



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, April 21, 2026

5:30 PM

Town Hall

Meeting called to order at 5:30 pm with Mayor Wilkinson presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 5 - Mayor Michael Wilkinson
Deputy Mayor Tom Shelly
Commissioner Patricia Barris
Commissioner Thomas Kelly
Commissioner Todd Jennings

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[26-0029](#)

First Reading of Ordinance 595: Right of Way

Jay Daigneault-Town Attorney-read Ordinance No. 595 into the record by title only; provided a brief summary; currently Right-of-way is found in two sections of the code; legislation has been updated; recent issues in town have made it appropriate to revisit; provides for a unified right-of-way regulatory scheme, incorporates the necessary preemptions relative to communications services providers, gives greatest degree of control to include items such as companies providing notice, damages to public and private property to be repaired.

Gay Lancaster-Town Manager-spoke to influx of calls regarding a company working in the right-of-way; frustrations regarding yards being torn up multiple times; are limits as to what the Town can govern; best ability for the Town to govern work, requiring 72 hours' notice, door hangers and contact information; Police Department will receive after hours concerns and pass along to public works.

Deputy Mayor Shelly asked if current company pulled a permit and provided notice; Ms. Lancaster addressed, not initially, however they have been compliant afterwards; public works monitoring; doing maximum that we can.

Deputy Mayor Shelly moved approval of Ordinance No. 595. Seconded by Commissioner Barris.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

[26-0030](#)

Request for Historic Designation Removal - 305 Overbrook Drive

Ashley Bernal-Assistant Town Manager-spoke on residence being on registry as of 2018; will maintain architectural integrity, just modernizing and bringing it up to code; requesting removal.

Deputy Mayor Shelly moved to approve the request for Historic Designation removal. Seconded by Commissioner Barris.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed to speak once for a maximum of 3 minutes.)

None to be heard

CONSENT AGENDA

[26-0022](#)

Approval of March 17, 2026 Regular Meeting Minutes

[26-0018](#)

Approval of Purchase Orders \$30,000 or Greater - FY2026

[26-0023](#)

Special Relief Permit - May Day Market

[26-0024](#)

Special Relief Permit - Summer Kickoff Bash Sip N Slide

[26-0025](#)

Renewal of The Southern Group Lobbying Services

[26-0027](#)

Approval of the Final Amendment to the Interlocal Agreement between Pinellas County and NPDES MS4 Co-Permittees for Florida Department of Environmental Protection (FDEP) Annual Regulatory Program and Surveillance Fee

[26-0028](#)

2026/2027 Budget Calendar

Deputy Mayor Shelly moved approval of the Consent Agenda. Seconded by Commissioner Barris.

Aye: 5 - Mayor Wilkinson, Deputy Mayor Shelly, Commissioner Barris, Commissioner Kelly, and Commissioner Jennings

GENERAL AGENDA

[26-0031](#)

Belleair Creek Discussion

Ms. Lancaster stated that there have been some resident concerns expressed regarding the creek and what we might do to maintain it or prevent flooding; very limited right-of-way; Town doesn't have access to the creek; recommend to the Commission to have a public meeting; attorney's office is doing research as to who owns it; the Town does not have rights to work there; important to have a discussion; door hangers will be given to those who reside along the creek to provide the opportunity to weigh in on the discussion.

It was the consensus of the Commission to have a meeting regarding Belleair Creek. A meeting date will be determined.

TOWN MANAGER'S REPORT

Ms. Lancaster spoke on upcoming shredding event on May 9th; requested Kelly Flowers-Bonefas-Recreation Manager- to speak on Rec events.

Ms. Flowers-Bonefas spoke on Springfest, Touch a Truck; leagues wrapping up; Youth Glow Dance coming up for home school PE kids; Sip-N-Slide coming up, due to water restrictions, other items will occur; Summer Camp coming up, fully staffed; community survey sent out in April utility billing for input; possible expansion of pickleball courts; facility updates provided; athletic field replacement in late May.

Commissioner Jennings commended staff for successful Springfest event.

TOWN ATTORNEY'S REPORT

Attorney Daigneault had nothing to report.

MAYOR AND COMMISSIONERS' COMMENTS

Commissioner Barris had nothing at this time to report.

Deputy Mayor Shelly had nothing to report.

Commissioner Kelly spoke on complaints regarding dust from east course renovation; Chief Doyle spoke on complaints received, water trucks are out there but with shortage, doing best to mitigate.

Ms. Lancaster spoke to building official and they spoke to the contractor regarding bumps on Belleview, have been cooperative.

Mayor Wilkinson commented on manager's upcoming medical leave; here to support if anything is needed. Next meeting on May 19th.

OTHER BUSINESS

No other business

ADJOURNMENT

No further business; meeting adjourned in due form at 5:51 PM.

TOWN CLERK

APPROVED:

MAYOR