHEREAS, Belleair residents have benefitted from Radiance Medspa's generous donations throughout the years that have enhanced the various Town departments and initiatives; and

WHEREAS, Belleair residents, employees, and elected officials alike are grateful for the generous acts of kindness by Radiance Medspa; and

WHEREAS, Radiance Medspa was hence nominated by the Town of Belleair in June of 2018 for these contributions;

NOW, THEREFORE, I, GARY H. KATICA, Mayor of the Town of Belleair, Florida, on behalf of the Commission, do hereby award Radiance Medspa with the "Best of Belleair Community Award" for their service and loyalty to the Town of Belleair.

GIVEN under our hand and the seal of the TOWN OF BELLEAIR, FLORIDA, this 17th day of JULY, A.D., 2018.

# Legislation Details (With Text) 



## Summary

To: Town Commission
From: Town Staff
Date: 7/17/2018

## Subject:

Presentation on the Third Homestead Exemption by the Pinellas County Property Appraiser

## Summary:

On November 6, 2018, Florida residents will vote on Amendment 1 - a proposed third homestead exemption. If passed, this exemption will impact local government funding. As a result, Pinellas County Property Appraiser, Mr. Mike Twitty has generously offered to make a presentation to the Belleair Town Commission tonight to help us better understand Amendment 1 and its implications.
Previous Commission Action: N/A
Background/Problem Discussion: In 2017, the Florida Legislature voted to place Amendment 1 on the ballot. Since then, the Florida League of Cities, the Pinellas County Property Appraiser's Office, and several other organizations have been working to better explain and communicate the reality of this amendment.

Pinellas County Property Appraiser, Mr. Mike Twitty is in attendance tonight and has brought with him a slideshow presentation explain this amendment and exemption to the Commission and the residents in attendance.

## Expenditure Challenges N/A

Financial Implications: Mr. Twitty will discuss property tax implications that could result from Amendment 1.

## Recommendation: N/A

File \#: 18-0088, Version: 1

## Proposed Motion N/A

## 2018 Constitutional Amendments

 Affecting Assessments \& Taxes3hxestimator.org / Tax Estimator


## Mike Twitty, MAI

Pinellas County Property Appraiser
mike@pcpao.org|www.pcpao.org (727) 464-3207

# Constitutional Amendments <br> on the Ballot in 2018 Impacting Taxing Authorities 

## AMENDMENT 1

$3^{\text {rd }}$ Homestead Exemption (additional $\$ 25,000$ )

## AMENDMENT 2

Removes the scheduled repeal language of the $10 \%$ nonhomestead property cap (will currently sunset at end of 2018).

## Background

## Why is Amendment 1 on the ballot?

In 2017, the Florida Legislature voted to place Amendment 1 on the ballot. The proposed homestead exemption increase impacts local government tax revenues, not the state government.

Florida State Government is funded primarily by SALES TAX

County/City Government is funded primarily by PROPERTY TAX

## History of Homestead Exemption



## Homestead Banding by Assessed Value



## Assessed Value $\neq$ Market Value

## Market Value

(no cap)

Assessed Value
(Save-Our-Homes 3\% cap)

## Assessment Caps

- Save-Our-Homes Cap for Homestead Property = 3\% / Year or CPI, whichever is lower
- Non-Homestead Cap $=10 \% /$ Year
- All caps reset on Jan. 1 of tax year subsequent to a transfer of the property

| Save Our Homes Annual Increase |  |  |
| :---: | :---: | :---: |
| Year | CPI Change | Cap |
| 2018 | $2.1 \%$ | $2.1 \%$ |
| 2017 | $2.1 \%$ | $2.1 \%$ |
| 2016 | $0.7 \%$ | $0.7 \%$ |
| 2015 | $0.8 \%$ | $0.8 \%$ |
| 2014 | $1.5 \%$ | $1.5 \%$ |
| 2013 | $1.7 \%$ | $1.7 \%$ |
| 2012 | $3.0 \%$ | $3.0 \%$ |
| 2011 | $1.5 \%$ | $1.5 \%$ |
| 2010 | $2.7 \%$ | $2.7 \%$ |

# Homestead Exemption What is it Worth? 

Homestead Exemption is the primary personal exemption in Florida

Homestead Exemption
$1^{\text {st }}$ and $2^{\text {nd }}$ combined
Proposed 3rd

## Approximate Savings

\$500-\$800, depending on taxing district
\$200-\$400, assuming no millage increase

## Save-Our-Homes Cap

- Limits annual increase of Assessed Value to $3 \%$ or CPI, whichever is less (2.1\% for 2018)
- This is effectively an additional exemption that often exceeds the existing $1^{\text {st }} \& 2^{\text {nd }} \mathrm{HX}$


## Residential Households

## Homestead vs Non-Homestead Residential



## Belleair Households

## Homestead vs Non-Homestead Residential



## Homestead Exemption Eligibility



## Belleair Homestead Exemption Eligibility



## 3rd HX Eligibility by Voter



## $3^{\text {rd }}$ Homestead Exemption Eligibility

Residential Homesteads - Pinellas County


## Residential Homesteads - Florida

12\%


## Countywide Tax Impact of $3^{\text {rd }}$ HX

## Total of \$38 Million



## Impact of 3 rd $\$ 25 \mathrm{k}$ Homestead



## Value Trends (2005-2018)



## Impact of $3^{\text {rd }} \$ 25 \mathrm{k}$ Homestead

2018 Municipal Taxable Value Change \& Hypothetical 3HX Impact


## Impact of 3rd \$25k Homestead

2018 Fire District Taxable Value Change \& Hypothetical 3HX Impact


## Will You Benefit?

## $3^{\text {rd }}$ Homestead Exemption Estimator

## WHY?

- Most don't understand Exemption Banding by Assessed Value.
- Many will think that if they have homestead they will automatically benefit from the full exemption of $\$ 75,000$.
- Important to educate our citizens before they go to the polls in November by providing an easy way for them to see the impact, if any, on their property.
- Statewide tool developed by Property Appraisers with adoption from 60 County Property Appraisers to date.
- Accessible at www.3hxestimator.org or directly from the Pinellas County Property Appraiser website (www.pcpao.org).



## 3rd HX Estimator Link at Parcel Leve】

## Will You <br> Benefit? $3^{\text {rd }} \mathrm{HX}$

 Estimator

## Will You Benefit?

## Will You Benefit?

Find out if you will receive any exemption benefit from the proposed 3rd Homestead Exemption (Additional $\$ 25,000$ ) on the ballot for the November 6, 2018 General Election.
Understanding the 1st, 2nd, and 3rd Homestead Exemption
Choose your County: Select County $\mathbf{~ V}$
Please Note:

- All calculations are based on 2017 assessment roll data and 2017 final millage rates.
- Recent purchases in 2017 and 2018 may show $\$ 0$ benefit as a new homestead application may not yet be reflected at this address.
- Assessed value must exceed $\$ 100,000$ to receive any benefit from the 3rd Homestead Exemption.
- Full ( $100 \%$ ) benefit from the 3rd Homestead Exemption is not received unless your property's Assessed Value is greater than or equal to $\$ 125,000$.
- Estimates assume no partial homesteads. Homestead percentages less than $100 \%$ would result in a lower estimate.
- If passed, this exemption would take effect January 1, 2019 for the 2019 tax year.

Brought to you by your participating Florida County Property Appraisers

## Example: 100\% Full Benefit

## Will You Benefit?

Find out if you will receive any exemption benefit from the proposed 3rd Homestead Exemption (Additional $\$ 25,000$ ) on the ballot for the November 6, 2018 General Election.
Understanding the 1st, 2nd, and 3rd Homestead Exemption
Choose your County: Pinellas v
Enter your Address:
12 80TH TER TREASURE ISLAND
Estimated Tax Benefit from 3rd Homestead: \$271 (100\% of full benefit)
Please Note:

- All calculations are based on 2017 assessment roll data and 2017 final millage rates.
- Recent purchases in 2017 and 2018 may show $\$ 0$ benefit as a new homestead application may not yet be reflected at this address.
- Assessed value must exceed $\$ 100,000$ to receive any benefit from the 3rd Homestead Exemption.
- Full $(100 \%)$ benefit from the 3rd Homestead Exemption is not received unless your property's Assessed Value is greater than or equal to $\$ 125,000$.
- Estimates assume no partial homesteads. Homestead percentages less than $100 \%$ would result in a lower estimate.
- If passed, this exemption would take effect January 1, 2019 for the 2019 tax year.

Please contact the Pinellas County Property Appraiser's Office at (727) 464-3207 or mike@pcpao.org if you have questions or need more information.

## Brought to you by your participating Florida County Property Appraisers

## Example: Partial Benefit

## Will You Benefit?

Find out if you will receive any exemption benefit from the proposed 3rd Homestead Exemption (Additional $\$ 25,000$ ) on the ballot for the November 6, 2018 General Election.
Understanding the 1st, 2nd, and 3rd Homestead Exemption
Choose your County: Pinellas v
Enter your Address:
8174 TERRACE GARDEN DR N \# 101 ST PETERSBURG
Estimated Tax Benefit from 3rd Homestead: $\mathbf{\$ 6 0}$ (14\% of full benefit)
Please Note

- All calculations are based on 2017 assessment roll data and 2017 final millage rates
- Recent purchases in 2017 and 2018 may show $\$ 0$ benefit as a new homestead application may not yet be reflected at this address.
- Assessed value must exceed $\$ 100,000$ to receive any benefit from the 3rd Homestead Exemption.
- Full (100\%) benefit from the 3rd Homestead Exemption is not received unless your property's Assessed Value is greater than or equal to \$125,000.
- Estimates assume no partial homesteads. Homestead percentages less than $100 \%$ would result in a lower estimate.
- If passed, this exemption would take effect January 1, 2019 for the 2019 tax year.

Please contact the Pinellas County Property Appraiser's Office at (727) 464-3207 or mike@pcpao.org if you have questions or need more information.

## Brought to you by your participating Florida County Property Appraisers

## Example: Assessed Value $\leq \$ 100 \mathrm{~K}$

## Will You Benefit?

Find out if you will receive any exemption benefit from the proposed 3rd Homestead Exemption (Additional $\$ 25,000$ ) on the ballot for the November 6, 2018 General Election.
Understanding the 1st. 2nd, and 3rd Homestead Exemption

## Choose your County: Pinellas

Enter your Address:
1120 GULF OAKS DR TARPON SPRINGS
Estimated Tax Benefit from 3rd Homestead: $\mathbf{\$ 0}$ The Assessed Value is below $\$ 100,000$, thus there is no benefit.

Please Note:

- All calculations are based on 2017 assessment roll data and 2017 final millage rates.
- Recent purchases in 2017 and 2018 may show $\$ 0$ benefit as a new homestead application may not yet be reflected at this address.
- Assessed value must exceed $\$ 100,000$ to receive any benefit from the 3rd Homestead Exemption.
- Full $(100 \%)$ benefit from the 3rd Homestead Exemption is not received unless your property's Assessed Value is greater than or equal to $\$ 125,000$.
- Estimates assume no partial homesteads. Homestead percentages less than $100 \%$ would result in a lower estimate.
- If passed, this exemption would take effect January 1, 2019 for the 2019 tax year.

Please contact the Pinellas County Property Appraiser's Office at (727) 464-3207 or mike@pcpao.org if you have questions or need more information.

