
GENERAL FUND

Revenues	\$7,485,644
Expenditures	\$7,438,825
	\$46,819

REVENUES

Overall, the revenues for the General Fund are experiencing a slight increase as compared to the prior year. Ultimately, staff did predict this behavior would happen, as the numbers will resume their usual baseline as the state comes out of COVID-19 precautions. Electric Franchise is one of these accounts, which will experience a 6% increase (\$23,000), raising the number back to \$380,000. Sales Tax is estimated to increase by 3% (\$8,100), bringing the account to \$260,000. This is an estimation based on previous months trends, as well as analyzing months of 2018 revenue for this account, prior to the COVID-19 impact. It is important to note that estimates from the state will be released late-June to mid-July, so these are staff estimates right now.

Ad Valorem is preliminarily set at a 7% increase, as tentative numbers were released on May 28th. Property values are presently projected to increase by 8.91% this fiscal year, which is the second largest increase in total taxable value for Pinellas County. This number is estimated to now be \$957,358,415. Another key value is the tangible personal property, which is increasing by 73.68%, largely due to the Pelican and Belleview Inn properties. Considering these values, staff will continue to budget at the 95% acceptance level with the current millage rate of 6.5000, bringing the Ad Valorem proceeds to \$5,911,775, with 1 mill representing \$909,500. The split of 5.2500 mill to General Fund and 1.2500 mill to Infrastructure Fund, this results in \$4,774,825 and \$1,136,850 supporting the respective funds.

Other accounts are also estimated to decrease, largely because of the continuous impacts of COVID-19. Interest is an account that will experience a sizable decrease of 90%, reducing to an estimate of \$2,500. Additionally, Communication Services Tax is reduced by 8% (\$12,200), as the account is currently trending at \$12,000 of incoming revenue per month, bringing the total to \$143,000, and has steadily decreased year over year.

EXPENDITURES

As with every budget season, increases for Cost of Living (COLA) and 3% for merit have been included in the salary numbers. The Cost of Living modifier is currently matching the Consumer Price Index at 4%. These numbers are tentative at this point, as the Pay and Compensation study has yet to be implemented, but at a high level, staff has included a 5% modifier in each position in order to provide a conservative preliminary look at the impacts. All three of these numbers are being utilized as a preliminary estimate, adoption of the pay scale changes and adjustments will likely occur as part of the new fiscal year and may replace these amounts.

	2020-21 Budget	Merit	Cost of Living	Salary Modifier	Total Change
General Fund	\$2,517,333	\$2,592,853	\$2,696,567	\$2,831,395	\$314,062
Water Fund	\$396,185	\$408,071	\$424,393	\$445,613	\$49,428
Solid Waste Fund	\$237,302	\$244,421	\$254,198	\$266,908	\$29,606
		\$94,525	\$129,814	\$168,758	\$393,096

Sick leave will decrease across all departments, as the Town offered a sick leave payout option in the early phases of COVID-19. This number will not be finalized until near the closing of the budget season. Accruals simply have not had time to catch up above minimum limits.

Vehicle Debt Service is dissolving across multiple departments, resulting in savings of \$36,900.

DEPARTMENTS

Department	Expenditures	Revenues	Net
Administration	\$925,663	\$28,000	-\$897,663
Building	\$199,053	\$350,000	\$150,947
Support Services	\$2,435,531	\$54,700	-\$2,380,831
Police	\$2,246,678	\$193,450	-\$2,053,228
Public Works	\$788,494	\$0	-\$788,494
Recreation	\$843,406	\$545,819	-\$297,587

ADMINISTRATION

Revenues are to remain relatively stable, as the only consistent source of revenue listed within this department is the Business Tax Receipts. However, this year is also one of the years that the Resident Information Guide will be renewed, which happens every two years. This revenue will largely be offset by the cost of producing the Guides, but it will be recorded in Miscellaneous revenue. Additional sponsorships for the RIG may produce additional revenue.

Elections expenditures are proposed to increase by \$2,000 as Belleair will have a charter amendment during November's elections. Staff is currently researching total costs of a citizen satisfaction survey, to be included in final numbers. Additionally, the new ADA captioning software, Verbit, is included in the Legislative program at \$10,000.

BUILDING

Despite historically decreased projections, Building Permit revenue consistently generates around \$350,000 within the General Fund. Belleair is a popular community for home improvement enthusiasts, with over 700 permits being processed each year. Because of this, staff feels comfortable raising the revenue by \$70,000

(25%) as compared to the prior year budget. Below is an analysis of the line item for the past three years. At the time of creating this document, the Building department has already met the 2021 estimate. Because of the consistent surplus in this item, as well as the fact that this year will fall in a similar pattern, staff feels comfortable increasing this account.

