



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, December 3, 2019

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 6:04 PM with Mayor Gary H. Katica presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 5 - Mayor Gary H. Katica
Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Tom Olson-Resident-Questioned status of negotiations with Belleair Country Club.

Mr. Murphy stated awaiting more information before bringing back; waiting on the appraisal before further negotiations.

John Rich-Resident, Vice President of Belleair Community Foundation (BCF)-Spoke on email sent to Town Manager; stated BCF mission; spoke on comments made by Finance Board.

Mr. Olson spoke about his comments made in the email.

Deputy Mayor Rettstatt commented on BCF process and fundraiser; communication and brochures done for each event; questioned motive.

Mr. Olson provided comments on transparency; set up procedures for brochures and fundraising; Town Board approval.

Lil Cromer-Resident-Read a statement regarding recent comments directed toward

Commissioners and Attorney.

Randy Ware-Resident-Spoke in support of BCF; read a letter he wrote to BCF donating to foundation for fundraiser.

Jerry Collman-Resident-Spoke in support of the Commission.

CONSENT AGENDA

None

GENERAL AGENDA

[19-0344](#)

Discussion of Fund Balance Projections for FY18-19

JP Murphy-Town Manager-Discussed water rates and revenues; water fund surplus; rate study.

[19-0340](#)

Discussion of evaluation instruments for Town Attorney and Town Manager

Mr. Murphy stated samples were provided in agenda packet; discussed one on one review for rating attorney; Town Manager review form provided is same technical and 360 review process as other employees; requests to use same form.

David Ottinger-Town Attorney-Stated the ICMA form for attorney is more in depth; ability to provide more feedback.

Discussion ensued regarding the review process; consensus of commission to go with ICMA form for the attorney and the 360 review process and form for the Town Manager.

Mayor Katica spoke in high support of both the Town Manager and Attorney.

Deputy Mayor Rettstatt moved to use the ICMA evaluation form for David Ottinger and Mr. Murphy would be a participant in his evaluation and to use the new Belleair evaluation for Mr. Murphy and Mr. Ottinger would participant in Mr. Murphy's evaluation. Seconded by Commission Wilkinson.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[19-0343](#)

Approval of Resolution 2019-28: Pertaining to the sale of former Ahlf properties.

Mr. Murphy stated resolution establishes rules as to process of sale of the Ahlf property; sale is to be as fair and open as possible; bids to be accepted through CBRE for 60 days, offers are kept anonymous; offers ranked at a public meeting, highest ranking bidder; ordinance must be done to dispose of property; closing cannot occur until after 2nd reading. Recommends to advertise at some amount, but not lower than the appraised price; information will be posted on website, marketing will be done; buyers are not to contact town staff or commission.

David Ottinger commented on public noticing and marketing to be done.

Mr. Murphy stated the properties to be offered at waterfront lot, then lot 4 and 12 together possible that broker may recommend splitting.

Mr. Olson questioned process that CBRE uses; Mr Murphy stated it will be a blind bid process.

Discussion ensued regarding commission percentage on sale.

Mr. Murphy read by title only.

Mr. Ottinger reiterated the items discussed regarding listing price and commission percentages to be presented.

Comissioner Shelly moved approval of Resolution 2019-28 as amended. Seconded by Deputy Mayor Rettstatt.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[19-0336](#)

Special Relief Permit Request - Christmas in the Park, BCF

Mr Murphy provided overview of request; discussed licenses.

Commissioner Wilkinson moved approval of the BCF Special Relief Permit Request for the Christmas in the Park. Seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Abstain: 1 - Deputy Mayor Rettstatt

[19-0339](#)

Approval of construction of St.Francis memorial courtyard at Hunter Park

Mr. Murphy stated the St. Francis statue was omitted from original design; funding received to construct as originally designed.

Ricky Allison-Director of Parks, Recreation and Public Works-sidewalks and planters to be installed.

Commissioner Wilkinson moved approval of the plan and budget for the construction of the memorial courtyard at Hunter Park. Seconded by Commissioner Shelly.

Aye: 4 - Mayor Katica, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Abstain: 1 - Deputy Mayor Rettstatt

[19-0342](#)

Preliminary Discussion of Personnel Policy Changes

Mr. Murphy stated policy is a rough draft; seeking any additional comments or areas the Commission would like to address; a 6 month project process.

Kurey questioned where salary study/benefit review process was sitting; Mr. Murphy addressed process.

[19-0337](#)

Discussion of Meeting Calendar for First Quarter 2020

Mr. Murphy stated the meeting calendar was provided; suggested cancelling;ling December 17th meeting due to no pertinent business; consensus to cancel December 17th meeting.

Commissioner Shelly stated he would miss the Commission meeting on February 4th;

he would be in Tallahassee.

Mr. Murphy stated there would be no changes in the calendar.

Discussion ensued regarding advisory board meeting dates.

POLICE CHIEF'S REPORT

Rick Doyle-Chief of Police-commented on current dispatch process through PCSO, a new phone number will be made to make process more efficient for non-emergency calls; thanked residents and commissioners for their support of the Police Department.

TOWN MANAGER'S REPORT

Mr Murphy announced November Employee of the Month; December 11th and 12th will be employee training days and Town will be closed; thanked Mr. Ware for his donation to the Police Department; volunteers needed for Recreation for santa calls.

TOWN ATTORNEY'S REPORT

None to provide

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Mayor Katica - Nothing to report

Commissioner Wilkinson - Commented in support of Mayor Katica health; Recreation board didn't meet; Santa reservations started today; spoke in support of BCF.

Deputy Mayor Rettstatt-Nothing to report

Commissioner Shelly-Thanked Mr. Ware for his donations to the police department and Belleair teen association; Representative has filed bill on water wells.

Kurey-Thanked the Wares for the police department donation; agenda for the infrastructure meeting in January for the master plan; ahead of schedule for capital projects.

OTHER BUSINESS

Mr. Murphy discussed upcoming agenda items.

Deputy Mayor Rettstatt added recycling as an item.

Discussion ensued regarding list of interested bidders of the Ahlf property.

ADJOURNMENT

Meeting adjourned in due form at 7:10 PM.

Commissioner Wilkinson moved to adjourn the meeting. Seconded by Deputy Mayor Rettstatt.

Aye: 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly,
and Commissioner Kurey

TOWN CLERK

APPROVED:

MAYOR