

EVENT CONTACT INFORMATION

Applicant Name: Town of Belleair Parks & Recreation Department

Address: 918 Osceola Road

City: Belleair **State:** FL **Zip Code:** 33756

Phone: 727-518-3728 **Email:** rhobbs@townofbelleair.net

Are you requesting that this event be held (at least in-part) on public property? Yes No

Are you the property owner/lessee of the event site? Yes No*

** If no, please attach a written letter of consent to use the event site from the property owner*

Are you going to be the primary contact for this event? Yes No*

** If no, please provide primary contact information in the section below*

Primary Contact (if different than applicant): Rachel Hobbs

Role with the Event: Special Events Coordinator

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

Emergency Contact (MUST BE ON-SITE FOR EVENT): Ricky Allison

Role with the Event: Parks & Recreation Director

Phone: 727-242-1682 **Email:** rallison@townofbelleair.net

EVENT OVERVIEW

Event Name: Sundays In Belleair Outdoor Concert **Date of Event:** 2-9-2020, 3-1-2020 and 3-15-2020

Start Time: 3:00 am / pm **End Time:** 10:00pm am / pm

Site Address: 918 Osceola Road

Current Zoning of the Subject Parcel: _____

Expected # of Attendees: 2500 **Expected # of Vehicles (Including Vendors):** 500

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

Sundays In Belleair Outdoor Concert Series will be held on Sundays, 2-9-20, 3-1-20, and 3-15-20 from 3:00pm-8:00pm at Brewster Athletic Fields Complex. The concerts will have approximately 2500 participants. Please see attached proposed site plan for parking and event site.

Concerts will be held approximately from 5:00-8:00pm. Food and beverage vendors will be onsite to sell food, beer and wine.

We are requesting assistance from the parks & recreation staff and police department for road closures and park usage.

We are requesting temporary alcohol permit from the State of Florida.

We are requesting usage of the Solid Waste Department satellite truck for waste removal.

Road closures will begin approximately at 12:00pm and conclude at approximately 10:00pm.

We are requesting temporary signage street banner advertising across Indian Rocks Road for the following dates:

For February 9th Concert: Up Monday, January 27, 2020 and down Monday, February 10, 2020

For the March 1 & 15 Concerts: Up Monday, February 17, 2020 and down March 16, 2020

Are you going to contract any private security services/officers on-site? Yes* No

** If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.*

Name: _____ Cell Phone: _____

Name: _____ Cell Phone: _____

Are you going to utilize any parking services for this event? Yes* No

** If yes, provide the name(s) of the vendor(s) below along with company contact information.*

Vendor: _____ Phone: _____

Vendor: _____ Phone: _____

Provide the name(s) of any other commercial vendor(s) contracted for the event:

Smith Rents Tents- not onsite during the event

Belleair Market, Kona Ice

United Site Services (Portolets)- vendor not onsite during the event.

Mookies Kettle Korn, Island Way Grill

Mr. Bill's Fine Foods

Bella Vino, Great Bay Distributors

REQUIRED APPLICATION ATTACHMENTS

Unless exempted by the Town Manager, please attach the following documents to this application.

- Site Layout:** May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
- Parking Plan:** May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
- Neighbor Input Letters:** Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

SPECIAL RELIEF DOCUMENTATION

Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.

- Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
- Noise Mitigation Plans (Code Section 74-484):** If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
- Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
- Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
- Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
- Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
- Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.