	2019 Actual	2020 Actual	2021 Budgeted	2021 YTD Actual	2022 Projected	Amount Change	Percent Change
Building Permits	\$516,247	\$542,918	\$280,000	\$304,132	\$350,000	-\$55,416	-6.09%

Within the Building department, many of the objects are already reduced to their lowest function. However, Contract Labor is a line that will experience a decrease of 26% or \$21,530. While this object has previously been budgeted at over \$80,000, the efficiency in inspections has resulted in this number arriving between \$40,000 - \$50,000. In order to conservatively estimate the budget, staff has included a buffer of \$10,000 until this year comes closer to a close.

SUPPORT SERVICES

Increases in expenditures within this department are largely fixed. Items such as General Liability Insurance, Largo Fire Services, and other contractual services are estimated conservatively in order to provide a better understanding of the maximum increase scenario. Listed below are the major increases in line items. We are still waiting on actual renewal numbers from PRM, as the present number is just a conservative estimate. The actual amount is expected to come back in July, with health numbers coming back in mid June.

Within this department, there is one request for a new staff member. This would be a new Management Analyst position, geared primarily toward pursuing additional grant opportunities, grant management, finance operations, as well as other typical Management Analyst duties. This position would replace the vacant Assistant Finance Director position permanently. Additionally, there is a new \$2,000 request for FLC grant support as part of a new program where we have access to a whole suite of new grant opportunities.

POLICE

Revenues within the Police department will remain consistent with the prior years, as the contract with the Pelican Special Duty is set to continue.

Most items within the Police Department will continue to be flat, though Maintenance of Vehicles will be increasing. Staff has worked to identify expected costs for each vehicle within the fleet, creating an accurate estimate for a year's worth of maintenance or repairs. Additionally, the Police Retirement object is experiencing a decrease of \$7,000 this year, where it has historically increased.

PUBLIC WORKS

There is some reallocation of funds within the Public Works department this year. Program #812, Customer Service, is reducing expenditures within Professional Services by \$6,000 and is reallocating these funds to Program 821, Contract Mowing, and 832, Contract Trimming.

RECREATION

The Recreation department is piloting new programs this year, such as:

- Casino Night (#921 - Leisure Events)
- Health Fair (#922 - Community Outreach)
- Fishing Tourney (#923 - Athletic Events)
- Field Day (#923 - Athletic Events)
- Drop-in Flag Football (#931 - Flag Football)
- Tournaments (#933 - Tournaments)

These new programs present an opportunity for more revenue generation as the town continues to return to pre-COVID19 operations. These new programs total around \$41,000 of an increase in revenue lines, with only \$27,000 of additional expenditures. Some revenue accounts are experiencing a decrease as the effects of COVID-19 are residual. These lines are expected to resume their pre-COVID19 amounts in the next fiscal year.. Staff is being conservative when it comes to estimating participation with these programs, though summer activities will be a better indicator of participation levels.

As the revenue accounts are decreasing, the offsetting expenditures will also decrease. This is prominent in programs such as Afterschool and Summer Camp. Martial Arts programs will discontinue, resulting in a savings of \$3,000 overall.

There is also a new program, titled Tournaments (Program #933), that will consist of Adult Kickball and Youth Football. This program is currently set at an \$11,500 surplus in revenue, but staff time will be reallocated in the next rendition of the budget.

ENTERPRISE FUNDS

Solid Waste	\$1,095,613	\$1,069,146	-\$26,467
Water	\$1,728,941	\$1,773,200	\$44,259

WATER

The Water department has consistently maintained a surplus of revenues at the end of the budgeting cycle, which results in a transfer of reserves. In the prior years, staff has worked to calculate a precise stream for the revenue source, which has confidently found a new baseline after the Pelican and Belleview properties have settled.

Staff has not completed the budgeting of the enterprise funds but it is expected that Water department budget will remain flat, given the ongoing evaluation of future water supply. Though the commission may want to consider planned rate increases as in all scenarios the water rates will likely increase.

SOLID WASTE

Solid Waste revenue will experience a slight increase as there are more condos and carriage homes, as well as an expanded dumpster at the golf course. The Pelican presently uses two 6-yard dumpsters. They are increasing the size of their dumpsters to two 8-yards dumpsters, resulting in an increase of \$3,800.

Maintenance of Vehicles is currently being inspected for a greater understanding of what the department needs to maintain and improve vehicles in the coming year. This line is likely to increase in the next rendition of the budget.