

1st Budget Hearing Draft
09/04/18

TOWN OF BELLEAIR, FLORIDA

TOWN ELECTED OFFICIALS

Mayor

Gary H. Katica

Commissioners

Karla Rettstatt, Deputy Mayor

Tom Shelly

Mike Wilkinson

Tom Kurey

TOWN MANAGER

JP Murphy

TOWN ATTORNEY

David Ottinger

STAFF

Director of Support Services

Stefan Massol

Police Chief

William Sohl

Parks, Recreation, & Public Works Director

Ricky Allison

Water Utility Director

O. David Brown

2018-2019 ORGANIZATIONAL CHART

THE COMMISSION



TOWN MANAGER

JP Murphy



DIRECTOR OF SUPPORT SERVICES

Stefan Massol



CHIEF OF POLICE

Bill Sohl



DIRECTOR OF PUBLIC WORKS, PARKS & RECREATION

Ricky Allison



SUPERVISOR OF SOLID WASTE

Wilfred Holmes



DIRECTOR OF WATER UTILITIES

David Brown



Town Clerk (1)
Construction Project Supervisor (1)
Management Analyst (2)



Building & Zoning Tech (1)



HUMAN RESOURCES

HR & Risk Management Coordinator (1)

FINANCE

Assistant Finance Director (1)
Accounting Clerk II (1)
Accounting Clerk I (2)

BUILDING MAINTENANCE

Facilities and Safety Supervisor (1)
Building Maintenance (2)



POLICE ADMINISTRATION

Executive Secretary (1)
Administrative Assistant (1)

Customer Service Clerk (2)

SWORN OFFICERS

Lieutenant (1)
Detective (1)
Code Enforcement Officer (1)
Patrol Officers (13)



Public Services Manager (1)
Public Works Operational Supervisor (1)

PARKS

Parks Foreman (1)
Parks Maintenance II (2)

STREETS

Stormwater Maintenance II (3)



SPECIAL EVENTS

Special Events Coordinator (1)

RECREATION

Recreation Supervisor (1)
Recreation Programmer II (1)
Recreation Programmer I (1)
Customer Service Clerk (2)
Recreation Leader I (7)
Assistant Recreation Leader (4)



Refuse Collector (4)



Administrative Assistant (1)

WATER MAINTENANCE

Water Utilities Foreman (1)
Utility Maintenance II (1)
Utility Maintenance I (3)
Meter Reader (1)

