



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Agenda Town Commission

Tuesday, May 4, 2021

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please use the “raise hand” function and wait to be recognized. If you are attending by phone, dial *9 and you will be called by the last 4 digits of your phone number. Each person will be given 3 minutes to speak, you will need to unmute yourself in order to be heard.

Please enter the link below to join the webinar:

<https://us02web.zoom.us/j/89691802688>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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900 9128 or +1 253 215 8782

Webinar ID: 896 9180 2688

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

CONSENT AGENDA

[21-0112](#) Approval of April 20, 2021 Regular Meeting Minutes

Attachments: [RM - 04-20-2021](#)

[21-0114](#) 2021 National Public Works Week Proclamation

Attachments: [Public Works Week Proclamation 2021](#)

GENERAL AGENDA

- [21-0117](#) Special Relief Permit Request - 406 Garden Circle
- Attachments:* [SRP - 406 Garden Cir](#)
- [21-0118](#) Resolution 2021-10 Establishing the Park, Recreation and Tree Board
- Attachments:* [Resolution 2021-10 Establishing Park Recreation and Tree Board](#)
- [21-0115](#) Discussion of Advisory Board Appointments
- Attachments:* [2021 Board Appointments & Nominations](#)
- [21-0119](#) Resolution 2021-11 Amending 457 Deferred Compensation Plan
- Attachments:* [Resolution 457 5.4.21](#)
- [21-0110](#) Consideration of Interlocal Agreement for Distribution of Potential Additional 1-5 Cent Local Option Fuel Tax
- Attachments:* [Interlocal Agreement with Cities 4-2021.pdf](#)
[April 22nd Work Session Agenda Item # 9 - Additional Five-Cent LOFT - Presentation](#)
- [21-0076](#) Discussion of Phase 3 COVID-19 Mitigation Measures
- Attachments:* [Town of Belleair Phase 3 Procedures - Draft](#)
- [21-0111](#) 2021-2022 Budget Calendar
- Attachments:* [2021-2022 Budget Calendar](#)
- [21-0116](#) Discussion of Summer Meeting Schedule

STAFF REPORTS**TOWN MANAGER'S REPORT****TOWN ATTORNEY'S REPORT****MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS****OTHER BUSINESS****ADJOURNMENT**

ANY PERSON WITH A DISABILITY REQUIRING REASONABLE ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING, SHOULD CALL (727) 588-3769 OR FAX A WRITTEN REQUEST TO (727) 588-3767.



Legislation Details (With Text)

File #: 21-0112 **Version:** 1 **Name:**

Type: Minutes **Status:** Consent Agenda

File created: 4/27/2021 **In control:** Town Commission

On agenda: 5/4/2021 **Final action:**

Title: Approval of April 20, 2021 Regular Meeting Minutes

Sponsors:

Indexes:

Code sections:

Attachments: [RM - 04-20-2021](#)

Date	Ver.	Action By	Action	Result
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Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, April 20, 2021

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please use the “raise hand” function and wait to be recognized. If you are attending by phone, dial *9 and you will be called by the last 4 digits of your phone number. Each person will be given 3 minutes to speak, you will need to unmute yourself in order to be heard.

Meeting was called to order at 6:00 PM with Deputy Mayor Kurey presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Mayor Wilkinson attended remotely.

Present: 5 - Mayor Michael Wilkinson
Deputy Mayor Tom Kurey
Commissioner Tom Shelly
Commissioner Coleen Chaney
Commissioner Thomas Nessler

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[21-0101](#) Variance Request - 628 Pineland Ave

Deputy Mayor Kurey stated Commission will continue item due to the Planning and Zoning board continuing request until the May 10th meeting and will continue item until the May 18th, Commission meeting.

Mayor Wilkinson recused himself due to remote attendance.

Commissioner Shelly moved to continue the variance request for 628 Pineland Avenue to May 18, 2021. Seconded by Commissioner Chaney.

Aye: 4 - Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

Recused: 1 - Mayor Wilkinson

[21-0102](#) Variance Request - 1050 Ponce de Leon Blvd

JP Murphy-discussed process of public hearing.

Town Clerk swore in those wishing to speak.

Deputy Mayor Kurey asked if there had been any ex parte communications. There were none.

Mr. Murphy provided background on property and request; read Mr. Cooper's staff report regarding findings; Planning and Zoning board recommended approval based on property layout and request was for a pool of a standard size, currently a fence and pool would be located within.

April Dodge-applicant-nothing additional to add; other side lot properties have received similar variances.

No further public comments; public comments closed.

Deputy Mayor Kurey asked if any plans to add a screen.

Ms. Dodge stated no plans at this time.

Mr. Thompson-applicant-spoke on screen.

Mayor Wilkinson recused due to remote attendance.

Commissioner Shelly moved to approve the application for variance at 1050 Ponce de Leon Boulevard. Seconded by Commissioner Chaney.

Aye: 4 - Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

Recused: 1 - Mayor Wilkinson

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

No Citizens comments

CONSENT AGENDA

Commissioner Shelly moved to approve the Consent Agenda. Seconded by Commissioner Nessler.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

[21-0105](#) Approval of April 6, 2021 Regular Meeting Minutes

(approved as part of consent agenda)

[21-0098](#) Arbor Day Proclamation

(approved as part of consent agenda)

[21-0103](#) Proclaiming May 3-7, 2021 as Teacher Appreciation Week

(approved as part of consent agenda)

GENERAL AGENDA[21-0104](#)

Presentation Thanking Sydney Wahl from Girl Scout Troop 60925

Chief Doyle-Belleair Police Department-stated the police department received girl scout cookies along with a letter from Sydney Wahl.

Sydney Wahl read her letter for the audience; chose the Belleair police department to be their troupe "Hometown Heros."

Chief Doyle presented Ms. Wahl with department challenge coins; thanked her for her support.

Meeting recessed at 6:15 PM

Meeting reconvened at 6:20 PM

[21-0097](#)

Resolution 2021-09 - Thanking Ms. Mary Griffith

Mr. Murphy read resolution into record;.

Mayor Wilkinson commented on Ms. Griffith; thanked her for all her work.

Deputy Mayor Kurey commended Ms. Griffith for her work on the Finance board..

Commissioner Shelly moved approval of Resolution 2021-09 - Thanking Ms. Mary Griffith.

Seconded by Commissioner Nessler.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

[21-0100](#)

Discussion of Driveways and Pavers

Mr. Murphy stated various requests have been received regarding driveway pavers and allowing them to extend through sidewalk area; previous discussion regarding concerns with ADA maintenance and safety; staff primarily concerned with safety and liability as well as ongoing maintenance required to avoid safety concerns; recommends reviewing indemnification agreements if changes are to be made.

Commissioner Shelly in favor of keeping current policy.

Shelly Gilbert-resident-seeking to install driveway pavers; spoke on no sidewalks on her street so pavement section doesn't make sense; property value.

Mayor Wilkinson-questioned pavers and apron.

Mr. Murphy stated pavers are not allowed in sidewalks so it doesn't apply where there is no sidewalk; clarified that was misinformation.

Nancy Hartshorne-resident-spoke in support of allowing pavers.

Gayle Grady-resident-spoke on potential of need to access utility easements; responsibility in event of pavers replacement.

Mr. Murphy addressed issues; apron not ADA risk.

David Ottinger-Town Attorney-commented on having a remedy procedure if considering to permit; additional costs would be incurred.

Discussion ensued regarding current process, unclear, becomes code enforcement issue; other municipality approaches; litigation concerns; strengthening the indemnification agreement.

Estelle DeMuesy-resident-spoke on potential resident concerns.

Mayor Wilkinson suggested planning and zoning or infrastructure board review item.

Mr. Murphy recapped-will be put to Planning and Zoning board and will provide suggestions of modifications to ordinance and agreement.

