



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, August 1, 2017

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting called to order at 6:00 PM with Deputy Mayor Karla Rettstatt presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 3 - Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Kurey

Absent: 2 - Mayor Gary H. Katica
Commissioner Tom Shelly

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

No comments to be heard.

CONSENT AGENDA

[17-0170](#) Approval of July 18, 2017 Regular Meeting Minutes

Commissioner Kurey moved approval; seconded by Commissioner Wilkinson.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

GENERAL AGENDA

[17-0157](#) Resolution 2017-15: Amending the Budget

JP Murphy-Town Manager-Provided overview of request; discussed individual fund

transfers; staff looking for additional savings for the upcoming fiscal year; addressed questions related to salary expenses.

Discussion ensued regarding reducing the amount of reserve transfer; Mr. Murphy suggested tabling while Stefan Massol-Finance Director-makes amendments.

Commissioner Wilkinson moved to table the budget amendment; seconded by Commissioner Kurey.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

17-0156 Setting of the Maximum Millage Preliminary Rate

Mr. Murphy recommends retaining current millage of 5.9257; awaiting outcome of referendum items in November election; currently no staff salary increases in budget; commented on ad valorem levy percentages across county.

David Ottinger-Town Attorney-Commented on projected taxable values and percentages.

Discussion ensued regarding percentages; costs of including increases for employees; consensus to hold a budget workshop.

Mr. Murphy discussed capital projects; interfund transfers and fund balances; revenue impacts relating to referendum items and JMC project.

Discussions relating to staffing; fees charged for special events; millage dedicated to infrastructure; evaluating ways to increase current revenue sources.

Mr. Murphy stated budget type will be changing to a programmatic style versus current line item.

Commissioner Wilkinson moved to set the maximum millage preliminary rate for fiscal year 2017/2018 as 5.9257 mills; seconded by Commissioner Kurey.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

17-0157 Resolution 2017-15: Amending the Budget

Stefan Massol-Director of Support Services-Discussed line item amendments made to reduce reserve balance transfer.

Commissioner Kurey moved approval of Resolution 2017-15 amending the budget, as attached, as amended; seconded by Commissioner Wilkinson.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

17-0171 Consideration of ABM Letter of Intent

Mr. Murphy introduced Rob Duncan and Dan Kline from ABM; company looks for efficiencies in energy savings; Finance Board recommended signing letter of intent.

Rob Duncan-ABM-Provided company overview; cited examples of areas where improvements could be made; savings guaranteed per Florida statute; commented on criteria outlined in letter of intent; performance guarantee.

Mr. Murphy recommends moving forward.

Discussion regarding deliverables. Mr. Duncan provided details; listing of recommended enhancements and associated costs for implementation will be provided.

Commissioner Wilkinson made a motion that the Town enters into a letter of intent with ABM; seconded by Commissioner Kurey.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

[17-0166](#)

Communications Policy and Plan Drafts Review

Mr. Murphy discussed current status of communications; policy and procedure components.

Cathy DeKarz-Management Analyst-Discussed policy and related performance measures; addressed communications plan and establishment of a communications team; events broken into tiers.

Mr. Murphy stated procedure sets general rules and expectations; seeking Commission input on process so far; additional policies for social media and See Click Fix to be drafted.

Discussion regarding use of See Click Fix; upcoming marketing campaign.

TOWN MANAGER'S REPORT

Mr. Murphy commented on meeting with SWFWMD regarding erosion on the bluff and cooperative funding opportunities. Also discussed Pinellas/Ponce project and related code section regarding tree-lined streets; public meeting to be held regarding available options.

TOWN ATTORNEY'S REPORT

Mr. Ottinger-Upcoming second reading of Ord 515; another Special Magistrate hearing for Steinmann AirBnb case.

Bill Sohl-Chief of Police-Seven vehicle burglaries to unlocked vehicles in the last week; stressed importance of locking vehicles; Steinmann AirBnb issue is being monitored.

Discussion regarding unlocked vehicles.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Deputy Mayor Rettstatt-Commented on Commissioner Shelly receiving Home Rule Hero award.

Commissioner Kurey-Historic Preservation Board met and discussed survey to be done; board also discussed lighting district and style of poles.

Mr. Murphy provided further details regarding board discussions.

Commissioner Wilkinson-Recreation board hasn't meet; Gracie's big splash coming up, volunteers needed; congratulated Rick Doyle for receiving employee of the month; thanked staff for successful Haz-To-Go event

OTHER BUSINESS

No other business.

ADJOURNMENT

No further business; meeting adjourned in due form at 7:51 PM.

Commissioner Wilkinson moved to adjourn; seconded by Commissioner Kurey.

Aye: 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Kurey

Absent: 2 - Mayor Katica, and Commissioner Shelly

TOWN CLERK

APPROVED:

MAYOR