



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Agenda Town Commission

---

Tuesday, March 20, 2018

6:00 PM

Town Hall

---

**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[18-0049](#)      Second Reading of Ordinance No. 517 - Amending the Historic Preservation Ordinance

Attachments:      [Ordinance 517 - Amending Historic preservation code](#)

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

### **CONSENT AGENDA**

[18-0078](#)      Approval of March 6, 2018 Regular Meeting Minutes

Attachments:      [RM 03-06-2018](#)

[18-0079](#)      Purchase of Solid Waste Grapple Truck

Attachments:      [Quote and Specs for Grapple Truck](#)  
[TL3-Brochure \(1\).pdf](#)

[18-0080](#)      Approval of additional storm water conveyance and earthwork along Pelican Golf Course near the Town tennis courts.

Attachments:      [Revised Proposal 42in Extension Left of Hole #2 March 16, 2018](#)  
[PGC\\_Hole2\\_42UD\\_Install-31518](#)

**GENERAL AGENDA**

[18-0044](#) Resolution 2018-17 Declaring March 13, 2018 Election Results

*Attachments:* [2018-17 March 13, 2018 Election Results](#)

[18-0045](#) Swearing in of Elected Officials

[18-0077](#) Discussion of Commission Procedures

*Attachments:* [2017-05 - Commission Procedures](#)

[18-0054](#) Resolution 2018-18 Amending the List of Historically Significant Structures

*Attachments:* [2018-18 Historically Significant Structures](#)

[18-0081](#) Consideration of donation for police radios.

*Attachments:* [SKM\\_C36818031516330.pdf](#)

[18-0047](#) Proclaiming April as Water Conservation Month

*Attachments:* [Water Conservation 2018](#)

**POLICE CHIEF'S REPORT****TOWN MANAGER'S REPORT****TOWN ATTORNEY'S REPORT****MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS****OTHER BUSINESS****ADJOURNMENT**

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



## Legislation Details (With Text)

**File #:** 18-0049      **Version:** 1      **Name:**  
**Type:** Ordinance      **Status:** Public Hearing  
**File created:** 2/6/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Second Reading of Ordinance No. 517 - Amending the Historic Preservation Ordinance  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Ordinance 517 - Amending Historic preservation code](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Town Commission  
From: Cathy DeKarz, Management Analyst  
Date: 3/20/2018

### Subject:

Second Reading of Ordinance No. 517: Amending the Historic Preservation Ordinance

### Summary:

Per the attached ordinance, staff is proposing two minor changes to the Town's Code of Ordinances in order to adjust practices for historic preservation.

**Previous Commission Action:** The Commission approved the first reading of Ordinance No. 517 unanimously at the February 20 meeting. Further, the Historic Preservation Board recommended approval of this ordinance at their February 27 meeting.

**Background/Problem Discussion:** As a reminder, proposed Ordinance No. 517 makes two adjustments to Section 74-332 of the Code of Ordinances.

The first of the two proposed changes allows for the Commission to approve and record our inventory of historic properties via resolution. Currently, the Town records this inventory via an ordinance change approved by the Commission. This process is not only time-consuming since it must be read by the Commission twice, but is also costly due to the legal and advertising fees involved. Staff believes that switching the recording to resolution approval will save the Town money and will ultimately allow for a more accurate record of our inventory.

The second ordinance change will align our submittal of Historic Preservation Board minutes to current State requirements and Town means. Specifically, our ordinance currently calls for Historic Preservation Board minutes to be submitted to the State of Florida Division of Historical Resources within 30 days following each meeting. However, since the Board meets quarterly and approves its own minutes at its next regular meeting, it is not possible for staff to send approved minutes to the State in a 30-day timeframe. The updated ordinance

would allow staff 30 days after the approval of minutes to send a copy to the State

**Expenditure Challenges** N/A

**Financial Implications:** N/A

**Recommendation:** Staff recommends approval of Ordinance No. 517: Amending the Historic Preservation Ordinance.

**Proposed Motion** I move approval of Ordinance No. 517: Amending the Historic Preservation Ordinance.

## **ORDINANCE NO. 517**

**AN ORDINANCE OF THE TOWN OF BELLEAIR, FLORIDA AMENDING THE CODE OF ORDINANCES SECTION 74-332 ON HISTORIC PRESERVATION, UPDATING METHODS OF RECORDING THE LIST OF HISTORICALLY DESIGNATED STRUCTURES; PROVIDING UPDATED STANDARDS FOR THE REPORTING OF HISTORIC PRESERVATION BOARD MEETING MINUTES TO THE STATE OF FLORIDA DIVISION OF HISTORICAL RESOURCES.; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Ordinance No. 312 established the Historic Preservation Board in the Town of Belleair and Ordinance No. 336 defined its duties; and

**WHEREAS**, the Town's Code of Ordinances, Section 74-332 entitled "Historic preservation" is the binding authority for historic preservation efforts and processes in the Town of Belleair; and

**WHEREAS**, the Commission desires to amend or supplement two subsections of Section 74-332 in order to increase efficiency of the Town's historic preservation activities and to align practices with State requirements.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:**

**SECTION 1. ORDINANCE AMENDMENTS.** Section 74-332 of the Town of Belleair Code of Ordinances, entitled "Historic preservation," is hereby amended as follows.

**Amendment No. 1: Changes to the Method of Recording the List of Historically Designated Structures**

New Subsection 74-332(o)(3) shall be added to the Code of Ordinances as follows:

"Approved, by resolution, by the town commission."

**Amendment No. 2: Updating Standards to the Reporting of Historic Preservation Board Meeting Minutes to the State of Florida Division of Historical Resources**

Subsection 74-332(p)(1) is amended and restated to read in its entirety as follows:

"The division shall be given 30 days prior notice of all meetings. Within 30 days following the board's approval of its previous meeting's minutes, the division shall be provided with the minutes and record of attendance of both the board and the public."

**SECTION 2. SEVERABILITY.** In the event that any word, phrase, clause, sentence or paragraph hereof shall be held invalid by any court of competent jurisdiction, such holding shall not affect any other word, clause, phrase, sentence or paragraph hereof.

**SECTION 3. SUPERSEDING CLAUSE.** All ordinances, resolutions or parts thereof in conflict or inconsistent with this ordinance are hereby superseded insofar as there is conflict or inconsistency.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect immediately upon passing.

**PASSED ON FIRST READING: February 20, 2018**

**PASSED ON SECOND READING: *\*March 20, 2018***

---

**Mayor**

**ATTEST:**

---

**Town Clerk**



## Legislation Details (With Text)

---

**File #:** 18-0078      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Consent Agenda  
**File created:** 3/13/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Approval of March 6, 2018 Regular Meeting Minutes  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [RM 03-06-2018](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

---

Tuesday, March 6, 2018

6:00 PM

Town Hall

---

**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting called to order at 6:00 PM with Deputy Mayor Rettstatt presiding.

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

**Present:** 3 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
**Absent:** 2 - Mayor Gary H. Katica  
Commissioner Tom Kurey

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[18-0066](#)

Variance for 325 Overbrook Drive

JP Murphy-Town Manager-Provided property information and existing conditions; first variance would allow front yard set back to be reduced by 1ft 7in, resulting in a 23ft 5in front setback; second variance would reduced side yard setback by 2ft, resulting in a 5ft 5in setback; both relate to construction of garage addition and new master suite; Planning and Zoning Board recommends unanimous approval.

Russell Janssen was sworn in by Town Clerk.

Mr. Janssen-Applicant-Detailed his request; wishes to extend garage, construct a laundry room, and increase size of bedroom; spoke with neighbor and addressed concerns with location of air conditioning unit.

No ex parte communications expressed.

Commissioner Wilkinson questioned hardship.

Applicant discussed concerns with prior thefts and safety; unable to park two cars in garage.



Deputy Mayor Rettstatt spoke with neighbor Laurie Adams regarding concerns with location of mechanical equipment; recommends including placement conditions in motion.

**Commissioner Shelly moved approval of variance for 325 Overbrook Drive; seconded by Commissioner Wilkinson.**

**Commissioner Shelly amended his motion to include the agreement that no mechanical equipment be placed in the setback; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

### **CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

No comments to be heard.

