# **BUILDING**DEPARTMENT

BUILDING AND ZONING TECHNICIAN Gregg Lauda



#### **2019 ACCOMPLISHMENTS**

- Processed over 600 building permits
- Achieved the Florida Floodplain
   Management certification

#### **2019 GOALS**

- Re-certify the Town of Belleair in the National Flood Insurance Program's Community Rating System (CRS)
- Streamline the permitting process and conduct more efficient department processes

#### **PROGRAMS**

- Permitting
- National Pollutant Discharge Elimination System (NPDES)
- Floodplain Management
- Employee Administration

#### **PERSONNEL**

Building and Zoning Technician





#### **DEPARTMENT OVERVIEW**

The Building Department is houses costs and revenues for permitting, zoning, and development functions throughout town. The department advises homeowners and businesses on regulations identified in the Land Development Code, and is responsible for plan review and the issuance of building and tree permits. This department also plays a large role in damage assessment and documentation during emergency operations.

#### **PERMITTING**

The Permitting program within the Building Department holds costs related to the permitting, plan review, and inspection process. This also includes any building permit revenue. This smaller program accounts for a majority of the department's time at 79.56% of personnel allocation, as well as the expenditures with 90.53% of the budge. Building permits, which is the sole souce of revenue for this program, also accounts for 5.37% of the General Fund's total income.

REVENUES	\$290,000
PERSONNEL	\$58,200
OPERATING	\$133,100
CAPITAL	\$0
EXPENSE SUBTOTAL	\$191,300

#### FLOODPLAIN MANAGEMENT

The Floodplain Management program includes training and certification for the Town to use both corrective and preventative measures to reduce the risk of future flooding. This program accounts for 4.85% of staff time and 2.20% of the total Building budget.

REVENUES	\$0
PERSONNEL	\$3,550
OPERATING	\$1,100
CAPITAL	\$0
EXPENSE SUBTOTAL	\$4,650

### NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

The National Pollutant Discharge Elimination System permit program addresses water pollution by regulating points where discharge pollutes the water. This program holds about 7.72% of personnel time and 2.70% of the expenditures within the department.

REVENUES	\$0
PERSONNEL	\$5,650
OPERATING	\$50
CAPITAL	\$0
EXPENSE SUBTOTAL	\$5,700

#### **EMPLOYEE ADMINISTRATION**

The Employee Administration program houses costs related to personnel time and resources. This includes items such as protective clothing, telephone usage, and office supplies. This is one of the two smallest programs within the department, accounting for 7.86% of staff time and 4.57% of the total Building budget.

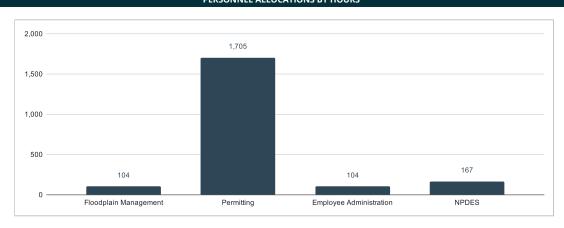
REVENUES	\$0
PERSONNEL	\$5,750
OPERATING	\$3,900
CAPITAL	\$0
EXPENSE SUBTOTAL	\$9,650

### TOWN OF BELLEAIR DETAIL OF EXPENDITURES BUILDING DEPARTMENT

#### PROGRAM NET INCOME

<u>Program</u>	310: Permitting	320: NPDES	330: Floodplain Management	340: Employee Administration	19-20 Proposed	18-19 Budget
Revenues	\$290,000	\$0	\$0	\$0	\$290,000	\$350,000
Personnel	\$58,200	\$5,650	\$3,550	\$5,750	\$73,150	\$65,400
Operating	\$133,100	\$50	\$1,100	\$3,900	\$138,150	\$84,310
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Expense Subtotal	\$191,300	\$5,700	\$4,650	\$9,650	\$211,300	\$149,710
Program Total	98,700	(5,700)	(4,650)	(9,650)	78,700	200,290

