



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, January 14, 2025

5:30 PM

Town Hall

Meeting was called to order at 5:30 pm with Mayor Wilkinson presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 5 - Mayor Michael Wilkinson
Deputy Mayor Tom Shelly
Commissioner Patricia Barris
Commissioner Thomas Kelly
Commissioner Todd Jennings

PROCLAMATIONS AND PRESENTATIONS

[24-0243](#)

Presentation by Duke Energy

Jeff Baker-Government Relations Manager, Duke Energy-spoke on Taylor Avenue substation investments; The Town is served by Largo and Belleair substations as well, work in the community over the next few years to improve reliability.

Kelly Swango-Senior Public Engagement Manager, Duke Energy - part of the Taylor Avenue project touches town; spoke on grid strengthening improvements; installation of self healing technology; spoke on how grid improvements improves reliability and resiliency; discussed what residents will see, multi-year project; signage will be posted at various construction sites providing information; spoke on scope of current project and customer notification methods; provided contact information.

Commissioner Kelly questioned signage and initial notification; Ms. Swango addressed questions and timing of notification.

Chris Glenn-Duke Energy - spoke on lines not tied to this project, but there will be some undergrounding in future years; Commissioner Kelly spoke on project.

Mayor Wilkinson spoke on the Town not informed regarding project start; needs heads-up to police as well as other departments.

Ms. Swango commented on work tidiness, urges Commission to reach out if something is not up to standards.

[24-0242](#)

McKim & Creed Presentation

Dan Keck-Regional Engineering Manager with McKim and Creed-here to provide a funding update regarding RO treatment plant; spoke on funding background; planning and design approved; Belleair was first community in the State of Florida state to get an

application in to get approved for funding; spoke on DEP funding allocations; spoke on chemical litigation lawsuits that will be generating additional funding sources; potential for PFAS limits to be changed by incoming Administration, unsure of impacts; spoke on EPA funding has been prioritized to small disadvantaged communities; plan continues to be ready to go to submit an updated RFI; will be in attendance at DEP hearing, funding unknown; will submit RFI to be first even without current funding.

Deputy Mayor Shelly questioned qualifying; Mr. Keck spoke on average median income level to qualify; the Town is above that income.

Commissioner Kelly questioned litigation; unable to speak on all aspects; possible class action lawsuit or groups pursuing; Commissioner Kelly questioned clarification on grant money funding; Mr. Keck seeking a meeting and requesting legislative basis for what is going on with funding.

Commissioner Jennings questioned if issues were dealing with EPA and DEP policies. Mr. Keck spoke on change for free monies being handed to communities; administration change is trying to cut government spending, the State has not weighed in yet; dynamic and changing situation; addressed question regarding funding, DEP has not disbursed all funds.

Commissioner Barris spoke on PFAS potentially being removed as contaminant; Mr. Keck addressed Pinellas County water is larger entity that can pick and choose wells, keep numbers low.

Deputy Mayor Shelly questioned if lead pipes have been found in Town; Allyson Mauck-McKim and Creed-stated none have been found, lines are lead free.

Mr. Keck will be in attendance at the hearing in February to represent Belleair.

Ms. Lancaster spoke on being disadvantaged because of size; Mr. Keck affirmed and stated now a double bar with income requirement.

Ms. Lancaster spoke on capacity to fund big projects; limitations as a tax base with limited to no commercial; will follow up.

Commissioner Jennings questioned who is making the decision; Mr. Keck stated the state legislature administration of DEP assigned to oversee and manage emerging contaminants program; spoke briefly on hearing format.

Commissioner Kelly questioned if all paperwork is done; Mr. Keck affirmed it will all be in by this Friday; in compliance. .

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[24-0233](#)

Second Reading of Ordinance 583 Athletic Fields

Jay Daigneault-Town Attorney-read Ordinance 583 into the record by title only.

Ms. Lancaster stated this allows to have greater control of our athletic fields.

Deputy Mayor Shelly moved approval of Ordinance 583 on seconded and final reading.

Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed to speak once for a maximum of 3 minutes.)

No citizens comments.

CONSENT AGENDA

[24-0229](#) Special Relief Permit Request - Dog N' Donuts 2025

[24-0230](#) Special Relief Permit Request - 2025 Community-Wide Garage Sale

[24-0231](#) Special Relief Permit Request - Thompson Park Wedding

[24-0232](#) Approval of December 10, 2024 Regular Meeting Minutes

Deputy Mayor Shelly moved approval of the Consent Agenda. Seconded by Commissioner Kelly..