[21-0106](#)

Approval of Professional Engineering Services for Indian Rocks Road Phase 1 (from Mehlenbacher Road to north of Poinsettia Road) by RS&H

Mr. Murphy stated item requires approval due to purchasing policy; scope identified by Phil Locke with McKim & Creed; spoke on request in both chambers as of now; project provides final engineering, hope to begin in September/October; larger pedestrian/multi modal path; staff recommends approval; discussed phase two as well.

Commissioner Shelly moved approval of the professional engineering services for Indian Rocks Road Phase 1 from Mehlenbacher Road to north of Poinsettia Road by RS&H in the amount of \$170,868.38. Seconded by Commissioner Chaney.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

[21-0107](#)

Discussion and approval of Purchase of Pedestrian Signage and Beacons from Tapco.

Mr. Murphy spoke on installation of crossings in Town; spoke on potential bill; if approved, would hold off to see what happens with bill; spoke on light options.

Commissioner Chaney questioned costs of retrofit if needed; costs of traffic study.

Mayor Wilkinson questioned color.

Commissioner Shelly moved approval of purchase of the 12 RRFB beacons from Tapco in the amount of \$88,356. Seconded by Commissioner Chaney.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and Commissioner Nessler

[21-0109](#)

Discussion of Advisory Boards

Mr. Murphy spoke on staff time; prior conversations held regarding merging of boards; potential for a general advisory board; open to commission suggestions.

Mayor Wilkinson suggested merging the Park and Tree board with the Recreation board.

Commissioner Chaney stated she is in support of also merging the two boards; Commissioner Shelly agreed.

Mr. Murphy stated staff will draft a resolution to rescind prior 2 board resolutions, create

a new board combining duties of both.

Commission support to include a teen council member.

Mr. Murphy questioned if they should also be a general advisory matters board.

Discussion ensued regarding number; consensus to have 7 member board with one being a teen council member.

STAFF REPORTS

Chief Doyle-spoke on National Crime Victims' Rights Week, thanked Commissioner Chaney for her work in this area; speed monitoring ongoing; TRACE and CIT training; successful car show.

Ricky Allison-Director of Parks, Recreation and Public Works-spoke on bluff cut; "Girls on the Run" program interview; Teacher Appreciation Week social media campaign; school bus routes, recreation serves 10 routes; Pinellas County will not give out number of riders on the routes, discussed times.

Chaney questioned safety concerns with those walking from other areas; discussion ensued regarding creating a path for kids.

Karla Rettstatt-resident-spoke on possibility of relocating stop to Public Works building or providing another covered location.

Discussion ensued regarding possible stop at Public Works; Commission supports relocate to Public Works and adding in a path from trail to Public Works.

Mr. Massol - Nothing to report.

Mr. Murphy stated Ponce phase 2 roadway complete; thanked Keith Bodeker for his work; spoke on success of shredding event- kudos to Wilfred Holmes; employee recognition event tomorrow.

TOWN MANAGER'S REPORT

Mr. Murphy stated we were still in budget for projects; questioned upcoming meetings for summer.

TOWN ATTORNEY'S REPORT

David Ottinger - Nothing to report

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Mayor Wilkinson-thanked Deputy Mayor Kurey for chairing meeting; medical procedure will be back at next meeting; thanked staff for support.

Commissioner Shelly-congrats to staff and lobbyist for getting road funding in budget; Planning and Zoning met.

Commissioner Chaney-Nothing to report.

Commissioner Nessler-nothing to report.

Deputy Mayor Kurey - nothing to report.

OTHER BUSINESS

No other business

ADJOURNMENT

Meeting adjourned in due form at 7:39 PM.

Commissioner Shelly moved to Adjourn. Seconded by Commissioner Chaney.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Kurey, Commissioner Shelly, Commissioner Chaney, and
Commissioner Nessler

TOWN CLERK

MAYOR



Legislation Details (With Text)

File #: 21-0114 **Version:** 1 **Name:**
Type: Proclamation **Status:** Consent Agenda
File created: 4/28/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: 2021 National Public Works Week Proclamation
Sponsors:
Indexes:
Code sections:
Attachments: [Public Works Week Proclamation 2021](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Mike Wilkinson, Commissioners
From: Keith A. Bodeker
Date: 4/28/2021

Subject:

Approval of the 2021 National Public Works Week Proclamation

Summary:

Staff is seeking the approval of the 2021 National Public Works Week Proclamation in order to help recognize and celebrate the efforts of all the hard-working Public Works professionals here in the Town of Belleair.

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: Staff recommends the Commission move approval of the 2021 National Public Works Week Proclamation

Proposed Motion I move approval of the 2021 National Public Works Week Proclamation

NATIONAL PUBLIC WORKS WEEK

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, bridges, streets, public buildings, and solid waste collection; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services provided by these dedicated public works individuals; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme "Stronger Together" challenges both the citizens and the members of each public works department to think about the role that public works plays in creating a great place to live. By working together, the impact that citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable. Public works helps maintain a community's strength by working together to provide an infrastructure of services. This strength in services is founded in contributions from the following areas: transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, emergency management and first response, solid waste, and right of way management. Public works provides the togetherness needed for collaboration with all of the stakeholders in capital projects, infrastructure solutions, and quality of life services;

NOW, THEREFORE, I, MIKE WILKINSON, Mayor of the TOWN OF BELLEAIR, FLORIDA, do hereby proclaim the week of May 16 through May 22, 2021 as

NATIONAL PUBLIC WORKS WEEK

and urge all citizens of our community to gain knowledge of and to maintain knowledge of and to maintain a progressive interest in and understanding of the importance of the issues involved in providing our public works; and

FURTHER, to recognize the contributions and efforts of the public works professionals who work tirelessly throughout the year each day to strengthen the bond that keeps us all connected.

*GIVEN under my hand and the Seal of
the TOWN OF BELLEAIR, FLORIDA,
this 4th day of MAY, A.D.,2021.*

MIKE WILKINSON, MAYOR



Legislation Details (With Text)

File #: 21-0117 **Version:** 1 **Name:**
Type: Action Item **Status:** General Agenda
File created: 4/29/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Special Relief Permit Request - 406 Garden Circle
Sponsors:
Indexes:
Code sections:
Attachments: [SRP - 406 Garden Cir](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: Town Staff
Date: 4/29/2021

Subject:

Special Relief Permit Request -406 Garden Circle

Summary:

Applicant is hosting a birthday party on May 22, 2021 from 7:00 pm - 11:00 pm with approximately 80 attendees (30 vehicles are expected). There will not be any vendors or selling of alcohol. Applicant is requesting relief and has submitted documentation regarding:

- Noise mitigation (74-484) amplified music, tent to have sides/draping to help with sound
- Parking: guests to park only on house side of street
- Applicant to provide tent permit approval from Largo Fire

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion Move to approve/deny special relief permit request for 406 Garden Circle (include any conditions/provisions if applicable).

EVENT CONTACT INFORMATION

Applicant Name: Anne Sebban

Address: 206 Garden Circle

City: Belleair **State:** FL **Zip Code:** 33756

Phone: 7272241747 **Email:** annasebban@gmail.com

Are you requesting that this event be held (at least in-part) on public property? Yes ☒ No

Are you the property owner/lessee of the event site? ☒ Yes | No*

** If no, please attach a written letter of consent to use the event site from the property owner*

Are you going to be the primary contact for this event? ☒ Yes | No*

** If no, please provide primary contact information in the section below*

Primary Contact (if different than applicant): _____

Role with the Event: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Emergency Contact (MUST BE ON-SITE FOR EVENT): Anne Sebban

Role with the Event: owner of the house

Phone: 7272241747 **Email:** annasebban@gmail.com

EVENT OVERVIEW

Event Name: birthday party **Date of Event:** May 22 2021

Start Time: 7:00 ☐ am / ☒ pm **End Time:** 11:00 ☐ am / ☒ pm

Site Address: 406 Garden Circle, Belleair 33756

Current Zoning of the Subject Parcel: residential

Expected # of Attendees: 80 **Expected # of Vehicles (Including Vendors):** 30

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the existing Code, citing the special relief checkboxes on pages 3 and 4 of this application:

This is my son's birthday party. We will be doing it in the backyard of your house. We are renting a tent with sides & will be adding draping to help with noise reduction. There will be no vendors or selling of alcohol. There will be mostly teens and about 30ish adults. There will be music but we have no plans of getting a dj, just setting up a sound system with playlist. We are not having catering, just ordering Chiptole for the guests on a self-serve buffet. That's mostly about it.

