



Town of Belleair

901 Ponce de Leon Blvd.
Belleair, FL 33756

Meeting Minutes Town Commission

Tuesday, April 2, 2019

6:00 PM

Town Hall

Welcome. We are glad to have you join us. If you wish to speak, please wait to be recognized, then step to the podium and state your name and address. We also ask that you please turn-off all cell phones.

Meeting was called to order at 6:00 PM with Deputy Mayor Rettstatt presiding.

PLEDGE OF ALLEGIANCE

COMMISSIONER ROLL CALL

Present: 4 - Deputy Mayor Karla Rettstatt
Commissioner Michael Wilkinson
Commissioner Tom Shelly
Commissioner Tom Kurey

Absent: 1 - Mayor Gary H. Katica

SCHEDULED PUBLIC HEARINGS

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITIZENS COMMENTS

(Discussion of items not on the agenda. Each speaker will be allowed 3 minutes to speak.)

Tom Olson-Resident-Spoke on public officers and laws regarding conflict of interests; education that is provided; concerns with BCF involvement and possible conflicts; protection from potential issues.

David Ottinger-Town Attorney- Stated commissioners regularly reach out to him regarding questions of conflict of interest; any issues regarding potential conflicts are addressed.

Commissioner Shelly spoke on the required yearly ethics training.

Deputy Mayor Rettstatt provided comments regarding employment; in contact with Mr. Ottinger regularly regarding her involvement with BCF; will recuse from voting if and when needed; receives nothing from the BCF charity.

CONSENT AGENDA

Commissioner Shelly moved approval of the Consent Agenda. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

- [19-0076](#) Approval of March 19, 2019 Meeting Minutes
- [19-0029](#) Proclaiming April as Water Conservation Month
- [19-0078](#) Arbor Day Proclamation
- [19-0080](#) 2019 National Public Works Week Proclamation

GENERAL AGENDA

- [19-0071](#) Swearing in of Commissioner Tom Shelly

Judge Farnell provided the Oath to Commissioner Tom Shelly.

- [19-0074](#) Discussion of Commission Procedures

JP Murphy-Town Manager- Stated commission procedures were handed out; staff does not recommend any changes; can amend procedures if they wish.

No changes were suggested.

- [19-0079](#) Commission Advisory Board Assignments

Mr. Murphy stated the Mayor normally does the assignments; each commissioner serves on at least one advisory boards; Mayor is not in attendance; table item until the April 16th meeting.

Commissioner Shelly moved to table the item until the April 16th meeting. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

- [19-0072](#) Approval of Fiscal Year 2019-2020 Budget Calendar

Mr. Massol provided a brief synopsis of establishing the budget calendar; stated there were two dates staff was looking at for the approval of budget would be on September 3 and September 17, 2019.

Commissioner Shelly moved approval of Fiscal Year 2019-2020 Budget Calendar. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0081](#)

Resolution 2019-4, Amendment to the FY 2018-19 Budget

Mr. Murphy provided a brief summary regarding the amendment to the FY 2018-19 Budget; water fund budget; Spoke about the general fund budget; chipper unit for bucket truck; security measures for door lock and access cards; water fund-shared use agreement with Pelican; Capital projects funds - pile driver.

Discussion ensued regarding adding an item to agenda to approve the new chipper unit for truck.

Commissioner Shelly moved to amend the agenda to come back to this item at the end of the agenda. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

Commissioner Wilkinson moved approval of Resolution 2019-4. Seconded by Commissioner Shelly.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0082](#)

Future Budget Amendment Requests

Mr. Murphy provided a brief summary regarding future amendments; capital and equipment improvements to Town Hall; bathroom renovation; security camera systems throughout areas of Town Hall property; tile flooring systems in Town Hall; dollars are in general fund.

Discussion ensued regarding requests need; quotes provided; current security camera system; current LVT flooring in Town Hall and quote given, past costs and warranty.

[19-0092](#)

Approval of Purchase of Chipper Unit

Mr. Allison stated that as mentioned in the budget amendment, the chipper is meant to go hand in hand with urban forestry unit which was purchased in part with the golf course; chipper is for chipping palm fronds; usage of truck times with golf course.

Commissioner Shelly moved approval of the purchase of the chipper unit in the amount of \$42,153 from Remerez Southeast. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

[19-0073](#)

Resolution 2019-03 Establishing the Line of Succession

Mr. Murphy stated ballots are provided for commissioners to vote; explained voting procedures on the ballot, establishing line of succession.

Town Clerk Christine Torok discussed votes; the line of succession is as follows: Karla Rettstatt is Deputy Mayor, third position is Tom Shelly, fourth position is Mike Wilkinson, and fifth position is Tom Kurye; Mr. Murphy read resolution into record by title only.

Commissioner Shelly moved approval. Seconded by Commissioner Wilkinson.

Aye: 4 - Deputy Mayor Rettstatt, Commissioner Wilkinson, Commissioner Shelly, and Commissioner Kurey

Absent: 1 - Mayor Katica

POLICE CHIEF'S REPORT

Rick Doyle-Chief of Police-Discussed employee of the quarter program; provided traffic stats; crime prevention efforts and field interviews; various code enforcement issues being worked on.

TOWN MANAGER'S REPORT

Mr. Murphy announced March Employee of the Month; quotes and information will be brought forward regarding pedestrian crosswalks and signs; questioned if survey should be done to gauge interest in sidewalk installation; Commission consensus to send survey. Also discussed City of Largo moving to town-wide 25mph speed limit; provided brief information of process, questioned if the commission has interest in investigating further; additional signage will be required; Commission consensus to proceed. Mr. Murphy thanked town attorney for contract work; correction on Pinellas/Ponce project completion date; brief update on recycling, no wholesale changes currently; Leadership Forum I to be held tomorrow regarding strategic planning.

TOWN ATTORNEY'S REPORT

David Ottinger-Commented on contracts; waiting to hear from Mr. Ahlf's representative.

MAYOR AND COMMISSIONERS' REPORT/BOARD AND COMMITTEE REPORTS

Commissioner Kurey-Questioned if an official offer has been received from BCC; Mr. Ottinger to forward what he received for their attorney.

Mr. Murphy stated item is on agenda for April 16th meeting to see final/revised offer from Belleair Country Club; additional public meeting to be held.

Commissioner Kurey commented on upcoming infrastructure meeting to be scheduled; commented concert.

Commissioner Wilkinson-Recreation board didn't meet; 2 candidates for recreation board; thanked concert sponsors; congratulated Employee of the Month; congratulated Commissioner Shelly and thanked him for his work in Tallahassee; thanked all commissioners for their work.

Commissioner Shelly-Commented on requests; will be going back next week to meet with representative; FLC will cover costs; commented on updated FEMA maps, additional discounts will be received; commented on additional bill regarding short term rentals; Mr. Murphy provided additional comments regarding the short term rental bill.

Deputy Mayor Rettstatt-Will continue to reach out to advisory board members to confirm commitments; successful concert.

