



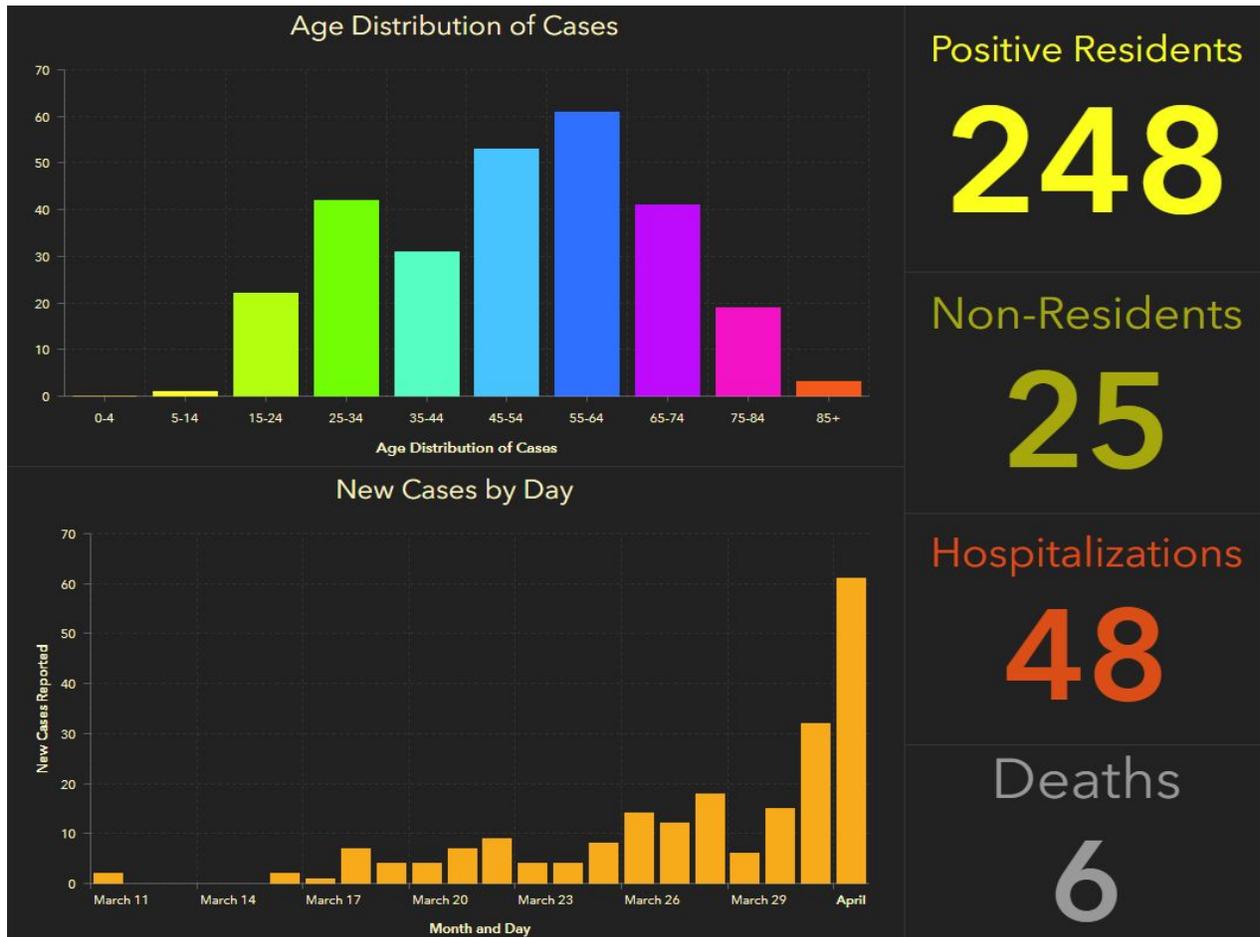
COVID-19 Update Report 4/7/2020

www.townofbelleair.com/covid

General Situation

Case Report as of April 2, 2020

United States: 240,529 cases, 5,810 deaths	State of Florida: 8,010 cases, 128 deaths
Pinellas County: 273 cases, 6 deaths	Belleair: 3 cases, 0 deaths



Federal, State, and County Regulations

Executive Order 20-91- Essential Services and Activities During COVID-19 Emergency

1. Senior citizens and individuals with a significant underlying medical condition shall stay at home.
2. All persons in Florida shall limit their movements and personal interactions outside of their home to only those necessary to obtain or provide essential services or conduct essential activities.
3. Essential Services are defined as listed in the CISA guidance as well in the Miami Dade resolutions attached in the order.
4. Essential activities are defined as:
 - a. Religious services conducted consistent with CDC guidelines
 - b. Participating in recreational activities consistent with CDC guidelines (includes golf)
 - c. Taking care of pets
 - d. Caring for or otherwise assisting a loved one or a friend

Revised Safer at Home from Pinellas County (now to include additional regulations)

1. Any retail business, operation, or organization not included within the category of “essential services” or “essential activities” as defined in the Governor’s Executive Order 20-91, as it may be amended or supplemented, **MUST CLOSE**.
2. **ALL** businesses **MUST** implement CDC guidelines on social distancing and hazard mitigation, including but not limited to guidance regarding personal proximity, sanitization, and hygiene.