#### PERSONNEL ALLOCATIONS BY HOURS



REVENUES						
	310: Permitting	320: NPDES	330: Floodplain	340: Employee	19-20 Proposed	18-19 Budget
341802 Building Permit Revenue	\$290,000	\$0	Management \$0	Administration \$0	\$290,000	\$350,000
PROGRAM REVENUE TOTALS	\$290,000	\$0	\$0	\$0	\$290,000	\$350,000

EXPENDITURES						
PERSONNEL	310: Permitting	320: NPDES	330: Floodplain Management	340: Employee Administration	19-20 Proposed	18-19 Budget
51200 SALARIES	\$41,900.00	\$4,100.00	\$2,550.00	\$2,550.00	\$51,100	\$44,350.00
51500 SICK LEAVE				\$2,200	\$2,200	\$2,200
52100 FICA	\$3,200	\$300	\$200	\$200	\$3,900	\$3,400
52200 RETIREMENT-401K GENERAL PENSION	\$3,750	\$350	\$250	\$250	\$4,600	\$4,000
52300 LIFE/HOSP. INS.	\$8,350	\$800	\$500	\$500	\$10,150	\$10,250
52301 MEDICAL BENEFIT	\$1,000	\$100	\$50	\$50	\$1,200	\$1,200
Total	\$58,200	\$5,650	\$3,550	\$5,750	\$73,150	\$65,400

OPERATING	310: Permitting	320: NPDES	330: Floodplain Management	340: Employee Administration	19-20 Proposed	18-19 Budget
53155 COMMUNITY DEVELOPMENT SERVICES	\$40,000.00				\$40,000	\$0.00
53160 CONTRAC. LABOR	\$82,350				\$82,350	\$82,360
54000 TRAV & PER DIEM				\$600	\$600	\$0
54100 TELEPHONE				\$250	\$250	\$250
54670 MAINT EQUIP	\$400		\$50	\$50	\$500	\$500
55100 OFFICE SUPPLIES			\$500	\$500	\$1,000	\$500
55210 OPERATING SUPPL	\$350	\$50	\$550	\$1,700	\$2,650	\$500
55215 PLANNING & ZON.	\$10,000				\$10,000	\$0
55240 UNIFORMS				\$200	\$200	\$200
55410 MEMBERSHIPS				\$300	\$300	\$0
55420 TRAINING, AIDS				\$300	\$300	\$0
Total	\$133,100	\$50	\$1,100	\$3,900	\$138,150	\$84,310

CAPITAL		310: Permitting	320: NPDES	330: Floodplain Management	340: Employee Administration	19-20 Proposed	18-19 Budget
57001 Vehicle Debt Serivce		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0	\$0
PROGRAM EXPENDITU	IRE TOTALS	\$191,300	\$5,700	\$4,650	\$9,650	\$211,300	\$149,710

## SOLID WASTE DEPARTMENT

SUPERVISOR OF SOLID WASTE Wilfred Holmes



#### 2019 ACCOMPLISHMENTS

- Managed two successful Haz-to-Go events, where over 30,000 pounds of hazardous waste material was collected
- Held a successful shredding event, where over eight tons of unwanted and confidential documents were safely disposed of
- Purchased three additional vehicles to replace outdated vehicles

#### **2020 GOALS**

- Focus on customer satisfaction by providing a high-level of service
- Continue to assess the recycling program
- Take preventative measures to ensure employee safety
- Continue partnering with Pinellas County for Haz-to-Go and ProShred events

#### **PROGRAMS**

- Disposal
- Collection
- Recycling
- Employee Administration

#### CAPITAL EQUIPMENT

- · Hino 338 Refuse Packer
- Grapple Truck
- Ford F-150

#### **PERSONNEL**

- Refuse Collector (4)
- Solid Waste Supervisor
- Administrative Assistant

#### **DEPARTMENT OVERVIEW**

The Solid Waste Department is responsible for the collection and disposal of solid waste. The department also funds the collection and disposal of recycling the City of Clearwater. However, the department is exploring programs to allow for the inhouse collection and disposal of recycling, which will ultimately result in the Town saving on costs.







