



## PHASE 3 PROCEDURES

The Town of Belleair has been open with precautions in place. These procedures are subject to change based on guidance from the CDC and local health departments. For more information, please visit [www.townofbelleair.com/covid](http://www.townofbelleair.com/covid).

### TOWN HALL AND PUBLIC WORKS

- Facilities are open to the public, access will be granted through the parking lot and front entrances.
- We are still encouraging business to occur over the phone to reduce unnecessary contact. For the safety of our staff and the public, many interactions may take place behind physical barriers.

### **PUBLIC MEETINGS**

- Commission and advisory board meetings are being held in person. The public may still participate remotely and if necessary board members and other panelists may also participate remotely. An in-person quorum of voting members is required for any official actions. Instructions and agendas are available at [www.townofbelleair.com/meetings](http://www.townofbelleair.com/meetings).

### **SCREENING PROCESSES**

- Visitors entering Town buildings are encouraged to wear a face covering while inside. Generally, no children under the age of two should wear a mask.
- Signage will be posted asking that individuals experiencing symptoms of illness remain outside the facility. In these situations public business will be offered remotely by telephone or other safe alternative means.

### **PROCEDURES FOR VACCINATED AND UNVACCINATED STAFF**

- As a reminder, social distancing is encouraged where possible for employees.
- Town employees are required to self-screen each day. Employees who meet any of the following criteria will be required to quarantine:
  - Have registered a temperature above 100.4 degrees fahrenheit when not under fever-reducing medication within the past 24 hours;
  - Are experiencing a combination of abnormal symptoms such as a persistent cough or combination of other symptoms such as muscle aches, headaches, gastrointestinal symptoms, fatigue, or other symptoms attributed to the COVID-19 virus. **(May return to work after symptoms subside);**

- Tested positive for the COVID-19 virus. **(May return after 7 days from symptoms onset with a negative test result on day 6 or later AND at least 24 hours of no fever when not taking fever reducing medication);**
- Had known close contact with a confirmed COVID-19 case within the 48-hour period prior to their symptoms onset or during the 10-day period from onset of their symptoms. Close contact is defined as being within 6 feet of a patient for more than 15 minutes in a day. If you live with someone who has tested positive, carefully consider that close contact likely has occurred and follow the requirements listed. **(May return after 10 days from date of last close contact with a negative test result on day 9 or later; THIS DOES NOT APPLY TO FULLY-VACCINATED EMPLOYEES).**
- Live with someone who tested positive for COVID-19 within the past 20 days. **(May return to work after 14 days from date of symptoms onset for the patient with a negative test result on day 13 or later; THIS DOES NOT APPLY TO FULLY-VACCINATED EMPLOYEES).**
- **Employees who are fully vaccinated** and experience symptoms associated with COVID-19 should consult with their physician to determine if a test is needed. No employees with symptoms of illness should report to work. Vaccinated employees who had close contact with a confirmed COVID-19 patient are not required to quarantine unless they develop symptoms, at which time they should ask their physician if a test is required. If a test is not needed they may return to work after their symptoms have subsided. Any employee with a temperature of 100.4 degrees or higher must quarantine until at least 24 hours after their temperature has gone back down.
- When staff are placed in a quarantine they are required to monitor temperature using a thermometer at least once every 12 hours. Please notify HR if you are in quarantine and need assistance getting a thermometer.
- Remote work is still allowed and encouraged during mandatory quarantine. Supervisors should consult with affected employees to identify ways to maintain productivity.

## **RECREATION PROGRAMS, CAMPS, AND FACILITIES - TO BE UPDATED IN MAY**

### **RECREATION PROGRAMS WITH LIMITED CAPACITY**

- The Parks and Recreation Department will continue operating summer camp with enhanced cleaning and other precautionary measures for indoor programming.
- All campers and employees will be asked to self-screen each day. Any parents who would like to enter the facility must also self-screen and all visitors will have the option to wear a face covering.
- Hand sanitizer will be available and Staff will frequently wash their hands with soap and water for at least 20 seconds.
- For information about summer camp registration, interested parties should call the Dimmitt Community Center at (727) 518-3728.