## Example: Non-Homestead

## Will You Benefit?

Find out if you will receive any exemption benefit from the proposed 3rd Homestead Exemption (Additional $\$ 25,000$ ) on the ballot for the November 6, 2018 General Election.
Understanding the 1st, 2nd, and 3rd Homestead Exemption
Choose your County: Hillsborough v
Enter your Address:
12000 N DALE MABRY HWY TAMPA
Estimated Tax Benefit from 3rd Homestead: $\$ \mathbf{0}$ This property is not homesteaded, thus there is no benefit.

Please Note

- All calculations are based on 2017 assessment roll data and 2017 final millage rates.
- Recent purchases in 2017 and 2018 may show $\$ 0$ benefit as a new homestead application may not yet be reflected at this address.
- Assessed value must exceed $\$ 100,000$ to receive any benefit from the 3rd Homestead Exemption
- Full (100\%) benefit from the 3rd Homestead Exemption is not received unless your property's Assessed Value is greater than or equal to \$125,000.
- Estimates assume no partial homesteads. Homestead percentages less than $100 \%$ would result in a lower estimate.
- If passed, this exemption would take effect January 1, 2019 for the 2019 tax year.

Please contact the Hillsborough County Property Appraiser's Office at (813) 272-6969 or exemptionse@hcpafl.org if you have questions or need more information.

## Brought to you by your participating Florida County Property Appraisers

## Amendment 2: Proposed 10\% Cap Repeal

## Permanent 10\% cap on Assessed Value for non-homestead property

Applies to second homes, businesses, rental properties
Current 10\% cap set to expire Jan. 1, 2019, which limits annual assessed value increases for non-homestead properties


YES VOTE would make this cap permanent, limiting how much assessed value can go up annually on non-homestead properties

NO VOTE would result in cap removal, increasing non-homestead
 properties to market value and resulting in higher taxes for these properties

## \# of Properties Impacted



## New Owner Tax Estimator




## Website Links



## Tax Estimator



## Tax Estimator

| Mike Twitty, MAI <br> Pinellas County Property Appraiser <br> Tax Estimator |  |  |  |
| :---: | :---: | :---: | :---: |
| $\nabla$ Assumptions |  |  |  |
| SUBJECT PROPERTY |  |  |  |
| Parcel \#: 12-30-14-83952-000-0120 |  | Estimate date: | 6/28/2018 |
| Address: 123 10TH AVE |  | Homestead Exemption: | Yes |
| Tax District: INDIAN ROCKS BEACH |  | Purchase Price: | \$300,000 |
| Millage rates used: 2017 Final |  | Current Just/Market Value: | \$280,086 |
| PRIOR HOMESTEADED PROPERTY (Portability Year 2017) |  |  |  |
| Parcel \#: 03-30-15-86580-000-0100 |  | Just/Market Value: | \$91,266 |
| Address: 123 10TH AVE SW |  | - Assessed Value: | \$56,336 |
|  |  | Assessment Differential: | \$34,930 |
| $\nabla$ Estimated Assessed Value: |  |  | \$245,156 |
| Estimated Just/Market Value: |  |  | \$280,086 |
|  |  |  | \$34,930 |
|  |  | Estimated Assessed Value: | \$245,156 |
| $\checkmark$ Estimated Ad Valorem Taxes: |  |  | \$3,530 |
| Non-Ad Valorem Assessments: |  |  | \$260 |
| Total Estimated Taxes and Non-Ad Assessments: |  |  | \$3,790 |
| Download PDF | Start a new Estimate | Modify estimate assumptions |  |

## Tax Estimator

| $\nabla$ Estimated Ad Valorem Taxes: |  |  |  | \$3,530 |
| :---: | :---: | :---: | :---: | :---: |
| Taxing Authority | Exemption Amount | Taxable Value | Millage Rate | Estimated Tax |
| General Fund | \$50,000 | \$195,156 | 5.2755 | \$1,030 |
| Health Department | \$50,000 | \$195,156 | 0.0835 | \$16 |
| Pinellas Planning Council | \$50,000 | \$195,156 | 0.0150 | \$3 |
| Emergency Medical Service | \$50,000 | \$195,156 | 0.9158 | \$179 |
| Pinellas County School Board | \$25,000 | \$220,156 | 4.2610 | \$938 |
| School Local | \$25,000 | \$220,156 | 2.7480 | \$605 |
| Indian Rocks Beach | \$50,000 | \$195,156 | 1.9300 | \$377 |
| Sw Florida Water Management | \$50,000 | \$195,156 | 0.3131 | \$61 |
| Juvenile Welfare Board | \$50,000 | \$195,156 | 0.8981 | \$175 |
| Suncoast Transit Authority | \$50,000 | \$195,156 | 0.7500 | \$146 |
| Total Estimated Ad Valorem Taxes: |  |  |  | \$3,530 |
| Non-Ad Valorem Assessments: |  |  |  | \$260 |
| Total Estimated Taxes and Non-Ad Assessments: |  |  |  | \$3,790 |
| Download PDF Start | Start a new Estimate | Modify estimate assumptions |  |  |

# Thank you for your Time and Attention 



## Mike Twitty, mal

Pinellas County Property Appraiser
mike@pcpao.org | www.pcpao.org (727) 464-3207

# Legislation Details (With Text) 



## Summary

To: Mayor and Commissioners
From: Town Staff
Date: 7/13/2018

## Subject:

Discussion of Preliminary Maximum Millage

## Summary:

See attached documents.
Previous Commission Action: N/A

Background/Problem Discussion: N/A
Expenditure Challenges N/A
Financial Implications: N/A
Recommendation: N/A

Proposed Motion Move to set the preliminary maximum millage rate at X.XXXX.

## Discussion of Fiscal Year 2018-19 Annual Budget

## Maximum Millage Levy

Each year, as part of the Truth-in-Millage (TRIM) process, the Town of Belleair is required to set a maximum millage levy in the month of July. This is a not-to-exceed millage rate that is included in the TRIM notices that are mailed to property owners in the town before the final budget is approved.

## Budgeting Method

In preparation of this year's maximum millage levy staff has prepared preliminary budgets for each General Fund department, including revenues as well as expenditures for the fund as a whole. This is the first year that the Town of Belleair is converting its budgetary process from a line-item method to a program-based model. The program-based model discusses the actual efforts pursued by each department and any revenues that are directly related to each type of effort. It is staff's hope that this will enhance the way that the town's Annual Budget is communicated to residents, and at the same time provide informative data to improve the effectiveness of each department. Much of the program presentation is still in draft form, but the budgetary estimates should not fluctuate much.

Because the fiscal year 2017-18 budget was completed using the line-item method staff will be using a crosswalk sheet for the revenues, and each department's expenditures, to provide a comparison between budget years.

## Preliminary Budget Outlook for FY 2018-19

## General Fund

| Revenue Totals | $\mathbf{2 0 1 8 - 1 9}$ |
| :--- | ---: |
| Operating Income | $5,585,699$ |
| Total Non-Operating Income | 695,401 |
| Total Income | $\mathbf{\$ 6 , 2 8 1 , 1 0 0}$ |

## Expenditure Totals by Department

| Administration | $\$ 664,740$ |
| :--- | ---: |
| Building | $\$ 148,610$ |
| Support Services | $\$ 2,125,250$ |
| Police | $1,743,100$ |
| Public Works | $\$ 797,850$ |
| Recreation | $\$ 869,000$ |
| Total Expenditures | $\$ 6,348,550$ |

Net Income before Reimbursements ..... -\$67,450

In reviewing the forecast of revenues and expenditures for the upcoming fiscal year there is currently a deficit of roughly $\$ 67,450$. A summary of these changes is detailed in the attached preliminary Annual Budget for the General Fund.

The values for FY 2018-19 are not final proposed values, however town staff is not anticipating any significant variation between the values that are provided for consideration and the budget that staff will submit in September for approval. The expenditures listed above do not take into consideration any cost of living adjustment or merit increase. Those values are listed later in this document as additional amounts for consideration.

## Revenue challenges for FY 2018-19

A detailed listing of revenues for FY 2017-18 and preliminary FY 2018-19 can be found on page 5. Significant reductions in revenues are forecasted in Building Permits $\$(25,000)$ and Sale of surplus assets of $\$(13,500)$.

Although it does not play a direct role in the budget for the upcoming fiscal year, voters will decide on Amendment 1 in November 2018, which would be a $3^{\text {rd }}$ homestead exemption for the fifth tier of taxable value ( $\$ 100,000-\$ 125,000$ ). If approved this could have an impact of as much as $\$ 200,000$ beginning in FY 2019-20.

## Expenditure challenges for FY 2018-19

There are multiple expenditure areas that are anticipated to increase for FY 2018-19 which are summarized in the table below:

| Expenditure Description | Magnitude (\$) |
| :--- | ---: |
| Police Pension Payment (net of carryover) | $\$ 32,800$ |
| Property \& Casualty Insurance | $\$ 20,000$ |
| Contractual increases for Police | $\$ 48,000$ |
| Pinellas County Sheriff's Office agreement | $\$ 4,000$ |
| Largo Fire \& Rescue Services | $\$ 27,000$ |
| Health Insurance | $\$ 66,000$ |
| Additional Critical Needs Capital Set-aside | $\$ 20,000$ |
| Additional Critical Needs Capital Purchases | $\$ 5,000$ |
| Total | $\mathbf{\$ 2 2 2 , 8 0 0}$ |

The Police Pension payment fluctuates each year depending on the most recent actuarial calculation of liability. The most recent calculation was slightly higher, partly due to increased overtime expenses related to Hurricane Irma. The increase to Property \& Casualty is partly a result of adding the town's street lights to the schedule of insured property in the open. Generally property insurance in the marketplace increased in response to the significant hurricane-related claims last year. Largo Fire \&

Rescue is calculated using a measurement of city costs known as the municipal cost index, which this year was calculated at close to $5 \%$. The health insurance renewal increase is $14 \%$, which is higher than in past years.

The capital equipment set-aside amount for the Police Department reflects an increase of \$16,500 to fund future replacement of the radio system, tasers and other equipment.

In reviewing current year capital purchase needs an expenditure of $\$ 10,000$ has been included for replacement of the shade structure at the Dimmitt Community Center as well as $\$ 5,000$ for police radio purchases.

## Additional budgetary issues for FY 2018-19

The budget deficit that is projected does not include a cost of living adjustment (COLA) or merit increase for town employees. For purposes of consideration staff has prepared a cost estimate for a COLA of $1.5 \%$ as well as a merit increase of $2.5 \%$.

The town may also wish to consider setting aside funds aside for the purpose of future facility maintenance and replacement for Town Hall, the Dimmitt Community Center and the John J. Osborne Public Works Building.

Amendment 1 would not directly impact the budget in FY 2018-19, however in FY 2019-20 the effect could be as much as $\$ 200,000$ at the current millage rate. Recovery of this amount would require an estimated 0.2668 mills.