Parking allowed only on house side of the street.

See attached Tent Permit approval from Largo Fire.

Are you going to contract any private security services/officers on-site? Yes* | ☒ No

** If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.*

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Are you going to utilize any parking services for this event? | Yes* | ☒ No

** If yes, provide the name(s) of the vendor(s) below along with company contact information.*

Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

Provide the name(s) of any other commercial vendor(s) contracted for the event:

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

Site Layout: May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.

Parking Plan: May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.

Neighbor Input Letters: Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Check any sections below that are relevant for your event and attach relevant documentation.

☐ **Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.

☐ **Noise Mitigation Plan (Code Section 74-484):** If requesting to exceed noise limits, explain anticipated noise impacts, including the nature, duration, and location of any amplified sound.

☐ **Road Closures:** If the proposed event will require the temporary closing of Town roads or other public spaces, attach a map of these closures and an explanation for their necessity.

☐ **Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.

☐ **Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.

☐ **Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.

☐ **Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.

☐ **Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.



Applicant signature

4/14/21

Date

END OF APPLICATION



Rachel Hobbs <rhobbs@townofbelleair.net>

Fwd: Tent permit

1 message

Sara Schneider <sarajsm101@gmail.com>
To: Rachel Hobbs <rhobbs@townofbelleair.net>

Thu, Apr 29, 2021 at 2:43 PM

see email below

----- Forwarded message -----

From: **Christian Hengstenberg** <chengste@largo.com>
Date: Tue, Apr 27, 2021 at 3:36 PM
Subject: Re: Tent permit
To: Sara Schneider <sarajsm101@gmail.com>

Greetings Sara:

I did receive your message today. Please note that our standard turnaround time for reviews is ten (10) business days, excluding holidays.

The review has been completed and approved. The permit fee of \$100.00 will need to be satisfied prior to issuance.

- Payment may be made via credit card through the Largo Building Division contractor portal. Please email payment questions to permits@largo.com.
- Payment may also be made via mail to the City of Largo, Largo Building Division, P.O. BOX 296, Largo, FL 33779-0296.
- Payment may also be made in person at Largo City Hall, Building Division (1st Floor) 201 Highland Ave. Largo.
- All transactions are credit card or check only.

Please include the Largo Building Division permit reference number **(BFP2104-0001)** with payment.

We will forward the permit to you once the fee has been satisfied. The permit must be posted conspicuously in tent at the time of inspection and for the duration of occupancy.

You will need to ensure that compliant emergency lighting is installed in the tent as the event will take place after sunset.

This permit requires an inspection prior to occupancy. Please reach out to us to schedule the inspection.

Please feel free to reach out to us with any additional needs.

Best regards,

Chris Hengstenberg, MPA

Plans Examiner - Fire

City of Largo Fire Rescue

POB 296

Largo, FL 33779-0296

Desk: (727) 587-6740 x 2109

Cell: (727) 204-2033

STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Police Department: 4/19/21

Received By (Initials): JT Approved By (Initials): JT

Does the Police Department have any objections to this permit? ☒ Yes ☐ No

If yes, provide an explanation here or attach another sheet:

PLEASE PROVIDE PARKING PLAN

Date of Receipt by Parks and Recreation Department: 4-19-21

Received By (Initials): RA Approved By (Initials): RA

Does the Parks and Recreation Dept. have any objections to this permit? ☐ Yes ☒ No

If yes, provide an explanation here or attach another sheet:

Date of Receipt by Town Manager:

Does the Town Manager have any objections to this permit? ☐ Yes ☐ No

If yes, provide an explanation here or attach another sheet:

Date of Commission Decision:

☐ Special Relief Permit is approved*

☐ Special Relief Permit is denied

Assessed Fee: _____ Due Date for Fee: _____

Town Manager's signature

Date of approval/denial

**If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.*



Legislation Details (With Text)

File #: 21-0118 **Version:** 1 **Name:**
Type: Resolution **Status:** General Agenda
File created: 4/30/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Resolution 2021-10 Establishing the Park, Recreation and Tree Board
Sponsors: JP Murphy
Indexes:
Code sections:
Attachments: [Resolution 2021-10_Establishing Park Recreation and Tree Board](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor Mike Wilkinson, and Commissioners
From: JP Murphy, ICMA-CM
Date: 4/30/2021

Subject:

Resolution Number 2021 - 10 Establishing the Park, Recreation and Tree Board

Summary:

At the request of the Commission, staff has drafted a resolution combining the duties of the Recreation and Park& Tree boards. The new Park, Recreation, and Tree (PRT) board may take up any item previously under the purview of either board. It will act as the tree board for purposes of the Tree City USA program. It shall consist of seven members. Six shall be appointed to two-year terms. One member shall be a member of the Belleair teen council and will serve for a one-year term. For the initial year, the Mayor will select three seats to also serve an initial one-year term. If approved the nomination period would begin immediately and members would be appointed at the May 18 meeting.

Previous Commission Action: Commission sought to reduce the total number of advisory boards.

Expenditure Challenges: Minor; Name plates, minor supplies for board members

Financial Implications: Less than \$250.

Recommendation: I recommend approval (as/if amended)

Proposed Motion: I move approval of Resolution 2021-10 Establishing the Park, Recreation and Tree Board (as/if amended).

RESOLUTION NO. 2021-10

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, ESTABLISHING THE PARK, RECREATION AND TREE BOARD, AND SETTING FORTH ITS COMPOSITION, DUTIES, AND RESPONSIBILITIES, PROVIDING FOR REPEAL OF RESOLUTIONS 95-16 AND 95-18.

WHEREAS, The Town Commission has adopted Resolution No. 95-13, which prescribes the procedural Rules and Regulations for all Advisory Boards and Regulatory Boards of the Town; and

WHEREAS, the Town Commission previously approved resolutions 95-16 and 95-18, reestablishing the Park & Tree Board and Recreation Board; and

WHEREAS, the Town Commission now deems it in the best interest of the Town to adopt a new resolution combining the duties and responsibilities of each of these into one board; and

WHEREAS, the Town Commission desires to continue the Town's participation in the Tree City USA program and have the Park, Recreation, and Tree Board perform the functions of a Tree board under the program; and

WHEREAS, the Town Commission would like to ensure the voice of Belleair's youth are represented on this new board;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

Section I. The Park, Recreation, and Tree Board is hereby established to serve in an advisory capacity, to make recommendations to the Commission on matters set forth herein. The following provisions shall govern the substantive duties and responsibilities of the Park, Recreation, and Tree Board:

1. The Park, Recreation, and Tree Board (PRT) shall continually review and analyze the present and future landscaping and structural plans of existing Town parks and public areas. This shall be done in a concerted effort toward maintaining and/or upgrading the overall beautification of the Town of Belleair. The Park, Recreation, and Tree Board shall make any recommendations directly to the Town Commission relative to strategic, short, and long-range plans.
2. The Park, Recreation and Tree Board (PRT) shall continually review and analyze the present and future recreation programs and strategic plans of

the Town in a concerted effort toward maintaining and/or upgrading the overall recreation programs and offerings of the Town of Belleair and to assure that any funds, land, buildings, and equipment designated by the Town of Belleair, or by private donors, for recreational purposes, are utilized most efficiently and equitably for the benefit of the citizens of the Town of Belleair.

