

## Discussion of Fiscal Year 2018-19 Annual Budget

### Millage Levy

Each year, as part of the Truth-in-Millage (TRIM) process, the Town of Belleair is required to set a maximum millage levy in the month of July. This is a not-to-exceed millage rate that is included in the TRIM notices that are mailed to property owners in the town before the final budget is approved. For this year the Town Commission has set the maximum millage levy at 6.50000. For purposes of the budget presentation below an assumption of 95% collections at the 6.50000 levy is included for the Ad Valorem portion of the budget. The millage is broken into two portions: 1.25000 is dedicated to the Capital Projects Fund and 5.25000 is for General Fund. This represents a 25% increase for Capital Projects Fund and a 6.6% increase in the General Fund.

### Budgeting Method

Staff has prepared preliminary budgets for each department in the General Fund, Water Fund, and Solid Waste Fund, including revenues as well as expenditures for the funds as a whole. This is the first year that the Town of Belleair is converting its budgetary process from a line-item method to a program-based model. The program-based model discusses the actual efforts pursued by each department and any revenues that are directly related to each type of effort. It is staff's hope that this will enhance the way that the town's Annual Budget is communicated to residents, and at the same time provide informative data to improve the effectiveness of each department.

Because the fiscal year 2017-18 budget was completed using the line-item method staff will be using a crosswalk sheet for the revenues, and each department's expenditures, to provide a comparison between budget years.

### General Fund Budget Outlook for FY 2018-19

<b>Revenue Totals</b>	<b>2018-19</b>
Operating Income	6,316,660
Total Non-Operating Income	199,201
<b>Total Income</b>	<b>\$6,515,861</b>
<b>Expenditure Totals by Department</b>	
Administration	\$758,940
Building	\$149,710
Support Services	\$2,132,777
Police	1,745,041
Public Works	\$902,219
Recreation	\$821,406
Transfer to Reserves	\$5,768
<b>Total Expenditures</b>	<b>\$6,515,861</b>
<b>Net Income before Reimbursements</b>	<b>\$0</b>

## General Fund Budget Outlook for FY 2018-19 (continued)

In reviewing the forecast of revenues and expenditures for the upcoming fiscal year there is currently a transfer to reserves of roughly \$6,000. A summary of these changes is detailed in the attached preliminary Annual Budget for the General Fund.

The values for FY 2018-19 represent the proposed budget. The expenditures listed above include a 1.5% cost of living adjustment (COLA) and a merit increase of up to 3% for employees.

### Revenue challenges for FY 2018-19

A detailed listing of revenues for FY 2017-18 and preliminary FY 2018-19 can be found on page 5. Significant reductions in revenues are forecasted in Building Permits \$(25,000) and Sale of surplus assets of \$(13,500).

### Expenditure challenges for FY 2018-19

There are multiple expenditure areas that are anticipated to increase for FY 2018-19 which are summarized in the table below:

<b>Expenditure Description</b>	<b>Magnitude (\$)</b>
Police Pension Payment (net of carryover)	\$32,800
Property & Casualty Insurance	\$20,000
Contractual increases for Police	\$48,000
Pinellas County Sheriff's Office agreement	\$4,000
Largo Fire & Rescue Services	\$27,000
Health Insurance	\$66,000
Additional Critical Needs Capital Set-aside	\$20,000
Additional Critical Needs Capital Purchases	\$5,000
<b>Total</b>	<b><u>\$222,800</u></b>

The Police Pension payment fluctuates each year depending on the most recent actuarial calculation of liability. The most recent calculation was slightly higher, partly due to increased overtime expenses related to Hurricane Irma. The increase to Property & Casualty is partly a result of adding the town's street lights to the schedule of insured property in the open. Generally property insurance in the marketplace increased in response to the significant hurricane-related claims last year. Largo Fire & Rescue is calculated using a measurement of city costs known as the municipal cost index, which this year was calculated at close to 5%. The health insurance renewal increase is 14%, which is higher than in past years.

The capital equipment set-aside amount for the Police Department reflects an increase of \$16,500 to fund future replacement of the radio system, tasers and other equipment.

In reviewing current year capital purchase needs an expenditure of \$31,800 has been included for an urban forestry vehicle in the Public Works Department as well as \$20,000 for police radio purchases.

### **Additional Reserves from Millage Increase**

Following Hurricane Irma fund balance for the General Fund has been reduced to approximately \$1,200,000, which is below its minimum required level. The town is not anticipating repayment from FEMA until fiscal year ending 2019. Included in this budget is a \$95,000 placeholder in the Administration Department under Maintenance of Equipment related to future capital replacement needs, including security improvements in town government facilities.

The increased millage rate of 5.25 for General Fund presents an opportunity to transfer additional funds for future capital needs while also ensuring that the minimum fund balance is maintained in the General Fund. Although the town has worked to set aside funding in the Capital Equipment Replacement Fund over the course of several years, in the past year we have seen that there are items that were not considered, such as the roof and electrical panel at Town Hall. The Dimmitt Community Center is already roughly ten years old, and as that facility and Town Hall continue to age it is important that sufficient funds are available to keep them functioning properly.

## Water Fund FY 18-19

<b>Revenues</b>	<b>17-18 Amended Budget</b>	<b>18-19 Proposed</b>
Water Utility Revenue	\$1,480,000	\$1,564,000
Water Tap Fees	\$600	\$5,600
Interest	\$1,000	\$1,000
Capital Reserves	\$0	\$610,075
Transfers In	\$55,000	\$0
SWFWMD Grant	\$0	\$509,900
<b>Revenue Total</b>	<b>\$1,536,600</b>	<b>\$2,690,575</b>

<b>Expenditures</b>	<b>17-18 Amended Budget</b>	<b>18-19 Proposed</b>
Personnel	\$553,000	\$578,400
Operating	\$433,665	\$513,700
Capital Expense	\$120,285	\$1,119,975
Transfers	\$65,600	\$0
Admin. Fees	\$364,050	\$478,500
<b>Expenditure Total</b>	<b>\$1,536,600</b>	<b>\$2,690,575</b>

<b>Net Surplus/(Deficit) from Operations</b>	<b><u>\$0</u></b>
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### Water Fund Budget Outlook

The Water Fund presently includes a transfer to reserves of \$114,450. On a budgetary basis the Water Fund is balanced, however the transfer to reserves amount can be interpreted as the operating surplus which is to be used for future capital replacement needs. Included in this budget is rehabilitation of one well in the amount of \$30,000 and additional Water Plant equipment needed for chlorine treatment in the amount of \$70,000. Additional well rehabilitations are needed and will be added to the capital replacement schedule for future years.

## Solid Waste Fund FY 18-19

	17-18	18-19
<b>Revenues</b>	<b>Amended Budget</b>	<b>Proposed</b>
User Fees	\$805,500	\$825,000
Grants	\$3,000	\$3,300
Miscellaneous	\$60,500	\$1,000
Reserve	\$355,853	\$69,350
Transfers	\$0	\$0
<b>Revenue Total</b>	<b>\$1,224,853</b>	<b>\$898,650</b>
	<b>17-18</b>	<b>18-19</b>
<b>Expenditures</b>	<b>Amended Budget</b>	<b>Proposed</b>
Personnel	\$414,900	\$316,600
Operating	\$250,150	\$259,250
Capital Expense	\$355,853	\$113,200
Transfers	\$203,950	\$209,600
<b>Expenditure Total</b>	<b>\$1,224,853</b>	<b>\$898,650</b>
<b>Net Surplus/(Deficit) from Operations</b>		<b>\$ 0</b>

### Solid Waste Fund Budget Outlook

The Solid Waste Fund presently includes a transfer from reserves of \$69,350. On a budgetary basis the Solid Waste Fund is balanced, however the transfer from reserves amount can be interpreted as the operating deficit. Included in this budget is depreciation expense of \$113,200 which will be added reserves to fund future capital purchase needs. This amount has increased in this budget year with the conversion of the Solid Waste Fund's fleet to newer vehicles with a five-year replacement schedule. This will assist in reducing maintenance costs and maximizing proceeds from the sale of capital assets.

August 16, 2018  
Draft Budget for FY 2018-2019



<i>Revenues</i>	<b>FY17-18</b>	<b>FY18-19</b>
Operating Income	5,436,876	5,748,760
Total Non-Operating Income	1,162,440	772,851
<b>Total Income</b>	<b>6,599,316</b>	<b>6,521,611</b>
<b>Total Income with Other Reimbursements</b>	<b>6,730,566</b>	<b>7,100,611</b>

<i>Expenditures</i>	<b>FY17-18</b>	<b>FY18-19</b>
Personnel	3,501,497	3,820,490
Operating	2,471,512	2,524,821
Capital	282,155	176,300
<b>Total Expenditures</b>	<b>6,730,566</b>	<b>6,521,611</b>
<b>Emergency and Disaster Relief Services</b>	<b>475,400</b>	<b>0</b>
<b>Surplus/(Deficit)</b>	<b>0</b>	<b>0</b>

*Expenditures by Department*

<i>Department</i>	<i>Total Expenditures</i>	<i>Personnel</i>	<i>Operating</i>	<i>Capital</i>
Administration	\$790,461	\$502,700	\$287,761	\$0
Building	\$149,710	\$65,400	\$84,310	\$0
Support Services	\$2,132,800	\$656,250	\$1,458,150	\$18,400
Police	\$1,745,050	1,596,950	95,150	\$52,950
Public Works	\$902,200	529,550	288,000	84,650.00
Parks & Recreation	\$801,390	469,640	311,450	20,300
<b>Totals</b>	<b>\$6,521,611</b>	<b>\$3,820,490</b>	<b>\$2,524,821</b>	<b>\$176,300</b>



## General Fund Revenues

Account #	Account Description	2017-18	2018-19
300320	Tennis Annual Permits	2,500	2,500
311100	Ad Valorem	3,410,250	3,739,000
313100	Electric Franchise	367,000	367,000
313400	Gas Franchise	22,000	22,000
315000	Communications Services Tax	178,300	173,200
321100	Occupational License	25,000	25,000
331201	Jag Grant	0	1,000
335100	Alcohol Beverage License	150	150
335120	Revenue Sharing - State	102,900	111,900
335180	Sales Tax	254,700	255,700
335410	Gasoline Rebate	3,000	3,000
337200	Grant	51,500	2,000
341200	Zoning & Variance Fees	800	800
341802	Building Permits	375,000	350,000
342103	Special Duty Police	2,000	91960
343900	Lot Mowing	3,000	3,000
347210	Recreation (Prog. Activity)	282,750	292000
347211	Recreation Permits	24,000	24,800
347213	Rec-Vending Machine Sales	10,000	4,100
347214	Concession Stand Sales	3,500	9,700
347217	Merchandise	0	0
347530	Special Events-Private Parties	6,000	6,150
347540	Special Events-Athletic Prog.	23,000	15000
351100	Court Fines (Police Fines)	4,000	4,000
351300	Police Academy	300	300
351400	Restitution	1,500	1,500
351402	Otc Fines And Tickets	250	250
354000	Ordinance Violations	2,000	2,000
361000	Interest	25,000	25,000
362000	Rental Income	4,800	4,800
364001	Sale of Fixed Asset	6,000	6,000
364100	Insurance Proceeds	9,638	0
365900	Sale Of Surplus Metal	0	0
365901	Sale Of Auctioned Assets	11,000	2,000
366900	Donation-Community Proj.	3,255	0
366903	Donation-Recreation Proj.	24,383	0
366904	BCF Contribution Hunter Park	1,700	1,700
366905	Contribution - Pol. Equip.	3,000	20000
366909	Donation - Vanity Plate	0	0
366911	Special Events	143,000	146550
366913	Donations	15,000	
369000	Miscellaneous	34,700	34,700
<b>Operating Income</b>		<b>5,436,876</b>	<b>5,748,760</b>
381000	Reserves (Prior Years)	424,796	107,401
381200	Transfer From 301 (CERF)	47,044	31,800
381210	Transfer From 110 (Local Gas Tax)	63,850	0
381302	Transfer from 305	0	20,000
381406	Transfer from 401 (water)	0	40,000
383000	Administrative Fees	568,000	573,650
370201	Reserves	58,750	0
389300	State Crime Prevention Grant	0	0
<b>Total Non-Operating Income</b>		<b>1,162,440</b>	<b>772,851</b>
FEMA HMGP Generator Grant		131,250	104,000
FEMA Grant		0	475,000
<b>Other Reimbursements</b>		<b>131,250</b>	<b>579,000</b>
<b>Total Income</b>		<b>6,599,316</b>	<b>6,521,611</b>
<b>Total Income with Other Reimbursements</b>		<b>6,730,566</b>	<b>7,100,611</b>

## ADMINISTRATION DEPARTMENT

### DEPARTMENT OVERVIEW

The Administration Department is currently responsible for managing and coordinating the day-to-day operations throughout town, as well as coordinating communications, records management, capital projects, and formulating the town's annual budget. Additionally, the department routinely conducts policy studies to inform and advise the commission on agenda items and reviews the efficiency and effectiveness of various programs town wide.

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### PERSONNEL INPUTS

#### Personnel Overview

Position Title	Number of Employees
<i>Town Manager</i>	1
<i>Town Clerk</i>	1
<i>Construction Project Supervisor</i>	1
<i>Management Analyst</i>	2
<b>Total</b>	<b>5</b>

#### Equipment Overview

Equipment
<i>2017 Ford Fusion Hybrid</i>
<i>2018 Ford Explorer</i>

### MAJOR PROGRAM AREAS

The Administration Department budget consists of six major program areas:

- *Town Administration*
- *Communications and Marketing*
- *Capital Project Management*
- *Legislative Programming*
- *Legal and Statutory Compliance*
- *Fiscal Analysis and Management*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Town Administration** program includes administrative costs pertaining to employee and town management. This area also includes costs related to contract management, training required for staff, and emergency management. This program holds approximately 30% of staff time and 9.09% of the total expenditures for the department.

Revenues	<b>\$0</b>
Personnel	\$41,421
Operating	\$62,321
Capital	\$0
Expense Subtotal	<b>\$103,743</b>

The **Communications and Marketing** program relates to the coordination and development of public outreach and internal communication projects. This program is responsible for the creation of the Communication Team, BNN, and an increase in community activity on the town's social media accounts. This is one of the department's smaller programs as it only utilizes 10% of staff time and total expenditures.

Revenues	<b>\$0</b>
Personnel	\$50,883
Operating	\$9,740
Capital	\$0
Expense Subtotal	<b>\$60,622</b>

The **Capital Project Management** program includes the management and organization of capital projects for the town. This includes the planning stages for capital projects, any related vendor and grant management, in addition to project management responsibilities. This program also houses any costs related to the town's historic street lights. This program is currently responsible for housing 19% of staff's time and 16.42% of the department's budget.

Revenues	<b>\$0</b>
Personnel	\$82,926
Operating	\$130,079
Capital	\$0
Expense Subtotal	<b>\$213,005</b>

The **Legislative Programming** program is directly responsible for all public and board meetings, any policy management required within the town, in addition to legislative coordination. This program holds all costs associated with the advisory boards. Legislative Programming is currently responsible for approximately 17% of staff's time, and 19.56% of the Administration expenditures.

Revenues	<b>\$0</b>
Personnel	\$101,105
Operating	\$22,866
Capital	\$0
Expense Subtotal	<b>\$123,971</b>

The **Legal and Statutory Compliance** program is related to the town's compliance for state regulations. It houses expenditures related to business tax receipts, elections within the town, public records management, as well as the town attorney. While this program is responsible for the smallest portion of staff allocation at 8%, this program also takes up the largest portion of the Administration budget at 28.87%.

Revenues	<b>\$25,000</b>
Personnel	\$145,541
Operating	\$42,078
Capital	\$0
Expense Subtotal	<b>\$187,620</b>

The **Management and Budget Analysis** program is responsible for the larger of the financial projects within the town. This program holds costs related to fiscal analysis, such as the Strategic Financial Plan, procurement responsibilities, asset management, and managing the town's budget. Approximately 16% of staff time is accounted for in this program, as well as 16% of the department's expenditures.

Revenues	<b>\$0</b>
Personnel	\$80,824
Operating	\$14,926
Capital	\$0
Expense Subtotal	<b>\$95,750</b>

**General Fund - Administration Department Major Programs FY 18-19**

<b>Administration Department</b>		<b>16-17</b>	<b>17-18</b>	<b>18-19</b>
<b>Revenues</b>		<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
	Occupational License	\$20,064	\$25,000	\$25,000
	<b>Revenue Total</b>	<b>\$20,064</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Expenditures</b>		<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
	Personnel	\$476,250	\$467,150	\$502,700.00
	Operating	\$80,000	\$166,240	\$282,011
	Capital Expense	\$5,900	\$5,900	\$0
	<b>Expenditure Total</b>	<b>\$562,150</b>	<b>\$639,290</b>	<b>\$784,711</b>
<b>Net Surplus/(Deficit) from Operations</b>				<b>\$ (759,711.00)</b>

**By Program**

		<b>18-19</b>	<b>18-19</b>
<b>Program Revenue</b>	<b>Proposed</b>	<b>Program Expense</b>	<b>Proposed</b>
Communications & Marketing	\$0	Communications & Marketing	\$60,622
Capital Project Management	\$0	Legislative Programming	\$123,971
Town Administration	\$25,000	Legal/Statutory Compliance	\$187,620
Legal Programming	\$0	Capital Projects	\$213,005
Legal /Statutory Compliance	\$0	Town Administration	\$103,743
Management and Budget Analysis	\$0	Management and Budget Analysis	\$95,750
<b>Revenue Total</b>	<b>\$25,000</b>	<b>Expenditure Total</b>	<b>\$784,711</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item. Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

**General Fund - Administration Department Major Programs FY 18-19**

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Communications and Marketing</b>	<b>Proposed</b>	<b>10%</b>	<b>Legislative Programming</b>	<b>Proposed</b>	<b>17%</b>
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$50,883		Personnel	\$101,105	
Operating	\$9,740		Operating	\$22,866	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$60,622</b>		<b>Total Expenditures</b>	<b>\$123,971</b>	

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Legal/Statutory Compliance</b>	<b>Proposed</b>	<b>8%</b>	<b>Capital Project Management</b>	<b>Proposed</b>	<b>19%</b>
<i>Program Revenue</i>	\$25,000		<i>Program Revenue</i>	\$0	
Personnel	\$145,541		Personnel	\$82,926	
Operating	\$42,078		Operating	\$130,079	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$187,620</b>		<b>Total Expenditures</b>	<b>\$213,005</b>	

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Town Administration</b>	<b>Proposed</b>	<b>30%</b>	<b>Management and Budget Analysis</b>	<b>Proposed</b>	<b>16%</b>
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$41,421		Personnel	\$80,824	
Operating	\$62,321		Operating	\$14,926	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$103,743</b>		<b>Total Expenditures</b>	<b>\$95,750</b>	

## Program Detail

REVENUE	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
321100 Occupational License			\$25,000				\$25,000	\$25,000
<b>PROGRAM REVENUE TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>EXPENDITURES</b>								
PERSONNEL	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
51200 Salaries	\$36,235	\$65,163	\$103,644	\$59,054	\$29,497	\$57,557	\$351,150	\$327,850
52100 FICA	\$2,771	\$4,983	\$7,925	\$4,515	\$2,255	\$4,401	\$26,850	\$25,800
52200 Retirement/401k	\$3,261	\$5,864	\$9,327	\$5,314	\$2,654	\$5,180	\$31,600	\$29,500
52300 Health	\$6,676	\$12,006	\$19,097	\$10,881	\$5,435	\$10,605	\$64,700	\$55,600
52301 Medical Benefit	\$619	\$1,113	\$1,771	\$1,009	\$504	\$983	\$6,000	\$6,000
51500 Sick Leave	\$1,321	\$2,375	\$3,778	\$2,153	\$1,075	\$2,098	\$12,800	\$12,800
51100 Executive Salaries	\$0	\$9,600	\$0	\$0	\$0	\$0	\$9,600	\$9,600
<b>Total</b>	<b>\$50,883</b>	<b>\$101,105</b>	<b>\$145,541</b>	<b>\$82,926</b>	<b>\$41,421</b>	<b>\$80,824</b>	<b>\$502,700</b>	<b>\$467,150</b>
OPERATING	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
53151 Professional Services	\$7,445	\$13,389	\$21,296	\$12,134	\$6,061	\$11,826	\$72,150	\$65,575
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$20,100	\$0	\$20,100	\$20,100
54100 Telephone	\$0	\$0	\$0	\$0	\$4,400	\$0	\$4,400	\$4,400
54200 Postage	\$165	\$297	\$472	\$269	\$134	\$262	\$1,600	\$1,600
54620 Maint. Vehicle	\$103	\$186	\$295	\$168	\$84	\$164	\$1,000	\$1,000
54670 Maint. Equip	\$0	\$0	\$0	\$115,021	\$0	\$0	\$115,021	\$0
54700 Ordinance Codes	\$516	\$928	\$1,476	\$841	\$420	\$820	\$5,000	\$6,000
54930 Advertising	\$500	\$1,250	\$1,500	\$0	\$0	\$250	\$3,500	\$3,500
54940 Filing Fees	\$129	\$232	\$369	\$210	\$105	\$205	\$1,250	\$1,250
55100 Office Supplies	\$320	\$575	\$915	\$521	\$260	\$508	\$3,100	\$3,100
55101 Board Expenses	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$5,000
55210 Operating Supplies	\$468	\$842	\$1,340	\$764	\$381	\$744	\$4,540	\$12,415
55222 Records Mgmt Fees	\$0	\$0	\$8,750	\$0	\$0	\$0	\$8,750	\$2,900
55240 Uniforms	\$67	\$121	\$192	\$109	\$55	\$107	\$650	\$650
55260 Protective Clothing	\$26	\$46	\$74	\$42	\$21	\$41	\$250	\$250
55290 Elections	\$0	\$0	\$5,000	\$0	\$0	\$0	\$5,000	\$5,000
55410 Memberships	\$0	\$0	\$0	\$0	\$10,800	\$0	\$10,800	\$10,800
55420 Training and Aids	\$0	\$0	\$0	\$0	\$19,500	\$0	\$19,500	\$22,300
57900 Archives	\$0	\$0	\$400	\$0	\$0	\$0	\$400	\$400
<b>Total</b>	<b>\$9,740</b>	<b>\$22,866</b>	<b>\$42,078</b>	<b>\$130,079</b>	<b>\$62,321</b>	<b>\$14,926</b>	<b>\$282,011</b>	<b>\$166,240</b>
CAPITAL	Communications and Marketing	Legislative Programming	Legal/Statutory Compliance	Capital Projects	Town Administration	Management and Budget Analysis	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,900</b>
<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$60,622</b>	<b>\$123,971</b>	<b>\$187,620</b>	<b>\$213,005</b>	<b>\$103,743</b>	<b>\$95,750</b>	<b>\$784,711</b>	<b>\$639,290</b>
	7.73%	15.80%	23.91%	27.14%	13.22%	12.20%		

## Program Detail

**PROGRAM NET INCOME**

<b>Program</b>	<b>Communications and Marketing</b>	<b>Legislative Programming</b>	<b>Legal/Statutory Compliance</b>	<b>Capital Projects</b>	<b>Town Administration</b>	<b>Management and Budget Analysis</b>	<b>18-19 Proposed</b>	<b>17-18 Amended</b>
Revenues	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$25,000
Personnel	\$50,883	\$101,105	\$145,541	\$82,926	\$41,421	\$80,824	\$502,700	\$467,150
Operating	\$9,740	\$22,866	\$42,078	\$130,079	\$62,321	\$14,926	\$282,011	\$166,240
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,900
Expense Subtotal	<b>\$60,622</b>	<b>\$123,971</b>	<b>\$187,620</b>	<b>\$213,005</b>	<b>\$103,743</b>	<b>\$95,750</b>	<b>\$784,711</b>	<b>\$639,290</b>
<b>Program Total</b>	<b>(60,622)</b>	<b>(123,971)</b>	<b>(162,620)</b>	<b>(213,005)</b>	<b>(103,743)</b>	<b>(95,750)</b>	<b>(759,711)</b>	<b>(614,290)</b>

<b>Program</b>	<b>Program Total</b>	<b>Personnel</b>	<b>Operating</b>	<b>Capital</b>	<b>% of Budget</b>	<b>% FTE Effort</b>
<i>Communications and Marketing</i>	<b>\$60,622</b>	\$50,883	\$9,740	\$0	7.73%	10%
<i>Legislative Programming</i>	<b>\$123,971</b>	\$101,105	\$22,866	\$0	15.80%	19%
<i>Legal/Statutory Compliance</i>	<b>\$187,620</b>	\$145,541	\$42,078	\$0	23.91%	30%
<i>Capital Projects</i>	<b>\$213,005</b>	\$82,926	\$130,079	\$0	27.14%	17%
<i>Town Administration</i>	<b>\$103,743</b>	\$41,421	\$62,321	\$0	13.22%	8%
<i>Management and Budget Analysis</i>	<b>\$95,750</b>	\$80,824	\$14,926	\$0	12.20%	16%
	<b>\$784,711</b>	<b>\$502,700</b>	<b>\$282,011</b>	<b>\$0</b>	<b>100.00%</b>	<b>100.00%</b>

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.



## Program Detail

**PROGRAM DETAIL**

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$25,000</b>	<b>\$784,711</b>	<b>\$502,700</b>	<b>\$282,011</b>	<b>\$0</b>	<b>(\$759,711)</b>
<i>Public Outreach</i>	\$0	\$29,367	\$24,642.38	\$4,725	\$0	-\$29,367.09
<i>Communications Projects</i>	\$0	\$31,255	\$26,240.35	\$5,015	\$0	-\$31,255.23
<i>Public/Board Meetings</i>	\$0	\$65,415	\$51,547.45	\$13,867	\$0	-\$65,414.51
<i>Policy Management</i>	\$0	\$14,913	\$12,621.36	\$2,292	\$0	-\$14,913.22
<i>Legislative Coordination</i>	\$0	\$43,643	\$36,936.03	\$6,707	\$0	-\$43,643.09
<i>Business Tax Receipts</i>	\$25,000	\$72,454	\$61,319.50	\$11,135	\$0	-\$47,454.25
<i>Elections</i>	\$0	\$57,131	\$42,849.77	\$14,281	\$0	-\$57,130.68
<i>Town Attorney</i>	\$0	\$3,492	\$2,955.16	\$537	\$0	-\$3,491.77
<i>Public Records</i>	\$0	\$54,543	\$38,417.03	\$16,126	\$0	-\$54,543.02
<i>Planning</i>	\$0	\$18,732	\$15,853.55	\$2,879	\$0	-\$18,732.33
<i>Vendor/Grant (CFI) Management</i>	\$0	\$122,946	\$6,707.27	\$116,239	\$0	-\$122,946.22
<i>Street Lights</i>	\$0	\$25,757	\$21,798.63	\$3,958	\$0	-\$25,756.95
<i>Project Management</i>	\$0	\$45,570	\$38,566.80	\$7,003	\$0	-\$45,569.99
<i>Meetings</i>	\$0	\$22,032	\$18,646.07	\$3,386	\$0	-\$22,031.93
<i>Internal Communications</i>	\$0	\$18,230	\$11,704.65	\$6,525	\$0	-\$18,230.05
<i>Contract Management</i>	\$0	\$6,915	\$5,852.33	\$1,063	\$0	-\$6,915.03
<i>Training</i>	\$0	\$53,483	\$2,609.01	\$50,874	\$0	-\$53,482.77
<i>Emergency Management</i>	\$0	\$3,083	\$2,609.01	\$474	\$0	-\$3,082.77
<i>Fiscal Analysis</i>	\$0	\$23,055	\$19,512.06	\$3,543	\$0	-\$23,055.17
<i>Procurement</i>	\$0	\$5,664	\$4,793.91	\$871	\$0	-\$5,664.42
<i>Asset Management</i>	\$0	\$3,578	\$3,027.73	\$550	\$0	-\$3,577.53
<i>Budget</i>	\$0	\$63,453	\$53,489.95	\$9,963	\$0	-\$63,452.97
<b>Communications and Marketing</b>	<b>\$0</b>	<b>\$60,622</b>	<b>\$50,883</b>	<b>\$9,740</b>	<b>\$0</b>	<b>(\$60,622)</b>
<i>Public Outreach</i>	\$0	\$29,367	\$24,642	\$4,724.71	\$0	-\$29,367.09
<i>Communications Projects</i>	\$0	\$31,255	\$26,240	\$5,015	\$0	-\$31,255.23
<b>Legislative Programming</b>	<b>\$0</b>	<b>\$123,971</b>	<b>\$101,105</b>	<b>\$22,866</b>	<b>\$0</b>	<b>(\$123,971)</b>
<i>Public/Board Meetings</i>	\$0	\$65,415	\$51,547.45	\$13,867	\$0	-\$65,414.51
<i>Policy Management</i>	\$0	\$14,913	\$12,621.36	\$2,292	\$0	-\$14,913.22
<i>Legislative Coordination</i>	\$0	\$43,643	\$36,936.03	\$6,707	\$0	-\$43,643.09
<b>Legal and Statutory Compliance</b>	<b>\$25,000</b>	<b>\$187,620</b>	<b>\$145,541</b>	<b>\$42,078</b>	<b>\$0</b>	<b>(\$162,620)</b>
<i>Business Tax Receipts</i>	\$25,000	\$72,454	\$61,319.50	\$11,135	\$0	-\$47,454.25
<i>Elections</i>	\$0	\$57,131	\$42,849.77	\$14,281	\$0	-\$57,130.68
<i>Town Attorney</i>	\$0	\$3,492	\$2,955.16	\$537	\$0	-\$3,491.77
<i>Public Records</i>	\$0	\$54,543	\$38,417.03	\$16,126	\$0	-\$54,543.02
<b>Capital Project Management</b>	<b>\$0</b>	<b>\$213,005</b>	<b>\$82,926</b>	<b>\$130,079</b>	<b>\$0</b>	<b>(\$213,005)</b>
<i>Planning</i>	\$0	\$18,732	\$15,853.55	\$2,879	\$0	-\$18,732.33
<i>Vendor/Grant (CFI) Management</i>	\$0	\$122,946	\$6,707.27	\$116,239	\$0	-\$122,946.22
<i>Street Lights</i>	\$0	\$25,757	\$21,798.63	\$3,958	\$0	-\$25,756.95
<i>Project Management</i>	\$0	\$45,570	\$38,566.80	\$7,003	\$0	-\$45,569.99
<b>Town Administration</b>	<b>\$0</b>	<b>\$103,743</b>	<b>\$41,421</b>	<b>\$62,321</b>	<b>\$0</b>	<b>(\$103,743)</b>
<i>Meetings</i>	\$0	\$22,032	\$18,646.07	\$3,386	\$0	-\$22,031.93
<i>Internal Communications</i>	\$0	\$18,230	\$11,704.65	\$6,525	\$0	-\$18,230.05
<i>Contract Management</i>	\$0	\$6,915	\$5,852.33	\$1,063	\$0	-\$6,915.03
<i>Training</i>	\$0	\$53,483	\$2,609.01	\$50,874	\$0	-\$53,482.77
<i>Emergency Management</i>	\$0	\$3,083	\$2,609.01	\$474	\$0	-\$3,082.77
<b>Management and Budget Analysis</b>	<b>\$0</b>	<b>\$95,750</b>	<b>\$80,824</b>	<b>\$14,926</b>	<b>\$0</b>	<b>(\$95,750)</b>
<i>Fiscal Analysis</i>	\$0	\$23,055	\$19,512.06	\$3,543	\$0	-\$23,055.17
<i>Procurement</i>	\$0	\$5,664	\$4,793.91	\$871	\$0	-\$5,664.42
<i>Asset Management</i>	\$0	\$3,578	\$3,027.73	\$550	\$0	-\$3,577.53
<i>Budget</i>	\$0	\$63,453	\$53,489.95	\$9,963	\$0	-\$63,452.97

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Communications and Marketing

	Public Outreach	Communication Projects	TOTAL
<b>REVENUES</b>			
	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**EXPENDITURES**

	Public Outreach	Communication Projects	TOTAL
<b>PERSONNEL</b>			
51100 Salaries Executive	\$0	\$0	\$0
51200 Salaries	\$17,549	\$18,686	\$36,235
52100 FICA	\$1,342	\$1,429	\$2,771
52200 Retirement/401k	\$1,579	\$1,682	\$3,261
52300 Health	\$3,233	\$3,443	\$6,676
52301 Medical Benefit	\$300	\$319	\$619
51500 Sick Leave	\$640	\$681	\$1,321
<b>Personnel Total</b>	<b>\$24,642</b>	<b>\$26,240</b>	<b>\$50,883</b>

	Public Outreach	Communication Projects	TOTAL
<b>OPERATING</b>			
53151 Professional Services	\$3,606	\$3,839	\$7,445
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0
54200 Postage	\$80	\$85	\$165
54620 Maint. Vehicle	\$50	\$53	\$103
54670 Maint. Equip	\$0	\$0	\$0
54700 Ordinance Codes	\$250	\$266	\$516
54930 Advertising	\$250	\$250	\$500
54940 Filing Fees	\$62	\$67	\$129
55100 Office Supplies	\$155	\$165	\$320
55101 Board Expenses	\$0	\$0	\$0
55210 Operating Supplies	\$227	\$242	\$468
55222 Records Mgmt Fees	\$0	\$0	\$0
55240 Uniforms	\$32	\$35	\$67
55260 Protective Clothing	\$12	\$13	\$26
55290 Elections	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training and Aids	\$0	\$0	\$0
57900 Archives	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$4,725</b>	<b>\$5,015</b>	<b>\$9,740</b>

	Public Outreach	Communication Projects	TOTAL
<b>CAPITAL</b>			
57001 Vehicle Debt Service	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Public Outreach	Communication Projects	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$29,367</b>	<b>\$31,255</b>	<b>\$60,622</b>
	48.44%	51.56%	100.00%

	Public Outreach	Communication Projects	TOTAL
<b>NET INCOME</b>			
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$29,367	\$31,255	\$60,622
<b>NET INCOME</b>	<b>-\$29,367</b>	<b>-\$31,255</b>	<b>-\$60,622</b>

Legislative Programming

REVENUES	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURES

PERSONNEL	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
51200 Salaries	\$29,872	\$8,988	\$26,303	\$65,163
52100 FICA	\$2,284	\$687	\$2,011	\$4,983
52200 Retirement/401k	\$2,688	\$809	\$2,367	\$5,864
52300 Health	\$5,504	\$1,656	\$4,846	\$12,006
52301 Medical Benefit	\$510	\$154	\$449	\$1,113
51500 Sick Leave	\$1,089	\$328	\$959	\$2,375
51100 Executive Salaries	\$9,600	\$0	\$0	\$9,600
<b>Personnel Total</b>	<b>\$51,547</b>	<b>\$12,621</b>	<b>\$36,936</b>	<b>\$101,105</b>

OPERATING	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
53151 Prof. Svcs	\$6,138	\$1,847	\$5,404	\$13,389
54000 Travel/Per Diem	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54200 Postage	\$136	\$41	\$120	\$297
54620 Maint. Vehicle.	\$85	\$26	\$75	\$186
54670 Maint. Equip	\$0	\$0	\$0	\$0
54700 Ordinance Codes	\$425	\$128	\$375	\$928
54930 Advertising	\$1,250	\$0	\$0	\$1,250
54940 Filing Fees	\$106	\$32	\$94	\$232
55100 Office Supplies	\$264	\$79	\$232	\$575
55101 Board Expense	\$5,000	\$0	\$0	\$5,000
55210 Oper. Supplies	\$386	\$116	\$340	\$842
55222 Records Mgmt	\$0	\$0	\$0	\$0
55240 Uniforms	\$55	\$17	\$49	\$121
55260 Prot. Clothing	\$21	\$6	\$19	\$46
55290 Elections	\$0	\$0	\$0	\$0
55410 Membership	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0
57900 Archives	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$13,867</b>	<b>\$2,292</b>	<b>\$6,707</b>	<b>\$22,866</b>

CAPITAL	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
	\$65,415	\$14,913	\$43,643	\$123,971
	52.77%	12.03%	35.20%	100.00%

NET INCOME	Public/Board Meetings	Policy Management	Legislative Coordination	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$65,415	\$14,913	\$43,643	\$123,971
<b>NET INCOME</b>	<b>-\$65,415</b>	<b>-\$14,913</b>	<b>-\$43,643</b>	<b>-\$123,971</b>

Legal and Statutory Compliance

REVENUES	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
321100 Occupational License	\$25,000	\$0	\$0	\$0	\$25,000
<b>REVENUE TOTALS</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>

EXPENDITURES

PERSONNEL	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
51200 Salaries	\$43,667	\$30,514	\$2,104	\$27,358	\$103,644
52100 FICA	\$3,339	\$2,333	\$161	\$2,092	\$7,925
52200 Retirement/401k	\$3,930	\$2,746	\$189	\$2,462	\$9,327
52300 Health	\$8,046	\$5,622	\$388	\$5,041	\$19,097
52301 Medical Benefit	\$746	\$521	\$36	\$467	\$1,771
51500 Sick Leave	\$1,592	\$1,112	\$77	\$997	\$3,778
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$61,319</b>	<b>\$42,850</b>	<b>\$2,955</b>	<b>\$38,417</b>	<b>\$145,541</b>

OPERATING	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
53151 Professional Services	\$8,972	\$6,270	\$432	\$5,621	\$21,296
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54200 Postage	\$199	\$139	\$10	\$125	\$472
54620 Maint. Vehicle	\$124	\$87	\$6	\$78	\$295
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0
54700 Ordinance Codes	\$622	\$434	\$30	\$390	\$1,476
54930 Advertising	\$0	\$1,500	\$0	\$0	\$1,500
54940 Filing Fees	\$155	\$109	\$7	\$97	\$369
55100 Office Supplies	\$386	\$269	\$19	\$242	\$915
55101 Board Expenses	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$565	\$395	\$27	\$354	\$1,340
55222 Records Mgmt Fees	\$0	\$0	\$0	\$8,750	\$8,750
55240 Uniforms	\$81	\$56	\$4	\$51	\$192
55260 Protective Clothing	\$31	\$22	\$1	\$19	\$74
55290 Elections	\$0	\$5,000	\$0	\$0	\$5,000
55410 Memberships	\$0	\$0	\$0	\$0	\$0
55420 Training and Aids	\$0	\$0	\$0	\$0	\$0
57900 Archives	\$0	\$0	\$0	\$400	\$400
<b>Operating Total</b>	<b>\$11,135</b>	<b>\$14,281</b>	<b>\$537</b>	<b>\$16,126</b>	<b>\$42,078</b>

CAPITAL	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
	\$72,454	\$57,131	\$3,492	\$54,543	\$187,620
	38.62%	30.45%	1.86%	29.07%	100.00%

NET INCOME	Business Tax Receipts	Elections	Town Attorney	Public Records	TOTAL
TOTAL REVENUES	\$25,000	\$0	\$0	\$0	\$25,000
TOTAL EXPENDITURES	\$72,454	\$57,131	\$3,492	\$54,543	\$187,620
<b>NET INCOME</b>	<b>-\$47,454</b>	<b>-\$57,131</b>	<b>-\$3,492</b>	<b>-\$54,543</b>	<b>-\$162,620</b>

Capital Project Management

EXPENDITURES

	Planning	Vendor/Grant	Street Lights	Project Management	TOTAL
<b>PERSONNEL</b>					
51200 Salaries	\$11,290	\$4,776	\$15,523	\$27,464	\$59,054
52100 FICA	\$863	\$365	\$1,187	\$2,100	\$4,515
52200 Retirement/401k	\$1,016	\$430	\$1,397	\$2,472	\$5,314
52300 Health	\$2,080	\$880	\$2,860	\$5,060	\$10,881
52301 Medical Benefit	\$193	\$82	\$265	\$469	\$1,009
51500 Sick Leave	\$412	\$174	\$566	\$1,001	\$2,153
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$15,854</b>	<b>\$6,707</b>	<b>\$21,799</b>	<b>\$38,567</b>	<b>\$82,926</b>
<b>Operating</b>					
53151 Professional Services	\$2,320	\$981	\$3,190	\$5,643	\$12,134
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54200 Postage	\$51	\$22	\$71	\$125	\$269
54620 Maint. Vehicle	\$32	\$14	\$44	\$78	\$168
54670 Maint. Equip.	\$0	\$115,021	\$0	\$0	\$115,021
54700 Ordinance Codes	\$161	\$68	\$221	\$391	\$841
54930 Advertising	\$0	\$0	\$0	\$0	\$0
54940 Filing Fees	\$40	\$17	\$55	\$98	\$210
55100 Office Supplies	\$100	\$42	\$137	\$242	\$521
55101 Board Expenses	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$146	\$62	\$201	\$355	\$764
55222 Records Mgmt Fees	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$21	\$9	\$29	\$51	\$109
55260 Protective Clothing	\$8	\$3	\$11	\$20	\$42
55290 Elections	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0
55420 Training and Aids	\$0	\$0	\$0	\$0	\$0
57900 Archives	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$2,879</b>	<b>\$116,239</b>	<b>\$3,958</b>	<b>\$7,003</b>	<b>\$130,079</b>
<b>CAPITAL</b>					
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURE TOTALS</b>					
	<b>\$18,732</b>	<b>\$122,946</b>	<b>\$25,757</b>	<b>\$45,570</b>	<b>\$213,005</b>
	8.79%	57.72%	12.09%	21.39%	100.00%
<b>NET INCOME</b>					
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$18,732	\$122,946	\$25,757	\$45,570	\$213,005
<b>NET INCOME</b>	<b>-\$18,732</b>	<b>-\$122,946</b>	<b>-\$25,757</b>	<b>-\$45,570</b>	<b>-\$213,005</b>

Town Administration

EXPENDITURES

PERSONNEL	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
51200 Salaries	\$13,278	\$8,335	\$4,168	\$1,858	\$1,858	\$29,497
52100 FICA	\$1,015	\$637	\$319	\$142	\$142	\$2,255
52200 Retirement/401k	\$1,195	\$750	\$375	\$167	\$167	\$2,654
52300 Health	\$2,447	\$1,536	\$768	\$342	\$342	\$5,435
52301 Medical Benefit	\$227	\$142	\$71	\$32	\$32	\$504
51500 Sick Leave	\$484	\$304	\$152	\$68	\$68	\$1,075
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$18,646</b>	<b>\$11,705</b>	<b>\$5,852</b>	<b>\$2,609</b>	<b>\$2,609</b>	<b>\$41,421</b>

OPERATING	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
53151 Professional Services	\$2,728	\$1,713	\$856	\$382	\$382	\$6,061
54000 Travel and Per Diem	\$0	\$0	\$0	\$20,100	\$0	\$20,100
54100 Telephone	\$0	\$4,400	\$0	\$0	\$0	\$4,400
54200 Postage	\$61	\$38	\$19	\$8	\$8	\$134
54620 Maint. Vehicle	\$38	\$24	\$12	\$5	\$5	\$84
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0
54700 Ordinance Codes	\$189	\$119	\$59	\$26	\$26	\$420
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0
54940 Filing Fees	\$47	\$30	\$15	\$7	\$7	\$105
55100 Office Supplies	\$117	\$74	\$37	\$16	\$16	\$260
55101 Board Expenses	\$0	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$172	\$108	\$54	\$24	\$24	\$381
55222 Records Mgmt Fees	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$25	\$15	\$8	\$3	\$3	\$55
55260 Protective Clothing	\$9	\$6	\$3	\$1	\$1	\$21
55290 Elections	\$0	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$10,800	\$0	\$10,800
55420 Training and Aids	\$0	\$0	\$0	\$19,500	\$0	\$19,500
57900 Archives	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$3,386</b>	<b>\$6,525</b>	<b>\$1,063</b>	<b>\$50,874</b>	<b>\$474</b>	<b>\$62,321</b>

CAPITAL	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
	\$22,032	\$18,230	\$6,915	\$53,483	\$3,083	\$103,743
	21.24%	17.57%	6.67%	51.55%	2.97%	100.00%

NET INCOME	Meetings	Internal Communications	Contract Management	Training	Emergency Management	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,032	\$18,230	\$6,915	\$53,483	\$3,083	\$103,743
<b>NET INCOME</b>	<b>-\$22,032</b>	<b>-\$18,230</b>	<b>-\$6,915</b>	<b>-\$53,483</b>	<b>-\$3,083</b>	<b>-\$103,743</b>

Management and Budget Analysis

EXPENDITURES

PERSONNEL	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
51200 Salaries	\$13,895	\$3,414	\$2,156	\$38,092	\$57,557
52100 FICA	\$1,062	\$261	\$165	\$2,913	\$4,401
52200 Retirement/401k	\$1,250	\$307	\$194	\$3,428	\$5,180
52300 Health	\$2,560	\$629	\$397	\$7,018	\$10,605
52301 Medical Benefit	\$237	\$58	\$37	\$651	\$983
51500 Sick Leave	\$506	\$124	\$79	\$1,389	\$2,098
51100 Executive Salaries	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$19,512</b>	<b>\$4,794</b>	<b>\$3,028</b>	<b>\$53,490</b>	<b>\$80,824</b>

OPERATING	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
53151 Professional Services	\$2,855	\$701	\$443	\$7,827	\$11,826
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54200 Postage	\$63	\$16	\$10	\$174	\$262
54620 Maint. Vehicle	\$40	\$10	\$6	\$108	\$164
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0
54700 Ordinance Codes	\$198	\$49	\$31	\$542	\$820
54930 Advertising	\$0	\$0	\$0	\$250	\$250
54940 Filing Fees	\$49	\$12	\$8	\$136	\$205
55100 Office Supplies	\$123	\$30	\$19	\$336	\$508
55101 Board Expenses	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$180	\$44	\$28	\$492	\$744
55222 Records Mgmt Fees	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$26	\$6	\$4	\$71	\$107
55260 Protective Clothing	\$10	\$2	\$2	\$27	\$41
55290 Elections	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0
55420 Training and Aids	\$0	\$0	\$0	\$0	\$0
57900 Archives	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$3,543</b>	<b>\$871</b>	<b>\$550</b>	<b>\$9,963</b>	<b>\$14,926</b>

CAPITAL	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
	<b>\$23,055</b>	<b>\$5,664</b>	<b>\$3,578</b>	<b>\$63,453</b>	<b>\$95,750</b>
	24.08%	5.92%	3.74%	66.27%	100.00%

NET INCOME	Fiscal Analysis	Procurement	Asset Management	Budget	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$23,055	\$5,664	\$3,578	\$63,453	\$95,750
<b>NET INCOME</b>	<b>-\$23,055</b>	<b>-\$5,664</b>	<b>-\$3,578</b>	<b>-\$63,453</b>	<b>-\$95,750</b>

## BUILDING DEPARTMENT

### **DEPARTMENT OVERVIEW**

The Building Department is responsible for permitting, zoning, and development functions throughout town. The department advises homeowners and businesses on regulations identified in the Land Development Code, and is responsible for plan review and issuance of building and tree permits.