#### **DISPOSAL**

The Disposal program includes the transportation of refuse to its final disposal location, which is generally either the Pinellas County landfill, Angelo's Recycled Materials, or Consolidated Resource Recovery. Within this large program are two smaller programs for disposal known as Commercial and Residential. As a whole, this program represents 5.92% of the departments time and 13.94% of the total expenditure costs.

REVENUES	\$258,800
PERSONNEL	\$24,900
OPERATING	\$141,850
CAPITAL	\$0
TRANSFERS	\$0
<b>EXPENSE SUBTOTAL</b>	\$166,750

#### COLLECTION

The Collection program relates to the removal of refuse from each residence and business in the Town. The Collection program also has the two smaller Commercial and Residential programs. This program currently represents about 36.47% of the employees time and 38.40% of the departments expenditures.

REVENUES	\$3,300
PERSONNEL	\$18,950
OPERATING	\$118,750
CAPITAL	\$0
TRANSFERS	\$0
EXPENSE SUBTOTAL	\$137,700

#### SOLID WASTE DEPARTMENT

#### **RECYCLING**

The Recycling program describes the costs relating to collection and disposal of single-stream recycling services, which is provided by the City of Clearwater. This is the final program that shares the divisions of Commercial and Residential programs. The Recycling program currently requires minimal staff time with 7.78%, but this also houses about 16.89% of the departments entire budget.

REVENUES	\$619,250
PERSONNEL	\$159,500
OPERATING	\$42,150
CAPITAL	\$142,000
TRANSFERS	\$0
EXPENSE SUBTOTAL	\$343,850

#### **EMPLOYEE ADMINISTRATION**

The Employee Administration program includes other administrative costs pertaining to service call management and other employee management. This area also includes the administrative fees that are paid to the General Fund by the Solid Waste Fund. The Employee Administration program has two divisions known as Internal and External coordination. This is the largest of the department's programs, as it requires 49.83% of staff time, and 20.42% of the total expenditures.

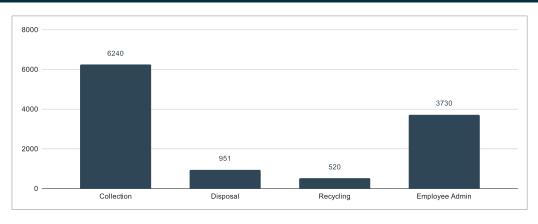
REVENUES	\$106,200
PERSONNEL	\$116,750
OPERATING	\$12,900
CAPITAL	\$0
TRANSFERS	\$209,600
EXPENSE SUBTOTAL	\$339,250

### TOWN OF BELLEAIR DETAIL OF EXPENDITURES SOLID WASTE DEPARTMENT

#### PROGRAM NET INCOME

<u>Program</u>	710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
Revenues	\$258,800	\$3,300	\$619,250	\$106,200	\$987,550	\$898,650
Personnel	\$24,900	\$18,950	\$159,500	\$116,750	\$320,100	\$316,600
Operating	\$141,850	\$118,750	\$42,150	\$12,900	\$315,650	\$259,250
Capital	\$0	\$0	\$142,200	\$0	\$142,200	\$113,200
Fees	\$0	\$0	\$0	\$209,600	\$209,600	\$209,600
Expense Subtotal	\$166,750	\$137,700	\$343,850	\$339,250	\$987,550	\$898,650
Program Total	92,050	(134,400)	275,400	(233,050)	0	0

#### PERSONNEL ALLOCATIONS BY HOURS



		REVENUES	5			
	710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
337300 Recycling Grant		\$3,300		·	\$3,300	\$3,300
343400 Sanitation	\$258,800		\$618,750		\$877,550	\$825,000
343401 Permit - Roll Off Container			\$500		\$500	\$500
361000 Interest				\$500	\$500	\$500
381000 Reserves (Prior Years)				\$105,700	\$105,700	\$69,350
DDOGDAM DEVENUE TOTALS	\$258 800	\$3.300	\$610.250	\$106 200	\$097 550	\$90E 3EN