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

GENERAL AGENDA

[24-0228](#) Major Event Special Relief Permit Request - 2025 Clearwater Marathon and Running Festival - Second Hearing

Ms. Lancaster stated this is the second hearing; supports request.

Deputy Mayor Shelly moved approval of the Major Event Special Relief Permit Request for 2025 Clearwater Marathon and Running Festival. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0241](#) Renewal of Contract for Trask Daigneault LLP

Ms. Lancaster spoke on contract which expired December 31st; staff is recommending an additional 2 year contract.

Deputy Mayor Shelly in support of the renewal.

Deputy Mayor Shelly moved approval of the contract with Trask Daigneault LLP. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0234](#)

Resolution 2025-01 Amending Commission Procedures Manual

Attorney Daigneault read Resolution 2025-01 into record by title only.

Ms. Lancaster stated the resolution changes meetings to the 3rd Tuesday of the month.

Deputy Mayor Shelly moved approval of Resolution 2025-01. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0235](#)

Resolution 2025-02 Police Pension Board Member Confirmation

Attorney Daigneault read Resolution 2025-02 into the record by title only.

Ms. Lancaster noted it is elected position on the Police Pension Board.

Deputy Mayor Shelly moved approval of Resolution 2025-02 to reappoint Thomas Kane to the Police Pension Board. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0239](#)

Resolution 2025-03 Ratifying Emergency Proclamation Due to Hurricane Helene

Attorney Daigneault read Resolution 2025-03 into the record by title only.

Ms. Lancaster stated this closes out emergency declaration for Hurricane Helene.

Deputy Mayor Shelly moved approval of Resolution 2025-03 Ratifying the Emergency Proclamation due to Hurricane Helene.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0240](#)

Resolution 2025-04 Ratifying Emergency Proclamation Due to Hurricane Milton

Attorney Daigneault read Resolution 2025-04 into the record by title only.

Ms. Lancaster noted this resolution closes out Hurricane Milton.

Deputy Mayor Shelly moved approval of Resolution 2025-04 Ratifying the emergency proclamation due to hurricane Milton. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0244](#)

Approval of POs \$30,000 or greater - FY2025

Ms. Lancaster stated these are the POs prospectively going into 2025.

Deputy Mayor Shelly moved approval of the list of purchase orders \$30,000 or greater. Seconded by Commissioner Kelly.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0237](#)**Appropriations Discussion**

Ashley Bernal-Assistant Town Manager-spoke on project rankings to be submitted for funding requests; seeking to confirm order.

Deputy Mayor Shelly approves of order presented.

Commissioner Kelly requested phase clarification; Ms. Bernal addressed.

Mayor Wilkinson requested clarification of phase 2; Ms. Bernal addressed.

Ms. Lancaster spoke on funding and importance to get it underway due to costs.

Deputy Mayor Shelly questioned level of bonding that may be needed; Ms. Lancaster addressed. Deputy Mayor Shelly requested that Florida League of Cities be included.

Deputy Mayor Shelly moved to prioritize as per Ashley's list; Seconded by Commissioner Jennings.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

TOWN MANAGER'S REPORT[24-0245](#)**Town Manager's Report 1.14.2025**

Ms. Lancaster - Deputy Mayor Shelly and Commissioner Jennings were unopposed so there will be no March election; floors in the gym needing repair, will provide details as able; rec needs to be closed temporarily on Saturdays due to staffing shortages, it is the least used day of the week; spoke on size and competitiveness, will provide rates to the Commission; \$206,000 check received as a donation for a claw truck, thank you reception in Winston Park for town employees.

TOWN ATTORNEY'S REPORT

Attorney Daigneault thanked everyone for their confidence, good to be back; spoke on legislative session coming up.

MAYOR AND COMMISSIONERS' COMMENTS

Commissioner Kelly had nothing to report.

Commissioner Jennings had nothing to report.

Deputy Mayor Shelly appreciative to be elected to another 3 year term as well as Commissioner Jennings; thank you the staff for their great work during the hurricanes.

Commissioner Barris had nothing to report.

Mayor Wilkinson congratulated Deputy Mayor Shelly and Commissioner Jennings on reelection; next meeting is February 18th at 5:30 PM.

OTHER BUSINESS

No other business

ADJOURNMENT

No further business; meeting adjourned in due form at 6:29 PM.

TOWN CLERK

APPROVED:

MAYOR