



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Agenda Town Commission

Tuesday, September 19, 2017

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[17-0193](#) Approval of Resolution 2017-19, Adopting the millage rate for fiscal year 2017-2018.

Attachments: [2017-19 Adopting Final Millage Rate FY 17-18](#)

[17-0194](#) Second Budget Hearing - Approval of Resolution 2016-20, Adopting the Fiscal Year 2017-2018 Town Budget

Attachments: [2017-20 Adopting Budget for FY 17-18](#)

[17-0199](#) Variance request for 8 South Pine Circle(dock)

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

CONSENT AGENDA

GENERAL AGENDA

[17-0196](#) Approval of Resolution 2017-21 - Rescinding Resolution 2017-17 State of Emergency Declaration

Attachments: [2017-21 Rescinding Resolution 2017-17](#)

[17-0198](#) Approval of Resolution 2017-22 Amending the Budget FY 16/17

Attachments: [2017-22 Budget Amendment 9.19.17](#)

[17-0195](#) Appointment of Representative to the PSTA Board of Directors

TOWN MANAGER'S REPORT

TOWN ATTORNEY'S REPORT

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

OTHER BUSINESS

ADJOURNMENT

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



Legislation Details (With Text)

File #: 17-0193 **Version:** 1 **Name:**
Type: Resolution **Status:** Public Hearing
File created: 9/14/2017 **In control:** Town Commission
On agenda: 9/19/2017 **Final action:**
Title: Approval of Resolution 2017-19, Adopting the millage rate for fiscal year 2017-2018.
Sponsors:
Indexes:
Code sections:
Attachments: [2017-19 Adopting Final Millage Rate FY 17-18](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica and Commissioners
From: JP Murphy
Date: 9/13/2017

Subject:

Approval of Resolution 2017-19, Adopting the millage rate for fiscal year 2017-2018.

Summary:

This is the second and final hearing for the approval of the Fiscal Year 2017-2018 Millage Rate.

Previous Commission Action: The Town Commission approved a maximum millage preliminary rate of 5.9257 for the town and reviewed the budget in August, and subsequently reviewed the proposed budget at the August 24th workshop. The First Budget Hearing was held on September 5, 2017.

Background/Problem Discussion: The Fiscal Year 2017-2018 operating millage rate is 5.9257 mills, which is greater than the rolled-back rate of (5.5969) by 5.87%.

The final millage rate cannot exceed the previously set maximum millage rate (MMP) of 5.9257. The Commission may set a final rate equal to, or less than the MMP. The proposed fiscal year 2017-18 millage is 5.9257: 4.9427 to the General Fund, and 0.9830 to the Infrastructure Fund, which is the same distribution as the prior year. All millage calculations are based upon the certified total taxable value of \$713,138,935, a 6.35% increase from the prior year. All funds are balanced at the proposed millage.

Expenditure Challenges Total Town-wide Expenditures for 17-18 are \$14,988,375.

Financial Implications: Ad valorem supported funds expenditures total \$11,429,725. Total ad valorem proceeds at the proposed rate are expected to be \$4,088,450.

Recommendation: Staff recommends adopting a millage rate of 5.9257 for Fiscal Year 2017-2018.

Proposed Motion I move approval of Resolution 2017-19, adopting the millage rate of 5.9257 for Fiscal Year 2017-2018, which is 5.87% greater than the rolled-back rate.

RESOLUTION NO. 2017-19

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, FIXING AND ADOPTING THE FINAL MILLAGE RATE TO BE LEVIED TO FUND THE 2017-2018 FISCAL YEAR BUDGET FOR THE TOWN OF BELLEAIR; PROVIDING THAT THE MILLAGE RATE IS MORE THAN THE ROLLED BACK RATE; PROVIDING FOR DISTRIBUTION OF THE RESOLUTION; AND PROVIDING FOR AND EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Belleair, Florida, had estimated that amount of money necessary to carry on town government for the fiscal year beginning October 1, 2017 and ending September 30, 2018.