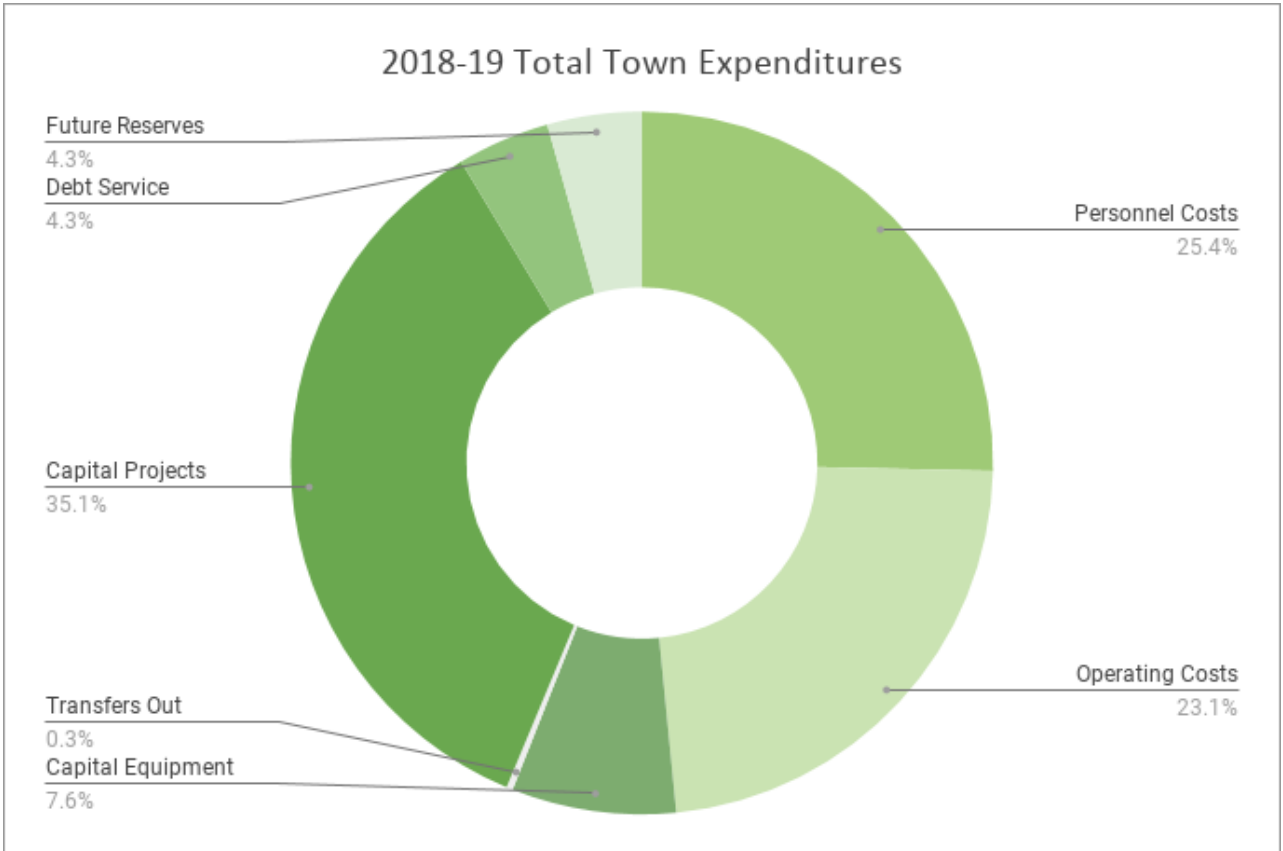