Town Facilities, Programs, and Services

- **Town Buildings:** All buildings are closed to public access other than a drop-off location for permits that are available in Town Hall (at the Police Department entrance).
- **Parks:** Following Pinellas County’s guidance, all Belleair parks are open. However, facilities like playgrounds and restrooms remain closed pursuant to the Pinellas County Order. Users are expected to abide by CDC guidelines on social distancing while using parks and greenspaces. Town playgrounds and tennis courts are closed.
- **Recycling:** Unrelated to COVID-19, Clearwater’s Municipal Recycling Facility (MRF) is down, which is diverting recycling collections to the Waste-to-Energy Plant. Additionally, the City of Clearwater has ceased rear-load collections which would impact a large number of our customers. Due to this, Belleair will be temporarily suspending recycling pickup, effective immediately.
- **Infrastructure Projects:** At this time, there have been no impacts to the Pinellas/Ponce Roadway Project due to COVID-19. The contractor is abiding by CDC guidelines for social distancing and cleaning any equipment that is shared by his employees. Work should also resume next week on the ADA sidewalk and ramp work out along Indian Rocks Road.
- **Belleair’s Events and Programs:** All of Belleair’s recreational special events, programs, leagues, rentals, and activities have been canceled or postponed through the end of April.
- **Pelican Women’s Championship:** On April 3, the LPGA will announce the rescheduling for the Pelican Women’s Championship for November 9 - 15, 2020. Information on this change and its impacts is available at www.pelicanlpga.com and www.townofbelleair.com/pelicanlpga.

Public Safety

Key Trends and Actions

The Police Department is seeing a slight increase around town on minor civil matters and neighbor complaints. Jurisdictions around Belleair are seeing an increase in burglaries and auto thefts. Larger than usual crowds have also been seen in parks, with a particular spike in pedestrian traffic on the bluff during sunset hours. Parking tickets are being issued to violators who can not or will not obey parking signs.

All full-time police officers have been assigned their own patrol car which will greatly reduce cross-contamination issues and increase police visibility and efficiency. Any call for service that an officer deems can be handled via telephone is being handled in that manner.

It is very important to tell citizens who contact you about a police matter to **call the police non-emergency number at (727) 588-3500** no matter how minor the issue. This will ensure an on-duty police officer can respond 24/7 to their issue expeditiously.

Public Communications

Channels and Key Messages

Staff has been communicating across various channels since Belleair's response plan was published on Friday, March 13. All of our distribution channels point back to: www.townofbelleair.com/covid. These channels include:

- Facebook (@tobmain and @BelleairRec)
- Twitter (@TownofBelleair)
- Instagram (@belleair_rec)
- Nextdoor
- E-blasts (town-wide [www.townofbelleair.com/eblasts] and Parks and Recreation)
- Belleair Everbridge (AKA Alert Pinellas) alerts (resident groups and a staff group)
- Flyers to the RPD, Belleair Country Club, Belleview Inn, and RPD guard shack
- Emails to all board members
- Emails to all staff (and BNN content)

Key messages across these channels focus on (1) impacts to Town of Belleair meetings, services, programs, and events, (2) social distancing, (3) hand washing and general practices to stay well. Messages specifically related to CDC, Department of Health, and Pinellas County guidelines are being shared directly from the sources that are subject-matter experts in the content.

Belleair's Community Outreach Program for COVID-19

The Parks and Recreation Department has developed a Community Outreach Program for our older adults who are isolated and/or practicing social distancing. Through the program, residents can place orders at local retailers and a Town employee will pick those orders up and deliver them to the resident at no additional charge. We have had a handful of participants so far but are welcoming more registrations. More information is available at www.townofbelleair.com/covidhelp.

Remote Recreation

The Parks and Recreation Department launched Remote Recreation in order to keep our community engaged and active during this difficult time. Activities and challenges have been distributed via

e-blasts and social media over the past few weeks, including word searches, "I Spy" games, frisbee golf challenges, and art projects. Also, departmental staff have been posting a "Joke of the Day" on Instagram over the past week in an effort to lift people's spirits. The Department will continue to connect with our community through Remote Recreation until it is able to re-open to the public.