EXPENDIT	

PERSONNEL	710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
51200 SALARIES	\$16,600.00	\$13,600	\$105,550	\$78,900	\$214,650	\$207,850.00
51400 OVERTIME	\$0		\$0	\$2,500	\$2,500	\$2,500
51500 SICK LEAVE	\$350	\$250	\$2,100	\$1,250	\$3,950	\$3,950
52100 FICA	\$1,250	\$1,000	\$8,050	\$6,000	\$16,300	\$16,100
52200 RETIREMENT-401K GENERAL PENSION	\$1,500	\$1,200	\$9,500	\$7,100	\$19,300	\$18,950
52300 LIFE/HOSP. INS.	\$4,650	\$2,600	\$30,700	\$18,300	\$56,250	\$60,750
52301 MEDICAL BENEFIT	\$550	\$300	\$3,600	\$2,200	\$6,650	\$6,000
53100 PHYSICAL EXAMS				\$500	\$500	\$500
Total	\$24,900	\$18,950	\$159,500	\$116,750	\$320,100	\$316,600

OPERATING	710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
53151 PROF. SERVICES			\$7,550		\$7,550	\$7,500.00
54100 TELEPHONE				\$1,450	\$1,450	\$1,450
54200 POSTAGE		\$0		\$2,500	\$2,500	\$5,000
54340 DISPOSAL	\$133,750				\$133,750	\$125,000
54342 RECYCLING		\$118,000			\$118,000	\$68,000
54620 MAIN VEHICLE	\$2,400	\$100	\$17,000	\$500	\$20,000	\$20,000
54670 MAINT EQUIP	\$650	\$650	\$650	\$650	\$2,600	\$2,500
54900 ORDINANCE CODES				\$500	\$500	\$500
55100 OFFICE SUPPLIES				\$500	\$500	\$500
55210 OPERATING SUPPL	\$2,400		\$2,400	\$1,700	\$6,500	\$6,500
55220 GASOLINE & OIL	\$1,900		\$13,800	\$300	\$16,000	\$16,000
55221 TOOLS	\$0		\$0	\$400	\$400	\$400
55240 UNIFORMS				\$2,350	\$2,350	\$2,350

## TOWN OF BELLEAIR DETAIL OF EXPENDITURES SOLID WASTE DEPARTMENT

55260 PROTECT. CLOTH.		\$750		\$750	\$850	\$2,350	\$2,350
56405 COMPUTER SYSTEM	_				\$1,200	\$1,200	\$1,200
	Total	\$141,850	\$118,750	\$42,150	\$12,900	\$315,650	\$259,250
CAPITAL		710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
59900 DEPRECIATION				\$142,200		\$142,200	\$113,200
	Total	\$0	\$0	\$142,200	\$0	\$142,200	\$113,200
FEES		710: Disposal	720: Recycling	730: Collection	740: Employee Administration	19-20 Proposed	18-19 Budget
59904 SS FEES	_	·	•	•	\$158,500	\$158,500	\$158,500
59906 ADMIN FEES					\$51,100	\$51,100	\$51,100
	Total	\$0	\$0	\$0	\$209,600	\$209,600	\$209,600
PROGRAM EXPENDIT	TURE TOTALS	\$166,750	\$137,700	\$343,850	\$129,650	\$987,550	\$898,650

#### **PERMITTING**

REVENUES				
		311: Permitting	312: Inspections	
341802 Building Permit Revenue		\$290,000		
	TOTAL	\$290,000		

#### **EXPENDITURES**

PERSONNEL	311: Permitting	312: Inspections
51200 SALARIES	\$33,550	\$8,350
51500 SICK LEAVE		
52100 FICA	\$2,550	\$650
52200 RETIREMENT-401K GENERAL PENSION	\$3,000	\$750
52300 LIFE/HOSP. INS.	\$6,700	\$1,650
52301 MEDICAL BENEFIT	\$800	\$200
TOTAL	\$46,600	\$11,600

