# **Advisory Work Plans**

What it is: The Commission will be delegating work plan topics advisory boards for members to complete

**Staff ranking:** Medium priority

### **Completion date:**

- -Invite the boards to a Commission meeting to discuss work plans: April/May, 2018
- -Commission advisor sets priorities to their board(s): April - July, 2018 (at next regular board meeting)
- -<u>Track the progress of the set</u> <u>objectives</u>: Evaluated individually

What needs to be done: Encourage board members to complete research to contribute to strategic objectives

#### Milestones:

- -Host Commission meetings with the various boards to assign the boards' roles and annual objectives
- -Work with boards over the year to meet these objectives

Recreation Board (4/18): Special events / pricing evaluation
Park & Tree Board (4/18): Connecting parks and corridors / Hallett Park discussion
Finance Board (5/1): CIP / evaluation of recycling pilot / program-based budgeting
Infrastructure Board (5/1): CIP / capital funding and acceleration
Historic Preservation Board (5/18): Promote historic preservation
Planning & Zoning (5/18): Fences / solicitation / street vending / noise / house
addresses / drainage maintenance standards

## **Required resources:**

- -Staff time to monitor advisory work (200 hours)
- -Advisory board time

# Who will complete this:

- -Town Commission and advisory boards
- -Staff