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### **PERSONNEL INPUTS**

#### *Personnel Overview*

<b>Position Title</b>	<b>Number of Employees</b>
<i>Building and Zoning Technician</i>	1
<b>Total</b>	<b>1</b>

### **MAJOR PROGRAM AREAS**

The Building Department budget consists of four major program areas:

- *Permitting*
- *NPDES*
- *Floodplain Management*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Permitting** program within the Building Department holds costs related to the permitting, plan review, and inspection process. This also includes any building permit revenue. This smaller program accounts for a majority of the department's time at 82% of personnel allocation, as well as the expenditures with 91.73% of the budget.

<b><i>Program Revenue</i></b>	<b>\$350,000</b>
Personnel	\$53,628
Operating	\$83,590
Capital	\$0
<b><i>Total Expenditures</i></b>	<b>\$137,218</b>



The **National Pollutant Discharge Elimination System** permit program addresses water pollution by regulating points where discharge pollutants into the water. This program holds about 8% of personnel time and 3.78% of the expenditures within the department.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$5,232
Operating	\$475
Capital	\$0
<b>Total Expenditures</b>	<b>\$5,707</b>

The **Floodplain Management** program includes training and certification for the town to use both corrective and preventative measures to reduce the risk of future flooding. This program accounts for 5% of staff time and 2.25% of the total Building budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$3,270
Operating	\$125
Capital	\$0
<b>Total Expenditures</b>	<b>\$3,395</b>

The **Employee Administration** program houses costs related to personnel time and resources. This includes things such as protective clothing, telephone usage, and office supplies. This is one of the two smallest programs within the department, accounting for 5% of staff time and 2.24% of the total Building budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$3,270
Operating	\$120
Capital	\$0
<b>Total Expenditures</b>	<b>\$3,390</b>

## General Fund - Building Department Major Programs FY 18-19

Building Department	16-17	17-18	18-19
Revenues	Actual	Amended Budget	Proposed
Permitting	\$526,281	\$375,000	\$350,000
<b>Revenue Total</b>	<b>\$526,281</b>	<b>\$375,000</b>	<b>\$350,000</b>
Expenditures	16-17	17-18	18-19
	Actual	Amended Budget	Proposed
Personnel	\$60,500	\$61,700	\$65,400.00
Operating	\$81,750	\$89,310	\$84,310
Capital Expense	\$0	\$0	\$0
<b>Expenditure Total</b>	<b>\$142,250</b>	<b>\$151,010</b>	<b>\$149,710</b>
<b>Net Surplus/(Deficit) from Operations</b>			<b>\$ 200,290.00</b>

### *By Program*

	18-19	18-19
Program Revenue	Proposed	Program Expense
Permitting	\$350,000	Permitting
NPDES	\$0	NPDES
Floodplain Managemen	\$0	Floodplain Management
Employee Administratic	\$0	Employee Administration
<b>Revenue Total</b>	<b>\$350,000</b>	<b>Expenditure Total</b>
		<b>\$149,710</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget item

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

**Building Department Major Programs FY 18-19**

Permitting	18-19			NPDES	18-19		
	Proposed	% of Total FTE			Proposed	% of Total FTE	
	<b>Program Revenue</b>	<b>\$350,000</b>	<b>82%</b>		<b>Program Revenue</b>	<b>\$0</b>	<b>5%</b>
	Personnel	\$53,628			Personnel	\$5,232	
	Operating	\$83,590			Operating	\$475	
	Capital	0			Capital	0	
	<b>Total Expenditures</b>	<b>\$137,218</b>			<b>Total Expenditures</b>	<b>\$5,707</b>	

Floodplain Management	18-19			Employee Administration	18-19		
	Proposed	% of Total FTE			Proposed	% of Total FTE	
	<b>Program Revenue</b>	<b>\$0</b>	<b>5%</b>		<b>Program Revenue</b>	<b>\$0</b>	<b>8%</b>
	Personnel	\$3,270			Personnel	\$3,270	
	Operating	\$125			Operating	\$120	
	Capital	0			Capital	0	
	<b>Total Expenditures</b>	<b>\$3,395</b>			<b>Total Expenditures</b>	<b>\$3,390</b>	

## Building - Large Programs

REVENUES	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
341802 Building Permits	\$350,000	\$0	\$0	\$0	\$350,000	\$375,000
<b>PROGRAM REVENUE TOTALS</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$375,000</b>

EXPENDITURES	Permitting	NPDES	Floodplain Management	Employee Administration	ITEM TOTAL	FY 2017-18
<b>PERSONNEL</b>						
51200 Salaries	\$36,367	\$3,548	\$2,218	\$2,218	\$44,350	\$42,500
51500 Sick Leave	\$1,804	\$176	\$110	\$110	\$2,200	\$2,150
52100 FICA	\$2,788	\$272	\$170	\$170	\$3,400	\$3,250
52200 Retirement/401k	\$3,280	\$320	\$200	\$200	\$4,000	\$3,850
52300 Life/Hosp.Ins	\$8,405	\$820	\$513	\$513	\$10,250	\$8,750
52301 Medical Benefit	\$984	\$96	\$60	\$60	\$1,200	\$1,200
<b>Total</b>	<b>\$53,628</b>	<b>\$5,232</b>	<b>\$3,270</b>	<b>\$3,270</b>	<b>\$65,400</b>	<b>\$61,700</b>
<b>OPERATING</b>						
53160 Contract Labor	\$82,360				\$82,360	\$87,360
54100 Telephone		\$250			\$250	\$250
54670 Maint. Equip.	\$410		\$50	\$40	\$500	\$500
55100 Office Supplies	\$410	\$25	\$25	\$40	\$500	\$500
55210 Operating Supp	\$410		\$50	\$40	\$500	\$500
55240 Uniforms		\$200			\$200	\$200
<b>Total</b>	<b>\$83,590</b>	<b>\$475</b>	<b>\$125</b>	<b>\$120</b>	<b>\$84,310</b>	<b>\$89,310</b>
<b>CAPITAL</b>						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$137,218</b>	<b>\$5,707</b>	<b>\$3,395</b>	<b>\$3,390</b>	<b>\$149,710</b>	<b>\$151,010</b>
	91.66%	3.81%	2.27%	2.26%		

## Program Net Income/Detail

### PROGRAM NET INCOME

Program	Permitting	NPDES	Floodplain Management	Employee Administration	18-19 Proposed	17-18 Amended
Revenues	\$350,000	\$0	\$0	\$0	\$350,000	\$375,000
Personnel	\$53,628	\$5,232	\$3,270	\$3,270	\$65,400	\$61,700
Operating	\$83,590	\$475	\$125	\$120	\$84,310	\$89,310
Capital	\$0	\$0	\$0	\$0	\$0	\$0
Expense Subtotal	\$137,218	\$5,707	\$3,395	\$3,390	\$149,710	\$151,010
<b>Program Total</b>	<b>212,782</b>	<b>(5,707)</b>	<b>(3,395)</b>	<b>(3,390)</b>	<b>200,290</b>	<b>223,990</b>

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Permitting	\$137,218	\$53,628	\$83,590	\$0	91.66%	82%
NPDES	\$5,707	\$5,232	\$475	\$0	3.81%	8%
Floodplain Management	\$3,395	\$3,270	\$125	\$0	2.27%	5%
Employee Administration	\$3,390	\$3,270	\$120	\$0	2.26%	5%
	<b>\$149,710</b>	<b>\$65,400</b>	<b>\$84,310</b>	<b>\$0</b>	<b>100.00%</b>	<b>100.00%</b>

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

### PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$350,000</b>	<b>\$149,710</b>	<b>\$65,400</b>	<b>\$84,310</b>	<b>\$0</b>	<b>\$200,290</b>
Permitting	\$350,000	\$43,886	\$42,902	\$984	\$0	\$306,114
Inspections	\$0	\$93,332	\$10,726	\$82,606	\$0	-\$93,332
NPDES	\$0	\$5,707	\$5,232	\$475	\$0	-\$5,707
Floodplain Mgmt	\$0	\$3,395	\$3,270	\$125	\$0	-\$3,395
Employee Administration	\$0	\$3,390	\$3,270	\$120	\$0	-\$3,390
<b>Permitting</b>	<b>\$350,000</b>	<b>\$137,218</b>	<b>\$53,628</b>	<b>\$83,590</b>	<b>\$0</b>	<b>\$212,782</b>
Permitting	\$350,000	\$43,886	\$42,902	\$984	\$0	\$306,114
Inspections	\$0	\$93,332	\$10,726	\$82,606	\$0	-\$93,332
<b>NPDES</b>	<b>\$0.00</b>	<b>\$5,707.00</b>	<b>\$5,232.00</b>	<b>\$475.00</b>	<b>\$0.00</b>	<b>(\$5,707)</b>
<b>Floodplain Mgmt</b>	<b>\$0.00</b>	<b>\$3,395.00</b>	<b>\$3,270.00</b>	<b>\$125.00</b>	<b>\$0.00</b>	<b>(\$3,395)</b>
<b>Employee Administratio</b>	<b>\$0.00</b>	<b>\$3,390.00</b>	<b>\$3,270.00</b>	<b>\$120.00</b>	<b>\$0.00</b>	<b>(\$3,390)</b>

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

Permitting

<b>REVENUES</b>	<b>Permitting</b>	<b>Inspections</b>	<b>TOTAL</b>
341802 Building Permits	\$350,000	\$0	\$350,000
<b>REVENUE TOTALS</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>

**EXPENDITURES**

<b>PERSONNEL</b>	<b>Permitting</b>	<b>Inspections</b>	<b>TOTAL</b>
51200 Salaries	\$29,094	\$7,273	\$36,367
51500 Sick Leave	\$1,443	\$361	\$1,804
52100 FICA	\$2,230	\$558	\$2,788
52200 Retirement/401k	\$2,624	\$656	\$3,280
52300 Life/Hosp.Ins	\$6,724	\$1,681	\$8,405
52301 Medical Benefit	\$787	\$197	\$984
<b>Personnel Total</b>	<b>\$42,902</b>	<b>\$10,726</b>	<b>\$53,628</b>

<b>OPERATING</b>	<b>Permitting</b>	<b>Inspections</b>	<b>TOTAL</b>
53160 Contract Labor	\$0	\$82,360	\$82,360
54100 Telephone	\$0	\$0	\$0
54670 Maint. Equip.	\$328	\$82	\$410
55100 Office Supplies	\$328	\$82	\$410
55210 Operating Supp	\$328	\$82	\$410
55240 Uniforms	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$984</b>	<b>\$82,606</b>	<b>\$83,590</b>

<b>EXPENDITURE TOTALS</b>	<b>Permitting</b>	<b>Inspections</b>	<b>TOTAL</b>
	<b>\$43,886</b>	<b>\$93,332</b>	<b>\$137,218</b>
	31.98%	68.02%	100.00%

<b>NET INCOME</b>	<b>Permitting</b>	<b>Inspections</b>	<b>TOTAL</b>
TOTAL REVENUES	\$350,000	\$0	\$350,000
TOTAL EXPENDITURES	\$43,886	\$93,332	\$137,218
<b>NET INCOME</b>	<b>\$306,114</b>	<b>-\$93,332</b>	<b>\$212,782</b>

## SUPPORT SERVICES DEPARTMENT

### **DEPARTMENT OVERVIEW**

The Support Services Department produces general financial and administrative support to the Town of Belleair. This department manages financial services, utility billing, human resources, risk mitigation, procurement, information technology, and facility maintenance.

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### **DEPARTMENT INPUTS**

#### *Personnel Overview*

<b>Position Title</b>	<b>Number of Employees</b>
<i>Director of Support Services</i>	1
<i>Assistant Finance Director</i>	1
<i>Accounting Clerk II</i>	1
<i>Accounting Clerk I</i>	1
<i>Utility Billing Clerk</i>	1
<i>Building Maintenance</i>	2
<i>Facility and Safety Supervisor</i>	1
<i>HR/Risk Management Coordinator</i>	1
<b>Total</b>	<b>9</b>

#### *Equipment Overview*

<b>Equipment</b>
<i>2017 Ford Escape</i>
<i>2013 Ford Fusion</i>
<i>2016 Ford Transit</i>
<i>Network Upgrades</i>
<i>Phone System</i>

### **MAJOR PROGRAM AREAS**

The Support Services Department budget consists of eight major program areas:

- *Direct Interdepartmental Support*
- *Employee Administration*
- *Facility Maintenance*
- *Financial Management*

- *Information Technology*
- *Intradepartmental Administration*
- *Risk Management*
- *Townwide Services*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Direct Interdepartmental Support** program includes costs for supporting other departments. This can include helping other departments on a daily basis, or filling in when staff members are absent. Additionally, this accounts for certain costs, such as fuel and postage that are paid on behalf of the Town overall. This equates to only 3% of the department's total staff time, and 4.05% of the total expenditures.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$23,308
Operating	\$65,292
Capital	\$0
<b>Total Expenditures</b>	<b>\$88,600</b>

The **Human Resources** program is responsible for managing the life cycle of the town's employees. This includes the hiring process, benefits administration, personnel matters, and managing payroll duties. This program houses 15% of total staff time, but only 5.03% of the department's total budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$96,995
Operating	\$12,965
Capital	\$0
<b>Total Expenditures</b>	<b>\$109,960</b>

The **Facility Maintenance** program includes responsibilities for the maintenance and repair of the town's facilities, in addition to custodial duties. This program also holds the costs of the ABM contract. Facility Maintenance includes 26% of personnel time and 12.49% of overall expenditures.

<b>Program Revenue</b>	<b>\$0</b>
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Personnel	\$171,671
Operating	\$92,554
Capital	\$0
<b>Total Expenditures</b>	<b>\$264,225</b>

The **Financial Management** program encompasses all accounting, purchasing, utility billing, and budgeting activities. This program is the largest within the Support Services Department, accounting for approximately 43% of staff time, and 15.26% of the total budget.

<b>Program Revenue</b>	<b>\$34,700</b>
Personnel	\$280,608
Operating	\$52,583
Capital	\$0
<b>Total Expenditures</b>	<b>\$333,191</b>

The **Information Technology** program is directly related to the costs of managing computer services and activities. This includes coordinating hardware and software expenditures, voice over IP telephone system management, and any contracts related to information technology. This program houses only 1% of the department's personnel time, but 8.9% of the overall costs.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$5,312
Operating	\$185,040
Capital	\$0
<b>Total Expenditures</b>	<b>\$190,352</b>

The **Intradepartmental Administration** program accounts for all management activities found within the department. This includes employee administration, duties for Support Services, purchase requests and budget preparation, and records management. This program is responsible for approximately 8% of staff time but only 4.39% of the Support Services budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$51,935
Operating	\$20,657
Capital	\$18,377
<b>Total Expenditures</b>	<b>\$90,969</b>

The **Risk Management** program handles claims, safety management, as well as the insurances for property and casualty. This program entails approximately 4% of personnel time and 13.27% of the department's budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$26,422
Operating	\$257,659
Capital	\$0
<b>Total Expenditures</b>	<b>\$284,081</b>

The final program, called **Townwide Services**, is responsible for managing professional services distributed in Belleair. This includes costs for Fire/Rescue Services from the City of Largo, the town planner, and the town attorney. While this program accounts for no staff time, it houses 36.25% of the Support Services budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$0
Operating	\$771,400
Capital	\$0
<b>Total Expenditures</b>	<b>\$771,400</b>

**General Fund - Support Services Department Major Programs FY 18-19**

<b>Support Services Department</b>		<b>16-17</b>	<b>17-18</b>	<b>18-19</b>
<b>Revenues</b>		<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
Miscellaneous		\$31,753	\$34,700	\$34,700
<b>Revenue Total</b>		<b>\$31,753</b>	<b>\$34,700</b>	<b>\$34,700</b>
<b>Expenditures</b>		<b>16-17</b>	<b>17-18</b>	<b>18-19</b>
		<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
Personnel		\$452,364	\$606,000	\$656,250
Operating		\$1,336,323	\$1,463,832	\$1,458,150
Capital Expense		\$94,093	\$30,500	\$18,377
<b>Expenditure Total</b>		<b>\$1,882,780</b>	<b>\$2,100,332</b>	<b>\$2,132,777</b>
<b>Net Surplus/(Deficit) from Operations</b>				<b>-\$2,098,077</b>

**By Program**

<b>Program Revenue</b>	<b>18-19</b>	<b>Program Expense</b>	<b>18-19</b>
	<b>Proposed</b>		<b>Proposed</b>
Direct Interdepartmental Support		\$0 Direct Interdepartmental Support	\$88,600
Townwide Employee Administration		\$0 Townwide Employee Administration	\$109,960
Facility Maintenance		\$0 Facility Maintenance	\$264,225
Financial Management	\$34,700	Financial Management	\$333,191
Information Technology		\$0 Information Technology	\$190,352
Intradepartmental Administration		\$0 Intradepartmental Administration	\$90,969
Risk Management		\$0 Risk Management	\$284,081
Townwide Professional Services		\$0 Townwide Professional Services	\$771,400
<b>Revenue Total</b>	<b>\$34,700</b>	<b>Expenditure Total</b>	<b>\$2,132,777</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

**General Fund - Support Services Department Major Programs FY 18-19**

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b>Direct Interdepartmental Support</b>	<b>Proposed</b>	<b>3%</b>	<b>Townwide Employee Administration</b>	<b>Proposed</b>	<b>15%</b>
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$23,308		Personnel	\$96,994.89	
Operating	\$65,291.69		Operating	\$12,965.24	
Capital	\$0.00		Capital	\$0.00	
<b>Total Expenditures</b>	<b>\$88,600.02</b>		<b>Total Expenditures</b>	<b>\$109,960.13</b>	

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b>Facility Maintenance</b>	<b>Proposed</b>	<b>26%</b>	<b>Financial Management</b>	<b>Proposed</b>	<b>43%</b>
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$171,670.73		Personnel	\$280,607.55	
Operating	\$92,554.38		Operating	\$52,583.00	
Capital	\$0.00		Capital	\$0.00	
<b>Total Expenditures</b>	<b>\$264,225.11</b>		<b>Total Expenditures</b>	<b>\$333,190.55</b>	

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b>Information Technology</b>	<b>Proposed</b>	<b>1%</b>	<b>Intradepartmental Administration</b>	<b>Proposed</b>	<b>8%</b>
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$5,312.29		Personnel	\$51,934.59	
Operating	\$185,040.00		Operating	\$20,657.00	
Capital	\$0.00		Capital	\$18,377.00	
<b>Total Expenditures</b>	<b>\$190,352.29</b>		<b>Total Expenditures</b>	<b>\$90,968.59</b>	

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b>Risk Management</b>	<b>Proposed</b>	<b>4%</b>	<b>Townwide Professional Services</b>	<b>Proposed</b>	<b>0%</b>
<i>Program Revenue</i>			<i>Program Revenue</i>		
Personnel	\$26,421.63		Personnel	\$0.00	
Operating	\$257,659.00		Operating	\$771,400.00	
Capital	\$0.00		Capital	\$0.00	
<b>Total Expenditures</b>	<b>\$284,080.63</b>		<b>Total Expenditures</b>	<b>\$771,400.00</b>	

## Support Services - Large Programs

REVENUES	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
369000 Miscellaneous	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
<b>PROGRAM REVENUE TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,700</b>	<b>\$34,700</b>

### EXPENDITURES

PERSONNEL	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
51200 Salaries	\$15,317	\$67,771	\$120,570	\$197,079	\$3,731	\$36,475	\$18,557	\$0	\$459,500	\$435,700
52100 FICA	\$1,172	\$5,184	\$9,223	\$15,076	\$285	\$2,790	\$1,420	\$0	\$35,150	\$33,350
52200 Retirement/401k	\$1,380	\$6,106	\$10,863	\$17,756	\$336	\$3,286	\$1,672	\$0	\$41,400	\$39,200
52300 Life/Hosp. Ins.	\$3,070	\$13,584	\$24,166	\$39,502	\$748	\$7,311	\$3,719	\$0	\$92,100	\$76,650
52301 Medical Benefit	\$360	\$1,593	\$2,834	\$4,632	\$88	\$857	\$436	\$0	\$10,800	\$10,200
51500 Sick Leave	\$510	\$2,257	\$4,015	\$6,562	\$124	\$1,215	\$618	\$0	\$15,300	\$8,900
53100 Physical Exams	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500
51400 Overtime	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
<b>Total</b>	<b>\$23,308</b>	<b>\$96,995</b>	<b>\$171,671</b>	<b>\$280,608</b>	<b>\$5,312</b>	<b>\$51,935</b>	<b>\$26,422</b>	<b>\$0</b>	<b>\$656,250</b>	<b>\$606,000</b>

OPERATING	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
51305 Bank Fees	\$0	\$0	\$0	\$7,400	\$0	\$0	\$0	\$0	\$7,400	\$7,400
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,750	\$75,750	\$75,750
53151 Professional Services	\$0	\$0	\$42,000	\$0	\$0	\$0	\$0	\$0	\$42,000	\$50,000
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$602,000	\$602,000	\$575,600
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$38,409
53200 Acct. and Audit	\$0	\$0	\$0	\$38,000	\$0	\$0	\$0	\$0	\$38,000	\$38,000
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$117	\$532	\$1,101	\$1,319	\$10,028	\$278	\$125	\$0	\$13,500	\$13,500
54200 Postage	\$2,625	\$0	\$0	\$875	\$0	\$0	\$0	\$0	\$3,500	\$3,500
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$13,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$20,500
54301 Water	\$10,000	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$13,500	\$6,400
54302 Sanitation	\$400	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$800	\$6,900
54303 Sewer	\$2,900	\$0	\$3,300	\$0	\$0	\$0	\$0	\$0	\$6,200	\$1,000
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$18,100	\$0	\$0	\$18,100	\$18,100
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0	\$257,000	\$0	\$257,000	\$237,000
54620 Maint. Veh	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
54630 Maint. Building	\$0	\$0	\$24,500	\$0	\$0	\$0	\$0	\$0	\$24,500	\$53,994
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,438
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,650	\$28,650	\$27,791
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$8,500	\$8,500
55100 Office Supplies	\$193	\$879	\$0	\$1,914	\$848	\$459	\$207	\$0	\$4,500	\$4,500
55210 Operating Supplies	\$1,557	\$3,004	\$703	\$2,975	\$464	\$620	\$277	\$0	\$9,600	\$8,400
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
55220 Gasoline and Oil	\$47,500	\$50	\$300	\$100	\$0	\$0	\$50	\$0	\$48,000	\$43,200
55221 Tools	\$0	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$650	\$650
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$1,200
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
55260 Protective Clothing	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$600	\$600
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$173,700	\$0	\$0	\$0	\$173,700	\$169,000
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
<b>Total</b>	<b>\$65,292</b>	<b>\$12,965</b>	<b>\$92,554</b>	<b>\$52,583</b>	<b>\$185,040</b>	<b>\$20,657</b>	<b>\$257,659</b>	<b>\$771,400</b>	<b>\$1,458,150</b>	<b>\$1,463,832</b>

CAPITAL	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$5,877	\$0	\$0	\$5,877	\$8,000
58101 Capital Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$0	\$0	\$0	\$0	\$0	\$12,500	\$0	\$0	\$12,500	\$22,500
<b>Capital Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,377</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,377</b>	<b>\$30,500</b>
<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$88,600</b>	<b>\$109,960</b>	<b>\$264,225</b>	<b>\$333,191</b>	<b>\$190,352</b>	<b>\$90,969</b>	<b>\$284,081</b>	<b>\$771,400</b>	<b>\$2,132,777</b>	<b>\$2,100,332</b>
	4.15%	5.16%	12.39%	15.62%	8.92%	4.27%	13.32%	36.17%		

## Program Net Income

**PROGRAM NET INCOME**

Program	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
Personnel	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000
Operating	\$65,292	\$12,965	\$92,554	\$52,583	\$185,040	\$20,657	\$257,659	\$771,400	\$1,458,150	\$1,463,832
Capital	\$0	\$0	\$0	\$0	\$0	\$18,377	\$0	\$0	\$18,377	\$30,500
Expense Subtotal	\$88,600	\$109,960	\$264,225	\$333,191	\$190,352	\$90,969	\$284,081	\$771,400	\$2,132,777	\$2,100,332
<b>Program Total</b>	<b>(88,600)</b>	<b>(109,960)</b>	<b>(264,225)</b>	<b>(298,491)</b>	<b>(190,352)</b>	<b>(90,969)</b>	<b>(284,081)</b>	<b>(771,400)</b>	<b>(2,098,077)</b>	<b>(2,065,632)</b>

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
<i>Direct Interdept. Support</i>	\$88,600	\$23,308	\$65,292	\$0	4.15%	3.33%
<i>Human Resources</i>	\$109,960	\$96,995	\$12,965	\$0	5.16%	14.75%
<i>Facility Maintenance</i>	\$264,223	\$171,671	\$92,554	\$0	12.39%	26.24%
<i>Financial Management</i>	\$333,191	\$280,608	\$52,583	\$0	15.62%	42.89%
<i>Information Technology</i>	\$190,352	\$5,312	\$185,040	\$0	8.93%	0.81%
<i>Intrdept Administration</i>	\$90,969	\$51,935	\$20,657	\$18,377	4.27%	7.94%
<i>Risk Mgmt</i>	\$284,081	\$26,422	\$257,659	\$0	13.32%	4.04%
<i>Townwide Professional Services</i>	\$771,400	\$0	\$771,400	\$0	36.17%	0.00%
	<b>\$2,132,775</b>	<b>\$656,250</b>	<b>\$1,458,150</b>	<b>\$18,377</b>	<b>100.00%</b>	<b>100.00%</b>

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

# Program Detail

## PROGRAM NET INCOME

Program	Direct Interdepartmental Support	Townwide Employee Administration	Facility Maintenance	Financial Management	Information Technology	Intrdepartmental Administration	Risk Management	Townwide Professional Services	18-19 Proposed	17-18 Amended
Revenues	\$0	\$0	\$0	\$34,700	\$0	\$0	\$0	\$0	\$34,700	\$34,700
Personnel	\$23,308	\$96,995	\$171,671	\$280,608	\$5,312	\$51,935	\$26,422	\$0	\$656,250	\$606,000
Operating	\$65,292	\$12,965	\$92,554	\$52,583	\$185,040	\$20,657	\$257,659	\$771,400	\$1,458,150	\$1,463,832
Capital	\$0	\$0	\$0	\$0	\$0	\$18,377	\$0	\$0	\$18,377	\$30,500
Expense Subtotal	\$88,600	\$109,960	\$264,225	\$333,191	\$190,352	\$90,969	\$284,081	\$771,400	\$2,132,777	\$2,100,332
<b>Program Total</b>	<b>(88,600)</b>	<b>(109,960)</b>	<b>(264,225)</b>	<b>(298,491)</b>	<b>(190,352)</b>	<b>(90,969)</b>	<b>(284,081)</b>	<b>(771,400)</b>	<b>(2,098,077)</b>	<b>(2,065,632)</b>

Program	Program Total	Personnel	Operating	Capital	% of Budget	% FTE Effort
Direct Interdept. Support	\$88,600	\$23,308	\$65,292	\$0	4.15%	3.33%
Human Resources	\$109,960	\$96,995	\$12,965	\$0	5.16%	14.75%
Facility Maintenance	\$264,223	\$171,671	\$92,554	\$0	12.39%	26.24%
Financial Management	\$333,191	\$280,608	\$52,583	\$0	15.62%	42.89%
Information Technology	\$190,352	\$5,312	\$185,040	\$0	8.93%	0.81%
Intrdept Administration	\$90,969	\$51,935	\$20,657	\$18,377	4.27%	7.94%
Risk Mgmt	\$284,081	\$26,422	\$257,659	\$0	13.32%	4.04%
Townwide Professional Services	\$771,400	\$0	\$771,400	\$0	36.17%	0.00%
	\$2,132,775	\$656,250	\$1,458,150	\$18,377	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

## PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$20,000</b>	<b>\$2,132,777</b>	<b>\$656,250</b>	<b>\$1,458,150</b>	<b>\$18,377</b>	<b>(\$2,112,777)</b>
Building	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
Solid Waste	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
HR	\$0	\$82,782.60	\$70,503	\$12,279	\$0	-\$82,783
Payroll	\$0	\$27,177.52	\$26,492	\$686	\$0	-\$27,178
Custodial	\$0	\$176,302.08	\$154,476	\$21,826	\$0	-\$176,302
Repairs/Maintenance	\$0	\$87,923.02	\$17,195	\$70,728	\$0	-\$87,923
Accounting & Auditing	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
Asset Management	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
Budget	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
Cash Management	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
Grants	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
AP	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
AR	\$20,000	\$143,640.30	\$140,286	\$3,354	\$0	-\$123,640
Contract Management	\$0	\$1,363.07	\$1,328	\$35	\$0	-\$1,363
Hardware	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
Network Administration	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800
Software	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
VOIP System/Internet	\$0	\$15,863.07	\$1,328	\$14,535	\$0	-\$15,863
Employee Administration	\$0	\$77,225.40	\$44,144	\$20,581	\$12,500	-\$77,225
Support Services Financial Resp.	\$0	\$11,135	\$5,193	\$65	\$5,877	-\$11,135
Record Management	\$0	\$2,607.73	\$2,597	\$11	\$0	-\$2,608
Claims Prevention	\$0	\$22,165.54	\$21,669	\$497	\$0	-\$22,166
Property/Casualty	\$0	\$261,915.10	\$4,753	\$257,162	\$0	-\$261,915
Fire Services	\$0	\$602,000.00	\$0	\$602,000	\$0	-\$602,000
Town Management	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
Town Planner	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
Other	\$0	\$83,650.00	\$0	\$83,650	\$0	-\$83,650
<b>Direct Interdept. Support</b>	<b>\$0</b>	<b>\$88,600</b>	<b>\$23,308</b>	<b>\$65,292</b>	<b>\$0</b>	<b>(\$88,600)</b>
Building	\$0	\$7,958	\$7,769	\$189	\$0	-\$7,958
Solid Waste	\$0	\$80,642	\$15,539	\$65,103	\$0	-\$80,642
<b>Human Resources</b>	<b>\$0</b>	<b>\$109,960</b>	<b>\$96,995</b>	<b>\$12,965</b>	<b>\$0</b>	<b>(\$109,960)</b>
HR	\$0	\$82,782.60	\$70,503	\$12,279	\$0	-\$82,783
Payroll	\$0	\$27,177.52	\$26,492	\$686	\$0	-\$27,178
<b>Facility Maintenance</b>	<b>\$0</b>	<b>\$264,225</b>	<b>\$171,671</b>	<b>\$92,554</b>	<b>\$0</b>	<b>(\$264,225)</b>
Custodial	\$0	\$176,302.08	\$154,476	\$21,826	\$0	-\$176,302
Repairs/Maintenance	\$0	\$87,923.02	\$17,195	\$70,728	\$0	-\$87,923
<b>Financial Mgmt</b>	<b>\$20,000</b>	<b>\$333,191</b>	<b>\$280,608</b>	<b>\$52,583</b>	<b>\$0</b>	<b>(\$313,191)</b>
Accounting & Auditing	\$0	\$71,373	\$31,524	\$39,849	\$0	-\$71,373
Asset Management	\$0	\$7,134	\$7,130	\$4	\$0	-\$7,134
Budget	\$0	\$15,614	\$15,308	\$306	\$0	-\$15,614
Cash Management	\$0	\$23,193	\$15,517	\$7,676	\$0	-\$23,193
Grants	\$0	\$4,984	\$4,858	\$126	\$0	-\$4,984
AP	\$0	\$67,252	\$65,984	\$1,268	\$0	-\$67,252
AR	\$20,000	\$143,640.30	\$140,286	\$3,354	\$0	-\$123,640
<b>Information Technology</b>	<b>\$0</b>	<b>\$190,352</b>	<b>\$5,312</b>	<b>\$185,040</b>	<b>\$0</b>	<b>(\$190,352)</b>
Contract Management	\$0	\$1,363.07	\$1,328	\$35	\$0	-\$1,363
Hardware	\$0	\$7,763	\$1,328	\$6,435	\$0	-\$7,763
Network Administration	\$0	\$81,800	\$0	\$81,800	\$0	-\$81,800
Software	\$0	\$83,563	\$1,328	\$82,235	\$0	-\$83,563
VOIP System/Internet	\$0	\$15,863.07	\$1,328	\$14,535	\$0	-\$15,863
<b>Intrdept Administration</b>	<b>\$0</b>	<b>\$90,969</b>	<b>\$51,935</b>	<b>\$20,657</b>	<b>\$18,377</b>	<b>(\$90,969)</b>
Employee Administration	\$0	\$77,225.40	\$44,144	\$20,581	\$12,500	-\$77,225
Support Services Financial Resp.	\$0	\$11,135	\$5,193	\$65	\$5,877	-\$11,135
Record Management	\$0	\$2,607.73	\$2,597	\$11	\$0	-\$2,608
<b>Risk Mgmt</b>	<b>\$0</b>	<b>\$284,081</b>	<b>\$26,422</b>	<b>\$257,659</b>	<b>\$0</b>	<b>(\$284,081)</b>
Claims Prevention	\$0	\$22,165.54	\$21,669	\$497	\$0	-\$22,166
Property/Casualty	\$0	\$261,915.10	\$4,753	\$257,162	\$0	-\$261,915
<b>Townwide Professional Services</b>	<b>\$0</b>	<b>\$771,400</b>	<b>\$0</b>	<b>\$771,400</b>	<b>\$0</b>	<b>(\$771,400)</b>
Fire Services	\$0	\$602,000.00	\$0	\$602,000	\$0	-\$602,000
Town Management	\$0	\$75,750	\$0	\$75,750	\$0	-\$75,750
Town Planner	\$0	\$10,000	\$0	\$10,000	\$0	-\$10,000
Other	\$0	\$83,650.00	\$0	\$83,650	\$0	-\$83,650

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

## Direct Interdepartmental Support

### EXPENDITURES

PERSONNEL	Building	Solid Waste	TOTAL
51200 Salaries	\$5,106	\$10,211	\$15,317
52100 FICA	\$391	\$781	\$1,172
52200 Retirement/401k	\$460	\$920	\$1,380
52300 Health	\$1,023	\$2,047	\$3,070
52301 Medical Benefit	\$120	\$240	\$360
51500 Sick Leave	\$170	\$340	\$510
51400 Overtime	\$500	\$1,000	\$1,500
<b>Personnel Total</b>	<b>\$7,769</b>	<b>\$15,539</b>	<b>\$23,308</b>

OPERATING	Building	Solid Waste	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$39	\$78	\$117
54200 Postage	\$0	\$2,625	\$2,625
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$10,000	\$10,000
54302 Sanitation	\$0	\$400	\$400
54303 Sewer	\$0	\$2,900	\$2,900
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0
55100 Office Supplies	\$64	\$129	\$193
55210 Operating Supplies	\$86	\$1,471	\$1,557
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$47,500	\$47,500
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$189</b>	<b>\$65,103</b>	<b>\$65,292</b>

CAPITAL	Building	Solid Waste	TOTAL
56402 Cars	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Building	Solid Waste	TOTAL
	<b>\$7,958</b>	<b>\$80,642</b>	<b>\$88,600</b>
	8.98%	91.02%	100.00%

NET INCOME	Building	Solid Waste	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$7,958	\$80,642	\$88,600
<b>NET INCOME</b>	<b>-\$7,958</b>	<b>-\$80,642</b>	<b>-\$88,600</b>



# Townwide Employee Administration

**EXPENDITURES**

PERSONNEL	HR	Payroll	TOTAL
51200 Salaries	\$49,166	\$18,606	\$67,771
52100 FICA	\$3,761	\$1,423	\$5,184
52200 Retirement/401k	\$4,430	\$1,676	\$6,106
52300 Health	\$9,855	\$3,729	\$13,584
52301 Medical Benefit	\$1,156	\$437	\$1,593
51500 Sick Leave	\$1,637	\$620	\$2,257
51400 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$500	\$0	\$500
<b>Personnel Total</b>	<b>\$70,503</b>	<b>\$26,492</b>	<b>\$96,995</b>

OPERATING	HR	Payroll	TOTAL
51305 Bank Fees	\$0	0	\$0
53110 Town Attorney	\$0	0	\$0
53151 Professional Services	\$0	0	\$0
53152 Fire Services	\$0	0	\$0
53153 Copies	\$0	0	\$0
53155 Comm. Dev. Svcs	\$0	0	\$0
53200 Acct. and Audit	\$0	0	\$0
54000 Travel and Per Diem	\$0	0	\$0
54100 Telephone	\$390	\$142	\$532
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$8,500	\$0	\$8,500
55100 Office Supplies	\$645	\$234	\$879
55210 Operating Supplies	\$2,694	\$310	\$3,004
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$50	\$0	\$50
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$12,279</b>	<b>\$686</b>	<b>\$12,965</b>

CAPITAL	HR	Payroll	TOTAL
56402 Cars	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	HR	Payroll	TOTAL
	<b>\$82,783</b>	<b>\$27,178</b>	<b>\$109,960</b>
	75.28%	24.72%	100.00%

NET INCOME	HR	Payroll	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$82,783	\$27,178	\$109,960
<b>NET INCOME</b>	<b>-\$82,783</b>	<b>-\$27,178</b>	<b>-\$109,960</b>

# Facility Maintenance

## EXPENDITURES

PERSONNEL	Custodial	Repairs/ Maintenance	TOTAL
51200 Salaries	\$108,493	\$12,077	\$120,570
52100 FICA	\$8,299	\$924	\$9,223
52200 Retirement/401k	\$9,775	\$1,088	\$10,863
52300 Health	\$21,746	\$2,421	\$24,166
52301 Medical Benefit	\$2,550	\$284	\$2,834
51500 Sick Leave	\$3,613	\$402	\$4,015
54100 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$154,476</b>	<b>\$17,195</b>	<b>\$171,671</b>

OPERATING	Custodial	Repairs/ Maintenance	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$42,000	\$42,000
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$826	\$275	\$1,101
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$13,500	\$13,500
54301 Water	\$0	\$3,500	\$3,500
54302 Sanitation	\$0	\$400	\$400
54303 Sewer	\$0	\$3,300	\$3,300
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$2,000	\$2,000
54630 Maint. Building	\$20,500	\$4,000	\$24,500
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0
55210 Operating Supplies	\$350	\$353	\$703
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$150	\$150	\$300
55221 Tools	\$0	\$650	\$650
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$600	\$600
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$21,826</b>	<b>\$70,728</b>	<b>\$92,554</b>

CAPITAL	Custodial	Repairs/ Maintenance	TOTAL
56402 Cars	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Custodial	Repairs/ Maintenance	TOTAL
	<b>\$176,302</b>	<b>\$87,923</b>	<b>\$264,225</b>
	66.72%	33.28%	100.00%

NET INCOME	Custodial	Repairs/ Maintenance	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$176,302	\$87,923	\$264,225
<b>NET INCOME</b>	<b>-\$176,302</b>	<b>-\$87,923</b>	<b>-\$264,225</b>

# Financial Management

## EXPENDITURES

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
<b>PERSONNEL</b>								
51200 Salaries	\$22,140	\$5,007	\$10,751	\$10,898	\$3,412	\$46,343	\$98,527	\$197,079
52100 FICA	\$1,694	\$383	\$822	\$834	\$261	\$3,545	\$7,537	\$15,076
52200 Retirement/401k	\$1,995	\$451	\$969	\$982	\$307	\$4,175	\$8,877	\$17,756
52300 Health	\$4,438	\$1,004	\$2,155	\$2,184	\$684	\$9,289	\$19,748	\$39,502
52301 Medical Benefit	\$520	\$118	\$253	\$256	\$80	\$1,089	\$2,316	\$4,632
51500 Sick Leave	\$737	\$167	\$358	\$363	\$114	\$1,543	\$3,281	\$6,562
54100 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$31,524</b>	<b>\$7,130</b>	<b>\$15,308</b>	<b>\$15,517</b>	<b>\$4,858</b>	<b>\$65,984</b>	<b>\$140,286</b>	<b>\$280,608</b>

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
<b>OPERATING</b>								
51305 Bank Fees	\$0	\$0	\$0	\$7,400	\$0	\$0	\$0	\$7,400
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0	\$38,000
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$127	\$1	\$63	\$36	\$26	\$316	\$750	\$1,319
54200 Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$875	\$875
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$209	\$1	\$104	\$60	\$43	\$256	\$1,241	\$1,914
55210 Operating Supplies	\$1,513	\$2	\$139	\$80	\$57	\$696	\$488	\$2,975
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$100
55221 Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$39,849</b>	<b>\$4</b>	<b>\$306</b>	<b>\$7,676</b>	<b>\$126</b>	<b>\$1,268</b>	<b>\$3,354</b>	<b>\$52,583</b>

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
<b>CAPITAL</b>								
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
<b>EXPENDITURE TOTALS</b>								
	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
	21.42%	2.14%	4.69%	6.96%	1.50%	20.18%	43.11%	100.00%

	Acct. & Audit.	Asset Management	Budget	Cash Management	Grants	AP	AR	TOTAL
<b>NET INCOME</b>								
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$34,700	\$34,700
TOTAL EXPENDITURES	\$71,373	\$7,134	\$15,614	\$23,193	\$4,984	\$67,252	\$143,640	\$333,191
<b>NET INCOME</b>	<b>-\$71,373</b>	<b>-\$7,134</b>	<b>-\$15,614</b>	<b>-\$23,193</b>	<b>-\$4,984</b>	<b>-\$67,252</b>	<b>-\$108,940</b>	<b>-\$298,491</b>

## Information Technology

### EXPENDITURES

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
<b>PERSONNEL</b>						
51200 Salaries	\$933	\$933	\$0	\$933	\$933	\$3,731
52100 FICA	\$71	\$71	\$0	\$71	\$71	\$285
52200 Retirement/401k	\$84	\$84	\$0	\$84	\$84	\$336
52300 Health	\$187	\$187	\$0	\$187	\$187	\$748
52301 Medical Benefit	\$22	\$22	\$0	\$22	\$22	\$88
51500 Sick Leave	\$31	\$31	\$0	\$31	\$31	\$124
54100 Overtime	\$0	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$1,328</b>	<b>\$1,328</b>	<b>\$0</b>	<b>\$1,328</b>	<b>\$1,328</b>	<b>\$5,312</b>