3. The Park, Recreation, and Tree Board shall perform all functions of a Tree board under the Tree City USA Program, so long as such duties are not otherwise in conflict with any statute, ordinance, or other local law.
4. The PRT Board Chair or designee shall report any finds of fact resulting from paragraphs 1 & 2 above, to the Town Manager, in writing, who in turn shall furnish such reports to the Town Commission.
5. The PRT Board shall make any policy or budgetary recommendations for modification of new or existing programs or services to the Town Commission, as the Board deems necessary for the maintenance of high standards of parks, recreation, and public landscaping in the Town and for the attainment of goals outlined in the strategic plan or other plans as approved by the Town Commission.
6. When solicited by the Town Manager or their designee, the board may make recommendations regarding the operational performance of parks, recreation, and public landscaping programs and services. Such recommendation shall be made directly to the Town Manager in writing.
7. The Park, Recreation, and Tree Board may encourage, and accept, subject to the approval of the Town Commission, gifts to the Town of Belleair of such items as land, recreational equipment, and other items contributing to the public benefit of the residents of the Town.
8. The Park, Recreation, and Tree Board shall conduct surveys and fact-finding studies as requested by the Town Manager and/or Mayor and shall report thereon as outlined in paragraph 3 above.
9. All residents living directly adjacent to, or across the street from, any public area affected by a proposed capital project shall be notified in writing by the Town and given direct notice of all meetings held with respect thereto. The Park, Recreation, and Tree Board may coordinate efforts of individual citizens and groups in specific beautification projects proposed for approval by the Town Commission.
10. The Park, Recreation, and Tree Board may make available bulletins and informative literature to all property owners within the Town of Belleair

to assist residents in maintaining the high standard of beautification of private property situated within the Town.

11. The Park, Recreation, and Tree Board may take up any other matter reasonably associated with the functions of parks, recreation, or public landscaping and trees unless otherwise superseded by charter, ordinance, or subsequent resolution. The Park, Recreation, and Tree Board may not interfere with the operations of any department.
12. Except for the purpose of inquiries and investigations under section 2.06(c) of the Town Charter, the Commission, its members, or by extension, the Park, Recreation and Tree Board shall deal only through the manager with employees who are subject to the direction and supervision of the manager. Neither the Commission nor the PRT Board members shall give orders to any employee either publicly or privately.

Section II. Composition.

1. Unless superseded by this resolution, all other provisions of Resolution 95-13 shall apply to the Park, Recreation, and Tree Board.
2. The Park, Recreation, and Tree Board shall be comprised of seven voting members appointed by the Commission.
3. The Commission should consider residents of the Town of Belleair who have demonstrated their interest in the preservation and maintenance of parks, trees, and recreational programs and amenities within the Town of Belleair. Evidence of such interest may be demonstrated by membership in the Town's various civic organizations such as the Belleair Garden Club, Belleair Rotary Club, Belleair Community Foundation, and any other such organizations as may from time to time be organized within the Town of Belleair. Additionally, the Commission should consider the resident's participation and experience with public beautification, landscaping, civic planning, recreational programs, activities, and special events, among other criteria
4. One seat shall be reserved for a member of the Belleair Teen Council of at least 16 years of age. The Belleair Teen Council Seat shall be appointed for a term of one year.
5. Each member shall serve a two-year term. To provide continuity, half of the members shall be appointed in odd-numbered years, and a half shall be appointed in even-numbered years. The Mayor shall choose which three members shall serve an initial one-year term.
6. All members serve at the will and pleasure of the Town Commission.

7. Members may be removed without notice and without assignment of cause by a majority vote of the Town Commission.

8. If any member fails to attend three successive meetings, the Town Clerk shall notify the Town Commission. After four consecutive absences, the member automatically forfeits the seat.

Section III. Resolutions 95-16 and 95-18 are hereby repealed in their entirety. All other Resolutions or parts of Resolutions in conflict herewith also are, to the extent of such conflict are hereby repealed.

Section IV. The Board shall have no independent authority to expend town funds. Expenditures for approved budget items shall be made pursuant to the existing Town policy. With respect to any proposed expenditure, however, that is not within a previously approved budget line-item, the Board must make any recommendation concerning such additional expenditure directly to the Town Commission, as provided above. The Town Manager or designee shall be the custodian of all Town Accounts with respect to budgeted funds allocated by the Town Commission to matters with respect to which the Board is serving in an advisory capacity. Any funds allocated to items with respect to which the Board is serving in an advisory capacity and which are not expended by the Town in any budget year shall revert to the surplus funds of the Town at the end of such budget year.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 4th day of **May A.D., 2021.**

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #: 21-0115 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 4/28/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Discussion of Advisory Board Appointments
Sponsors:
Indexes:
Code sections:
Attachments: [2021 Board Appointments & Nominations](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioner
From: Town Staff
Date: 4/28/2021

Subject:

Discussion of Advisory Board Appointments

Summary:

Attached is a listing of current board members, term expirations, and vacancies. Please provide any nominations for new members. Resolutions appointing board members (and confirming serving remainder of term) will occur at the May 18th meeting.

The Park and Tree Board members as well as the Recreation Board members are included in this listing for consideration regarding merger of the two boards.

Previous Commission Action: Board appointments are done annually.

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion N/A

Board Nominations 2021

Finance Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Daniel Hartshorne	2010	May 31, 2021	_____
John Hail	2017	May 31, 2021	_____
James Ingersoll	2017	May 31, 2021	_____
OPEN		May 31, 2021	New nomination needed
Thomas Olson	2000	May 31, 2022	_____
Kevin Piccarreto	2016	May 31, 2022	_____
John Prevas	2012	May 31, 2022	_____

New Nomination:

Historic Preservation Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Kathy Gaston	1997	May 31, 2021	_____
Nancy Reardon	2010	May 31, 2021	_____
Cay Ludden	2017	May 31, 2021	_____
Patricia Irwin	(08-10) 2018	May 31, 2021	_____
David Hutcheson	1998	May 31, 2022	_____
Robert Barris	2018	May 31, 2022	_____
Jordan Hidalgo	2020	May 31, 2022	_____

New Nomination:

Infrastructure Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Joe Oder	2017	May 31, 2021	_____
Doug Pace	2011	May 31, 2021	_____
James White	2011	May 31, 2021	_____
Shon Flaharty	2016	May 31, 2022	_____
Gayle Grady	2020	May 31, 2022	_____
John Hail	2011	May 31, 2022	_____
George Mariani	2020	May 31, 2022	_____

New Nomination:

Board Nominations 2021

Park and Tree Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Robert Bender	2005	May 31, 2021	_____
Lissa Dexter	2010	May 31, 2021	_____
Dudley Scott	2003	May 31, 2021	_____
OPEN		May 31, 2021	New nomination needed
Estelle DeMusey	2019	May 31, 2022	_____
Kathy Gaston	1996	May 31, 2022	_____
Nancy Hartshorne	2017	May 31, 2022	_____

New Nomination:

Planning and Zoning Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Pam Kern	2019	May 31, 2021	_____
Peter Kyres	2020	May 31, 2021	_____
Marc Mariano	2015	May 31, 2021	_____
James Millsbaugh	2009	May 31, 2021	_____
Jordan Hidalgo	2020	May 31, 2022	_____
Joseph Namey	2019	May 31, 2022	_____
Brand Shank	2018	May 31, 2022	_____

New Nomination:

Recreation Board

Member	1st Appointed	Term Expiration	Confirm/Reappoint (Y/N)
Scott Coletti	2013	May 31, 2021	_____
Michael Mucci	2019	May 31, 2021	_____
Greg Savel	2013	May 31, 2021	_____
Sara Borger	2017	May 31, 2022	_____
Molly Fowler	2000	May 31, 2022	_____
Michael Moore	2019	May 31, 2022	_____
Amy Stanton	2018	May 31, 2022	_____

New Nomination:



Legislation Details (With Text)

File #: 21-0119 **Version:** 1 **Name:**
Type: Resolution **Status:** General Agenda
File created: 4/30/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Resolution 2021-11 Amending 457 Deferred Compensation Plan
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution 457 5.4.21](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Stefan Massol, Director of Support Services
Date: 5/4/2021

Subject:

Resolution 2021-11 Amending 457 Deferred Compensation Plan

Background/Problem Discussion: Since 1996 the Town of Belleair has allowed employees to contribute their pay into a 457 plan. This provides tax advantaged retirement savings to plan participants. These proposed amendments would authorize participation by all employees, regardless of their position with the Town, and would further allow deferral of accrued leaves such as Vacation, Sick and other leave types eligible for payout upon termination. The plan is funded through individual contributions, so this would not result in additional retirement cost to the Town.

