



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Finance Board

Monday, February 4, 2019

4:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 4:03 PM with Chairman Olson presiding.

There was not a quorum present.

Staff present: JP Murphy, Stefan Massol, Ashely Bernal

Commissioner Advisor: Tom Kurey

Others present: Representatives of Enterprise Fleet Management

ROLL CALL

Present 3 - Chairman Tom Olson, Vice Chairman Dan Hartshorne, and John Hail

Absent 4 - John Prevas, Mary Griffith, Kevin Piccarreto, and James Ingersoll

CITIZENS COMMENTS

None to be heard

GENERAL AGENDA

[19-0019](#) Enterprise Fleet Management - Presentation and Discussion

Stefan Massol, Director of Support Services, spoke about the previous approach to fleet management; benefits of the new management method is the financial improvement with resale values, as well as maintenance management which would allow the town to have all maintenance costs and records centralized to be accessed anytime; ongoing monthly management fee of (estimated) \$7 per vehicle.

Chairman Olson asked for clarification on the maintenance fees.

Steven Atwood with Enterprise spoke of what vendors/technicians are applicable to the Enterprise management program; list is extensive; vehicles up to a 550 (26,000 pounds) are included, which could include vehicles like bucket trucks, but waste vehicles are not; potential for these to be included in the future; 22 of the town's vehicles have been assessed, with the exception of roughly 8 vehicles from the police department; tires and brakes are not included in this program.

Mr. Atwood stated that specialty equipment within the vehicles can also be included through Enterprise's management program; lights, cages, and bumpers would be

included under specialty items within the program; items such as radios would not be included.

Mr. Atwood also stated that the largest problem that Belleair faces with it's current vehicle management is the resale process and values; Enterprise would be able to calculate and determine the best time to release and resell a vehicle.

Mr. Atwood further stated that it was important to note that police cars were not included in this analysis, but Belleair still falls drastically lower than the other municipality vehicles.

Discussion ensued regarding potential to include police vehicles later; difficulties related to resale value of the vehicles.

Mr. Murphy stated that the police department was one of the first to be put on a 5-year replacement; spoke about some of the issues the officers were experiencing before the switch from 10 to 5 year replacements; contributing factors were not millage but generation of engine hours, lower speeds which effect tires, breaks, and transmission.

Mr. Olson stated that the program appeared to come across as positive, and asked for negatives.

Mr. Murphy stated he had some concerns regarding the interest rate (3-year tier), and that the cost may fluctuate heavily.

Mr. Atwood stated that the interest rate is actually tied to the delivery date, and program, not the life/timeline of the vehicles.

Mr. Murphy stated that a vehicles could be sold at anytime; spoke about residual value at end and paying only for use being utilized.

Mr. Olson thanked the representatives from Enterprise and staff; also stated the board was impressed with the presentation.

Mr. Massol and Mr. Murphy spoke about the utilization of data and the program presented.

OTHER BUSINESS

Chairman Olson inquired as to the survey that was in place and the \$60,000 spent to fund the study.

Mr. Murphy clarified that the \$60,000 for the contract, was used to not only fund the interviews, surveys and forums, but would fund the entire exhaustive process of the strategic plan, at the end of which would be a report that would include a mission, values and objectives and goals for the next 5 years; it began with the interviews and community forums and surveys; this item was also funded in the previous years budget (professional services budget in administration department); the bid was awarded in the following year, which is why it was occurring in this period.

Mr. Hale inquired about the Hallett Park meeting and if it was included; Mr. Murphy stated that the Hallett Park meeting was a part of the negotiating plan; was facilitated at no charge.

Mr. Olson inquired about a timeline for the study.

Mr. Murphy stated that the final report/deliverable will be completed and ready near the end of April which would fit nicely with the performance based budgeting process.

Mr. Olson asked that in the future, the finance board would be informed as to when there was previous funds allocated on a program or project; that the board was not aware of the \$60,000 for the survey.

ADJOURNMENT

Meeting adjourned in due form at 4:49 PM.

APPROVED:

Chairman