WHEREAS, the estimated revenue to be received by the town during said period, from ad valorem and other sources, has been determined by the Town Commission; and

WHEREAS, the gross taxable value for operating purpose not exempt from taxation within Pinellas County has been certified by the County Property Appraiser to the Town Belleair as \$713,138,935 dollars; and

WHEREAS, in accordance with the laws of Florida, the Town Commission has scheduled and held public hearings on September 5, 2017 and September 19, 2017 regarding the tentative and final budget amount and millage rate to be levied for ad valorem tax revenue.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

1. That a tax of 5.9257 mills of assessed valuation against all real and personal property within the Town, not exempt from taxation by law, is necessary to raise sufficient revenue to fund the budget, and said rate of millage is hereby assessed against said property. (Operating BL-BLO).
2. That the millage rate levied (5.9257) is 5.87% greater than the rolled back millage rate (5.5969) As calculated by $[(\text{Tentative/Final Millage rate} \div \text{Rolled Back Rate}) - 1.00] \times 100$
3. That the local tax millage of assessed valuation is:

BL Operating 5.9257 BLO 5.9257

4. A copy of this resolution shall be forwarded to the Pinellas County Property Appraiser, the Pinellas County Tax Collector and the Florida Department of Revenue.
5. This resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF
BELLEAIR, FLORIDA, this 19th day of SEPTEMBER, A.D., 2017.**

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #:	17-0194	Version:	1	Name:	
Type:	Resolution	Status:		Public Hearing	
File created:	9/14/2017	In control:		Town Commission	
On agenda:	9/19/2017	Final action:			
Title:	Second Budget Hearing - Approval of Resolution 2016-20, Adopting the Fiscal Year 2017-2018 Town Budget				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	2017-20 Adopting Budget for FY 17-18				

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica & Commissioners

From: JP Murphy

Date: 9/13/2017

Subject:

Second Budget Hearing - Approval of Resolution 2016-20, Adopting the Fiscal Year 2017-2018 Town Budget

Summary:

This is the second and final public hearing for the adoption of the Fiscal Year 2017-2018 Budget. Due to Hurricane Irma, staff will distribute the final budget to the commission on Monday. There are a few revisions due to the distribution of the 3% increases for staff and the addition of the revenue and expenditure lines related to Hurricane Irma.

Previous Commission Action: The Town Commission approved a maximum millage preliminary rate of 5.9257 for the town and reviewed the budget in August, and subsequently reviewed the proposed budget at the August 24th workshop. The First Budget Hearing was held on September 5, 2017.

Background/Problem Discussion:

GENERAL FUND

Revenues

Ad Valorem revenues have increased 8.125% for the upcoming year, which equates to an increase of \$256,250. Communication Services Tax has increased by \$11,850 as compared to last year's budget, totaling \$178,300. State Revenue Sharing saw a minor increase of \$1,950, while State Sales Tax has a larger increase of \$3,250.

As part of the new construction associated with the Golf Course, building permit revenue has increased by \$75,000, bringing this year's total to \$375,000. Once this construction finishes, Staff expects the decrease of revenue to be replaced with an increase of Ad Valorem.

Miscellaneous revenue increased by \$14,700.

The staff has rectified any sort of structural imbalances within the revenue of this budget by halting transfers from reserves. This prevents the Town's reserves from depleting entirely but also created a large hole in the general revenue.

Expenditures

Overall expenditure impacts across all funds include a health insurance increase of 7% and a salary enhancement of 3% increase for all employees.

Administration - The overall budget for this department has increased by \$52,140, totaling \$614,290. This increase is largely due to personnel expenses, which incorporates a placeholder for the cost of the fund's salary enhancement for employees.

Building - Increased costs for this department are related to contracted inspection costs. This increase in cost is currently at the maximum potential of \$87,360 due to the influx of inspections for the Pelican Course and Belleview Place.