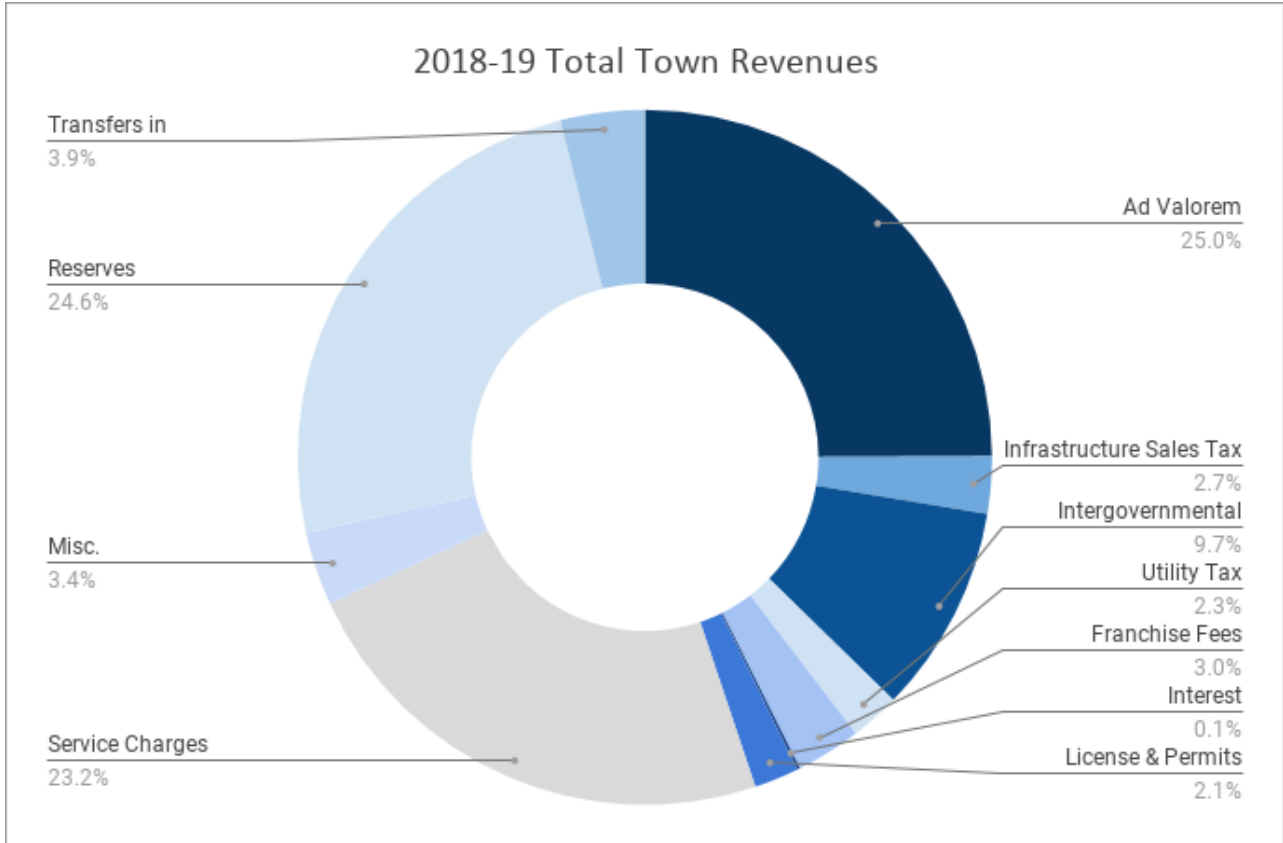
WATER OPERATION