### **CONSENT AGENDA**

[18-0059](#) Approval of February 20, 2018 Regular Meeting Minutes

**Commissioner Shelly moved approval of the consent agenda; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

### **GENERAL AGENDA**

[18-0038](#) Resolution 2018-11: Thanking Mrs. Patricia Ryan

Cathy DeKarz-Management Analyst-Read resolution into record; presented Ms. Ryan with a copy.

Meeting went into recess at 6:10 PM for photos.

Meeting Reconvened at 6:11 PM.

**Commissioner Wilkinson moved to approve Resolution 2018-11 thanking Mrs. Patricia Ryan for her service; seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[18-0035](#) Resolution 2018-13: Ad Valorem Tax Exemption for 251 Pine Road

Ms. DeKarz stated Mr. Barris unable to attend; previously approved in 2014 and preliminarily awarded 100% abatement for all relevant improvements for ten years;

construction now complete and applicant wishing to finalize abatement process; Historic Preservation Board has approved.

**Commissioner Shelly moved to approve the covenant and Resolution 2018-13, ad valorem tax exemption for 251 Pine Road; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[18-0052](#)

Resolution 2018-14: Appointment to the Historic Preservation Board

Ms. DeKarz stated a vacancy occurred when Mr. Griffin moved out of town; Patricia Irwin is interested in filling vacancy; staff recommends appointment.

**Commissioner Wilkinson moved approval of Resolution 2018-14, appointment to the Historic Preservation Board, Patricia Irwin; seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[18-0067](#)

Resolution 2018-15: Approval of Energy Performance Contract & Guaranteed Professional Maintenance Agreement with ABM Building Services, LLC.

Mr. Murphy read into record by title only; past presentations regarding details of investment grade audit; Florida statutes require guaranteed savings; agreement is between ABM and Town; grand total is \$1,112,390, capital element is \$762,390 which will be financed over twelve years at 3.529%; staff recommends approval.

Brief discussion regarding start date; schedule F has maintenance details and timeline.

Rob Duncan-ABM-significant items to begin this Friday; will work with town around event schedules.

**Commissioner Shelly moved approval Resolution 2018-15; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[18-0068](#)

Resolution 2018-16 - Authorizing Lease Financing With City National Capital Finance

Mr. Murphy read into record by title only; agreement is between Town and City National Capital Finance Inc; discussed annual appropriations for the next twelve years; program provides guaranteed savings for lighting, state assistance for water plant, new roof, ballfield lighting, and maintenance and replacement of hvac equipment.

**Commissioner Shelly moved approval of Resolution 2018-16; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[18-0027](#)**2017 Communications Summary Report**

Ms. DeKarz provided report from Communications Team; discussed highlights, business model canvas, SWOT analysis; provided key data points.

Brief comments made regarding benefit of website during hurricane.

Ms. DeKarz finalized report by discussing 2018 goals; staff is looking for any further direction the commission may have.

Commissioners spoke favorably of progress made; suggestion to discuss further during short term goals meeting; recommendations made to inform residents regarding common code items and increasing use of YouTube channel.

**TOWN MANAGER'S REPORT**

Mr. Murphy announced February employees of the month; answered questions relating to Harold's Lake project.

Rick Doyle-Code Enforcement Officer-Provided comments regarding code compliance progress with property on Fairview. GET

Commissioner Wilkinson commented on complaint received regarding vegetation clean out along the trail; questioned ability to get notice prior to removals being done; Mr. Murphy stated town has reached out to attempt to find entity responsible.

Nancy Hartshorne-Resident-Spoke on Duke Energy and streetlight outages; Mr. Murphy detailed process for repairs.

**TOWN ATTORNEY'S REPORT**

David Ottinger-Town Attorney-Nothing to report.

Chief Bill Sohl-Nothing to report; no major issues.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Shelly-Reminder to vote in next Tuesday's election; legislation session ending soon.

Commissioner Wilkinson-Recreation Board did not meet; commented on successful concert, April 8th is last concert.

Deputy Mayor Rettstatt-No comments; BCF will be distributing flyers via the teen council regarding park dedications in September.

Mayor Katika and Commissioner Kurey were not in attendance.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT**

No further business; meeting adjourned in due form at 6:49 PM.

**Commissioner Shelly moved to adjourn; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

---

**TOWN CLERK**

**APPROVED:**

---

**MAYOR**



## Legislation Details (With Text)

**File #:** 18-0079      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Consent Agenda  
**File created:** 3/15/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Purchase of Solid Waste Grapple Truck  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Quote and Specs for Grapple Truck](#)  
[TL3-Brochure \(1\).pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Town Commission  
From: Town Staff  
Date: 3/20/2018

---

**Subject:**

Purchase of Solid Waste Grapple Truck

**Summary:**

Staff is requesting the purchase of a new grapple truck for the Solid Waste Department, per the attached quote and specs sheet.

**Previous Commission Action:** N/A

**Background/Problem Discussion:** The Town's current grapple truck has been in use for more than five years, and is now past its designated disposal date. Due to this, staff is requesting the purchase of a new truck and liquidation of the old one.

**Expenditure Challenges** Staff has the ability to purchase this grapple truck off of the Florida Sheriffs Association contract, per the provided specs, for a total of \$141,119.00.

**Financial Implications:** The Town's previous grapple truck, which has been in use for more than the allotted five-year period, will be sold at auction after the receipt of a new truck.

**Recommendation:** Staff recommends approval of the purchase of the solid waste grapple truck from Rush Truck Center in the amount not to exceed \$1,000 more than \$141,119.00.

**Proposed Motion** I move approval of the purchase of the solid waste grapple truck from Rush Truck Center in the amount not to exceed \$142,199.00.



**Rush Truck Center, Tampa FL**

8111 East Adamo Dr.  
Tampa, FL 33619  
800-575-7383

**Customer Proposal Letter**

Town of Belleair  
901 Ponce de Leon Boulevard  
Belleair, FL 33756  
(727) 588-3769

JP Murphy, thank you for the opportunity to earn your business. We look forward to working with you on your business needs. Please accept the following proposal.

**VEHICLE**

Make Hino Model 338 Year 2019 Stock Number To Be Determined

Additional Vehicle and Accessories Description To be delivered on or about \_\_\_\_\_

Florida Sheriffs Bid 17-VEH15.0 Spec #13 All Fees Included  
2019 Hino 338 /MODEL TL3 BASE LOADER HDX 2030

Quantity	1	Total
Truck Price per Unit	<u>\$141,110.00</u>	<u>\$141,110.00</u>
F.E.T. (Factory & Dealer Paid)	<u>\$0.00</u>	<u>\$0.00</u>
Net Sales Price	<u>\$141,110.00</u>	<u>\$141,110.00</u>
Optional Extended Warranty(ies)	_____	_____
State Sales Tax	_____	_____
Dealer Fee	_____	_____
Administration Fee	_____	_____
Vehicle Inventory Tax	_____	_____
Additional Taxes	_____	_____
Tire Recycling Program	<u>\$6.00</u>	<u>\$6.00</u>
Battery Disposal Fee	<u>\$3.00</u>	<u>\$3.00</u>
Out of State Vehicle Fee	_____	_____
Rebate(s)	_____	_____
Total Sales Price (Including Rebate(s))	<u>\$141,119.00</u>	<u>\$141,119.00</u>
Trade Allowance (see DISCLAIMER Below)	_____	<u>\$0.00</u>

Sales Representative

**Steven Bell**

Purchaser

signature

printed name

signature

printed name

Accepted by Sales Manager or  
General Manager

title

date

signature

printed name

**Quote good until 9/30/2018**

**Note: The above Customer Proposal is a quotation only. Sale terms subject to approval of Sales Manager of Dealer.**

DISCLAIMER: Any order based on this Proposal subject to Customer executing Dealer's standard form Retail Purchase Order incorporating above terms. Any documentary fees, state tax, title, registration and license fees subject to adjustment and change. Actual F.E.T. to be paid by Dealer, subject to adjustment. Any F.E.T. variance will be responsibility of Dealer. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer. If Quoted Vehicle(s) not currently in Dealer's stock, Dealer reserves right to change Quotation Total to reflect any price increases from Manufacturer. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer not obligated to retain any specific vehicles in stock, nor maintain any specific inventory level. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle(s) not in stock or available within requested delivery schedule at time Proposal accepted. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s), where such inability or delay is due, in whole or in part, to any cause beyond the reasonable control of Dealer or is without the gross negligence or intended misconduct of Dealer. Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of this Proposal by Customer.