OUTDOOR CONCERTS

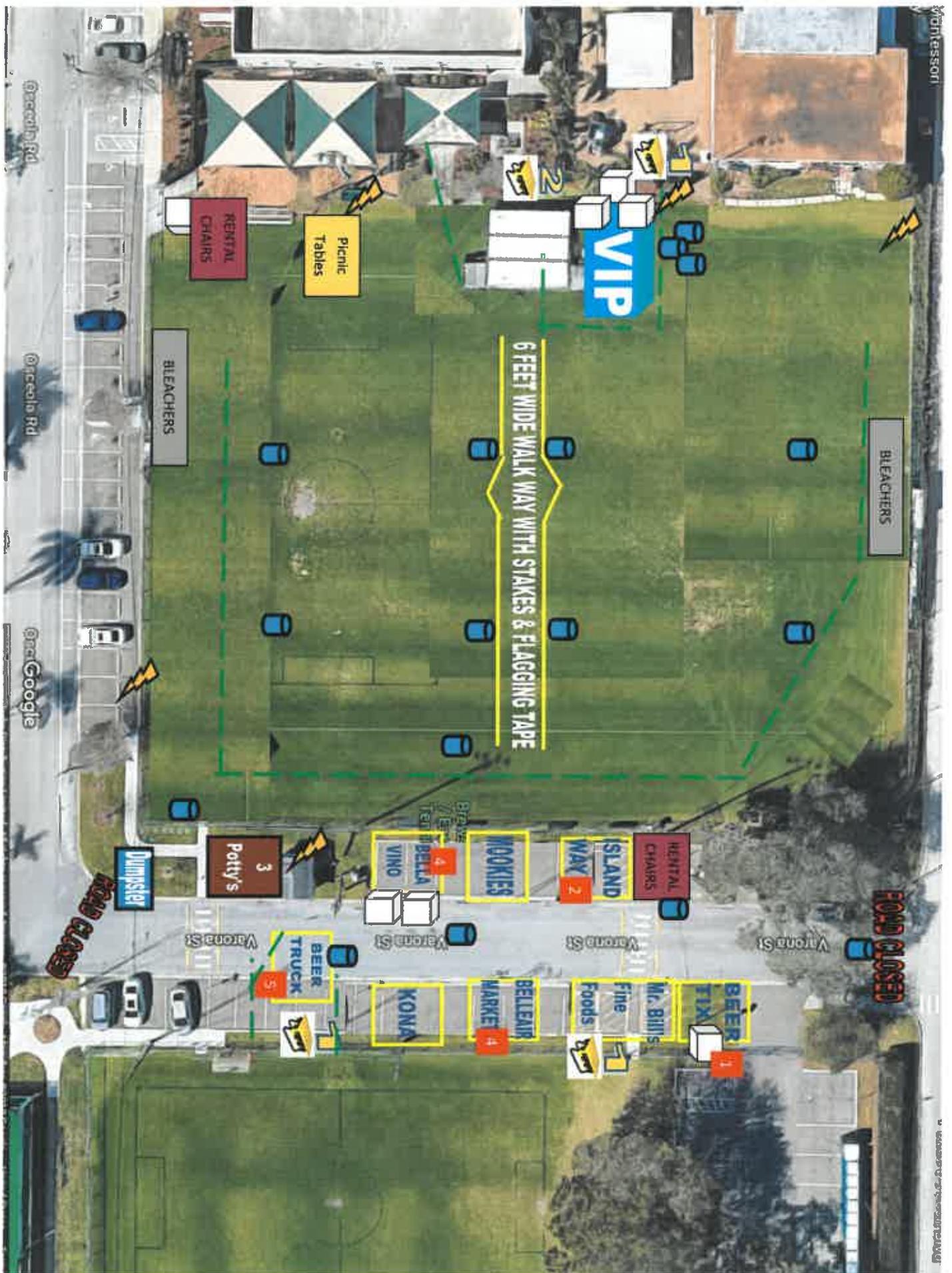
FEBRUARY 9 • MARCH 1 • MARCH 15

Info: BelleairRec.com

Requesting temporary signage street banner advertising across Indian Rocks Road from

FEBRUARY 9, 2020 Concert: Up on January 27, 2020 and down on February 10, 2020

MARCH 1 & 15, 2020 Concert: Up on February 17, 2020 and down on March 16, 2020



STAFF WORKFLOW (FOR TOWN USE ONLY)

Date of Application Submission to the Police Department: 1/21/2020

Received By (Initials): JS Approved By (Initials): JS

Does the Police Department have any objections to this permit? Yes No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Parks and Recreation Department: 1/21/2020

Received By (Initials): RWA Approved By (Initials): RWA

Does the Parks and Recreation Dept. have any objections to this permit? Yes No

If yes, provide an explanation here or attach another sheet: _____

Date of Receipt by Town Manager: 1-21-2020

Does the Town Manager have any objections to this permit? Yes No

If yes, provide an explanation here or attach another sheet: _____

Date of Commission Decision: _____

Special Relief Permit is approved* Special Relief Permit is denied

Assessed Fee: _____ Due Date for Fee: _____

Town Manager's signature

Date of approval/denial

**If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.*