WTP Operator I (1)
WTP Operator II (1)

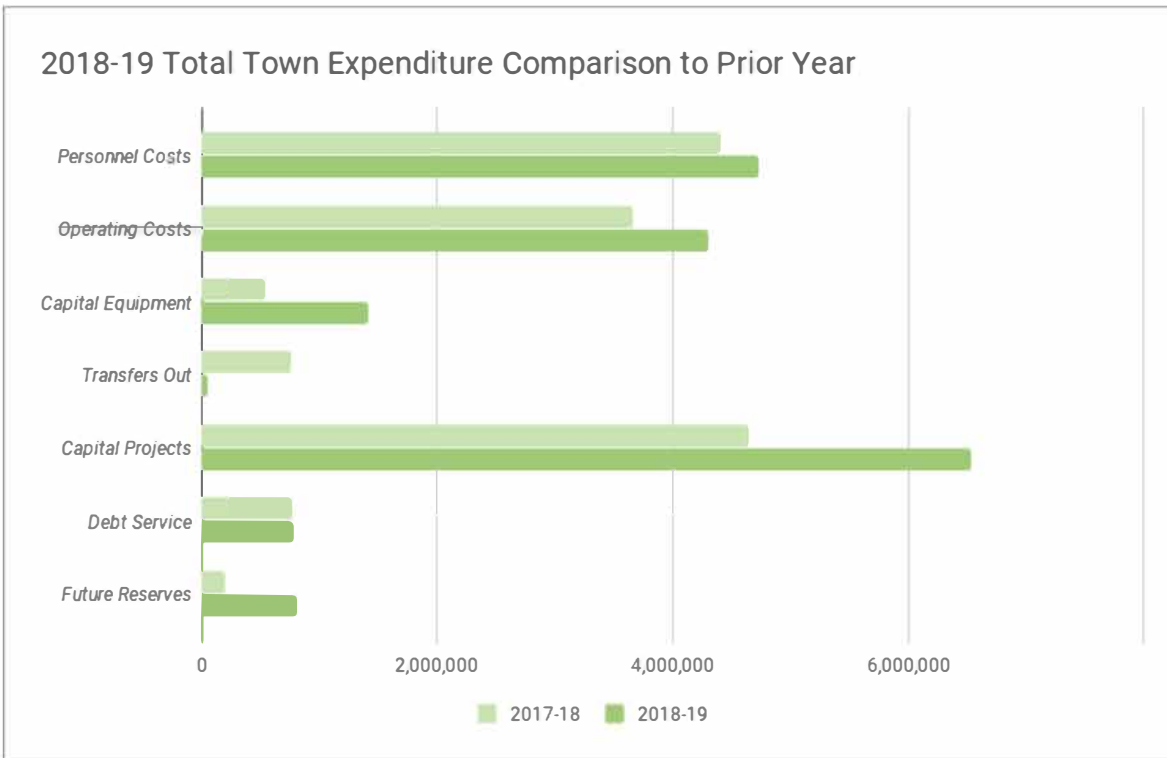
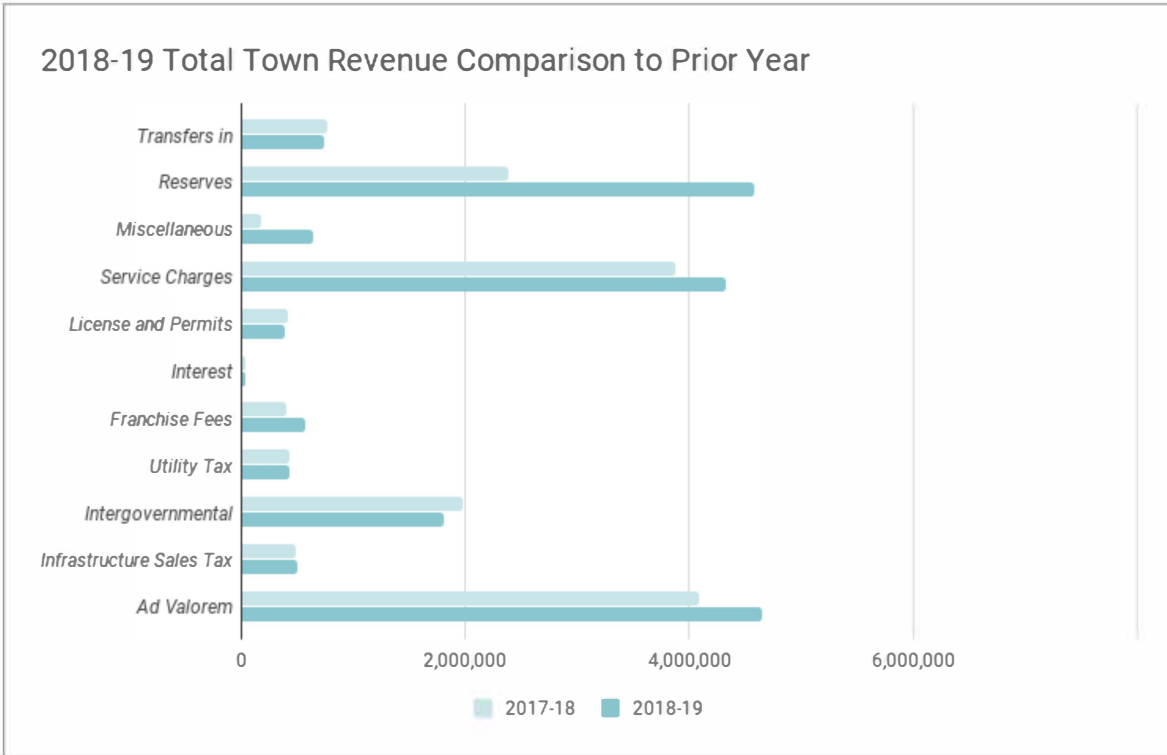
BUDGET SUMMARY

