



# Town of Belleair

901 Ponce de Leon Blvd.  
Belleair, FL 33756

## Meeting Minutes Town Commission

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Tuesday, August 2, 2016

5:30 PM

Town Hall

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**Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.**

Meeting called to order at 5:31 PM with Deputy Mayor Rettstatt presiding.

### **PLEDGE OF ALLEGIANCE**

### **COMMISSIONER ROLL CALL**

**Present:** 3 - Deputy Mayor Karla Rettstatt  
Commissioner Michael Wilkinson  
Commissioner Tom Shelly

**Absent:** 2 - Mayor Gary H. Katica  
Commissioner Tom Kurey

### **SCHEDULED PUBLIC HEARINGS**

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### [16-0121](#)

#### First Reading of Ordinance 506 - Charter Amendment Referendum

Micah Maxwell-Town Manager-Four charter amendments suggested by the Charter Review Committee are as follows: removing 30 day wait period for effective date of ordinances; removal of competitive purchasing language to have purchasing policies and procedures set by ordinance; adding requirement of two independent appraisals for selling town real property; removing prohibition on Mayor and Commissioner salaries allowing for establishment by ordinance.

Katie Cole and Neil Palenzuela, Charter Review Committee members, in audience and available for any questions.

No further discussion.

**Commissioner Shelly moved approval of Ordinance 506; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

**CITIZENS COMMENTS**

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Neil Palenzuela-Resident-Thanked Katie Cole for service as Chairman on the Charter Review Committee; commented on wanting to see work on covenant regarding golf course sale.

**CONSENT AGENDA**

[16-0172](#) Approval of July 19, 2016 Regular Meeting Minutes

**Commissioner Shelly moved approval of the consent agenda; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

**GENERAL AGENDA**

[16-0175](#) Preliminary FY 2016-17 Budget

Micah Badana-Management Analyst II-Discussed the preliminary 2016-2017 budget; provided brief summary from each fund regarding revenues, expenditures and organizational changes; current millage is 5.9257.

Deputy Mayor Rettstatt questioned reorganization of public works and administration.

Mr. Maxwell commented on capital projects being moved to administration for efficiency; maintenance related still handled by public works; residents can use See Click Fix or contact public works for maintenance issues.

Discussion regarding importance of having a full time code enforcement officer; position priority over front desk recreation; officer would be fully sworn.

Bill Sohl-Chief of Police-Stated current code enforcement officers is retiring; commented on future plans; sworn full time code officer provides versatility.

Discussion ensued regarding code enforcement position being priority; compensation and department need; Mr. Maxwell noted dollars from JMC project most likely won't be seen for two years; Finance Board will review budget next.

[16-0125](#) Approval of the Maximum Millage Preliminary Rate

Mr. Badana stated the TRIM process requires maximum millage rate to be set; staff recommends maintaining current millage of 5.9257.

**Commissioner Shelly moved approval of setting the maximum millage preliminary rate at the current millage rate of 5.9257; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[16-0111](#) Street Light Bid Award Approval

Mr. Maxwell stated town has not been operating under a maintenance contract; Cole Electrical Contractors LLC is lowest bid; Cole Electric to be primary contractor, secondary will be Tamco Electric Inc.

**Commissioner Wilkinson moved to approve the annual streetlight maintenance bid #PW16-1 to Cole Electrical Contractors LLC as the primary contractor, Tamco Electric Inc. as the secondary contractor; seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[16-0173](#) Disposal of Capital Assets #2016-2

Mr. Badana stated staff has reviewed fixed assets; several items no longer in use or disposed of; items on list not already destroyed will be auctioned on GovDeals.

**Commissioner Wilkinson moved to approve disposal of the capital assets listed on the attached schedule; seconded by Commissioner Shelly.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

[16-0174](#) Belleview Biltmore Golf Course site plan application

Mr. Maxwell stated the town must give Pelican Golf LLC permission to be able to apply for a site plan; approving to make application does not bind to anything; Commission and Planning and Zoning Board will hear item in October.

Discussion regarding timeline of site plan and sale approval; ability to see conservation easement before site plan approval; Mr. Maxwell stated site plan and sale are separate.

Mr. Palenzuela commented on seeing a draft of the easement at the time of site plan submission.

Campbell McLean-Acting Town Attorney-Doesn't recommend conditioning approval of the request; contractually items are separate; town can request as a good faith effort that is presented; do not want to hinge process.

**Commissioner Shelly moved that we grant Pelican Golf LLC. authorization&nbsp;to file a development permit application on behalf of the Town of Belleair; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

**TOWN MANAGER'S REPORT**

Mr. Maxwell had nothing to report.

**TOWN ATTORNEY'S REPORT**

David Ottinger not in attendance; Mr. McLean had nothing additional to report.

**MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS**

Commissioner Shelly-Commented on Forward Pinellas pedestrian project on West Bay.

Deputy Mayor Rettstatt-Nothing to report.

Commissioner Wilkinson-Rec Board did not meet; Gracie's Big Splash this weekend.

**OTHER BUSINESS**

No other business.

**ADJOURNMENT**

No further business; meeting adjourned in due form at 6:03 PM.

**Deputy Mayor Rettstatt moved to adjourn; seconded by Commissioner Wilkinson.**

**Aye:** 3 - Deputy Mayor Rettstatt, Commissioner Wilkinson, and Commissioner Shelly

**Absent:** 2 - Mayor Katica, and Commissioner Kurey

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**TOWN CLERK**

**APPROVED:**

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**MAYOR**