#### **OPERATING**

	PROGRAM TOTALS	\$97,200	\$94,100
	TOTAL	\$50,600	\$82,500
55420 TRAINING, AIDS			_
55410 MEMBERSHIPS			
55240 UNIFORMS			
55215 PLANNING & ZON.		\$10,000	
55210 OPERATING SUPPL		\$300	\$50
55100 OFFICE SUPPLIES			
54670 MAINT EQUIP		\$300	\$100
54100 TELEPHONE			
54000 TRAV & PER DIEM			
53160 CONTRAC. LABOR			\$82,350
53155 COMMUNITY DEVEL	OPMENT SERVICES	\$40,000	

#### NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

#### **EXPENDITURES**

PERSONNEL	320: NPDES
51200 SALARIES	\$4,100
51500 SICK LEAVE	
52100 FICA	\$300
52200 RETIREMENT-401K GENERAL PENSION	\$350
52300 LIFE/HOSP. INS.	\$800
52301 MEDICAL BENEFIT	\$100
TOTAL	\$5,650

#### **OPERATING**

	PROGRAM TOTALS	\$5,700
	TOTAL	\$50
55420	TRAINING, AIDS	
55410	MEMBERSHIPS	
55240	UNIFORMS	
55215	PLANNING & ZON.	
55210	OPERATING SUPPL	\$50
55100	OFFICE SUPPLIES	
54670	MAINT EQUIP	
54100	TELEPHONE	
54000	TRAV & PER DIEM	
53160	CONTRAC. LABOR	
53155	COMMUNITY DEVELOPMENT SERVICES	
OPERATING		

#### FLOODPLAIN MANAGEMENT

#### **EXPENDITURES**

PERSONNEL	330: Floodplain Management
51200 SALARIES	\$2,550
51500 SICK LEAVE	
52100 FICA	\$200
52200 RETIREMENT-401K GENERAL PENSION	\$250
52300 LIFE/HOSP. INS.	\$500
52301 MEDICAL BENEFIT	\$50
TOTAL	\$3,550

#### **OPERATING**

		PROGRAM TOTALS	\$4	4,650
		TOTAL	\$	1,100
55420	TRAINING, AIDS			
55410	MEMBERSHIPS			
55240	UNIFORMS			
55215	PLANNING & ZON.			
55210	OPERATING SUPPL			\$550
55100	OFFICE SUPPLIES			\$500
54670	MAINT EQUIP			\$50
54100	TELEPHONE			
54000	TRAV & PER DIEM			
53160	CONTRAC. LABOR			
53155	COMMUNITY DEVEL	OPMENT SERVICES		
PERATING				

#### **EMPLOYEE ADMINISTRATION**

#### **EXPENDITURES**

	340: Employee
PERSONNEL	Administration
51200 SALARIES	\$2,550
51500 SICK LEAVE	\$2,200
52100 FICA	\$200
52200 RETIREMENT-401K GENERAL PENSION	\$250
52300 LIFE/HOSP. INS.	\$500
52301 MEDICAL BENEFIT	\$50
TOTAL	\$5,750
OPERATING	

	•	
	PROGRAM TOTALS	\$9,650
	TOTAL	\$3,900
55420 TRAINING, AIDS		\$300
55410 MEMBERSHIPS		\$300
55240 UNIFORMS		\$200
55215 PLANNING & ZON.		
55210 OPERATING SUPPL		\$1,700
55100 OFFICE SUPPLIES		\$500
54670 MAINT EQUIP		\$50
54100 TELEPHONE		\$250
54000 TRAV & PER DIEM		\$600
53160 CONTRAC. LABOR		
53155 COMMUNITY DEVEL	OPMENT SERVICES	



