



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, December 20, 2016

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 6:00 PM with Mayor Gary H. Katica presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Mayor Gary H. Katica
Deputy Mayor Karla Rettstatt
Commissioner Tom Shelly
Deputy Mayor Tom Kurey

Absent: 1 - Mayor Michael Wilkinson

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[16-0251](#)

Request for Variance - 1612 Indian Rocks Rd

JP Murphy-Assistant Town Manager-Provided property information; applicant requesting two after the fact variances to allow for a two car garage to encroach into the side and rear yard setbacks.

Micah Maxwell-Town Manager-Stated the Planning and Zoning Board denied request; noted a survey discrepancy unrelated to variance that will be checked on. Mr. Murphy provided information from first Planning and Zoning meeting.

Agnes Green sworn in by Town Clerk.

Ms. Green-Applicant-Presented case; detailed drainage system to address potential concerns; hardship claimed is safety regarding traffic on Indian Rocks Rd.

Commissioner Kurey asked for clarification on how safety is addressed; Ms. Green would like to use garage for additional parking to fully utilize circular drive.

Exparte communications acknowledged by Deputy Mayor Rettstatt; spoke with applicant and looked at structure.

Public comments heard

Christopher McGregor sworn in by Town Clerk.

Mr. McGregor-Neighbor-Commented on traffic on Indian Rocks Rd; spoke in support of variance.

Meeting closed to public

Discussion regarding obtaining support from all bordering neighbors; meeting notices were sent, response is optional.

Deputy Mayor Rettstatt moved approval of the variance at 1612 Indian Rocks Rd; seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Pat Kapin-Non Resident, Belleview Biltmore Golf Club Member-Looking for updates on golf course.

Mr. Maxwell stated an additional submittal was received; still awaiting a completed application; no meetings before February or March, noticing will be done.

Wally Nelowet-Resident-Spoke on noise ordinance and neighbor's pool pump; seeking clarification.

Chief Bill Sohl-Belleair Police Department-Largo Police measured sound level and found to be under decibel limit; residents making effort to mitigate; department looking into calibrating current measuring device or purchasing new.

Mr. Maxwell stated staff is looking into updating noise ordinance; Commission would like to be kept informed on issue.

CONSENT AGENDA

[16-0260](#)

Approval of December 6, 2016 Regular Meeting Minutes

Commissioner Shelly moved approval of the consent agenda: seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

GENERAL AGENDA**16-0252****Resolution No. 2016-26: FY2015-16 Final Budget Amendment**

Mr. Murphy read into record by title only.

Micah Badana-Management Analyst II-Stated resolution serves as clean up for any unexpended or unappropriated amounts; recommends approval.

Deputy Mayor Rettstatt moved approval of Resolution No. 2016-26; seconded by Commissioner Kurey.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

16-0238**Approval of the 2016-2019 FOP Agreement**

Mr. Murphy stated item continued from last meeting; no recommendations for changes have been made; provided brief overview; retroactive to October 1st.

Commissioner Shelly moved approval of the 2016-2019 agreement with the Fraternal Order of Police Lodge 43 as drafted and attached; seconded by Commissioner Kurey.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

16-0239**Discussion of Pinellas County Landfill Tipping Fees**

Mr. Murphy provided information from Pinellas County Technical Management Committee; various scenarios created to deal with reduced funds; briefly detailed the TMC's recommendations; staff recommends slow increase over the next twenty years, beginning 2018.

Commissioner Kurey questioned impact to rates. Mr. Murphy discussed solid waste five percent rate increase approved during budget process; approximately \$10,000 per year in tipping fees.

Commissioner Shelly moved to support alternative one, gradually increasing the tipping fees; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

16-0244**Award of 2017 Parkland Mowing Services Contract**

Mr. Maxwell discussed lowest bids received; reference for Third Generation identified billing and service level issues; current contractor is Precise Property Management; recommends continuing with Precise due to satisfaction and minimal price difference.

Commissioner Shelly moved to award the bid of RD17-4 to Precise Property Management in the amount of \$33,390; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

16-0245

Award of 2017 Maintenance of Urban Canopy Service Contract

Mr. Badana discussed evaluation process; recommends awarding lowest bidder, Luke Brothers Inc.

Brief discussion on contractor trimming responsibilities versus what town staff does.

Commissioner Shelly moved to award bid number RD17-3 to Luke Brothers Inc.; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

16-0259

Discussion of Draft Purchasing Ordinance

Mr. Murphy stated purchasing language removed from charter with passage of amendment two; ordinance required per amendment; ordinance addresses different levels, approval requirements and competitive purchasing requirements; detailed division specifics and definitions.

Mr. Maxwell commented that staff is seeking feedback at this time.

Mr. Murphy further elaborated on the various category dollar amounts and processes for purchasing; provided Finance Board recommendations for purchasing threshold; all items in ordinance are compliant with CCNA Act; payment methods clearly defined.

Mr. Maxwell and Mr. Murphy addressed questions regarding competitive solicitations; discussed addition of a section for emergency procurement purposes.

TOWN MANAGER'S REPORT

Mr. Maxwell provided a reminder of the solid waste pick up and holiday schedule.

TOWN ATTORNEY'S REPORT

David Ottinger-Town Attorney-Nothing to report.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Deputy Mayor Rettstatt-Wished everyone happy holidays; nothing to report.

Mayor Katica-Read letter from Beth Dillinger regarding Mayors' Council charity donations; wished everyone happy holidays.

Commissioner Shelly-Questioned whether January 3rd meeting is needed; commented on fire station ground breaking; happy holidays.

Commissioner Kurey-Happy holidays; commented on Santa delivery success; commended fire and police departments as well as staff.

Commissioner Wilkinson was not in attendance.

OTHER BUSINESS

Discussion on January 3, 2017 meeting, agreement to cancel; no other business.

ADJOURNMENT

No further business; meeting adjourned in due form at 7:08 PM.

Commissioner Shelly moved to adjourn; seconded by Deputy Mayor Rettstatt.

Aye: 4 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Shelly, and Deputy Mayor Kurey

Absent: 1 - Mayor Wilkinson

TOWN CLERK

APPROVED:

MAYOR