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
<b>OPERATING</b>						
51305 Bank Fees	\$0	\$0	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$7	\$7	\$0	\$7	\$10,007	\$10,028
54200 Postage	\$0	\$0	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$12	\$812	\$0	\$12	\$12	\$848
55210 Operating Supplies	\$16	\$316	\$0	\$116	\$16	\$464
55215 Planning/Zoning	\$0	\$0	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$5,300	\$81,800	\$82,100	\$4,500	\$173,700
56568 Renovations	\$0	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$35</b>	<b>\$6,435</b>	<b>\$81,800</b>	<b>\$82,235</b>	<b>\$14,535</b>	<b>\$185,040</b>

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
<b>CAPITAL</b>						
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$1,363</b>	<b>\$7,763</b>	<b>\$81,800</b>	<b>\$83,563</b>	<b>\$15,863</b>	<b>\$190,352</b>
	0.72%	4.08%	42.97%	43.90%	8.33%	100.00%

	Contract Management	Hardware	Network Administration	Software	VOIP Sys./Int.	TOTAL
<b>NET INCOME</b>						
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,363	\$7,763	\$81,800	\$83,563	\$15,863	\$190,352
<b>NET INCOME</b>	<b>-\$1,363</b>	<b>-\$7,763</b>	<b>-\$81,800</b>	<b>-\$83,563</b>	<b>-\$15,863</b>	<b>-\$190,352</b>

# Interdepartmental Administration

**EXPENDITURES**

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$31,004	\$3,648	\$1,824	\$36,475
52100 FICA	\$2,372	\$279	\$140	\$2,790
52200 Retirement/401k	\$2,793	\$329	\$164	\$3,286
52300 Health	\$6,214	\$731	\$366	\$7,311
52301 Medical Benefit	\$729	\$86	\$43	\$857
51500 Sick Leave	\$1,032	\$121	\$61	\$1,215
51400 Overtime	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$44,144</b>	<b>\$5,193</b>	<b>\$2,597</b>	<b>\$51,935</b>

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
<b>OPERATING</b>				
51305 Bank Fees	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0
54100 Telephone	\$264	\$13	\$1	\$278
54200 Postage	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$18,100	\$0	\$0	\$18,100
54510 Insurance-GL	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0
55100 Office Supplies	\$436	\$22	\$1	\$459
55210 Operating Supplies	\$581	\$30	\$9	\$620
55215 Planning/Zoning	\$0	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0
55240 Uniforms	\$1,200	\$0	\$0	\$1,200
55250 Cleaning Supplies	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$20,581</b>	<b>\$65</b>	<b>\$11</b>	<b>\$20,657</b>

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
<b>CAPITAL</b>				
57001 Veh Debt Svc	\$0	\$5,877	\$0	\$5,877
56402 Cars	\$0	\$0	\$0	\$0
58102 Transfer to 301	\$12,500	\$0	\$0	\$12,500
<b>Capital Expense Total</b>	<b>\$12,500</b>	<b>\$5,877</b>	<b>\$0</b>	<b>\$18,377</b>

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
<b>EXPENDITURE TOTALS</b>				
	<b>\$77,225</b>	<b>\$11,135</b>	<b>\$2,608</b>	<b>\$90,969</b>
	84.89%	12.24%	2.87%	100.00%

	Employee Administration	Support Services Finance Responsibility	Records Management	TOTAL
<b>NET INCOME</b>				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$77,225	\$11,135	\$2,608	\$90,969
<b>NET INCOME</b>	<b>-\$77,225</b>	<b>-\$11,135</b>	<b>-\$2,608</b>	<b>-\$90,969</b>

# Risk Management

## EXPENDITURES

PERSONNEL	Claims Prevention	Property/ Casualty	TOTAL
51200 Salaries	\$15,218	\$3,338	\$18,557
52100 FICA	\$1,164	\$255	\$1,420
52200 Retirement/401k	\$1,371	\$301	\$1,672
52300 Health	\$3,050	\$669	\$3,719
52301 Medical Benefit	\$358	\$78	\$436
51500 Sick Leave	\$507	\$111	\$618
54100 Overtime	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$21,669</b>	<b>\$4,753</b>	<b>\$26,422</b>

OPERATING	Claims Prevention	Property/ Casualty	TOTAL
51305 Bank Fees	\$0	\$0	\$0
53110 Town Attorney	\$0	\$0	\$0
53151 Professional Services	\$0	\$0	\$0
53152 Fire Services	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0
53200 Acct. and Audit	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0
54100 Telephone	\$102	\$23	\$125
54200 Postage	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$257,000	\$257,000
54620 Maint. Veh	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0
54930 Advertising	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0
55100 Office Supplies	\$169	\$38	\$207
55210 Operating Supplies	\$226	\$51	\$277
55215 Planning/Zoning	\$0	\$0	\$0
55220 Gasoline and Oil	\$0	\$50	\$50
55221 Tools	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$497</b>	<b>\$257,162</b>	<b>\$257,659</b>

CAPITAL	Claims Prevention	Property/ Casualty	TOTAL
56402 Cars	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Claims Prevention	Property/ Casualty	TOTAL
	<b>\$22,166</b>	<b>\$261,915</b>	<b>\$284,081</b>
	7.80%	92.20%	100.00%

NET INCOME	Claims Prevention	Property/ Casualty	TOTAL
TOTAL REVENUES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,166	\$261,915	\$284,081
<b>NET INCOME</b>	<b>-\$22,166</b>	<b>-\$261,915</b>	<b>-\$284,081</b>

## Townwide Professional Services

### EXPENDITURES

PERSONNEL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51200 Salaries	\$0	\$0	\$0	\$0	\$0
52100 FICA	\$0	\$0	\$0	\$0	\$0
52200 Retirement/401k	\$0	\$0	\$0	\$0	\$0
52300 Health	\$0	\$0	\$0	\$0	\$0
52301 Medical Benefit	\$0	\$0	\$0	\$0	\$0
51500 Sick Leave	\$0	\$0	\$0	\$0	\$0
54100 Overtime	\$0	\$0	\$0	\$0	\$0
53100 Physical Exams	\$0	\$0	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
OPERATING	Fire Services	Town Attorney	Town Planner	Other	TOTAL
51305 Bank Fees	\$0	\$0	\$0	\$0	\$0
53110 Town Attorney	\$0	\$75,750	\$0	\$0	\$75,750
53151 Professional Services	\$0	\$0	\$0	\$0	\$0
53152 Fire Services	\$602,000	\$0	\$0	\$0	\$602,000
53153 Copies	\$0	\$0	\$0	\$0	\$0
53155 Comm. Dev. Svcs	\$0	\$0	\$0	\$40,000	\$40,000
53200 Acct. and Audit	\$0	\$0	\$0	\$0	\$0
54000 Travel and Per Diem	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54200 Postage	\$0	\$0	\$0	\$0	\$0
54212 Insurance-OPEB	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0
54301 Water	\$0	\$0	\$0	\$0	\$0
54302 Sanitation	\$0	\$0	\$0	\$0	\$0
54303 Sewer	\$0	\$0	\$0	\$0	\$0
54401 Equipment Leasing	\$0	\$0	\$0	\$0	\$0
54510 Insurance-GL	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0
54630 Maint. Building	\$0	\$0	\$0	\$0	\$0
54640 Maint. A/C	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0	\$0
54901 Claims/Settlements	\$0	\$0	\$0	\$0	\$0
54905 Ahlf Property	\$0	\$0	\$0	\$28,650	\$28,650
54930 Advertising	\$0	\$0	\$0	\$0	\$0
54950 Employee Relations	\$0	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0	\$0
55215 Planning/Zoning	\$0	\$0	\$10,000	\$0	\$10,000
55220 Gasoline and Oil	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$0
55250 Cleaning Supplies	\$0	\$0	\$0	\$0	\$0
55260 Protective Clothing	\$0	\$0	\$0	\$0	\$0
55410 Memberships	\$0	\$0	\$0	\$0	\$0
55420 Training/Aids	\$0	\$0	\$0	\$0	\$0
56405 Computer	\$0	\$0	\$0	\$0	\$0
56568 Renovations	\$0	\$0	\$0	\$0	\$0
57100 Library	\$0	\$0	\$0	\$15,000	\$15,000
<b>Operating Total</b>	<b>\$602,000</b>	<b>\$75,750</b>	<b>\$10,000</b>	<b>\$83,650</b>	<b>\$771,400</b>
CAPITAL	Fire Services	Town Attorney	Town Planner	Other	TOTAL
56402 Cars	\$0	\$0	\$0	0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
EXPENDITURE TOTALS	Fire Services	Town Attorney	Town Planner	Other	TOTAL
	<b>\$602,000</b>	<b>\$75,750</b>	<b>\$10,000</b>	<b>\$83,650</b>	<b>\$771,400</b>
	78.04%	9.82%	1.30%	10.84%	100.00%
NET INCOME	Fire Services	Town Attorney	Town Planner	Other	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$602,000	\$75,750	\$10,000	\$83,650	\$771,400
<b>NET INCOME</b>	<b>-\$602,000</b>	<b>-\$75,750</b>	<b>-\$10,000</b>	<b>-\$83,650</b>	<b>-\$771,400</b>

# POLICE DEPARTMENT

## DEPARTMENT OVERVIEW

The Police Department provides responsive law enforcement services to the Town of Belleair. It is their mission to maintain a safe and desirable community for the residents, businesses, and visitors. The department is responsible for enforcing state laws, local ordinances, and proactively patrol the community to detect and prevent criminal activities.

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## PERSONNEL INPUTS

### Personnel Overview

Position Title	Number of Employees
<i>Police Chief</i>	1
<i>Lieutenant</i>	1
<i>Detective</i>	1
<i>Administrative Assistant</i>	1
<i>Executive Assistant</i>	1
<i>Night Clerk</i>	2
<i>Code Enforcement Officer</i>	1
<i>Police Officer (FT)</i>	11
<i>Police Officer (PT)</i>	3
<b>Total</b>	<b>22</b>

### Equipment Overview

Equipment
<i>Ford Interceptor</i>
<i>2015 Ford F-150</i>
<i>2017 Ford Fusion</i>
<i>2015 Ford Fusion</i>
<i>Tasers and Accessories</i>
<i>Radio System</i>
<i>Firearms</i>
<i>Vehicle Technology</i>



## MAJOR PROGRAM AREAS

The Police Department budget consists of five major program areas:

- *General Patrol*
- *Code Enforcement*
- *Criminal Investigations*
- *Community Oriented Policing*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **General Patrol** program holds a large portion of staff time and costs. This consists of dispatch operations, calls for service, traffic and preventative patrol, and special watches. This is the department's largest program, accounting for 69.8% of personnel time, as well as 68.5% of the overall Police budget.

<b>Program Revenue</b>	<b>\$17,684</b>
Personnel	\$1,110,171
Operating	\$60,680
Capital	\$36,804
<b>Total Expenditures</b>	<b>\$1,207,654</b>

The **Code Enforcement** program consists of the enforcing the town's ordinances and codes. This program includes two smaller programs, called Investigations and Prosecutions, both of which are specifically related to any ordinance violations. This program houses 5.07% of staff time and 5.19% of the department's expenditures.

<b>Program Revenue</b>	<b>\$1,344</b>
Personnel	\$89,458
Operating	\$8,155
Capital	\$2,966
<b>Total Expenditures</b>	<b>\$100,579</b>

The **Criminal Investigation** program is responsible for investigations, case management, and property and evidence management related to criminal matters. This program entails 5.13% of personnel time, as well as 5.12% of expenditures.

<b>Program Revenue</b>	<b>\$1,220</b>
Personnel	\$81,173
Operating	\$5,747
Capital	\$2,691
<b>Total Expenditures</b>	<b>\$89,611</b>

The **Community Oriented Policing** program includes costs related to special duty police activities. This consists of patrols for the Pelican Golf Course, Clearwater and Sheriff's details, and other miscellaneous programs such as bike registration or secure pharmaceutical drug collection. While this program makes up for 2.02% of staff time and budget costs, this program is also largely responsible for the revenue the Police department brings in.

<b>Program Revenue</b>	<b>\$92,440</b>
Personnel	\$31,942
Operating	\$2,216
Capital	\$1,059
<b>Total Expenditures</b>	<b>\$35,218</b>

The final program found within this department, known as **Employee Administration**, includes costs directly related to trainings, employee life cycles, and asset management. This is the second largest program within the Police department, accounting for 17.98% of personnel time, and 17.82% of the total budget.

<b>Program Revenue</b>	<b>\$4,271</b>
Personnel	\$284,206
Operating	\$18,352
Capital	\$9,422
<b>Total Expenditures</b>	<b>\$311,979</b>



**General Fund - Police Department Major Programs FY 1819**

	18-19	% of Total FTE		18-19	% of Total FTE
<b>General Patrol</b>	<b>Proposed</b>	<b>70%</b>	<b>Code Enforcement</b>	<b>Proposed</b>	<b>6%</b>
<i><b>Program Revenue</b></i>	<b>\$17,684</b>		<i><b>Program Revenue</b></i>	<b>\$1,344</b>	
Personnel	\$1,110,171		Personnel	\$89,458	
Operating	\$60,680		Operating	\$8,155	
Capital	\$36,804		Capital	\$2,966	
<i><b>Total Expenditures</b></i>	<b>\$1,207,654</b>		<i><b>Total Expenditures</b></i>	<b>\$100,579</b>	

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Criminal Investigations</b>	<b>Proposed</b>	<b>5%</b>	<b>Community Oriented Policing</b>	<b>Proposed</b>	<b>2%</b>
<i><b>Program Revenue</b></i>	<b>\$1,220</b>		<i><b>Program Revenue</b></i>	<b>\$92,440</b>	
Personnel	\$81,173		Personnel	\$31,942	
Operating	\$5,747		Operating	\$2,216	
Capital	\$2,691		Capital	\$1,059	
<i><b>Total Expenditures</b></i>	<b>\$89,611</b>		<i><b>Total Expenditures</b></i>	<b>\$35,218</b>	

	18-19	% of Total FTE
<b>Employee Administration</b>	<b>Proposed</b>	<b>18%</b>
<i><b>Program Revenue</b></i>	<b>\$4,271</b>	
Personnel	\$284,206	
Operating	\$18,352	
Capital	\$9,422	
<i><b>Total Expenditures</b></i>	<b>\$311,979</b>	

Police - Large Programs

REVENUES	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
342103 Special Duty Police	\$0	\$0	\$0	\$91,960	\$0	\$91,960	\$2,000
351100 Court Fines	\$2,781	\$224	\$203	\$80	\$712	\$4,000	\$4,000
331201 Grants	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0
366905 Police Equip	\$13,904	\$1,120	\$1,017	\$400	\$3,559	\$20,000	\$3,000
366913 Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
<b>PROGRAM REVENUE TOTALS</b>	<b>\$17,684</b>	<b>\$1,344</b>	<b>\$1,220</b>	<b>\$92,440</b>	<b>\$4,271</b>	<b>\$116,960</b>	<b>\$24,000</b>

EXPENDITURES

**PERSONNEL**

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
51000 Incentive Pay	\$9,037	\$728	\$661	\$260	\$2,314	\$13,000	\$13,000
51200 Salaries	\$613,672	\$49,450	\$44,870	\$17,657	\$157,101	\$882,750	\$875,050
51201 PT Salaries	\$66,008	\$5,319	\$4,826	\$1,899	\$16,898	\$94,950	\$83,650
51400 Overtime	\$67,016	\$5,400	\$4,900	\$1,928	\$17,156	\$96,400	\$13,000
51500 Sick Leave	\$22,524	\$1,815	\$1,647	\$648	\$5,766	\$32,400	\$20,600
52100 FICA	\$57,804	\$4,658	\$4,227	\$1,663	\$14,798	\$83,150	\$75,350
52200 Retirement/401k	\$4,414	\$356	\$323	\$127	\$1,130	\$6,350	\$6,300
52220 Pension	\$189,924	\$15,304	\$13,887	\$5,465	\$48,621	\$273,200	\$181,750
52300 Life/Hosp. Ins.	\$66,077	\$5,325	\$4,831	\$1,901	\$16,916	\$95,050	\$95,050
52301 Medical Benefit	\$13,347	\$1,076	\$976	\$384	\$3,417	\$19,200	\$18,000
53100 Physical Exams	\$348	\$28	\$25	\$10	\$89	\$500	\$1,000
<b>Total</b>	<b>\$1,110,171</b>	<b>\$89,458</b>	<b>\$81,173</b>	<b>\$31,942</b>	<b>\$284,206</b>	<b>\$1,596,950</b>	<b>\$1,382,750</b>

**OPERATING**

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
52900 Code Enforcement	\$0	\$3,000	\$0	\$0	\$0	\$3,000	\$5,000
53151 Professional Svcs.	\$20,109	\$1,801	\$1,915	\$747	\$5,428	\$30,000	\$26,100
54100 Telephone	\$4,785	\$370	\$467	\$174	\$1,204	\$7,000	\$7,000
54200 Postage	\$320	\$64	\$68	\$26	\$322	\$800	\$800
54401 Equip. Leasing	\$3,449	\$271	\$285	\$111	\$883	\$5,000	\$6,250
54620 Maint. Veh	\$5,469	\$423	\$534	\$199	\$1,275	\$7,900	\$6,500
54650 Maint. Radios	\$3,333	\$254	\$320	\$120	\$973	\$5,000	\$24,455
54670 Maint. Equip	\$2,996	\$320	\$285	\$111	\$987	\$4,700	\$2,945
55100 Office Supp	\$1,498	\$136	\$142	\$56	\$518	\$2,350	\$2,000
55209 Crime Prevention	\$0	\$0	\$0	\$0	\$1,750	\$1,750	\$2,000
55210 Operating Supp	\$5,992	\$542	\$570	\$223	\$1,973	\$9,300	\$11,000
55220 Gasoline	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$300	\$22	\$23	\$9	\$196	\$550	\$400
55240 Uniforms	\$6,836	\$529	\$667	\$240	\$1,428	\$9,700	\$9,000
55260 Protect Cloth	\$5,591	\$423	\$472	\$199	\$1,414	\$8,100	\$6,000
56405 Computer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$60,680</b>	<b>\$8,155</b>	<b>\$5,747</b>	<b>\$2,216</b>	<b>\$18,352</b>	<b>\$95,150</b>	<b>\$109,450</b>

**CAPITAL**

	General Patrol	Code Enforcement	Criminal Investigation	Community Policing	Employee Administration	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Svc	\$15,948	\$1,285	\$1,166	\$459	\$4,083	\$22,941	\$23,800
58101 Capital Purchase	\$13,904	\$1,120	\$1,017	\$400	\$3,559	\$20,000	\$0
58102 Trans. to 301	\$6,952	\$560	\$508	\$200	\$1,780	\$10,000	\$3,500
<b>Total</b>	<b>\$36,804</b>	<b>\$2,966</b>	<b>\$2,691</b>	<b>\$1,059</b>	<b>\$9,422</b>	<b>\$52,941</b>	<b>\$27,300</b>

PROGRAM EXPENDITURE TOTALS	\$1,207,654	\$100,579	\$89,611	\$35,218	\$311,979	\$1,745,041	\$1,519,500
	69.20%	5.76%	5.14%	2.02%	17.88%		

## Program Net Income

### PROGRAM NET INCOME

<b>Program</b>	<b>General Patrol</b>	<b>Code Enforcement</b>	<b>Criminal Investigation</b>	<b>Community Policing</b>	<b>Employee Administration</b>	<b>18-19 Proposed</b>	<b>17-18 Amended</b>
Revenues	\$17,684	\$1,344	\$1,220	\$92,440	\$4,271	\$116,960	\$24,000
Personnel	\$1,110,171	\$89,458	\$81,173	\$31,942	\$284,206	\$1,596,950	\$1,382,750
Operating	\$60,680	\$8,155	\$5,747	\$2,216	\$18,352	\$95,150	\$109,450
Capital	\$36,804	\$2,966	\$2,691	\$1,059	\$9,422	\$52,941	\$27,300
Expense Subtotal	\$1,207,654	\$100,579	\$89,611	\$35,218	\$311,979	\$1,745,041	\$1,519,500
<b>Program Total</b>	<b>(1,189,970)</b>	<b>(99,235)</b>	<b>(88,391)</b>	<b>57,222</b>	<b>(307,708)</b>	<b>(1,628,081)</b>	<b>-\$1,495,500</b>

<b>Program</b>	<b>Program Total</b>	<b>Personnel</b>	<b>Operating</b>	<b>Capital</b>	<b>% of Budget</b>	<b>% FTE Effort</b>
<i>General Patrol</i>	\$1,207,654	\$1,110,171	\$60,680	\$36,804	69.20%	69.52%
<i>Code Enforcement</i>	\$100,579	\$89,458	\$8,155	\$2,966	5.76%	5.60%
<i>Criminal Investigation</i>	\$89,611	\$81,173	\$5,747	\$2,691	5.14%	5.08%
<i>Community Policing</i>	\$35,218	\$31,942	\$2,216	\$1,059	2.02%	2.00%
<i>Employee Administration</i>	\$311,979	\$284,206	\$18,352	\$9,422	17.88%	17.80%
	\$1,745,041	\$1,596,950	\$95,150	\$52,941	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

## Program Detail

### PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$116,960</b>	<b>\$1,745,041</b>	<b>\$1,596,950</b>	<b>\$95,150</b>	<b>\$52,941</b>	<b>(\$1,628,081)</b>
<i>Calls for Service</i>	\$2,605	\$117,152	\$106,827	\$6,784	\$3,541	(\$114,547)
<i>Preventative Patrol</i>	\$8,557	\$621,486	\$569,370	\$33,241	\$18,875	(\$612,929)
<i>Traffic</i>	\$1,946	\$142,395	\$129,466	\$8,637	\$4,292	(\$140,449)
<i>Dispatch</i>	\$1,857	\$128,423	\$123,536	\$792	\$4,095	(\$126,567)
<i>Special Watches</i>	\$2,720	\$198,198	\$180,972	\$11,226	\$5,999	(\$195,478)
<i>Outreach/Investigations</i>	\$1,281	\$93,917	\$85,265.69	\$5,824	\$2,827	(\$92,635)
<i>Prosecution</i>	\$63	\$6,662	\$4,192.41	\$2,331	\$139	(\$6,599)
<i>Investigations</i>	\$654	\$48,099	\$43,521.24	\$3,135	\$1,443	(\$47,445)
<i>Case Mgmt (Inc JS)</i>	\$516	\$37,849	\$34,337.86	\$2,373	\$1,138	(\$37,333)
<i>Property/Evidence</i>	\$50	\$3,663	\$3,314.00	\$239	\$110	(\$3,613)
<i>Special Events</i>	\$92,398	\$32,151	\$29,147.25	\$2,038	\$966	\$60,247
<i>Miscellaneous</i>	\$42	\$3,066	\$2,794.94	\$179	\$93	(\$3,024)
<i>Training/Meetings/Education</i>	\$1,117	\$83,180	\$74,345.46	\$6,370	\$2,465	(\$82,063)
<i>Supervision/Discipline</i>	\$411	\$30,227	\$27,350.50	\$1,970	\$907	(\$29,816)
<i>Employee Life Cycle</i>	\$558	\$41,039	\$37,132.80	\$2,675	\$1,231	(\$40,481)
<i>Permitting/Records</i>	\$477	\$34,747	\$31,742.56	\$1,952	\$1,052	(\$34,270)
<i>Financial Ops</i>	\$612	\$44,325	\$40,726.30	\$2,248	\$1,350	(\$43,713)
<i>Asset/Fleet Mgmt</i>	\$1,096	\$78,462	\$72,908.06	\$3,137	\$2,417	(\$77,366)
<b>General Patrol</b>	<b>\$17,684</b>	<b>\$1,207,654</b>	<b>\$1,110,171</b>	<b>\$60,680</b>	<b>\$36,804</b>	<b>(\$1,189,970)</b>
<i>Calls for Service</i>	\$2,605	\$117,152	\$106,827	\$6,784	\$3,541	(\$114,547)
<i>Preventative Patrol</i>	\$8,557	\$621,486	\$569,370	\$33,241	\$18,875	(\$612,929)
<i>Traffic</i>	\$1,946	\$142,395	\$129,466	\$8,637	\$4,292	(\$140,449)
<i>Dispatch</i>	\$1,857	\$128,423	\$123,536	\$792	\$4,095	(\$126,567)
<i>Special Watches</i>	\$2,720	\$198,198	\$180,972	\$11,226	\$5,999	(\$195,478)
<b>Code Enforcement</b>	<b>\$1,344</b>	<b>\$100,579</b>	<b>\$89,458</b>	<b>\$8,155</b>	<b>\$2,966</b>	<b>(\$99,235)</b>
<i>Outreach/Investigations</i>	\$1,281	\$93,917	\$85,265.69	\$5,824	\$2,827	(\$92,635)
<i>Prosecution</i>	\$63	\$6,662	\$4,192.41	\$2,331	\$139	(\$6,599)
<b>Criminal Investigation</b>	<b>\$1,220</b>	<b>\$89,611</b>	<b>\$81,173</b>	<b>\$5,747</b>	<b>\$2,691</b>	<b>(\$88,391)</b>
<i>Investigations</i>	\$654	\$48,099	\$43,521.24	\$3,135	\$1,443	(\$47,445)
<i>Case Mgmt (Inc JS)</i>	\$516	\$37,849	\$34,337.86	\$2,373	\$1,138	(\$37,333)
<i>Property/Evidence</i>	\$50	\$3,663	\$3,314.00	\$239	\$110	(\$3,613)
<b>Community Policing</b>	<b>\$92,440</b>	<b>\$35,218</b>	<b>\$31,942</b>	<b>\$2,216</b>	<b>\$1,059</b>	<b>\$57,222</b>
<i>Special Events</i>	\$92,398	\$32,151	\$29,147.25	\$2,038	\$966	\$60,247
<i>Miscellaneous</i>	\$42	\$3,066	\$2,794.94	\$179	\$93	(\$3,024)
<b>Employee Administration</b>	<b>\$4,271</b>	<b>\$311,979</b>	<b>\$284,206</b>	<b>\$18,352</b>	<b>\$9,422</b>	<b>(\$307,708)</b>
<i>Training/Meetings/Education</i>	\$1,117	\$83,180	\$74,345.46	\$6,370	\$2,465	(\$82,063)
<i>Supervision/Discipline</i>	\$411	\$30,227	\$27,350.50	\$1,970	\$907	(\$29,816)
<i>Employee Life Cycle</i>	\$558	\$41,039	\$37,132.80	\$2,675	\$1,231	(\$40,481)
<i>Permitting/Records</i>	\$477	\$34,747	\$31,742.56	\$1,952	\$1,052	(\$34,270)
<i>Financial Ops</i>	\$612	\$44,325	\$40,726.30	\$2,248	\$1,350	(\$43,713)
<i>Asset/Fleet Mgmt</i>	\$1,096	\$78,462	\$72,908.06	\$3,137	\$2,417	(\$77,366)

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

## General Patrol

REVENUES	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
342103 Special Duty Police	\$0	\$0	\$0	\$0	\$0	\$0
351100 Court Fines	\$268	\$1,426	\$324	\$309	\$453	\$2,781
337200 Grants	\$1,000	\$0	\$0	\$0	\$0	\$1,000
366905 Police Equip	\$1,338	\$7,131	\$1,621	\$1,547	\$2,266	\$13,904
366913 Donations	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$2,605</b>	<b>\$8,557</b>	<b>\$1,946</b>	<b>\$1,857</b>	<b>\$2,720</b>	<b>\$17,684</b>

### EXPENDITURES

PERSONNEL	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
51000 Incentive Pay	\$870	\$4,635	\$1,054	\$1,006	\$1,473	\$9,037
51200 Salaries	\$59,051	\$314,732	\$71,565	\$68,288	\$100,037	\$613,672
51201 PT Salaries	\$6,352	\$33,853	\$7,698	\$7,345	\$10,760	\$66,008
51400 Overtime	\$6,449	\$34,370	\$7,815	\$7,457	\$10,924	\$67,016
51500 Sick Leave	\$2,167	\$11,552	\$2,627	\$2,506	\$3,672	\$22,524
52100 FICA	\$5,562	\$29,646	\$6,741	\$6,432	\$9,423	\$57,804
52200 Retirement/401k	\$425	\$2,264	\$515	\$491	\$720	\$4,414
52220 Pension	\$18,275	\$97,406	\$22,148	\$21,134	\$30,960	\$189,924
52300 Life/Hosp. Ins.	\$6,358	\$33,889	\$7,706	\$7,353	\$10,771	\$66,077
52301 Medical Benefit	\$1,284	\$6,845	\$1,557	\$1,485	\$2,176	\$13,347
53100 Physical Exams	\$33	\$178	\$41	\$39	\$57	\$348
<b>Personnel Total</b>	<b>\$106,827</b>	<b>\$569,370</b>	<b>\$129,466</b>	<b>\$123,536</b>	<b>\$180,972</b>	<b>\$1,110,171</b>

OPERATING	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
52900 Code Enforcement	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Svcs.	\$2,184	\$10,960	\$2,801	\$411	\$3,754	\$20,109
54100 Telephone	\$540	\$2,708	\$634	\$5	\$899	\$4,785
54200 Postage	\$77	\$0	\$99	\$15	\$128	\$320
54401 Equip. Leasing	\$325	\$1,823	\$799	\$63	\$440	\$3,449
54620 Maint. Veh	\$617	\$3,095	\$724	\$5	\$1,028	\$5,469
54650 Maint. Radios	\$370	\$1,857	\$434	\$55	\$617	\$3,333
54670 Maint. Equip	\$325	\$1,630	\$419	\$63	\$560	\$2,996
55100 Office Supp	\$162	\$815	\$210	\$32	\$280	\$1,498
55209 Crime Prevention	\$0	\$0	\$0	\$0	\$0	\$0
55210 Operating Supp	\$650	\$3,259	\$838	\$126	\$1,119	\$5,992
55220 Gasoline	\$0	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$26	\$130	\$50	\$5	\$90	\$300
55240 Uniforms	\$771	\$3,869	\$905	\$7	\$1,285	\$6,836
55260 Protect Cloth	\$739	\$3,095	\$724	\$5	\$1,028	\$5,591
56405 Computer	\$0	\$0	\$0	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$6,784</b>	<b>\$33,241</b>	<b>\$8,637</b>	<b>\$792</b>	<b>\$11,226</b>	<b>\$60,680</b>

CAPITAL	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
57001 Vehicle Debt Svc	\$1,535	\$8,179	\$1,860	\$1,775	\$2,600	\$15,948
58101 Capital Purchase	\$1,338	\$7,131	\$1,621	\$1,547	\$2,266	\$13,904
58102 Trans. to 301	\$669	\$3,565	\$811	\$774	\$1,133	\$6,952
<b>Capital Expense Total</b>	<b>\$3,541</b>	<b>\$18,875</b>	<b>\$4,292</b>	<b>\$4,095</b>	<b>\$5,999</b>	<b>\$36,804</b>

EXPENDITURE TOTALS	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
	\$117,150	\$621,500	\$142,400	\$128,400	\$198,200	\$1,207,650
	9.70%	51.46%	11.79%	10.63%	16.41%	\$1,207,650

NET INCOME	Calls for Service	Preventative Patrol	Traffic	Comm/Dispatch	Special Watches	TOTAL
TOTAL REVENUES	\$2,605	\$8,557	\$1,946	\$1,857	\$2,720	\$17,684
TOTAL EXPENDITURES	\$117,150	\$621,500	\$142,400	\$128,400	\$198,200	\$1,207,650
<b>NET INCOME</b>	<b>-\$114,545</b>	<b>-\$612,943</b>	<b>-\$140,454</b>	<b>-\$126,543</b>	<b>-\$195,480</b>	<b>-\$1,189,966</b>



## Code Enforcement

REVENUES	Outreach	Prosecution	TOTAL
342103 Special Duty Police	\$0	\$0	\$0
351100 Court Fines	\$214	\$11	\$224
337200 Grants	\$0	\$0	\$0
366905 Police Equip	\$1,068	\$53	\$1,120
366913 Donations	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$1,281</b>	<b>\$63</b>	<b>\$1,344</b>

EXPENDITURES	Outreach	Prosecution	TOTAL
<b>PERSONNEL</b>			
51000 Incentive Pay	\$694	\$34	\$728
51200 Salaries	\$47,133	\$2,317	\$49,450
51201 PT Salaries	\$5,070	\$249	\$5,319
51400 Overtime	\$5,147	\$253	\$5,400
51500 Sick Leave	\$1,730	\$85	\$1,815
52100 FICA	\$4,440	\$218	\$4,658
52200 Retirement/401k	\$339	\$17	\$356
52220 Pension	\$14,587	\$717	\$15,304
52300 Life/Hosp. Ins.	\$5,075	\$250	\$5,325
52301 Medical Benefit	\$1,025	\$50	\$1,076
53100 Physical Exams	\$27	\$1	\$28
<b>Personnel Total</b>	<b>\$85,266</b>	<b>\$4,192</b>	<b>\$89,458</b>

OPERATING	Outreach	Prosecution	TOTAL
52900 Code Enforcement	\$1,000	\$2,000	\$3,000
53151 Professional Svcs.	\$1,703	\$98	\$1,801
54100 Telephone	\$349	\$21	\$370
54200 Postage	\$61	\$3	\$64
54401 Equip. Leasing	\$256	\$15	\$271
54620 Maint. Veh	\$399	\$24	\$423
54650 Maint. Radios	\$240	\$14	\$254
54670 Maint. Equip	\$256	\$64	\$320
55100 Office Supp	\$128	\$7	\$136
55209 Crime Prevention	\$0	\$0	\$0
55210 Operating Supp	\$513	\$29	\$542
55220 Gasoline	\$0	\$0	\$0
55221 Tools	\$21	\$1	\$22
55240 Uniforms	\$499	\$30	\$529
55260 Protect Cloth	\$399	\$24	\$423
56405 Computer	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$5,824</b>	<b>\$2,331</b>	<b>\$8,155</b>

CAPITAL	Outreach	Prosecution	TOTAL
57001 Vehicle Debt Svc	\$1,225	\$60	\$1,285
58101 Capital Purchase	\$1,068	\$53	\$1,120
58102 Trans. to 301	\$534	\$26	\$560
<b>Capital Expense Total</b>	<b>\$2,827</b>	<b>\$139</b>	<b>\$2,966</b>

EXPENDITURE TOTALS	Outreach	Prosecution	TOTAL
	<b>\$93,900</b>	<b>\$6,650</b>	<b>\$100,600</b>
	93.34%	6.61%	\$100,550

NET INCOME	Outreach	Prosecution	TOTAL
TOTAL REVENUES	\$1,281	\$63	\$1,344
TOTAL EXPENDITURES	\$93,900	\$6,650	\$100,600
<b>NET INCOME</b>	<b>-\$92,619</b>	<b>-\$6,587</b>	<b>-\$99,256</b>

## Criminal Investigations

REVENUES	Investigations	Case Management	Property/ Evidence	TOTAL
342103 Special Duty Police	\$0	\$0	\$0	\$0
351100 Court Fines	\$109	\$86	\$8	\$203
337200 Grants	\$0	\$0	\$0	\$0
366905 Police Equip	\$545	\$430	\$42	\$1,017
366913 Donations	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$654</b>	<b>\$516</b>	<b>\$50</b>	<b>\$1,220</b>

### EXPENDITURES

PERSONNEL	Investigations	Case Management	Property/ Evidence	TOTAL
51000 Incentive Pay	\$354	\$280	\$27	\$661
51200 Salaries	\$24,057	\$18,981	\$1,832	\$44,870
51201 PT Salaries	\$2,588	\$2,042	\$197	\$4,826
51400 Overtime	\$2,627	\$2,073	\$200	\$4,900
51500 Sick Leave	\$883	\$697	\$67	\$1,647
52100 FICA	\$2,266	\$1,788	\$173	\$4,227
52200 Retirement/401k	\$173	\$137	\$13	\$323
52220 Pension	\$7,445	\$5,874	\$567	\$13,887
52300 Life/Hosp. Ins.	\$2,590	\$2,044	\$197	\$4,831
52301 Medical Benefit	\$523	\$413	\$40	\$976
53100 Physical Exams	\$14	\$11	\$1	\$25
<b>Personnel Total</b>	<b>\$43,521</b>	<b>\$34,338</b>	<b>\$3,314</b>	<b>\$81,173</b>

OPERATING	Investigations	Case Management	Property/ Evidence	TOTAL
52900 Code Enforcement	\$0	\$0	\$0	\$0
53151 Professional Svcs.	\$1,028	\$809	\$78	\$1,915
54100 Telephone	\$254	\$193	\$19	\$467
54200 Postage	\$36	\$29	\$3	\$68
54401 Equip. Leasing	\$153	\$121	\$12	\$285
54620 Maint. Veh	\$290	\$221	\$22	\$534
54650 Maint. Radios	\$174	\$133	\$13	\$320
54670 Maint. Equip	\$153	\$121	\$12	\$285
55100 Office Supp	\$76	\$60	\$6	\$142
55209 Crime Prevention	\$0	\$0	\$0	\$0
55210 Operating Supp	\$306	\$241	\$23	\$570
55220 Gasoline	\$0	\$0	\$0	\$0
55221 Tools	\$12	\$10	\$1	\$23
55240 Uniforms	\$363	\$276	\$28	\$667
55260 Protect Cloth	\$290	\$160	\$22	\$472
56405 Computer	\$0	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$3,135</b>	<b>\$2,373</b>	<b>\$239</b>	<b>\$5,747</b>

CAPITAL	Investigations	Case Management	Property/ Evidence	TOTAL
57001 Vehicle Debt Svc	\$625	\$493	\$48	\$1,166
58101 Capital Purchase	\$545	\$430	\$42	\$1,017
58102 Trans. to 301	\$273	\$215	\$21	\$508
<b>Capital Expense Total</b>	<b>\$1,443</b>	<b>\$1,138</b>	<b>\$110</b>	<b>\$2,691</b>

EXPENDITURE TOTALS	Investigations	Case Management	Property/ Evidence	TOTAL
	<b>\$48,100</b>	<b>\$37,850</b>	<b>\$3,650</b>	<b>\$89,600</b>
	53.68%	42.24%	4.07%	\$89,600

NET INCOME	Investigations	Case Management	Property/ Evidence	TOTAL
TOTAL REVENUES	\$654	\$516	\$50	\$1,220
TOTAL EXPENDITURES	\$48,100	\$37,850	\$3,650	\$89,600
<b>NET INCOME</b>	<b>-\$47,446</b>	<b>-\$37,334</b>	<b>-\$3,600</b>	<b>-\$88,380</b>

## Community Oriented Policing

REVENUES	Special Events	Misc	TOTAL
342103 Special Duty Police	\$91,960	\$0	\$91,960
351100 Court Fines	\$73	\$7	\$80
337200 Grants	\$0	\$0	\$0
366905 Police Equip	\$365	\$35	\$400
366913 Donations	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$92,398</b>	<b>\$42</b>	<b>\$92,440</b>

EXPENDITURES	Special Events	Misc	TOTAL
<b>PERSONNEL</b>			
51000 Incentive Pay	\$237	\$23	\$260
51200 Salaries	\$16,112	\$1,545	\$17,657
51201 PT Salaries	\$1,733	\$166	\$1,899
51400 Overtime	\$1,759	\$169	\$1,928
51500 Sick Leave	\$591	\$57	\$648
52100 FICA	\$1,518	\$146	\$1,663
52200 Retirement/401k	\$116	\$11	\$127
52220 Pension	\$4,986	\$478	\$5,465
52300 Life/Hosp. Ins.	\$1,735	\$166	\$1,901
52301 Medical Benefit	\$350	\$34	\$384
53100 Physical Exams	\$9	\$1	\$10
<b>Personnel Total</b>	<b>\$29,147</b>	<b>\$2,795</b>	<b>\$31,942</b>

OPERATING	Special Events	Misc	TOTAL
52900 Code Enforcement	\$0	\$0	\$0
53151 Professional Svcs.	\$686	\$61	\$747
54100 Telephone	\$161	\$14	\$174
54200 Postage	\$24	\$2	\$26
54401 Equip. Leasing	\$102	\$9	\$111
54620 Maint. Veh	\$184	\$16	\$199
54650 Maint. Radios	\$110	\$9	\$120
54670 Maint. Equip	\$102	\$9	\$111
55100 Office Supp	\$51	\$5	\$56
55209 Crime Prevention	\$0	\$0	\$0
55210 Operating Supp	\$205	\$18	\$223
55220 Gasoline	\$0	\$0	\$0
55221 Tools	\$8	\$1	\$9
55240 Uniforms	\$221	\$20	\$240
55260 Protect Cloth	\$184	\$16	\$199
56405 Computer	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$2,038</b>	<b>\$179</b>	<b>\$2,216</b>

CAPITAL	Special Events	Misc	TOTAL
57001 Vehicle Debt Svc	\$419	\$40	\$459
58101 Capital Purchase	\$365	\$35	\$400
58102 Trans. to 301	\$183	\$18	\$200
<b>Capital Expense Total</b>	<b>\$966</b>	<b>\$93</b>	<b>\$1,059</b>

EXPENDITURE TOTALS	Special Events	Misc	TOTAL
	<b>\$31,550</b>	<b>\$3,000</b>	<b>\$34,550</b>
	91.32%	8.68%	\$34,550

NET INCOME	Special Events	Misc	TOTAL
TOTAL REVENUES	\$92,398	\$42	\$92,440
TOTAL EXPENDITURES	\$31,550	\$3,000	\$34,550
<b>NET INCOME</b>	<b>\$60,848</b>	<b>-\$2,958</b>	<b>\$57,890</b>

## Employee Administration

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>REVENUES</b>							
342103 Special Duty Police	\$0	\$0	\$0	\$0	\$0	\$0	\$0
351100 Court Fines	\$186	\$69	\$93	\$80	\$102	\$183	\$712
337200 Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366905 Police Equip	\$931	\$343	\$465	\$398	\$510	\$913	\$3,559
366913 Donations	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$1,117</b>	<b>\$411</b>	<b>\$558</b>	<b>\$477</b>	<b>\$612</b>	<b>\$1,096</b>	<b>\$4,271</b>

### EXPENDITURES

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>PERSONNEL</b>							
51000 Incentive Pay	\$605	\$223	\$302	\$258	\$332	\$594	\$2,314
51200 Salaries	\$41,096	\$15,119	\$20,526	\$17,546	\$22,512	\$40,302	\$157,101
51201 PT Salaries	\$4,420	\$1,626	\$2,208	\$1,887	\$2,421	\$4,335	\$16,898
51400 Overtime	\$4,488	\$1,651	\$2,242	\$1,916	\$2,458	\$4,401	\$17,156
51500 Sick Leave	\$1,508	\$555	\$753	\$644	\$826	\$1,479	\$5,766
52100 FICA	\$3,871	\$1,424	\$1,933	\$1,653	\$2,121	\$3,796	\$14,798
52200 Retirement/401k	\$296	\$109	\$148	\$126	\$162	\$290	\$1,130
52220 Pension	\$12,719	\$4,679	\$6,353	\$5,430	\$6,967	\$12,473	\$48,621
52300 Life/Hosp. Ins.	\$4,425	\$1,628	\$2,210	\$1,889	\$2,424	\$4,339	\$16,916
52301 Medical Benefit	\$894	\$329	\$446	\$382	\$490	\$877	\$3,417
53100 Physical Exams	\$23	\$9	\$12	\$10	\$13	\$23	\$89
<b>Personnel Total</b>	<b>\$74,345</b>	<b>\$27,351</b>	<b>\$37,133</b>	<b>\$31,743</b>	<b>\$40,726</b>	<b>\$72,908</b>	<b>\$284,206</b>

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>OPERATING</b>							
52900 Code Enforcement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
53151 Professional Svcs.	\$1,631	\$645	\$877	\$736	\$503	\$1,036	\$5,428
54100 Telephone	\$214	\$160	\$217	\$257	\$196	\$161	\$1,204
54200 Postage	\$147	\$23	\$31	\$27	\$34	\$60	\$322
54401 Equip. Leasing	\$146	\$96	\$130	\$114	\$143	\$253	\$883
54620 Maint. Veh	\$340	\$182	\$248	\$85	\$224	\$197	\$1,275
54650 Maint. Radios	\$351	\$109	\$149	\$120	\$134	\$110	\$973
54670 Maint. Equip	\$250	\$96	\$130.4	\$114	\$143	\$253.2	\$987
55100 Office Supp	\$150	\$48	\$65	\$57	\$72	\$127	\$518
55209 Crime Prevention	\$1,750	\$0	\$0	\$0	\$0	\$0	\$1,750
55210 Operating Supp	\$487	\$192	\$261	\$241	\$286	\$506	\$1,973
55220 Gasoline	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55221 Tools	\$137	\$8	\$10	\$9	\$11	\$20	\$196
55240 Uniforms	\$275	\$228	\$310	\$106	\$280	\$230	\$1,428
55260 Protect Cloth	\$492	\$182	\$248	\$85	\$224	\$183	\$1,414
56405 Computer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
59900 Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$6,370</b>	<b>\$1,970</b>	<b>\$2,675</b>	<b>\$1,952</b>	<b>\$2,248</b>	<b>\$3,137</b>	<b>\$18,352</b>

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>CAPITAL</b>							
57001 Vehicle Debt Svc	\$1,068	\$393	\$533	\$456	\$585	\$1,047	\$4,083
58101 Capital Purchase	\$931	\$343	\$465	\$398	\$510	\$913	\$3,559
58102 Trans. to 301	\$466	\$171	\$233	\$199	\$255	\$457	\$1,780
<b>Capital Expense Total</b>	<b>\$2,465</b>	<b>\$907</b>	<b>\$1,231</b>	<b>\$1,052</b>	<b>\$1,350</b>	<b>\$2,417</b>	<b>\$9,422</b>

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$83,200</b>	<b>\$30,250</b>	<b>\$41,050</b>	<b>\$34,750</b>	<b>\$44,300</b>	<b>\$78,450</b>	<b>\$312,000</b>
	26.67%	9.70%	13.16%	11.14%	14.20%	25.14%	\$312,000

	Training/ Meetings/ Education	Supervision/ Discipline	Employee Life Cycle	Permit/Records	Financial Ops	Asset/Fleet Management	TOTAL
<b>NET INCOME</b>							
TOTAL REVENUES	\$1,117	\$411	\$558	\$477	\$612	\$1,096	\$4,271
TOTAL EXPENDITURES	\$83,200	\$30,250	\$41,050	\$34,750	\$44,300	\$78,450	\$312,000
<b>NET INCOME</b>	<b>-\$82,083</b>	<b>-\$29,839</b>	<b>-\$40,492</b>	<b>-\$34,273</b>	<b>-\$43,688</b>	<b>-\$77,354</b>	<b>-\$307,729</b>

## PUBLIC WORKS DEPARTMENT

### DEPARTMENT OVERVIEW

The Public Works Department is responsible for managing public spaces around Belleair. This includes parks, streets, sidewalks, and sports fields.