| BUDGET SUMMARY TOWN OF BELLEAIR - FISCAL YEAR 2018-2019 | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------|------------------|-------------------|---------------------|---------------------|-------------------|---------------------|----------------------|
| *THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF BELLEAIR ARE 24.29% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES | | | | | | | | | |
| General Fund | 5.2500 | | | | | | | | |
| Infrastructure Fund | 1.2500 | | | | | | | | |
| | General Fund | Local Option Gas Tax Fund | Tree Repl. Fund | Equip. Repl. Fund | Infrastructure Fund | Water Fund | Solid Waste Fund | Wastewater Fund | TOTAL BUDGET |
| REVENUES: | | | | | | | | | |
| Taxes Millage Per \$1000 | | | | | | | | | |
| Ad Valorem Taxes | 5.2500 | 3,739,000 | | | | | | | 3,739,000 |
| Ad Valorem Taxes | 1.2500 | (dedicated to Infrastructure) | | | \$908,900 | | | | \$908,900 |
| TOTAL AD VALOREM | 6.5000 | | | | | | | | \$4,647,900 |
| Infrastructure Sales Taxes | | | | | \$494,800 | | | | \$494,800 |
| Intergovernmental | 370,750 | 57,000 | | | \$1,375,000 | | \$3,300 | | \$1,806,050 |
| Utility Tax | | | | | \$430,000 | | | | \$430,000 |
| Franchise Fees | 562,200 | | | | | | | | \$562,200 |
| Interest | 25,000 | | | | | \$1,000 | \$500 | | \$26,500 |
| License & Permits | 375,800 | | 10,000 | | | | | | \$385,800 |
| Service Charges | 597,560 | | | | \$337,400 | \$1,569,600 | \$825,500 | \$1,000,000 | \$4,330,060 |
| Misc. | 78,450 | | | | \$50,000 | \$509,900 | \$0 | | \$638,350 |
| From Reserve Balance | 107,401 | \$0 | \$0 | | \$3,755,600 | \$610,075 | \$69,350 | \$0 | \$4,542,426 |
| SUBTOTAL | \$5,856,161 | \$57,000 | \$10,000 | \$0 | \$7,351,700 | \$2,690,575 | \$898,650 | \$1,000,000 | \$17,864,086 |
| Transfers in: | 665,450 | \$0 | | 64,150 | \$0 | \$0 | | | \$729,600 |
| TOTAL REVENUES AND OTHER FINANCING SOURCES | \$ 6,521,611 | \$ 57,000 | \$ 10,000 | \$ 64,150 | \$ 7,351,700 | \$ 2,690,575 | \$ 898,650 | \$ 1,000,000 | \$ 18,593,686 |
| | General Fund | Local Option Gas Tax Fund | Tree Repl. Fund | Equip. Repl. Fund | Infrastructure Fund | Water Fund | Solid Waste Fund | Wastewater Fund | TOTAL BUDGET |
| EXPENDITURES: | | | | | | | | | |
| Personnel Costs | 3,829,150 | | | | | 578,400 | 316,600 | | 4,724,150 |
| Operating Costs | 2,516,161 | | 10,000 | | | 473,700 | 259,250 | 1,000,000 | 4,259,111 |
| Capital Equipment | 112,150 | | | | | 1,119,975 | 113,200 | | 1,345,325 |
| Capital Projects | | | | | 6,537,700 | | | | 6,537,700 |
| Debt Service | | | | | 794,000 | | | | 794,000 |
| Subtotal | \$ 6,457,461 | \$0 | \$10,000 | \$0 | \$7,331,700 | \$2,172,075 | \$689,050 | \$1,000,000 | 17,660,286 |
| Transfers Out: | \$64,150 | \$0 | | \$31,800 | \$20,000 | \$404,050 | \$209,600 | \$0 | \$729,600 |
| Subtotal | \$ 6,521,611 | \$0 | \$10,000 | \$31,800 | \$7,351,700 | \$2,576,125 | \$898,650 | \$1,000,000 | 18,386,886 |
| Future Reserves | | \$57,000 | | \$32,350 | \$0 | 114,450 | \$0 | | 203,800 |
| TOTAL APPROPRIATED EXPENDITURES AND RESERVES | \$ 6,521,611 | \$ 57,000 | \$ 10,000 | \$ 64,150 | \$ 7,351,700 | \$ 2,690,575 | \$ 898,650 | \$ 1,000,000 | \$ 18,593,686 |
| THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD | | | | | | | | | |

BUDGET SUMMARY



BUDGET SUMMARY



BUDGET SUMMARY

This summary and analysis of the Town of Belleair's budget for Fiscal Year (FY) 2018-19 provides a comprehensive overview of the Town's expenditures and revenues for the upcoming year. The information and data presented here serves as a means to exhibit the needs and services of the town.

