



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, March 18, 2025

5:30 PM

Town Hall

Meeting called to order at 5:30 PM with Deputy Mayor Shelly presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Deputy Mayor Tom Shelly
Commissioner Patricia Barris
Commissioner Thomas Kelly
Commissioner Todd Jennings

Excused: 1 - Mayor Michael Wilkinson

PROCLAMATIONS AND PRESENTATIONS

[25-0020](#)

Resolution 2025-06 Declaring Commission Seats 2025

Rob Eschenfelder-Town Attorney-read Resolution 2025-06 into record by title only.

Commissioner Kelly moved approval of Resolution 2025-06. Seconded by Commissioner Barris.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0022](#)

Swearing in of Town Commissioners

Judge Keith Meyer provided the oath of office to Deputy Mayor Shelly and Commissioner Jennings.

[25-0028](#)

Recognition of Captain Brian Beery - Police Officer of the Year for Pinellas County

Gay Lancaster-Town Manager-stated Captain Brian Beery was unable to attend; spoke on his bravery during the hurricane; he was nominated by the Police Benevolent Association as Officer of the Year and was awarded the John Morroni Officer of the Year award; spoke on his actions.

[25-0029](#)

Donation of Historical Archives

Joey Vars-Historian and Archivist-stated the publisher of the Tampa Bay Newspapers, the Belleair Neighborhood News specifically, is donating entire collection to the Town; introduced Bob Griffin.

Deputy Mayor Shelly thanked Mr. Griffin.

Bob Griffin-spoke on history of newsletter, children are taking over; historical items on each cover; collection placed in binders; donating binders to archives; mentioned a few topics covered over the years.

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed to speak once for a maximum of 3 minutes.)

Lissa Dexter-resident-spoke on long term residency; thanked Chief Doyle for displaying family history; commented on Park, Recreation and Tree Board dissolution; spoke on history of separate boards; requests Commission to maintain a park board.

CONSENT AGENDA

- [25-0014](#) Approval of February 18, 2025 Regular Meeting Minutes
- [25-0012](#) 2025 Arbor Day Proclamation
- [25-0013](#) 2025 Water Conservation Month Proclamation
- [25-0016](#) Renewal of Contract - Southern Group
- [25-0023](#) Special Relief Permit - 2025 Springfest & Arbor Day Celebration
- [25-0024](#) Special Relief Permit - BCF Rumble 100 Car Show
- [25-0036](#) MOA - Belleair Police Department

Commissioner Kelly moved approval of the Consent Agenda. Seconded by Commissioner Barris.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

GENERAL AGENDA

- [25-0025](#) Major Event Special Relief Permit - Centennial Celebration Concert

Ms. Lancaster stated this is the second hearing for the Centennial Concert; requesting approval.

Commissioner Jennings moved approval of the Major Event Special relief Permit for the Town of Belleair Centennial Celebration Concert on second hearing. Seconded by Commissioner Kelly.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0031](#) Resolution 2025-07, Final Budget Amendment for FY 2023-24

Attorney Eschenfelder read Resolution 2025-07 into record by title only.

Ms. Lancaster stated this closes out fiscal year 23-24; staff recommends approval.

Commissioner Kelly moved approval of Resolution 2025-07, final budget amendment for FY 2023-2024. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0032](#) Resolution 2025-08, Budget Amendment for FY 2024-2025

Attorney Eschenfelder read Resolution 2025-08 into record by title only.

Ms. Lancaster stated this is the updated current fiscal year budget; staff has worked with consultants and are available for questions; working to increase transparency.

Commissioner Kelly moved approval of Resolution 2025-08 budget amendment. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0030](#) FY 2026 Draft Budget Calendar - Town of Belleair

Ms. Lancaster stated the calendar will be posted online; will be utilizing new software to prepare budget this year. Deputy Mayor Shelly looking forward to having all items on one platform; spoke on dates.

Olga Swinson-Aclarian-clarified that September hearings are tentative; school board has not set dates yet. Ms. Lancaster provided additional comment.

Commissioner Kelly moved approval of the FY 2026 Draft Budget Calendar. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0033](#) Resolution 2025-09 Amending Deferred Compensation Plan (457)

Attorney Eschenfelder read Resolution 2025-09 into record by title only.

Ms. Lancaster stated this updates the 457 plan to provide for an option required by law; requesting approval.

Commissioner Jennings moved approval of Resolution 2025-09 amending the deferred Compensation. Seconded by Commissioner Barris.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0034](#)

Resolution 2025-10 Adopting an Amended and Restated Cafeteria Plan; Ratification of Health Insurance Opt-Out Compensation Program

Attorney Eschenfelder read Resolution 2025-10 into record by title only.

Ms. Lancaster spoke on update to program; provides equity for all staff; worked with taxation and in-house attorney to craft; proof of other insurance required to opt-out.

Commissioner Kelly moved approval of Resolution 2025-10 amending the Cafeteria Plan. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

[25-0027](#)

Intent to Award: Townwide Janitorial Services

Ms. Lancaster spoke on bids; Royal was the winner at \$46,920; recommends award.

Commissioner Kelly moved approval for the corrected number of \$46,920. Seconded by Commissioner Jennings.

Aye: 4 - Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

Absent: 1 - Mayor Wilkinson

TOWN MANAGER'S REPORT

Ms. Lancaster stated a written copy has been provided; APTIM has submitted a draft report of the Bluff study, have not yet reviewed; staff will be reviewing and working with the consultants; SWFWMD funding; will provide all information to the Commission; community meetings will be upcoming.

Deputy Mayor Shelly looks forward to reviewing the report once completed.

Ms. Lancaster spoke on water department checking lines; residents notified in areas; spoke on GIS system input mapping all lines; public works staff working diligently to identify all items to document; Duke Energy consultants are repairing items along Indian Rocks Road and Ponce de Leon Boulevard that were damaged during recent work; commended recreation on recent race; gym floor repairs almost complete; summer camp upcoming.

Deputy Mayor Shelly requested quick update on recreation events.

Kelly Flowers-Bonefas -Recreation Manager-announced upcoming events, Centennial Concert, BCF Rumble, Springfest and Arbor Day; summer camp registration starting.

Deputy Mayor Shelly requested update from SWFWMD representative in attendance.

Amber Smith-Southwest Florida Water Management District, Government Affairs-thanked town staff for meeting; spoke on past hurricane season and ongoing support; seeing how to support ensuring waterways are clear. Deputy Mayor Shelly commented on water that comes from outside of town; Ms. Smith spoke on rain in

watershed that flows to all areas; can assist in communication with residents.

TOWN ATTORNEY'S REPORT

Mr. Eschenfelder had nothing to report.

MAYOR AND COMMISSIONERS' COMMENTS

Commissioner Barris-commended Captain Beery; spoke on upcoming historical tour.

Commissioner Kelly-thanked Ryan and his team for work done.

Commissioner Jennings-spoke on the John Moroni foundation award received by Captain Beery; award started because of an incident happened in Belleair a many years ago.

Deputy Mayor Shelly - thanked staff for work, appreciate everything they do.

OTHER BUSINESS

No other business.

ADJOURNMENT

No further business, meeting adjourned in due form at 6:11 PM.

TOWN CLERK

APPROVED:

DEPUTY MAYOR