Below is a summary of the cost of these additional items as well as an expression of these amounts in terms of millage levy:

| Expenditure Description | Magnitude (\$) Expressed as Millage |  |
| :--- | ---: | ---: |
| Budget Deficit | $\$ 67,450$ | 0.0947 |
| $1.5 \%$ Cost of Living Adjustment | $\$ 35,000$ | 0.0491 |
| $2.50 \%$ Merit Increase | $\$ 59,000$ | 0.0828 |
| 3rd Homestead | $\$ 200,000$ | 0.2808 |
| Total | $\$ 361,450$ | $\mathbf{0 . 5 0 7 5}$ |

For purposes of discussion, below is a table showing the ad valorem proceeds associated with various millage levy increases:

| Millage Levy | Ad Valorem Revenue |  |
| ---: | :--- | :--- |
| $\mathbf{0 . 2 5}$ | $\mathbf{\$}$ | 178,000 |
| $\mathbf{0 . 5 0}$ | $\mathbf{\$}$ | 356,000 |
| $\mathbf{0 . 7 5}$ | $\mathbf{\$}$ | 534,000 |
| $\mathbf{1 . 0 0}$ | $\mathbf{\$}$ | 712,000 |

Recommendation for Maximum Millage Levy

Staff will be working in the coming weeks to identify opportunities for cost reduction as well as alternative revenue sources. All the same, staff is recommending that the maximum millage rate be set to a level that is at a minimum sufficient to eliminate the budget deficit. However, this is simply a year one fix, ongoing infrastructure concerns as well as reductions from Amendment 1 should inform this year's millage discussion as well. Just to balance the budget currently an increase of 0.0947 mills, or an equivalent of $\$ 9.47$ per $\$ 100,000$ of municipal taxable value would be required. This would bring the total millage rate in the Town of Belleair to 6.0204. This rate is higher than many municipalities in Pinellas County, however it is still significantly lower than the millage rate in the City of St. Petersburg, which is currently 6.7550. Several municipalities have indicated that they will be moving forward with significant (greater than .8 mills) millage increases as well. As the budget process moves forward it is staff's hope that the millage rate increase can be minimized.

## Preliminary Budget - Administration Department

| PERSONNEL | Comm/Market. | Legislative Prog. | Legal/Stat. Compl. C | Capital Projects | Town Admin | MBA | 1819 | 1718 | $\triangle$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 51200 Salaries | \$35,781 | \$64,347 | \$102,345 | \$58,314 | \$29,127 | \$56,836 | \$346,750 | \$327,850 | \$18,900 |
| 52100 FICA | \$2,818 | \$5,068 | \$8,061 | \$4,593 | \$2,294 | \$4,476 | 26550 | \$25,800 | \$750 |
| 52200 Retirement/401k | \$3,220 | \$5,790 | \$9,209 | \$5,247 | \$2,621 | \$5,114 | \$31,200 | \$29,500 | \$1,700 |
| 52300 Health | \$6,676 | \$12,006 | \$19,097 | \$10,881 | \$5,435 | \$10,605 | \$64,700 | \$55,600 | \$9,100 |
| 52301 Medical Benefit | \$619 | \$1,113 | \$1,771 | \$1,009 | \$504 | \$983 | \$6,000 | \$6,000 | \$0 |
| 51500 Sick Leave | \$1,321 | \$2,375 | \$3,778 | \$2,153 | \$1,075 | \$2,098 | \$12,800 | \$12,800 | \$0 |
| 51100 Executive Salaries |  | \$9,600 | \$0 | \$0 | \$0 | \$0 | \$9,600 | \$9,600 | \$0 |
| TOTAL | \$50,435 | \$100,299 | \$144,260 | \$82,196 | \$41,057 | \$80,112 | \$497,600 | \$467,150 | \$30,450 |
| OPERATING | Comm/Market. | Legislative Prog. | Legal/Stat. Compl. C | Capital Projects | Town Admin | MBA | 1819 | 1718 | $\Delta$ |
| 53151 Professional Services | 7445 | 13389 | 21296 | 12134 | 6061 | 11826 | \$72,150 | \$65,575 | \$6,575 |
| 54000 Travel and Per Diem | 2074 | 3730 | 5933 | 3380 | 1688 | 3295 | \$20,100 | \$20,100 | \$0 |
| 54100 Telephone | 454 | 817 | 1299 | 740 | 370 | 721 | \$4,400 | \$4,400 | \$0 |
| 54200 Postage | 165 | 297 | 472 | 269 | 134 | 262 | \$1,600 | \$1,600 | \$0 |
| 54620 Maint. Vehicle | 103 | 186 | 295 | 168 | 84 | 164 | \$1,000 | \$1,000 | \$0 |
| 54700 Ordinance Codes | 516 | 928 | 1476 | 841 | 420 | 820 | \$5,000 | \$6,000 | -\$1,000 |
| 54930 Advertising | 361 | 649 | 1033 | 589 | 294 | 574 | \$3,500 | \$3,500 | \$0 |
| 54940 Filing Fees | 129 | 232 | 369 | 210 | 105 | 205 | \$1,250 | \$1,250 | \$0 |
| 55100 Office Supplies | 320 | 575 | 915 | 521 | 260 | 508 | \$3,100 | \$3,100 | \$0 |
| 55101 Board Expenses | 516 | 928 | 1476 | 841 | 420 | 820 | \$5,000 | \$5,000 | \$0 |
| 55210 Operating Supplies | 468 | 842 | 1340 | 764 | 381 | 744 | \$4,540 | \$12,415 | -\$7,875 |
| 55222 Records Mgmt Fees | 310 | 557 | 885 | 505 | 252 | 492 | \$3,000 | \$2,900 | \$100 |
| 55240 Uniforms | 67 | 121 | 192 | 109 | 55 | 107 | \$650 | \$650 | \$0 |
| 55260 Protective Clothing | 26 | 46 | 74 | 42 | 21 | 41 | \$250 | \$250 | \$0 |
| 55290 Elections | 516 | 928 | 1476 | 841 | 420 | 820 | \$5,000 | \$5,000 | \$0 |
| 55410 Memberships | 1114 | 2004 | 3188 | 1816 | 907 | 1770 | \$10,800 | \$10,800 | \$0 |
| 55420 Training and Aids | 2012 | 3619 | 5756 | 3279 | 1638 | 3196 | \$19,500 | \$22,300 | -\$2,800 |
| 57900 Archives | 0 | 0 | 400 | 0 | 0 | 0 | \$400 | \$400 | \$0 |
| TOTAL | \$16,597 | \$29,847 | \$47,873 | \$27,049 | \$13,511 | \$26,363 | \$161,240 | \$166,240 | -\$5,000 |
| CAPITAL | Comm/Market. | Legislative Prog. | Legal/Stat. Compl. | Capital Projects | Town Admin | MBA | 1819 | 1718 | $\Delta$ |
| 57001 Vehicle Debt Serivce | 0 | 0 | 0 | 0 | 5900 | 0 | \$5,900 | \$5,900 | \$0 |
| TOTAL | 0 | 0 | 0 | 0 | 5900 | 0 | \$5,900 | \$5,900 | \$0 |
|  |  |  |  |  |  |  |  |  |  |
| Program Totals | \$67,032 | \$130,147 | \$192,133 | \$109,245 | \$60,467 | \$106,475 | \$664,740 | \$639,290 | \$25,450 |
|  | 10.08\% | 19.58\% | 28.90\% | 16.43\% | 9.10\% | 16.02\% | 100.00\% | 96.17\% | 3.83\% |

## Preliminary Budget - Building Department

| REVENUE | Permitting | NPDES | Floodplain Mgmt | Emp. Admin | 1819 Totals | 1718 Totals | $\Delta$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 341802 Building Permits | 350,000 |  |  |  | 350,000 | 375000 | -25,000 |
| PROGRAM REVENUE TOTALS | \$350,000 |  |  |  | \$350,000 | \$375,000 | -\$25,000 |
| EXPENDITURES |  |  |  |  |  |  |  |
| PERSONNEL | Permitting | NPDES | Floodplain Mgmt | Emp. Admin | 1819 Totals | 1718 Totals | $\Delta$ |
| 51200 Salaries | 35,629 | 3,476 | 2,173 | 2,173 | 43,450 | 42,500 | 950 |
| 51500 Sick Leave | 1,763 | 172 | 108 | 108 | 2,150 | 2,150 | 0 |
| 52100 FICA | 2,747 | 268 | 168 | 168 | 3,350 | 3,250 | 100 |
| 52200 Retirement/401k | 3,198 | 312 | 195 | 195 | 3,900 | 3,850 | 50 |
| 52300 Life/Hosp.Ins | 8,405 | 820 | 513 | 513 | 10,250 | 8,750 | 1,500 |
| 52301 Medical Benefit | 984 | 96 | 60 | 60 | 1,200 | 1,200 | 0 |
| Personnel Total | \$52,726 | \$5,144 | \$3,215 | \$3,215 | \$64,300 | \$61,700 | \$2,600 |
|  |  |  |  |  |  |  |  |
| OPERATING | Permitting | NPDES | Floodplain Mgmt | Emp. Admin | 1819 Totals | 1718 Totals | $\Delta$ |
| 53160 Contract Labor | 87,360 |  |  |  | 82,360 | 87,360 | -5,000 |
| 54100 Telephone |  | 250 |  |  | 250 | 250 | 0 |
| 54670 Maint. Equip. | 410 |  | 50 | 40 | 500 | 500 | 0 |
| 55100 Office Supplies | 410 | 25 | 25 | 40 | 500 | 500 | 0 |
| 55210 Operating Supp | 410 |  | 50 | 40 | 500 | 500 | 0 |
| 55240 Uniforms |  | 200 |  |  | 200 | 200 | 0 |
| Operating Total | \$88,590 | \$475 | \$125 | \$120 | \$84,310 | \$89,310 | -\$5,000 |

CAPITAL

| PROGRAM EXPENDITURE TOTALS | $\$ 141,316$ | $\$ 5,619$ | $\$ 3,340$ | $\$ 3,335$ | $\mathbf{\$ 1 4 8 , 6 1 0}$ | $\mathbf{\$ 1 5 1 , 0 1 0}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

## Preliminary Budget - Support Services Department

Direct Interdept. Support Human Resources Facility Maintenance Financial Mgmt Information Technology Intradept Administration Risk Mgmt Townwide Svcs

| PERSONNEL | Direct Interdept. Support | Human Resources | Facility Maintenance | Financial Mgmt | Information Technology | Intradept Administration | Risk Mgmt | Townwide Svcs | 1819 Totals | 1718 | Delta |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 51200 Salaries | 15,160 | 67,078 | 119,336 | 195,064 | 3,693 | 36,102 | 18,367 | 0 | 454,800 | 435,700 | 19,100 |
| 52100 FICA | 1,160 | 5,133 | 9,131 | 14,926 | 283 | 2,762 | 1,405 | 0 | 34,800 | 33,350 | 1,450 |
| 52200 Retirement/401k | 1,365 | 6,040 | 10,745 | 17,563 | 333 | 3,251 | 1,654 | 0 | 40,950 | 39,200 | 1,750 |
| 52300 Life/Hosp. Ins. | 3,070 | 13,584 | 24,166 | 39,502 | 748 | 7,311 | 3,719 | 0 | 92,100 | 76,650 | 15,450 |
| 52301 Medical Benefit | 360 | 1,593 | 2,834 | 4,632 | 88 | 857 | 436 | 0 | 10,800 | 10,200 | 600 |
| 51500 Sick Leave | 297 | 1,313 | 2,335 | 3,817 | 72 | 706 | 359 | 0 | 8,900 | 8,900 | 0 |
| 51400 Overtime | 1,500 |  |  |  |  |  |  |  | 1,500 | 1,500 | 0 |
| Personnel Total | 21,115 | 93,427 | 166,213 | 271,686 | 5,143 | 50,283 | 25,582 | 0 | 643,850 | 605,500 | 38,350 |
|  | 3.28\% | 14.51\% | 25.82\% | 42.20\% | 0.80\% | 7.81\% | 3.97\% | 0.00\% |  |  |  |