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### PERSONNEL INPUTS

#### Personnel Overview

Position Title	Number of Employees
<i>Director of Parks, Recreation, and Public Works</i>	0.5
<i>Public Services Manager</i>	1
<i>Streets Foreman</i>	1
<i>Parks Foreman</i>	1
<i>Streets and Stormwater II</i>	3
<i>Maintenance Worker II</i>	2
<b>Total</b>	<b>8.5</b>

#### Equipment Overview

Equipment
<i>Steerloader</i>
<i>Generators</i>
<i>Vactron Trailer</i>
<i>John Deere Tractor</i>
<i>Reel Mower</i>
<i>Toro Mower</i>
<i>Milling Machine</i>
<i>Ford F250</i>
<i>Ford F350</i>
<i>Boom Truck</i>

### MAJOR PROGRAM AREAS

The Public Works Department budget consists of seven major program areas:

- *Beautification*
- *Urban Forestry*

- *Sportsfields*
- *Hardscape Paving*
- *Stormwater*
- *Regulatory Signs*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Beautification** program consists of maintaining parks and grounds, as well as town decorations. This program makes up 15.89% of staff time, but the largest component of the department’s budget with 26.48%.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$84,149
Operating	\$72,650
Capital	
<b>Total Expenditures</b>	<b>\$156,799</b>

The **Urban Forestry** program holds costs related to tree trimming and canopy management. This program accounts for 10.43% of personnel hours and about 17.57% of the Public Works budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$55,206
Operating	\$36,933
Capital	
<b>Total Expenditures</b>	<b>\$92,139</b>

The **Sportsfields** program encompasses all management of the fields used by Recreation for sports leagues. This includes costs related to sod maintenance, irrigation, and contract service. This makes up 7.89% of personnel time and 9.15% of the total expenditures.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$41,807
Operating	\$43,933
Capital	

<b>Total Expenditures</b>	<b>\$85,740</b>
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The **Hardscape Paving** program houses all costs associated with the management of any streets and sidewalks in Belleair. This program accounts for 15.69% of staff time and 11.49% of the department's budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$83,077
Operating	\$22,100
Capital	
<b>Total Expenditures</b>	<b>\$105,177</b>

The **Stormwater** program consists of managing the stormwater components and any NPDES related matters. This program makes up for 32.34% of staff time, but only 21.68% of the Public Works budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$171,246
Operating	\$27,250
Capital	
<b>Total Expenditures</b>	<b>\$198,496</b>

The **Regulatory Signs** program includes expenditures related to the traffic and street signs around Belleair. This accounts for 5.36% of personnel time and 3.57% of the department's overall budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$28,407
Operating	\$4,233
Capital	
<b>Total Expenditures</b>	<b>\$32,640</b>

The final program found within this department, known as **Employee Administration**, includes costs directly related to trainings, customer service, and capital improvement costs. This program allocates 12.4% of the department's time, but 26.48% of the total budget.

<b>Program Revenue</b>	<b>\$0</b>
Personnel	\$65,658
Operating	\$80,900
Capital	\$84,669
<b>Total Expenditures</b>	<b>\$231,227</b>



**General Fund - Public Works Department Major Programs FY 18-19**

Public Works Department Revenues	16-17 Actual	17-18 Amended Budget	18-19 Proposed
	\$0	\$0	\$0
<b>Revenue Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Expenditures	16-17 Actual	17-18 Amended Budget	18-19 Proposed
Personnel	\$262,345	\$514,948	\$529,550
Operating	\$200,448	\$320,080	\$288,000
Capital Expense	\$66,400	\$135,488	\$84,669
<b>Expenditure Total</b>	<b>\$529,193</b>	<b>\$970,516</b>	<b>\$902,219</b>

**Net Surplus/(Deficit) from Operations** **-\$902,219**

**By Program**

	18-19 Proposed		18-19 Proposed
<b>Program Revenue</b>		<b>Program Expense</b>	
Employee Administration	\$0	Employee Administration	\$231,227
Beautification	\$0	Beautification	\$156,799
Urban Forestry	\$0	Urban Forestry	\$92,139
Sportsfields	\$0	Sportsfields	\$85,740
Hardscape Paving	\$0	Hardscape Paving	\$105,177
Stormwater	\$0	Stormwater	\$198,496
Regulatory Signs	\$0	Regulatory Signs	\$32,640
<b>Revenue Total</b>	<b>\$0</b>	<b>Expenditure Total</b>	<b>\$902,219</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

**General Fund - Public Works Department Major Programs FY 18-19**

	18-19 Proposed	% of Total FTE 12%		18-19 Proposed	% of Total FTE 16%
<b>Employee Administration</b>			<b>Beautification</b>		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$65,658		Personnel	\$84,149	
Operating	\$80,900		Operating	\$72,650	
Capital	\$84,650		Capital	\$0	
<b>Total Expenditures</b>	<b>\$231,208</b>		<b>Total Expenditures</b>	<b>\$156,799</b>	

	18-19 Proposed	% of Total FTE 10%		18-19 Proposed	% of Total FTE 8%
<b>Urban Forestry</b>			<b>Sportsfields</b>		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$55,206		Personnel	\$41,807	
Operating	\$36,933		Operating	\$43,933	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$92,139</b>		<b>Total Expenditures</b>	<b>\$85,740</b>	

	18-19 Proposed	% of Total FTE 16%		18-19 Proposed	% of Total FTE 32%
<b>Hardscape Paving</b>			<b>Stormwater</b>		
<i>Program Revenue</i>	\$0		<i>Program Revenue</i>	\$0	
Personnel	\$83,077		Personnel	\$171,246	
Operating	\$22,100		Operating	\$27,250	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$105,177</b>		<b>Total Expenditures</b>	<b>\$198,496</b>	

	18-19 Proposed	% of Total FTE 5%
<b>Regulatory Signs</b>		
<i>Program Revenue</i>	\$0	
Personnel	\$28,407	
Operating	\$4,233	
Capital	\$0	
<b>Total Expenditures</b>	<b>\$32,640</b>	

## Public Works - Large Programs

### EXPENDITURES

	Employee Administration	Beautification	Urban Forestry	Sportsfields	Hardscape Paving	Stormwater	Regulatory Signs	ITEM TOTAL	FY 2017-18
<b>PERSONNEL</b>									
51200 Salaries	\$44,853	\$57,485	\$37,713	\$28,559	\$56,752	\$116,983	\$19,406	\$361,750	355,094
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	563
51400 Overtime	\$105	\$135	\$89	\$67	\$133	\$275	\$46	\$850	850
51500 Sick Leave	\$781	\$1,001	\$657	\$497	\$988	\$2,037	\$338	\$6,300	7,500
52200 FICA	\$3,441	\$4,410	\$2,893	\$2,191	\$4,353	\$8,974	\$1,489	\$27,750	27,145
52300 401k	\$4,048	\$5,188	\$3,404	\$2,578	\$5,122	\$10,558	\$1,751	\$32,650	31,964
52301 Life/Hosp. Ins	\$11,103	\$14,230	\$9,336	\$7,070	\$14,049	\$28,959	\$4,804	\$89,550	81,695
52400 Medical Benefit	\$1,265	\$1,621	\$1,063	\$805	\$1,600	\$3,298	\$547	\$10,200	9,637
53100 Physical Exams	\$62	\$79	\$52	\$39	\$78	\$162	\$27	\$500	500
<b>Total</b>	<b>\$65,658</b>	<b>\$84,149</b>	<b>\$55,206</b>	<b>\$41,807</b>	<b>\$83,077</b>	<b>\$171,246</b>	<b>\$28,407</b>	<b>\$529,550</b>	<b>\$514,948</b>
<b>OPERATING</b>									
53151 Prof Svcs	\$16,500	\$0	\$0	\$0	\$0	\$0	\$0	\$16,500	16,500
53160 Contract Labor	\$15,000	\$27,800	\$0	\$19,000	\$0	\$0	\$0	\$61,800	70,852
53410 Street Sweeping	\$0	\$0	\$0	\$0	\$0	\$19,500	\$0	\$19,500	19,500
54100 Telephone	\$2,050	\$0	\$0	\$0	\$0	\$0	\$0	\$2,050	2,050
54310 Energy	\$40,250	\$0	\$0	\$0	\$0	\$0	\$0	\$40,250	40,250
54601 Maint. Hunter Park	\$0	\$5,600	\$0	\$0	\$0	\$0	\$0	\$5,600	5,600
54618 Maint. Courts	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000	2,000
54619 Fields/Courts	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000	15,000
54620 Maint. Veh	\$0	\$400	\$267	\$267	\$400	\$400	\$267	\$2,000	2,000
54670 Maint. Equip	\$0	\$1,000	\$667	\$667	\$1,000	\$1,000	\$667	\$5,000	5,000
54680 Maint. Grounds	\$0	\$12,000	\$1,000	\$7,000	\$0	\$0	\$0	\$20,000	20,000
54682 Tree Trimming	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000	35,000
54686 Holiday Lighting	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000	8,000
54910 Plantings	\$0	\$4,700	\$0	\$0	\$0	\$0	\$0	\$4,700	4,700
55100 Office Supplies	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$800	800
55210 Operating Supplies	\$2,200	\$3,300	\$0	\$0	\$0	\$0	\$0	\$5,500	5,500
55221 Tools	\$0	\$350	\$0	\$0	\$0	\$350	\$0	\$700	700
55230 Chemicals	\$0	\$9,500	\$0	\$0	\$0	\$0	\$0	\$9,500	9,500
55240 Uniforms	\$1,900	\$0	\$0	\$0	\$0	\$0	\$0	\$1,900	1,900
55260 Prot. Clothing	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700	1,700
55300 Road Material/Supp.	\$0	\$0	\$0	\$0	\$20,700	\$6,000	\$3,300	\$30,000	53,028
54605 Computers	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	500
<b>Total</b>	<b>\$80,900</b>	<b>\$72,650</b>	<b>\$36,933</b>	<b>\$43,933</b>	<b>\$22,100</b>	<b>\$27,250</b>	<b>\$4,233</b>	<b>\$288,000</b>	<b>\$320,080</b>
<b>CAPITAL</b>									
54602 Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
57001 Veh Debt	\$26,319	\$0	\$0	\$0	\$0	\$0	\$0	\$26,319	26150
58101 Capital Purch	\$31,800	\$0	\$0	\$0	\$0	\$0	\$0	\$31,800	95488.02
58102 Transfer to 301	\$26,550	\$0	\$0	\$0	\$0	\$0	\$0	\$26,550	13850
<b>Total</b>	<b>\$84,669</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,669</b>	<b>\$135,488</b>
<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$231,227</b>	<b>\$156,799</b>	<b>\$92,139</b>	<b>\$85,740</b>	<b>\$105,177</b>	<b>\$198,496</b>	<b>\$32,640</b>	<b>\$902,219</b>	<b>\$970,516</b>
	25.63%	17.38%	10.21%	9.50%	11.66%	22.00%	3.62%		

## Program Net Income

**PROGRAM NET INCOME**

<u>Program</u>	<u>Employee Administration</u>	<u>Beautification</u>	<u>Urban Forestry</u>	<u>Sportsfields</u>	<u>Hardscape Paving</u>	<u>Stormwater</u>	<u>Regulatory Signs</u>	<u>18-19 Proposed</u>	<u>17-18 Amended</u>
Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$65,658	\$84,149	\$55,206	\$41,807	\$83,077	\$171,246	\$28,407	\$529,550	\$514,948
Operating	\$80,900	\$72,650	\$36,933	\$43,933	\$22,100	\$27,250	\$4,233	\$288,000	\$320,080
Capital	\$84,669	\$0	\$0	\$0	\$0	\$0	\$0	\$84,669	\$135,489
Expense Subtotal	<b>\$231,227</b>	<b>\$156,799</b>	<b>\$92,139</b>	<b>\$85,740</b>	<b>\$105,177</b>	<b>\$198,496</b>	<b>\$32,640</b>	<b>\$902,219</b>	<b>\$970,517</b>
<b>Program Total</b>	<b>(231,227)</b>	<b>(156,799)</b>	<b>(92,139)</b>	<b>(85,740)</b>	<b>(105,177)</b>	<b>(198,496)</b>	<b>(32,640)</b>	<b>(902,219)</b>	<b>(970,517)</b>

<u>Program</u>	<u>Program Total</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>% of Budget</u>	<u>% FTE Effort</u>
<i>Employee Administration</i>	<b>\$231,227</b>	\$65,658	\$80,900	\$84,669	25.63%	12.40%
<i>Beautification</i>	<b>\$156,799</b>	\$84,149	\$72,650	\$0	17.38%	15.89%
<i>Urban Forestry</i>	<b>\$92,139</b>	\$55,206	\$36,933	\$0	10.21%	10.43%
<i>Sportsfields</i>	<b>\$85,740</b>	\$41,807	\$43,933	\$0	9.50%	7.89%
<i>Hardscape Paving</i>	<b>\$105,177</b>	\$83,077	\$22,100	\$0	11.66%	15.69%
<i>Stormwater</i>	<b>\$198,496</b>	\$171,246	\$27,250	\$0	22.00%	32.34%
<i>Regulatory Signs</i>	<b>\$32,640</b>	\$28,407	\$4,233	\$0	3.62%	5.36%
	<b>\$902,219</b>	<b>\$529,550</b>	<b>\$288,000</b>	<b>\$84,669</b>	<b>100.00%</b>	<b>100.00%</b>

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

Program Detail

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$0</b>	<b>\$902,219</b>	<b>\$529,550</b>	<b>\$288,000</b>	<b>\$84,669</b>	<b>(\$902,219)</b>
Employee Management	\$0	\$124,236	\$30,497	\$9,070	\$84,669	-\$124,236
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
Contract Mowing	\$0	\$34,687	\$6,887	\$27,800	\$0	-\$34,687
Park Maintenance	\$0	\$71,084	\$47,287	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,822	\$11,135	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,988	\$9,621	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,219	\$9,219	\$8,000	\$0	-\$17,219
Tree Trimming	\$0	\$54,537	\$49,270	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256	\$3,256	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,347	\$2,680	\$667	\$0	-\$3,347
Sod Maintenance	\$0	\$46,783	\$26,317	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,652	\$13,185	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,305	\$2,305	\$19,000	\$0	-\$21,305
Streets	\$0	\$41,212	\$29,345	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,012	\$29,345	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,954	\$24,387	\$2,567	\$0	-\$26,954
NPDES	\$0	\$61,190	\$54,724	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975	\$67,159	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,331	\$49,364	\$19,967	\$0	-\$69,331
Street Name Signs	\$0	\$12,761	\$11,095	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897	\$11,631	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981	\$5,681	\$300	\$0	-\$5,981
<b>Employee Administration</b>	<b>\$0</b>	<b>\$231,227</b>	<b>\$65,658</b>	<b>\$80,900</b>	<b>\$84,669</b>	<b>(\$231,227)</b>
Employee Management	\$0	\$124,236	\$30,497	\$9,070	\$84,669	-\$124,236
Customer Service	\$0	\$31,052	\$14,472	\$16,580	\$0	-\$31,052
Capital Improvement	\$0	\$75,939	\$20,689	\$55,250	\$0	-\$75,939
<b>Beautification</b>	<b>\$0</b>	<b>\$156,799</b>	<b>\$84,149</b>	<b>\$72,650</b>	<b>\$0</b>	<b>(\$156,799)</b>
Contract Mowing	\$0	\$34,687.37	\$6,887.37	\$27,800	\$0	-\$34,687
Park Maintenance	0	\$71,084	\$47,286.99	\$23,797	\$0	-\$71,084
Park Irrigation	\$0	\$12,821.68	\$11,135.02	\$1,687	\$0	-\$12,822
Chemicals	\$0	\$20,987.53	\$9,620.87	\$11,367	\$0	-\$20,988
Holiday Lighting	\$0	\$17,218.89	\$9,218.89	\$8,000	\$0	-\$17,219
<b>Urban Forestry</b>	<b>\$0</b>	<b>\$92,139</b>	<b>\$55,206</b>	<b>\$36,933</b>	<b>\$0</b>	<b>(\$92,139)</b>
Tree Trimming	\$0	\$54,536.79	\$49,270.13	\$5,267	\$0	-\$54,537
Contract Trimming	\$0	\$34,256.09	\$3,256.09	\$31,000	\$0	-\$34,256
Permit & Tree Assessment	\$0	\$3,346.57	\$2,679.91	\$667	\$0	-\$3,347
<b>Sportsfields</b>	<b>\$0</b>	<b>\$85,740</b>	<b>\$41,807</b>	<b>\$43,933</b>	<b>\$0</b>	<b>(\$85,740)</b>
Sod Maintenance	\$0	\$46,783.37	\$26,316.71	\$20,467	\$0	-\$46,783
Irrigation	\$0	\$17,651.81	\$13,185.15	\$4,467	\$0	-\$17,652
Contract Service	\$0	\$21,304.72	\$2,304.72	\$19,000	\$0	-\$21,305
<b>Hardscape Paving</b>	<b>\$0</b>	<b>\$105,177</b>	<b>\$83,077</b>	<b>\$22,100</b>	<b>\$0</b>	<b>(\$105,177)</b>
Streets	\$0	\$41,211.66	\$29,345.00	\$11,867	\$0	-\$41,212
Sidewalk	\$0	\$37,011.66	\$29,345.00	\$7,667	\$0	-\$37,012
Miscellaneous	\$0	\$26,953.83	\$24,387.17	\$2,567	\$0	-\$26,954
<b>Stormwater</b>	<b>\$0</b>	<b>\$198,496</b>	<b>\$171,246</b>	<b>\$27,250</b>	<b>\$0</b>	<b>(\$198,496)</b>
NPDES	\$0	\$61,190.40	\$54,723.74	\$6,467	\$0	-\$61,190
Maintenance	\$0	\$67,975.18	\$67,158.52	\$817	\$0	-\$67,975
Debris Maintenance	\$0	\$69,330.58	\$49,363.92	\$19,967	\$0	-\$69,331
<b>Regulatory Signs</b>	<b>\$0</b>	<b>\$32,640</b>	<b>\$28,407</b>	<b>\$4,233</b>	<b>\$0</b>	<b>(\$32,640)</b>
Street Name Signs	\$0	\$12,761.48	\$11,094.82	\$1,667	\$0	-\$12,761
Traffic Signs	\$0	\$13,897.46	\$11,630.80	\$2,267	\$0	-\$13,897
MOT	\$0	\$5,981.41	\$5,681.41	\$300	\$0	-\$5,981

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

## Employee Administration

### EXPENDITURES

	Employee Management	Customer Service	Capital Improvement	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$20,834	\$9,886	\$14,133	\$44,853
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$49	\$23	\$33	\$105
51500 Sick Leave	\$363	\$172	\$246	\$781
52200 FICA	\$1,598	\$758	\$1,084	\$3,441
52300 401k	\$1,880	\$892	\$1,276	\$4,048
52301 Life/Hosp. Ins	\$5,157	\$2,447	\$3,499	\$11,103
52400 Medical Benefit	\$587	\$279	\$399	\$1,265
53100 Physical Exams	\$29	\$14	\$20	\$62
<b>Personnel Total</b>	<b>\$30,497</b>	<b>\$14,472</b>	<b>\$20,689</b>	<b>\$65,658</b>
<b>OPERATING</b>				
53151 Prof Svcs	\$0	\$16,500	\$0	\$16,500
53160 Contract Labor	\$0	\$0	\$15,000	\$15,000
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$2,050	\$0	\$0	\$2,050
54310 Energy	\$0	\$0	\$40,250	\$40,250
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improvements	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$720	\$80	\$0	\$800
55210 Operating Supplies	\$2,200	\$0	\$0	\$2,200
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$1,900	\$0	\$0	\$1,900
55260 Prot. Clothing	\$1,700	\$0	\$0	\$1,700
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$500	\$0	\$0	\$500
<b>Operating Total</b>	<b>\$9,070</b>	<b>\$16,580</b>	<b>\$55,250</b>	<b>\$80,900</b>
<b>CAPITAL</b>				
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$26,319	\$0	\$0	\$26,319
58101 Capital Purch	\$31,800	\$0	\$0	\$31,800
58102 Transfer to 301	\$26,550	\$0	\$0	\$26,550
<b>Capital Expense Total</b>	<b>\$84,669</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,669</b>
<b>EXPENDITURE TOTALS</b>				
	<b>\$124,236</b>	<b>\$31,052</b>	<b>\$75,939</b>	<b>\$231,227</b>
	53.73%	13.43%	32.84%	100.00%
<b>NET INCOME</b>				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$124,236	\$31,052	\$75,939	\$231,227
<b>NET INCOME</b>	<b>-\$124,236</b>	<b>-\$31,052</b>	<b>-\$75,939</b>	<b>-\$231,227</b>

Beautification

EXPENDITURES

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
<b>PERSONNEL</b>						
51200 Salaries	\$4,705	\$32,303	\$7,607	\$6,572	\$6,298	\$57,485
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$11	\$76	\$18	\$15	\$15	\$135
51500 Sick Leave	\$82	\$563	\$132	\$114	\$110	\$1,001
52200 FICA	\$361	\$2,478	\$584	\$504	\$483	\$4,410
52300 401k	\$425	\$2,916	\$687	\$593	\$568	\$5,188
52301 Life/Hosp. Ins	\$1,165	\$7,997	\$1,883	\$1,627	\$1,559	\$14,230
52400 Medical Benefit	\$133	\$911	\$214	\$185	\$178	\$1,621
53100 Physical Exams	\$7	\$45	\$11	\$9	\$9	\$79
<b>Personnel Total</b>	<b>\$6,887</b>	<b>\$47,287</b>	<b>\$11,135</b>	<b>\$9,621</b>	<b>\$9,219</b>	<b>\$84,149</b>

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
<b>OPERATING</b>						
53151 Prof Svcs	\$0	\$0	\$0	\$0	\$0	\$0
53160 Contract Labor	\$27,800	\$0	\$0	\$0	\$0	\$27,800
53410 Street Sweeping	\$0	\$0	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$5,600	\$0	\$0	\$0	\$5,600
54618 Maint. Courts	\$0	\$0	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$133	\$133	\$133	\$0	\$400
54670 Maint. Equip	\$0	\$333	\$333	\$333	\$0	\$1,000
54680 Maint. Grounds	\$0	\$10,600	\$0	\$1,400	\$0	\$12,000
54682 Tree Trimming	\$0	\$0	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0	\$8,000	\$8,000
54910 Plantings	\$0	\$4,700	\$0	\$0	\$0	\$4,700
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$2,255	\$1,045	\$0	\$0	\$3,300
55221 Tools	\$0	\$175	\$175	\$0	\$0	\$350
55230 Chemicals	\$0	\$0	\$0	\$9,500	\$0	\$9,500
55240 Uniforms	\$0	\$0	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$27,800</b>	<b>\$23,797</b>	<b>\$1,687</b>	<b>\$11,367</b>	<b>\$8,000</b>	<b>\$72,650</b>

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
<b>CAPITAL</b>						
54602 Cars	\$0	\$0	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$34,687</b>	<b>\$71,084</b>	<b>\$12,822</b>	<b>\$20,988</b>	<b>\$17,219</b>	<b>\$156,799</b>
	22.12%	45.33%	8.18%	13.38%	10.98%	100.00%

	Contract Mowing	Park Maintenance	Park Irrigation	Chemicals	Holiday Lights	TOTAL
<b>NET INCOME</b>						
TOTAL REVENUES	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$34,687	\$71,084	\$12,822	\$20,988	\$17,219	\$156,799
<b>NET INCOME</b>	<b>-\$34,687</b>	<b>-\$71,084</b>	<b>-\$12,822</b>	<b>-\$20,988</b>	<b>-\$17,219</b>	<b>-\$156,799</b>

## Urban Forestry

### EXPENDITURES

PERSONNEL	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
51200 Salaries	\$33,658	\$2,224	\$1,831	\$37,713
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$79	\$5	\$4	\$89
51500 Sick Leave	\$586	\$39	\$32	\$657
52200 FICA	\$2,582	\$171	\$140	\$2,893
52300 401k	\$3,038	\$201	\$165	\$3,404
52301 Life/Hosp. Ins	\$8,332	\$551	\$453	\$9,336
52400 Medical Benefit	\$949	\$63	\$52	\$1,063
53100 Physical Exams	\$47	\$3	\$3	\$52
<b>Personnel Total</b>	<b>\$49,270</b>	<b>\$3,256</b>	<b>\$2,680</b>	<b>\$55,206</b>

OPERATING	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$0	\$133	\$267
54670 Maint. Equip	\$333	\$0	\$333	\$667
54680 Maint. Grounds	\$800	\$0	\$200	\$1,000
54682 Tree Trimming	\$4,000	\$31,000	\$0	\$35,000
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$5,267</b>	<b>\$31,000</b>	<b>\$667</b>	<b>\$36,933</b>

CAPITAL	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
	<b>\$54,537</b>	<b>\$34,256</b>	<b>\$3,347</b>	<b>\$92,139</b>
	59.19%	37.18%	3.63%	100.00%

NET INCOME	Tree Trimming	Contract Trimming	Permit & Tree Assessment	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$54,537	\$34,256	\$3,347	\$92,139
<b>NET INCOME</b>	<b>-\$54,537</b>	<b>-\$34,256</b>	<b>-\$3,347</b>	<b>-\$92,139</b>



## Sportsfields

### EXPENDITURES

PERSONNEL	Sod Maintenance	Irrigation	Contract Services	TOTAL
51200 Salaries	\$17,978	\$9,007	\$1,574	\$28,559
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$42	\$21	\$4	\$67
51500 Sick Leave	\$313	\$157	\$27	\$497
52200 FICA	\$1,379	\$691	\$121	\$2,191
52300 401k	\$1,623	\$813	\$142	\$2,578
52301 Life/Hosp. Ins	\$4,450	\$2,230	\$390	\$7,070
52400 Medical Benefit	\$507	\$254	\$44	\$805
53100 Physical Exams	\$25	\$12	\$2	\$39
<b>Personnel Total</b>	<b>\$26,317</b>	<b>\$13,185</b>	<b>\$2,305</b>	<b>\$41,807</b>

OPERATING	Sod Maintenance	Irrigation	Contract Services	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$12,000	\$0	\$7,000	\$19,000
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$2,000	\$0	\$0	\$2,000
54619 Fields/Courts	\$3,000	\$0	\$12,000	\$15,000
54620 Maint. Veh	\$133	\$133	\$0	\$267
54670 Maint. Equip	\$333	\$333	\$0	\$667
54680 Maint. Grounds	\$3,000	\$4,000	\$0	\$7,000
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$20,467</b>	<b>\$4,467</b>	<b>\$19,000</b>	<b>\$43,933</b>

CAPITAL	Sod Maintenance	Irrigation	Contract Services	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Sod Maintenance	Irrigation	Contract Services	TOTAL
	<b>\$46,783</b>	<b>\$17,652</b>	<b>\$21,305</b>	<b>\$85,740</b>
	54.56%	20.59%	24.85%	100.00%

NET INCOME	Sod Maintenance	Irrigation	Contract Services	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$46,783	\$17,652	\$21,305	\$85,740
<b>NET INCOME</b>	<b>-\$46,783</b>	<b>-\$17,652</b>	<b>-\$21,305</b>	<b>-\$85,740</b>

## Hardscape Paving

### EXPENDITURES

PERSONNEL	Streets	Sidewalk	Misc	TOTAL
51200 Salaries	\$20,046	\$20,046	\$16,660	\$56,752
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$47	\$47	\$39	\$133
51500 Sick Leave	\$349	\$349	\$290	\$988
52200 FICA	\$1,538	\$1,538	\$1,278	\$4,353
52300 401k	\$1,809	\$1,809	\$1,504	\$5,122
52301 Life/Hosp. Ins	\$4,962	\$4,962	\$4,124	\$14,049
52400 Medical Benefit	\$565	\$565	\$470	\$1,600
53100 Physical Exams	\$28	\$28	\$23	\$78
<b>Personnel Total</b>	<b>\$29,345</b>	<b>\$29,345</b>	<b>\$24,387</b>	<b>\$83,077</b>

OPERATING	Streets	Sidewalk	Misc	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$133	\$400
54670 Maint. Equip	\$333	\$333	\$333	\$1,000
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$11,400	\$7,200	\$2,100	\$20,700
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$11,867</b>	<b>\$7,667</b>	<b>\$2,567</b>	<b>\$22,100</b>

CAPITAL	Streets	Sidewalk	Misc	TOTAL
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102                      301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Streets	Sidewalk	Misc	TOTAL
	<b>\$41,212</b>	<b>\$37,012</b>	<b>\$26,954</b>	<b>\$105,177</b>
	39.18%	35.19%	25.63%	100.00%

NET INCOME	Streets	Sidewalk	Misc	TOTAL
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$41,212	\$37,012	\$26,954	\$105,177
<b>NET INCOME</b>	<b>-\$41,212</b>	<b>-\$37,012</b>	<b>-\$26,954</b>	<b>-\$105,177</b>

Stormwater

EXPENDITURES

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$37,383	\$45,878	\$33,722	\$116,983
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$88	\$108	\$79	\$275
51500 Sick Leave	\$651	\$799	\$587	\$2,037
52200 FICA	\$2,868	\$3,519	\$2,587	\$8,974
52300 401k	\$3,374	\$4,141	\$3,044	\$10,558
52301 Life/Hosp. Ins	\$9,254	\$11,357	\$8,348	\$28,959
52400 Medical Benefit	\$1,054	\$1,294	\$951	\$3,298
53100 Physical Exams	\$52	\$63	\$47	\$162
<b>Personnel Total</b>	<b>\$54,724</b>	<b>\$67,159</b>	<b>\$49,364</b>	<b>\$171,246</b>

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>OPERATING</b>				
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$19,500	\$19,500
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$133	\$400
54670 Maint. Equip	\$333	\$333	\$333	\$1,000
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$350	\$0	\$350
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$6,000	\$0	\$0	\$6,000
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$6,467</b>	<b>\$817</b>	<b>\$19,967</b>	<b>\$27,250</b>

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>CAPITAL</b>				
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$61,190</b>	<b>\$67,975</b>	<b>\$69,331</b>	<b>\$198,496</b>
	30.83%	34.25%	34.93%	100.00%

	NPDES	Maintenance	Debris Maintenance	TOTAL
<b>NET INCOME</b>				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$61,190	\$67,975	\$69,331	\$198,496
<b>NET INCOME</b>	<b>-\$61,190</b>	<b>-\$67,975</b>	<b>-\$69,331</b>	<b>-\$198,496</b>

## Regulatory Signs

### EXPENDITURES

	Street Name Signs	Traffic Signs	MOT	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$7,579	\$7,945	\$3,881	\$19,406
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$18	\$19	\$9	\$46
51500 Sick Leave	\$132	\$138	\$68	\$338
52200 FICA	\$581	\$609	\$298	\$1,489
52300 401k	\$684	\$717	\$350	\$1,751
52301 Life/Hosp. Ins	\$1,876	\$1,967	\$961	\$4,804
52400 Medical Benefit	\$214	\$224	\$109	\$547
53100 Physical Exams	\$10	\$11	\$5	\$27
<b>Personnel Total</b>	<b>\$11,095</b>	<b>\$11,631</b>	<b>\$5,681</b>	<b>\$28,407</b>
<b>OPERATING</b>				
53151 Prof Svcs	\$0	\$0	\$0	\$0
53160 Contract Labor	\$0	\$0	\$0	\$0
53410 Street Sweeping	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54310 Energy	\$0	\$0	\$0	\$0
54601 Maint. Hunter Park	\$0	\$0	\$0	\$0
54618 Maint. Courts	\$0	\$0	\$0	\$0
54619 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$133	\$133	\$0	\$267
54670 Maint. Equip	\$333	\$333	\$0	\$667
54680 Maint. Grounds	\$0	\$0	\$0	\$0
54682 Tree Trimming	\$0	\$0	\$0	\$0
54683 Park Improve	\$0	\$0	\$0	\$0
54686 Holiday Lighting	\$0	\$0	\$0	\$0
54910 Plantings	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55230 Chemicals	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
55300 Road Material/Supp.	\$1,200	\$1,800	\$300	\$3,300
54605 Computers	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$1,667</b>	<b>\$2,267</b>	<b>\$300</b>	<b>\$4,233</b>
<b>CAPITAL</b>				
54602 Cars	\$0	\$0	\$0	\$0
57001 Veh Debt	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURE TOTALS</b>				
	<b>\$12,761</b>	<b>\$13,897</b>	<b>\$5,981</b>	<b>\$32,640</b>
	39.10%	42.58%	18.33%	100.00%
<b>NET INCOME</b>				
TOTAL REVENUES	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,761	\$13,897	\$5,981	\$32,640
<b>NET INCOME</b>	<b>-\$12,761</b>	<b>-\$13,897</b>	<b>-\$5,981</b>	<b>-\$32,640</b>

# RECREATION DEPARTMENT

## **DEPARTMENT OVERVIEW**

The Recreation Department enhances and enriches the quality of life for the present and future generations of Belleair's residents by providing recreational programming tailored for the community's youth and adult members, as well as community events.

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## **PERSONNEL INPUTS**

### *Personnel Overview*

<b>Position Title</b>	<b>Number of Employees</b>
<i>Director of Parks, Recreation, and Public Works</i>	0.5
<i>Recreation Supervisor</i>	1
<i>Special Events Coordinator</i>	1
<i>Recreation Programmer II</i>	1
<i>Recreation Programmer I</i>	1
<i>Recreation Assistant I</i>	1
<b>Total</b>	<b>5.5</b>

### *Equipment Overview*

<b>Equipment</b>
<i>2012 Ford Explorer</i>
<i>2017 Ford T350 (2)</i>
<i>Playgrounds</i>
<i>Tennis Courts</i>
<i>Recpro Software</i>

## **MAJOR PROGRAM AREAS**

The Recreation Department budget consists of five major program areas:

- *Community Promotions and Events*
- *Sports Leagues*
- *Youth Activities*
- *Adult Activities*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within.

The **Employee Administration** program encompasses costs directly related to trainings, employee life cycles, and asset management. This accounts for 37.3% of personnel time, but 28.17% of all expenditures.

<b>Program Revenue</b>	<b>\$49,430</b>
Personnel	\$238,258
Operating	\$49,750
Capital	\$20,306
<b>Total Expenditures</b>	<b>\$308,314</b>

The **Community Promotions and Events** program coordinates and manages events within the Town, such as the concerts, and holiday events. This includes three smaller programs called Leisure Events, Community Outreach, and Athletic Events. This program utilizes 20.5% of staff's time, and 28.13% of the department's total budget.

<b>Program Revenue</b>	<b>\$146,550</b>
Personnel	\$72,927
Operating	\$128,800
Capital	\$0
<b>Total Expenditures</b>	<b>\$201,727</b>

The **Sports Leagues** program provides youth activities such as basketball, dodgeball, and flag football. This program accounts for 7.6% of personnel time and 7.89% of the total Recreation budget.

<b>Program Revenue</b>	<b>\$39,410</b>
Personnel	\$26,045
Operating	\$23,700
Capital	\$0
<b>Total Expenditures</b>	<b>\$49,745</b>

The **Youth Activities** program provides activities and care for youth attendees. This includes after school programs, day camps, summer camps, and overall enrichment. This is the largest

of the Recreation department's when it comes to personnel time overall budget, encompassing 32.5% of total staff allocation, and 31.08% of expenditures.

<b>Program Revenue</b>	<b>\$254,790</b>
Personnel	\$121,263
Operating	\$101,200
Capital	\$0
<b>Total Expenditures</b>	<b>\$222,463</b>

The **Adult Activities** program includes costs and time related to classes offered for adult attendees. This includes programs offered such as pilates, silver sneakers, and tennis. This program accounts for 2.1% of staff time and 2.34% of the Recreation budget.

<b>Program Revenue</b>	<b>\$14,498</b>
Personnel	\$11,130
Operating	\$8,000
Capital	\$0
<b>Total Expenditures</b>	<b>\$19,130</b>

## General Fund - Recreation Department Major Programs FY 18-19

Recreation Department	16-17	17-18	18-19
Revenues	Actual	Amended Budget	Proposed
Tennis Permits	\$1,080	\$2,500	\$0
Rec Prog Activity	\$267,052	\$282,750	\$292,000
Rec Permits	\$23,715	\$24,000	\$24,800
Rec Vending	\$3,570	\$10,000	\$4,100
Concession	10388	\$3,500	\$9,700
Merchandise	28	\$0	\$0
Private Parties	6280	\$6,000	\$6,150
Athletic Programs	15685	\$23,000	\$15,000
Rental Income	4400	\$4,800	\$4,800
Don: Park Improve.			\$0
Don: Rec Projs			\$2,000
Special Events	\$154,018	\$143,000	\$146,550
<b>Revenue Total</b>	<b>\$486,216</b>	<b>\$499,550</b>	<b>\$505,100</b>

Expenditures	16-17	17-18	18-19
	Actual	Amended Budget	Proposed
Personnel	\$739,022	\$468,949	\$469,640
Operating	\$487,535	\$322,600	\$311,450
Capital Expense	\$61,181	\$82,967	\$20,300
<b>Expenditure Total</b>	<b>\$1,287,738</b>	<b>\$874,517</b>	<b>\$801,390</b>

<b>Net Surplus/(Deficit) from Operations</b>	<b>-\$296,290</b>
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### By Program

	18-19	18-19
Program Revenue	Proposed	Program Expense Proposed
Employee Admin	\$49,368	Employee Administration \$308,308
Communtiy Promos/Events	\$146,550	Community Events \$201,727
Sports League	\$39,410	Sports Leagues \$49,745
Youth Activites	\$255,274	Youth Activities \$222,480
Adult Activites	\$14,498	Adult Activities \$19,130
<b>Revenue Total</b>	<b>\$505,100</b>	<b>Expenditure Total \$801,390</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.