OVERVIEW

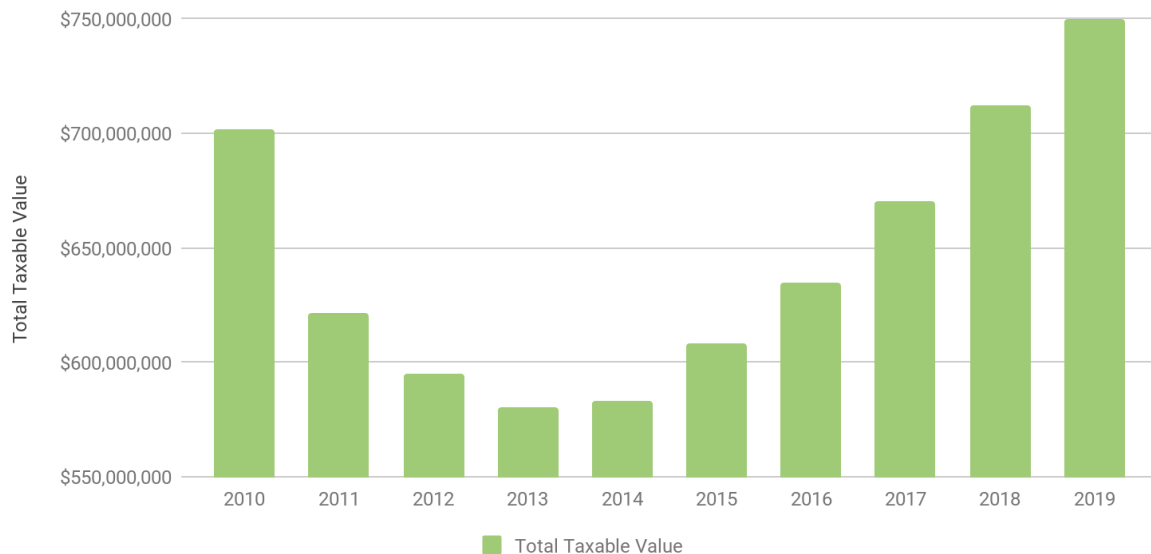
Within this programmatic budget is a revised Capital Improvement Plan that forecasts expected projects for the Town over the next ten years, as well as the Capital Equipment Replacement Fund that details expenditures from each department related to capital purchases. The 2018-19 budget for all funds within the Town totals to \$18,593,686, compared to the previous year original proposed budget of \$14,988,375, which equates to an overall increase of 24.29%. A large majority of the increase is related to capital projects for the matching SWFWMD grant, as well as personnel costs that include salary enhancements. The largest components of the budget this year are the Capital Projects Fund (39.36%), the General Fund (35.01%), and the Water Fund (14.44%).

AD VALOREM AND PROPERTY TAXES

Property taxes, also known as Ad Valorem revenue, is the largest source of revenue for the Town, contributing 24.95% to the total budget. While the millage rate has remained fairly steady for the past few years, the Town Commission adopted a higher millage rate this year of 6.5000 in order to properly fund the 2018-19 budget. This is an increase of 9.69%. The incoming revenue from Ad Valorem is split between the General Fund and the Capital Projects Fund, with 5.2500 going to the General Fund, and the remaining 1.2500 sent to the Capital Projects Fund.

The gross taxable value declined due to the recession, though it began to bounce back in FY 2012-13. Since then, property valuations have increased steadily, totaling \$749,565,951 for FY 2018-19. For Fiscal Year 2018-19 there is an increase of 5.19% in total taxable value for Belleair.