Rush Truck Center – Tampa | 8111 East Adamo Drive, Highway 60 | Tampa, Florida 33619 | 813-664-1441 Direct | 813-626-5024 Fax

Florida Sheriffs Bid 17-VEH15.0 Spec #13 All Fees Included		
2019 Hino 338 /MODEL TL3 BASE LOADER HDX 2030		
<b><u>Option Code</u></b>	<b><u>Description</u></b>	<b><u>Contract Pricing</u></b>
Spec #12	Hino 338 Base Price	\$ 62,940.00
7564110	Power windows/door locks	\$ 404.00
RDLZA	Driver controlled differential lock	\$ 1,058.00
HORZA	AIR HORN	\$ 85.00
PBCX35	3500RDS	\$ 4,120.00
3K	Third key	\$ 37.00
120k	120,000psi Frame Rail	\$ 715.00
SAFETYKIT-LO	Safety kit, fire extinguishers & triangles	\$ 95.00
		\$ -
Petersen	MODEL TL3 BASE LOADER	\$ 71,656.00
State	Tire Recycling Fee	\$ 6.00
State	Battery Recycling Fee	\$ 3.00
	<b>Total</b>	<b>\$ 141,119.00</b>





Customer: City of Belleair  
 Dealership: Rush Truck Center -  
 Jacksonville 80922  
 Prepared By: Steve Bell

Quote Name: 2019 338 W/TL3 2030 HD  
 Quote Id: 89826



## Quotation Details

Quote Information	
Quote Name	2019 338 W/TL3 2030 HDX
Expiration Date	09/30/2018
Model	2019 Hino 338
Transmission	Auto - Allison 3500RDS w/Syn Fluids (6-speed). w/ FuelSense
Wheelbase	253.0

Standard Options			
Qty	Order Code		Description
1	ENGINE		Engine - HINO J08E-VB Turbo charged and intercooled with glow plugs, 6 cylinder, In-line water-cooled; Max Output 260hp @2500rpm; Max Torque 660lb.ft. @ 1500rpm; 7.68L displacement, EPA10 Emissions Certified.
1	INSIGHTSTD		INSIGHT hardware. 1 year telematics. 5 years remote diagnostics.
1	BLHZASTD		Engine block heater (1000W / 120ACV)
1	OIL		Oil Capacity - 16.15 quarts
1	EXHBRAKE		Exhaust Brake - Driver controlled w/steering column Stalk Switch
1	FUELFILT		Fuel Filter - Davco 243 Diesel Pro Heated fuel/water separator. (Diesel Pro 243)
1	ALT		Alternator - Delco 12 volt 130 amp Brush Type
1	BATTERY		Battery - Two 12 volt parallel connection, 600 CCA x 2. GR31
1	STARTER		Starter - Denso 12 volt 4.8 kW / 6.4 HP rating
1	RADIO		Radio - AM/FM with single CD, bluetooth, two speakers.
1	AIRCOND		Air Conditioning - Denso Cab AC System designed specifically for Hino - Refrigerant 134A
1	DISPLAY		Meter Cluster - Information display: Instant and trip fuel consumption, Diesel Particulate Reduction System performance/status, maintenance intervals, engine and vehicle diagnostics.
1	GAUGES		Gauges - Speedometer mph (km/h), odometer, fuel/DEF gauges, coolant temp gauge, engine tachometer, air pressure gauge.
1	FTGRILL		Grille - Chrome plated
1	HEAT/DEF		Heater/Defroster - 18,357 BTU/h
1	LAMPS		Lighting - Marker lamps, stop/tail lights, back-up lights, side-flasher lights.
1	MISC		Cab Features - Standard: Cruise control, power steering with tilt and telescopic steering column, cup holders, cigarette lighter, coat hook, bag hook, two overhead compartments, two door pockets, sun visors, side mirrors (1 flat, 1 convex) each side.
1	SEATS		Seats - Vinyl driver seat adjustable reclining, with AIR suspension and two person passenger bench seat. Three point seatbelt for driver and outer passenger, two point seatbelt for center position.

Customer: City of Belleair  
 Dealership: Rush Truck Center -  
 Jacksonville 80922  
 Prepared By: Steve Bell

Quote Name: 2019 338 W/TL3 2030 HD  
 Quote Id: 89826



Standard Options			
Qty	Order Code		Description
1	INDICATORS		Warning Indicators - Oil pressure, brake pressure, coolant level, battery charge, high beam, turn signal, parking brake, engine control system and ABS.
1	FREIGHT		Equalized Freight Charge
1	COOLSYS		Cooling Capacity - 7.075 gallon cooling system capacity
1	WARRANTY_05		Warranty - Basic Vehicle-24 months unlimited mileage; Engine-36 months unlimited mileage; Engine-60 month Extended Coverage, 250,000 miles (includes injectors, fuel supply pump and turbo); Emission-60 months 100,000 miles; Frame Rails & Cross Members-48 months unlimited mileage; Cab-48 months unlimited mileage; ABS-24-36 months 300,000 miles.
1	HWATCH_05		Hino Watch Roadside Assistance - 3-year unlimited roadside assistance including lockout, *out of fuel/DEF, battery jumpstart, information, and warranty towing (2 year coverage). *Fluids are customer pay responsibility. Tire Service - assist customer in arranging for roadside tire service if requested
1	FUELTK		Fuel Tank - Aluminum 50 gallon capacity. Clean CA position. (drivers side mounted)
1	GVWR		GVWR - Gross Vehicle Weight Rating - 33,000 lbs.
1	AIRTANK		Air Tank - Two 34 liter tanks (68L total),(15cfm@1250rpm)
1	BRAKES		Brakes - Full air dual circuit "S" cam type, leading and trailing shoes with automatic adjustment and Antilock Brake System (ABS). Front Brakes: 15.0" diameter x 4.0" x 0.73" thickness: Rear Brakes: 16.5" x 7.0" x 0.85".
1	AIRDRYER		Air Dryer - Bendix –AD-IS (Air Dryer Integrated Solution) heated air dryer.
1	WHEELS		Wheels - Accuride powder coated 22.5" x 8.25" 10-stud disc.
1	TIRES		Front tires - Bridgestone 11R 22.5 R268 Rib pattern; Rear tires - Bridgestone 11R 22.5 M726EL Lug pattern.
1	AXLES		Front Axle - Meritor MFS12, 12,000 lb. capacity, Reverse Elliot "I" beam with oil lubricated hubs. Rear Axle - Meritor MS21-14X, 21,000 lb. capacity, full-floating single reduction hypoid gearing.
1	SPRINGS		Front Spring: Tapered leaf springs with shock absorbers, 12,000 lb. rating; Rear Spring: Semi-elliptical main, 21,000 lb. rating.
1	AXLESTD		Rear Axle Ratio - Standard 5.57

Premium/Upgrade Options			
Qty	Order Code		Description
1	338-19T		253" WB / 185.6" CA
1	PBGX35		Auto - Allison 3500RDS w/Syn Fluids (6-speed). w/ FuelSense
1	Z01DIF		Differential Oil – Synthetic Oil for Rear Differential Road Ranger FE 75W-90
1	PWDL		Power Windows & Power Door Locks.