Support Services - This department's expenses increased by \$193,450 this year mainly due to personnel expenses. A large majority of this is from the department absorbing building maintenance division from Public Works.

Police - The largest area for increased expenditures in this department is personnel costs. Salaries increased from the contractual 4.5% enhancement, as well as from inclusions of shift differentials for the officers. Due to this change, other personnel lines inflated as well.

Public Works - Though Public Works shed building maintenance; the department expanded with the inclusion of the Parks division from the Recreation department. The rationale is to have the expenses for Parks and Streets combine for reporting and management reasons.

Recreation - This department is experiencing a decrease in expenditure this fiscal year directly associated with the reappropriation of the Parks division.

ENTERPRISE FUNDS

Water Department

Revenues

Water Utility Revenue is expected to increase by \$23,000 in comparison to the prior year. Staff utilized annualize average water usage data from 2014-15, 2015-16, and a proration of 2016-17 fiscal years for consumption calculations.

Expenditures

Minor increases were made to operating expenditures, with the largest change coming from Capital Purchase.

In the upcoming fiscal year, the department needs to replace sand filters (\$62,000) and rehabilitate wells (\$55,000).

Solid Waste Department

Revenues

The Sanitation line item, which is the collection of sanitation fees, is seeing a decrease of about \$20,000. This decrease is based on a reconciliation of customers' accounts and prior revenue assumptions.

Expenditures

With Belleair's pilot recycling program continuing, costs connected with the recycling line item have decreased about \$19,750. However, Depreciation for Solid Waste has increased by \$16,500, totaling \$77,500 for this fiscal year. This is due to the expected purchase of two new vehicles to aid this department with efficiencies, including a shortened life cycle.

MINOR FUNDS

Local Option Gas Tax Fund - This fund is used to collect local option gas tax levied by the state. There will be no changes to this fund in this fiscal year, stabilizing at \$55,050.

Tree Fund - This fund is expecting permit revenue of \$10,000, combining with \$5,000 already in reserves, totaling \$15,000. The proceeds will be used for tree replacement.

Capital Projects Fund - This fund is utilized for capital improvements. There is an increase from the Penny for Pinellas of \$30,100, as well as an increase in Electric Utility Tax of \$30,000. The Town will continue to move forward with the approved Capital Improvement Plan (CIP) titled "Plan 2".

Wastewater Fund - This fund is used to collect revenues for Pinellas County Sewer and acts as a pass through. There are no changes to this fund.

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: Staff recommends approval of Resolution 2017-20.

Proposed Motion I move approval of Resolution 2017-20, adopting the Fiscal Year 2017-2018 Operating and Capital Budget as proposed.

RESOLUTION NO. 2017-20

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 FOR CARRYING ON THE GOVERNMENT OF THE TOWN; PROVIDING FOR DISTRIBUTION OF THE RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Belleair, Florida, had estimated that amount of money necessary to carry on town government for the fiscal year beginning October 1, 2017 and ending September 30, 2018.

WHEREAS, the estimated revenue to be received by the Town during said period, from ad valorem and other sources, has been determined by the Town Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

1. That the final budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, as presented this date, in total amount of \$14,988,375, be adopted as the budget for the Town of Belleair, Florida. (A copy of the budget is attached as Exhibit 1 hereto and made a part hereof by reference thereto.)
2. That this budget is adopted in accordance with Section 4.06 of the Town Charter.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, this 19th day of SEPTEMBER, A.D., 2017.

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #: 17-0199 **Version:** 1 **Name:**
Type: Action Item **Status:** Public Hearing
File created: 9/15/2017 **In control:** Town Commission
On agenda: 9/19/2017 **Final action:**
Title: Variance request for 8 South Pine Circle(dock)
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: Christine Torok
Date: 9/15/2017

Subject:

Variance request for 8 South Pine Circle

Summary:

Planning and Zoning Board did not meet due to the designation of the local state of emergency related to hurricane Irma. Renoticing will be done for both P&Z and Commission hearings.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion Move to reschedule the item for a date to be determined once contact has been made with the homeowner.