**General Fund - Recreation Department Major Programs FY 18-19**

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Employee Admin</b>	<b>Proposed</b>	<b>52%</b>	<b>Community Promotions/Events</b>	<b>Proposed</b>	<b>18%</b>
<i>Program Revenue</i>	\$49,368		<i>Program Revenue</i>	\$146,550	
Personnel	\$238,258		Personnel	\$72,927	
Operating	\$49,750		Operating	\$128,800	
Capital	\$20,300		Capital	\$0	
<b>Total Expenditures</b>	<b>\$308,308</b>		<b>Total Expenditures</b>	<b>\$201,727</b>	

	18-19	% of Total FTE		18-19	% of Total FTE
<b>Sports League</b>	<b>Proposed</b>	<b>9%</b>	<b>Youth Activities</b>	<b>Proposed</b>	<b>18%</b>
<i>Program Revenue</i>	\$39,410		<i>Program Revenue</i>	\$255,274	
Personnel	\$26,045		Personnel	\$121,280	
Operating	\$23,700		Operating	\$101,200	
Capital	\$0		Capital	\$0	
<b>Total Expenditures</b>	<b>\$49,745</b>		<b>Total Expenditures</b>	<b>\$222,480</b>	

	18-19	% of Total FTE
<b>Adult Activities</b>	<b>Proposed</b>	<b>4%</b>
<i>Program Revenue</i>	\$14,498	
Personnel	\$11,130	
Operating	\$8,000	
Capital	\$0	
<b>Total Expenditures</b>	<b>\$19,130</b>	

Recreation - Large Program Detail

REVENUES	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
300230 Tennis Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
347210 Rec Prog Activity	\$1,140	\$0	\$38,210	\$239,652	\$12,998	\$292,000	\$282,750
347211 Rec Permits	\$21,800	\$0	\$0	\$1,500	\$1,500	\$24,800	\$24,000
347213 Rec Vending	\$478	\$0	\$0	\$3,623	\$0	\$4,100	\$10,000
347214 Concession	\$0	\$0	\$1,200	\$8,500	\$0	\$9,700	\$3,500
347217 Merchandise	\$0	\$0	\$0	\$0	\$0	\$0	\$0
347530 Private Parties	\$6,150	\$0	\$0	\$0	\$0	\$6,150	\$6,000
347540 Athletic Programs	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$23,000
362000 Rental Income	\$4,800	\$0	\$0	\$0	\$0	\$4,800	\$4,800
366900 Don: Park Improve.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$4,000
366911 Special Events	\$0	\$146,550	\$0	\$0	\$0	\$146,550	\$143,000
<b>PROGRAM REVENUE TOTALS</b>	<b>\$49,368</b>	<b>\$146,550</b>	<b>\$39,410</b>	<b>\$255,274</b>	<b>\$14,498</b>	<b>\$505,100</b>	<b>\$503,550</b>

EXPENDITURES

PERSONNEL

	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
51200 Salaries	\$159,566	\$51,487.91	\$18,388.15	\$85,626.38	\$7,857.84	\$322,926	\$234,050
51201 PT Salaries	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$97,850
51210 Unused Medical	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$2,197
51400 Overtime	\$850	\$0.00	\$0.00	\$0.00	\$0.00	\$850	\$850
51500 Sick Leave	\$10,750	\$0.00	\$0.00	\$0.00	\$0.00	\$10,750	\$9,700
52200 FICA	\$14,781	\$4,769.56	\$1,703.38	\$7,931.96	\$727.91	\$29,914	\$25,400
52300 401k	\$11,120	\$3,588.11	\$1,281.44	\$5,967.16	\$547.60	\$22,504	\$21,050
52301 Life/Hosp. Ins	\$36,487	\$11,773.30	\$4,204.66	\$19,579.45	\$1,796.79	\$73,841	\$72,800
52400 Medical Benefit	\$4,054	\$1,308.14	\$467.18	\$2,175.49	\$199.64	\$8,205	\$4,402
53100 Physical Exams	\$650	\$0.00	\$0.00	\$0.00	\$0.00	\$650	\$650
<b>Total</b>	<b>\$238,258</b>	<b>\$72,927.03</b>	<b>\$26,044.81</b>	<b>\$121,280.46</b>	<b>\$11,129.78</b>	<b>\$469,640</b>	<b>\$468,949</b>

\*Personnel numbers have part time hours and costs included in distribution

OPERATING

	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
53151 Prof Svcs	\$0	\$0	\$0	\$45,000	\$8,000	\$53,000	\$60,000
53153 Copies	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$5,000
53154 Food Service	\$0	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000
54100 Telephone	\$4,600	\$0	\$0	\$0	\$0	\$4,600	\$4,600
54300 Electricity	\$21,200	\$0	\$0	\$0	\$0	\$21,200	\$37,000
54618 Fields/Courts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$2,000
55100 Office Supplies	\$1,300	\$0	\$0	\$0	\$0	\$1,300	\$1,300
55210 Operating Supplies	\$6,500	\$0	\$0	\$300	\$0	\$6,800	\$6,500
55221 Tools	\$200	\$0	\$0	\$0	\$0	\$200	\$200
55231 Summer Camp	\$0	\$0	\$0	\$30,000	\$0	\$30,000	\$19,000
55232 Teen Camp	\$0	\$0	\$0	\$10,500	\$0	\$10,500	\$6,650
55233 Sports Leagues	\$0	\$0	\$23,700	\$0	\$0	\$23,700	\$27,000
55234 Special Events	\$0	\$128,800	\$0	\$0	\$0	\$128,800	\$127,000
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$0	\$0	\$3,200	\$0	\$3,200	\$3,200
55238 Funky Friday	\$0	\$0	\$0	\$2,000	\$0	\$2,000	\$5,000
55239 Specialty Camps	\$0	\$0	\$0	\$5,200	\$0	\$5,200	\$5,200
55240 Uniforms	\$1,700	\$0	\$0	\$0	\$0	\$1,700	\$1,700
55260 Prof. Clothing	\$250	\$0	\$0	\$0	\$0	\$250	\$250
54605 Computers	\$6,000	\$0	\$0	\$0	\$0	\$6,000	\$5,000
57201 Rec Vending	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$3,000
<b>Total</b>	<b>\$49,750</b>	<b>\$128,800</b>	<b>\$23,700</b>	<b>\$101,200</b>	<b>\$8,000</b>	<b>\$311,450</b>	<b>\$322,600</b>

CAPITAL

	Employee Administration	Community Events	Sports Leagues	Youth Activities	Adult Activities	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$8,700	\$0	\$0	\$0	\$0	\$8,700	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0	\$0	\$71,367.44
58102 Transfer to 301	\$11,600	\$0	\$0	\$0	\$0	\$11,600	\$11,600.00
<b>Total</b>	<b>\$20,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,300</b>	<b>\$82,967.44</b>

<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$308,308</b>	<b>\$201,727</b>	<b>\$49,745</b>	<b>\$222,480</b>	<b>\$19,130</b>	<b>\$801,390</b>	<b>\$874,517</b>
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38.47% 25.17% 6.21% 27.76% 2.39%

Recreation - Large Program Detail

**PROGRAM NET INCOME**

<b>Program</b>	<b>Employee Administration</b>	<b>Community Events</b>	<b>Sports Leagues</b>	<b>Youth Activities</b>	<b>Adult Activities</b>	<b>18-19 Proposed</b>	<b>17-18 Amended</b>
Revenues	\$49,368	\$146,550	\$39,410	\$255,274	\$14,498	\$505,100	\$829,400
Personnel	\$238,258	\$72,927	\$26,045	\$121,280	\$11,130	\$469,640	\$322,507
Operating	\$49,750	\$128,800	\$23,700	\$101,200	\$8,000	\$311,450	\$312,035
Capital	\$20,300	\$0	\$0	\$0	\$0	\$20,300	\$0
Expense Subtotal	\$308,308	\$201,727	\$49,745	\$222,480	\$19,130	\$801,373	\$634,542
<b>Program Total</b>	<b>(258,878)</b>	<b>(55,177)</b>	<b>(10,335)</b>	<b>32,794</b>	<b>(4,632)</b>	<b>(296,695)</b>	<b>194,858</b>

<b>Program</b>	<b>Program Total</b>	<b>Personnel</b>	<b>Operating</b>	<b>Capital</b>	<b>% of Budget</b>	<b>% FTE Effort</b>
<i>Employee Administration</i>	\$308,308	\$238,258	\$49,750	\$20,300	38.47%	51.75%
<i>Community Events</i>	\$201,727	\$72,927	\$128,800	\$0	25.17%	18.18%
<i>Sports Leagues</i>	\$49,745	\$26,045	\$23,700	\$0	6.21%	8.57%
<i>Youth Activities</i>	\$222,480	\$121,280	\$101,200	\$0	27.76%	17.83%
<i>Adult Activities</i>	\$19,130	\$11,130	\$8,000	\$0	2.39%	3.67%
	\$801,373	\$469,640	\$311,450	\$20,300	100.00%	100.00%

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

Recreation - Large Program Detail

PROGRAM DETAIL

Program	Revenues	Total Expenditures	Personnel	Operating	Capital	Net Income
<b>All Programs</b>	<b>\$505,100</b>	<b>\$801,373</b>	<b>\$469,640</b>	<b>\$311,450</b>	<b>\$20,300</b>	<b>(\$296,695)</b>
Employee Management	\$0	\$94,002	\$80,452	\$1,950	\$11,600	-\$94,002
Contract Management	\$27,090	\$16,177	\$16,177	\$0	\$0	\$10,913
Customer Service	\$22,278	\$133,337	\$133,337	\$0	\$0	-\$111,060
Training	\$0	\$8,292	\$8,292	\$0	\$0	-\$8,292
Leisure Events	\$62,550	\$78,690	\$15,665	\$63,025	\$0	-\$16,140
Community Outreach	\$2,000	\$50,614	\$35,864	\$14,750	\$0	-\$48,614
Athletic Events	\$82,000	\$72,423	\$21,398	\$51,025	\$0	\$9,577
Flag Football	\$19,400	\$21,365	\$12,365	\$9,000	\$0	-\$1,965
Basketball	\$17,850	\$26,865	\$12,665	\$14,200	\$0	-\$9,015
Dodgeball	\$2,160	\$1,515	\$1,015	\$500	\$0	\$645
Enrichment	\$16,702	\$16,513	\$7,213	\$9,300	\$0	\$189
Afterschool	\$60,443	\$43,895	\$40,195	\$3,700	\$0	\$16,547
Day Camps	\$14,297	\$8,987	\$7,487	\$1,500	\$0	\$5,310
Summer Camps	\$163,833	\$153,085	\$66,385	\$86,700	\$0	\$10,747
Contractual	\$9,598	\$15,906	\$7,906	\$8,000	\$0	-\$6,308
Community Health	\$3,400	\$2,167	\$2,167	\$0	\$0	\$1,233
Tennis	\$1,500	\$1,057	\$1,057	\$0	\$0	\$443
<b>Employee Administration</b>	<b>\$49,368</b>	<b>\$308,308</b>	<b>\$238,258</b>	<b>\$49,750</b>	<b>\$20,300</b>	<b>(\$258,878)</b>
Employee Management	\$0	\$94,002	\$80,452	\$1,950	\$11,600	-\$94,002
Contract Management	\$27,090	\$16,177	\$16,177	\$0	\$0	\$10,913
Customer Service	\$22,278	\$133,337	\$133,337	\$0	\$0	-\$111,060
Training	\$0	\$8,292	\$8,292	\$0	\$0	-\$8,292
Recreation Facilities	\$0	\$56,500	\$0	\$47,800	\$8,700	-\$56,500
<b>Community Events</b>	<b>\$146,550</b>	<b>\$201,727</b>	<b>\$72,927</b>	<b>\$128,800</b>	<b>\$0</b>	<b>(\$55,177)</b>
Leisure Events	\$62,550	\$78,690	\$15,665	\$63,025	\$0	-\$16,140
Community Outreach	\$2,000	\$50,614	\$35,864	\$14,750	\$0	-\$48,614
Athletic Events	\$82,000	\$72,423	\$21,398	\$51,025	\$0	\$9,577
<b>Sports Leagues</b>	<b>\$39,410</b>	<b>\$49,745</b>	<b>\$26,045</b>	<b>\$23,700</b>	<b>\$0</b>	<b>(\$10,335)</b>
Flag Football	\$19,400	\$21,365	\$12,365	\$9,000	\$0	-\$1,965
Basketball	\$17,850	\$26,865	\$12,665	\$14,200	\$0	-\$9,015
Dodgeball	\$2,160	\$1,515	\$1,015	\$500	\$0	\$645
<b>Youth Activities</b>	<b>\$255,274</b>	<b>\$222,480</b>	<b>\$121,280</b>	<b>\$101,200</b>	<b>\$0</b>	<b>\$32,794</b>
Enrichment	\$16,702	\$16,513	\$7,213	\$9,300	\$0	\$189
Afterschool	\$60,443	\$43,895	\$40,195	\$3,700	\$0	\$16,547
Day Camps	\$14,297	\$8,987	\$7,487	\$1,500	\$0	\$5,310
Summer Camps	\$163,833	\$153,085	\$66,385	\$86,700	\$0	\$10,747
<b>Adult Activities</b>	<b>\$14,498</b>	<b>\$19,130</b>	<b>\$11,130</b>	<b>\$8,000</b>	<b>\$0</b>	<b>-\$4,632</b>
Contractual	\$9,598	\$15,906	\$7,906	\$8,000	\$0	-\$6,308
Community Health	\$3,400	\$2,167	\$2,167	\$0	\$0	\$1,233
Tennis	\$1,500	\$1,057	\$1,057	\$0	\$0	\$443

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

## Employee Administration

REVENUES	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
300230 Tennis Permits						\$0
347210 Rec Prog Activity		\$1,140				\$1,140
347211 Rec Permits			\$21,800			\$21,800
347213 Rec Vending			\$478			\$478
347214 Concession						\$0
347217 Merchandise						\$0
347530 Private Parties		\$6,150				\$6,150
347540 Athletic Programs		\$15,000				\$15,000
362000 Rental Income		\$4,800				\$4,800
366900 Don: Park Improve.						\$0
366903 Don: Rec Projs						\$0
366911 Special Events						\$0
<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$27,090</b>	<b>\$22,278</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,368</b>

EXPENDITURES	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
<b>PERSONNEL</b>						
51200 Salaries	\$48,152	\$11,421	\$94,139	\$5,854		\$159,566
51201 PT Salaries	\$0	\$0	\$0	\$0		\$0
51210 Unused Medical	\$0	\$0	\$0	\$0		\$0
51400 Overtime	\$850	\$0	\$0	\$0		\$850
51500 Sick Leave	\$10,750	\$0	\$0	\$0		\$10,750
52200 FICA	\$4,461	\$1,058	\$8,721	\$542		\$14,781
52300 401k	\$3,356	\$796	\$6,560	\$408		\$11,120
52301 Life/Hosp. Ins	\$11,010	\$2,612	\$21,526	\$1,339		\$36,487
52400 Medical Benefit	\$1,223	\$290	\$2,392	\$149		\$4,054
53100 Physical Exams	\$650	\$0	\$0	\$0		\$650
<b>Personnel Total</b>	<b>\$80,452</b>	<b>\$16,177</b>	<b>\$133,337</b>	<b>\$8,292</b>	<b>\$0</b>	<b>\$238,258</b>

\*These personnel numbers include costs for part-time, which will be divided in the final draft

OPERATING	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
53151 Prof Svcs						\$0
53153 Copies					\$5,000	\$5,000
53154 Food Service						\$0
54100 Telephone					\$4,600	\$4,600
54300 Electricity					\$21,200	\$21,200
54618 Fields/Courts						\$0
54620 Maint. Veh						\$0
54670 Maint. Equip						\$0
55100 Office Supplies					\$1,300	\$1,300
55210 Operating Supplies					\$6,500	\$6,500
55221 Tools					\$200	\$200
55231 Summer Camp						\$0
55232 Teen Camp						\$0
55233 Sports Leagues						\$0
55234 Special Events						\$0
55235 Refund Exp						\$0
55237 Day Camps						\$0
55238 Funky Friday						\$0
55239 Specialty Camps						\$0
55240 Uniforms	\$1,700					\$1,700
55260 Prot. Clothing	\$250					\$250
54605 Computers					\$6,000	\$6,000
57201 Rec Vending					\$3,000	\$3,000
<b>Operating Total</b>	<b>\$1,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,800</b>	<b>\$49,750</b>

CAPITAL	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
57001 Vehicle Debt Service					\$8,700	\$8,700
58101 Capital Purch						\$0
58102 301	\$11,600					\$11,600
<b>Capital Expense Total</b>	<b>\$11,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,700</b>	<b>\$20,300</b>

EXPENDITURE TOTALS	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
	\$94,002	\$16,177	\$133,337	\$8,292	\$56,500	\$308,308
	30.49%	5.25%	43.25%	2.69%	18.33%	100.00%

NET INCOME	Employee Management	Contract Management	Customer Service	Training	Recreation Facilities	TOTAL
TOTAL REVENUES	\$0	\$27,090	\$22,278	\$0	\$0	\$49,368
TOTAL EXPENDITURES	\$94,002	\$16,177	\$133,337	\$8,292	\$56,500	\$308,308
<b>NET INCOME</b>	<b>-\$94,002</b>	<b>\$10,913</b>	<b>-\$111,060</b>	<b>-\$8,292</b>	<b>-\$56,500</b>	<b>-\$258,940</b>

## Community Promotions and Events

REVENUES	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$0	\$0	\$0	\$0
347211 Rec Permits	\$0	\$0	\$0	\$0
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$0	\$0	\$0	\$0
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$62,550	\$2,000	\$82,000	\$146,550
<b>REVENUE TOTALS</b>	<b>\$62,550</b>	<b>\$2,000</b>	<b>\$82,000</b>	<b>\$146,550</b>

EXPENDITURES	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$11,060.06	\$25,320.36	\$15,107.49	\$51,487.91
51210 Unused Medical	\$0.00	\$0.00	\$0.00	\$0.00
51400 Overtime	\$0.00	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00
52200 FICA	\$1,024.54	\$2,345.54	\$1,399.48	\$4,769.56
52300 401k	\$770.76	\$1,764.53	\$1,052.82	\$3,588.11
52301 Life/Hosp. Ins	\$2,529.01	\$5,789.79	\$3,454.50	\$11,773.30
52400 Medical Benefit	\$281.00	\$643.31	\$383.83	\$1,308.14
53100 Physical Exams	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>\$15,665.38</b>	<b>\$35,863.53</b>	<b>\$21,398.12</b>	<b>\$72,927.03</b>

OPERATING	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
53151 Prof Svcs				0
53153 Copies				0
53154 Food Service				0
54100 Telephone				0
54300 Electricity				0
54618 Fields/Courts				0
54620 Maint. Veh				0
54670 Maint. Equip				0
55100 Office Supplies				0
55210 Operating Supplies				0
55221 Tools				0
55231 Summer Camp				0
55232 Teen Camp				0
55233 Sports Leagues				0
55234 Special Events	63,025	14,750	51,025	128,800
55235 Refund Exp				0
55237 Day Camps				0
55238 Funky Friday				0
55239 Specialty Camps				0
55240 Uniforms				0
55260 Prot. Clothing				0
54605 Computers				0
57201 Rec Vending				0
<b>Operating Total</b>	<b>\$63,025</b>	<b>\$14,750</b>	<b>\$51,025</b>	<b>\$128,800</b>

CAPITAL	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
57001 Vehicle Debt Service				0
57201 Rec Vending				0
58101 Capital Purch				0
58102	301			\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
	<b>\$78,690</b>	<b>\$50,614</b>	<b>\$72,423</b>	<b>\$201,727</b>
	39.008%	25.090%	35.902%	100.00%

NET INCOME	Leisure Events	Communtiy Outreach	Athletic Events	TOTAL
TOTAL REVENUES	\$62,550	\$2,000	\$82,000	\$146,550
TOTAL EXPENDITURES	\$78,690	\$50,614	\$72,423	\$201,727
<b>NET INCOME</b>	<b>-\$16,140</b>	<b>-\$48,614</b>	<b>\$9,577</b>	<b>-\$55,177</b>

## Sports Leagues

REVENUES	Flag Football	Basketball	Dodgeball	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$18,200	\$17,850	\$2,160	\$38,210
347211 Rec Permits	\$0	\$0	\$0	\$0
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$1,200	\$0	\$0	\$1,200
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$19,400</b>	<b>\$17,850</b>	<b>\$2,160</b>	<b>\$39,410</b>

EXPENDITURES	Flag Football	Basketball	Dodgeball	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$8,729.99	\$8,941.79	\$716.36	\$18,388.15
51210 Unused Medical	\$0.00	\$0.00	\$0.00	\$0.00
51400 Overtime	\$0.00	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00
52200 FICA	\$808.70	\$828.32	\$66.36	\$1,703.38
52300 401k	\$608.38	\$623.14	\$49.92	\$1,281.44
52301 Life/Hosp. Ins	\$1,996.21	\$2,044.64	\$163.80	\$4,204.66
52400 Medical Benefit	\$221.80	\$227.18	\$18.20	\$467.18
53100 Physical Exams	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>\$12,365.09</b>	<b>\$12,665.08</b>	<b>\$1,014.65</b>	<b>\$26,044.81</b>

OPERATING	Flag Football	Basketball	Dodgeball	TOTAL
53151 Prof Svcs	\$0	\$0	\$0	\$0
53153 Copies	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0
54618 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55231 Summer Camp	\$0	\$0	\$0	\$0
55232 Teen Camp	\$0	\$0	\$0	\$0
55233 Sports Leagues	\$9,000	\$14,200	\$500	\$23,700
55234 Special Events	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$0	\$0	\$0
55238 Funky Friday	\$0	\$0	\$0	\$0
55239 Specialty Camps	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$9,000</b>	<b>\$14,200</b>	<b>\$500</b>	<b>\$23,700</b>

CAPITAL	Flag Football	Basketball	Dodgeball	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Flag Football	Basketball	Dodgeball	TOTAL
	<b>\$21,365</b>	<b>\$26,865</b>	<b>\$1,515</b>	<b>\$49,745</b>
	42.95%	54.01%	3.04%	100.00%

PROGRAM BALANCE	Flag Football	Basketball	Dodgeball	TOTAL
TOTAL REVENUES	\$19,400	\$17,850	\$2,160	\$39,410
TOTAL EXPENDITURES	\$21,365	\$26,865	\$1,515	\$49,745
<b>NET INCOME</b>	<b>-\$1,965</b>	<b>-\$9,015</b>	<b>\$645</b>	<b>-\$10,335</b>

## Youth Activities

REVENUES	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$13,202	\$57,600	\$12,000	\$156,850	\$239,652
347211 Rec Permits	\$1,500	\$0	\$0	\$0	\$1,500
347213 Rec Vending	\$0	\$2,843	\$0	\$780	\$3,623
347214 Concession	\$0	\$0	\$2,297	\$6,203	\$8,500
347217 Merchandise	\$0	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$2,000	\$0	\$0	\$0	\$2,000
366911 Special Events	\$0	\$0	\$0	\$0	\$0
<b>REVENUE TOTALS</b>	<b>\$16,702</b>	<b>\$60,443</b>	<b>\$14,297</b>	<b>\$163,833</b>	<b>\$255,274</b>

EXPENDITURES	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
<b>PERSONNEL</b>					
51200 Salaries	\$5,092.40	\$28,378.68	\$5,285.84	\$46,869.46	\$85,626.38
51210 Unused Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51400 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52200 FICA	\$471.73	\$2,628.85	\$489.65	\$4,341.73	\$7,931.96
52300 401k	\$354.88	\$1,977.66	\$368.36	\$3,266.26	\$5,967.16
52301 Life/Hosp. Ins	\$1,164.43	\$6,489.11	\$1,208.67	\$10,717.24	\$19,579.45
52400 Medical Benefit	\$129.38	\$721.01	\$134.30	\$1,190.80	\$2,175.49
53100 Physical Exams	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>\$7,212.83</b>	<b>\$40,195.31</b>	<b>\$7,486.82</b>	<b>\$66,385.49</b>	<b>\$121,280.46</b>

OPERATING	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
53151 Prof Svcs	\$7,000	\$0	\$0	\$38,000	\$45,000
53153 Copies	\$0	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$3,000	\$3,000
54100 Telephone	\$0	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0	\$0
54618 Fields/Courts	\$0	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$2,000	\$0	\$0	\$2,000
55100 Office Supplies	\$0	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$300	\$0	\$0	\$0	\$300
55221 Tools	\$0	\$0	\$0	\$0	\$0
55231 Summer Camp	\$0	\$0	\$0	\$30,000	\$30,000
55232 Teen Camp	\$0	\$0	\$0	\$10,500	\$10,500
55233 Sports Leagues	\$0	\$0	\$0	\$0	\$0
55234 Special Events	\$0	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$1,700	\$1,500	\$0	\$3,200
55238 Funky Friday	\$2,000	\$0	\$0	\$0	\$2,000
55239 Specialty Camps	\$0	\$0	\$0	\$5,200	\$5,200
55240 Uniforms	\$0	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$9,300</b>	<b>\$3,700</b>	<b>\$1,500</b>	<b>\$86,700</b>	<b>\$101,200</b>

CAPITAL	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
	<b>\$16,513</b>	<b>\$43,895</b>	<b>\$8,987</b>	<b>\$153,085</b>	<b>\$222,480</b>
	7.42%	19.73%	4.04%	68.81%	100.00%

NET INCOME	Enrichment	Afterschool	Day Camps	Summer Camp	TOTAL
TOTAL REVENUES	\$16,702	\$60,443	\$14,297	\$163,833	\$255,274
TOTAL EXPENDITURES	\$16,513	\$43,895	\$8,987	\$153,085	\$222,480
<b>NET INCOME</b>	<b>\$189</b>	<b>\$16,547</b>	<b>\$5,310</b>	<b>\$10,747</b>	<b>\$32,794</b>



## Adult Activities

REVENUES	Contractual	Communtiy Health	Tennis	TOTAL
300230 Tennis Permits	\$0	\$0	\$0	\$0
347210 Rec Prog Activity	\$9,598	\$3,400		\$12,998
347211 Rec Permits			\$1,500	\$1,500
347213 Rec Vending	\$0	\$0	\$0	\$0
347214 Concession	\$0	\$0	\$0	\$0
347217 Merchandise	\$0	\$0	\$0	\$0
347530 Private Parties	\$0	\$0	\$0	\$0
347540 Athletic Programs	\$0	\$0	\$0	\$0
362000 Rental Income	\$0	\$0	\$0	\$0
366900 Don: Park Improve.	\$0	\$0	\$0	\$0
366903 Don: Rec Projs	\$0	\$0	\$0	\$0
366911 Special Events	\$0	\$0	\$0	\$0
<b>PROGRAM REVENUE TOTALS</b>	<b>\$9,598</b>	<b>\$3,400</b>	<b>\$1,500</b>	<b>\$14,498</b>

EXPENDITURES	Contractual	Communtiy Health	Tennis	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$5,581.83	\$1,530.03	\$745.98	\$7,857.84
51210 Unused Medical	\$0.00	\$0.00	\$0.00	\$0.00
51400 Overtime	\$0.00	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$0.00	\$0.00	\$0.00	\$0.00
52200 FICA	\$517.07	\$141.73	\$69.10	\$727.91
52300 401k	\$388.99	\$106.63	\$51.99	\$547.60
52301 Life/Hosp. Ins	\$1,276.35	\$349.86	\$170.58	\$1,796.79
52400 Medical Benefit	\$141.82	\$38.87	\$18.95	\$199.64
53100 Physical Exams	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>7,906</b>	<b>2,167</b>	<b>1,057</b>	<b>11,130</b>

OPERATING	Contractual	Communtiy Health	Tennis	TOTAL
53151 Prof Svcs	\$8,000			\$8,000
53153 Copies	\$0	\$0	\$0	\$0
53154 Food Service	\$0	\$0	\$0	\$0
54100 Telephone	\$0	\$0	\$0	\$0
54300 Electricity	\$0	\$0	\$0	\$0
54618 Fields/Courts	\$0	\$0	\$0	\$0
54620 Maint. Veh	\$0	\$0	\$0	\$0
54670 Maint. Equip	\$0	\$0	\$0	\$0
55100 Office Supplies	\$0	\$0	\$0	\$0
55210 Operating Supplies	\$0	\$0	\$0	\$0
55221 Tools	\$0	\$0	\$0	\$0
55231 Summer Camp	\$0	\$0	\$0	\$0
55232 Teen Camp	\$0	\$0	\$0	\$0
55233 Sports Leagues	\$0	\$0	\$0	\$0
55234 Special Events	\$0	\$0	\$0	\$0
55235 Refund Exp	\$0	\$0	\$0	\$0
55237 Day Camps	\$0	\$0	\$0	\$0
55238 Funky Friday	\$0	\$0	\$0	\$0
55239 Specialty Camps	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0
55260 Prot. Clothing	\$0	\$0	\$0	\$0
54605 Computers	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0
<b>Operating Total</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>

CAPITAL	Contractual	Communtiy Health	Tennis	TOTAL
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0
57201 Rec Vending	\$0	\$0	\$0	\$0
58101 Capital Purch	\$0	\$0	\$0	\$0
58102 301	\$0	\$0	\$0	\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Contractual	Communtiy Health	Tennis	TOTAL
	<b>\$15,906</b>	<b>\$2,167</b>	<b>\$1,057</b>	<b>\$19,130</b>
	83.15%	11.33%	5.52%	100.00%

NET INCOME	Contractual	Communtiy Health	Tennis	TOTAL
TOTAL REVENUES	\$9,598	\$3,400	\$1,500	\$14,498
TOTAL EXPENDITURES	\$15,906	\$2,167	\$1,057	\$19,130
<b>NET INCOME</b>	<b>-\$6,308</b>	<b>\$1,233</b>	<b>\$443</b>	<b>-\$4,632</b>

TOWN OF BELLEAIR  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2018 - 2019

1 GENERAL FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	14-15	15-16	16-17	17-18	Budget	Rec.	Budget	Change	Budget	Budget
300300										
300320 TENNIS ANNUAL PERMITS	2,199	2,369	1,080	661	2,500	26%	2,500		2,500	100%
Group:	2,199	2,369	1,080	661	2,500	26%	2,500	0	2,500	100%
311100 AD VALOREM										
311100 AD VALOREM	2,898,636	3,025,852	3,210,217	3,399,980	3,410,250	100%	3,410,250	328,750	3,739,000	109%
Group:	2,898,636	3,025,852	3,210,217	3,399,980	3,410,250	100%	3,410,250	328,750	3,739,000	109%
313100 ELECTRIC FRANCHISE										
313100 ELECTRIC FRANCHISE	367,005	348,537	346,025	243,358	367,000	66%	367,000		367,000	100%
Group:	367,005	348,537	346,025	243,358	367,000	66%	367,000	0	367,000	100%
313400 GAS FRANCHISE										
313400 GAS FRANCHISE	21,058	21,174	21,072	17,612	22,000	80%	22,000		22,000	100%
Group:	21,058	21,174	21,072	17,612	22,000	80%	22,000	0	22,000	100%
315000 COMMUNICATION SERVICES TAX										
315000 COMMUNICATION SERVICES	182,915	173,413	172,563	103,402	178,300	58%	178,300	-5,100	173,200	97%
Final										
Group:	182,915	173,413	172,563	103,402	178,300	58%	178,300	-5,100	173,200	97%
321100 OCCUPATIONAL LICENSE (TOWN LICENSE)										
321100 OCCUPATIONAL LICENSE	23,815	24,364	20,064	14,081	25,000	56%	25,000		25,000	100%
Group:	23,815	24,364	20,064	14,081	25,000	56%	25,000	0	25,000	100%
331200 FEDERAL GRANT-PUBLIC SAFETY										
331201 JAG GRANT		3,117			0	0%		1,000	1,000	*****%
Group:		3,117			0	0%	0	1,000	1,000	*****%
331600										
331620 Public Assistance Grants					131,250	0%	131,250	-131,250	0	0%
Group:					131,250	0%	131,250	-131,250	0	0%
335100 ALCOHOL BEVERAGE LICENSE										
335100 ALCOHOL BEVERAGE LICENSE	916	916		210	150	140%	150		150	100%
335120 STATE REVENUE SHARING	96,097	97,630	101,460	74,119	102,900	72%	102,900	9,000	111,900	108%
335180 SALES TAX	237,384	244,096	245,186	151,761	254,700	60%	254,700	1,000	255,700	100%
EDR07/12/18										
Group:	334,397	342,642	346,646	226,090	357,750	63%	357,750	10,000	367,750	102%

1 GENERAL FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	14-15	15-16	16-17	17-18	Budget	Rec.	Budget	Change	Budget	Old
					17-18	17-18	18-19	18-19	18-19	18-19
335400 TRANSPORTATION STATE REVENUE SHARING										
335410 GASOLINE REBATE	3,947	2,051	3,826		3,000	0%	3,000		3,000	100%
Group:	3,947	2,051	3,826		3,000	0%	3,000	0	3,000	100%
337200 GRANTS										
337200 GRANTS	765	480	61,765	12,500	51,500	24%	51,500	-49,500	2,000	3%
Group:	765	480	61,765	12,500	51,500	24%	51,500	-49,500	2,000	3%
341200 ZONING & VARIANCE FEES										
341200 ZONING & VARIANCE FEES	600	3,100	1,200	2,100	800	263%	800		800	100%
Group:	600	3,100	1,200	2,100	800	263%	800	0	800	100%
341800 COUNTY OFFICER COMMISSION AND FEES										
341802 BUILDING PERMITS	325,425	382,371	526,281	442,849	375,000	118%	375,000	-25,000	350,000	93%
Group:	325,425	382,371	526,281	442,849	375,000	118%	375,000	-25,000	350,000	93%
342100 SERVICE CHARGE-LAW ENFORCEMENT SERVICES										
342103 SPECIAL DUTY POLICE	4,611	4,685	1,103	35,439	2,000	***%	2,000	89,960	91,960	4598%
Off Duty Work										
Group:	4,611	4,685	1,103	35,439	2,000	***%	2,000	89,960	91,960	4598%
343900 LOT MOWING										
343900 LOT MOWING	5,017	259	3,176	295	3,000	10%	3,000		3,000	100%
Group:	5,017	259	3,176	295	3,000	10%	3,000	0	3,000	100%
347200 SERVICE CHARGE-PARKS AND RECREATION										
347210 RECREATION (PROG.	268,709	242,621	267,052	273,297	282,750	97%	282,750	9,250	292,000	103%
347211 RECREATION PERMITS	24,844	21,370	23,715	21,550	24,000	90%	24,000	800	24,800	103%
347213 REC-VENDING MACHINE SALES	3,976	3,553	3,570	2,000	10,000	20%	10,000	-5,900	4,100	41%
347214 Concession Stand Sales	11,056	8,182	10,388	10,671	3,500	305%	3,500	6,200	9,700	277%
347217 MERCHANDISE	125	25	28		0	0%			0	0%
Group:	308,710	275,751	304,753	307,518	320,250	96%	320,250	10,350	330,600	103%
347500 SERVICE CHARGE-SPECIAL RECREATION FACILITIES										
347530 SPECIAL EVENTS-Private	6,069	5,654	6,280	5,069	6,000	84%	6,000	150	6,150	102%
347540 SPECIAL EVENTS-ATHLETIC	23,562	19,705	15,685	14,050	23,000	61%	23,000	-8,000	15,000	65%
loss of volleyball										
Group:	29,631	25,359	21,965	19,119	29,000	66%	29,000	-7,850	21,150	72%

1 GENERAL FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	14-15	15-16	16-17	17-18	Budget	Rec.	Budget	Change	Budget	Budget
351100 COURT FINES (POLICE FINES)										
351100 COURT FINES (POLICE)	3,006	2,027	3,485	4,982	4,000	125%	4,000		4,000	100%
Group:	3,006	2,027	3,485	4,982	4,000	125%	4,000	0	4,000	100%
351300 POLICE ACADEMY										
351300 POLICE ACADEMY	223	174	252	300	300	100%	300		300	100%
Group:	223	174	252	300	300	100%	300	0	300	100%
351400 RESTITUTION										
351400 RESTITUTION	2,042	535	1,545	1,773	1,500	118%	1,500		1,500	100%
351402 OTC FINES AND TICKETS	270	920	720	1,160	250	464%	250		250	100%
Group:	2,312	1,455	2,265	2,933	1,750	168%	1,750	0	1,750	100%
354000 ORDINANCE VIOLATION										
354000 ORDINANCE VIOLATION	151,418	4,972			2,000	0%	2,000		2,000	100%
Group:	151,418	4,972			2,000	0%	2,000	0	2,000	100%
361000 INTEREST										
361000 INTEREST	17,971	747	4,867	41,722	25,000	167%	25,000		25,000	100%
Group:	17,971	747	4,867	41,722	25,000	167%	25,000	0	25,000	100%
362000 RENTAL INCOME										
362000 RENTAL INCOME	4,800	4,600	4,400	4,400	4,800	92%	4,800		4,800	100%
Group:	4,800	4,600	4,400	4,400	4,800	92%	4,800	0	4,800	100%
364000 GAIN ON SALE OF FIXED ASSETS										
364001 SALE OF FIXED ASSETS	239,585				6,000	0%	6,000		6,000	100%
Group:	239,585				6,000	0%	6,000	0	6,000	100%
364100 INSURANCE PROCEEDS										
364100 INSURANCE PROCEEDS	1,000		2,076	10,940	9,638	114%	4,388	-4,388	0	0%
Group:	1,000		2,076	10,940	9,638	114%	4,388	-4,388	0	0%
365900 SALE OF SURPLUS METAL										
365900 SALE OF SURPLUS METAL	168				0	0%			0	0%
365901 SALE OF AUCTIONED ASSETS	1,353	3,961	2,034	81,795	11,000	744%	11,000	-9,000	2,000	18%
Group:	1,521	3,961	2,034	81,795	11,000	744%	11,000	-9,000	2,000	18%

1 GENERAL FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	14-15	15-16	16-17	17-18	Budget	Rec.	Budget	Change	Budget	Budget
366900 DONATIONS-PARK IMPROVE. FD.										
366900 DONATIONS-PARK IMPROVE.					3,255	0%	3,255	-3,255	0	0%
366903 DONATION-RECREATION	15,060	26,549	53,358	21,492	24,383	88%	24,383	-24,383	0	0%
366904 BCF CONTRIBUTION HUNTER	2,000	1,700	3,400		1,700	0%	1,700		1,700	100%
366905 CONTRIBUTION - POL.	200	5,412	11,420	730	3,000	24%	3,000	17,000	20,000	666%
Radio Donation										
366909 DONATION - VANITY PLATE	25	15	20		0	0%			0	0%
366911 SPECIAL EVENTS	160,555	140,029	154,018	130,974	143,000	92%	143,000	3,550	146,550	102%
366913 DONATIONS	1,700			10,000	15,000	67%	15,000	-15,000	0	0%
Group:	179,540	173,705	222,216	163,196	190,338	86%	190,338	-22,088	168,250	88%
369000 MISCELLANEOUS										
369000 MISCELLANEOUS	21,358	16,478	31,753	16,829	34,700	48%	34,700		34,700	100%
Group:	21,358	16,478	31,753	16,829	34,700	48%	34,700	0	34,700	100%
369900 OTHER MISCELLANEOUS REVENUES										
369901 VENDING MACHINE PROCEEDS	67	212			0	0%			0	0%
Group:	67	212			0	0%	0	0	0	0%
370200 PARKER PROPERTY RESERVES										
370201 RESERVES					58,750	0%			0	0%
Group:					58,750	0%	0	0	0	0%
381000 RESERVES (PRIOR YEARS)										
381000 RESERVES (PRIOR YEARS)					424,796	0%	424,796	-317,395	107,401	25%
IRMA Reserves, PYPermitREV, PDFund,PD187PrePay										
Group:					424,796	0%	424,796	-317,395	107,401	25%
381200 TRANSFER FROM 301										
381200 TRANSFER FROM 301		65,050	25,400		47,044	0%	47,044	-15,244	31,800	67%
31800 for public works shared equipment with pelican										
381210 TRANSFER FROM 110					63,850	0%	63,850	-63,850	0	0%
Group:		65,050	25,400		110,894	0%	110,894	-79,094	31,800	28%
381300 TRANSFER FROM LAND DEVELOPMENT										
381302 TRANSFER FROM 305	175,000	150,000	135,000		0	0%		20,000	20,000	*****
Maintenance Equipment										
Group:	175,000	150,000	135,000		0	0%	0	20,000	20,000	*****

TOWN OF BELLEAIR  
Revenue Budget Report -- MultiYear Actuals  
For the Year: 2018 - 2019

1 GENERAL FUND

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	14-15	15-16	16-17	17-18	Budget	Rec.	Budget	Change	Budget	Old
	14-15	15-16	16-17	17-18	17-18	17-18	18-19	18-19	18-19	18-19
381400 TRANSFER FROM 001										
381401 TRANSFER FROM 401		14,700			0	0%		40,000	40,000	****%
381406 TRANSFER FROM 113 (TREE	4,500				0	0%				0 0%
381407 TRANSFER FROM 115 (GOLF	111,000	43,000	887,750		0	0%				0 0%
Group:	115,500	57,700	887,750		0	0%	0	40,000	40,000	****%
383000 ADMINISTRATIVE FEES										
383000 ADMINISTRATIVE FEES	469,750	485,750	505,800		568,000	0%	568,000	5,650	573,650	100%
Group:	469,750	485,750	505,800		568,000	0%	568,000	5,650	573,650	100%
384000 LOAN FROM OPERATING										
384010 DEBT PROCEEDS		259,091			0	0%				0 0%
Group:		259,091			0	0%	0	0	0	0 0%
399900										
399999 PRIOR YEAR PO FUND				1,287	0	***%				0 0%
Group:				1,287	0	***%	0	0	0	0 0%
Fund:	5,891,782	5,861,446	6,869,034	5,153,388	6,730,566	77%	6,666,566	-144,955	6,521,611	96%
Grand Total:	5,891,782	5,861,446	6,869,034	5,153,388	6,730,566		6,666,566	-144,955	6,521,611	

TOWN OF BELLEAIR  
Expenditure Budget by Org Report -- Multi Year Actuals  
For the Year: 2018 - 2019

1 ADMINISTRATION		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
		17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19	18-19
1 GENERAL FUND											
513100	ADMINISTRATION										
51100	SALARIES: EXEC.	1,086	9,314	9,657	7,543	9,600	79%	9,600		9,600	100%
51200	SALARIES	148,532	273,410	367,490	279,231	327,850	85%	327,850	23,300	351,150	107%
51201	PT SALARIES			7,097		0	0%			0	0%
51210	Unused Medical		807	1,918	1,989	2,436	82%			0	0%
51400	OVERTIME			5,947		0	0%			0	0%
51500	SICK LEAVE	3,375	10,688			12,800	0%	12,800		12,800	100%
52100	FICA	10,905	21,876	28,689	21,089	25,800	82%	25,800	1,050	26,850	104%
52200	RETIREMENT-401K GENERAL P	13,672	21,522	30,058	24,111	29,500	82%	29,500	2,100	31,600	107%
52300	LIFE/HOSP. INS.	21,910	43,386	50,736	49,498	55,600	89%	55,600	9,100	64,700	116%
52301	MEDICAL BENEFIT	2,066	4,178	3,116	3,090	3,564	87%	6,000		6,000	168%
53151	PROF. SERVICES				55,575	53,575	104%	72,150		72,150	134%
54000	TRAV & PER DIEM	22,415	18,659	26,587	25,199	26,100	97%	20,100		20,100	77%
54100	TELEPHONE	2,809	3,564	2,691	1,948	4,400	44%	4,400		4,400	100%
54200	POSTAGE		1,828	1,029	1,679	1,600	105%	1,600		1,600	100%
54620	MAINT. - VEHICLE	794		1,705	1,290	1,000	129%	1,000		1,000	100%
54670	MAINT. - EQUIP					0	0%	95,000	17,318	112,318	****%
54700	ORDINANCE CODES	2,775	1,184	3,296	5,995	6,000	100%	5,000		5,000	83%
54930	ADVERTISING	500	3,188	5,242	3,889	3,500	111%	3,500		3,500	100%
54940	FILING FEES	318	489	316	167	1,250	13%	1,250		1,250	100%
55100	OFFICE SUPPLIES	199	2,281	1,477	1,396	3,100	45%	3,100		3,100	100%
55101	BOARDS EXPENSES	812	3,892	1,503	5,503	6,000	92%	5,000		5,000	83%
55210	OPERATING SUPPL	1,980	3,720	2,792	11,313	12,415	91%	4,540		4,540	36%
55222	RECORDS MGMT. -FEES	787	2,498	11,102	4,485	5,900	76%	3,000	5,750	8,750	148%
55240	UNI FORMS	89	139	308	642	650	99%	650		650	100%
55260	PROTECT. CLOTH.			140		250	0%	250		250	100%
55290	ELECTIONS		1,996		4,949	5,000	99%	5,000		5,000	100%
55410	MEMBERSHIPS	7,584	10,995	7,590	9,664	10,800	89%	10,800		10,800	100%
55420	TRAINING, AIDS	21,707	25,091	14,518	23,141	24,300	95%	19,500		19,500	80%
56402	CARS		27,614			0	0%			0	0%
56405	COMPUTER SYSTEM	4,325		4,084		0	0%			0	0%
57001	VEHICLE DEBT SERVICE		2,938	5,900	5,900	5,900	100%	5,900	-5,900	0	0%
57900	ARCHIVES	38	137	283	122	400	31%	400		400	100%
58102	TRANSFER TO 301	6,000				0	0%			0	0%
Account:		274,678	495,394	595,271	549,408	639,290	86%	729,290	52,718	782,008	122%
519000 SUPPORT SERVICES											
56405	COMPUTER SYSTEM		760			0	0%			0	0%
Account:			760			0	***%	0	0	0	0%
Fund:		274,678	496,154	595,271	549,408	639,290	86%	729,290	52,718	782,008	122%
Orgn:		274,678	496,154	595,271	549,408	639,290	86%	729,290	52,718	782,008	122%

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3 BUILDING		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
		14-15	15-16	16-17	17-18	17-18	17-18	18-19	18-19	18-19	18-19
1 GENERAL FUND											
515000 BUILDING DEPT.											
51200	SALARIES	41,145	40,469	44,436	36,113	42,500	85%	42,500	1,850	44,350	104%
51400	OVERTIME		59	357	372	0	***%			0	0%
51500	SICK LEAVE	1,735	1,281			2,150	0%	2,150	50	2,200	102%
52100	FICA	3,187	3,109	3,355	2,724	3,250	84%	3,250	150	3,400	104%
52200	RETIREMENT-401K GENERAL P	3,859	3,763	4,031	3,284	3,850	85%	3,850	150	4,000	103%
52300	LIFE/HOSP. INS.	7,476	8,023	8,528	7,672	8,750	88%	8,750	1,500	10,250	117%
52301	MEDICAL BENEFIT	1,204	1,182	1,204	1,021	1,200	85%	1,200		1,200	100%
53160	CONTRAC. LABOR	80,824	70,700	72,310	75,240	87,360	86%	87,360	-5,000	82,360	94%
54100	TELEPHONE	10	9	6	4	250	2%	250		250	100%
54670	MAINT. - EQUIP	208	200	424	6	500	1%	500		500	100%
55100	OFFICE SUPPLIES	360	276	246	742	500	148%	500		500	100%
55210	OPERATING SUPPL	4,886	174	228	110	500	22%	500		500	100%
55240	UNIFORMS	265		127	99	200	50%	200		200	100%
56405	COMPUTER SYSTEM	1,103	298			0	0%			0	0%
58102	TRANSFER TO 301		4,706			0	0%			0	0%
Account:		146,262	134,249	135,252	127,387	151,010	84%	151,010	-1,300	149,710	99%
Fund:		146,262	134,249	135,252	127,387	151,010	84%	151,010	-1,300	149,710	99%
Orgn:		146,262	134,249	135,252	127,387	151,010	84%	151,010	-1,300	149,710	99%