Customer: City of Belleair  
 Dealership: Rush Truck Center -  
 Jacksonville 80922

Quote Name: 2019 338 W/TL3 2030 HD  
 Quote Id: 89826



Prepared By: Steve Bell

Premium/Upgrade Options			
Qty	Order Code	Description	
1	HORZA	Air horn.	
1	KEYZB	4 Key Option	
1	SAFETY	Fire Extinguisher ABC 2.5MP, Triangle Kit (17 1/4" wide x 16 1/2" high).	
1	PDI	PDI at Factory.	
1	120K	Hot Rolled Manganese Boron Steel Frame, 34.1" width, yield strength 120,000 PSI, resistance bending movement 1,933,200 in./lbs.(one side)	
1	RDLZA	Differential lock with controls.	
1	No_SalesTax	No Sales Tax	
Sales Tax			
Unit Quantity			1
Total Quoted Price			\$76,172.00

## Quote



Quote No	Quote Date	Page
20180157	2/15/2018	1

## Bill To

RUSH TRUCK CENTER -  
8111 EAST ADAMO DRIVE  
TAMPA, FL 33619  
US

## Ship to

RUSH TRUCK CENTER -  
8111 EAST ADAMO DRIVE  
TAMPA, FL 33619  
US

END USER: BELLEAIR, CITY OF (FL)

No Chassis Before: APRIL

Customer No	Slpsn	Payment terms
1611	19	Net 30

Loc	PPD/COL	Ship via	Ship Date
03		DRIVE AWAY	A.S.A.P.

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
-------------	-----	---------	------------	------	----------------

1.00	EA	LOADER AS CONFIGURED BELOW	42,132.00		42,132.00
------	----	-------------------------------	-----------	--	-----------

## Feature/Kit Components- LOADER

1.00	EA	0.TL3 MODEL TL3 BASE LOADER	1.00		38,510.00
1.00	EA	03.11SAI HEAVY DUTY SWING MOTOR	1.00		0.00
1.00	EA	01.11MQCA QUADSTICK MECH CONTROLS (UPGRADE)	1.00		2,511.00
1.00	EA	10.16 HDHI HDHI OUTRIGGER STROBE	1.00		474.00
1.00	EA	07.10SB60 STANDARD BUCKET 60"	1.00		0.00
1.00	EA	10.04 BUWL BOOM-UP WARNING LIGHT/AUDIBLE ALARM	1.00		0.00
1.00	EA	12.05 HG HOSE GUARDS- HEAD & VALVE BANK	1.00		303.00
1.00	EA	12.36 HD HD CONTROL BOX THROTTLE ENGINE KILL & HORN	1.00		0.00
1.00	EA	12.02 TP TANDEM PUMP IN LIEU OF SINGLE 18 GMP	1.00		0.00
1.00	EA	11.02 LBPIO LOADER SINGLE COLOR PI ORANGE	1.00		0.00
1.00	ST	10.97 WL WORK LIGHTS - (SET OF 2) (1 EACH SIDE OF BOOM)	1.00		334.00

1.00	EA	8.0 DUMP BODY AS CONFIGURED BELOW	29,224.00		29,224.00
------	----	--------------------------------------	-----------	--	-----------

ADDITIONAL OPTIONS:  
MINIMIZER #MIN2260B FENDERS - \$667.00  
MINIMIZER #MINB100BTPA MOUNT KIT - \$439  
MINIMIZER #T36UBMIN TOOLBOX - \$812  
MOUNTING BRACKETS FOR TOOLBOX - \$178  
SPLIT DIRECTIONAL ARROW BOARDS - \$1700

## Feature/Kit Components- 8.0 DUMP BODY

1.00	EA	8.29 2030-HDX MODEL HDX-2030 HARDOX BODY 1/8" SIDES, 3/16" FLOOR	1.00		22,178.00
1.00	EA	8.36 PISWLCD PI SELF-WINDING LOAD COVERING DEVICE (ADD-ON)	1.00		804.00
1.00	EA	8.40 S-BD STANDARD BARN DOORS FOR BODY	1.00		0.00

## Quote



Quote No	Quote Date	Page
20180157	2/15/2018	2

## Bill To

RUSH TRUCK CENTER -  
8111 EAST ADAMO DRIVE  
TAMPA, FL 33619  
US

## Ship to

RUSH TRUCK CENTER -  
8111 EAST ADAMO DRIVE  
TAMPA, FL 33619  
US

END USER: BELLEAIR, CITY OF (FL)

No Chassis Before: APRIL

Customer No		Slspsn	Payment terms	
1611		19	Net 30	
Loc	PPD/COL	Ship via		Ship Date
03		DRIVE AWAY		A.S.A.P.

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
1.00	EA	8.47 WL-BW WIRE LOOM FOR BODY WIRING	1.00		0.00
1.00	EA	10.09 LED LED TYPE BODY LIGHTS, 15 EA.	1.00		0.00
1.00	EA	10.10 LED FLASH AMBER LED FLASHERS IN REAR CORNER POST	1.00		308.00
1.00	ST	10.98 WLCB WORK LIGHTS - (SET OF 2) (CURBSIDE UNDER BODY)	1.00		334.00
1.00	ST	10.98 WLSB WORK LIGHTS - (SET OF 2) (STREETSIDE UNDER BODY)	1.00		334.00
1.00	EA	11.02B BODY COLOR: BLACK	1.00		0.00
1.00	EA	13.00 AO ADD'L OPTIONS AS DEFINED BELOW	1.00		3,796.00
1.00	EA	8.76 RCM TL REAR CAMERA MOUNTED IN REAR MARKER LIGHT-TV-550	1.00		1,470.00

STEVE BELL / 321 205 7143

Signature

Date

SubTotal	71,356.00
Delivery	300.00
Tax	0.00
Total Quote	71,656.00





**WE BUILD LEGENDS.**

**TL-3 LIGHTNING LOADER®**



**PETERSENIND.COM | 800.930.LOAD (5623)**



## LIGHTNING LOADER® AN AMERICAN LEGEND

*The Lightning Loader® is the most envied, most desired, and most imitated grapple truck in the industry.* We manufacture 95% of each unit in-house to guarantee quality. Each Lightning Loader® is built to provide maximum strength, durability, and reliability, so you can get the job done fast and free of headaches.

### BUILT BY THE BEST



At Petersen Industries, we're serious about being "Made in America." We've lived and breathed knucklebooms for over 60 years, in Lake Wales, Florida. When it was time to build a new facility, we moved down the street – not overseas.

From buckets to cylinders, we manufacture and install 95% of all components in-house. We're proud of our product and the people who build it. Your Petersen Industries Lightning Loader® is built by highly trained American workers, with quality American parts.

# PI TL-3 LIGHTNING LOADER®

American born. American made. Efficient, dependable one-man operations for secure solid waste removal. Revolutionizing grapple trucks since 1957 and home to the original, industry-defining Lightning Loader®.

#### BOOM-UP ALARM

Notifies the operator when the boom is over legal travel height with an audible buzzer and red light. The boom-up alarm has been a standard safety feature on our equipment for over a decade.

#### MINIMAL HOSE EXPOSURE

Slack hoses can snag on debris and obstructions. That's why we designed our "enclosed hose recoil system" and a bucket with no hoses below the rotator.

#### SINGLE CYLINDER BUCKET

A large cylinder and manifold block keep hoses out of work areas, allows for a stronger bite force, and ensures that both sides always work together.

#### GREASELESS PROPORTIONAL CONTROLS

Whether you choose our standard lever controls or our patented QUADSTICK® (shown on back); know that they are the most durable & easiest to operate.

#### SCISSOR HOIST

The most stable hoist available for this application. Lifts 23 tons and is power up and down.

#### H-STYLE OUTRIGGERS

Horizontal and vertical outriggers act independently of each other. Allows the operator to custom place around obstructions and traffic patterns.

#### WHEELBASE

We specifically design our units to have the best turning radius and keep a comfortable operator platform.

## HEAD & PEDESTAL ASSEMBLY

Our Head design is unique for the industry. We started with the kingpost and rotator design 50 years ago and have stuck with it because of: *reliability, ease of maintenance, and simplicity.*



#### HEAD

This heavy duty piece of American ingenuity is stress relieved prior to installation.



#### LOCK-COLLAR

Simply and effectively prevents vertical movement of the king post.