OPERATING
53100 Physical Exams
51305 Bank Fees

| Direct Interdept. Support | Human Resources | Facility Maintenance | Financial Mgmt | Information Technology | Intradept Administration | Risk Mgmt | Townwide Svcs | 1819 Totals | 1718 Totals | Delta |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 500 |  |  |  |  |  |  | 500 | 500 | 0 |
| 0 | 0 | 0 | 7,400 | 0 | 0 | 0 | 0 | 7,400 | 7,400 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 75,750 | 75,750 | 75,750 | 0 |
| 0 | 0 | 42,000 | 0 | 0 | 0 | 0 | 0 | 42,000 | 50,000 | -8,000 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 602,000 | 602,000 | 575,600 | 26,400 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 | 40,000 | 38,409 | 1,591 |
| 0 | 0 | 0 | 38,000 | 0 | 0 | 0 | 0 | 38,000 | 38,000 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 117 | 532 | 1,101 | 1,319 | 10,028 | 278 | 125 | 0 | 13,500 | 13,500 | 0 |
| 2,625 | 0 | 0 | 875 | 0 | 0 | 0 | 0 | 3,500 | 3,500 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 0 | 0 | 13,500 | 0 | 0 | 0 | 0 | 0 | 13,500 | 20,500 | -7,000 |
| 10,000 | 0 | 3,500 | 0 | 0 | 0 | 0 | 0 | 13,500 | 6,400 | 7,100 |
| 400 | 0 | 400 | 0 | 0 | 0 | 0 | 0 | 800 | 6,900 | -6,100 |
| 2,900 | 0 | 3,300 | 0 | 0 | 0 | 0 | 0 | 6,200 | 1,000 | 5,200 |
| 0 | 0 | 0 | 0 | 0 | 18,100 | 0 | 0 | 18,100 | 18,100 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 257,000 | 0 | 257,000 | 237,000 | 20,000 |
| 0 | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0 |
| 0 | 0 | 24,500 | 0 | 0 | 0 | 0 | 0 | 24,500 | 53,994 | -29,494 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12,000 | -12,000 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,438 | -10,438 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28,650 | 28,650 | 27,791 | 859 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 0 | 8,500 | 0 | 0 | 0 | 0 | 0 | 0 | 8,500 | 8,500 | 0 |
| 193 | 879 | 0 | 1,914 | 848 | 459 | 207 | 0 | 4,500 | 4,500 | 0 |
| 1,557 | 3,004 | 703 | 2,975 | 464 | 620 | 277 | 0 | 9,600 | 8,400 | 1,200 |


| 55215 Planning/Zoning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 55220 Gasoline and Oil | 47,500 | 50 | 300 | 100 | 0 | 0 | 50 | 0 | 48,000 | 43,200 | 4,800 |
| 55221 Tools | 0 | 0 | 650 | 0 | 0 | 0 | 0 | 0 | 650 | 650 | 0 |
| 55235 Refund Exp | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 55240 Uniforms | 0 | 0 | 0 | 0 | 0 | 1,200 | 0 | 0 | 1,200 | 1,200 | 0 |
| 55250 Cleaning Supplies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,500 | -4,500 |
| 55260 Protective Clothing | 0 | 0 | 600 | 0 | 0 | 0 | 0 | 0 | 600 | 600 | 0 |
| 55410 Memberships | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 55420 Training/Aids | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  | 0 |
| 56405 Computer | 0 | 0 | 0 | 0 | 173,700 | 0 | 0 | 0 | 173,700 | 169,000 | 4,700 |
| 56568 Renovations | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 57100 Library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 | 0 |
| Operating Total | \$65,292 | \$13,465 | \$92,554 | \$52,583 | \$185,040 | \$20,657 | \$257,659 | \$771,400 | \$1,458,651 | \$1,464,332 | -\$5,682 |
|  | 4.48\% | 0.92\% | 6.35\% | 3.60\% | 12.69\% | 1.42\% | 17.66\% | 52.88\% |  |  |  |

CAPITAL
Direct Interdept. Support Human Resources Facility Maintenance Financial Mgmt Information Technology Intradept Administration Risk Mgmt Townwide Svcs 1819 Totals


Preliminary Budget - Police Department


| 55260 Protect Cloth | \$5,469 | \$423 | \$533 | \$199 | \$1,414 | \$8,100 | 6000 | \$2,100 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 56405 Computer |  | \$0 |  | \$0 | \$0 | \$0 |  | \$0 |
| 59900 Depreciation |  | \$0 |  | \$0 | \$0 | \$0 |  | \$0 |
| CAPITAL Total | \$60,022 | \$8,106 | \$5,808 | \$2,225 | \$18,165 | \$95,150 | \$109,450 | -\$14,300 |
|  | General Patrol | Code Enforcement | Crim. Invest. | Comm. Policing | Emp. Admin. | 1819 Totals | 1718 Totals | Delta |
| 57001 Vehicle Debt Svc | 16,611.55 | 1,206.74 | 1,222.07 | 480.89 | 4,278.75 | 23,800.00 | 23800 | 0.00 |
| 58101 Capital Purchase |  |  |  |  |  | 20000 | 0 | 20000 |
| 58102 Trans. to 301 | 6,979.64 | 507.03 | 513.47 | 202.06 | 1,797.79 | 10000 | 3500 | 6500 |
| Total | 23,591.19 | 1,713.78 | 1,735.54 | 682.95 | 6,076.54 | 53,800.00 | \$27,300 | 26,500.00 |
|  |  |  |  |  |  |  |  |  |
| AM EXPENDITURE TOTALS | 1,208,173.53 | 91,566.27 | 90,340.94 | 35,488.60 | 314,258.28 | 1,743,100.47 | \$1,519,500 | 223,600.47 |
|  | 69.31\% | 5.25\% | 5.18\% | 2.04\% | 18.03\% |  |  |  |

## EXPENDITURES

Preliminary Budget - Public Works Department


| OPERATING | Employee Admin | Beautification | Urban Forestry | Sportsfields | Hardscape Paving | Stormwater | Regulatory Signs | ITEM TOTAL | 1718 | Delta |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 53151 Prof Svcs | \$16,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$16,500 | 16,500 |  | \$0 |
| 53160 Contract Labor | \$15,000 | \$27,800 | \$0 | \$19,000 | \$0 | \$0 | \$0 | \$61,800 | 52,800 |  | \$9,000 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 | \$0 | \$19,500 | \$0 | \$19,500 | 19,500 |  | \$0 |
| 54100 Telephone | \$2,050 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,050 | 2,050 |  | \$0 |
| 54310 Energy | \$40,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,250 | 40,250 |  | \$0 |
| 54601 Maint. Hunter Pa | \$0 | \$5,600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,600 | 5,600 |  | \$0 |
| 54618 Maint. Courts | \$0 | \$2,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000 | 2,000 |  | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$15,000 | 15,000 |  | \$0 |
| 54620 Maint. Veh | \$0 | \$400 | \$267 | \$267 | \$400 | \$400 | \$267 | \$2,000 | 2,000 |  | \$0 |
| 54670 Maint. Equip | \$0 | \$1,000 | \$667 | \$667 | \$1,000 | \$1,000 | \$667 | \$5,000 | 5,000 |  | \$0 |
| 54680 Maint. Grounds | \$0 | \$12,000 | \$1,000 | \$7,000 | \$0 | \$0 | \$0 | \$20,000 | 20,000 |  | \$0 |
| 54682 Tree Trimming | \$0 | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$0 | \$35,000 | 35,000 |  | \$0 |
| 54686 Holiday Lighting | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,000 | 8,000 |  | \$0 |
| 54910 Plantings | \$0 | \$4,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,700 | 4,700 |  | \$0 |
| 55100 Office Supplies | \$800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$800 | 800 |  | \$0 |
| 55210 Operating Suppli | \$2,200 | \$3,300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,500 | 5,500 |  | \$0 |
| 55221 Tools | \$0 | \$350 | \$0 | \$0 | \$0 | \$350 | \$0 | \$700 | 700 |  | \$0 |
| 55230 Chemicals | \$0 | \$9,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,500 | 9,500 |  | \$0 |
| 55240 Uniforms | \$1,900 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,900 | 1,900 |  | \$0 |
| 55260 Prot. Clothing | \$1,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,700 | 1,700 |  | \$0 |
| 55300 Road Material/Sı | \$0 | \$0 | \$0 | \$0 | \$20,700 | \$6,000 | \$3,300 | \$30,000 | 53,028 |  | -\$23,028 |
| 54605 Computers | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$500 | 500 |  | \$0 |
| Total | \$105,900 | \$74,650 | \$36,933 | \$41,933 | \$22,100 | \$27,250 | \$4,233 | \$288,000 | \$302,028 |  | -\$14,028 |

CAPITAL
54602 Cars
57001 Veh Debt

Employee Admin Beautification Urban Forestry Sportsfields Hardscape Paving Stormwater Regulatory Signs ITEM TOTAL 1718 Delta
\$26,150
\$26,150
26150