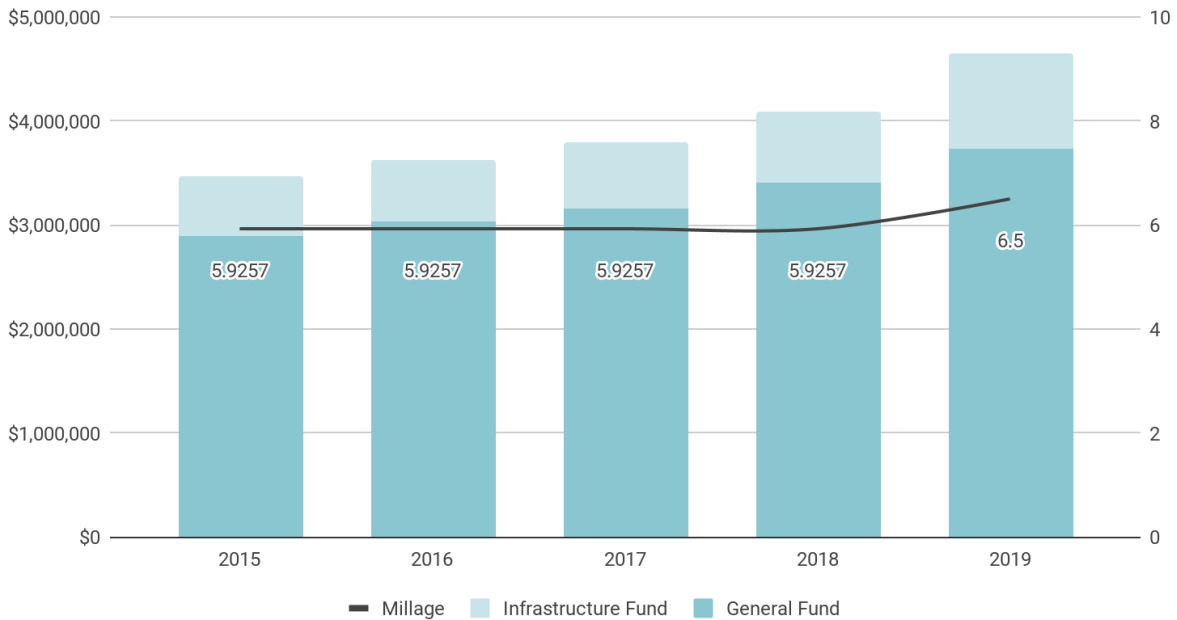
Total Taxable Value 10 Year Trend



BUDGET SUMMARY

Ad Valorem estimations and proceeds are calculated based on the total taxable value of a property provided by the Pinellas County Property Appraiser (PCPAO), as well as the millage rate. As shown in the chart, there was a heavy decrease in taxable value between 2010 and 2013, which affected Ad Valorem proceeds.

Five-Year Ad Valorem Proceeds



| | 2015 | 2016 | 2017 | 2018 | 2019 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| <i>Millage</i> | 5.9257 | 5.9257 | 5.9257 | 5.9257 | 6.5 |
| <i>General Fund</i> | \$2,898,635 | \$3,025,851 | \$3,154,000 | \$3,410,265 | \$3,739,000 |
| <i>Infrastructure Fund</i> | \$576,478 | \$601,779 | \$638,445 | \$678,200 | \$908,900 |

GENERAL FUND

Revenues

The General Fund is the principal operating fund of the town, which incorporates the Administration, Building, Support Services, Police, Public Works, and Recreation departments. The major revenue sources are Ad Valorem Tax, the Electric Franchise Fee, Communication Services Tax, State Sales tax distribution, building permits, recreation program activities, and administrative fees.

Ad Valorem continues to be the main contributing revenue source for the fund by generating 65.00% of the General Fund revenue. Other revenue accounts have remained fairly consistent, though small changes have occurred across the departments. Building Permit revenue is experiencing a small decrease of about \$25,000 as the Pelican Golf Course and Belleview Place finish

BUDGET SUMMARY

up construction. Athletic Programs are also seeing a small decrease as the volleyball program has not been renewed. There is a new line item of revenue, titled Special Duty Police, related to the contracts with the City of Clearwater and Pelican Golf, which will bring in a net of around \$7,000 of revenue.