#### TORQUE ARM

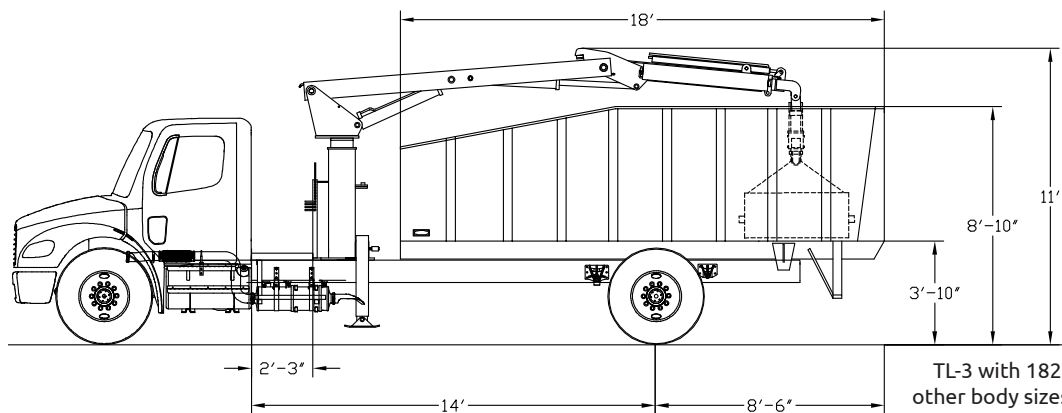
The torque arm allows the gearbox to float laterally, which helps to reduce stresses to the pedestal caused from dynamic forces from boom rotation. Without a torque arm the pedestal would be subjected to higher levels of stress caused by the rotational forces from sudden starts or stops from boom rotation.



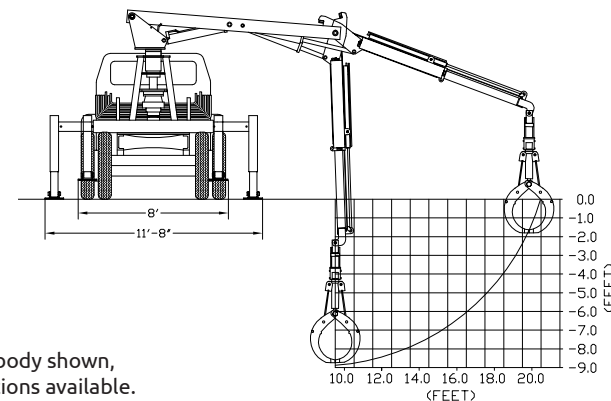
#### EASY MAINTENANCE

We use Nylatron bushings in the bearing housing and a sealed planetary gearbox to reduce maintenance time.





TL-3 with 1824 TBS body shown,  
other body sizes & options available.



## SYSTEM DESCRIPTION:

The model TL-3 Lightning Loader® is a grapple loader mounted to a chassis from behind the cab, equipped with Petersen's standard trash bucket at the end of the boom. The loader operates from a fixed platform located behind the chassis cab. CNG Capable.

## LIFT CAPACITY

Radius	Load Capacity
10 ft. radius	7,100 lbs.
16 ft. radius	4,400 lbs.
20 ft. radius	3,200 lbs.

**Note:** Weight of attachment not subtracted from above listed lifting capacities. Trash bucket weighs 1,000 lbs. Capacities shown do not exceed 85% vehicle tipping moment (outriggers engaged, loader on firm, level ground.)

## GENERAL SPECIFICATIONS

Reach	20 ft. 7 inches
⚙ Main Boom & Tip Boom	16 ft. 7 inches
⚙ Tip Extension	4 ft.
Tare Weight (empty)	23,000 lbs.
Outrigger Span	11 ft. 8 in.
Dump Body Hoist Capacity	23 tons

## RECOMMENDED CHASSIS (MINIMUM)

Body Style	Conventional Cab
Cab-to-Axle Dimension	168", 186", 192"
Front Axle Rating	12,000 lbs. Minimum
Rear Axle Rating	21,000 lbs. Minimum
GVW Rating	33,000 lbs. Minimum
Frame	1,500,000 RBM
Frame Thickness	11/32" Minimum
Engine	230 HP Diesel
Transmission	Automatic
Electrical	Remote engine & transmission connectors

\*Always contact Petersen Industries for specific chassis requirements

## CONTROL OPTIONS:

Dual manual controls for outriggers and loader on both sides of the truck for accessibility and visibility come standard on this model. QUADSTICK® mechanically linked dual joystick controls (left) are also an available option on the TL-3 and stationary top mount controls (right).



SCAN TO  
LEARN MORE

4000 SR 60 West  
Lake Wales, FL 33859

1.800.930.LOAD (5623)



PETERSENIND.COM  
Contact Us Today To Learn More





## Legislation Details (With Text)

**File #:** 18-0080      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Consent Agenda  
**File created:** 3/15/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Approval of additional storm water conveyance and earthwork along Pelican Golf Course near the Town tennis courts.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Revised Proposal 42in Extension Left of Hole #2 March 16, 2018](#)  
[PGC\\_Hole2\\_42UD\\_Install-31518](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Mayor Gary H Katica, Commissioners  
From: Keith A. Bodeker  
Date: 3/15/2018

### Subject:

Approval of additional storm water conveyance and earthwork along Pelican Golf Course near the Town tennis courts.

### Summary:

Staff is seeking Commission approval to add additional storm pipe and structures along the south side of the Town tennis courts as well as earthwork to reshape this area for better drainage and maintenance.

**Previous Commission Action:** N/A

**Background/Problem Discussion:** After a closer review of the Pelican Golf Course drainage plans, it was determined that a key segment of the Town owned storm system was not tied into the new enclosed drainage system in the area near the tennis courts. The addition of 18" and 42" storm pipe as well as 2 additional storm structures will be needed to accommodate this existing drainage. All of this new storm pipe installation will require the existing ground in that area to be reshaped in order to help direct the existing over ground water flow into the new catch basins. This drainage and earthwork will help continue piped drainage in the area, increase surface water collection, as well as help reduce maintenance on the existing overgrown drainage ditch near the tennis courts.

**Expenditure Challenges** N/A

**Financial Implications:** The total cost for the additional storm pipe, structures, and earthwork in the area behind the tennis courts is \$60,850. The Town will be splitting the cost of this work with Pelican Golf LLC, for a Town cost share of \$30,425.

**Recommendation:** Staff recommends the Commission move approval of the additional storm water conveyance and earthwork along Pelican Golf Course near the Town tennis courts for the amount of \$59,381.50

**Proposed Motion** I move approval of the additional storm water conveyance and earthwork along Pelican Golf Course near the Town tennis courts for the amount of \$30,425



March 16<sup>th</sup>, 2018

Chris Senior  
Director of Golf & Grounds  
Pelican Golf Club  
1501 Indian Rocks Road  
Belleair, FL 33756

**Subject: Revised Proposal for 42" Extension Left of Hole #2 at Pelican Golf Club**

Dear Mr. Senior,

NMP Golf Construction is pleased to submit to you the following revised proposal for the 42" Extension Left of Hole #2 at Pelican Golf Club.

**NMP is released from all liability in reference to this proposed work as follows. All pipe and structure sizing, engineering, and design approval is the responsibility of the owner, as well as getting any needed approval from the County/City.**

**Please note:**

- NMP is not responsible for supplying the amendments.
- NMP is not responsible for damage to existing utilities.
- This quote does not include irrigation of any kind.
- Concrete structure allowance will be billed at cost plus 15%.
- No tree stumps will be removed at existing sewer force main pipe.
- Drain gravel will be supplied by owner.