# Preliminary Budget - Recreation Department 

| REVENUES | Employee Admin | Community Events | Sports Leagues | Youth Activities | Adult Activities | ITEMS TOTALS | 1718 Totals | $\Delta$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 300230 Tennis Permits | \$0 | \$0 | \$0 | \$0 | \$2,500 | \$2,500 | \$2,500 | \$0 |
| 347210 Rec Prog Activity | \$0 | \$0 | \$40,315 | \$267,675 | \$12,560 | \$320,550 | \$282,750 | \$37,800 |
| 347211 Rec Permits | \$0 | \$0 | \$9,600 | \$9,600 | \$4,800 | \$24,000 | \$24,000 | \$0 |
| 347213 Rec Vending | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$10,000 | \$10,000 | \$0 |
| 347214 Concession | \$3,500 | \$0 | \$0 | \$0 | \$0 | \$3,500 | \$3,500 | \$0 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |  | \$0 |
| 347530 Private Parties | \$0 | \$6,000 | \$0 | \$0 | \$0 | \$6,000 | \$6,000 | \$0 |
| 347540 Athletic Programs | \$0 | \$23,000 | \$0 | \$0 | \$0 | \$23,000 | \$23,000 | \$0 |
| 362000 Rental Income | \$0 | \$0 | \$0 | \$0 | \$4,800 | \$4,800 | \$4,800 | \$0 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |  | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |  | \$0 |
| 366911 Special Events | \$0 | \$143,000 | \$0 | \$0 | \$0 | \$143,000 | \$143,000 | \$0 |
| PROGRAM REVENUE TOTALS | \$13,500 | \$172,000 | \$49,915 | \$277,275 | \$24,660 | \$537,350 | \$499,550 | \$37,800 |
| EXPENDITURES |  |  |  |  |  |  |  |  |
| PERSONNEL | Employee Admin | Community Events | Sports Leagues | Youth Activities | Adult Activities | ITEMS TOTALS | 1718 Totals | $\triangle$ |
| 51200 Salaries | \$145,775 | \$51,218 | \$24,132 | \$50,233 | \$10,342 | \$281,700 | \$234,050 | \$47,650 |
| 51201 PT Salaries | 18800 | 14200 | 5400 | 82100 | 0 | 120500 | \$97,850 | \$22,650 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,197 | -\$2,197 |
| 51400 Overtime | \$440 | \$155 | \$73 | \$152 | \$31 | \$850 | \$850 | \$0 |
| 51500 Sick Leave | \$6,546 | \$2,300 | \$1,084 | \$2,256 | \$464 | \$12,650 | \$9,700 | \$2,950 |
| 52200 FICA | \$14,981 | \$5,264 | \$2,480 | \$5,162 | \$1,063 | \$28,950 | \$25,400 | \$3,550 |
| 52300 401k | \$13,118 | \$4,609 | \$2,172 | \$4,520 | \$931 | \$25,350 | \$21,050 | \$4,300 |
| 52301 Life/Hosp. Ins | \$36,172 | \$12,709 | \$5,988 | \$12,465 | \$2,566 | \$69,900 | \$72,800 | -\$2,900 |
| 52400 Medical Benefit | \$3,726 | \$1,309 | \$617 | \$1,284 | \$264 | \$7,200 | \$4,402 | \$2,798 |
| 53100 Physical Exams | \$336 | \$118 | \$56 | \$116 | \$24 | \$650 | \$650 | \$0 |
| Total | \$239,894 | \$91,882 | \$42,000 | \$158,288 | \$15,686 | \$547,750 | \$468,949 | \$78,801 |
|  |  |  |  |  |  |  |  |  |
| OPERATING | Employee Admin | Community Events | Sports Leagues | Youth Activities | Adult Activities | ITEMS TOTALS | 1718 Totals | $\Delta$ |
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$44,000 | \$8,000 | \$52,000 | \$60,000 | -\$8,000 |
| 53153 Copies | \$0 | \$0 | \$750 | \$1,000 | \$750 | \$2,500 | \$5,000 | -\$2,500 |
| 53154 Food Service | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$3,000 | \$3,000 | \$0 |
| 54100 Telephone | \$4,600 | \$0 | \$0 | \$0 | \$0 | \$4,600 | \$4,600 | \$0 |
| 54300 Electricity | \$10,971 | \$3,855 | \$1,816 | \$3,780 | \$778 | \$21,200 | \$37,000 | -\$15,800 |
| 54618 Fields/Courts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 |  | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Buildinkg | \$0 | \$0 | \$0 | \$2,000 | \$0 | \$2,000 | \$0 | \$2,000 |
| 54670 Maint. Equip |  |  |  |  | \$0 |  | \$2,000 | -\$2,000 |
| 55100 Office Supplies | \$1,300 | \$0 | \$0 | \$0 | \$0 | \$1,300 | \$1,300 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$3,300 | \$0 | \$6,500 | \$6,500 | \$0 |
| 55221 Tools | \$200 |  |  |  | \$0 | \$200 | \$200 | \$0 |
| 55231 Summer Camp | \$0 | \$0 | \$0 | \$30,000 | \$0 | \$30,000 | \$19,000 | \$11,000 |
| 55232 Teen Camp | \$0 | \$0 | \$0 | \$10,500 | \$0 | \$10,500 | \$6,650 | \$3,850 |
| 55233 Sports Leagues | \$0 | \$0 | \$23,700 | \$0 | \$0 | \$25,500 | \$27,000 | -\$1,500 |
| 55234 Special Events | \$0 | \$127,000 | \$0 | \$0 | \$0 | \$127,000 | \$127,000 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55237 Day Camps | \$0 | \$0 | \$0 | \$3,200 | \$0 | \$3,200 | \$3,200 | \$0 |
| 55238 Funky Friday | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$5,000 | \$5,000 | \$0 |
| 55239 Specialty Camps | \$0 | \$0 | \$0 | \$5,200 | \$0 | \$5,200 | \$5,200 | \$0 |
| 55240 Uniforms | \$1,700 | \$0 | \$0 | \$0 | \$0 | \$1,700 | \$1,700 | \$0 |
| 55260 Prot. Clothing | \$250 | \$0 | \$0 | \$0 | \$0 | \$250 | \$250 | \$0 |
| 54605 Computers | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 | \$0 |
| 57201 Rec Vending | \$3,000 |  |  |  |  | \$3,000 | \$3,000 | \$0 |
| Total | \$30,021 | \$130,855 | \$26,266 | \$107,980 | \$9,528 | \$309,650 | \$322,600 | -\$12,950 |
|  |  |  |  |  |  |  |  |  |
| CAPITAL | Employee Admin | Community Promos | Sports Leagues | Youth Activities | Adult Activities | ITEMS TOTALS | 1718 Totals | $\Delta$ |
| 54602 Cars | \$0 |  | \$0 | \$0 | \$0 | \$0 |  |  |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$71,367.44 | -\$71,367 |
| 58102 Transfer to 301 | \$11,600 | \$0 | \$0 | \$0 | \$0 | \$11,600 | \$11,600.00 | \$0 |
| Total | \$11,600 | \$0 | \$0 | \$0 | \$0 | \$11,600 | \$82,967.44 | -\$71,367 |
|  |  |  |  |  |  |  |  |  |
| PROGRAM EXPENDITURE TOTALS | \$281,515 | \$222,736 | \$68,266 | \$266,268 | \$25,214 | \$869,000 | \$874,517 | -\$5,517 |
|  | 32.40\% | 25.63\% | 7.86\% | 30.64\% | 2.90\% | 100.00\% |  |  |



1 GENERAL FUND 347530 SPECIAL EVENTS-Private
 351100 COURT FINES (POLICE 351300 POLICE ACADEMY 351400 RESTITUTION
 354000 ORDINANCE VIOLATION 361000 INTEREST 362000 RENTAL INCOME

364001 SALE OF FIXED ASSETS ORS 364100 INSURANCE PROCEEDS
 or 365901 SALE OF AUCTIONED ASSETS 365901 SALE OF AUCTIONED ASSETS 366900 DONATIONS-PARK IMPROVE. 366903 DONATION-RECREATION


 366909 DONATION - VANITY PLATE
366911 SPECIAL EVENTS 366911 SPECIAL EVENTS
366913 DONATIONS $\qquad$
SnOGNHTHADSIW $00069 \varepsilon$
 370201 RESERVES 370201 RESERVES
Page 15 of 25























 | 10 |
| :---: |
| 0 |
| 10 |
| 10 |
| 10 | $\begin{array}{cc}10 \\ 3 & 0 \\ 0 & 0 \\ -1 & \\ -1\end{array}$ $\begin{array}{ll}10 \\ 0 & 10 \\ 0 & 0 \\ -1 & -1\end{array}$ $\stackrel{\stackrel{10}{\infty}}{\stackrel{\infty}{\infty}}$ $\begin{array}{cc}10 & \\ 010 \\ 0 & 0 \\ 0 & 0 \\ -\quad & -1\end{array}$ M10

0
0
-








## 10

 Prelim.
Budget
$18-19$


 9
Cur

[^0]



$\circ \underset{\sim}{\circ} \underset{\sim}{\circ}$
ö
í
6
$\underset{+}{6}$
ǹ
$\stackrel{n}{n}$


$\begin{array}{lllll}0 & \infty & 6 & 6 \\ \infty & \ddots & n & - \\ 0 & 0 & 1\end{array}$


 | N |
| :--- |
|  |
| N |
| N |

 9L8'LZ
$889^{\prime} 0$ I





496,154
496,154


| $\bigcirc$ | $\sim$ | $\infty$ |
| :---: | :---: | :---: |
| ${ }_{\sim}^{\infty}$ | m | m 06 |
| - | ¢ |  |
| $\sim$ |  |  |


TOWN OF BELLEAIR

$\rightarrow N$ | 010 |
| :--- |
| $\infty$ |
| $\infty$ |

$9 \angle \sigma^{\prime} \varepsilon I G$
$9 \angle \sigma^{\prime} \varepsilon \tau G$










## OWN OF BELLEAIR

Expenditure Budget by Org Report -- MultiYear Actuals
For the Year: $2018-2019$









Page 19 of 25

| $\begin{aligned} & 07 / 13 / 18 \\ & 20: 00: 21 \end{aligned}$ | TOWN OF BELLEAIR |  |  |  |  |  |  | Page: 4 of 9 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Expenditure Bu |  | et by Org <br> the Year | $\begin{aligned} & \text { eport -- MultiYear Actuals } \\ & 2018 \text { - } 2019 \end{aligned}$ |  |  | Report ID: B240A1 |  |  |  |
| 4 SUPPORT SERVICE |  |  |  |  |  |  |  |  |  |  |
|  |  | Act | ls |  | Current Budget | \% Exp. | Prelim. <br> Budget | Budget Changes | Final <br> Budget | \% Old Budget |
| Account Object | 14-15 | 15-16 | 16-17 | 17-18 | $17-18$ | $17-18$ | $18-19$ | $18-19$ | $18-19$ | $18-19$ |
| 56402 CARS |  | 500 |  |  | 0 | 0\% |  |  | 0 | 0\% |
| 56405 COMPUTER SYSTEM | 132,716 | 153,574 | 176,475 | 163,241 | 169,000 | 97\% | 169,000 | 4,700 | 173,700 | 102\% |
| 57001 VEHICLE DEBT SERVICE |  | 4,177 | 7,993 | 7,993 | 8,000 | 100\% | 8,000 | 2,250 | 10,250 | 128\% |
| 57100 LIBRARY | 14,300 | 14,340 | 13,200 | 11,500 | 15,000 | 77\% | 15,000 |  | 15,000 | 100\% |
| 58001 TRANSFER OF RESERVES | 7,285 | -13,974 |  |  | 0 | $0 \%$ |  |  | 0 | 0\% |
| 58101 CAPITAL PURCH. |  | 64,804 | 500 | 8,994 | 0 | *** |  |  | 0 | 0\% |
| 58102 TRANSFER TO 301 | 17,500 | 11,900 | 12,400 |  | 22,500 | 0\% | 22,500 | $-10,000$ | 12,500 | 55\% |
| 58113 TRANSFER TO 113 (TREE FUN |  | 4,000 |  |  | 0 | 0\% |  |  | 0 | 0\% |
| 58114 TRANSFER TO 305 |  |  | 60,000 |  | 0 | 0\% |  |  | 0 | 0\% |
| Account: | 1,837,560 | 1,708,763 | 1,882,780 | 1,708,726 | 2,100,332 | 81\% | 2,081, 700 | $4 \overline{3} \overline{5} \overline{50}$ | 2,125,250 | 101\% |
| Fund: | 1,837,560 | 1,708,763 | 1,882,780 | 1,708,726 | 2,100,332 | 81\% | 2,081,700 | 43,550 | 2,125,250 | 101\% |
| Orgn: | 1,837,560 | 1,708,763 | 1,882,780 | 1,708,726 | 2,100,332 | 81\% | 2,081,700 | 43,550 | 2,125,250 | 101\% |









13,000
891,900



$$
\begin{aligned}
& \circ \\
& 0 \\
& 6 \\
& 6 \\
& \vdots \\
& \sim \\
& N
\end{aligned}
$$