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4 SUPPORT SERVICE

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
1 GENERAL FUND											
519000 SUPPORT SERVICES											
51200	SALARIES	355,190	306,410	330,340	341,421	432,100	79%	435,700	23,800	459,500	106%
51201	PT SALARIES				3,211	3,600	89%			0	0%
51210	Unused Medical	486	875	1,934	655	799	82%			0	0%
51305	BANK FEES				677	7,400	9%	7,400		7,400	100%
51400	OVERTIME	270	111	2,489	880	1,500	59%	1,500		1,500	100%
51500	SICK LEAVE	11,279	9,895			8,900	0%	8,900	6,400	15,300	171%
52100	FICA	28,041	24,139	25,477	25,239	33,350	76%	33,350	1,800	35,150	105%
52200	RETIREMENT-401K GENERAL P	33,175	28,556	28,325	30,007	39,200	77%	39,200	2,200	41,400	105%
52300	LIFE/HOSP. INS.	63,554	58,105	57,435	66,376	76,650	87%	76,650	15,450	92,100	120%
52301	MEDICAL BENEFIT	6,748	5,662	5,909	6,342	9,401	67%	10,200	600	10,800	114%
53100	PHYSICAL EXAMS		5,063	455	145	500	29%	500		500	100%
53110	TOWN ATTORNEY	191,595	73,623	121,143	59,793	75,750	79%	75,750		75,750	100%
53151	PROF. SERVICES	16,390	771		47,710	50,000	95%	50,000	-8,000	42,000	84%
53152	FIRE SERVICES	490,286	487,540	559,594	575,600	575,600	100%	575,600	26,400	602,000	104%
53153	COPIES	458	38	138		0	0%			0	0%
53155	COMMUNITY DEVELOPMENT SER			1,000	7,450	24,409	31%	40,000		40,000	163%
53200	ACCTG. & AUDIT.	41,488	38,828	34,433	38,000	38,000	100%	38,000		38,000	100%
54000	TRAV & PER DIEM	218			23	0	***%			0	0%
54100	TELEPHONE	12,966	12,737	10,951	10,148	13,500	75%	13,500		13,500	100%
54200	POSTAGE	3,714	6,885	2,316	3,398	3,500	97%	3,500		3,500	100%
54212	INSURANCE-OPEB	2,958	20,475	23,863		0	0%			0	0%
54300	ELECTRICITY	22,175	19,425	21,068	14,842	20,500	72%	20,500	-7,000	13,500	65%
54301	WATER					6,400	0%	6,400	7,100	13,500	210%
54302	SANITATION					6,900	0%	6,900	-6,100	800	11%
54303	SEWER					1,000	0%	1,000	5,200	6,200	620%
54401	EQUIP LEASING	914	3,295	11,570	6,832	18,100	38%	18,100		18,100	100%
54510	INS. GEN. LIAB.	215,758	218,215	234,810	242,624	242,700	100%	237,000	20,000	257,000	105%
54620	MAINT. - VEHICLE	920	2,541	1,902	376	2,000	19%	2,000		2,000	100%
54630	MAINT. -BLDG.	271		1,261	57,773	58,994	98%	41,000	-16,500	24,500	41%
54640	MAINT. -AIR COND			618	618	1,300	48%	16,000	-16,000	0	0%
54670	MAINT. - EQUIP	11,271	11,127			0	0%			0	0%
54901	CLAIMS/SETTLEMENTS	721			10,467	10,438	100%			0	0%
54905	AHLF PROPERTY	22,668	24,612	26,272	27,791	27,791	100%	26,200	2,450	28,650	103%
54930	ADVERTISING	1,836	1,577	333	1,371	0	***%			0	0%
54950	EMPLOY. RELATION	10,746	8,487	8,481	6,148	8,500	72%	8,500		8,500	100%
55100	OFFICE SUPPLIES	3,402	3,070	3,320	3,499	4,500	78%	4,500		4,500	100%
55210	OPERATING SUPPL	25,796	9,073	18,568	8,146	8,400	97%	9,200	400	9,600	114%
55215	PLANNING & ZON.	31,366	54,068	35,029	18,074	24,000	75%	10,000		10,000	41%
55220	GASOLINE & OIL	48,756	33,579	42,867	33,683	43,200	78%	43,200	4,800	48,000	111%
55221	TOOLS	38	648	246	223	650	34%	650		650	100%
55235	REFUND EXP	9,475				0	0%			0	0%
55240	UNI FORMS	522		65	224	1,200	19%	1,200		1,200	100%
55250	CLEANING SPLIES		12		235	4,500	5%	4,500	-4,500	0	0%
55260	PROTECT. CLOTH.					600	0%	600		600	100%
55410	MEMBERSHIPS	263				0	0%			0	0%
55420	TRAINING, AIDS	45				0	0%			0	0%

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4 SUPPORT SERVICE

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old	
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget	
56402	CARS		500			0	0%				0	0%
56405	COMPUTER SYSTEM	132,716	153,574	176,475	166,017	169,000	98%	169,000	4,700	173,700	102%	
57001	VEHICLE DEBT SERVICE		4,177	7,993	7,993	8,000	100%	8,000	-2,123	5,877	73%	
57100	LIBRARY	14,300	14,340	13,200	12,840	15,000	86%	15,000		15,000	100%	
58001	TRANSFER OF RESERVES	7,285	-13,974			0	0%			0	0%	
58101	CAPITAL PURCH.		64,804	500	8,994	0	***%			0	0%	
58102	TRANSFER TO 301	17,500	11,900	12,400		22,500	0%	22,500	-10,000	12,500	55%	
58113	TRANSFER TO 113 (TREE FUN		4,000			0	0%			0	0%	
58114	TRANSFER TO 305			60,000		0	0%			0	0%	
Account:		1,837,560	1,708,763	1,882,780	1,845,845	2,100,332	88%	2,081,700	51,077	2,132,777	101%	
Fund:		1,837,560	1,708,763	1,882,780	1,845,845	2,100,332	88%	2,081,700	51,077	2,132,777	101%	
Orgn:		1,837,560	1,708,763	1,882,780	1,845,845	2,100,332	88%	2,081,700	51,077	2,132,777	101%	

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5 POLICE DEPARTMENT

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
1 GENERAL FUND											
521000	POLICE										
51000	INCENTIVE PAY	11,729	12,446	12,557	10,199	13,000	78%	13,000		13,000	100%
51200	SALARIES	776,768	762,777	841,288	716,484	875,050	82%	875,050	7,700	882,750	100%
	843627 reg,										
51201	PT SALARIES	134,711	152,341	81,258	71,864	83,650	86%	83,650	11,300	94,950	113%
51210	Unused Medical	1,309	1,304	5,768	4,374	5,370	81%			0	0%
51400	OVERTIME	11,960	8,735	55,942	44,086	13,000	339%	13,000	83,400	96,400	741%
	Special duty inclusive of taxes										
51500	SICK LEAVE	10,825	10,897		296	20,600	1%	20,600	11,800	32,400	157%
52100	FICA	72,241	72,409	76,079	65,548	75,350	87%	75,350	7,800	83,150	110%
52200	RETIREMENT-401K GENERAL P	4,816	5,916	6,337	5,358	6,300	85%	6,300	50	6,350	100%
52220	RETIREMENT-POLICE OFFICER	213,361	147,375	176,105		181,750	0%	181,750	91,450	273,200	150%
52300	LIFE/HOSP. INS.	77,410	74,118	76,761	70,591	95,050	74%	95,050		95,050	100%
52301	MEDICAL BENEFIT	13,656	14,103	11,994	11,065	12,630	88%	18,000	1,200	19,200	152%
52900	CODE ENFORCE.	2,598	3,553	2,693	1,830	2,585	71%	5,000	-2,000	3,000	116%
53100	PHYSICAL EXAMS	1,546	559	945	295	1,000	30%	1,000	-500	500	50%
53151	PROF. SERVICES	25,609	22,296	27,736	28,765	29,415	98%	26,100	3,900	30,000	101%
53160	CONTRAC. LABOR				9,738	0	***%			0	0%
54100	TELEPHONE	5,966	6,859	7,318	5,794	7,000	83%	7,000		7,000	100%
54200	POSTAGE	292	704	380	282	800	35%	800		800	100%
54401	EQUIP LEASING	5,087	5,176	4,883	2,790	6,250	45%	6,250	-1,250	5,000	80%
54510	INS. GEN. LIAB.		-44			0	0%			0	0%
54604	LOT MOWING		150	100		0	0%			0	0%
54620	MAIN. - VEHICLE	15,391	16,578	4,996	6,467	6,500	99%	6,500	1,400	7,900	121%
54650	MAINT. - RADIOS	4,247	11,144	4,574	24,454	24,455	100%	20,000	-15,000	5,000	20%
54670	MAINT. - EQUIP	6,145	2,497	2,833	2,823	2,945	96%	7,400	-2,700	4,700	159%
55100	OFFICE SUPPLIES	597	1,174	816	1,893	2,000	95%	2,000	350	2,350	117%
55209	CRIME PREVENTIO	239	1,392	961	1,987	2,000	99%	2,000	-250	1,750	87%
55210	OPERATING SUPPL	10,908	18,240	18,315	9,359	11,000	85%	11,000	-1,700	9,300	84%
55221	TOOLS		11	383	287	400	72%	400	150	550	137%
55223	TRAF CONT EQUIP		5,760			0	0%			0	0%
55240	UNIFORMS	7,614	5,313	8,205	7,430	8,100	92%	9,000	700	9,700	119%
55260	PROTECT. CLOTH.	2,891	100	3,175	4,850	6,000	81%	3,000	5,100	8,100	135%
55410	MEMBERSHIPS		15			0	0%			0	0%
56402	CARS	34,230	133,353			0	0%			0	0%
57001	VEHICLE DEBT SERVICE		11,471	23,800	23,800	23,800	100%	23,800	-859	22,941	96%
58101	CAPITAL PURCH.	23,500	9,092			0	0%		20,000	20,000	****%
	Radios										
58102	TRANSFER TO 301		22,000	4,900		3,500	0%	3,500	6,500	10,000	285%
Account:		1,475,646	1,539,814	1,461,102	1,132,709	1,519,500	75%	1,516,500	228,541	1,745,041	114%
Fund:		1,475,646	1,539,814	1,461,102	1,132,709	1,519,500	75%	1,516,500	228,541	1,745,041	114%
Orgn:		1,475,646	1,539,814	1,461,102	1,132,709	1,519,500	75%	1,516,500	228,541	1,745,041	114%

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8 PUBLIC WORKS

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
1 GENERAL FUND											
572100	PUBLIC WORKS										
51200	SALARIES	228,585	222,124	185,950	285,516	355,094	80%	361,050	700	361,750	101%
51210	Unused Medical	969	893	817	2,646	3,143	84%			0	0%
51400	OVERTIME	15	210	350	146	850	17%	850		850	100%
51500	SICK LEAVE	3,596	3,552			7,500	0%	7,500	-1,200	6,300	84%
52100	FICA	16,650	16,124	13,126	21,140	27,145	78%	27,600	150	27,750	102%
52200	RETIREMENT-401K GENERAL P	20,985	20,400	13,792	25,451	31,964	80%	32,500	150	32,650	102%
52300	LIFE/HOSP. INS.	46,854	49,244	42,168	66,994	81,695	82%	83,800	5,750	89,550	109%
52301	MEDICAL BENEFIT	4,838	3,842	2,692	3,855	7,057	55%	10,200		10,200	144%
52500	UNEMPLOY. COMP.			3,300		0	0%			0	0%
53100	PHYSICAL EXAMS	230	100	150	140	500	28%	500		500	100%
53151	PROF. SERVICES	12,537	14,515	17,586	8,610	16,500	52%	16,500		16,500	100%
53153	COPIES		137			0	0%			0	0%
53160	CONTRAC. LABOR				55,681	70,852	79%	61,800		61,800	87%
53410	STREET SWEEPING	17,273	14,805	14,805	15,000	19,500	77%	19,500		19,500	100%
54100	TELEPHONE	2,774	2,928	2,839	2,506	2,050	122%	2,050		2,050	100%
54310	ENERGY	8,768	9,479	39,211	31,900	40,250	79%	40,250		40,250	100%
54312	ENERGY-STREET LIGHT	32,046	27,555	2,175		0	0%			0	0%
54601	MAINT. -HUNTER PARK				3,933	5,600	70%	5,600		5,600	100%
54618	TENNIS COURTS-MAINT				1,556	2,000	78%	2,000		2,000	100%
54619	FIELDS/COURTS				14,327	15,000	96%	15,000		15,000	100%
54620	MAINT. - VEHICLE	10,334	1,991	1,507	1,941	2,000	97%	2,000		2,000	100%
54630	MAINT. -BLDG.	49,738	56,845	39,313		0	0%			0	0%
54640	MAINT. -AIR COND	17,555	23,969	7,871		0	0%			0	0%
54670	MAINT. - EQUIP	939	1,861	1,097	4,108	5,000	82%	5,000		5,000	100%
54680	MAINT. -GROUNDS			200	18,639	20,000	93%	20,000		20,000	100%
54682	TREE TRIMMING				34,798	35,000	99%	35,000		35,000	100%
54686	HOLIDAY LIGHTING				6,961	8,000	87%	8,000		8,000	100%
54910	PLANTINGS				4,417	4,700	94%	4,700		4,700	100%
55100	OFFICE SUPPLIES	707	253	277	353	800	44%	800		800	100%
55210	OPERATING SUPPL	2,114	1,942	2,143	5,479	5,500	100%	5,500		5,500	100%
55221	TOOLS	836	469	667	380	700	54%	700		700	100%
55223	TRAF CONT EQUIP	1,933	3,687			0	0%			0	0%
55230	CHEMICALS				9,492	9,500	100%	9,500		9,500	100%
55240	UNIFORMS	1,161	1,182	1,436	1,507	1,900	79%	1,900		1,900	100%
55260	PROTECT. CLOTH.	903	1,496	824	974	1,700	57%	1,700		1,700	100%
55300	ROAD MATERIALS & SUPPLIES	29,722	26,809	68,497	44,001	53,029	83%	30,000		30,000	56%
56402	CARS		87,728		415	0	***%			0	0%
56405	COMPUTER SYSTEM				90	500	18%	500		500	100%
56568	RENOVATIONS	40,733	283,264			0	0%			0	0%
57001	VEHICLE DEBT SERVICE		9,335	18,500	26,150	26,150	100%	26,150	169	26,319	100%
58101	CAPITAL PURCH.		24,239		95,047	95,488	100%	8,100	23,700	31,800	33%
58102	TRANSFER TO 301	97,100	50,144	47,900		13,850	0%	26,550		26,550	191%
	Account:	649,895	961,122	529,193	794,153	970,517	82%	872,800	29,419	902,219	92%
	Fund:	649,895	961,122	529,193	794,153	970,517	82%	872,800	29,419	902,219	92%

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8 PUBLIC WORKS

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
	Orgn:	649,895	961,122	529,193	794,153	970,517	82%	872,800	29,419	902,219	92%

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For the Year: 2018 - 2019

9 RECREATION		Actuals				Current	%	Prelim.	Budget	Final	%
Account	Object	14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
		14-15	15-16	16-17	17-18	17-18	17-18	18-19	18-19	18-19	18-19
1 GENERAL FUND											
572200 RECREATION											
51200	SALARIES	351,059	378,819	447,789	199,483	234,050	85%	234,050	-50	234,000	99%
51201	PT SALARIES	126,092	116,786	98,848	97,905	97,850	100%	97,850	20,150	118,000	120%
51210	Unused Medical	1,415	1,158	3,760	2,955	3,622	82%			0	0%
51400	OVERTIME	28	526	4,271	2,823	850	332%	850		850	100%
51500	SICK LEAVE	12,474	13,570			9,700	0%	9,700	1,050	10,750	110%
52100	FICA	36,885	38,617	46,744	23,406	25,400	92%	25,400	1,600	27,000	106%
52200	RETIREMENT-401K GENERAL P	32,848	35,455	38,639	18,205	21,050	86%	21,050		21,050	100%
52300	LIFE/HOSP. INS.	97,729	86,566	92,521	58,662	72,800	81%	72,800	-13,400	59,400	81%
52301	MEDICAL BENEFIT	6,372	7,188	5,726	2,940	2,978	99%	6,600		6,600	221%
52400	WORKMEN'S COMP.	250	-250			0	0%			0	0%
53100	PHYSICAL EXAMS	1,282	873	724	213	650	33%	650		650	100%
53151	PROF. SERVICES	62,883	60,557	51,673	58,816	61,700	95%	60,000	-7,000	53,000	85%
53153	COPIES	4,788	2,989	2,731	3,421	5,000	68%	5,000		5,000	100%
53154	FOOD SERVICE	3,368	2,742	3,126	2,913	3,000	97%	3,000		3,000	100%
53160	CONTRAC. LABOR	61,787	58,088	55,079		0	0%			0	0%
54000	TRAV & PER DIEM	179				0	0%			0	0%
54100	TELEPHONE	5,085	4,981	4,913	5,891	4,600	128%	4,600		4,600	100%
54300	ELECTRICITY	37,706	34,134	29,978	21,011	37,000	57%	37,000	-15,800	21,200	57%
ABM, Typical Utilization											
54601	MAINT. -HUNTER PARK	2,192	7,944	5,382		0	0%			0	0%
54618	TENNIS COURTS-MAINT	1,243	12,467	33	1,950	0	***%			0	0%
54619	FIELDS/COURTS	17,501	16,770	14,321		0	0%			0	0%
54670	MAINT. - EQUIP	5,484	11,571	5,855	341	1,000	34%	2,000		2,000	200%
54680	MAINT. -GROUNDS	16,815	15,666	18,802		0	0%			0	0%
54682	TREE TRIMMING	20,023	38,007	38,847		0	0%			0	0%
54684	PARK (HUNTER)	1,268				0	0%			0	0%
54685	TREE REPLACE.	5,978	2,231			0	0%			0	0%
54686	HOLIDAY LIGHTING	7,768	8,822	9,494		0	0%			0	0%
54910	PLANTINGS	5,691	4,371	3,628		0	0%			0	0%
55100	OFFICE SUPPLIES	1,798	1,612	1,769	908	1,300	70%	1,300		1,300	100%
55210	OPERATING SUPPL	13,699	14,359	11,109	5,431	5,500	99%	6,500		6,500	118%
55218	BEAUTIFICATION	8,717				0	0%			0	0%
55221	TOOLS	279	529	406		200	0%	200		200	100%
55230	CHEMICALS	8,806	7,404	9,099		0	0%			0	0%
55231	SUMMER CAMP	17,405	16,032	17,379	18,768	20,200	93%	19,000	11,000	30,000	148%
55232	TEEN CAMP	4,264	5,207	1,726	7,812	10,250	76%	6,650	3,850	10,500	102%
55233	SPORTS LEAGUES	23,421	22,951	23,334	23,114	25,500	91%	27,000	-3,200	23,800	93%
55234	SPECIAL EVENTS	127,760	136,545	126,919	127,000	127,000	100%	127,000	1,800	128,800	101%
55235	REFUND EXP	6,013	4,659	285	611	0	***%			0	0%
55237	DAY CAMPS	2,300	2,808	2,713	2,404	3,200	75%	3,200		3,200	100%
55238	FUNKY FRIDAY	5,297	4,682	3,117	1,681	2,000	84%	5,000	-3,000	2,000	100%
55239	SPECIALTY CAMPS	3,183	2,463	4,509	4,598	5,200	88%	5,200		5,200	100%
55240	UNIFORMS	1,951	1,995	1,411	1,419	1,700	83%	1,700		1,700	100%
55260	PROTECT. CLOTH.	892	503	1,007		250	0%	250		250	100%
55410	MEMBERSHIPS	20				0	0%			0	0%
55420	TRAINING, AIDS	16				0	0%			0	0%

TOWN OF BELLEAIR  
Expenditure Budget by Org Report -- Multi Year Actuals  
For the Year: 2018 - 2019

9 RECREATION

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
56402	CARS		35,948	33,390	415	0	***%			0	0%
56405	COMPUTER SYSTEM	5,957	5,142	5,500	4,639	5,000	93%	5,000	1,000	6,000	120%
57001	VEHICLE DEBT SERVICE		4,001	7,650		0	0%		8,706	8,706	****%
57201	REC-VENDING	3,371	993	2,348	2,058	3,000	69%	3,000		3,000	100%
58101	CAPITAL PURCH.	12,968	29,435	29,033	56,927	71,367	80%	26,900	-26,900	0	0%
58102	TRANSFER TO 301	38,050	28,650	22,150		11,600	0%	11,600		11,600	100%
Account:		1,212,360	1,286,566	1,287,738	758,720	874,517	87%	830,050	-20,194	809,856	92%
Fund:		1,212,360	1,286,566	1,287,738	758,720	874,517	87%	830,050	-20,194	809,856	92%
Orgn:		1,212,360	1,286,566	1,287,738	758,720	874,517	87%	830,050	-20,194	809,856	92%

TOWN OF BELLEAIR  
Expenditure Budget by Org Report -- Multi Year Actuals  
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12 EMERGENCY RESPONSE & DISASTER RELIEF		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	14-15	15-16	16-17	17-18	Budget	Exp.	Budget	Changes	Budget	Budget
		18-19	18-19	18-19	18-19	17-18	17-18	18-19	18-19	18-19	18-19
-----											
1 GENERAL FUND											
525000 EMERGENCY & DISASTER RELIEF SERVICES											
55210	OPERATING SUPPL			79,735	474,047	475,400	100%	150,000	-150,000		0%
	Account:			79,735	474,047	475,400	100%	150,000	-150,000		0%
	Fund:			79,735	474,047	475,400	100%	150,000	-150,000		0%
	Orgn:			79,735	474,047	475,400	100%	150,000	-150,000		0%
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Grand Total :		5,596,401	6,126,668	5,971,071	5,682,269	6,730,566		6,331,350	190,261	6,521,611	



## Enterprise Fund Revenues

### Water Department

<b>Account #</b>	<b>Account Description</b>	<b>2017-18</b>	<b>2018-19</b>
343300	Water Utility Revenue	\$1,480,000	\$1,564,000
343310	Water Tap Fees	\$600	\$5,600
361000	Interest	\$1,000	\$1,000
381000	Capital Reserves	\$0	\$610,075
381402	Transfer from 403	\$55,000	\$0
337901	SWFWMD Grant	\$0	\$509,900
	<b>Revenue</b>	<b>\$1,536,600</b>	<b>\$2,690,575</b>

### Solid Waste Department

<b>Account #</b>	<b>Account Description</b>	<b>2017-18</b>	<b>2018-19</b>
343400	Sanitation	\$805,000	\$825,000
343401	Permit Roll Off	\$500	\$500
361000	Interest	\$500	\$500
337300	Recycling Grant	\$3,000	\$3,300
364000	Sale of Fixed Assets	\$60,000	\$0
381000	Reserves	\$355,853	\$69,350
	<b>Revenue</b>	<b>\$1,224,853</b>	<b>\$898,650</b>

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<b>Total Fund Revenue</b>	<b>\$2,761,453</b>	<b>\$3,589,225</b>
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## SOLID WASTE DEPARTMENT

### **DEPARTMENT OVERVIEW**

The Solid Waste Department is currently responsible for the collection and disposal of solid waste. The department also funds the collection and disposal of recycling by the City of Clearwater. However, the department is exploring programs to allow for the in-house collection and disposal of recycling, which will ultimately result in the Town saving on costs.

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### **DEPARTMENT INPUTS**

#### *Personnel Overview*

Position Title	Number of Employees
<i>Refuse Collector</i>	4
<i>Solid Waste Supervisor</i>	1
<i>Administrative Assistant</i>	0.5
<b>Total</b>	<b>5.5</b>

#### *Equipment Overview*

Equipment	Fleet Total
<i>Hino 338 Refuse Packer</i>	4
<i>Grapple Truck</i>	1
<i>Ford F-150</i>	0.5
<b>Total</b>	<b>5.5</b>

#### *Units Serviced*

	Single Family	Multifamily	Commercial	Total
<i>Units Serviced</i>	1,450	900	20	2,370
<i>Tons - Waste</i>	2,146	572	143	2,861
<i>Tons - Recycling</i>	2,250	600	150	3,000

## MAJOR PROGRAM AREAS

The Solid Waste Department budget consists of four major program areas:

- *Collection*
- *Disposal*
- *Recycling*
- *Employee Administration*

For each major program area in the department there are two minor program areas. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Disposal** program includes the transportation of refuse to its final disposal location, which is generally either the Pinellas County landfill, Angelo's Recycled Materials, or Consolidated Resource Recovery. Within this large program are two smaller programs for disposal known as Commercial and Residential. As a whole, this program represents 9.33% of the departments time and 19.11% of the total expenditure costs.

<b>Program Revenue</b>	<b>\$206,250</b>
Personnel	\$27,926
Operating	\$133,225
Capital	\$0
Transfers	\$0
<b>Total Expenditures</b>	<b>\$161,151</b>

The **Collection** program relates to the removal of refuse from each residence and business in the town. Most refuse is collected from cans, however there are also several dumpsters from which refuse is collected, as well as small debris piles. The Collection program also has the two smaller Commercial and Residential programs. This program currently represents about 56.00% of the employees time and 31.86% of the departments expenditures.

<b>Program Revenue</b>	<b>\$619,250</b>
Personnel	\$171,551
Operating	\$42,225
Capital	\$113,200
Transfers	\$0
<b>Total Expenditures</b>	<b>\$326,976</b>

The **Recycling** program describes the costs relating to collection and disposal of single-stream recycling services, which is provided by the City of Clearwater. This is the final program that shares the divisions of Commercial and Residential programs. The Recycling program currently requires minimal staff time with 5.33%, but this also houses about 10.43% of the departments entire budget.

<b>Program Revenue</b>	<b>\$3,300</b>
Personnel	\$15,486
Operating	\$71,225
Capital	\$0
Transfers	\$0
<b>Total Expenditures</b>	<b>\$86,711</b>

The **Employee Administration** program includes other administrative costs pertaining to service call management and other employee management. This area also includes the administrative fees that are paid to the General Fund by the Solid Waste Fund. The Employee Administration program has two divisions known as Internal and External coordination. This is the largest of the department's programs, as it requires 29.33% of staff time, and 38.60% of the total expenditures.

<b>Program Revenue</b>	<b>\$69,850</b>
Personnel	\$101,637
Operating	\$12,575
Capital	\$0
Transfers	\$209,600
<b>Total Expenditures</b>	<b>\$323,812</b>

## Solid Waste Department Major Programs FY 18-19

Solid Waste Department	16-17	17-18	18-19
<b>Revenues</b>	<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
User Fees	\$794,404	\$805,500	\$825,000
Grants	\$2,900	\$3,000	\$3,300
Miscellaneous	\$1,169	\$60,500	\$1,000
Reserve	\$0	\$355,853	\$69,350
Transfers	\$100,500	\$0	\$0
<b>Revenue Total</b>	<b>\$898,973</b>	<b>\$1,224,853</b>	<b>\$898,650</b>
<b>Expenditures</b>	<b>16-17</b>	<b>17-18</b>	<b>18-19</b>
	<b>Actual</b>	<b>Amended Budget</b>	<b>Proposed</b>
Personnel	\$322,507	\$414,900	\$316,600
Operating	\$312,035	\$250,150	\$259,250
Capital Expense	\$0	\$355,853	\$113,200
Transfers	\$267,100	\$203,950	\$209,600
<b>Expenditure Total</b>	<b>\$901,642</b>	<b>\$1,224,853</b>	<b>\$898,650</b>
<b>Net Surplus/(Deficit) from Operations</b>			<b>\$ -</b>

### By Program

	18-19		18-19
Program Revenue	Proposed	Program Expense	Proposed
Disposal	\$206,250	Disposal	\$161,150
Recycling	\$3,300	Recycling	\$327,000
Collection	\$619,250	Collection	\$86,700
Employee Administration	\$69,850	Employee Administration	\$323,800
<b>Revenue Total</b>	<b>\$898,650</b>	<b>Expenditure Total</b>	<b>\$898,650</b>

This chart outlines the programs that were previously detailed. The actual budget for FY 2016-17 are compared against the amended FY 2017-18 expenditures and revenue, as well as the 2018-19 proposed budget.

Revenue items are broken down in to five categories to better convey the types of revenue that the Town receives. The Miscellaneous line contains less frequent items, such as Sale of Surplus Items, Interest, or the actual miscellaneous line item.

Expenditures are also broken down in order to better convey how costs are associated with budget items.

The final chart summarizes the program revenues and expenditures before delving in to the detailed items in the following pages.

**Solid Waste Department Major Programs FY 18-19**

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b><i>Disposal</i></b>	<b>Proposed</b>	<b>8.64%</b>	<b><i>Collection</i></b>	<b>Proposed</b>	<b>54.32%</b>
<b>Program Revenue</b>	<b>\$206,250.00</b>		<b>Program Revenue</b>	<b>\$618,750.00</b>	
Personnel	\$27,926.23		Personnel	\$171,550.62	
Operating	\$133,225.00		Operating	\$42,225.00	
Capital	\$0.00		Capital	\$113,200.00	
Transfers	\$0.00		Transfers	\$0.00	
<b>Total Expenditures</b>	<b>\$161,151.23</b>		<b>Total Expenditures</b>	<b>\$326,975.62</b>	

	<b>18-19</b>	<b>% of Total FTE</b>		<b>18-19</b>	<b>% of Total FTE</b>
<b><i>Recycling</i></b>	<b>Proposed</b>	<b>4.94%</b>	<b><i>Employee Admin</i></b>	<b>Proposed</b>	<b>32.10%</b>
<b>Program Revenue</b>	<b>\$3,300.00</b>		<b>Program Revenue</b>	<b>\$69,850.00</b>	
Personnel	\$15,486.42		Personnel	\$101,636.73	
Operating	\$71,225.00		Operating	\$12,575.00	
Capital	\$0.00		Capital	\$0.00	
Transfers	\$0.00		Transfers	\$209,600.00	
<b>Total Expenditures</b>	<b>\$86,711.42</b>		<b>Total Expenditures</b>	<b>\$323,811.73</b>	

Solid Waste - Large Programs

REVENUES	Disposal	Recycling	Collection	Employee Administration	ITEM TOTAL	FY 2017-18
343400 Sanitation	\$206,250	\$0	\$618,750	\$0	\$825,000	\$805,000
343401 Permit-Roll Off	\$0	\$0	\$500	\$0	\$500	\$500
361000 Interest	\$0	\$0	\$0	\$500	\$500	\$500
337300 Recycling Grant	\$0	\$3,300	\$0	\$0	\$3,300	\$3,000
364000 Sale of Assets	\$0	\$0	\$0	\$0	\$0	\$60,000
381000 Reserve Prior Year	\$0	\$0	\$0	\$69,350	\$69,350	\$355,853
<b>PROGRAM REVENUE TOTALS</b>	<b>\$206,250</b>	<b>\$3,300</b>	<b>\$619,250</b>	<b>\$69,850</b>	<b>\$898,650</b>	<b>\$1,224,853</b>

EXPENDITURES

PERSONNEL	Disposal	Recycling	Collection	Employee Administration	ITEM TOTAL	FY 2017-18
51200 Salaries	\$17,962	\$10,264	\$112,906	\$66,717	\$207,850	\$227,100
51400 Overtime	\$825	\$0	\$1,200	\$475	\$2,500	\$2,500
51500 Sick Leave	\$341	\$195	\$2,146	\$1,268	\$3,950	\$1,550
52100 FICA	\$1,391	\$795	\$8,746	\$5,168	\$16,100	\$17,550
52200 Retirement/401k	\$1,638	\$936	\$10,294	\$6,083	\$18,950	\$20,600
52300 Life/Hosp. Ins.	\$5,250	\$3,000	\$33,000	\$19,500	\$60,750	\$58,600
52301 Medical Benefit	\$519	\$296	\$3,259	\$1,926	\$6,000	\$7,800
53100 Physical Exams	\$0	\$0	\$0	\$500	\$500	\$500
<b>Total</b>	<b>\$27,926</b>	<b>\$15,486</b>	<b>\$171,551</b>	<b>\$101,637</b>	<b>\$316,600</b>	<b>\$336,200</b>

OPERATING	Disposal	Recycling	Collection	Employee Administration	ITEM TOTAL	FY 2017-18
53151 Contractual Svc	\$0	\$0	\$7,500	\$0	\$7,500	\$7,050
54100 Telephone	\$0	\$0	\$0	\$1,450	\$1,450	\$1,450
54200 Postage	\$0	\$2,500	\$0	\$2,500	\$5,000	\$5,000
54340 Disposal	\$125,000	\$0	\$0	\$0	\$125,000	\$110,400
54342 Recycling	\$0	\$68,000	\$0	\$0	\$68,000	\$75,250
54620 Maint. Veh	\$2,400	\$100	\$17,000	\$500	\$20,000	\$20,000
54670 Maint. Equip	\$625	\$625	\$625	\$625	\$2,500	\$2,500
54900 Bad Debt	\$0	\$0	\$0	\$500	\$500	\$500
55100 Office Supp	\$0	\$0	\$0	\$500	\$500	\$500
55210 Operating Supp	\$2,400	\$0	\$2,400	\$1,700	\$6,500	\$6,500
55220 Gasoline	\$1,900	\$0	\$13,800	\$300	\$16,000	\$16,000
55221 Tools	\$150	\$0	\$150	\$100	\$400	\$300
55240 Uniforms	\$0	\$0	\$0	\$2,350	\$2,350	\$2,350
55260 Protect Cloth	\$750	\$0	\$750	\$850	\$2,350	\$2,350
56405 Computer	\$0	\$0	\$0	\$1,200	\$1,200	\$1,200
<b>Total</b>	<b>\$133,225</b>	<b>\$71,225</b>	<b>\$42,225</b>	<b>\$12,575</b>	<b>\$259,250</b>	<b>\$251,350</b>

CAPITAL	Disposal	Recycling	Collection	Employee Administration	ITEM TOTAL	FY 2017-18
59900 Depreciation	\$0	\$0	\$113,200	\$0	\$113,200	\$77,500
56402 Cars	\$0	\$0	\$0	\$0	\$0	\$355,853
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$113,200</b>	<b>\$0</b>	<b>\$113,200</b>	<b>\$433,353</b>

ADMIN FEES	Disposal	Recycling	Collection	Employee Administration	ITEM TOTAL	FY 2017-18
59904 SS				\$158,500	\$158,500	\$158,500
59906 Admin				\$51,100	\$51,100	\$45,450
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$209,600</b>	<b>\$209,600</b>	<b>\$203,950</b>

<b>PROGRAM EXPENDITURE TOTALS</b>	<b>\$161,150</b>	<b>\$86,700</b>	<b>\$327,000</b>	<b>\$323,800</b>	<b>\$898,650</b>	<b>\$1,224,850</b>
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17.93%                      9.65%                      36.39%                      36.03%

## Program Net Income/Detail

### PROGRAM NET INCOME

<u>Program</u>	<u>Disposal</u>	<u>Recycling</u>	<u>Collection</u>	<u>Employee Administration</u>	<u>18-19 Proposed</u>	<u>17-18 Amended</u>
Revenues	\$206,250	\$3,300	\$618,750	\$69,850	\$898,650	\$1,224,853
Personnel	\$27,926	\$15,486	\$171,551	\$101,637	\$316,600	\$336,200
Operating	\$133,225	\$71,225	\$42,225	\$12,575	\$259,250	\$251,350
Capital	\$0	\$0	\$113,200	\$0	\$113,200	\$433,353
Fees & Transfers	\$0	\$0	\$0	\$209,600	\$209,600	\$203,950
Expense Subtotal	\$161,151	\$86,711	\$326,976	\$323,812	\$898,650	\$1,224,853
<b>Program Total</b>	<b>45,098.77</b>	<b>(83,411.42)</b>	<b>291,774.38</b>	<b>(253,961.73)</b>	<b>0.00</b>	<b>0.00</b>

<u>Program</u>	<u>Program Total</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Fees &amp; Transfers</u>	<u>% of Budget</u>
Disposal	\$161,151	\$27,926	\$133,225	\$0	\$0	17.93%
Recycling	\$86,711	\$15,486	\$71,225	\$0	\$0	9.65%
Collection	\$326,976	\$171,551	\$42,225	\$113,200	\$0	36.39%
Employee & Admin	\$323,812	\$101,637	\$12,575	\$0	\$209,600	36.03%
	<b>\$898,650</b>	<b>\$316,600</b>	<b>\$259,250</b>	<b>\$113,200</b>	<b>\$209,600</b>	<b>100.00%</b>

The chart labeled "Program Net Income" conveys a summary of all the programs and their related expenditures and revenue items. This breaks down the expenditure costs in to four separate categories, then subtracts the costs from the expected revenue to calculate a final net surplus or deficit related to the minor program. These costs are then summed and compared to the previous two budgetary expectations. In the second half of this chart, the data is rearranged to show the costs of each operating category, such as Personnel or Capital expenses, and how they relate to the programs. At the end of this chart is also a breakdown of percentages to convey the weight of each programs cost and staff time.

### PROGRAM DETAIL

<u>Program</u>	<u>Revenues</u>	<u>Total Expenditures</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Fees &amp; Transfers</u>	<u>Net Income</u>
<b>All Programs</b>	<b>\$897,650</b>	<b>\$898,650</b>	<b>\$316,600</b>	<b>\$259,250</b>	<b>\$113,200</b>	<b>\$209,600</b>	<b>(\$1,000)</b>
Residential	\$770,600	\$807,891	\$276,146	\$220,265	\$101,880	\$209,600	-\$37,291
Commercial	\$127,050	\$90,759	\$40,454	\$38,985	\$11,320	\$0	\$36,291
Internal	\$69,350	\$314,652.61	\$93,427.61	\$11,625	\$0	\$209,600	-\$245,302.61
External	\$0	\$9,159.12	\$8,209.12	\$950	\$0	\$0	-\$9,159.12
<b>Disposal</b>	<b>\$206,250</b>	<b>\$161,151</b>	<b>\$27,926</b>	<b>\$133,225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,099</b>
Residential	\$175,300	\$136,907	\$23,737	\$113,170	\$0	\$0	\$38,393
Commercial	\$30,950	\$24,244	\$4,189	\$20,055	\$0	\$0	\$6,706
<b>Recycling</b>	<b>\$3,300</b>	<b>\$86,711</b>	<b>\$15,486</b>	<b>\$71,225</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$83,411)</b>
Residential	\$0	\$72,813.46	\$13,163.46	\$59,650	\$0	\$0	-\$72,813.46
Commercial	\$3,300	\$13,897.96	\$2,322.96	\$11,575	\$0	\$0	-\$10,597.96
<b>Collection</b>	<b>\$618,750</b>	<b>\$326,976</b>	<b>\$171,551</b>	<b>\$42,225</b>	<b>\$113,200</b>	<b>\$0</b>	<b>\$291,774</b>
Residential	\$525,950	\$283,518.02	\$145,818.02	\$35,820	\$101,880	\$0	\$242,431.98
Commercial	\$92,800	\$43,457.59	\$25,732.59	\$6,405	\$11,320	\$0	\$49,342.41
<b>Employee Admin</b>	<b>\$69,350</b>	<b>\$323,812</b>	<b>\$101,637</b>	<b>\$12,575</b>	<b>\$0</b>	<b>\$209,600</b>	<b>(\$254,462)</b>
Internal	\$69,350	\$314,652.61	\$93,427.61	\$11,625	\$0	\$209,600	-\$245,302.61
External	\$0	\$9,159.12	\$8,209.12	\$950	\$0	\$0	-\$9,159.12

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.



