



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, November 12, 2024

5:30 PM

Town Hall

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Meeting called to order at 5:30 PM with Mayor Wilkinson presiding.

### PLEDGE OF ALLEGIANCE

### COMMISSIONER ROLL CALL

**Present:** 5 - Mayor Michael Wilkinson  
Deputy Mayor Tom Shelly  
Commissioner Patricia Barris  
Commissioner Thomas Kelly  
Commissioner Todd Jennings

### SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed to speak once for a maximum of 3 minutes.)

None to be heard.

### CONSENT AGENDA

- [24-0217](#) Approval of October 4, 2024 Regular Meeting Minutes
- [24-0220](#) Special Relief Permit Request - 2024 Holiday Parade and Party
- [24-0221](#) Special Relief Permit Request - Hallett Park Wedding

**Deputy Mayor Shelly moved approval of the Consent Agenda. Seconded by Commissioner Jennings.**

**Aye:** 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

### GENERAL AGENDA

- [24-0219](#) Resolution 2024-32 - Establishing Date of Municipal Election

Attorney Trask read Resolution 2024-32 into the record by title only.

Ms. Lancaster stated this was setting the date for the March election; two seats are up; qualifying period announced.

**Deputy Mayor Shelly moved approval of Resolution 2024-32. Seconded by Commissioner Jennings.**

**Aye:** 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[24-0222](#)

Notice of Intent to Award - Professional Auditing Services

Ms. Lancaster stated the Audit Committee unanimously selected James Moore; provided amount; two year possible renewal after the three year period; suggested edited motion language.

Commissioner Kelly commented on the 3 bids received.

**Deputy Mayor Shelly moved approval of the contract with James Moore & Co., PL in the amount of \$41,100. Seconded by Commissioner Kelly.**

**Aye:** 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

### **TOWN MANAGER'S REPORT**

Ms. Lancaster stated 14,000 cubic yards of debris have been removed; spoke on costs for disposal and staff overtime; reimbursable costs are staff overtime and FEMA approved hauler; potential for additional items to be reimbursed; spoke on trees needing removed which will be very costly, cranes needed.

Commissioner Kelly commented on continued debris piles along road after removal has been done. Ms. Lancaster spoke on residents needing to call a private hauler; Town has finished collecting debris; information distributed to residents.

Deputy Mayor Shelly questioned when the new finance member was starting. Ms. Lancaster stated the new Finance Manager started last week; still looking for a director.

### **TOWN ATTORNEY'S REPORT**

Attorney Trask had nothing to report.

### **MAYOR AND COMMISSIONERS' COMMENTS**

Commissioner Barris had nothing to report.

Deputy Mayor Shelly had nothing to report.

Commissioner Jennings had nothing to report.

Commissioner Kelly had nothing to report.

Mayor Wilkinson wished everyone a happy Veterans Day.

### **OTHER BUSINESS**

No other business.

**ADJOURNMENT**

No further business; meeting adjourned in due form at 5:38 PM.

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**