# $\begin{array}{ll}10 \\ 0 & 010 \\ 0 & 1 \\ 0 & 0 \\ -1 & 1\end{array}$ 




$\begin{array}{ll}010 & 10 \\ \nabla & \square \\ H & \square \\ \vec{H} & \square\end{array}$




$$
\begin{gathered}
\text { Budget } \\
\text { Changes } \\
18-19
\end{gathered}
$$

$|$| 0 | 0 | 0 |
| :---: | :---: | :---: |
| $n$ | $n$ | 0 |
| $\infty$ | $m$ | $\ddots$ |
| $\omega$ | 2 | $n$ |
| $n$ |  | $\infty$ |
|  |  |  |



$\left|\begin{array}{ll}0 & 0 \\ 0 & 0 \\ \sim & - \\ & \ddots \\ & \\ & \\ & \end{array}\right|$



$$
226,600
$$



| 0 | 0 |
| :--- | :--- | :--- |
| 0 | 0 |
| 6 | 0 |
| $n$ | n |
| $\infty$ | $न$ |
|  |  |





3,500
$1,516,500$ 0
$\circ$
$\bullet$
$\vdots$
-
$\cdots$
$\vdots$

$$
\begin{array}{lll}
d 0 & 010 & 010 \\
\infty & \sim & \dot{1} \\
\sim & \neg & \infty \\
\sim & N
\end{array}
$$

 $\begin{array}{ll}10 & d^{10} \\ \times & \curvearrowleft \\ \times\end{array}$

010 do



9,234
649,621




7,068
1,098
$\circ \circ$
$\therefore 0$
in
mi
in
$i$



 7əopng
teuȚ． $\begin{array}{ll}1 & \sigma \\ 0 & न \\ 0 & 1 \\ 0 & \infty \\ 1 & \ddots\end{array}$ 18－19


|  | $\left\lvert\, \begin{array}{ll} 0 & 0 \\ 0 & 0 \\ 1 & \ddots \\ & \ddots \\ & \ddots \\ & -1 \end{array}\right.$ |  | $\left\lvert\, \begin{array}{llll} 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 \\ 6 & 0 & 0 & 0 \\ i n & i & i & i \end{array}\right.$ |
| :---: | :---: | :---: | :---: |




（ 1







$\qquad$
$\qquad$




269,546 2,608 139



$\qquad$



 ボ

 in in




$\begin{array}{cc}10 \\ 0 & 010 \\ 0\end{array}$

 7əopng
teuTs Budget
$18-19$

| $\bigcirc$ | 100000 | 100 |  |
| :---: | :---: | :---: | :---: |
| n 0 | ！n ¢ ○ o | $\bigcirc$ | O |
| 66 | のn | $\bigcirc \bigcirc$ | $\bigcirc$ |
| $\wedge \sim$ | NのホN | $\infty \times$ | $\llcorner$ |
| 『 | 1 |  | 1 |







 Prelim．
Budget
$18-19$

| $\bigcirc 0$ | 1000000 | $\bigcirc 000$ | $\bigcirc$ |
| :---: | :---: | :---: | :---: |
| $\bigcirc$ | い○○ 0 ¢ 0 | $1 \sim \bigcirc \bigcirc \bigcirc$ | $\bigcirc$ |
| $\bigcirc \infty$ | $\infty \wedge$ ¢ 0 ¢ | $6 \bigcirc \bigcirc \bigcirc$ | $6 \bigcirc$ |
|  | －－－－ |  |  |
| লর | のレ～～～$\sim \sim$ | $0 \curvearrowleft m$ | ण |


1



| Highom |  |  |
| :---: | :---: | :---: |
| かへべ | ○゙うべ | ぶゥべ |
| 「゙NNN | ヘッペ | m ${ }^{\text {m }}$ |


|  |  |
| :---: | :---: |
|  |  |
|  |  |


| mom |  |
| :---: | :---: |
| がos |  |
| ふ |  |


|  |  |
| :---: | :---: |
| さからが |  |





 | $\circ$ | 6 | $\infty$ | 6 | $\circ$ | $\sim$ | $\ddots$ | 6 | $\infty$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |



$\stackrel{\rightharpoonup}{\infty}$




 ジ
$\infty$
－－－－

| 1 | GENERAL FUND |
| :--- | :--- |
| 572200 | RECREATION |
| 51200 | SALARIES |
| 51201 | PT SALARIES |
| 51210 | UnUsed Medical |
| 51400 | OVERTIME |
| 51500 | SICK LEAVE |
| 52100 | FICA |
| 52200 | RETIREMENT－401K GENERAL P |
| 52300 | LIFE／HOSP．INS． |
| 52301 | MEDICAL BENEFIT |
| 52400 | WORKMEN＇S COMP． |
| 53100 | PHYSICAL EXAMS |
| 53151 | PROF．SERVICES |
| 53153 | COPIES |
| 53154 | FOOD SERVICE |
| 53160 | CONTRAC．LABOR |
| 54000 | TRAV \＆PER DIEM |
| 54100 | TELEPHONE |
| 54300 | ELECTRICITY |
|  | ABM，TYPical Utilization | ABM，Typical Utilization

54601 MAINT．－HUNTER PARK 54601 MAINT．－HUNTER PARK
54618 TENNIS COURTS－MAINT 54619 FIELDS／COURTS S TREE TRIMMING PARK（HUNTER）
TREE REPLACE． TROLIDAY LIGHTIN
 OFFICE SUPPLIES
 CHEMICAL CUMMMER CAMP 0
0
0
0
0
0
0
0
0
0
0
0 SPECIAL EVENTS
REFUND EXP REFUND EXP
DAY CAMPS FUNKY FRIDAY
 PROTECT．CLOTH． SdIHSy 9 RECREATION Account Object
9 RECREATION
Account Object


# Legislation Details (With Text) 

| File \#: | 18-0204 | Version: 1 | Name: |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Type: | Action Item |  | Status: | General Agenda |  |
| File created: | 7/12/2018 |  | In control: | Town Commission |  |
| On agenda: | 7/17/2018 <br> Final action: <br> Special Relief Permit Request: Gracie's Big Splash |  | Final action: |  |  |
| Title: | Special Relief Permit Request: Gracie's Big Splash |  |  |  |  |
| Sponsors: |  |  |  |  |  |
| Indexes: |  |  |  |  |  |
| Code sections: |  |  |  |  |  |
| Attachments: |  |  |  |  |  |
| Date | Ver. Action By |  |  |  | Result |

## Summary

To: Mayor and Commissioners
From: JP Murphy
Date: 7/13/2018

## Subject:

Special Relief Permit Request: Gracie's Big Splash

## Summary:

The Gracie Purdy Foundation, in conjunction with the Town of Belleair Recreation Department, is requesting a temporary relief permit for August 11, 2018 at 918 Osceola Rd (Dimmitt Recreation Center) to include: on premise alcohol, special event parking, temporary signage and concessions vending. Staff will present the request at the meeting.
Previous Commission Action: The Town Commission approved Ordinance 521 which provides the ability to grant special relief permits.

Background/Problem Discussion: N/A
Expenditure Challenges N/A
Financial Implications: N/A
Recommendation: Staff recommends approval of all components of the special relief permit request.
Proposed Motion I move approval of the special relief permit for Gracie's Big Splash as requested.

# Legislation Details (With Text) 



## Summary

To: Town of Belleair Mayor and Commissioners
From: Police Chief, Bill Sohl
Date: 7/3/2018

## Subject:

FY 18-19 Annual Agreement with the Pinellas County Sheriff Department for Support Services

## Summary:

Presentation of the FY 18-19 Agreement with the Pinellas County Sheriff Department for Support Services, including Dispatch, Records/Reports, Forensic Services, Latent Print Services and Property and Evidence.
Previous Commission Action: This Annual Agreement has been approved in past Fiscal Years.
Background/Problem Discussion: This Agreement is essentially the same contract as last year for support services provided to the Town of Belleair from the Pinellas County Sheriff Department.
Expenditure Challenges The Fiscal Year 18-19 fee for this agreement is $\$ 23,490.00$.
Financial Implications: This year's fee is a decrease of $\$ 250.00$ from last year's fee of $\$ 23,740.00$. Any increase in costs for services was offset by a $\$ 500.00$ reduction for processing traffic citations. Citations are now filed directly to the County Clerks' Office electronically.
Recommendation: Staff recommends approval.
Proposed Motion Move for approval of the agreement with the Pinellas County Sheriff Department for Support Services for Fiscal Year 18-19.

## AGREEMENT

THIS AGREEMENT is made and entered into by and between the TOWN OF BELLEAIR, a municipal corporation (hereinafter "TOWN"), and BOB GUALTIERI, as Sheriff, Pinellas County, Florida (hereinafter "SHERIFF").

## A. COMPUTER AIDED DISPATCH (CAD)

WHEREAS, the SHERIFF currently maintains a computer-aided dispatch (CAD) system; and

WHEREAS, the TOWN desires to contract with the SHERIFF to permit TOWN to have full access to all the features available in the Sheriff's computer-aided dispatch (CAD) system; and

WHEREAS, the CAD system is capable of handling the volume of calls that are anticipated to be generated by the TOWN without reducing the speed or efficiency of the system; and

WHEREAS, both the TOWN and the SHERIFF believe the provision of such services as hereinafter described is in the best interest of the safety and welfare of the citizens of the TOWN and of Pinellas County;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

1. The SHERIFF maintains a computer-aided dispatch (CAD) system whose main purpose is to receive and dispatch calls for service relating to law enforcement matters, as well as additional voice and data communication needed to assist police officers in their daily duties. This system includes communication with police laptop computers, portable and in-car radios and is staffed 24 hours a day, 7 days a week. This system is solo operated and maintained by the SHERIFF and is housed at a location designated by the SHERIFF. The SHERIFF agrees to
receive calls for TOWN police services and dispatch police services to the TOWN via this CAD system.
2. The SHERIFF shall be responsible for the maintenance, upgrades and repairs to the Sheriff's CAD system.
3. The SHERIFF shall notify the TOWN of any changes or upgrades necessary in the communication equipment owned by the TOWN, to ensure that the TOWN continues to have full access to the CAD system. The cost of such changes or upgrades shall be the responsibility of the TOWN.
4. The SHERIFF agrees that such notice to the TOWN shall be made as soon as possible after the SHERIFF becomes aware of the need for the change or upgrade.
5. The TOWN agrees to make the necessary changes or upgrades in a timely manner. Failure to do so may result in termination of the Agreement.
6. All communication equipment needed, such as but not limited to radio and laptop computers, to provide communication between the SHERIFF and the on-duty officers of the TOWN shall be purchased by the TOWN. However, the equipment shall meet the technical requirements for the SHERIFF'S CAD system.
7. All equipment purchased by the TOWN shall remain the property of and be maintained by the TOWN. The parties agree that licenses which provide for the use of the software which enables access and use of the SHERIFF'S CAD system by the TOWN, and for which licenses the TOWN pays the SHERIFF, are not "equipment" and as such remain the SHERIFF'S property.
8. The SHERIFF agrees to provide technical support, install, repair and maintain any TOWN communication equipment (radios, laptop computers, laptop software), which is being used by the TOWN in conjunction with the CAD system. Such support, repair or maintenance
shall be provided to the TOWN at SHERIFF'S cost (including labor and materials) and charged to the TOWN.
9. In addition to the costs stated above, in return for the services to be provided by the SHERIFF, the TOWN shall pay to the SHERIFF the sum of TWELVE THOUSAND TWO HUNDRED THIRTY-SIX DOLLARS AND SIXTY CENTS $(\$ 12,236.60)$ to be paid on October 1, 2018, or as soon as possible after approval of the Agreement by both parties. This cost includes payment for Sheriff's Office Communications Center personnel and the nine (9) mobile licenses annual fees for the nine (9) police officer and supervisor units.
10. Should the TOWN determine a need to add additional units to its fleet which are CAD-accessible, then the TOWN shall be responsible for all associated costs incurred by the SHERIFF on its behalf and charged accordingly. Such costs shall be billed by the SHERIFF and payable upon receipt by the TOWN to the SHERIFF.