Recommendation: Approval of Resolution 2021-11 Amending the Town of Belleair 457 Governmental Plan and Trust as provided.

Proposed Motion: I move approval of Resolution 2021-11 Amending the Town of Belleair 457 Governmental Plan and Trust as provided.

RESOLUTION NO. 2021-11

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA,
AMENDING THE TOWN'S DEFERRED COMPENSATION PLAN
TO PERMIT ADDITIONAL PARTICIPATION; PROVIDING FOR
THE EXECUTION OF ALL NECESSARY DOCUMENTS AND
AGREEMENTS RELATING TO THIS AMENDMENT; AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Belleair's employees render valuable services; and

WHEREAS, the Town Commission had previously established a deferred compensation plan for employees, commonly known as the 457 Plan, which serves the interest of the Town by enabling it to provide reasonable retirement security for its employees and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Town Commission desires to permit participation by more of the Town's workforce and to authorize the deferral of accrued leave balances into the retirement plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF BELLEAIR, FLORIDA; that**

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

Section 2. Plan Provision Changes. All employees will now be eligible to participate in the 457 Governmental Plan and Trust. Employees will now be eligible to defer accrued leaves such as sick leave, vacation leave and other leave types generally authorized for payout upon termination.

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 4th day of May, A.D., 2021.

Mayor

ATTEST:

Town Clerk



Legislation Details (With Text)

File #: 21-0110 **Version:** 1 **Name:**
Type: Action Item **Status:** General Agenda
File created: 4/23/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Consideration of Interlocal Agreement for Distribution of Potential Additional 1-5 Cent Local Option Fuel Tax
Sponsors:
Indexes:
Code sections:
Attachments: [Interlocal Agreement with Cities 4-2021.pdf](#)
[April 22nd Work Session Agenda Item # 9 - Additional Five-Cent LOFT - Presentation \(1\).pdf](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Stefan Massol, Director of Support Services
Date: 5/4/2021

Subject:

Discussion of Proposed Additional Five Cent Local Option Fuel Tax (LOFT)

Summary:

Pinellas County is considering increasing the local option fuel tax by 1-5 cents. Attached is an Interlocal Agreement for distribution of the additional 1-5 Cent Local Option Fuel Tax under consideration. The distribution formula to each of the municipalities is identical to the current formula in place.

Previous Commission Action: N/A

Background/Problem Discussion: Pinellas County Board of County Commissioners is considering a small increase to motor fuel tax rates. This would be an increase of five cents per gallon over the current six cents per gallon currently collected for local option fuel tax (LOFT). Five cents extra would bring Pinellas County to the maximum LOFT total of 11 cents and would bring our county LOFT to the same rates as many neighboring counties including Sarasota, Manatee, Pasco and Polk Counties.

Historically we have seen declining revenues from motor fuel taxes to county and local government, which many attribute to the adoption of hybrid and electric vehicles. Annual fuel tax receipts in Belleair have decreased each year from \$57,276 in 2017 to \$49,286 in 2020. If approved the additional amounts could be used for capital improvements such as roadway and sidewalk projects but unlike other fuel tax proceeds it could not be used to fund annual maintenance work.

Currently the federal government and State of Florida collect the majority of motor fuel taxes for roadway purposes. Of the roughly 52 cents per gallon of fuel taxes collected in Pinellas County only 11 cents is

dedicated for county and city roadway projects. Of the 11 cents, 4 cents is provided indirectly through the State of Florida and another cent is funded through the Ninth-Cent Fuel Tax for Pinellas County, which is set to expire at the end of 2026 unless it is renewed. The remaining six cents is the current LOFT rate.

The agreement will need approval from 50.1% of municipalities by June 1st. The county does have to option to approve the fuel tax rate without Interlocal Agreement, and the proceeds would be distributed using a statutory (F.S. 336.0259(4)) formula. The proposed interlocal appears to have strong support among the municipalities in Pinellas County.

Financial Implications: The additional five-cent LOFT would have an effective date of January 1, 2022, and Pinellas County estimates that this change would provide the Town of Belleair an additional \$34,815 in the first fiscal year thru September 2022, and roughly \$45,000 annually in the following year. This estimate assumes the same formula for the existing six cents of local option fuel tax is used, meaning Pinellas County would continue to retain 60% of the fuel tax proceeds and allocate the remaining 40% to the municipalities based on their population size.

Recommendation: Staff recommends approval of the Interlocal Agreement as proposed. (see attached). The agreement would be void if the Board of County Commissioners (BOCC) does not approve the tax.

Proposed Motion: I move approval of the proposed Interlocal Agreement for distribution of a proposed additional Local Option Fuel Tax.

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT made and entered into as of the _____ day of _____, 2021, by and between Pinellas County, a political subdivision of the State of Florida (the “County”) and the municipalities that are parties hereto within Pinellas County representing a majority of the population of the incorporated area of Pinellas County, as listed on the signature pages hereto (the “Municipalities”).

W I T N E S S E T H:

WHEREAS, this Interlocal Agreement (“Interlocal Agreement”) is authorized by § 336.025, Florida Statutes, and other applicable law; and

WHEREAS, § 336.025(1)(b), Florida Statutes, authorizes the imposition of a local option fuel tax of up to five cents (\$0.05) upon every gallon of motor fuel and diesel fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes; and

WHEREAS, that section also provides that this tax may be extended or the distribution changed in the manner set forth herein; and

WHEREAS, there continues to be a need within Pinellas County for the County and the Municipalities to have access to additional funds to be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments as authorized by § 336.025(1)(b), Florida Statutes; and

WHEREAS, the Board of County Commissioners will consider levying the local option fuel tax as authorized by § 336.025(1)(b), Florida Statutes, (“5¢ Local Option Fuel Tax”) on or before September 30, 2021; and

WHEREAS, the purpose and intent of this Interlocal Agreement is to establish a plan for the administration and expenditure of the proceeds of the 5¢ Local Option Fuel Tax, and as required by § 336.025(1)(b)2., Florida Statutes, to establish a distribution formula by determining the division of the proceeds from the 5¢ Local Option Fuel Tax.

NOW, THEREFORE, in consideration of the premises and of the mutual benefit, and in consideration of the covenants and agreements set forth herein, the County and the Municipalities agree as follows:

1. **DISTRIBUTION.** The 5¢ Local Option Fuel Tax imposed by the County upon every gallon of motor fuel and diesel fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes, shall be distributed by the State Department of Revenue directly to the County, for subsequent allocation and disbursement to the Municipalities and the County in accordance with the distribution formula attached hereto as Appendix "A" and incorporated by reference herein.

2. **UTILIZATION OF FUEL TAXES.** The County and the Municipalities agree that the moneys received from the 5¢ Local Option Fuel Tax, or the proceeds of any revenue bonds secured thereby, shall only be utilized as authorized by § 336.025(1)(b), Florida Statutes.

3. **NEW INTERLOCAL AGREEMENT.** This Interlocal Agreement, and any distribution hereunder, has no effect on any distribution under the terms of the interlocal agreement dated December 21, 2005 (as it has been amended from time to time) relating to the local option fuel tax authorized by § 336.025(1)(a), Florida Statutes.

4. **ABILITY TO PLEDGE.** The parties' respective portions of the 5¢ Local Option Fuel Tax may be pledged by the County or the Municipalities to secure revenue bonds or other obligations for the purposes set forth in Section 336.025, Florida Statutes, and as set forth in this

Agreement. The County and the Municipalities may also develop, implement and administer any other program or financial arrangement in accordance with applicable law and this Interlocal Agreement which provides for payment with their respective share of the 5¢ Local Option Fuel Tax.