## Disposal

REVENUES	Residential	Commercial	TOTAL
343400 Sanitation	\$175,300	\$30,950	\$206,250
343401 Permit-Roll Off			\$0
361000 Interest			\$0
337300 Recycling Grant			\$0
364000 Sale of Assets			\$0
381000 Reserve Prior Years			\$0
<b>REVENUE TOTALS</b>	<b>\$175,300</b>	<b>\$30,950</b>	<b>\$206,250</b>

EXPENDITURES	85%	15%	
PERSONNEL	Residential	Commercial	TOTAL
51200 Salaries	\$15,267.99	\$2,694.35	\$17,962.35
51400 Overtime	\$701.25	\$123.75	\$825
51500 Sick Leave	\$290.15	\$51.20	\$341.36
52100 FICA	\$1,182.65	\$208.70	\$1,391.36
52200 Retirement/401k	\$1,392.01	\$245.65	\$1,637.65
52300 Life/Hosp. Ins.	\$4,462.50	\$787.50	\$5,250.00
52301 Medical Benefit	\$440.74	\$77.78	\$519
53100 Physical Exams	\$0.00	\$0.00	\$0
<b>Personnel Total</b>	<b>\$23,737</b>	<b>\$4,189</b>	<b>\$27,926</b>

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc			\$0
54100 Telephone			\$0
54200 Postage			\$0
54340 Disposal	\$106,250	\$18,750	\$125,000
54342 Recycling			\$0
54620 Maint. Veh	\$2,040	\$360	\$2,400
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp	\$2,040	\$360	\$2,400
55220 Gasoline	\$1,615	\$285	\$1,900
55221 Tools	\$75	\$75	\$150
55240 Uniforms			\$0
55260 Protect Cloth	\$650	\$100	\$750
56405 Computer			\$0
<b>Operating Total</b>	<b>\$113,170</b>	<b>\$20,055</b>	<b>\$133,225</b>

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation			\$0
56402 Cars			\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS			\$0
59906 Admin			\$0
<b>Transfers Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	<b>\$136,900</b>	<b>\$24,250</b>	<b>\$161,151</b>
	84.95%	15.05%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$175,300	\$30,950	\$206,250
TOTAL EXPENDITURES	\$136,900	\$24,250	\$161,151
<b>NET INCOME</b>	<b>\$38,400</b>	<b>\$6,700</b>	<b>\$45,099</b>

## Recycling

REVENUES	Residential	Commercial	TOTAL
343400 Sanitation			\$0
343401 Permit-Roll Off			\$0
361000 Interest			\$0
337300 Recycling Grant	\$0	\$3,300	\$3,300
364000 Sale of Assets			\$0
381000 Reserve Prior Years			\$0
<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$3,300</b>	<b>\$3,300</b>

EXPENDITURES	85.00%	15.00%	
PERSONNEL	Residential	Commercial	TOTAL
51200 Salaries	\$8,724.57	\$1,539.63	\$10,264.20
51400 Overtime	\$0.00	\$0.00	\$0.00
51500 Sick Leave	\$165.80	\$29.26	\$195.06
52100 FICA	\$675.80	\$119.26	\$795.06
52200 Retirement/401k	\$795.43	\$140.37	\$935.80
52300 Life/Hosp. Ins.	\$2,550.00	\$450.00	\$3,000.00
52301 Medical Benefit	\$251.85	\$44.44	\$296.30
53100 Physical Exams	\$0.00	\$0.00	\$0.00
<b>Personnel Total</b>	<b>\$13,163</b>	<b>\$2,323</b>	<b>\$15,486</b>

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc			\$0
54100 Telephone			\$0
54200 Postage	\$1,250	\$1,250	\$2,500
54340 Disposal			\$0
54342 Recycling	\$57,800	\$10,200	\$68,000
54620 Maint. Veh	\$100		\$100
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp			\$0
55220 Gasoline			\$0
55221 Tools			\$0
55240 Uniforms			\$0
55260 Protect Cloth			\$0
56405 Computer			\$0
<b>Operating Total</b>	<b>\$59,650</b>	<b>\$11,575</b>	<b>\$71,225</b>

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation			\$0
56402 Cars			\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS			\$0
59906 Admin			\$0
<b>Transfers Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	<b>\$72,800</b>	<b>\$13,900</b>	<b>\$86,700</b>
	41.98%	8.02%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$0	\$3,300	\$3,300
TOTAL EXPENDITURES	\$72,800	\$13,900	\$86,700
<b>NET INCOME</b>	<b>-\$72,800</b>	<b>-\$10,600</b>	<b>-\$83,400</b>

## Collection

REVENUES	Residential	Commercial	TOTAL
343400 Sanitation	\$525,950	\$92,800	\$618,750
343401 Permit-Roll Off	\$425	\$75	\$500
361000 Interest			\$0
337300 Recycling Grant			\$0
364000 Sale of Assets			\$0
381000 Reserve Prior Years			\$0
<b>REVENUE TOTALS</b>	<b>\$525,950</b>	<b>\$92,800</b>	<b>\$618,750</b>

EXPENDITURES	Residential	Commercial	TOTAL
<b>PERSONNEL</b>			
51200 Salaries	\$95,970	\$16,936	\$112,906
51400 Overtime	\$1,020	\$180	\$1,200
51500 Sick Leave	\$1,824	\$322	\$2,146
52100 FICA	\$7,434	\$1,312	\$8,746
52200 Retirement/401k	\$8,750	\$1,544	\$10,294
52300 Life/Hosp. Ins.	\$28,050	\$4,950	\$33,000
52301 Medical Benefit	\$2,770	\$489	\$3,259
53100 Physical Exams	\$0	\$0	\$0
<b>Personnel Total</b>	<b>\$145,818</b>	<b>\$25,733</b>	<b>\$171,551</b>

OPERATING	Residential	Commercial	TOTAL
53151 Contractual Svc	\$6,375	\$1,125	\$7,500
54100 Telephone			\$0
54200 Postage			\$0
54340 Disposal			\$0
54342 Recycling			\$0
54620 Maint. Veh	\$14,450	\$2,550	\$17,000
54670 Maint. Equip	\$500	\$125	\$625
54900 Bad Debt			\$0
55100 Office Supp			\$0
55210 Operating Supp	\$2,040	\$360	\$2,400
55220 Gasoline	\$11,730	\$2,070	\$13,800
55221 Tools	\$75	\$75	\$150
55240 Uniforms			\$0
55260 Protect Cloth	\$650	\$100	\$750
56405 Computer			\$0
<b>Operating Total</b>	<b>\$35,820</b>	<b>\$6,405</b>	<b>\$42,225</b>

CAPITAL	Residential	Commercial	TOTAL
59900 Depreciation	\$101,880	\$11,320	\$113,200
56402 Cars			\$0
<b>Capital Expense Total</b>	<b>\$101,880</b>	<b>\$11,320</b>	<b>\$113,200</b>

ADMIN FEES	Residential	Commercial	TOTAL
59904 SS			
59906 Admin			
<b>Transfers Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Residential	Commercial	TOTAL
	<b>\$283,500</b>	<b>\$43,450</b>	<b>\$327,000</b>
	86.70%	13.29%	100.00%

NET INCOME	Residential	Commercial	TOTAL
TOTAL REVENUES	\$525,950	\$92,800	\$618,750
TOTAL EXPENDITURES	\$283,500	\$43,450	\$327,000
<b>NET INCOME</b>	<b>\$242,450</b>	<b>\$49,350</b>	<b>\$291,750</b>

## Employee Administration

REVENUES	Internal	External	TOTAL
343400 Sanitation			\$0
343401 Permit-Roll Off			\$0
361000 Interest		\$500	\$500
337300 Recycling Grant			\$0
364000 Sale of Assets			\$0
381000 Reserve Prior Year	\$69,350		\$69,350
<b>REVENUE TOTALS</b>	<b>\$69,350</b>	<b>\$0</b>	<b>\$69,850</b>

EXPENDITURES	Internal	External	TOTAL
<b>PERSONNEL</b>			
51200 Salaries	\$61,329	\$5,389	\$66,717
51400 Overtime	\$437	\$38	\$475
51500 Sick Leave	\$1,165	\$102	\$1,268
52100 FICA	\$4,750	\$417	\$5,168
52200 Retirement/401k	\$5,591	\$491	\$6,083
52300 Life/Hosp. Ins.	\$17,925	\$1,575	\$19,500
52301 Medical Benefit	\$1,770	\$156	\$1,926
53100 Physical Exams	\$460	\$40	\$500
<b>Personnel Total</b>	<b>\$93,428</b>	<b>\$8,209</b>	<b>\$101,637</b>

OPERATING	Internal	External	TOTAL
53151 Contractual Svc			\$0
54100 Telephone	\$1,450		\$1,450
54200 Postage	\$1,750	\$750	\$2,500
54340 Disposal			\$0
54342 Recycling			\$0
54620 Maint. Veh	\$500		\$500
54670 Maint. Equip	\$625		\$625
54900 Bad Debt	\$500		\$500
55100 Office Supp	\$500		\$500
55210 Operating Supp	\$1,700		\$1,700
55220 Gasoline	\$300		\$300
55221 Tools	\$50	\$50	\$100
55240 Uniforms	\$2,350		\$2,350
55260 Protect Cloth	\$700	\$150	\$850
56405 Computer	\$1,200		\$1,200
<b>Operating Total</b>	<b>\$11,625</b>	<b>\$950</b>	<b>\$12,575</b>

CAPITAL	Internal	External	TOTAL
59900 Depreciation			\$0
56402 Cars			\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

ADMIN FEES	Internal	External	TOTAL
59904 SS	\$158,500		\$158,500
59906 Admin	\$51,100		\$51,100
<b>Transfers Total</b>	<b>\$209,600</b>	<b>\$0</b>	<b>\$209,600</b>

EXPENDITURE TOTALS	Internal	External	TOTAL
	<b>\$314,650</b>	<b>\$9,150</b>	<b>\$323,800</b>
	97.17%	2.83%	100%

NET INCOME	Internal	External	TOTAL
TOTAL REVENUES	\$69,350	\$0	\$69,850
TOTAL EXPENDITURES	\$314,650	\$9,150	\$323,800
<b>NET INCOME</b>	<b>-\$245,300</b>	<b>-\$9,150</b>	<b>-\$253,950</b>

Account	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	% Rec. Budget 17-18	Prelim. Budget 18-19	Budget Change 18-19	Final Budget 18-19	% Old Budget 18-19
402 ENTERPRISE - SOLID WASTE/RECYCLING											
337300 RECYC GRANT (STATE OF FLORIDA)	2,978	2,941	2,900	2,883	2,883	3,000	96%	3,000	300	3,300	110%
337300 RECYC GRANT (STATE OF FLORIDA)	2,978	2,941	2,900	2,883	2,883	3,000	96%	3,000	300	3,300	110%
Group:											
343400 SANITATION	788,562	551,332	793,354	645,741	645,741	805,000	80%	805,000	20,000	825,000	102%
343400 SANITATION	950	1,000	1,050	950	950	500	190%	500		500	100%
343401 PERMIT-ROLL OFF CONTAINER											
Group:											
361000 INTEREST	789,512	552,332	794,404	646,691	646,691	805,500	80%	805,500	20,000	825,500	102%
361000 INTEREST	1,831	134	270	324	324	500	65%	500		500	100%
Group:											
364000 GAIN ON SALE OF FIXED ASSETS											
364000 GAIN ON SALE OF FIXED ASSETS											
Group:											
365900 SALE OF SURPLUS METAL	134					60,000	0%	60,000	-60,000	0	0%
365900 SALE OF SURPLUS METAL						60,000	0%	60,000	-60,000	0	0%
Group:											
369000 MISCELLANEOUS	2,414	1,240	899	108	108	0	0%	0	0	0	0%
369000 MISCELLANEOUS	2,414	1,240	899	108	108	0	0%	0	0	0	0%
Group:											
381000 RESERVES (PRIOR YEARS)						355,853	0%	355,853	-286,503	69,350	19%
381000 RESERVES (PRIOR YEARS)						355,853	0%	355,853	-286,503	69,350	19%
Group:											
381200 TRANSFER FROM 301	12,000	125,700	100,500			0	0%			0	0%
381200 TRANSFER FROM 301	12,000	125,700	100,500			0	0%			0	0%
Group:											
Fund:	808,735	682,481	898,973	650,006	650,006	1,224,853	53%	1,224,853	-326,203	898,650	73%
Grand Total:	808,735	682,481	898,973	650,006	650,006	1,224,853		1,224,853	-326,203	898,650	

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
<b>402 ENTERPRISE - SOLID WASTE/RECYCLING</b>										
534000 SOLID WASTE MANAGEMENT/RECYCLING	189,337	191,742	224,225	163,569	227,100	72%	229,100	-21,250	207,850	92%
51200 SALARIES		1,052			0	0%			0	0%
51201 PT SALARIES		396	3,272	1,183	877	135%			0	0%
51210 Unused Medical	93	2,501	6,325	3,859	2,500	154%	2,500	2,500	2,500	100%
51400 OVERTIME	2,200				1,550	0%	1,550	2,400	3,950	255%
51500 SICK LEAVE										
52100 FICA	14,274	14,696	16,690	12,851	17,550	73%	17,550	-1,450	16,100	92%
52200 RETIREMENT-401K GENERAL P	16,279	16,619	17,331	15,197	20,600	74%	20,600	-1,650	18,950	92%
52300 LIFE/HOSP. INS.	41,529	41,352	50,214	38,574	57,723	67%	58,600	2,150	60,750	105%
52301 MEDICAL BENEFIT	5,170	5,174	4,077	4,094	7,800	52%	7,800	-1,800	6,000	77%
53100 PHYSICAL EXAMS	263	813	373	320	500	64%	500		500	100%
53151 PROF. SERVICES		600			0	0%			0	0%
53160 CONTRAC. LABOR	2,705	8,990	3,367	7,020	7,050	100%	5,050	2,450	7,500	106%
54000 TRAV & PER DIEM	74				0	0%			0	0%
54100 TELEPHONE	744	706	602	462	1,450	32%	1,450		1,450	100%
54200 POSTAGE	5,585	5,651	5,206	4,770	5,000	95%	5,000		5,000	100%
54340 GAR. & TRA DIS.	103,404	113,838	97,354	106,100	110,400	96%	125,400	-400	125,000	113%
54342 RECYCLING	83,000	84,578	83,728	64,291	75,250	85%	60,250	7,750	68,000	90%
54620 MAIN. - VEHICLE	20,683	20,347	19,837	16,880	20,000	84%	20,000		20,000	100%
54630 MAINT.-BLDG.	142	1,714			0	0%			0	0%
54670 MAINT. - EQUIP	171	104	497		2,500	0%	2,500		2,500	100%
54900 BAD DEBT					500	0%	500		500	100%
55100 OFFICE SUPPLIES	153	142	26		500	2%	500		500	100%
55210 OPERATING SUPPL	7,410	5,275	6,124	6,118	6,500	94%	6,500		6,500	100%
55220 GASOLINE & OIL	14,399	11,723	15,289	13,915	16,000	87%	16,000		16,000	100%
55221 TOOLS	173				300	0%	300	100	400	133%
55240 UNIFORMS	1,575	2,091	586	470	2,350	20%	2,350		2,350	100%
55260 PROTECT. CLOTH.	1,682	975	916	1,277	2,350	54%	2,350		2,350	100%
55410 MEMBERSHIPS	200	302			0	0%			0	0%
55420 TRAINING, AIDS	665	694	693		0	0%			0	0%
56402 CARS	110,200	146,868		203,049	355,853	57%	150,000	-150,000	0	0%
56405 COMPUTER SYSTEM	9		1,200	1,200	1,200	100%	1,200		1,200	100%
58102 TRANSFER TO 301	67,000	86,500	85,000		0	0%			0	0%
59900 DEPRECIATION	145,550	150,850	136,200		77,500	0%	77,500	35,700	113,200	146%
59904 FEES-SPT SERVIC	21,150	21,500	45,900		158,500	0%	158,500		158,500	100%
59906 FEES-PUB. WORKS	857,676	938,568	825,032	665,209	1,224,853	54%	1,019,000	-120,350	898,650	73%
Account:										
Fund:	857,676	938,568	825,032	665,209	1,224,853	54%	1,019,000	-120,350	898,650	73%
Grand Total:	857,676	938,568	825,032	665,209	1,224,853		1,019,000	-120,350	898,650	

## WATER DEPARTMENT

### DEPARTMENT OVERVIEW

The Water Department is currently responsible for sustaining, producing, maintaining, and delivering a high quality water supply to the residents of the Town of Belleair.

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### PERSONNEL INPUTS

#### Personnel Overview

Position Title	Number of Employees
<i>Director of Water Utilities</i>	1
<i>Water Foreman</i>	1
<i>Administrative Assistant</i>	0.5
<i>Water Plant Operator I</i>	1
<i>Water Plant Operator II</i>	1
<i>Utility Maintenance I</i>	3
<i>Utility Maintenance II</i>	1
<i>Meter Reader</i>	1
<b>Total</b>	<b>9.5</b>

#### Equipment Overview

Equipment
<i>2013 F150 Supercab</i>
<i>2014 F250 4X4 Utility Body</i>
<i>2015 Ford F250 4x2 Utility Body</i>
<i>2017 Ford F250 4x2 Utility Body</i>
<i>Ditch Witch Trencher</i>

### MAJOR PROGRAM AREAS

The Water Department budget consists of five major program areas:

- *Generation*
- *Treatment and Testing*
- *Meter Management*
- *Distribution*
- *Employee Administration*

For each major program area in the department there are several minor program areas found within. Listed below is a description of each program and the divisions within, as well as their related revenues and expenditures.

The **Generation** program consists of pumps processing raw water to the seven wells found within the treatment plant. This process includes aeration, process control testing, and general maintenance in order to proactively ensure the highest water quality the plant can provide. While this program has one of the lowest allocations for personnel time, it holds 52.98% of the department's total budget.

<b>Program Revenue</b>	<b>\$509,900</b>
Personnel	\$93,356
Operating	\$42,319
Capital	\$1,049,975
Fees/Transfers	\$0
<b>Total Expenditures</b>	<b>\$1,185,650</b>

The **Treatment and Testing** program houses costs related to treating the water with chemicals in order to adhere to EPA and FDEP requirements. This program includes chemical processing, chlorine management for chloramine disinfection, and chart recording for accurate measurements. This program has both the lowest personnel allocation, coming in at 4.38%, and the smallest portion of the budget at 6.54%.

<b>Program Revenue</b>	<b>\$975,650</b>
Personnel	\$25,349
Operating	\$50,973
Capital	\$70,000
Fees/Transfers	\$0
<b>Total Expenditures</b>	<b>\$146,322</b>

The **Meter Management** program ensures accurate measurements from the meters found within the Town. This program includes costs related to maintenance and testing of said meters to provide precise measurements for billing and residents' usage. While this program holds the largest portion of personnel time at 41.16%, the overall cost is only 16.58% of the department's expenditures.

<b>Program Revenue</b>	<b>\$5,000</b>
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Personnel	\$238,068
Operating	\$132,914
Capital	\$0
Fees/Transfers	\$0
<b>Total Expenditures</b>	<b>\$370,982</b>

The **Distribution** program is holds expenditures related to the water lines and valves used to deliver water to the Town's residents, as well as maintain water pressure and isolate or redirect water in the event of an emergency. This program also includes costs related to fire hydrant testing and water quality checks. Distribution holds the second smallest allocation for budgetary expense at 8.03% and utilizes 23.52% of personnel time.

<b>Program Revenue</b>	<b>\$588,950</b>
Personnel	\$136,013
Operating	\$43,744
Capital	\$0
Fees/Transfers	\$0
<b>Total Expenditures</b>	<b>\$179,757</b>

The **Employee Administration Program** is responsible for a variety of smaller programs, such as plant maintenance, internal communications, and trainings for staff. This program is also responsible for scheduling and coordination of staff time and resources. Employee Administration is responsible for 14.80% of personnel time and 15.87% of the department's budget.

<b>Program Revenue</b>	<b>\$611,075</b>
Personnel	\$85,614
Operating	\$243,749
Capital	\$0
Fees/Transfers	\$478,500
<b>Total Expenditures</b>	<b>\$807,863</b>



**Water Fund Major Programs FY 18-19**

Generation	18-19		% of Total FTE	Treatment & Testing	18-19		% of Total FTE
	Proposed				Proposed		
<b>Program Revenue</b>	<b>\$509,900</b>		<b>16%</b>		<b>Program Revenue</b>	<b>\$975,650</b>	<b>4%</b>
Personnel	\$93,356			Personnel	\$25,349		
Operating	\$42,319			Operating	\$50,973		
Capital	\$1,049,975			Capital	\$70,000		
<b>Total Expenditures</b>	<b>\$1,185,650</b>			<b>Total Expenditures</b>	<b>\$146,322</b>		

Meter Management	18-19		% of Total FTE	Distribution	18-19		% of Total FTE
	Proposed				Proposed		
<b>Program Revenue</b>	<b>\$5,000</b>		<b>41%</b>		<b>Program Revenue</b>	<b>\$588,950</b>	<b>24%</b>
Personnel	\$238,068			Personnel	\$136,013		
Operating	\$132,914			Operating	\$43,744		
Capital	\$0			Capital	\$0		
<b>Total Expenditures</b>	<b>\$370,982</b>			<b>Total Expenditures</b>	<b>\$179,757</b>		

Employee Administration	18-19		% of Total FTE
	Proposed		
<b>Program Revenue</b>	<b>\$611,075</b>		<b>15%</b>
Personnel	\$85,614		
Operating	\$243,749		
Capital	\$0		
<b>Total Expenditures</b>	<b>\$329,363</b>		

## Water - Large Programs

REVENUES	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
343300 Water Utility Revenue	\$0	\$975,650	\$0	\$588,350	\$0	\$1,564,000	\$1,480,000
343310 Water Tap Fees	\$0		\$5,000	\$600		\$5,600	\$600
361000 Interest	\$0				\$1,000	\$1,000	\$1,000
381000 Capital Reserves					\$610,075	\$610,075	
381402 Transfer from 403							\$55,000
337901 SWFWMD Grant	\$509,900					\$509,900	\$0
<b>PROGRAM REVENUE TOTALS</b>	<b>\$509,900</b>	<b>\$975,650</b>	<b>\$5,000</b>	<b>\$588,950</b>	<b>\$611,075</b>	<b>\$2,690,575</b>	<b>\$1,536,600</b>

EXPENDITURES	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
<b>PERSONNEL</b>							
51200 Salaries	\$60,187	\$16,343	\$153,485	\$87,689	\$55,196	\$372,900	\$359,550
51201 PT Salaries	\$2,792	\$758	\$7,121	\$4,068	\$2,561	\$17,300	\$16,550
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$883
51400 Overtime	\$1,291	\$351	\$3,293	\$1,881	\$1,184	\$8,000	\$8,000
51500 Sick Leave	\$807	\$219	\$2,058	\$1,176	\$740	\$5,000	\$5,300
52100 FICA	\$4,915	\$1,335	\$12,533	\$7,160	\$4,507	\$30,450	\$28,750
52200 Retirement - 401K General P	\$5,786	\$1,571	\$14,756	\$8,430	\$5,306	\$35,850	\$33,850
52300 Life/Hosp.	\$15,688	\$4,260	\$40,007	\$22,857	\$14,387	\$97,200	\$86,800
52301 Medical Benefit	\$1,840	\$500	\$4,692	\$2,681	\$1,687	\$11,400	\$13,017
53100 Physical Exams	\$48	\$13	\$123	\$71	\$44	\$300	\$300
<b>Total</b>	<b>\$93,356</b>	<b>\$25,349</b>	<b>\$238,068</b>	<b>\$136,013</b>	<b>\$85,614</b>	<b>\$578,400</b>	<b>\$553,000</b>

OPERATING	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
53151 Professional Services	\$11,500	\$0	\$33,500	\$0	\$0	\$45,000	\$11,500
54000 Travel & Per Diem	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
54100 Telephone	\$0	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
54200 Postage	\$0	\$0	\$6,000	\$0	\$0	\$6,000	\$6,000
54300 Electricity	\$9,684	\$2,630	\$24,696	\$14,109	\$8,881	\$60,000	\$60,000
54301 Water	\$60	\$60	\$60	\$60	\$60	\$300	\$300
54302 Sanitation	\$460	\$460	\$460	\$460	\$460	\$2,300	\$2,300
54303 Sewer	\$40	\$40	\$40	\$40	\$40	\$200	\$200
54315 Pin. City Water	\$0	\$0	\$0	\$15,000	\$0	\$15,000	\$15,000
54400 Equip. Rental	\$0	\$0	\$0	\$2,750	\$0	\$2,750	\$2,750
54614 Maintenance - Meters	\$0	\$0	\$53,000	\$0	\$0	\$53,000	\$31,600
54620 Maintenance - Vehicle	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$4,000	\$4,000
54630 Maintenance - Building	\$0	\$0	\$0	\$0	\$8,000	\$8,000	\$8,000
54670 Maintenance - Equipment	\$0	\$7,000	\$0	\$7,000	\$7,000	\$21,000	\$18,615
54900 Bad Debt	\$0	\$0	\$0	\$0	\$400	\$400	\$400
55100 Office Supplies	\$0	\$833	\$833	\$0	\$833	\$2,500	\$2,500
55210 Operating Supplies	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$8,000	\$7,800
55213 Laboratory Test	\$10,000	\$10,000	\$0	\$0	\$0	\$20,000	\$18,200
55214 Lab Supplies	\$4,250	\$4,250	\$0	\$0	\$0	\$8,500	\$8,100
55220 Gasoline & Oil	\$1,875	\$0	\$1,875	\$1,875	\$1,875	\$7,500	\$7,500
55221 Tools	\$750	\$0	\$750	\$750	\$750	\$3,000	\$2,000
55230 Chemicals	\$0	\$23,000	\$0	\$0	\$0	\$23,000	\$22,450
55235 Refund Exp.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
55240 Uniforms	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$1,500
55260 Protective Clothing	\$700	\$700	\$700	\$700	\$700	\$3,500	\$2,500
55410 Memberships	\$0	\$0	\$0	\$0	\$3,000	\$3,000	\$2,000
55420 Training & Aids	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$4,000
56405 Computer System	\$0	\$0	\$0	\$0	\$13,250	\$13,250	\$13,250
57301 Miscellaneous	\$0	\$0	\$8,000	\$0	\$0	\$8,000	\$7,200
59200 Repay-Loan-GF	\$0	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000
59900 Depreciation	\$0	\$0	\$0	\$0	\$142,000	\$142,000	\$127,500
59912 Loss--Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$42,319</b>	<b>\$50,973</b>	<b>\$132,914</b>	<b>\$43,744</b>	<b>\$243,749</b>	<b>\$513,700</b>	<b>\$433,665</b>

CAPITAL	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
57001 Vehicle Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0
58101 Capital Projects	\$1,049,975	\$70,000	\$0	\$0	\$0	\$1,119,975	
58102 Transfer to 301	\$0	\$0	\$0	\$0	\$0	\$0	\$120,285
<b>Total</b>	<b>\$1,049,975</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,119,975</b>	<b>\$120,285</b>

FEES	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
58001 Transfer of Reserves	\$0	\$0	\$0	\$0	\$114,450	\$114,450	\$65,600
59904 Support Service Fees	\$0	\$0	\$0	\$0	\$275,300	\$275,300	\$275,300
59906 Administration Fees	\$0	\$0	\$0	\$0	\$88,750	\$88,750	\$88,750
<b>Total</b>					<b>\$478,500</b>	<b>\$478,500</b>	<b>\$429,650</b>

PROGRAM EXPENDITURE TOTALS	Generation	Treatment & Testing	Meter Management	Distribution	Employee Administration	ITEM TOTAL	FY 2017-18
	\$1,185,650	\$146,322	\$370,982	\$179,757	\$807,863	\$2,690,575	\$1,536,600
	44.07%	5.44%	13.79%	6.68%	30.03%		

## Program Net Income

This table serves as a general crosswalk from the line item budget to the new programmatic budget. It clearly establishes the cost of each program's expenditure side by side, in addition to the revenue generated with any associated program. At the bottom of this table there is also a breakdown of each programs weight in terms of total percentage of the budget.

### PROGRAM NET INCOME

<u>Program</u>	<u>Generation</u>	<u>Treatment &amp; Testing</u>	<u>Meter Management</u>	<u>Distribution</u>	<u>Employee Administration</u>	<u>18-19 Proposed</u>	<u>17-18 Amended</u>
Revenues	<b>\$509,900</b>	<b>\$975,650</b>	<b>\$5,000</b>	<b>\$588,950</b>	<b>\$611,075</b>	<b>\$2,690,575</b>	<b>\$1,400,000</b>
Personnel	\$93,356	\$25,349	\$238,068	\$136,013	\$85,614	\$578,400	\$553,000
Operating	\$42,319	\$50,973	\$132,914	\$43,744	\$243,749	\$513,700	\$433,665
Capital	\$1,049,975	\$70,000	\$0	\$0	\$0	\$1,119,975	\$120,285
Fees and Transfers					\$478,500	\$478,500	\$429,650
Expense Subtotal	<b>\$1,185,650</b>	<b>\$146,322</b>	<b>\$370,982</b>	<b>\$179,757</b>	<b>\$807,863</b>	<b>\$2,690,575</b>	<b>\$1,536,600</b>
<b>Program Total</b>	<b>(675,750)</b>	<b>829,328</b>	<b>(365,982)</b>	<b>409,193</b>	<b>(196,788)</b>	<b>0</b>	<b>(136,600)</b>
<u>Program</u>	<u>Program Total</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Fees/Transfers</u>	<u>% of Budget</u>	<u>% FTE Effort</u>
<i>Generation</i>	<b>\$1,185,650</b>	\$93,356	42,319	\$1,049,975		44.07%	16.14%
<i>Treatment &amp; Testing</i>	<b>\$146,322</b>	\$25,349	\$50,973	\$70,000		5.44%	4.38%
<i>Meter Management</i>	<b>\$370,982</b>	\$238,068	\$132,914	\$0		13.79%	41.16%
<i>Distribution</i>	<b>\$179,757</b>	\$136,013	\$43,744	\$0		6.68%	23.52%
<i>Employee Administration</i>	<b>\$807,863</b>	\$85,614	\$243,749	\$0	\$478,500	30.03%	14.80%
	<b>\$2,690,575</b>	<b>\$578,400</b>	<b>\$513,700</b>	<b>\$1,119,975</b>	<b>\$478,500</b>	<b>100.00%</b>	<b>100.00%</b>

Program Detail

**PROGRAM DETAIL**

<u>Program</u>	<u>Revenues</u>	<u>Total Expenditures</u>	<u>Personnel</u>	<u>Operating</u>	<u>Capital</u>	<u>Fees/Transfers</u>	<u>Net Income</u>
<b>All Programs</b>	<b>\$2,690,575</b>	<b>\$2,690,575</b>	<b>\$578,400</b>	<b>\$513,700</b>	<b>\$1,119,975</b>	<b>\$478,500</b>	<b>(\$0)</b>
<i>Wells</i>	\$509,900	\$1,100,321	\$38,891	\$11,455	\$1,049,975	\$0	-\$590,421
<i>Generation Maintenance</i>	\$0	\$41,015	\$29,176	\$11,839	\$0	\$0	-\$41,015
<i>Aeration</i>	\$0	\$14,032	\$12,645	\$1,388	\$0	\$0	-\$14,032
<i>Process Control</i>	\$0	\$30,282	\$12,645	\$17,638	\$0	\$0	-\$30,282
<i>Chemical Process</i>	\$975,650	\$38,796	\$9,745	\$29,051	\$0	\$0	\$936,854
<i>Chlorine Management</i>	\$0	\$98,096	\$9,745	\$18,351	\$70,000	\$0	-\$98,096
<i>Records</i>	\$0	\$9,430	\$5,859	\$3,571	\$0	\$0	-\$9,430
<i>Meter Maintenance</i>	\$5,000	\$143,031	\$44,690	\$98,341	\$0	\$0	-\$138,031
<i>Testing</i>	\$0	\$23,817	\$19,430	\$4,386	\$0	\$0	-\$23,817
<i>Usage/Leak Checks</i>	\$0	\$117,274	\$101,068	\$16,205	\$0	\$0	-\$117,274
<i>Upgrades/Additions</i>	\$0	\$55,879	\$50,519	\$5,359	\$0	\$0	-\$55,879
<i>Billing</i>	\$0	\$30,982	\$22,360	\$8,622	\$0	\$0	-\$30,982
<i>Water Lines</i>	\$588,350	\$89,348	\$54,405	\$34,943	\$0	\$0	\$499,002
<i>Valves</i>	\$600	\$55,968	\$50,519	\$5,449	\$0	\$0	-\$55,368
<i>Fire Hydrant Maintenance</i>	\$0	\$34,442	\$31,089	\$3,353	\$0	\$0	-\$34,442
<i>Plant Maintenance</i>	\$611,075	\$521,904	\$23,376	\$20,028	\$0	\$478,500	\$89,171
<i>Meetings/Communications</i>	\$0	\$49,352	\$27,262	\$22,090	\$0	\$0	-\$49,352
<i>Training/Certifications</i>	\$0	\$32,791	\$17,487	\$15,303	\$0	\$0	-\$32,791
<i>Scheduling/Payroll</i>	\$0	\$203,816	\$17,487	\$186,328	\$0	\$0	-\$203,816
<b>    Generation</b>	<b>\$509,900</b>	<b>\$1,185,650</b>	<b>\$93,356</b>	<b>\$42,319</b>	<b>\$1,049,975</b>	<b>\$0</b>	<b>(\$675,750)</b>
<i>Wells</i>	\$509,900	\$1,100,321	\$38,891	\$11,455	\$1,049,975	\$0	-\$590,421
<i>Generation Maintenance</i>	\$0	\$41,014.61	\$29,176	\$11,839	\$0	\$0	-\$41,015
<i>Aeration</i>	\$0	\$14,032.29	\$12,645	\$1,388	\$0	\$0	-\$14,032
<i>Process Control</i>	\$0	\$30,282.29	\$12,645	\$17,638	\$0	\$0	-\$30,282
<b>    Treatment &amp; Testing</b>	<b>\$975,650</b>	<b>\$146,322</b>	<b>\$25,349</b>	<b>\$50,973</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$829,328</b>
<i>Chemical Process</i>	\$975,650	\$38,796.31	\$9,745	\$29,051	\$0	\$0	\$936,854
<i>Chlorine Management</i>	\$0	\$98,096.31	\$9,745	\$18,351	\$70,000	\$0	-\$98,096
<i>Records</i>	\$0	\$9,429.58	\$5,859	\$3,571	\$0	\$0	-\$9,430
<b>    Meter Management</b>	<b>\$5,000</b>	<b>\$370,982</b>	<b>\$238,068</b>	<b>\$132,914</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$365,982)</b>
<i>Meter Maintenance</i>	\$5,000	\$143,031.08	\$44,690	\$98,341	\$0	\$0	-\$138,031
<i>Testing</i>	\$0	\$23,816.78	\$19,430	\$4,386	\$0	\$0	-\$23,817
<i>Usage/Leak Checks</i>	\$0	\$117,273.63	\$101,068	\$16,205	\$0	\$0	-\$117,274
<i>Upgrades/Additions</i>	\$0	\$55,878.62	\$50,519	\$5,359	\$0	\$0	-\$55,879
<i>Billing</i>	\$0	\$30,982.07	\$22,360	\$8,622	\$0	\$0	-\$30,982
<b>    Distribution</b>	<b>\$588,950</b>	<b>\$179,757</b>	<b>\$136,013</b>	<b>\$43,744</b>	<b>\$0</b>	<b>\$0</b>	<b>\$409,193</b>
<i>Water Lines</i>	\$588,350	\$89,348	\$54,405	\$34,943	\$0	\$0	\$499,002
<i>Valves</i>	\$600	\$55,968	\$50,519	\$5,449	\$0	\$0	-\$55,368
<i>Fire Hydrant Maintenance</i>	\$0	\$34,442	\$31,089	\$3,353	\$0	\$0	-\$34,442
<b>    Employee Administration</b>	<b>\$611,075</b>	<b>\$807,863</b>	<b>\$85,614</b>	<b>\$243,749</b>	<b>\$0</b>	<b>\$478,500</b>	<b>(\$196,788)</b>
<i>Plant Maintenance</i>	\$611,075	\$521,904.18	\$23,376	\$20,028	\$0	\$478,500	\$89,171
<i>Meetings/Communications</i>	\$0	\$49,352	\$27,262	\$22,090	\$0	\$0	-\$49,352
<i>Training/Certifications</i>	\$0	\$32,791	\$17,487	\$15,303	\$0	\$0	-\$32,791
<i>Scheduling/Payroll</i>	\$0	\$203,816	\$17,487	\$186,328	\$0	\$0	-\$203,816

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

# Generation

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>REVENUES</b>					
343300 Water Utility Revenue					\$0
343310 Water Tap Fees					\$0
361000 Interest					\$0
381000 Reserves					\$0
337901 SWFWMD Grant	\$509,900				\$509,900
<b>REVENUE TOTALS</b>	<b>\$509,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$509,900</b>

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>PERSONNEL</b>					
51200 Salaries	\$25,073	\$18,810	\$8,152	\$8,152	\$60,187
51201 PT Salaries	\$1,163	\$873	\$378	\$378	\$2,792
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$538	\$404	\$175	\$175	\$1,291
51500 Sick Leave	\$336	\$252	\$109	\$109	\$807
52100 FICA	\$2,047	\$1,536	\$666	\$666	\$4,915
52200 Retirement - 401K General P	\$2,411	\$1,808	\$784	\$784	\$5,786
52300 Life/Hosp.	\$6,536	\$4,903	\$2,125	\$2,125	\$15,688
52301 Medical Benefit	\$767	\$575	\$249	\$249	\$1,840
53100 Physical Exams	\$20	\$15	\$7	\$7	\$48
<b>Personnel Total</b>	<b>\$38,891</b>	<b>\$29,176</b>	<b>\$12,645</b>	<b>\$12,645</b>	<b>\$93,356</b>

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>OPERATING</b>					
53151 Professional Services	\$5,750	\$5,750			\$11,500
54000 Travel & Per Diem	\$0				\$0
54100 Telephone	\$0				\$0
54200 Postage	\$0				\$0
54300 Electricity	\$4,034	\$3,027	\$1,312	\$1,312	\$9,684
54301 Water	\$25	\$19	\$8	\$8	\$60
54302 Sanitation	\$192	\$144	\$62	\$62	\$460
54303 Sewer	\$17	\$13	\$5	\$5	\$40
54315 Pin. City Water	\$0				\$0
54400 Equip. Rental	\$0				\$0
54614 Maintenance - Meters	\$0				\$0
54620 Maintenance - Vehicle	\$500	\$500			\$1,000
54630 Maintenance - Building	\$0				\$0
54670 Maintenance - Equipment	\$0				\$0
54900 Bad Debt	\$0				\$0
55100 Office Supplies	\$0				\$0
55210 Operating Supplies				\$2,000	\$2,000
55213 Laboratory Test				\$10,000	\$10,000
55214 Lab Supplies				\$4,250	\$4,250
55220 Gasoline & Oil	\$938	\$938			\$1,875
55221 Tools		\$750			\$750
55230 Chemicals					\$0
55235 Refund Exp.					\$0
55240 Uniforms					\$0
55260 Protective Clothing		\$700			\$700
55410 Memberships					\$0
55420 Training & Aids					\$0
56405 Computer System					\$0
57301 Miscellaneous					\$0
59200 Repay-Loan-GF					\$0
59900 Depreciation					\$0
59912 Loss--Disposal					\$0
<b>Operating Total</b>	<b>\$11,455</b>	<b>\$11,839</b>	<b>\$1,388</b>	<b>\$17,638</b>	<b>\$42,319</b>

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>CAPITAL</b>					
57001 Vehicle Debt Service					0
58101 Capital Projects	\$1,049,975				\$1,049,975
58102 Transfer to 301					\$0
<b>Capital Expense Total</b>	<b>\$1,049,975</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,049,975</b>

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>FEES AND TRANSFERS</b>					
58001 Transfer of Reserves					\$0
59904 Support Service Fees					\$0
59906 Administration Fees					\$0
<b>Fees and Transfers Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$1,100,321</b>	<b>\$41,015</b>	<b>\$14,032</b>	<b>\$30,282</b>	<b>\$1,185,650</b>
	92.80%	3.46%	1.18%	2.55%	100.00%

	Wells	Generation Maintenance	Aeration	Process Control	TOTAL
<b>NET INCOME</b>					
TOTAL REVENUES	\$509,900	\$0	\$0	\$0	\$509,900
TOTAL EXPENDITURES	\$1,100,321	\$41,015	\$14,032	\$30,282	\$1,185,650
<b>NET INCOME</b>	<b>-\$590,421</b>	<b>-\$41,015</b>	<b>-\$14,032</b>	<b>-\$30,282</b>	<b>-\$675,750</b>

# Treatment & Testing

REVENUES	Chemical Process	Chlorine Management	Records	TOTAL
343300 Water Utility Revenue	\$975,650.00			\$975,650.00
343310 Water Tap Fees				
361000 Interest				
381000 Reserves				
<b>REVENUE TOTALS</b>	<b>\$975,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$975,650</b>

EXPENDITURES	Chemical Process	Chlorine Management	Records	TOTAL
<b>PERSONNEL</b>				
51200 Salaries	\$6,283	\$6,283	\$3,777	\$16,343
51201 PT Salaries	\$291	\$291	\$175	\$758
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$135	\$135	\$81	\$351
51500 Sick Leave	\$84	\$84	\$51	\$219
52100 FICA	\$513	\$513	\$308	\$1,335
52200 Retirement - 401K General P	\$604	\$604	\$363	\$1,571
52300 Life/Hosp.	\$1,638	\$1,638	\$985	\$4,260
52301 Medical Benefit	\$192	\$192	\$115	\$500
53100 Physical Exams	\$5	\$5	\$3	\$13
<b>Personnel Total</b>	<b>\$9,745</b>	<b>\$9,745</b>	<b>\$5,859</b>	<b>\$25,349</b>

EXPENDITURES	Chemical Process	Chlorine Management	Records	TOTAL
<b>OPERATING</b>				
53151 Professional Services				\$0.00
54000 Travel & Per Diem				\$0.00
54100 Telephone				\$0.00
54200 Postage				\$0.00
54300 Electricity	\$1,011	\$1,011	\$608	\$2,629.59
54301 Water	\$23	\$23	\$14	\$60.00
54302 Sanitation	\$177	\$177	\$106	\$460.00
54303 Sewer	\$15	\$15	\$9	\$40.00
54315 Pin. City Water				\$0.00
54400 Equip. Rental				\$0.00
54614 Maintenance - Meters				\$0.00
54620 Maintenance - Vehicle				\$0.00
54630 Maintenance - Building				\$0.00
54670 Maintenance - Equipment	\$3,500	\$3,500		\$7,000.00
54900 Bad Debt				\$0.00
55100 Office Supplies			\$833	\$833.33
55210 Operating Supplies			\$2,000	\$2,000.00
55213 Laboratory Test	\$10,000			\$10,000.00
55214 Lab Supplies	\$2,125	\$2,125		\$4,250.00
55220 Gasoline & Oil				\$0.00
55221 Tools				\$0.00
55230 Chemicals	\$11,500	\$11,500		\$23,000.00
55235 Refund Exp.				\$0.00
55240 Uniforms				\$0.00
55260 Protective Clothing	\$700			\$700.00
55410 Memberships				\$0.00
55420 Training & Aids				\$0.00
56405 Computer System				\$0.00
57301 Miscellaneous				\$0.00
59200 Repay-Loan-GF				\$0.00
59900 Depreciation				\$0.00
59912 Loss-Disposal				\$0.00
<b>Operating Total</b>	<b>\$29,051</b>	<b>\$18,351</b>	<b>\$3,571</b>	<b>\$50,973</b>

EXPENDITURES	Chemical Process	Chlorine Management	Records	TOTAL
<b>CAPITAL</b>				
57001 Vehicle Debt Service				0
58101 Capital Purchase		\$70,000		\$70,000
58102 Transfer to 301				0
<b>Capital Expense Total</b>	<b>0</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$70,000</b>

EXPENDITURES	Chemical Process	Chlorine Management	Records	TOTAL
<b>FEES AND TRANSFERS</b>				
58001 Transfer of Reserves				\$0
59904 Support Service Fees				\$0
59906 Administration Fees				\$0
<b>Fees and Transfers Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>

EXPENDITURE TOTALS	Chemical Process	Chlorine Management	Records	TOTAL
	\$38,796	\$98,096	\$9,430	\$146,322
	26.51%	67.04%	6.44%	100.00%

NET INCOME	Chemical Process	Chlorine Management	Records	TOTAL
TOTAL REVENUES	\$975,650	\$0	\$0	\$975,650
TOTAL EXPENDITURES	\$38,796	\$98,096	\$9,430	\$146,322
<b>NET INCOME</b>	<b>\$936,854</b>	<b>-\$98,096</b>	<b>-\$9,430</b>	<b>\$829,328</b>



# Meter Management

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>REVENUES</b>						
343300 Water Utility Revenue						\$0.00
343310 Water Tap Fees	\$5,000.00					\$5,000.00
361000 Interest						
381000 Reserves						
<b>REVENUE TOTALS</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
51200 Salaries	\$28,812	\$12,527	\$65,160	\$32,570	\$14,416	\$153,485
51201 PT Salaries	\$1,337	\$581	\$3,023	\$1,511	\$669	\$7,121
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$618	\$269	\$1,398	\$699	\$309	\$3,293
51500 Sick Leave	\$386	\$168	\$874	\$437	\$193	\$2,058
52100 FICA	\$2,353	\$1,023	\$5,321	\$2,660	\$1,177	\$12,533
52200 Retirement - 401K General P	\$2,770	\$1,204	\$6,264	\$3,131	\$1,386	\$14,756
52300 Life/Hosp.	\$7,510	\$3,265	\$16,985	\$8,490	\$3,758	\$40,007
52301 Medical Benefit	\$881	\$383	\$1,992	\$996	\$441	\$4,692
53100 Physical Exams	\$23	\$10	\$52	\$26	\$12	\$123
<b>Personnel Total</b>	<b>\$44,690</b>	<b>\$19,430</b>	<b>\$101,068</b>	<b>\$50,519</b>	<b>\$22,360</b>	<b>\$238,068</b>

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>OPERATING</b>						
53151 Professional Services	33500					\$33,500.00
54000 Travel & Per Diem						\$0.00
54100 Telephone						\$0.00
54200 Postage					\$6,000	\$6,000.00
54300 Electricity	\$4,636	\$2,016	\$10,484	\$5,241	\$2,319	\$24,695.85
54301 Water	\$11	\$5	\$25	\$13	\$6	\$60.00
54302 Sanitation	\$86	\$38	\$195	\$98	\$43	\$460.00
54303 Sewer	\$8	\$3	\$17	\$8	\$4	\$40.00
54315 Pin. City Water						\$0.00
54400 Equip. Rental						\$0.00
54614 Maintenance - Meters	\$50,350	\$1,325	\$1,325			\$53,000.00
54620 Maintenance - Vehicle			\$1,000			\$1,000.00
54630 Maintenance - Building						\$0.00
54670 Maintenance - Equipment						\$0.00
54900 Bad Debt						\$0.00
55100 Office Supplies			\$583		\$250	\$833.33
55210 Operating Supplies	\$1,000	\$1,000				\$2,000.00
55213 Laboratory Test						\$0.00
55214 Lab Supplies						\$0.00
55220 Gasoline & Oil			\$1,875			\$1,875.00
55221 Tools	\$750					\$750.00
55230 Chemicals						\$0.00
55235 Refund Exp.						\$0.00
55240 Uniforms						\$0.00
55260 Protective Clothing			\$700			\$700.00
55410 Memberships						\$0.00
55420 Training & Aids						\$0.00
56405 Computer System						\$0.00
57301 Miscellaneous	\$8,000					\$8,000.00
59200 Repay-Loan-GF						\$0.00
59900 Depreciation						\$0.00
59912 Loss--Disposal						\$0.00
<b>Operating Total</b>	<b>\$98,341</b>	<b>\$4,386</b>	<b>\$16,205</b>	<b>\$5,359</b>	<b>\$8,622</b>	<b>\$132,914</b>

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>CAPITAL</b>						
57001 Vehicle Debt Service						\$0
58101 Capital Purchase						\$0
58102 Transfer to 301						\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Wells	Generation Maintenance	Aeration	Process Control	Billing	TOTAL
<b>FEES AND TRANSFERS</b>						
58001 Transfer of Reserves						\$0
59904 Support Service Fees						\$0
59906 Administration Fees						\$0
<b>Fees and Transfers Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$143,031</b>	<b>\$23,817</b>	<b>\$117,274</b>	<b>\$55,879</b>	<b>\$30,982</b>	<b>\$370,982</b>
	38.55%	6.42%	31.61%	15.06%	8.35%	100.00%

	Meter Maintenance	Testing	Usage/Leak Checks	Upgrades/ Additions	Billing	TOTAL
<b>NET INCOME</b>						
TOTAL REVENUES	\$5,000	\$0	\$0	\$0	\$0	\$5,000
TOTAL EXPENDITURES	\$143,031	\$23,817	\$117,274	\$55,879	\$30,982	\$370,982
<b>NET INCOME</b>	<b>-\$138,031</b>	<b>-\$23,817</b>	<b>-\$117,274</b>	<b>-\$55,879</b>	<b>-\$30,982</b>	<b>-\$365,982</b>

## Distribuition

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>REVENUES</b>				
343300 Water Utility Revenue	\$588,350			\$588,350
343310 Water Tap Fees		\$600		\$600
361000 Interest				
381000 Reserves				
<b>REVENUE TOTALS</b>	<b>\$588,350</b>	<b>\$600</b>	<b>\$0</b>	<b>\$588,950</b>