## B. AUGMENTED CRIMINAL INVESTIGATIVE SUPPORT SYSTEM (ACISS)

WHEREAS, the SHERIFF currently has available and utilizes a computer based system for taking, recording and collating police reports known as the Augmented Criminal Investigative Support System (hereinafter referred to as "ACISS"); and

WHEREAS, this computer based system allows officers to prepare police reports using the system, making retrieval of and statistical information related to such reports readily available to law enforcement personnel; and

WHEREAS, the TOWN desires to contract with the SHERIFF to permit TOWN officers to utilize the computer based ACISS program; and

WHEREAS, the ACISS system is capable of handling the volume of reports that are anticipated to be generated by the TOWN without reducing the speed or efficiency of the system;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

1. The SHERIFF will make ACISS available to the TOWN, which will permit officers of the TOWN to prepare police reports relating to Part 1 offenses and all other reports as the TOWN may deem necessary or appropriate. This system will be available at all times except at such times as the system is unavailable because of routine maintenance, upgrading, data backup operations or malfunction.
2. The TOWN shall have access to the ACISS system through a computer terminal located at the TOWN police facility. The TOWN shall be responsible for all hardware and software (other than ACISS software) necessary to access the ACISS system. The SHERIFF is responsible for maintaining the records management computer system, including all required software licenses, upgrades, updates, and system administration. The SHERIFF is also responsible for maintaining the records management software (ACISS), including all necessary software licenses, upgrades, updates and system administration. The TOWN agrees it shall be responsible for providing and running the necessary anti-virus software on all computers connected to ACISS, and shall be responsible for performing Windows updates on a regular and ongoing basis. Pursuant to this Agreement, the TOWN shall be authorized to have one (1) person logged on to the system at any given time.
3. The cost for the annual maintenance of one (1) ACISS license is FOUR HUNDRED NINETY-FIVE DOLLARS (\$495.00), which the TOWN agrees to pay to the SHERIFF on October 1, 2018, or as soon as possible after approval of the Agreement by both parties. Should the TOWN desire to obtain simultaneous access to the ACISS system by more than one person, the cost for additional simultaneous users shall be THREE THOUSAND

THREE HUNDRED DOLLARS $(\$ 3,300.00)$ for the additional ACISS license and FOUR HUNDRED NINETY-FIVE DOLLARS (\$495.00) for the annual maintenance fee.
4. Effective July 1, 2013, the Florida State legislature enacted §119.0701. This statute requires that all contractors comply with Florida's public records laws with respect to services performed on behalf of a governmental agency. Specifically, the statute requires that contractors:
a. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service;
b. Provide the public with access to public records on the same terms and conditions that a public agency would provide the records and at a cost that does not exceed the cost provided by Chapter 119 of the Florida Statutes or as otherwise provided by law;
c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law;
d. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. Failure to comply with these provisions is considered an immediate breach of this Agreement.
5. The TOWN agrees to establish and maintain a quality control system in order to maintain the integrity of the data being entered into ACISS. Failure to do so may result in payment by the TOWN to ACISS to restore the integrity of the data and/or the requirement that all reports be done utilizing the SHERIFF'S ARMS (Automated Records Management System) Unit staff.
6. The SHERIFF originally provided TOWN police officers and other police personnel with training in the use of the ACISS system for the creation of police reports and selfentry by the officers. The parties agreed that the goal in training TOWN officers in the use of ACISS was to develop expertise on the part of one or more officers to the extent they would become responsible for training new officers who are employed by the TOWN in the future, and as such the TOWN is now responsible for said training.

## C. FORENSIC SCIENCE SERVICES/PROPERTY AND EVIDENCE SERVICES

WHEREAS, the TOWN desires to contract with the SHERIFF for crime scene services and evidence and property storage for the TOWN OF BELLEAIR Police Department; and

WHEREAS, the SHERIFF has available personnel to perform such services for the TOWN; and

WHEREAS, both the TOWN and the SHERIFF believe the provision of such services as hereinafter described is in the best interest of the safety and welfare of the citizens of the TOWN and of Pinellas County and that such will facilitate the investigation of criminal activity and the apprehension of persons engaging in such activity;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

## 1. FORENSIC SCIENCE SERVICES

a. The SHERIFF will provide to the TOWN, upon request by the TOWN, Forensic Science Specialists to document, process and collect evidence at crime scenes within the TOWN. Said services shall include the photographing or otherwise documenting said crime scene as such may be appropriate, within the scope and capabilities of the SHERIFF. Any processing or testing outside SHERIFF'S capabilities shall be at the expense of the TOWN but will be facilitated by the SHERIFF.
b. The SHERIFF shall provide to the TOWN Police Department copies of all crime scene reports generated by SHERIFF's personnel pursuant to this Agreement.
c. The TOWN shall pay to the SHERIFF the sum of TWO HUNDRED THIRTY-ONE DOLLARS AND NINETY-SEVEN CENTS (\$231.97) for each crime scene processed by the SHERIFF and shall pay for thirty (30) calls for service during the period of this Agreement. For all requests for service in excess of the specified number of calls, the TOWN shall pay to the SHERIFF the sum of TWO HUNDRED THIRTY-ONE DOLLARS AND NINETY-SEVEN CENTS (\$231.97) for each crime scene processed pursuant to this Agreement.
d. The TOWN shall pay to the SHERIFF, on October 1, 2018, or as soon as possible after approval of the Agreement by both parties the sum of SIX THOUSAND NINE HUNDRED FIFTY-NINE DOLLARS AND TEN CENTS (\$6,959.10) for the thirty (30) calls for service during the period of this Agreement.
e. Should the TOWN'S request for services be less than the thirty (30) calls as provided herein, the funds for the number of calls paid for above the amount of actual calls processed during the term of this Agreement shall be refunded to the TOWN as soon as is practical after the final month of this contract term has been completed and the total number of calls for the year been determined.
f. The parties agree that the term "call for service" as used herein shall be defined as an incident, event or offense that requires a report or offense number made, recorded or taken by a member of the TOWN Police Department for documentation purposes and which requires some reportable action by a SHERIFF's Forensic Science Specialist. All services rendered under the same case number shall be deemed one call for service. Such offense numbers shall be used to calculate calls for service with each offense number that results in a request for services being deemed a call for service.

## 2. PROPERTY AND EVIDENCE SERVICES

a. During the term of this Agreement, the SHERIFF agrees to provide to the TOWN storage, release and disposition of all seized evidence, found property and property being held for safekeeping as defined by Florida Statutes and the Belleair Code of Ordinances within the SHERIFF'S Evidence and Property Control Facility, except for non-evidentiary bicycles and breath, blood or urine samples obtained from persons suspected of operating vehicles or vessels while under the influence of alcohol or drugs, which samples shall be maintained by the Pinellas County Medical Examiner's Office.
b. The SHERIFF shall also transport drug items to and from the County lab as determined by the Town Police Department. The Town Police Department shall be responsible for transporting all items of property or evidence as aforesaid from the Town Police Department and transporting same to secure storage facilities maintained by the SHERIFF.
c. The SHERIFF shall store and maintain chain of custody of all evidence and other property in accordance with current General Orders and SOPs. All evidence and other property seized, found or held for safekeeping by the SHERIFF for the Town Police Department shall be disposed of in accordance with Florida law or as otherwise ordered by a court of law. Nothing herein shall prevent the TOWN from retaining any of its evidence or other property as part of the TOWN's inventory of property or donated by the TOWN to a qualified non-profit organization in accordance with Florida law.
e. The TOWN shall pay to the SHERIFF on October 1, 2018 or as soon as possible after approval of the Agreement by both parties the sum of TWO THOUSAND NINETY-FOUR DOLLARS AND SEVENTY-FIVE CENTS (\$2,094.75), which reflects the sum due for all property and evidence services to be rendered during the term of this Agreement,
which provides for the processing of 175 pieces of property and evidence at the cost per piece of ELEVEN DOLLARS AND NINETY-SEVEN CENTS (\$11.97).
f. Billing for any pieces of property and evidence beyond 175 pieces covered by the minimum sum above for the term of this Agreement shall be invoiced at the rate of ELEVEN DOLLARS AND NINETY-SEVEN CENTS (\$11.97) on a quarterly basis, as needed. If the TOWN uses less than the 175 items anticipated, the funds for the number of cases paid for above the amount of actual cases processed during the term of this Agreement shall be refunded to the TOWN as soon as is practical after the final month of this contract term has been completed and the total number of items for the year been determined.

## D. LATENT PRINT SERVICES

WHEREAS, the TOWN desires to contract with the SHERIFF for latent print services for the TOWN OF BELLEAIR Police Department; and

WHEREAS, the SHERIFF has available personnel to perform such services for the TOWN; and

WHEREAS, both the TOWN and the SHERIFF believe the provision of such services as hereinafter described is in the best interest of the safety and welfare of the citizens of the TOWN and of Pinellas County and that such will facilitate the investigation of criminal activity and the apprehension of persons engaging in such activity;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties hereto agree as follows:

1. The SHERIFF shall provide to the TOWN latent print examination and analysis services.
2. Latent Print Examiners who perform these services shall be appropriately trained and qualified to examine latent fingerprints and to identify same.
3. Said Examiners shall be members of the Pinellas County Sheriff's Office and shall be subject to the direction and all rules and regulations of the SHERIFF.
4. Said Examiners shall be on duty to perform fingerprint examinations for the TOWN eight (8) hours per day, five (5) days per week and shall as a part of their duties:
a. Examine fingerprints provided by the TOWN to eliminate fingerprints of persons who have a legitimate reason to have their fingerprints at a premise or on an object.
b. Evaluate the quality of latent fingerprints provided by the TOWN.
c. Compare the latent fingerprints of suspects provided by the TOWN.
d. Appropriately document those latent fingerprints provided by the TOWN that cannot be positively identified.
e. Prepare and provide to the TOWN reports on all latent fingerprint identifications performed.
f. Attend depositions, hearings and trials and render expert testimony in the area of fingerprint identification.
5. In those instances where the TOWN submits a complex or lengthy latent identification request, the SHERIFF shall devote the necessary personnel available to perform the work.
6. The TOWN shall provide one individual, to be designated by the TOWN, who shall act as a liaison with Examiners as provided for herein. Said liaison shall:
a. Be a member of the TOWN Police Department.
b. Be responsible for the timely and appropriate delivery of latent fingerprints and certain items of evidence to the SHERIFF.
c. Be responsible for the proper execution and delivery to the SHERIFF of correctly executed latent fingerprint request forms.
d. Be responsible for the return to the TOWN of completed latent fingerprint request forms showing the results of such examination or comparison.
e. Serve as the SHERIFF's contact with the TOWN in all day-to-day matters relating to the examination of latent fingerprints pursuant to this Agreement.
7. The TOWN shall pay the SHERIFF on October 1, 2018, the sum of ONE THOUSAND SEVEN HUNDRED FIVE DOLLARS AND FORTY CENTS $(\$ 1,705.40)$ for the latent print examination and analysis services to be rendered pursuant to this Agreement, which reflects payment for twenty (20) latent print cases at a cost of EIGHTY-FIVE DOLLARS AND TWENTY-SEVEN CENTS (\$85.27) per case. Should the TOWN'S number of cases exceed the twenty (20) cases covered by this Agreement, it agrees to pay the EIGHTY-FIVE DOLLARS AND TWENTY-SEVEN CENTS (\$85.27) per each additional case. If the TOWN uses less than the anticipated twenty (20) cases, the funds for the number of cases paid for above the amount of actual cases processed during the term of this Agreement shall be refunded to the TOWN as soon as is practical after the final month of this contract term has been completed and the total number of cases for the year been determined.