Personnel Impacts

Departmental Breakdown of Personnel Response

When at all possible to maintain operations remotely, Belleair's staff is working from home during this crisis. A breakdown of departmental responses is outlined below. Contact information for Town employees is available at www.townofbelleair.com/staff.

- **Administration Department:** Town Manager and Construction Project Supervisor mostly working on-site / Management Analysts and Town Clerk mostly working remotely
- **Building Department:** Blend of working remotely and limited on-site
- **Support Services Department:** Director on-site / Employees blended
 - Finance: Blend of working remotely and coming on-site in shifts
 - Human Resources: Working remotely
 - Building Maintenance: On-site caring for the facility
- **Police Department:** Police administrative staff are on-site Monday through Friday from 8:00 am to 5:00 pm. Officers are working 12-hour shifts (6:00 am - 6:00 pm and 6:00 pm - 6:00 am) in order to minimize personal contact and allow for extra patrols.
- **Public Works, Parks & Recreation Department:** Director working from home
 - Public Works (Parks/Streets): Working on-site using social distancing guidelines
 - Recreation: Working from home unless needed for Community Outreach Program
- **Solid Waste Department:** For now, pickup routes are continuing as normal. Solid Waste employees are wearing additional PPE and taking extra precautions in their daily work. Recycling is suspended.
- **Water Department:** Working on-site using social distancing guidelines

Financial Impacts

Overview of Expenditures and Revenues through April 2

There have been no personnel expenditures to-date. Moving forward, the Town Manager may decide to activate essential pay, meaning "essential" employees would receive time-and-a-half pay.

Operational expenditures have been divided into four categories listed below. Of these, electronics accrued the highest expenditures due to equipment purchased for remote work. The Surfaces can be used as desktop replacements and will likely be offset by Capital Equipment Replacement Funds.

Most of the expenses below qualify as Category B, expenses that would be 75% reimbursable by FEMA's Public Assistance program.

Cleaning Supplies			
55210	Operating Supplies	Cleaning Supplies	\$149.16
55210	Operating Supplies	Supplies	\$15.00
55210	Operating Supplies	Supplies	\$150.36
55210	Operating Supplies	Supplies	\$29.82
55210	Operating Supplies	Cleaning Supplies	\$28.56
			<u>\$372.90</u>

Personal Protective Equipment and Supplies			
55210	Operating Supplies	Hand sanitizers	\$480.00
55210	Operating Supplies	Gloves	\$59.90
55210	Operating Supplies	Sanitizing swabs	\$978.00
			<u>\$1,517.90</u>

Cleaner Services			
55210	Operating Supplies	Cleaning Services	\$3,275.00
55210	Operating Supplies	Key safe for cleaning services	\$29.97
55210	Operating Supplies	Cleaning Services	\$110.75
55210	Operating Supplies	Cleaning Services	\$1,058.05
			<u>\$4,473.77</u>

Electronics			
55210	Operating Supplies	Adapters	\$15.11
55210	Operating Supplies	Sonicwall VPN	\$310.00
55210	Operating Supplies	HDMI Cables	\$68.72
55210	Operating Supplies	Adapters	\$364.83
55210	Operating Supplies	4 Surface Pros	\$8,298.29
55210	Operating Supplies	HDMI Cables	\$63.60
			<u>\$9,120.55</u>

The Recreation Department has calculated preliminary, very high-level estimates on revenue impacts. This does not include cost savings information from events or programs not happening. As the CDC recommends cancelling gatherings of more than 10 people, this has had a major influence on departmental operations. Changes for the revenue accounts are provided.

Account Number	Account Description	Activity	Original Budget	Change	New Budget
366911	Special Events	Concert 3	\$153,300	\$16,000 *	
362000	Special Events	Golf Tournament	\$153,300	\$47,000	\$90,300
347210	Recreation Program Activity	Afterschool	\$316,400	\$11,000 *	
347210	Recreation Program Activity	Adult Programs	\$316,400	\$1,700 *	

347210	Recreation Program Activity	Sports Leagues (Sans Flag Football)	\$316,400	\$8,500	*
347210	Recreation Program Activity	Day Camps	\$316,400	\$5,400	*
347210	Recreation Program Activity	3rd Friday	\$316,400	\$2,700	\$313,700
362000	Rental Income	Rental - Space Lease	\$4,800	\$1,000	\$3,800
362000	Rental Income	Rental - Celtic Soccer	\$4,800	Unknown	*

Estimated Revenue Impact: -\$93,300

Notes