Legislation Details (With Text)

File #: 17-0196 **Version:** 1 **Name:**

Type: Resolution **Status:** General Agenda

File created: 9/14/2017 **In control:** Town Commission

On agenda: 9/19/2017 **Final action:**

Title: Approval of Resolution 2017-21 - Rescinding Resolution 2017-17 State of Emergency Declaration

Sponsors:

Indexes:

Code sections:

Attachments: [2017-21 Rescinding Resolution 2017-17](#)

Date	Ver.	Action By	Action	Result
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RESOLUTION NO. 2017-21

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, RESCINDING RESOLUTION NO. 2017-17 DECLARING A STATE OF EMERGENCY DUE TO POTENTIAL THREAT FROM HURRICANE CHARLEY; DECLARING THAT SUCH STATE OF EMERGENCY NO LONGER EXISTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Resolution No. 2017-17 was adopted to declare a State of Emergency due to the potential threat to residents and property of Belleair by Hurricane Irma; and

WHEREAS, the Government of the State of Florida had promulgated Executive order No. 17-235, wherein he found that a State of Emergency existed within the State of Florida; and

WHEREAS, Chapter 252.38(3)(a)5, Florida Statutes, provided authority for a political subdivision such as Belleair to declare a State of Local Emergency and to waive the procedures and formalities otherwise required of political subdivisions by law.

WHEREAS, Hurricane Irma has since passed the area and no longer posing a threat to Belleair.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA: that the threat from Hurricane Irma no longer exists and a State of Local Emergency is no longer necessary; that Resolution No. 2017-17 is hereby rescinded.

This Resolution shall be in full force and effect immediately upon adoption by the Town Commission of the Town of Belleair, Florida.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, this 19th day of SEPTEMBER, A.D., 2017.

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #: 17-0198 **Version:** 1 **Name:**
Type: Resolution **Status:** General Agenda
File created: 9/15/2017 **In control:** Town Commission
On agenda: 9/19/2017 **Final action:**
Title: Approval of Resolution 2017-22 Amending the Budget FY 16/17
Sponsors:
Indexes:
Code sections:
Attachments: [2017-22 Budget Amendment 9.19.17](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica, Commissioners
From: Stefan Massol
Date: 9/15/2017

Subject:

Disaster Debris Collection & Removal and Debris Monitoring

Summary:

The town is participating in the agreements developed by Pinellas County for Disaster Debris Collection & Removal and Debris Monitoring. The contractors involved are Phillips & Jordan for Collection & Removal and TetraTech for Monitoring. Town staff has prepared a preliminary cost estimate for budgetary purposes

Previous Commission Action: At the previous meeting on September 5th the Town Commission declared a local state of emergency in response to Hurricane Irma.

Background/Problem Discussion: Staff has performed a preliminary damage assessment and begun recovery operations. Initial estimates put the volume of debris to be collected at approximately 8,170 cubic yards. Removal and monitoring of the debris operations will be critical for a speedy recovery for the town and prompt reimbursement for costs incurred from FEMA.

Expenditure Challenges The town commission previously approved \$100,000 for Hurricane Irma relief costs in the town. This will be accompanied by an additional estimated cost of \$292,896 for debris collection, removal, and the monitoring of those activities. Staff is requesting \$300,000 to be attributed to these operations. Staff estimates reimbursement of 87.5% of these costs, leaving the town with a projected residual cost of \$36,600.

Financial Implications: The cost is dependent on the volume of debris management work to be performed following a disaster event. Town staff is projecting Debris Collection & Removal costs of \$208,700 and Monitoring costs of \$84,200. Projected offsetting revenue from FEMA public assistance is expected at 75%, as well as a 12.5% reimbursement from the State of Florida, leaving the town with its 12.5% portion of cost.