Description	Units	Qty	Unit Cost	Total Amount
Mobilization	LS	1	\$6,500.00	\$6,500.00
42" ADS Pipe & Gravel Transport/Install	LS	1	\$22,048.00	\$22,048.00
(4) 18" Catch Basins	LS	1	\$3,392.00	\$3,392.00
(2) Concrete/Block Structures Allowance <b>(Owner pays NMP cost + 15%) NOT A LUMP SUM</b>	EA	2	\$5,300.00	\$10,600.00
Rough Shaping (14,500 SF)	LS	1	\$2,782.500	\$2,782.50
Finish Shaping (8,500 SF)	LS	1	\$2,120.00	\$2,120.00
Sod Preparation (8,500 SF)	LS	1	\$1,616.50	\$1,616.50
Sod Install	LS	1	\$1,351.50	\$1,351.50
<b>TOTAL:</b>				<b>\$50,410.50</b>
<b>ALTERNATE – MUST BE WITH EVERGREEN TREE CLEARING</b>				
- Drainage area to clear trees to ground	LS	1	\$7,440.00	\$7,440.00
- Utilize the crane truck. Crane is the only safe way to protect old water pipes. To sort through spoilage pile. Grind what we can. Dirt and stones are hard on the machine. We will handle and haul any logs that chipper cannot process. Chips will be put in truck and moved to the pile behind the golf course maintenance area.	LS	1	\$2,400.00	\$2,400.00
- Container to remove stumps	LS	1	\$600.00	\$600.00
<b>TOTAL ALTERNATE</b>				<b>\$10,440.00</b>

Hoping this revised proposal will meet your approval, do not hesitate to contact me should you have any questions.

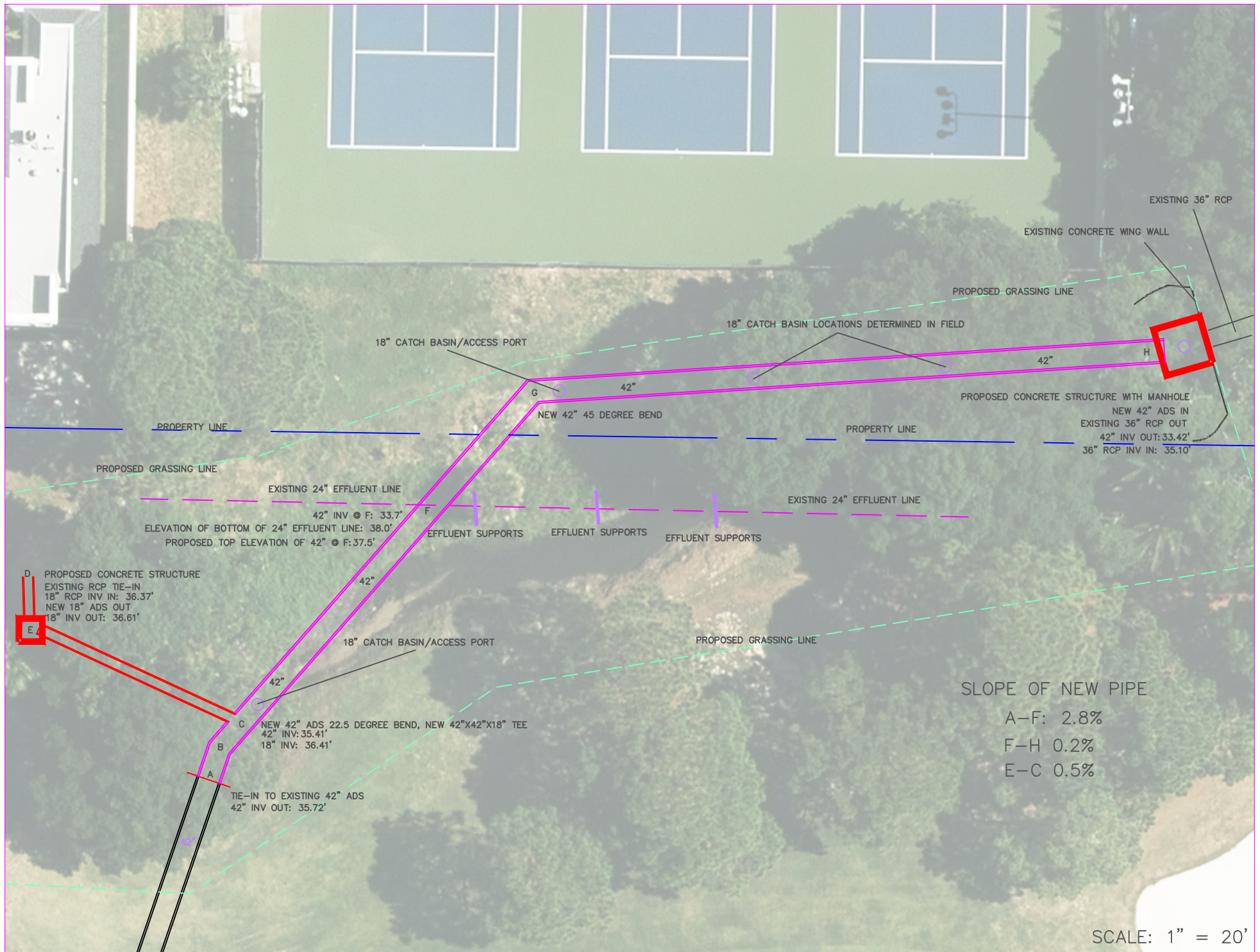
Sincerely,

*Mario Poirier*

Mario Poirier  
Vice President

25 Bishop Avenue, Suite A-2, Williston, Vermont 05495  
Tel. : (888) 707-0787 Fax : (888) 707-3219 E-mail : [info@nmpgolf.com](mailto:info@nmpgolf.com)









## Legislation Details (With Text)

**File #:** 18-0044      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** General Agenda  
**File created:** 2/5/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Resolution 2018-17 Declaring March 13, 2018 Election Results  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2018-17 March 13, 2018 Election Results](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Mayor and Commissioners  
From: Christine Torok  
Date: 3/14/2018

---

**Subject:**

Declaring results of the March 13<sup>th</sup>, 2018 Election

**Summary:**

Resolution 2018-17 contains the unofficial results as of 3/14/2018. These are the most up to date numbers available at the time of agenda processing. The Pinellas County Supervisor of Elections will have the official results sent by 3/16/2018. Should there be any adjustments to the vote number and percentage upon receipt of the official results, the resolution will be revised and presented at the meeting for approval.

**Previous Commission Action:** N/A

**Background/Problem Discussion:** N/A

**Expenditure Challenges** N/A

**Financial Implications:** N/A

**Recommendation:** N/A

**Proposed Motion** Move approval of Resolution 2018-17.

**RESOLUTION NO. 2018-17**

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA,  
DECLARING THE RESULTS OF REGULAR MUNICIPAL  
ELECTION HELD ON MARCH 13, 2018.**

**WHEREAS**, there was a regular municipal election scheduled for March 13, 2018 for the election of a Mayor and two (2) Town Commissioners to serve three (3) year terms; and

**WHEREAS**, the Town Commission of the Town of Belleair is charged with the duty of declaring the results of the election; and

**WHEREAS**, the Town Clerk has presented tabulations of votes cast at the March 13, 2018 regular municipal election as follows:

**MAYOR**

Spencer Connerat  
Gary H. Katica

**VOTES RECEIVED**

174	17.31%
831	82.69%

**COMMISSIONER (Three Year Term)**

Karla Rettstatt  
Michael Wilkinson

**VOTES RECEIVED**

Unopposed  
Unopposed

Gary H. Katica received the highest number of votes cast at said election for Mayor for a three (3) year term and Karla Rettstatt and Michael Wilkinson were unopposed candidates for commissioners for three (3) year terms.

**NOW, THEREFORE, BE IT RESOLVED, CERTIFIED AND DECLARED**, that Gary H. Katica is duly elected to serve as Mayor and Karla Rettstatt and Michael Wilkinson are duly elected to serve as Commissioners of the town for the next ensuing term. Terms will begin on the **20<sup>th</sup>** day of **MARCH, 2018**.

**PASSED AND ADOPTED** by the Town Commission of the Town of Belleair, Florida, this **20<sup>th</sup>** day of **MARCH, A.D., 2018**.

\_\_\_\_\_  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Town Clerk**



## Legislation Details (With Text)

---

**File #:** 18-0045      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** General Agenda  
**File created:** 2/5/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Swearing in of Elected Officials  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------



## Legislation Details (With Text)

**File #:** 18-0077      **Version:** 1      **Name:**  
**Type:** Discussion Items      **Status:** General Agenda  
**File created:** 3/13/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Discussion of Commission Procedures  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2017-05 - Commission Procedures](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Mayor and Commissioners  
From: JP Murphy  
Date: 3/13/2018

---

**Subject:**

Discussion of commission procedures.

