



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, January 7, 2020

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 6:01 PM with Deputy Mayor Rettstatt presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

Absent: 1 - Mayor Gary H. Katica

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

None to be heard

CONSENT AGENDA

Commissioner Shelly moved approval of the Consent Agenda. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0349](#) Approval of November 19, 2019 and December 3, 2019 Regular Meeting Minutes

[19-0355](#) Special Relief Permit Request - Clearwater Running Festival

[19-0356](#) Special Relief Permit Request: Belleair Sunset 5K & Fun Run

GENERAL AGENDA[19-0370](#)

Swearing in of Officer Kevin Sheldon

Rick Doyle-Chief of Police-Provided background information for new officer; highlighting achievements and experience.

Deputy Mayor Rettstatt administered the Oath of Office to Kevin Sheldon; photos taken.

[19-0358](#)

Resolution 2020-01: Amending the 2019-2020 Budget

JP Murphy-Town Manager-Briefly discussed purpose; recommends approval.

Motion to approve Resolution 2020-01 Amending the budget for the 2019-2020 fiscal year. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0357](#)

ViewPoint Cloud and OpenGov Software Proposal

Mr. Murphy provided background discussion regarding customer service improvements and efficiencies.

Stefan Massol-Director of Support Services-Detailed OpenGov benefits; ViewPoint Cloud will assist with multiple applications for improved service delivery.

Mr. Murphy discussed value and increased transparency benefits related to budget and financing with OpenGov; ViewPoint will streamline permitting process and is electronic.

Mr. Massol provided costs; Mr. Murphy highlighted staff time savings and increased service levels.

Discussion ensued regarding cost savings in areas of professional services; data entry savings; staff time.

Lil Cromer-Resident-Questioned if ADA requirements affected this change; Mr. Murphy said this natively format is ADA compliant and all forms and data will be as well.

Commissioner Shelly moved to approve the multi-year purchase of ViewPoint Cloud and OpenGov as provided, contingent upon budgetary appropriation in following years. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0364](#)

Discussion of Duke Owned street lighting.

Mr. Murphy provided high-level overview; Duke owned lights to be converted to LED; also 5G pole developed.

Keith Bodeker-Construction Project Supervisor-seeking a uniform LED lighting effect throughout town; provided information regarding replacements.

Discussion ensued regarding standards for roadway lighting; 4k vs 3k lighting and color; time frame for conversion; commission support for conversion.

[19-0367](#)

Discussion of Crosswalk Improvements.

Mr. Murphy identified key areas; lighted area crosswalk at Rosery, Osceola and Indian Rocks Road with flashing beacon; discussed 3 phases of work.

Discussion ensued regarding area where crosswalk will be positioned.

Estelle DeMuesy-Resident-Questioned how areas were identified; also golf carts crossing areas at Poinsettia.

Mr. Murphy provided information regarding identification process and areas for golf carts; reviewed design of the crosswalks and lights; will bring back pricing; commission consensus on design.

Commissioner Kurey moved approval of the crosswalk improvements as provided. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0365](#)

Approval of the RO Water Plant Preliminary Engineering Report (PER) - Phase II

Mr Murphy discussed what is included in study; what a phased RO approach would look like; rate study; recommends moving forward with PER to be able to make a fully informed decision on maintaining water generation system.

Commissioner Shelly questioned available money; Mr. Murphy stated dollars have been set aside along with surplus revenue; Infrastructure board recommended unanimous approval; Finance Board has not yet reviewed.

Tom Olson-Finance Board-Commented on board involvement once financial parameters are set.

Commission support for the study and to get information necessary to make informed decision.

David Ottinger-Town Attorney-Questioned sub-contractor portion of study; if must be done concurrent.

Phil Locke-Engineer, McKim & Creed-Well evaluations must be done at same time; information needed to identify necessary improvements to be included in costs and rate study.

Dan Hartshorne-Resident-Questioned previous RO discussion and if pipes would be included in study.

Mr. Bodeker addressed question; pipes will be addressed in the hydraulic modeling scope and services modeling.

Mr Murphy stated output water chemistry can be set to accommodate our needs; currently in process of updating GIS maps; discussed what would be included in the PER.

Commissioner Shelly moved Approval of the RO Water Plant Preliminary Engineering Report, Phase II by McKim & Creed in the amount of \$324,223. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

19-0366

Potable Water System Hydraulic Modeling - PH II

Mr Murphy stated information is necessary and needed whether we go with the County or RO; deals with pipe sizing, age and water; recommends approval.

Commissioner Shelly commented on importance of understanding the distribution system.

Commissioner Shelly moved approval of the Potable Water System Hydraulic Modeling, Phase II by McKim & Creed for \$63,554.00. Seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

DEPARTMENT HEAD REPORTS

Ricky Allison-Director of Public Works, Parks & Recreation-Announced new intern assisting in recreation; revamping former Funky Friday program, having teen program and elementary level programs; updates on Tackett Park electricity; tree trimming around Hallett park; upcoming Belleair 5K; need volunteers.

Chief Doyle-New non-emergency number for Police Department; ability to control call flow and streamline process and control.

Mr. Massol-Finance is beginning audit prep; uptick in phishing attempts via email.

Cathy DeKarz-Management Analyst-Resident information guide to be delivered to residents the end of January.

TOWN MANAGER'S REPORT

Mr Murphy commented on CBRE agreement and discount for known bidders of 3%; CBRE will allow unless parties are represented by a broker, then it would remain at 6%; bringing back to Commission for their approval.

Commissioner Shelly recommends to accept CBRE's counter offer; others in consensus. Mr. Murphy stated he and the attorney will revise; setup new dates.

Mr. Murphy is seeking a volunteer to attend SWFWMD meeting February 13th to advocate Bluff project; Commissioner Shelly volunteered.

TOWN ATTORNEY'S REPORT

Mr. Ottinger had nothing to report other than working on Clearwater gas franchise agreement.

Mr. Murphy stated that as part of the agreement, they would look at extending the gas utilities within town.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Commissioner Wilkinson stated the recreation board met, provided brief overview; successful Santa delivery.

Deputy Mayor Rettstatt-nothing to report; Dogs & Donuts at Doyle Park February 8th - 9:00 to 10:30 AM.

Commissioner Shelly-boards didn't meet; would like to add walkway to safely transit from recreation to Pinellas Trail possible to an upcoming agenda.

Commissioner Kurey-successful Santa delivery, received good feedback, great sense of community; provided update from Infrastructure board meeting.

Discussion ensued regarding joint meeting with Finance and infrastructure boards; needing projects priorities.

OTHER BUSINESS

Mr Murphy stated evaluation forms were converted into a fillable format; to be sent for Town Manager and Town Attorney evaluations; discussed items for the next meeting.

ADJOURNMENT

Meeting adjourned in due form at 7:26 PM.

Commissioner Wilkinson moved for adjournment. Seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

TOWN CLERK

APPROVED:

DEPUTY MAYOR