Recommendation: Staff recommends that the budget be amended as proposed.

Proposed Motion I move approval of the Resolution 2017-22 amending fiscal year 2016-17 budget.

RESOLUTION NO. 2017-22

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA,
AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 FOR
CARRYING ON THE GOVERNMENT OF THE TOWN.**

WHEREAS, the Town Commission of the Town of Belleair, Florida, passed Resolution No. 2016-20 adopting the budget for fiscal year beginning October 1, 2016 and ending September 30, 2017, for carrying on the government of the town; and

WHEREAS, it is the desire of the Town Commission to amend the budget for fiscal year 2016-2017 to provide sufficient funding for the proposed expenditures and revenues; and

WHEREAS, Hurricane Irma caused significant damage resulting in substantial debris to be removed from the Town of Belleair; and

WHEREAS, the Town Commission seeks to ensure a swift and full recovery from the damage caused by Hurricane Irma

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF
THE TOWN OF BELLEAIR, FLORIDA:**

1. That the Fiscal year 2016-2017 budget be amended as displayed on Attachment A.

**PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF
BELLEAIR, FLORIDA, this 19th day of SEPTEMBER, A.D., 2017.**

Mayor

ATTEST:

Town Clerk

Attachment A

General Fund Operating					
Expenditures					
Account	Dept	Desc	Additional Amount	Current Budget	Final Amended Amount
1-525000-54510	Emergency Response & Disaster Relief	Insurance - Deductible		\$ 50,000.00	\$ 50,000.00
1-525000-55210	Emergency Response & Disaster Relief	Operating Supplies	\$ 300,000.00	\$ 50,000.00	\$ 350,000.00
			<u>\$ 300,000.00</u>		
Revenues					
1-381000-		RESERVES (PRIOR YEARS)	\$ 300,000.00	\$ 289,250.00	\$ 589,250.00
1-331620		GRANTS-PUBLIC ASSISTANCE (FY 2017-18 Budget)		\$ -	
			<u>\$ 300,000.00</u>		



Legislation Details (With Text)

File #: 17-0195 **Version:** 2 **Name:**
Type: Action Item **Status:** General Agenda
File created: 9/14/2017 **In control:** Town Commission
On agenda: 9/19/2017 **Final action:**
Title: Appointment of Representative to the PSTA Board of Directors
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Gary H. Katica and Commissioners
From: JP Murphy
Date: 9/15/2017

Subject:

Appointment of PSTA representative.

Summary:

The municipalities of Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, and South Pasadena have one joint appointment to the governing board of the Pinellas Suncoast Transit Authority. Per the State Statute, the official term for the appointment on the PSTA Board of Directors started on October 1, 2014 and will expire on September 30, 2017. Commissioner Barkley is the current appointee, serving on the Board since November 2012. We are requesting that an appointment be made for the three-year term that starts on October 1, 2017 and ends on September 30, 2020.

According to the State Statute, the appointment must be made from the membership of the municipal governing bodies. Each appointed member of the Authority shall be a person who is a qualified elector of the county with an outstanding reputation for civic pride, interest, integrity, responsibility, and business ability. No person who is an officer or employee of any city or of the county in any capacity, except elected officials, shall be an appointed member of the Authority. Further, no member shall have any private financial interest, directly or indirectly, in any contract, work, or business of the Authority or any public transit system subject to regulation by the Authority; or, be in the employ of or hold any stock, bond, investment, or other financial interest or private business relationship to any operator of a public transit system in the area.

Commissioner Joe Barkley, from Belleair Bluffs, wishes to continue to serve as our representative.

Previous Commission Action: The Commission previously concurred with Mr. Barkley's appointment

Recommendation: N/A

Proposed Motion Move approval of the appointment of Commissioner Joe Barkley of Belleair Bluffs to the governing board of the Pinellas Suncoast Transit Authority as Belleair's joint representative.