#### DISPOSAL

	REVENUES		
ACCOUNT		711: Disposal - Residential	712: Disposal - Commercial
	Recycling Grant	Residential	Commercial
	Sanitation	\$200,300	\$58,500
	Interest	4200,300	430,300
	Permit Roll Off Fees		
	Sale of Assets		
	Reserves		
	TOTAL	\$200,300	\$58,500
			_
	EXPENDITURES		
		711: Disposal -	712: Disposal -
PERSONNEL	a.i. i.D.:50	Residential	Commercial
	SALARIES	\$8,600	\$8,000
	OVERTIME	\$0	\$0
	SICK LEAVE	\$300	\$50
52100		\$650	\$600
	RETIREMENT-401K GENERAL PENSION	\$800	\$700
	LIFE/HOSP. INS.	\$2,400	\$2,250
	MEDICAL BENEFIT	\$300	\$250
53100	PHYSICAL EXAMS  TOTAL	\$13,050	\$11,850
	TOTAL	\$15,050	\$11,650
OPERATING			
53151	PROF. SERVICES		
54100	TELEPHONE		
54200	POSTAGE		
54340	DISPOSAL	\$113,700	\$20,050
54342	RECYCLING		
54620	MAIN VEHICLE	\$2,050	\$350
54670	MAINT EQUIP	\$500	\$150
54900	ORDINANCE CODES		
55100	OFFICE SUPPLIES		
55210	OPERATING SUPPL	\$2,050	\$350
55220	GASOLINE & OIL	\$1,600	\$300
55221	TOOLS	\$0	\$0

55240	<b>UNIFORMS</b>

55260 PROTECT. CLOTH. \$650 \$100

56405 COMPUTER SYSTEM

TOTAL \$120,550 \$21,300

**CAPITAL** 

59900 DEPRECIATION

TOTAL \$0 \$0

**FEES AND TRANSFERS** 

59904 SS FEES

59906 ADMIN FEES

тот	AL \$0	\$0
Grand To	tal \$133,600	\$33,150
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#### RECYCLING

	REVENUES		
	REVENUES	721: Recycling -	722: Recycling -
ACCOUNT		Residential	Commercial
337300	Recycling Grant		\$3,300
343400	Sanitation		
361000	Interest		
343401	Permit Roll Off Fees		
364000	Sale of Assets		
381000	Reserves		
	TOTAL	\$0	\$3,300
	EXPENDITURES		
PERSONNEL		721: Recycling - Residential	722: Recycling - Commercial
51200	SALARIES	\$6,800	\$6,800
51400	OVERTIME		
51500	SICK LEAVE	\$200	\$50
52100	FICA	\$500	\$500
52200	RETIREMENT-401K GENERAL PENSION	\$600	\$600
52300	LIFE/HOSP. INS.	\$1,300	\$1,300
52301	MEDICAL BENEFIT	\$150	\$150
53100	PHYSICAL EXAMS		
	TOTAL	\$9,550	\$9,400
OPERATING			
53151	PROF. SERVICES		
54100	TELEPHONE		
54200	POSTAGE	\$0	\$0
54340	DISPOSAL		
54342	RECYCLING	\$116,500	\$1,500
54620	MAIN VEHICLE	\$100	
54670	MAINT EQUIP	\$500	\$150
54900	ORDINANCE CODES		
55100	OFFICE SUPPLIES		
55210	OPERATING SUPPL		
55220	GASOLINE & OIL		
55221	TOOLS		

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55260 PROTECT, CLOTH.

		Grand Total	\$126,650	\$11,050
		TOTAL	\$0	\$0
59906	ADMIN FEES			
59904	SS FEES			
FEES AND TRA	NSFERS			
		TOTAL	\$0	\$0
59900	DEPRECIATION			
CAPITAL				
		TOTAL	\$117,100	\$1,650
56405	COMPUTER SYSTEM			
	PROTECT. CLOTH.			

