



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, August 21, 2018

6:00 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

meeting called to order 6:00 PM

### PLEDGE OF ALLEGIANCE

### COMMISSIONER ROLL CALL

**Present:** 5 - Mayor Gary H. Katica  
Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly  
Commissioner Tom Kurey

### SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

No items

### CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

None to be heard

### CONSENT AGENDA

**Commissioner Shelly moved approval of the consent agenda; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0232](#) Approval of August 7, 2018 Regular Meeting Minutes

**Commissioner Shelly moved approval of the consent agenda; seconded by Deputy Mayor Rettstatt.**

[18-0229](#) Resolution 2018-34 - Condemning Cyberbullying

(Consent agenda approved)

[18-0228](#) Resolution 2018-35 - Appointing Robert Barris to the Historic Preservation Board

(Consent agenda approved)

[18-0245](#) Resolution 2018-36 - Amending Budget for Fiscal Year 2017-2018

(Consent agenda approved)

## **GENERAL AGENDA**

[18-0247](#) Easement Agreement for Retaining Wall on Ahlf Property

JP Murphy-Town Manager-Provided details of request for easement; town holds deed and title to property; aerial images shown from Pinellas County Appraisers Office website; details of history of properties provided.

Town Attorney David Ottinger provided a brief explanation of request; stated that James and Meredith Clark were requesting a 5 ft. access easement to build a retaining wall and to maintain wall.

Discussion ensued regarding the history of the properties involved with easement request.

Commissioner Kurey inquired as to whether the easement would result in any negative value to the properties; Mr. Ottinger stated that it does not encroach; that it was a non-exclusive easement; for construction and repair.

Commissioner Shelly questioned buying out the life estate of Robert Ahlf and selling property; discussion ensued regarding tax savings and potential advantages; consensus to have staff investigate.

**Commissioner Shelly moved approval of the easement agreement between the Town of Belleair, Robert Ahlf and Mr. Clark; seconded by Commissioner Wilkinson.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0238](#) Approval of Tackett Park Plan

Mr. Murphy stated Park and Tree Board approved plan unanimously; discussed amenities and layout, design, and cost.

Lil Cromer-Resident-Commented on retention area and entrance.

**Commissioner Shelly moved approval of the park plan and budget in order to construct a park in honor of Officer Tackett; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0239](#)

## Adoption of Pinellas County Stormwater Manual

Mr. Murphy stated this approval goes along with the previously adoption of the County MS4; Pinellas County Stormwater Manual would need to be adopted.

**Deputy Mayor Rettstatt moved approval of the Adoption of Pinellas County Stormwater Manual; seconded by Commissioner Wilkinson.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0244](#)

## Award of Bid ADM18-1: Engineer of Record Professional Services

Mr. Murphy stated engineering contracts have expired; Request For Proposal process done and interviews conducted; in the future a primary engineer of record will be selected; provided ranking and history of selected firms.

Commissioner Kurey commented on new consultant to Infrastructure Board; the consultant knew most of these firms and believes they are all good choices.

**Commissioner Shelly moved to award continuing service contracts to Jones Edmunds, McKim & Creed, Cardno TBE, RS&H, and Pennoni and further allow the Town Attorney and Town Manager to negotiate and execute continuing service contracts with the five selected firms; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0246](#)

## Award of Bid ADM18-2: Request for Qualifications for a Strategic Plan

Mr. Murphy provided details on selection process; stated four firms were interviewed; the top two firms were the Florida Institute of Government at USF and the other was the Novack Consulting Group; staff recommends the Florida Institute of Government at USF.

**Deputy Mayor Rettstatt moved approval of award of request for qualifications for a strategic plan to USF; seconded by Commissioner Wilkinson.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

[18-0243](#)

## 2018-2019 Budget Discussion

Mr. Murphy summarized general fund; currently balanced; discussed enterprise funds, also balanced; no proposed increases to utilities at this time. Capital improvement budget and Capital Improvement Plan (CIP) were unanimously approved by Infrastructure Board; discussed CIP and projects.

Discussion ensued regarding phasing of Palmetto; resurfacing in interim; Mr. Murphy discussed option to re-engineer and possibility of SWFWMD funding by diverting water to golf course; SWFWMD funding; engineering and accelerating project.

**POLICE CHIEF'S REPORT**

Jeff Wolfe-Lieutenant, Belleair PD-Provided update on crime statistics, traffic details, total calls for service; speed boards up to encourage traffic to slow down; various code enforcement violations; Officer Phillips received a letter from resident on house check thanking him.

**TOWN MANAGER'S REPORT**

Mr. Murphy commented on letter received from Mr. Whidden and neighbors who requested to contract Boen's Tree Service to trim bluff and donate to pay for cost; suggested placing on agenda for September 4th meeting; also to inquire from Boen's as to where the trimming would be along the Bluff, where the debris was going and that it be managed by the Town.

Discussion ensued on changing ordinance; staff will work on a recommendation for the September 4th meeting.

**TOWN ATTORNEY'S REPORT**

Mr. Ottinger provided update on shared use agreements with golf course.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Mayor Katica-Still recuperating; glad to be back.

Deputy Mayor Rettstatt-Commended staff for presentation at Finance Board; Recreation and Infrastructure Boards heading in good direction, attended meetings; SeeClickFix and Nextdoor uses. Mr. Murphy commented on limitations of Nextdoor and town's best platforms.

Commissioner Shelly-Attended Florida League of Cities conference; possible source of funding for water.

Commissioner Kurey-Ordinances and enforcement; strategic plan process and program based budgeting; exploring additional borrowing to excel infrastructure projects.

Commissioner Wilkinson-Recreation board looking into analyzing programs; welcomed Mayor Katica back; commended Deputy Mayor Rettstatt on a job well done in Mayor Katica's absence; Gracie's Big Splash a successful event; flag football next week.

**OTHER BUSINESS**

None

**ADJOURNMENT**

No further business; meeting adjourned in due form at 7:01 PM

**Commissioner Wilkinson moved to adjourn; seconded by Deputy Mayor Rettstatt.**

**Aye:** 5 - Mayor Katica, Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly,  
and Commissioner Kurey

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**