

EVENT CONTACT INFORMATION

Applicant Name: Belleair Community Foundation  
Address: 903 Ponce de Leon Blvd  
City: Belleair State: FL Zip Code: 33756  
Phone: 727-219-1817 Email: bcfworks@gmail.com

Are you requesting that this event be held (at least in-part) on public property?  Yes  No

Are you the property owner/lessee of the event site?  Yes  No\*

\* If no, please attach a written letter of consent to use the event site from the property owner

Are you going to be the primary contact for this event?  Yes  No\*

\* If no, please provide primary contact information in the section below

Primary Contact (if different than applicant): James McArthur

Role with the Event: Co-Chair

Address: 504 Park Avenue

City: Belleair State: FL Zip Code: 33756

Phone: 727-560-0961 Email: james@socapstrategies.com

Emergency Contact (MUST BE ON-SITE FOR EVENT): Karla Rettstatt

Role with the Event: Co-Chair

Phone: 727-424-7047 Email: karlaretstatt@gmail.com

EVENT OVERVIEW

Event Name: Lets Bumble Date of Event: 4/17/21

Start Time: 8:00  am /  pm End Time: 10:00  am /  pm

Site Address: Hunter Memorial Park / The Mall

Current Zoning of the Subject Parcel: Park

Expected # of Attendees: 300 Expected # of Vehicles (Including Vendors): 200

Roads closed at 6:00am - 11:00am

Receiving cars at 6:30am

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the Code, citing the special relief checkboxes on pages 3 and 4 of this application. Also include an explanation of any measures in place to prevent underage drinking at your event.

Belleair Community Foundation 1st Annual "Let's Rumble"  
Car Show. at Hunter Park and the West Side of the  
Mall. High end cars will be placed in the park.  
Bcf will have trailer and offer coffee & donuts.  
Cars will also be placed along the west side of  
mall, which will closed to traffic.  
Eastside will remain open w/ no parking.  
We will need a parking map for attendees from town.  
Barricades + cones + trash cans  
Signage in Hunter & Mall 2 weeks prior to event.  
Would like to use town hall restrooms  
Place a car @ the north end of Hunter 7 days prior.  
Hire police services

Are you going to contract any private security services/officers on-site?  Yes\*  No

\* If yes, please provide the name of the business and the name(s) and cell phone numbers of the person(s) who will be on-site. Attach additional sheets as necessary.

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Are you going to utilize any parking services for this event?  Yes\*  No

\* If yes, provide the name(s) of the vendor(s) below along with company contact information.

Vendor: \_\_\_\_\_ Phone: \_\_\_\_\_

Vendor: \_\_\_\_\_ Phone: \_\_\_\_\_

Carl Ave

Gardenia St

The Mall

The Mall

Cars

Cars



Cars

Cars

Hunter Park

233

Cars

Gardenia St

Gardenia St

Ponce De Leon Blvd

Ponce De Leon Blvd

Bayview Dr

Type III Barricades  
dropped @ Mall  
(North/South)

Type II "A-frame"  
A + Gardenia



Provide the name(s) of any other commercial vendor(s) contracted for the event:

BCF trailer  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUIRED APPLICATION ATTACHMENTS**

*Unless exempted by the Town Manager, please attach the following documents to this application.*

- Site Layout:** May be printed out or hand-drawn on an 8.5" x 11" piece of paper or larger.
- Parking Plan:** May be printed or drawn on a map that is 8.5" x 11" or larger. Plan must designate space for public safety services access and parking.
- Neighbor Input Letters:** Signed letters from at least four (4) neighbors who reside within three lots of the event-site that include a statement of approval or disapproval.

Wetzel

**SPECIAL RELIEF DOCUMENTATION**

*Please mark the categories below for which you are seeking special relief, and attach relevant supporting documents to your application.*

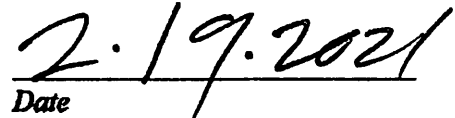
- Alcohol Licensure (Code Section 6-2):** If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003.
- Noise Mitigation Plans (Code Section 74-484):** If requesting to exceed the noise regulations allowed by Town Code, provide an attached explanation of expected noise impacts, including the nature, duration, and location of any amplified sound.
- Sanitary Plans:** If regular on-site restrooms are not sufficient for the event and other accommodations are to be made, provide a written explanation of those plans and include their location(s) on the required site layout.
- Special Event Insurance:** Proof of special events insurance coverage if requesting to hold the event on public property, with the Town of Belleair listed as additional insured.
- Street Vending:** If planning to contract street vending for this event (i.e. food trucks), attach a letter explaining the vendor's purpose and impact, along with the vendor(s) contact information.
- Temporary Signage (Code Section 74-572):** If requesting to place temporary signage in excess of what the Code allows, attach a plan for the signage and a statement of its purpose.
- Waste Elimination/Restoration Plans:** If the event will create a level of waste that requires a dumpster or other cleanup not covered by regular pickup, provide an explanation of waste removal.

**AUTHORIZATION**

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event. A violation of any of the permit's parameters, any other sections of the Town's Code, or other relevant laws may result in code enforcement or other legal action.

**THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.**

  
Applicant signature

  
Date

**END OF APPLICATION**

**STAFF WORKFLOW (FOR TOWN USE ONLY)**

Date of Application Submission to the Police Department: 2/22/21

Received By (Initials): JT Approved By (Initials): JT

Does the Police Department have any objections to this permit?  Yes  No

If yes, provide an explanation here or attach another sheet: \_\_\_\_\_

Police Services will be needed for this  
Event. (one officer)

Date of Receipt by Parks and Recreation Department: 2/23/21

Received By (Initials): RA Approved By (Initials): RA

Does the Parks and Recreation Dept. have any objections to this permit?  Yes  No

If yes, provide an explanation here or attach another sheet: \_\_\_\_\_

\_\_\_\_\_

Date of Receipt by Town Manager: 2/23/21

Does the Town Manager have any objections to this permit?  Yes  No

If yes, provide an explanation here or attach another sheet: \_\_\_\_\_

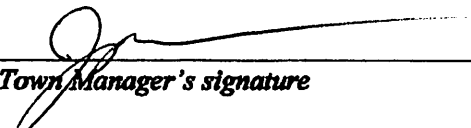
\_\_\_\_\_

Date of Commission Decision: \_\_\_\_\_

Special Relief Permit is approved\*

Special Relief Permit is denied

Assessed Fee: \_\_\_\_\_ Due Date for Fee: \_\_\_\_\_

  
\_\_\_\_\_  
Town Manager's signature

\_\_\_\_\_  
Date of approval/denial

*\*If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.*