5. NEW MUNICIPALITIES. Any municipality which may become newly incorporated in the County after the effective date hereof and which is eligible for participation in the distribution of the proceeds of the 5¢ Local Option Fuel Tax under Parts II and VI of Chapter 218 may become a party hereto, but only in accordance with § 336.025(4)(b), Florida Statutes.

6. AMENDMENT. This Agreement may be amended in writing upon the express formal consent of the governing bodies of all the parties.

7. EFFECTIVE DATE. This Interlocal will be effective for the purposes stated herein on January 1, 2022 and will expire on December 31, 2032.

8. TERMINATION IF NO LEVY. This Interlocal will automatically terminate in the event that the County does not adopt an ordinance levying 5¢ Local Option Fuel Tax (in whole or in part) on or before September 30, 2021.

9. PERIODIC REVIEW. The County and Municipalities shall review the distribution formula for the 5¢ Local Option Fuel Tax at least every ten (10) years during the term hereof, including any extensions of this Interlocal Agreement.

10. FILING INTERLOCAL AGREEMENT. Upon the execution hereof by the duly authorized representatives of the parties, this Interlocal Agreement shall be filed with the Clerk of the Circuit Court for recording in the public records of Pinellas County, Florida, as required by § 163.01(11), Florida Statutes.

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:
KEN BURKE, CLERK

PINELLAS COUNTY, FLORIDA, by and
Through its Board of County Commissioners

By: _____
Deputy Clerk

By: _____
Chair

[SEAL]

< ADDITIONAL SIGNATURE PAGES TO FOLLOW >

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR

By: _____
Town Clerk

By: _____
Town Manager

COUNTERSIGNED:

By: _____
Mayor

APPROVED AS TO FORM

By: _____
Town Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BLUFFS

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR SHORE

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF CLEARWATER

By: _____
City Clerk

By: _____
City Manager

COUNTERSIGNED:

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF DUNEDIN

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF GULFPORT

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF INDIAN ROCKS BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF INDIAN SHORES

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF KENNETH CITY

By: _____
City Clerk

By: _____
Mayor

N WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF LARGO

By: _____
City Manager

By: _____
Mayor

[SEAL]

Reviewed and approved:

By: _____
City Attorney

ATTEST:

By: _____
City Clerk

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF MADEIRA BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF NORTH REDINGTON BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF OLDSMAR

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF PINELLAS PARK

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM AND CONTENT

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON SHORES

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SAFETY HARBOR

By: _____
City Clerk

By: _____
Mayor

APPROVED AS TO FORM

By: _____
City Attorney

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETE BEACH

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETERSBURG

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SEMINOLE

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SOUTH PASADENA

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TARPON SPRINGS

By: _____
City Clerk

By: _____
Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TREASURE ISLAND

By: _____
City Manager

By: _____
Mayor

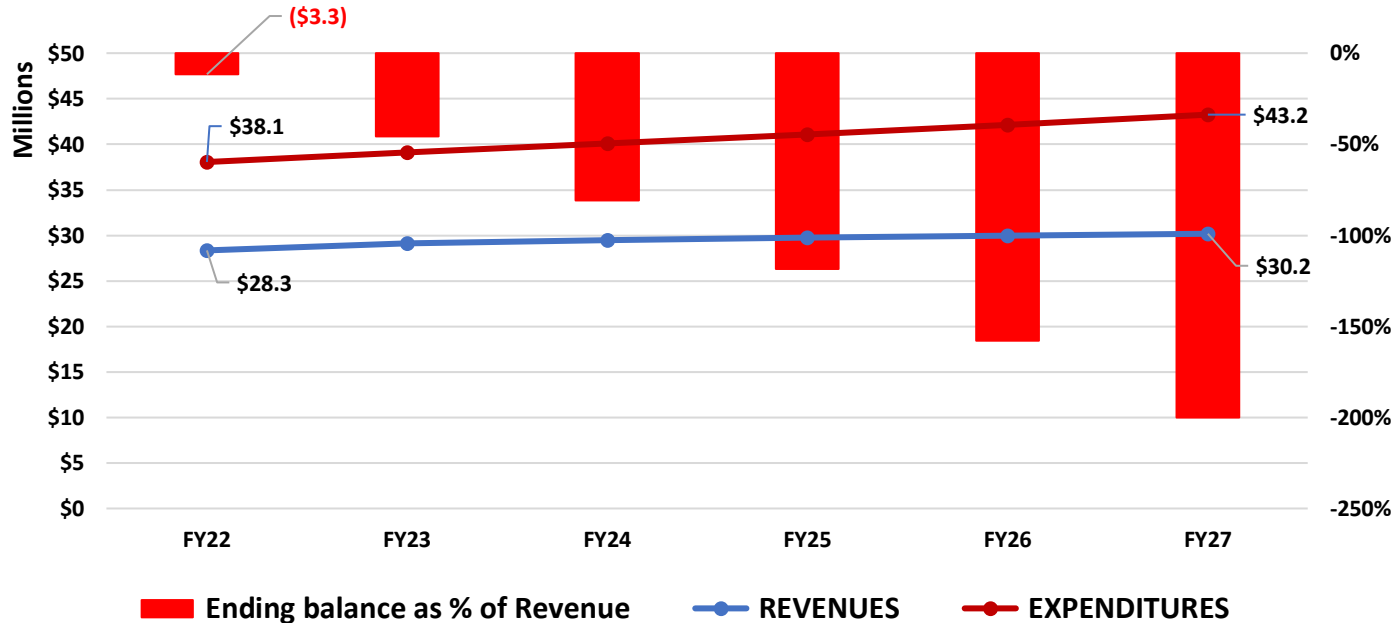
EXHIBIT A

Pinellas County Local Government	5¢ LOFT Allocation
Pinellas County	60.00%
Belleair	0.23%
Belleair Beach	0.09%
Belleair Bluffs	0.12%
Belleair Shore	0.01%
Clearwater	6.69%
Dunedin	2.14%
Gulfport	0.71%
Indian Rocks Beach	0.24%
Indian Shores	0.08%
Kenneth City	0.29%
Largo	4.79%
Madeira Beach	0.25%
North Redington Beach	0.09%
Oldsmar	0.85%
Pinellas Park	3.07%
Redington Beach	0.09%
Redington Shores	0.12%
Safety Harbor	1.00%
St. Pete Beach	0.54%
St. Petersburg	15.33%
Seminole	1.12%
South Pasadena	0.29%
Tarpon Springs	1.47%
Treasure Island	0.39%
GRAND TOTAL	100.00%



**Transportation Trust Fund:
Additional 5-Cent Local Option Fuel Tax**

Current Transportation Trust Fund Forecast



*Assumes the extension of the Ninth Cent Fuel Tax (set to expire in December 2026).