## E. TOTAL COMPENSATION

The TOWN shall pay to the SHERIFF on October 1, 2018, or as soon as possible after approval of the Agreement by both parties the sum of TWENTY-THREE THOUSAND FOUR HUNDRED NINETY DOLLARS AND NO CENTS (\$23,490.00), which reflects the sum due for all services to be rendered during the term of this Agreement, with adjustments, if any, made as soon as possible after the end of the contract year as provided herein. (See Attachment 1.)
F. The term of the Agreement shall be for a period of one (1) year commencing October 1, 2018, and terminating September 30, 2019. The parties agree that where the Agreement is not terminated as provided for below, the terms of this Agreement shall automatically continue for 120 days beyond September 30, 2019, in the event a replacement contract has not yet been completely executed. The TOWN shall pay to the SHERIFF the same sum as is due for this Agreement, and the parties agree that any change in the annual cost of service, if any, shall be
retroactively applied for services rendered from October 1, 2019, through the duration of the replacement contract, and shall immediately be paid by the TOWN to the SHERIFF if an additional sum is due, or credited to the TOWN if a refund is due for the services already provided, with any credits from this Agreement as provided herein factored into the balance due or credit owed.
G. Either party may terminate this Agreement without cause or further liability to the other upon written notice to the other given thirty (30) days prior to the requested termination date.
H. For the purpose of this Agreement, notice shall be given to the parties as follows:

| TOWN: | J. P. MURPHY, Town Manager <br> Town of Belleair <br> 901 Ponce deLeon Blvd. <br> Belleair, FL 33756 |
| :--- | :--- |
| SHERIFF: | MAJOR STEFANIE CAMPBELL <br> Support Services Bureau <br> Pinellas County Sheriff's Office <br> P. O. Drawer 2500 <br> Largo, FL 33779-2500 |

I. This Agreement reflects the full and complete understanding of the parties and may be modified only by a document in writing executed by the parties hereto.

Neither party shall assign any obligations or responsibilities under this Agreement to any third party.
J. The parties agree that nothing contained herein shall in any manner waive the sovereign immunity which applies to the parties nor shall anything contained herein waive the provisions of Chapter 768 of the Florida Statutes.

IN WITNESS WHEREOF, the parties to this Agreement have caused the same to be signed by their duly authorized representatives this $\qquad$ day of $\qquad$ 2018.

## ATTEST:

TOWN CLERK

TOWN ATTORNEY

## TOWN OF BELLEAIR

## MAYOR

TOWN MANAGER

SHERIFF, PINELLAS COUNTY, FL

BOB GUALTIERI, Sheriff

## Attachment 1

Pinellas County Sheriff's Office
FY19 Ancillary Contract Cost/Support Law Enforcement Services
BELLEAIR

|  |  |  |  | FY19 Contract Amount |
| :---: | :---: | :---: | :---: | :---: |
| Ancillary Services | FY18 Contract Workload | FY19 Estimated Workload | Cost per Unit | Contract Price FY19 |
| Forensics | 27 cases per year | 30 cases per year | \$231.97 | \$6,959.10 |
| Latent Prints | 25 cases per year | 20 cases per year | \$85.27 | \$1,705.40 |
| Prop/Evidence | 200 pieces per year | 175 pieces per year | \$11.97 | \$2,094.75 |
| CAD | 1,562 calls per year | 1,424 calls per year | portion of radio op | \$12,236.60 |
| ACISS | annual license maint fee | annual license maint fee | n/a | \$495.00 |
|  |  | TOTAL FOR ALL SERVICES (rounded) |  | \$23,490.00 |
|  |  | FY18 Contract (\$) |  | \$23,740.42 |
|  |  | Difference over FY18 Contract (\%) |  | 1.1\% |

## Town of Belleair

## Legislation Details (With Text)



## Bio for Amy (Keweshan) Stanton

Amy returned to Belleair in 2007, after having grown up in the area. She graduated from Florida State University with a Bachelors Degree in Accounting and from the University of Florida with a Masters of Accounting specializing in Taxation. She has been a licensed Certified Public Accountant since 2001.

After working in public accounting for Ernst \& Young, Amy joined BayCare Health System 12 years ago where she continues to work as a finance professional.

Amy and her husband, Jason, have three sons. They are actively involved in the Belleair community, as well as St. Cecelia's Catholic School and Church. Amy has been honored to serve as a founding trustee with the White Family Foundation, a private charitable foundation, since 2006. She enjoys offering her time and talents for the benefit of the community.

## FINANCE PROFESSIONAL

## QUALIFICATIONS AND SKILLS

- More than 16 years of experience in accounting, auditing, finance, taxation, cash management, short-term and long-term investing, short-term and long-term borrowing, and financial risk management
- Experience successfully building and managing a new team with a wide-range of financial responsibilities
- Excellent analytical, organizational, interpersonal, and communication skills
- Proven ability to successfully establish and maintain professional relationships
- Bachelors Degree in Accounting; Masters Degree in Accounting with emphasis in Taxation
- Public accounting experience in both auditing and tax consulting
- Hands on experience with tax-exempt bond financings and swap arrangements
- Attention to detail with the ability work under pressure and to multi-task
- Highly proficient in research, financial analysis, and forecasting
- Excellent computer skills especially Microsoft Office tools (Word, Excel, PowerPoint), Tax Software (GoSystem Tax RS), General Ledger (Lawson) and various research tools


## PROFESSIONAL EXPERIENCE

## BayCare Health System

June 2006 - Present
Financial Specialist - BayCare Medical Group
November 2014 - Present

- Calculate quarterly physician compensation settlements, according to contract terms
- Analyze financial accounts and perform variance analysis

Manager, Treasury \& Tax
December 2010 - November 2014

- Managed team responsible for:
o $\$ 2.5$ billion investment portfolio, consisting of 23 investment managers across 10 asset classes
o $\$ 1$ billion debt and $\$ 400$ million swap portfolios, including fixed-rate, VRBD with LOC support, auction-rate, windows, and direct bank placement bonds
o cash management and forecasting, including bank account maintenance, wire transfers, and bank site administration
o treasury services, including merchant services and remote deposit
o debt compliance, including covenant calculations and public filings to SEC
o tax reporting, compliance and payment of income, sales and payroll taxes
o accounting and forecasting for tax, payroll, debt, swaps, investments and related interest and investment income accounts
o financial statement disclosures related to tax and fair value of debt, swaps and investments
- Maintained strong relationship with banks, developed new banking relationships and acted as lead contact for banking matters
- Served as contact for rating agency analysts, investment advisor and managers, custodian, trustee, financial advisors, tax advisors, investment bankers, and bond counsel
- Supplied information to and supported actions taken by investment committee
- Issued $\$ 200 \mathrm{M}$ of new money tax-exempt bonds and refunded $\$ 150 \mathrm{M}$ of fixed and variable rate bonds.


## Financial Specialist

June 2006 - December 2010

- Prepared and reviewed financial statements
- Analyzed financial accounts and performed variance analysis
- Wrote monthly executive summary financial narrative
- Participated in all aspects of refinancing $\$ 200 \mathrm{M}$ of tax-exempt bonds and terminated swap arrangements
- Maintained compliance with debt covenants and filing requirements


## Senior Accountant

- Prepared consolidated federal and state income tax returns, estimates and extensions
- Prepared tax provision calculations for privately held entities
- Assisted with compilations, reviews, and audits of closely-held entities


## Ernst \& Young, LLP

October 2001 - April 2005
Senior Tax Consultant
January 2004 - April 2005

- Served as project lead on various federal tax planning projects. Responsibilities included serving as client contact, supervising staff and interns, researching and documenting technical tax issues, and analyzing various scenarios to determine most effective organizational and tax structure
- Prepared and reviewed FAS109 calculations for both SEC and private clients
- Served as lead on Sarbanes-Oxley Section 404 internal control testing for multiple SEC clients
- Prepared consolidated federal and state income tax returns

Staff/Senior Auditor
October 2001 - January 2004

- Coordinated and supervised financial statement audit engagements for retail, manufacturing, distribution, and health care companies
- Performed reviews of internal control systems and client business processes to identify control weaknesses and opportunities for improvement in accordance with the Sarbanes-Oxley Act of 2002
- Supervised, trained, and evaluated professional staff on financial statement audits of public and private companies
- Reviewed financial statements and related disclosures in accordance with generally accepted accounting principles and SEC requirements
- Advised client management on significant accounting and reporting issues identified and presented alternative solutions to accounting-related issues
- Coordinated employment recruiting events and served as peer advisor to new hires


## KPMG LLP

June 1999-August 1999

## Audit Intern

## EDUCATION

- University of Florida, Masters of Accounting in Taxation

August 2001
GPA 3.975 on scale of 4.0

- Florida State University, Bachelors of Science in Accounting

May 2000
GPA 3.74 on scale of 4.0

## CERTIFICATION/MEMBERSHIP

- Certified Public Accountant
- The White Family Foundation Board
- Leadership Certification
- Six Sigma Executive Belt Certification

State of Florida, 2001 to Present
Member, Finance Chair 2007 to Present
BayCare Health System
BayCare Health System

## A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, PROVIDING FOR THE APPOINTMENT OF A MEMBER TO THE BELLEAIR RECREATION BOARD.

WHEREAS, the Town Commission did adopt Resolution No. 95-13, which sets our Rules and Regulations for all Advisory Boards and Regulatory Boards; and

WHEREAS, the Town Commission did adopt Resolution No. 2018-28, which appointed and reappointed members to the Recreation Board; and

WHEREAS, the Town Commission is desirous of appointing a certain member to the Recreation Board to vacancy.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

SECTION 1. APPOINTMENT. The following individual is hereby appointed as a member of the Recreation Board and will serve the unexpired portion of the terms vacated.

NAME
Amy Stanton
TERM
2 year

## EXPIRATION DATE

May 31, 2020

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this $\mathbf{1 7}^{\text {th }}$ day of JULY, A.D., 2018.

MAYOR

ATTEST:

TOWN CLERK


[^0]:    
    1
    1
    1
    1

