

RESOLUTION NO. 95-16

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA,
RE-ESTABLISHING THE PARK AND TREE BOARD, AND
SETTING FORTH ITS DUTIES AND RESPONSIBILITIES.**

WHEREAS, the Town Commission has adopted Resolution No. 95-13 which prescribes the procedural Rules and Regulations for all Advisory Boards and Regulatory Boards of the Town; and

WHEREAS, the Town Commission now deems it in the best interest of the Town also to adopt a new Resolution amending and restating the substantive Duties and Responsibilities of the Park and Tree Board;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:

Section I. That the Park and Tree Board is hereby re-established to serve in an advisory capacity, to make recommendations to the Commission on matters set forth herein. The substantive duties and responsibilities of the Park and Tree Board shall be governed by the following provisions:

(a) The Park and Tree Board shall continually review and analyze the present and future landscaping and structural plans of existing Town parks and public areas. This shall be done in a concerted effort toward maintaining and/or upgrading the overall beautification of the Town of Belleair, in accordance with the Town's approved Master Landscape Plan. The Park and Tree Board shall make any recommendations directly to the Town Commission relative to both short and long range plans. All such recommendations shall be made by the Chairman of the Board, or his or her designee and shall be in writing. The Board may also present such recommendation orally to the Commission at a scheduled meeting.

(b) The Park and Tree Board shall make findings of fact concerning any matter within its review directly to the Town Manager, in writing. The Town Manager in turn, shall provide such reports to the Town Commission.

(c) The Park and Tree Board shall coordinate efforts of individual citizens and groups in specific beautification projects approved by the Town Commission or proposed amendments to the Master Landscape Plan. All proposed amendments initiated by any citizen or group within the Town first shall be submitted to, and reviewed by, the Board in its advisory capacity. The Board shall make written findings of fact and shall transmit same, in writing, to the Town Manager, and shall provide a recommendation with respect to such proposed amendment directly to the Town Commission, pursuant to paragraph (a) above. All residents living adjacent to, or across the street from, any public area affected by such proposed amendment, shall be notified in writing by the Town and given direct notice of all meetings held with respect thereto.

(d) The Park and Tree Board may make available bulletins and informative literature to all property owners within the Town of Belleair, with a view toward assisting residents in maintaining the high standard of beautification of private property situated within the Town.

(e) The Park and Tree Board may accept, subject to the approval of the Town Commission, gifts to the Town of Belleair of such items as land, approved plantings as designated on the Master Landscape Plan, fountains, benches and other items contributing to the beauty and use of park areas. The Board may also accept gifts of money for the special purposes of the Master Landscape Plan, memorials, or gift catalogue, subject to the approval of the Town Commission.

(f) The Park and Tree Board shall conduct surveys and fact-finding studies as requested by the Commission. Reports thereon shall be provided as set forth in paragraph (b) above.

Section II. That Resolutions No. 77-7 and 85-8 are hereby repealed in their entirety, and all other Resolutions or parts of Resolutions in conflict herewith also are, to the extent of such conflict hereby repealed.

Section III. The procedural Rules and Regulations of Resolution 95-13 shall apply to the Park and Tree Board.

Section IV. The Board shall have no independent authority to expend Town funds. Expenditures for approved budget items shall be made pursuant to existing Town policy. With respect to any proposed expenditure, however, that is not within a previously-approved budget line-item, the Board must make any recommendation concerning such additional expenditure directly to the Town Commission, as provided above. The Town Clerk shall be the custodian of all Town Accounts with respect to budgeted funds allocated by the Town Commission to matters with respect to which the Board is serving in an advisory capacity. Any funds allocated to items with respect to which the Board is serving in an advisory capacity, and which are not expended by the Town in any budget year, shall revert to the surplus funds of the Town, at the end of such budget year.

PASSED AND ADOPTED by the Town Commission of the Town of Belleair, Florida, this 16th day May, A.D., 1995.



MAYOR

ATTEST:



TOWN CLERK