

# Advisory Work Plans

**What it is:** The Commission will be delegating work plan topics advisory boards for members to complete

**Staff ranking:** Medium priority

**Completion date:**

-Invite the boards to a Commission meeting to discuss work plans:

April/May, 2018

-Commission advisor sets priorities to their board(s): April - July, 2018

(at next regular board meeting)

-Track the progress of the set objectives: Evaluated individually

**What needs to be done:** Encourage board members to complete research to contribute to strategic objectives

**Milestones:**

- Host Commission meetings with the various boards to assign the boards' roles and annual objectives
- Work with boards over the year to meet these objectives

Recreation Board (4/18): Special events / pricing evaluation

Park & Tree Board (4/18): Connecting parks and corridors / Hallett Park discussion

Finance Board (5/1): CIP / evaluation of recycling pilot / program-based budgeting

Infrastructure Board (5/1): CIP / capital funding and acceleration

Historic Preservation Board (5/18): Promote historic preservation

Planning & Zoning (5/18): Fences / solicitation / street vending / noise / house addresses / drainage maintenance standards

**Required resources:**

- Staff time to monitor advisory work (200 hours)
- Advisory board time

**Who will complete this:**

- Town Commission and advisory boards
- Staff