Examples of Current Service Levels

- **Sidewalk Repairs and Maintenance**
 - **LOS D with significant repair backlog**
 - **Replacement rate:**
 - Demand: 8 miles per year
 - Current: 3.5 miles per year
 - **Annual backlog growth 10%**
- **Right-of-Way Mowing**
 - **LOS C with 11 in-house and 14 contractual cycles per year**
 - Hillsborough County – 27 contractual
 - Pasco County – 26 contractual



Why Additional Funding Needed



- **Estimated \$10M annual funding gap for County**
 - **Fund balance exhausted during FY22**
- **Expenditure inflation outpacing revenue growth**
 - **Gas tax not indexed to prices**
 - **Increased fuel efficiency and conversion to electric vehicles**
- **Service levels not meeting expectations**
- **Reduced gas tax revenue due to COVID-19**
- **Cities experiencing funding gaps**

Options to Address Funding Gap



Scenario 1: Decrease Expenditures to Match Revenues

- Requires ongoing large-scale impacts to level of service (Maintenance and Operations)

Scenario 2: General Fund Subsidy

Scenario 3: Expand Local Option Fuel Tax by 5 cents

- Requires ongoing reductions and impacts to level of service (Maintenance and Operations)
- Revenue for capital related initiatives (Sidewalks/ATMS)

Additional Factors



- **Peer Gas Taxes**

- **36 counties including Pasco, Manatee, and Sarasota impose 12 cents**
- **Hillsborough imposes 7 cents (same as Pinellas currently)**

- **User Fee vs Property Tax**

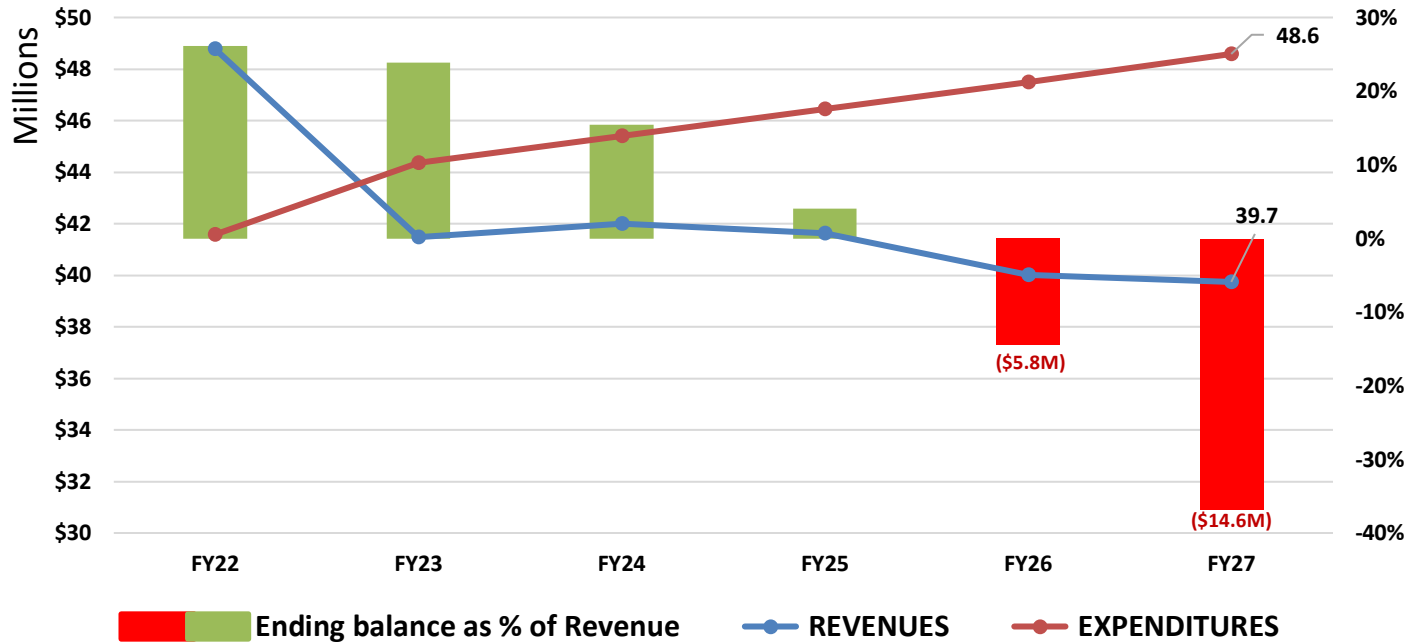
- **Gas taxes are imposed on users including non-residents**
 - Over 1/3 Penny funds paid for by non-residents
- **Property taxes (General Fund subsidy) are imposed on property owners only**

Recommendation



- **FY22 LOFT Expansion of 5 Cents**
 - **60%/40% split with municipalities**
 - **Additional Projected Revenue \$54M between FY22 – FY27**
- **Non-Recurring Funding**
 - **General Fund Subsidy to Address Sidewalk Backlog**
 - **Lost Revenue Restoration using American Rescue Plan Act funds**
 - **Repayment of Transfer to Capital Projects Fund in FY19**
- **Renew Ninth Cent in FY 27 (Set to Expire Dec. 2026)**

Revised Transportation Trust Fund Forecast



*Assumes the extension of the Ninth Cent Fuel Tax (set to expire in December 2026)

Next Steps



- **Send Interlocal to Cities**
- **Budget Workshop with Public Works on May 19**
- **BCC Considers Interlocal on May 25**
- **BCC Considers Ordinance to Levy Additional LOFT in June/July**
- **Notify Florida Department of Revenue by October 1**
- **5 Cent Levy Imposition Commences January 1, 2022**



Legislation Details (With Text)

File #: 21-0076 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 3/15/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Discussion of Phase 3 COVID-19 Mitigation Measures
Sponsors:
Indexes:
Code sections:
Attachments: [Town of Belleair Phase 3 Procedures - Draft](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Stefan Massol, Director of Support Services
Date: 5/4/2021

Subject: Consideration of Phase 3 COVID-19 Mitigation Measures

Background/Problem Discussion: It has been fourteen months since the Town began responding to the COVID-19 pandemic. Over many months our services and workplace practices evolved as circumstances changed and understanding of the virus improved. Belleair found ways to conduct more business virtually, online and by phone, while also making in-person interactions available with health and safety precautions in place. As a result, we were able to continue to effectively and safely meet the needs of residents and businesses.

At this time more than 219 million doses of the vaccine have been administered. 27% of the US population has been fully vaccinated and 41% have received at least one dose, which is consistent with rates of vaccination locally in Pinellas County. Among those 65+ years-of-age 66% are fully vaccinated and 81% have received at least one dose.

Based on these trends and new CDC guidance staff recommends that the Town ease certain requirements for temperature screening and quarantine. Given the widespread availability of vaccines and lessons learned it is our recommendation that the Town Commission consider the following changes for a phase 3 reopening:

- 1) Displaying signage reminding everyone to self-screen for symptoms and no longer requiring staff to conduct temperature scans;
- 2) No longer requiring quarantine for fully vaccinated employees who have had a close contact with a positive case but who have no symptoms;
- 3) Allowing certain groups to enter and participate in programming without masks, such as minors with permission of their parent or legal guardian and adults claiming a personal medical exemption;
- 4) Removing all mask requirements at town facilities beginning in June or July;

- 5) Considering fewer restrictions on summer camp and other recreation programming, pending updated guidance in May.

Staff would continue to make personal protective equipment available to staff and hand sanitizer available to the public. Should there be evidence in the future of a rapid rise in cases or another major outbreak in our area the Town can consider readopting more protective measures if warranted.

Recommendation: Approval of Phase 3 COVID-19 Mitigation Measures as proposed (or amended).

Proposed Motion: I move approval of Phase 3 COVID-19 Mitigation Measures as proposed (or amended).



PHASE 3 PROCEDURES

The Town of Belleair has been open with precautions in place. These procedures are subject to change based on guidance from the CDC and local health departments. For more information, please visit www.townofbelleair.com/covid.

TOWN HALL AND PUBLIC WORKS

- Facilities are open to the public, access will be granted through the parking lot and front entrances.
- We are still encouraging business to occur over the phone to reduce unnecessary contact. For the safety of our staff and the public, many interactions may take place behind physical barriers.

PUBLIC MEETINGS

- Commission and advisory board meetings are being held in person. The public may still participate remotely and if necessary board members and other panelists may also participate remotely. An in-person quorum of voting members is required for any official actions. Instructions and agendas are available at www.townofbelleair.com/meetings.

SCREENING PROCESSES

- Visitors entering Town buildings are required to wear a face covering while inside with the following exceptions:
 - No children under the age of two should wear a mask unless medically necessary;
 - Minors visiting with their parents may forego wearing a mask at their parent's discretion;
 - Any visitor may claim a personal medical exemption and not wear a mask.
- Signage will be posted asking that individuals experiencing symptoms of illness remain outside the facility. In these situations public business will be offered remotely by telephone or other safe alternative means.