**Summary:**

The commission is to establish rules and procedures pertaining to the conduct of its business. Staff is requesting review of the current procedures; any changes the commission wishes to make will be brought back as a resolution for approval at the next meeting.

**Previous Commission Action:** Resolution 2017-05 was approved on April 4, 2017 (attached for review).

**Background/Problem Discussion:** None

**Expenditure Challenges** None

**Financial Implications:** None

**Recommendation:** None

**Proposed Motion** None (item is discussion only)



## **RESOLUTION NO. 2017-05**

### **A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, RESCINDING RESOLUTION NO. 2016-07; ADOPTING CERTAIN RULES OF PROCEDURES FOR THE TOWN COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town Commission did adopt Resolution No. 2016-07 establishing certain rules of procedures pertaining to the conduct of its business; and

**WHEREAS**, the Town Commission approved Resolution No. 2016-23 amending Resolution No. 2016-07 in October of 2016; and

**WHEREAS**, the Town Commission wishes to amend the Rules and Procedures for the Town Commission identified in Resolutions 2016-07 and 2016-23, making them obsolete; and

**WHEREAS**, the Town Commission wishes to approve new Rules for the Town Commission; and

**NOW, THEREFORE BE IT RESOLVED** by the Town Commission of the Town of Belleair, Florida, that:

**Section 1.** Resolutions No. 2016-07 and 2016-23 be rescinded

**Section 2.** The following rules for the Town Commission are hereby established:

**Rule 1. Public Meetings.**

- a. All meetings of the Town Commission are open to the public, except those otherwise provided by law, and are held in Town Hall, located at 901 Ponce de Leon Boulevard, Belleair, Florida.
- b. All public meetings shall be conducted according to Robert's Rule of Order.

**Rule 2. Regular Meetings.**

- a. The Commission has scheduled its Regular meetings for the first Tuesday of the month at 6:00 p.m. and on the third Tuesday of each month at 6:00 p.m.
- b. The Commission may, at a publically noticed meeting, change the date and time of regular meetings, or cancel a regular meeting, however the Commission must hold at least one (1) Regular Meeting per month.

**Rule 3. Special Meetings.**

- a. The Mayor or Deputy Mayor may call a Special Meeting of the Commission with at least 12 hours written or verbal notice.
- b. A majority of the Commission may also call a Special Meeting, however such action must be taken at a publically noticed meeting.

**Rule 4. Quorum.**

Three (3) attending members of the Commission constitutes a quorum.

**Rule 5. Agenda and Meeting Notice.**

- a. All agenda related materials will be delivered to the Commission in electronic form by noon 7 days preceding the Commission meeting.
- b. Agenda items not disbursed to the Commission by the delivery deadline may only be added to the agenda by majority vote of the Commission at the meeting in question.
- c. Staff will place items not requiring discussion, individual action, or public hearing under the heading "Consent Agenda". Approval of these items may be executed by a single motion to approve the "Consent Agenda".
- d. Any Commissioner, member of the public, Town Attorney or Town Manager may withdraw any item(s) from the Consent Agenda for individual discussion and Commission action.
- e. The agenda for the Regular Meetings will be set by the Town Manager.
- f. The Commission may cause an item to be placed on a future agenda by majority vote of the Commission at a publically noticed meeting.

**Rule 6. Order of Business.**

The business of all Commission meetings must be transacted in the order the agenda is laid out. The Mayor may change the order barring objection from a Commissioner.

**Rule 7. Procedure for adoption of ordinances.**

- a. The Town Attorney or his designee is required to read by title on at least 2 separate meetings of the Town Commission and with those meetings being at least seven (7) days apart.
- b. All ordinances shall have an effective date of at least 30 days.
- c. The Town Commission may enact an emergency ordinance should an emergency exist, and such an ordinance can be effective immediately on adoption. Such ordinances remain effective for only sixty (60) days and are limited in scope by section 2.11 of the Town Charter.

**Rule 8. Public Comment Rules.**

- a. Any person desiring to address the Commission on items not listed on the agenda may do so once at each meeting at the Citizens' Comments portion of the agenda and are allowed a total of three (3) minutes to speak with extra time allowed at the discretion of the Mayor.
- b. Applicants and those individuals or groups making official presentations on items on the agenda will not be timed, however the Mayor retains the right to end presentations if the situation presents itself.
- c. Those who are not applicants or official presenters but wish to speak on an agenda item may speak once for a maximum of three (3) minutes on each agenda item with extra time allowed at the discretion of the Mayor.
- d. Persons planning to speak at any commission meeting should signed Speaker's Sign In Form prior to the beginning of said meeting.
- e. Persons speaking at Commission meetings should direct their comments to the Town Commission. While any speaker is within their right to ask questions, the comment clock will not be stopped. It is suggested that

commenters make their full comment to include any questions they wish to ask, and allow the Commission or staff to answer the question, if warranted, following the comments period.

**Rule 9. Decorum and Order.**

- a. A Commission Member wishing to speak should wait to be recognized by the Mayor, and should confine remarks to the question or issue under discussion. All comments should be courteous, polite, and professional.
- b. While the Commission is in session, the Mayor must preserve order and decorum and a Commission members should not disrupt the member who has been recognized to speak, or those members who are listening to what is being discussed.
- c. Any person making personal, impertinent or inappropriate remarks or who becomes boisterous while addressing the Commission may be forthwith removed from the meeting.

**Rule 10. Voting.**

Voting is to be done by roll call for all votes except procedural motions. When the question is called, the Mayor will ask for the roll for recordation into the official minutes.

**Rule 11. Advisory Board Assignments.**

Advisory boards are assigned by the Mayor at his sole discretion. The assignment occurs each April and is done by memo from the Mayor to the Town Manager.

**Rule 12. Appointments.**

- a. The Commission is required to appoint a town manager. That appointment requires four (4) affirmative votes. The Commission may remove the town manager. Removal also required four (4) affirmative votes.
- b. The Commission is required to appoint a town attorney. That appointment holds not requirements for appointment or removal, outside of any contractual obligations which may exist.
- c. The Commission may also appoint residents to sit on advisory boards. Terms for advisory board members expire every two (2) years. At the time of expiration, or vacancy for alternative reasons, any commissioner can nominate a citizen for an advisory board seat by informing the Town Clerk in writing of the intent to do so. This must be done prior to the Agenda being distributed to the Commission. The Town Clerk will then provide the Commission the list of nominated individuals for formal action at the next Regular Meeting.
- d. In the event the seat of a Commissioner vacating their seat prior to the expiration of his/her term, the remaining members of the Commission are to appoint a resident to serve on the Commission until the next election.

**Rule 13. Line of Succession.**

- a. The Commission is required to establish a line of succession. This includes the naming of a Deputy Mayor and a identification of the line of succession

- after the Deputy Mayor.
- b. Annually, at the first meeting in April, the Commission will approve a line of succession. The Town Clerk will provide the Mayor and each Commissioner a ballot at the meeting. At the designated time, the Mayor and Commissioners will identify their preferred line of succession on the ballot. The ballots will then be collected by the Town Clerk who will tabulate the scores based on the scoring outlined in Rule 13(d) of this resolution
  - c. Should the Mayor vacate his seat prior to the expiration of his/her term, the Deputy Mayor moves into the position of Mayor until a new Mayor is elected. At the time the Deputy Mayor takes office as Mayor, the Commission members are to establish a new line of succession with the Commissioner to be appointed to fill the vacated seat being and the end of the line of succession.
  - d. Commissioners will receive 3 points for each first position vote they receive, 2 points for each second position vote they receive, 1 point for each third position vote they receive, and 0 points for each fourth position vote they receive. The points will be totaled to determine the line of succession, with the highest vote receiving member serving as the Deputy Mayor. Should a tie exist, the member tied who has the most first position votes will win the tiebreaker, if members remain tied, the member who has the most second position votes will win the tiebreaker, etc.
  - e. A Commissioner may refuse to hold the position of Deputy Mayor, in which case he/she will swap positions with the second highest receiver of votes.