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>EXPENDITURES</b>	40.00%	37.14%	22.86%	
<b>PERSONNEL</b>				
51200 Salaries	\$35,076	\$32,570	\$20,043	\$87,689
51201 PT Salaries	\$1,627	\$1,511	\$930	\$4,068
51210 Unused Medical	\$0	\$0	\$0	\$0
51400 Overtime	\$752	\$699	\$430	\$1,881
51500 Sick Leave	\$470	\$437	\$269	\$1,176
52100 FICA	\$2,864	\$2,660	\$1,637	\$7,160
52200 Retirement - 401K General P	\$3,372	\$3,131	\$1,927	\$8,430
52300 Life/Hosp.	\$9,143	\$8,490	\$5,224	\$22,857
52301 Medical Benefit	\$1,072	\$996	\$613	\$2,681
53100 Physical Exams	\$28	\$26	\$16	\$71
<i>Personnel Total</i>	<b>\$54,405</b>	<b>\$50,519</b>	<b>\$31,089</b>	<b>\$136,013</b>

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>OPERATING</b>				
53151 Professional Services				\$0.00
54000 Travel & Per Diem				\$0.00
54100 Telephone				\$0.00
54200 Postage				\$0.00
54300 Electricity	\$5,643.70	\$5,240.58	\$3,224.97	\$14,109.26
54301 Water	\$24.00	\$22.29	\$13.71	\$60.00
54302 Sanitation	\$184.00	\$170.86	\$105.14	\$460.00
54303 Sewer	\$16.00	\$14.86	\$9.14	\$40.00
54315 Pin. City Water	\$15,000.00			\$15,000.00
54400 Equip. Rental	\$2,750.00			\$2,750.00
54614 Maintenance - Meters				\$0.00
54620 Maintenance - Vehicle	\$1,000.00			\$1,000.00
54630 Maintenance - Building				\$0.00
54670 Maintenance - Equipment	\$7,000.00			\$7,000.00
54900 Bad Debt				\$0.00
55100 Office Supplies				\$0.00
55210 Operating Supplies				\$0.00
55213 Laboratory Test				\$0.00
55214 Lab Supplies				\$0.00
55220 Gasoline & Oil	\$1,875.00			\$1,875.00
55221 Tools	\$750.00			\$750.00
55230 Chemicals				\$0.00
55235 Refund Exp.				\$0.00
55240 Uniforms				\$0.00
55260 Protective Clothing	\$700.00			\$700.00
55410 Memberships				\$0.00
55420 Training & Aids				\$0.00
56405 Computer System				\$0.00
57301 Miscellaneous				\$0.00
59200 Repay-Loan-GF				\$0.00
59900 Depreciation				\$0.00
59912 Loss--Disposal				\$0.00
<i>Operating Total</i>	<b>\$34,943</b>	<b>\$5,449</b>	<b>\$3,353</b>	<b>\$43,744</b>

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>FEES AND TRANSFERS</b>				
58001 Transfer of Reserves				\$0
59904 Support Service Fees				\$0
59906 Administration Fees				\$0
<i>Fees and Transfers Total</i>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>EXPENDITURE TOTALS</b>	<b>\$89,348</b>	<b>\$55,968</b>	<b>\$34,442</b>	<b>\$179,757</b>
	49.70%	31.14%	19.16%	100.00%

	Water Lines	Valves	Fire Hydrant Maintenance	TOTAL
<b>NET INCOME</b>				
TOTAL REVENUES	\$588,350	\$600	\$0	\$588,950
TOTAL EXPENDITURES	\$89,348	\$55,968	\$34,442	\$179,757
<b>NET INCOME</b>	<b>\$499,002</b>	<b>-\$55,368</b>	<b>-\$34,442</b>	<b>\$409,193</b>

# Employee Administration

REVENUES	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
343300 Water Utility Revenue					\$0.00
343310 Water Tap Fees					\$0.00
361000 Interest	\$1,000.00				\$1,000.00
381000 Reserves	\$610,075.00				\$610,075.00
<b>REVENUE TOTALS</b>	<b>\$611,075</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$611,075</b>

EXPENDITURES	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
<b>PERSONNEL</b>					
51200 Salaries	\$15,071	\$17,576	\$11,274	\$11,274	\$55,196
51201 PT Salaries	\$699	\$815	\$523	\$523	\$2,561
51210 Unused Medical	\$0	\$0	\$0	\$0	\$0
51400 Overtime	\$323	\$377	\$242	\$242	\$1,184
51500 Sick Leave	\$202	\$236	\$151	\$151	\$740
52100 FICA	\$1,231	\$1,435	\$921	\$921	\$4,507
52200 Retirement - 401K General P	\$1,449	\$1,690	\$1,084	\$1,084	\$5,306
52300 Life/Hosp.	\$3,928	\$4,581	\$2,939	\$2,939	\$14,387
52301 Medical Benefit	\$461	\$537	\$345	\$345	\$1,687
53100 Physical Exams	\$12	\$14	\$9	\$9	\$44
<b>Personnel Totals</b>	<b>\$23,376</b>	<b>\$27,262</b>	<b>\$17,487</b>	<b>\$17,487</b>	<b>\$85,614</b>
	27.30%	31.84%	20.43%	20.43%	

OPERATING	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
53151 Professional Services					\$0.00
54000 Travel & Per Diem			\$2,500		\$2,500.00
54100 Telephone		\$4,000			\$4,000.00
54200 Postage					\$0.00
54300 Electricity	\$2,425	\$2,828	\$1,814	\$1,814	\$8,881.08
54301 Water	\$16	\$19	\$12	\$12	\$60.00
54302 Sanitation	\$126	\$146	\$94	\$94	\$460.00
54303 Sewer	\$11	\$13	\$8	\$8	\$40.00
54315 Pin. City Water					\$0.00
54400 Equip. Rental					\$0.00
54614 Maintenance - Meters					\$0.00
54620 Maintenance - Vehicle			\$1,000		\$1,000.00
54630 Maintenance - Building	\$8,000				\$8,000.00
54670 Maintenance - Equipment	\$7,000				\$7,000.00
54900 Bad Debt				\$400	\$400.00
55100 Office Supplies		\$833			\$833.33
55210 Operating Supplies	\$1,000	\$1,000			\$2,000.00
55213 Laboratory Test					\$0.00
55214 Lab Supplies					\$0.00
55220 Gasoline & Oil			\$1,875		\$1,875.00
55221 Tools	\$750				\$750.00
55230 Chemicals					\$0.00
55235 Refund Exp.					\$0.00
55240 Uniforms				\$2,000	\$2,000.00
55260 Protective Clothing	\$700				\$700.00
55410 Memberships			\$3,000		\$3,000.00
55420 Training & Aids			\$5,000		\$5,000.00
56405 Computer System		\$13,250			\$13,250.00
57301 Miscellaneous					\$0.00
59200 Repay-Loan-GF				\$40,000	\$40,000.00
59900 Depreciation				142000	\$142,000.00
59912 Loss-Disposal	\$0				\$0.00
<b>Operating Total</b>	<b>\$20,028</b>	<b>\$22,090</b>	<b>\$15,303</b>	<b>\$186,328</b>	<b>\$243,749</b>

CAPITAL	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
57001 Vehicle Debt Service					\$0
58101 Capital Purchase					\$0
58102 Transfer to 301					\$0
<b>Capital Expense Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

FEES AND TRANSFERS	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
58001 Transfer of Reserves	\$114,450				\$114,450
59904 Support Service Fees	\$275,300				\$275,300
59906 Administration Fees	\$88,750				\$88,750
<b>Fees and Transfers Total</b>	<b>\$478,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$478,500</b>

EXPENDITURE TOTALS	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
	<b>\$521,904</b>	<b>\$49,352</b>	<b>\$32,791</b>	<b>\$203,816</b>	<b>\$807,863</b>
	64.60%	6.11%	4.06%	25.23%	100.00%

NET INCOME	Plant Maintenance	Meetings/ Communications	Training/ Certifications	Scheduling/ Payroll	TOTAL
TOTAL REVENUES	\$611,075	\$0	\$0	\$0	\$611,075
TOTAL EXPENDITURES	\$521,904	\$49,352	\$32,791	\$203,816	\$807,863
<b>NET INCOME</b>	<b>\$89,171</b>	<b>-\$49,352</b>	<b>-\$32,791</b>	<b>-\$203,816</b>	<b>-\$196,788</b>

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	17-18	17-18	17-18	18-19	18-19	18-19	18-19
	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget
					Rec.	Prelim.	Budget	Change	Final	%	Old			
					17-18	18-19	18-19	18-19	18-19	18-19	Budget	18-19	Budget	18-19
401 ENTERPRISE - WATER FUND														
337900 LOCAL GOV UNIT GRANT	10,575	7,713			0	0		509,900	509,900	0	509,900	509,900	509,900	*****
337901 WATER SUPPLY/DIST GRANT	10,575	7,713			0	0		509,900	509,900	0	509,900	509,900	509,900	*****
Group:														
343300 WATER UTILITY REVENUE	1,421,489	1,035,776	1,730,516	1,358,424	1,480,000	92%	1,480,000	84,000	1,564,000	105%	1,564,000	1,564,000	1,564,000	105%
343300 WATER UTILITY REVENUE	5,370	7,908	3,175	9,894	600	***	600	5,000	5,600	933%	5,600	5,600	5,600	933%
343310 WATER TAP FEES														
Group:	1,426,859	1,043,684	1,733,691	1,368,318	1,480,600	92%	1,480,600	89,000	1,569,600	106%	1,569,600	1,569,600	1,569,600	106%
343400 SANITATION														
343400 SANITATION		55			0	0				0				0
Group:		55			0	0				0				0
361000 INTEREST														
361000 INTEREST	1,831	149	299	358	1,000	36%	1,000		1,000	100%	1,000	1,000	1,000	100%
Group:	1,831	149	299	358	1,000	36%	1,000		1,000	100%	1,000	1,000	1,000	100%
361100 INTEREST - METER DEPOSITS														
361100 INTEREST - METER DEPOSITS	15	8	35	3	0	***				0				0
Group:	15	8	35	3	0	***				0				0
365900 SALE OF SURPLUS METAL														
365900 SALE OF SURPLUS METAL	2,376	815	619	810	0	***				0				0
365901 SALE OF AUCTIONED ASSETS		29,277	-4,278		0	0%				0				0
Group:	2,376	30,092	-3,659	810	0	***				0				0
369000 MISCELLANEOUS														
369000 MISCELLANEOUS	16,024	70	1,800	10	0	***				0				0
Group:	16,024	70	1,800	10	0	***				0				0
381000 RESERVES (PRIOR YEARS)														
381000 RESERVES (PRIOR YEARS)					0	0%		610,075	610,075	*****	610,075	610,075	610,075	*****
Group:					0	0%		610,075	610,075	*****	610,075	610,075	610,075	*****
381200 TRANSFER FROM 301														
381200 TRANSFER FROM 301	14,500	26,700	26,800		0	0%				0				0
Group:	14,500	26,700	26,800		0	0%				0				0

Account	14-15	15-16	16-17	17-18	17-18	17-18	17-18	18-19	18-19	18-19	18-19
	Actuals	Budget	Current Budget	Rec. Budget	Prelim. Budget	Budget Change	Final Budget	% Old Budget			
401 ENTERPRISE - WATER FUND											
381400 TRANSFER FROM 001				55,000	0%	55,000	-55,000	0	0%		
381402 TRANSFER FROM 403				55,000	0%	55,000	-55,000	0	0%		
Group:											
Fund:	1,472,180	1,108,471	1,758,966	1,369,499	1,536,600	89%	1,536,600	1,153,975	2,690,575	175%	
Grand Total:	1,472,180	1,108,471	1,758,966	1,369,499	1,536,600		1,536,600	1,153,975	2,690,575		

Account Object	14-15	15-16	16-17	17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
401 ENTERPRISE - WATER FUND										
533000 WATER										
51200 SALARIES	397,935	372,830	378,039	276,057	359,550	77%	359,550	13,350	372,900	104%
51201 PT SALARIES	160			6,698	16,550	40%	16,550	750	17,300	105%
51210 Unused Medical	2,363	429	2,602	1,538	883	174%			0	0%
51400 OVERTIME	1,108	1,170	6,547	5,235	8,000	65%	8,000		8,000	100%
51500 SICK LEAVE	6,339	3,715			5,300	0%	5,300	-300	5,000	94%
52100 FICA	31,742	28,781	30,298	22,022	28,750	77%	28,750	1,700	30,450	106%
52200 RETIREMENT-401K GENERAL P	35,128	34,033	33,159	24,628	33,850	73%	33,850	2,000	35,850	106%
52300 LIFE/HOSP. INS.	76,381	76,219	79,903	63,295	86,800	73%	87,400	9,800	97,200	112%
52301 MEDICAL BENEFIT	10,908	10,803	8,731	6,872	13,017	53%	13,300	-1,900	11,400	88%
53100 PHYSICAL EXAMS	75	70	420	255	300	85%	300		300	100%
53151 PROF. SERVICES	47,075	19,900	23,949	12,074	11,500	105%	11,500	33,500	45,000	391%
54000 TRAV & PER DIEM	2,358	1,876	727	924	2,500	37%	2,500		2,500	100%
54100 TELEPHONE	2,450	2,304	4,018	3,188	4,000	80%	4,000		4,000	100%
54200 POSTAGE	6,206	5,768	5,145	4,882	6,000	81%	6,000		6,000	100%
54300 ELECTRICITY	62,528	58,068	66,183	50,884	60,000	85%	60,000		60,000	100%
54301 WATER					300	0%	300		300	100%
54302 SANITATION					2,300	0%	2,300		2,300	100%
54303 SEWER					200	0%	200		200	100%
54315 PIN. CTY. WATER	13,496	14,274	18,215	14,591	15,000	97%	15,000		15,000	100%
54400 EQUIP. RENTAL			2,203	2,696	2,750	98%	2,750		2,750	100%
54614 MAINT. - METERS	103,299	52,387	23,255	30,294	31,600	96%	31,600	21,400	53,000	168%
54620 MAIN. - VEHICLE	2,325	4,271	4,037	2,061	4,000	52%	4,000		4,000	100%
54630 MAINT.-BLDG.	10,471	5,340	4,362	7,736	8,000	97%	8,000		8,000	100%
54670 MAINT. - EQUIP	19,053	11,177	9,706	17,137	18,615	92%	5,000	16,000	21,000	113%
54680 MAINT.-GROUNDS				-59	0	***%	0		0	0%
54900 BAD DEBT					400	0%	400		400	100%
55100 OFFICE SUPPLIES	1,419	2,126	1,876	1,899	2,500	76%	2,500		2,500	100%
55210 OPERATING SUPPL	4,738	5,834	6,368	6,383	7,800	82%	7,800	200	8,000	103%
55213 LABORATORY TEST	14,415	14,089	15,464	17,917	18,200	98%	18,200	1,800	20,000	110%
55214 LAB SUPPLIES	6,040	2,597	6,515	8,161	8,100	101%	8,100	400	8,500	105%
55220 GASOLINE & OIL	7,647	7,080	7,300	4,506	7,500	60%	7,500		7,500	100%
55221 TOOLS	1,339	2,148	987	1,853	2,000	93%	2,000	1,000	3,000	150%
55230 CHEMICALS	18,493	19,759	21,047	21,728	22,450	97%	22,450	550	23,000	102%
55235 REFUND EXP	219			804	0	***%	0		0	0%
55240 UNIFORMS	1,499	1,576	1,407	1,315	1,500	88%	1,500	500	2,000	133%
55260 PROTECT. CLOTH.	1,688	1,923	2,213	1,749	2,500	70%	2,500	1,000	3,500	140%
55410 MEMBERSHIPS	1,394	2,043	1,447	1,957	2,000	98%	2,000	1,000	3,000	150%
55420 TRAINING, AIDS	1,788	4,129	3,643	2,037	4,000	51%	4,000	1,000	5,000	125%
56402 CARS	32,200		61,756		0	0%	0		0	0%
56405 COMPUTER SYSTEM	500	13,221	11,209	12,180	13,250	92%	13,250		13,250	100%
57001 VEHICLE DEBT SERVICE					0	0%	25,850	-25,850	0	0%
57301 MISCELLANEOUS	7,425	4,456	6,944	7,477	7,200	104%	7,200	800	8,000	111%
58001 TRANSFER OF RESERVES					65,600	0%	65,600	48,850	114,450	174%
58101 CAPITAL PURCH.		3,702	31,976	42,515	120,285	35%	133,900	986,075	1,119,975	931%
58102 TRANSFER TO 301	36,700	24,600	33,400		0	0%			0	0%

TOWN OF BELLEAIR  
Expenditure Budget Report -- MultiYear Actuals  
For the Year: 2018 - 2019

Account Object	14-15	15-16	16-17	17-18	17-18	Current Budget 17-18	Current Budget 17-18	% Exp. 17-18	Prelim. Budget 18-19	Budget Changes 18-19	Final Budget 18-19	% Old Budget 18-19
58115 TRANSFER TO 001		14,700				0	40,000	0%	40,000		40,000	0%
59200 REPAY-LOAN-GF						127,500	127,500	0%	127,500	14,500	142,000	111%
59900 DEPRECIATION						275,300	275,300	0%	275,300		275,300	100%
59904 FEES-SPT SERVIC	264,600	274,300	242,100			88,750	88,750	0%	88,750		88,750	100%
59906 FEES-PUB. WORKS	38,450	39,100	81,600			685,489	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%
Account:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%
Fund:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%
Grand Total:	1,271,954	1,140,798	1,238,751	685,489	685,489	1,536,600	1,536,600	45%	1,562,450	1,128,125	2,690,575	175%

# 2018 TOWN OF BELLEAIR CAPITAL IMPROVEMENT PLAN

A MEMO TO THE TOWN COMMISSION | AUGUST 21, 2018

## SUMMARY



Over the past several months, the staff has compiled its proposed Capital Budget for the fiscal year 2018-2019. The Town's Charter requires that the Town Manager provides a capital plan of no less than three years to the Commission for approval. Accordingly, a revised 5-Year Capital Improvement Plan with an additional 5-year outlook of projected capital needs is included with this memo. The revised plan seeks to maintain much of the original priorities identified in what was previously referred to as "Plan 2," but also reprioritizes some projects based on cooperative funding opportunities. Previously-unscheduled projects such as the Bluff and Belleair Creek have also been added, which - due to their size and scope - have greatly impacted the previously-approved plan.

## THREE SEGMENTS OF CAPITAL IMPROVEMENT PLANNING

The plan, as provided, should be considered in three segments, year one (2018-2019), years two through five, and year six and beyond. Year one is referred to as the Capital Budget, as the projects listed are ready to begin and have funds appropriated for their execution. These projects are considered "shovel-ready" and have received the "green light" to commence.

Project years two through five are considered the Capital Improvement Plan (CIP). The CIP identifies the capital improvements that the Town wishes to undertake over the next five years. There is an important distinction between the Capital Budget and the Capital Improvement Plan and it is that the Capital Budget for the year is adopted as part of the legally-binding budget. On the other hand, the Capital Improvement Plan is a "plan" and is subject to revision, but it does lay out near-term proposed capital projects that will require study, design, multi-jurisdictional coordination, and - perhaps most importantly - financing.

Project years six and beyond serve more as a forecast of capital needs that have been identified but are of lower priority than those in the Capital Budget and the CIP. For these projects, staff attempts to provide cost estimates as placeholders for future-year forecasting and cash flow analysis. Once these projects move into the two-to-five year corridor, engineering estimates will be provided to help inform what the budgetary allocation should be to design and construct the projects.

As is the case with most municipalities, we have more justifiable capital needs than we do resources to address our needs. Accordingly, it is the role of the Commission to help provide direction as to which projects are of highest priority to be funded and constructed. Over the past three years, the staff has attempted to provide data-driven tools to help identify capital needs and priorities based on elements such as safety, structural condition, aesthetic, pavement condition, and cost-effectiveness.



With this updated plan, it is my specific choice to display capital needs that are both funded and unfunded in order to illustrate to the Commission the entire universe of needs to consider when making budget decisions. One of the first tasks for the new Engineer of Record will be to evaluate the current validity of the CIP cost estimates. Then, currently-proposed project scopes will be reviewed and compared to our capital needs analysis in order to seek opportunities to reduce costs and defer lower-priority projects. The CIP, in my opinion, should be continually reviewed and revised on an annual or biannual basis so that the Commission is in the best position to make decisions free of unpleasant budgetary surprises in the year a project is to be constructed.

## **STRATEGIC PLANNING**

As the Town precedes with its strategic planning process, staff will be working with the Commission to make sure there is alignment between the Strategic Plan, the Capital Improvement Plan, and the Comprehensive Land-Use Plan. This plan alignment along with the identification of data-driven capital needs assessments should put the Commission in the best position to make informed decisions regarding their funding priorities.

## **KEY REVISIONS TO THE PREVIOUS CIP**

Differently, than the old CIP, this proposed new CIP includes:

- *Projects that are unfunded and displays funding shortfalls for future years*
- *The addition of the Bluff project with conceptual estimates of the cost*
- *The addition of Belleair Creek with conceptual estimates of costs and cooperative funding opportunities*
- *The addition of bridge and seawall repairs*
- *The display of project costs related to study, design, construction, and other work types*
- *The segmentation of larger-scope projects to prioritize segments which are a higher priority*

## **REVENUES**

The Town's capital program is largely funded by four main revenue sources. The largest of these sources is the dedicated millage from property taxes. The increase of the millage rate to 6.5 allows for an additional .25 mill - or roughly half of the total increase - dedicated to infrastructure projects. This increase is projected to net in excess of \$180,000 annually, with total Ad Valorem proceeds exceeding \$900,000. Additional revenues, such as the municipal public service tax on electric, the Penny for Pinellas, and the stormwater utility fee combine for over \$900,000 of recurring revenue.

These above-mentioned funding sources are dedicated to service the debt on the initial \$10 million dollar bond. Because the debt service is currently \$715,000 annually, there is likely excess debt capacity that could allow the Town to refinance and borrow slightly more in order to complete a few projects ahead of inflationary trends while taking advantage of the current lower costs of borrowing.

Additionally, there is a projection of approximately \$3 million for the sale of the AHLF property upon the encumbrances of the life estate expiring. This number is an estimate and not yet a fully-appraised amount. Also revised on the new CIP is further detail on granting sources such as SWFWMD that now includes targets like federal LAP funding, funding from other agencies such as Pinellas County and Largo (specifically for the creek project), direct legislative funding, and other entities that may be willing to be involved with the Bluff project. These projections are currently estimates and staff will have further-refined detail by next year's plan revision as we engage with our partners regarding the sizes and scopes of the projects

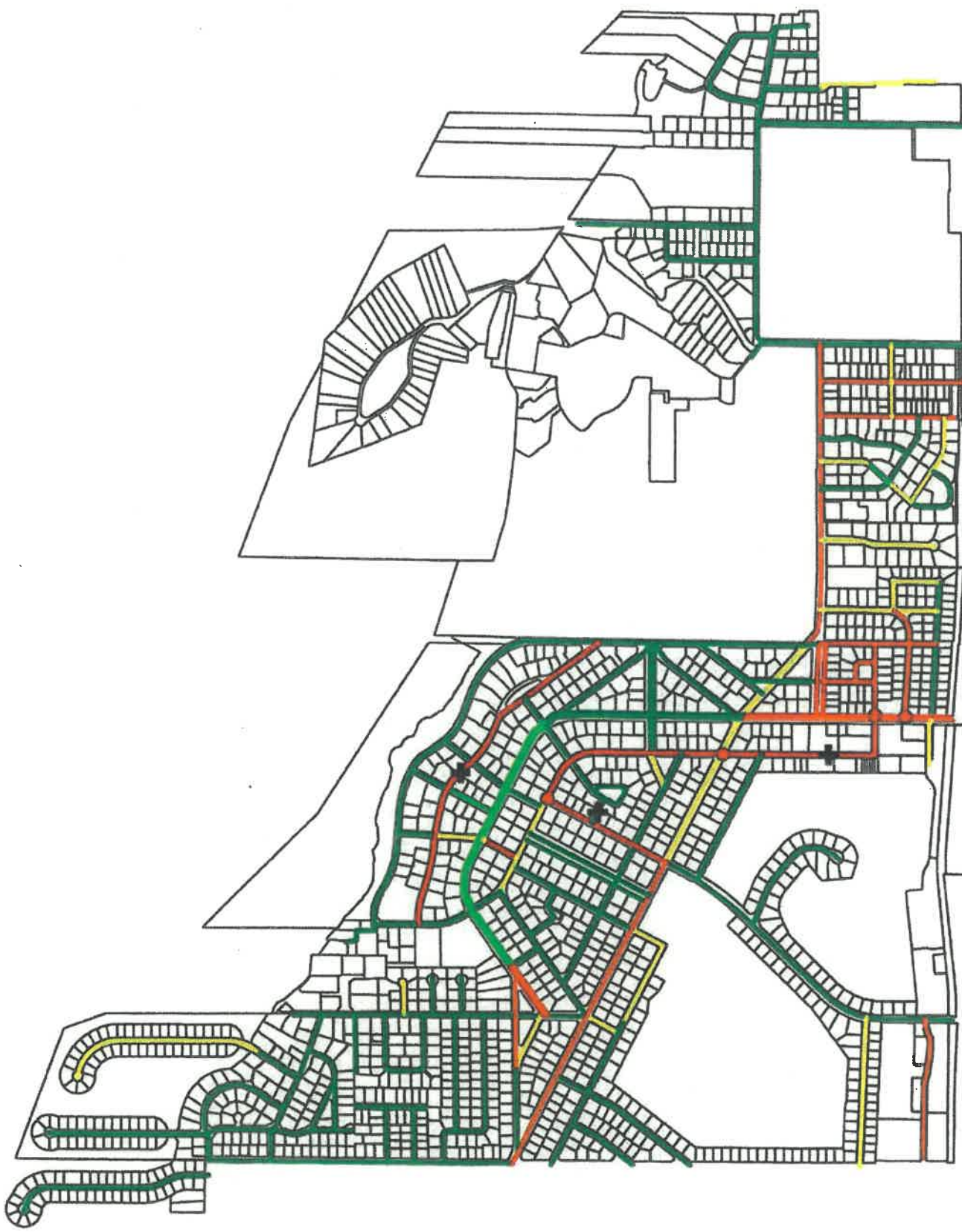
## PROJECTS FY 2018-2019

- Pinellas/Ponce, Phase 2: \$3,300,000 - This project is revised to construct the outfall segments, add drainage, include utility upgrades, and full reconstruction of Ponce from the roundabout to Oleander.
- Palmetto: \$750,000 - This project includes full roadway reconstruction and drainage improvements from Manatee to the north at Ocala.
- Carl Road: \$691,000 - This project includes full roadway reconstruction and drainage improvements, and could possibly provide other surface and drainage improvements at Barbara, Sunny, and Varona.
- Belforest Drive: \$50,000 - This project is simply a chip seal overlay.
- The Bluff: \$15,000 - This requires continuous survey updates and engineering proposals to SWFWMD to fund a permeability study.
- Belleair Creek Study: \$50,000 - This project includes cost sharing with Pinellas County and will examine the watershed and conditions of bank stabilization along the length of the creek, and will evaluate flooding concerns and maintenance issues.
- Ponce from Indian Rocks to the Pinellas Trail: \$244,000 - This cost includes estimated engineering fees for conceptual design and bid specifications for the project's design. The project itself focuses on drainage improvements to be made to fix unsafe flooding issues that occur at intersections. This could be a good project for clustering.
- Pinellas/Ponce, Phase 3: \$782,000 - The revised design work for this project will only include a smaller segment that improves the intersection of Osceola/Indian Rocks westward towards Pinellas. This will eliminate standing water and safety concerns and increases drainage westward. This could also be a good project for clustering.
- Bridge Repairs: \$60,000 - This project will add scour protection around bridge pilings, additional grouting, and sealing.
- Magnolia/Wall One-Way (Concept): \$200,000 - This project would convert the roads around Magnolia/Wall Park to one-ways on Magnolia and Laurel, and would eliminate the median at Ponce in this segment. This adjustment would address traffic volume and safety around the park and would allow for increased parking opportunities the park.
- Indian Rocks Road (From Poinsettia to Rosery): \$75,000 - This project is designed to add drainage and eliminate long-range surface conveyance of water in the nearby area. Discharge could possibly be routed to the Pelican Golf Course. The project also addresses safety concerns and could be a possible candidate for cooperative funding from SWFWMD. This could be a good project for clustering.
- Bayview Bridge to Indian Rocks (no funding in 2018-2019): This project seeks to improve drainage and roadway conditions on Bayview, and will investigate the possibility of partnering with the Belleair Country Club for alternative water use points to increase our CFI ranking.

	17/18 Assumed	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28
<b>Revenues</b>											
Infrastructure Mill 1.25	\$678,200	\$908,900	\$999,850	\$1,041,950	\$1,138,200	\$1,186,100	\$1,236,050	\$1,288,100	\$1,342,350	\$1,398,850	\$1,457,750
Penny	\$485,100	\$494,800	\$504,700	\$514,800	\$525,100	\$535,600	\$546,300	\$557,250	\$568,400	\$579,750	\$591,350
Electric Utility Tax	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000	\$430,000
Grant SWFWMD	\$774,962					\$0	\$0	\$0	\$0	\$0	\$0
<i>Pinellas</i>		\$1,375,000									
<i>Bayview</i>			\$50,000.00	\$139,320	\$580,500	\$580,500					
<i>Belleair Creek</i>											
<i>Bluff</i>											
LAP (Federal) Funding (Targets)											
Other Governments					\$500,000	\$3,000,000					
Stormwater Management Grant											
Intergov.Services Rendered	\$160,000										
Stormwater Fee	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400	\$337,400
Interest											
Donations	\$165,000	\$50,000									
Reserves Prior Years	\$313,000										
PY PO Rev											
AHLF Property Sale				\$3,000,000							
Loan Proceeds	\$787,000	\$0	\$4,000,000			\$0	\$0	\$0	\$0	\$0	\$0
<b>AMOUNT TO BALANCE</b>											
<b>Totals</b>	<b>\$4,130,662</b>	<b>\$3,596,100</b>	<b>\$6,321,950</b>	<b>\$5,463,470</b>	<b>\$3,511,200</b>	<b>\$6,069,600</b>	<b>\$2,549,750</b>	<b>\$2,612,750</b>	<b>\$2,678,150</b>	<b>\$2,746,000</b>	<b>\$2,816,500</b>
<b>Expenditures</b>											
	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>
Park Improvements	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Street Light Replacement	\$250,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Capital Parks			\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0
<i>Magnolia/Wall</i>	\$50,000	\$100,000									
Street Signs		\$15,000	\$10,000								
Harold's Lake Cleanout	\$207,000	\$0	\$0	\$0	\$0	\$225,000	\$0	\$0	\$0	\$0	\$225,000
ABM Electrical and Roofing	\$230,000										
ABM Field Lighting	\$330,000										
ABM Base Scope	\$557,000										
<b>Small Roadway Projects</b>	<b>\$180,000</b>										
<i>Pavement Management/Resurfacing</i>		\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$40,000
<i>Sidewalk/Curb Management</i>		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$10,000
<i>Point Repairs</i>		\$105,500	\$116,500	\$142,500	\$147,500	\$147,500	\$168,100	\$147,500	\$183,600	\$186,436	\$50,000
<b>Projects Years 1-5</b>	<b>17/18 Assumed</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>
<b>Pinellas/Ponce(Phase 2)</b>											
<i>Professional Services</i>											
<i>Construction</i>		\$3,300,000									
<b>Palmetto</b>											
<i>Professional Services</i>											
<i>Construction</i>		\$750,000									
<b>Carl</b>											
<i>Professional Sevices</i>		\$60,000									

	<u>17/18 Assumed</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>	<u>27/28</u>
<i>Construction</i>		\$600,000									
<i>Shirley/Varona/Sunny/Barb (Op)</i>		\$31,000									
<b>Belforest</b>											
<i>Construction</i>	\$50,000										
<b>Bayview Bridge to IRR</b>	\$0				\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Professional Services</i>			\$27,864.00	\$278,640							
<i>Construction</i>					\$1,161,000	\$1,161,000					
<b>The Bluff</b>											
<i>Study</i>	\$5,000	\$15,000	\$100,000								
<i>Point Repairs</i>											
<i>Professional Services (Conceptual)</i>				\$600,000							
<i>Construction (Conceptual)</i>					\$5,000,000						
<i>Seawall Replacement</i>					\$220,000						
<b>Belleair Creek (Ponce to Bridge)</b>											
<i>Study</i>		\$50,000									
<i>Professional Services (Conceptual)</i>						\$850,000					
<i>Construction (Conceptual)</i>						\$5,000,000					
<i>Point Repairs</i>											
<b>Ponce from Roundabout to Trail</b>	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0
<i>Professional Services (Conceptual)</i>		\$244,200									
<i>Construction (Conceptual)</i>			\$1,017,500	\$1,017,500							
<b>Pinellas/Ponce(Phase 3)</b>											
<i>Professional Services</i>		\$32,000									
<i>Construction</i>		\$750,000									
<b>Bridge Repairs</b>											
<i>Engineering</i>											
<i>Scour Protection</i>		\$60,000									
<i>Seawall Repairs</i>											
<i>Grout/Deck Repair</i>											
<i>Replacement</i>											
<b>Magnolia Wall/One Way (Concept)</b>											
<i>Professional Services</i>		\$15,000									
<i>Construction</i>		\$185,000									
<b>IRR (Poinsettia to Rosery)</b>											
<i>Professional Services</i>		\$75,000									
<i>Construction</i>			\$750,000								
<i>Point Repairs/Overlay</i>											
<b>Projects Years Beyond 6 Years (Conceptual)</b>	<u>17/18 Assumed</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>	<u>27/28</u>
<b>Seawall Replacements</b>											
<i>Thompson Park</i>											\$250,000
<i>Winston Park</i>											
<i>Coe Rd.</i>							\$250,000				
<b>Pinellas/Ponce(Phase 4)</b>											
<i>Professional Services</i>								\$32,000			
<i>Construction</i>								\$750,000	\$750,000		
<b>IRR (Rosery to Mehlenbacher)</b>											
<i>Professional Services</i>											
<i>Construction</i>											

	17/18 Assumed	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28
<b>The Mall/Gardenia</b>	\$0	\$0	\$0	\$0							
Professional Services							\$136,125				
Construction							\$680,625	\$680,625			
<b>Osceola East of IRR</b>	\$0	\$0	\$0	\$0	\$0						
Professional Services							\$60,000				
Construction							\$525,000				
<b>IRR Bayview to Belleview</b>	\$0	\$0	\$0	\$0	\$0						
Professional Services											
Construction							\$179,160				
<b>Ponce from Manatee to Oleander</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Professional Services							\$201,410				
Construction								\$1,007,050	\$1,007,050		
<b>Wildwood/Woodlawn</b>	\$0	\$0	\$0	\$0	\$0	\$0					
Professional Services											
Construction							\$182,488				
<b>IRR Hunter Bayview to Poinsettia</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Professional Services											\$130,185
Construction											\$650,925
<b>Poinsettia</b>	\$0	\$0									
Construction								\$50,000			
<b>Osecola from Oleander to Manatee</b>											
Professional Services											
Construction											
<b>Ponce from Manatee to Rosery</b>											
Professional Services											\$159,500
Construction											\$797,500
<b>Other Expenses</b>											
Transfer to Reserves	\$0										
Transfer to 401											
<b>BB&amp;T Debt Service</b>	\$713,400	\$715,000	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000
<b>ABM Loan Debt Service</b>		\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000
<b>GF Debt Service</b>						\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals</b>	<b>\$2,608,400</b>	<b>\$7,331,700</b>	<b>\$3,125,864</b>	<b>\$3,142,640</b>	<b>\$7,632,500</b>	<b>\$8,487,500</b>	<b>\$3,511,908</b>	<b>\$3,771,175</b>	<b>\$3,044,650</b>	<b>\$2,071,546</b>	<b>\$3,186,925</b>
	<b>\$1,522,262</b>	<b>(\$3,735,600)</b>	<b>\$3,196,086</b>	<b>\$2,320,830</b>	<b>(\$4,121,300)</b>	<b>(\$2,417,900)</b>	<b>(\$962,158)</b>	<b>(\$1,158,425)</b>	<b>(\$366,500)</b>	<b>\$674,454</b>	<b>(\$370,425)</b>
<b>Fund Balance</b>	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	<b>27/28</b>
Exp	\$2,608,400	\$7,331,700	\$3,125,864	\$3,142,640	\$7,632,500	\$8,487,500	\$3,511,908	\$3,771,175	\$3,044,650	\$2,071,546	\$3,186,925
Rev	\$3,817,662	\$3,596,100	\$6,321,950	\$5,463,470	\$3,511,200	\$6,069,600	\$2,549,750	\$2,612,750	\$2,678,150	\$2,746,000	\$2,816,500
<b>Change in FB</b>	<b>\$1,209,262</b>	<b>(\$3,735,600)</b>	<b>\$3,196,086</b>	<b>\$2,320,830</b>	<b>(\$4,121,300)</b>	<b>(\$2,417,900)</b>	<b>(\$962,158)</b>	<b>(\$1,158,425)</b>	<b>(\$366,500)</b>	<b>\$674,454</b>	<b>(\$370,425)</b>
<b>Fund Balance</b>	<b>\$5,790,135</b>	<b>\$2,054,535</b>	<b>\$5,250,621</b>	<b>\$7,571,451</b>	<b>\$3,450,151</b>	<b>\$1,032,251</b>	<b>\$70,093</b>	<b>(\$1,088,332)</b>	<b>(\$1,454,832)</b>	<b>(\$780,378)</b>	<b>(\$1,150,803)</b>



## PAVEMENT SEGEMENT PRIORITY MAP

### Legend

- ⊕ Outlier Segments
- Drainage Area
- Belleair\_Parcels

### Priority Ranking

- 1 - 3
- 4 - 6
- 7 - 10
- 11 - 13
- 14 - 18



Date: 8/12/2016



Project	Description	Priority	Cost	Budget Year(s)	Cooperative Funding Candidate										Total	
					SWFWMD	LAP	DIRECT	COUNTY	NonProfit	Drainage	Safety	Structural	Aesthetic	Political		
<b>Minor Capital Program /Recurring Maintenance Activities</b>																
Park Improvements	Annual amounts for Capial Park Improvements	Maintenance	\$25,000	Annual	No	No	No	No	No	No	1	2	1	4	2	10
Street Light Replacement	Annual amounts for light replacement and maintenance	Maintenance	\$25,000	Annual	No	No	No	No	No	No	1	4	1	4	3	13
Capital Parks (Magnolia/Wall)	Budget amount for Magnolia Wall Project as approved	Approved	\$150,000	17/18	No	No	No	No	No	No	1	1	2	4	5	13
Street Signs	Street Sign replacement project to bring signs up to new federal standard	Regulatory Requirement	\$25,000	17/18	No	No	No	No	No	No	1	4	1	2	1	9
Harold's Lake	Clean-out of Harold's lake sediment sump.	Regulatory Requirement	\$207,000	Every 5 years	No	No	No	No	No	No	3	2	2	1	2	10
Small Roadway Projects	Amounts for point repairs, sidewalk repairs, sealants, overlays, minor pavement segment repairs	Maintenance	\$205,000	Annual	No	No	No	No	No	No	3	3	3	3	2	14
<b>Major Capital Program</b>																
Pinellas/Ponce (Phase 2)	Roadway reconstruction, Stormwater treatment and conveyance, Underdrain facilities and Utility improvements; landscape replacement	Highest	\$3,300,000	18/19	\$1,375,000	N/A	N/A	N/A	N/A	N/A	4	3	4	3	2	16
Palmetto	Full depth reconstruction; utilly improvements; stormwater collection system	Highest (Roadway Failure)	\$750,000	18/19	N/A	N/A	N/A	N/A	N/A	N/A	3	5	5	5	5	23
Carl	Full depth reconstruction and utilly improvements. Possible Mill &Resurface surrounding roads in basin. Examine Value Effect	Highest (Roadway Failure)	\$691,000	18/19	N/A	N/A	N/A	N/A	N/A	N/A	4	3	5	5	5	22
Belforest	Mill & Resurface	Approved	\$50,000	18/19	N/A	N/A	N/A	N/A	N/A	N/A	1	2	2	4	2	11
Bayview Bridge to IRR	Restructured Project. Examining possiblity of diverting stormwater to BCC for treatment and reuse.Roadway and Utility improvements	Medium (Based on Funding Opportunity)	\$2,628,500	20/21	\$1,161,000	Maybe	No	No	No	No	3	1	2	2	3	11
IRR (Hunter/Bayview to Poinsettia)	full depth roadway reconstruction, installation of stormwater collection system and underdrain, utility improvements, multimodal upgrades	Medium-High (Based on Funding Opportunity and Drainage)	\$1,432,035	26/27	No	Yes	Maybe	Complete Streets	No	No	2	2	2	2	2	10
IRR (Poinsettia to Rosery)	full depth roadway reconstruction, installation of stormwater collection system and underdrain, utility improvements, multimodal upgrades	Medium-High (Based on Funding Opportunity and Drainage)	\$825,000	19/20	Maybe	Yes	Maybe	Complete Streets	No	No	4	4	2	4	5	19
IRR (Rosery to Mehlenbacher)	full depth roadway reconstruction, installation of stormwater collection system and underdrain, utility improvements, multimodal upgrades	Medium-High (Based on Funding Opportunity and Drainage)	\$767,000	29/30	Maybe	Yes	Yes	Complete Streets	No	No	4	3	4	4	4	19
The Bluff	Permittability Study, Bank Stabilization and Reinforcement, Vegetative restoration	High	\$5,920,000	21/22	Yes	Yes	Yes	Maybe	Yes	Yes	1	4	5	2	3	15
Belleair Creek (Ponce to Bridge)	Study & Water Modeling,Bank stabilization and armoring or pipe work, clearing, and right of way	Medium-High (Based on Funding Opportunity and Drainage)	\$5,800,000	22/24	Yes	Yes	Maybe	Yes/Penny	No	No	2	3	5	4	3	17
Ponce (Roundabout to Trail)	New stormwater collection system; Upsizing existing piping; Roadway reconstruction (full-depth), landscape replacement, and watermain replacement; multimodal upgrades	High (Drainage & Safety)	\$2,035,000	19/20	No	Maybe	Maybe	No	No	No	4	2	2	3	1	12
Pinellas/Ponce (Phase 3)	Full depth roadway reconstruction; relocation and upsizing of existing stormwater colection system; installation of underdrain; utility improvements	High (Drainage & Safety)	\$783,000	18/19	No	No	No	No	No	No	5	5	2	2	2	16
Bridge Repairs	Scour protection around the bridge pilings	Medium (Maintenance)	\$60,000	18/19	No	No	No	No	No	No	1	2	3	2	1	9
Magnolia Wall/One Way (Concept)	Magnolia/Wall Park to one-ways on Magnolia and Laurel, and would eliminate the median at Ponce in this segment. This adjustment would addresses traffic volume and safety around the park and would allow for increased parking opportunities the park	Medium-Low	\$200,000	18/19	No	No	No	No	No	Maybe	1	3	1	2	2	9
<b>6 to 10 Year Capital Needs Program</b>																
Seawalls	Seawall reconstruction or major repairs when needed.															
The Mall/Gardenia	Drainage improvements; Full-depth reconstruction; Adding of underdrain; utility upgrades															
Osceola (East of IRR)	Drainage improvements; Full-depth reconstruction; Adding of underdrain; utility upgrades															
IRR Bayview to Belleview	Mill and resurface (2023) MultiModal Transportation Improvments, Bridge reinforcement															
Ponce from Manatee to Oleander	Full depth roadway reconstruction; upgrade and realign existing stormwater collection system; utility upgrades															
Wildwood/Woodlawn	Mill and Resurfacing.															
Poinsettia	Full reconstruction, Drainage improvements, Lighting, ADA improvement, MultiModal Transportation Improvments															
Osceola (Oleander to Manatee)	Full depth roadway reconstruction; upgrade and realign existing stormwater collection system; utility upgrades															
Ponce (Manatee to Rosery)	installation of new stormwater collection system including underdrain; utility upgrades; ful depth roadway reconstruction; landscape replacement															
<b>10 Year and Beyond Capital Needs</b>																
Bridge Replacement	Replacement of bridges															
Town Hall Replacement	Replacement of Town Hall															