#### COLLECTION

	REVENUES		
		731: Collection -	732: Collection -
ACCOUNT		Residential	Commercial
	Recycling Grant		
343400	Sanitation	\$525,900	\$92,850
	Interest		
343401	Permit Roll Off Fees	\$500	
364000	Sale of Assets		
381000	Reserves		
	TOTAL	\$526,400	\$92,850
	EXPENDITURES		
	LAFERDITORES	731: Collection -	732: Collection -
PERSONNEL		Residential	Commercial
51200	SALARIES	\$87,650	\$17,900
51400	OVERTIME	\$0	\$0
51500	SICK LEAVE	\$1,800	\$300
52100	FICA	\$6,700	\$1,350
52200	RETIREMENT-401K GENERAL PENSION	\$7,900	\$1,600
52300	LIFE/HOSP. INS.	\$25,800	\$4,900
52301	MEDICAL BENEFIT	\$3,050	\$550
53100	PHYSICAL EXAMS		
	TOTAL	\$132,900	\$26,600
OPERATING	222	±5.400	+4.450
	PROF. SERVICES	\$6,400	\$1,150
	TELEPHONE		
	POSTAGE		
	DISPOSAL		
	RECYCLING	*** 450	40.550
	MAIN VEHICLE	\$14,450	\$2,550
	MAINT EQUIP	\$500	\$150
	ORDINANCE CODES		
	OFFICE SUPPLIES		
	OPERATING SUPPL	\$2,050	\$350
	GASOLINE & OIL	\$11,750	\$2,050
55221	TOOLS	\$0	\$0

			TOTAL	\$0	\$0
	59906	ADMIN FEES			
	59904	SS FEES			
FEES AND	O TRAN	ISFERS			
			TOTAL	\$128,900	\$13,300
	59900	DEPRECIATION	TOTAL	\$128,900	\$13,300
CAPITAL					
			TOTAL	\$35,800	\$6,350
	56405	COMPUTER SYSTEM			
	55260	PROTECT. CLOTH.		\$650	\$100
	55240	UNIFORMS			

**Grand Total** 

\$297,600

\$46,250

#### **EMPLOYEE ADMINISTRATION**

	DEVENUES		
	REVENUES	744. 5	742. 5
ACCOUNT		741: Employee Administration - Internal	742: Employee Administration - External
337300	Recycling Grant		
343400	Sanitation		
361000	Interest	\$500	
343401	Permit Roll Off Fees		
364000	Sale of Assets		
381000	Reserves	\$105,700	
	TOTAL	\$106,200	\$0
	EXPENDITURES	744 5 1	740.5
		741: Employee Administration -	742: Employee Administration -
PERSONNEL		Internal	External
51200	SALARIES	\$39,450	\$39,450
51400	OVERTIME	\$0	\$2,500
51500	SICK LEAVE	\$1,150	\$100
52100	FICA	\$3,000	\$3,000
52200	RETIREMENT-401K GENERAL PENSION	\$3,550	\$3,550
52300	LIFE/HOSP. INS.	\$9,150	\$9,150
52301	MEDICAL BENEFIT	\$1,100	\$1,100
53100	PHYSICAL EXAMS	\$500	\$0
	TOTAL	\$57,900	\$58,850
OPERATING			
	PROF. SERVICES		
54100	TELEPHONE	\$1,450	
54200	POSTAGE	\$1,750	\$750
54340	DISPOSAL	•	
54342	RECYCLING		
54620	MAIN VEHICLE	\$500	
54670	MAINT EQUIP	\$650	
54900	ORDINANCE CODES	\$500	
55100	OFFICE SUPPLIES	\$500	

55210 OPERATING SUPPL 55220 GASOLINE & OIL \$1,700

\$300

		Grand Total	\$279,500	\$59,750
		TOTAL	\$209,600	\$0
59906	ADMIN FEES		\$51,100	
59904	SS FEES		\$158,500	
FEES AND TRAN	ISFERS			
		TOTAL	\$0	\$0
59900	DEPRECIATION			
CAPITAL				
		TOTAL	\$12,000	\$900
56405	COMPUTER SYSTEM		\$1,200	
55260	PROTECT. CLOTH.		\$700	\$150
55240	UNIFORMS		\$2,350	
55221	TOOLS		\$400	\$0