PROCEDURES FOR VACCINATED AND UNVACCINATED STAFF

- As a reminder, social distancing requirements are still in place for employees. When employees cannot reasonably maintain a minimum six-foot distance from others while at work a face covering is required. Where possible, employees should avoid extended periods of close contact within six feet of others for time periods in excess of 15 minutes and limit risk of such interactions by wearing appropriate personal protective equipment as required.

- Town employees are required to self-screen each day. Employees who meet any of the following criteria will be required to quarantine:
 - Have registered a temperature above 100.4 degrees fahrenheit when not under fever-reducing medication within the past 24 hours;
 - Are experiencing abnormal symptoms such as a persistent cough or combination of other symptoms such as muscle aches, headaches, gastrointestinal symptoms, fatigue, or other symptoms attributed to the COVID-19 virus. **(May return to work after symptoms subside and a negative test result is obtained. A rapid nasal swab screening is required);**
 - Tested positive for the COVID-19 virus. **(May return after 7 days from symptoms onset with a negative test result on day 6 or later AND at least 24 hours of no fever when not taking fever reducing medication);**
 - Had known close contact with a confirmed COVID-19 case within the 48-hour period prior to their symptoms onset or during the 10-day period from onset of their symptoms. Close contact is defined as being within 6 feet of a patient for more than 15 minutes in a day. If you live with someone who has tested positive, carefully consider that close contact likely has occurred and follow the requirements listed. **(May return after 10 days from date of last close contact with a negative test result on day 9 or later; THIS DOES NOT APPLY TO FULLY-VACCINATED EMPLOYEES).**
 - Live with someone who tested positive for COVID-19 within the past 20 days. **(May return to work after 14 days from date of symptoms onset for the patient with a negative test result on day 13 or later; THIS DOES NOT APPLY TO FULLY-VACCINATED EMPLOYEES).**
- **Employees who are fully vaccinated** and experience symptoms associated with COVID-19 should consult with their physician to determine if a test is needed. No employees with symptoms of illness should report to work. Vaccinated employees who had close contact with a confirmed COVID-19 patient are not required to quarantine unless they develop symptoms, at which time they should ask their physician if a test is required. If a test is not needed they may return to work after their symptoms have subsided. Any employee with a temperature of 100.4 degrees or higher must quarantine until at least 24 hours after their temperature has gone back down.
- When staff are placed in a quarantine they are required to monitor temperature using a thermometer at least once every 12 hours. Please notify HR if you are in quarantine and need assistance getting a thermometer.
- Remote work is still allowed and encouraged during mandatory quarantine. Supervisors should consult with affected employees to identify ways to maintain productivity.

RECREATION PROGRAMS, CAMPS, AND FACILITIES - TO BE UPDATED IN MAY

RECREATION PROGRAMS WITH LIMITED CAPACITY

- The Parks and Recreation Department will continue operating summer camp with limited capacity at the Dimmitt Community Center during school closures.

- Space will be limited for children grades K-7 (9 children plus 1 counselor in separate groups). Children and counselors in different groups will be required to social distance from other groups and must remain with the same group for the entire week. *Please note that capacities may change throughout the summer as we monitor guidance from the State of Florida and the CDC.*
- Registration priority will be given to (1) Belleair residents with at least one parent working in a front-line responder or law enforcement capacity, (2) Belleair residents, (3) members of the Dimmitt Community Center and Afterschool participants, (4) all other participants.
- All campers and employees will be asked to self-screen each day. Any parents who would like to enter the facility must also self-screen and wear a face covering.
- Children and staff will frequently wash their hands with soap and water for at least 20 seconds.
- For information about summer camp registration, interested parties should call the Dimmitt Community Center at (727) 518-3728.

OTHER RECREATION FACILITIES

- Both playgrounds adjacent to the Dimmitt Community Center remain closed.
- Tennis courts have reopened with additional measures in place for play. Instructions are posted at the courts and keys are available for purchase by calling (727) 518-3728.



Legislation Details (With Text)

File #: 21-0111 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 4/26/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: 2021-2022 Budget Calendar
Sponsors:
Indexes:
Code sections:
Attachments: [2021-2022 Budget Calendar](#)

Date	Ver.	Action By	Action	Result
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Summary

To: Town Commission
From: Ashley L. A. Bernal
Date: 5/4/2021

Subject:
2021-2022 Budget Calendar

Summary:
Every year, the Budget Team is required to submit a calendar of dates related to the creation and management of the Town's annual budget, as well as dates of the Pinellas County Commission and School Board meetings.
Previous Commission Action: Approval and discussion of previous budget calendars.

Recommendation: None, this item is only for discussion.

TOWN OF BELLEAIR 2021-2022 BUDGET CALENDAR

DATE	DAY	TIME	BOARD	DESCRIPTION
Apr 15	Thu	1:30 pm	N/A	Internal budget kickoff
Apr 30	Fri	4:00 pm	N/A	Initial budget submissions deadline
May 7	Fri	4:00 pm	N/A	Initial budget submissions returned
May 18	Tue	6:00 pm	Commission	Presentation of initial budgetary numbers for discussion
May 20	Thu	4:00 pm	Finance	Initial review of preliminary budget numbers
May 25	Tue	12:00 pm	N/A	Budget workshop
May 28	Fri	4:00 pm	N/A	Secondary budget submissions deadline
Jun 1	Tue	N/A	PCPAO	Property Appraiser provides estimates of taxable values
Jun 4	Fri	4:00 pm	N/A	Secondary budget submissions returned
Jun 17	Thu	4:00 pm	Finance	Review of secondary budget numbers - MMP
Jun 22	Tue	6:00 pm	Commission	Review of secondary budget numbers - MMP
Jul 1	Thu	N/A	PCPAO	Property Appraiser certifies preliminary tax roll
Jul 15	Thurs	4 pm	Finance	Budget discussion for final review
Jul 30	Fri	4 pm	N/A	Final budget submissions due
Aug 3	Tue	N/A	PCPAO	Property Appraiser is notified of proposed millage rates for development of TRIM notices
Aug 6	Fri	4 pm	N/A	Final budget submissions returned
Aug 17	Tue	6:00 pm	Commission	Final budget presentation for recommendation of changes
Aug 23	Mon	N/A	PCPAO	TRIM notices mailed to all homeowners
Sep 7	Tue	6:00 pm	Commission	1st hearing for the approval of the annual budget and millage
Sep 8	Wed	N/A	N/A	Advertisement sent to paper for print and approval
Sep 9	Thu	2:00 pm	BCC	Pinellas County Board of County Commissioners 1st public hearing adopting budget and millage rates
Sep 14	Tue	2:00 pm	PCSB	Pinellas County School Board public hearing for budget and millage
				Deadline for taxpayers to file a petition with the Value Adjustment Board
Sep 17	Fri	N/A	N/A	Budget advertisement is included in the newspaper on this date
Sep 20	Mon	6:00 pm	Commission	2nd hearing for the approval of the annual budget and millage
Sep 21	Tue	2:00 pm	BCC	Pinellas Co. Board of County Commissioners 2nd Public Hearing Adopting Budget and Millage Rates
Oct 1	Thu			New fiscal year begins



Legislation Details (With Text)

File #: 21-0116 **Version:** 1 **Name:**
Type: Discussion Items **Status:** General Agenda
File created: 4/28/2021 **In control:** Town Commission
On agenda: 5/4/2021 **Final action:**
Title: Discussion of Summer Meeting Schedule
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Summary

To: Mayor and Commissioners
From: Town Staff
Date: 4/29/2021

Subject:

Discussion of Summer Meeting Schedule

Summary:

Commission has historically chosen to reduce the number of meetings during the summer months. As of today, there are no applications for variance or land development items for these meetings, and based on Planning and Zoning Board's schedule, any such items would generally be heard at the second meeting of the month.

The current meeting schedule is as follows:

June 1st and 15th

July 6th and 20th

August 3rd and 17th

September 7th and 21st

Previous Commission Action: N/A

Background/Problem Discussion: N/A

Expenditure Challenges N/A

Financial Implications: N/A

Recommendation: N/A

Proposed Motion N/A