**Rule 14. Compensation.**

The Mayor and Commissioners receive no salary, but they do receive an expense allowance for normal expenses attributed to the office at the below rates.

Mayor: \$200.00/Month

Commissioners: \$150.00/Month

**PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, this 4th<sup>th</sup> day of APRIL, A.D., 2017.**

---

**Mayor**

**ATTEST:**

---

**Town Clerk**



## Legislation Details (With Text)

**File #:** 18-0054      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** General Agenda  
**File created:** 2/15/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Resolution 2018-18 Amending the List of Historically Significant Structures  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2018-18 Historically Significant Structures](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Town Commission  
From: Cathy DeKarz, Management Analyst  
Date: 3/20/2018

**Subject:**  
Resolution 2018-18 Amending the List of Historically Significant Structures

**Summary:**  
The attached resolution includes a listing of structures in Belleair that are designated as historic, per previous approval from the Historic Preservation Board and the Town Commission.  
**Previous Commission Action:** The Town's list of historically-significant structures was last amended, via ordinance, in 2013. Now, per "Ordinance No. 517: Amending the Historic Preservation Ordinance," an updated listing of this register may be approved via resolution.

**Background/Problem Discussion:** Since the previous update of the Town's list of historically-significant structures in 2013, several properties have been removed from the list via Commission consent. However, the official record of this list has not been updated since then. Hence, this item does not reflect any new changes to the historic register, and instead only brings our current listing into compliance. The specific changes are outlined below:

- Removal of 409 Bayview Drive and its Landscape Plan
- Removal of the Belleview Biltmore cottages:
  - Magnolia Cottage
  - Palm Cottage
  - Sunset Cottage

**Expenditure Challenges** N/A

**Financial Implications:** N/A

**Recommendation:** Staff recommends approval of Resolution 2018-00: Amending the List of Historically Significant Structures.

**Proposed Motion** I move to approve Resolution 2018-18 Amending the List of Historically Significant Structures.

## **RESOLUTION NO. 2018-18**

### **A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, AMENDING THE LIST OF HISTORICALLY DESIGNATED STRUCUTRES AND PROPERTIES WITHIN BELLEAIR, AND PROVIDING FOR AN AMENDMENT PROCEDURE**

**WHEREAS**, the Town Commission adopted Ordinance No. 517, amending the Code of Ordinances Section 74-332 on Historic Preservation to allow for the listing of historic structures to be amended via Resolution; and

**WHEREAS**, the Town Commission wishes to amend its listing of historically designated structures by providing an updated inventory list of those structures and properties via this resolution; and

**WHEREAS**, this resolution shall supersede the previous listing of historically designated structures, which was adopted via Ordinance No. 489; and

**WHEREAS**, any future changes to the Town's listing of historically designated structures shall be also made by resolution and shall supersede this resolution;

**NOW, THEREFORE, BE IT RESOLVED**, that the current listing of the Town of Belleair's historically designated structures is as follows.

<b>HISTORIC NAME</b>	<b>ADDRESS</b>
	1570 Alexander Road
Palmer Estate	701 Bayview Drive
Bellevue Biltmore Hotel	25 Bellevue Boulevard
	440 Country Club Road
	1311 Druid Road South
	1574 Druid Road South
	437 Gardenia Street
	456 Gardenia Street
	705 Indian Rocks Road
	1330 Indian Rocks Road
	1336 Indian Rocks Road
	1466 Orange Avenue
	305 Overbrook Drive
	1106 Palm View Avenue
	561 Palmetto Road
	251 Pine Road
	647 Ponce de Leon Boulevard
Old Town Hall/Garden Club	903 Ponce de Leon Boulevard
	208 Ricker Road
	322 Roebling Road South
	416 Wildwood Way

	426 Wildwood Way
	160 Willadel Drive
Belleair Estates	Town Plan
Belleair South Entrance Gates	Indian Rocks Road at Mehlenbacher Road
Landscape Areas	Streets of Belleview Estates
Willadel Subdivision	
North Gates	Willadel Drive and Druid Road South
South Gates	Willadel Drive and Druid Road South

**PASSED AND ADOPTED** by the Town Commission of the Town of Belleair, Florida, this **20<sup>th</sup>** day of **March A.D., 2018.**

**ATTEST:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Town Clerk**





## Legislation Details (With Text)

**File #:** 18-0081      **Version:** 2      **Name:**  
**Type:** Discussion Items      **Status:** Agenda Ready  
**File created:** 3/16/2018      **In control:** Town Commission  
**On agenda:** 3/20/2018      **Final action:**  
**Title:** Consideration of donation for police radios.  
**Sponsors:** JP Murphy  
**Indexes:**  
**Code sections:**  
**Attachments:** [SKM\\_C36818031516330.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### Summary

To: Mayor, Gary. H. Katica & Commission  
From: JP Murphy  
Date: 3/16/2018

#### Subject:

Consideration of donation for new police radios

#### Summary:

A resident, through BCF would like to donate \$20,000 for new police radios if the town will match their contribution.

**Previous Commission Action:** The Commission previously accepted a gift of \$10,000 towards police radios.

**Background/Problem Discussion:** Last year we were notified by our communications vendor that the portable radios were are currently utilizing will no longer be manufactured and parts for future repairs will no longer be available.

A resident has committed to donating twenty thousand (\$20, 000) dollars through the Belleair Community Foundation (BCF) to the police department for the purchase of updated portable radios if the Town will match this amount.

**Expenditure Challenges:** \$20,000 of CERF funding

**Financial Implications:** \$40,000 of future Capital Expense for radio purchases

**Recommendation:** I recommend approval.

**Proposed Motion:** I move approval to match the \$20,000 donation by appropriating Capital Equipment Replacement Funds for the purchase of new police radios.

## MEMORANDUM

To: Town Commission  
Town of Belleair

From: W. A. Sohl, Chief  
Belleair Police Department

Date: March 15, 2017

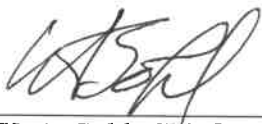
Subject: Matching Donated funds for New Radios

Last year we were notified by our communications vendor that the portable radios were are currently utilizing will no longer be manufactured and parts for future repairs will no longer be available. This unfortunate situation has prompted us to seek the purchase of newer updated radios before our current radios become inoperative.

A resident has committed to donating twenty thousand (\$20,000) dollars through the Belleair Community Foundation (BCF) to the police department for the purchase of updated portable radios if the Town will match this amount.

The total \$40,000 should cover the cost for eight radios.

Your consideration of this matter will be greatly appreciated.



---

W. A. Sohl, Chief  
Belleair Police Department



## Legislation Details (With Text)

---

**File #:** 18-0047      **Version:** 1      **Name:**

**Type:** Proclamation      **Status:** General Agenda

**File created:** 2/6/2018      **In control:** Town Commission

**On agenda:** 3/20/2018      **Final action:**

**Title:** Proclaiming April as Water Conservation Month

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Water Conservation 2018](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**IN RECOGNITION OF  
WATER CONSERVATION MONTH**

**WHEREAS**, water is a basic and essential need of every living creature; and

**WHEREAS**, The State of Florida, Water Management Districts and the Town of Belleair are working together to increase awareness about the importance of water conservation; and

**WHEREAS**, the Town of Belleair and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

**WHEREAS**, the Town of Belleair has always encouraged and supported water conservation through various educational programs and special events; and

**WHEREAS**, every business, industry, school and citizen can make a difference when it comes to conserving water; and

**WHEREAS**, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community.

**NOW, THEREFORE, I, GARY H. KATICA, MAYOR of the TOWN OF BELLEAIR, FLORIDA, do hereby proclaim the month of APRIL, 2018 as**

**WATER CONSERVATION MONTH**

**urging each citizens and business to support water conservation and help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.**

**Given under my hand and Seal of  
the Town of Belleair, Florida this  
20<sup>th</sup> day of March, 2018.**

---

**Mayor**