Expenditures

Increases in personnel are mainly attributed with increased health insurance costs of 14%, as well as the cost of living adjustments of 1.5%, and potential merit increase for all employees.

This fiscal year, there is a large increase in the Administration department due to amounts held in reserve for capital equipment.

The Building department remains a stable department, being one of three departments that are experiencing an overall decrease in their budget. This is because professional services have been adjusted to reflect the average costs of the contracted building administrator. In addition, fewer inspections should be required this year as the major developments gain their certificates of occupancy.

Support Services is the department with the highest expenditures. Making up nearly 33% of the entire General Fund, a majority of the expenditures are townwide professional services, such as Largo Fire Service, General Liability Insurance, and the Town Attorney. These items alone make up nearly half of the Support Services budget. Though the contract can only increase by a maximum of 5%, this year the contract with Largo Fire Service increased by 4.6%, equating to an addition of \$26,400. The General Liability Insurance line increased by \$20,000 as well, an increase of 8.4% from the prior year. There were significant decreases to the building and A/C maintenance costs as the town enters its first year with the ABM energy savings program.

The Police department is the second largest department when it comes to expenditures, though over 90% of the costs are personnel related. Increases in the 2018-19 budget are attributable to personnel as well, with a large portion of the cost being related to Special Detail Police and the required contributions to the Police Pension

Public Works is another department that is experiencing a decrease in expenditures, though this is directly due to reduced capital purchases.

Recreation is the final department to see a reduction in overall costs, despite an increase in personnel and operating. Within personnel, funding for part-time staff is increasing by \$20,150, bringing the item to a total of \$118,000. This is due to an expected influx of participation in programs offered by the Recreation. In addition to this, accounts associated with youth programming are also seeing an increase, such as Summer Camp and Teen Camp.

ENTERPRISE FUNDS

Water Fund

Assessing the Town's water plant and distribution system has been essential in developing a full understanding of the policy solutions to the Town's rising chloride levels. In order to produce a

BUDGET SUMMARY

higher quality of water for our residents, the Town has allocated funds for well-rehabilitation and the chlorine transfer procedure.

Revenues

This year, the Town is expecting an increase in Water Utility revenue as the residences at Belleview Place become occupied.

Expenditures

The Water Department is experiencing an increase in every facet of their budget, but capital expenses are seeing the largest increase due to the Southwest Florida Water Management District (SWFWMD) matching grant, related to well infrastructure improvement. In addition to this, this budget houses costs for well rehabilitation and a refined chlorine injection process.

Solid Waste Fund

The Solid Waste Department will continue recycling operations with the City of Clearwater and the single stream recycling program.

Revenues

The primary revenue source for the Solid Waste Fund is the monthly sanitation fee. This year, there is an expected increase of \$19,500 related to the opening of Belleview Place and the Pelican Golf Course.

Expenditures

This department is seeing an overall decrease in expenditures this year related to decreased capital purchases and the restructuring of personnel. However, a new refuse vehicle is scheduled for purchase this year.

CAPITAL PROJECTS/INFRASTRUCTURE FUND

The town continues to pursue its Capital Improvement Plan to address the areas of highest priority for upcoming projects. In FY 2011-12 the town issued a \$10 million revenue bond to accelerate infrastructure improvement. The bond will be repaid over twenty years and will be serviced utilizing revenues from the Municipal Public Services Tax (MPST) on electricity, the Stormwater Utility Fee, and the Penny for Pinellas sales surtax.

Revenues

Aside from bond proceeds, another primary source of funding is the designated 1.2500 mill of Ad Valorem revenue, equating to \$908,900, which is a 44.89% increase from the prior year. The Infrastructure Fund will also be receiving a grant from the Southwest Florida Water Management District (SWFWMD) for \$1,375,000.

Expenditures

The expenditures for capital projects have increased considerably this year, largely due to the increased millage rate resulting in the Town's ability to fund more capital improvement projects. Many projects were able to be scheduled earlier, increasing the costs for this fund during FY 2018-19.

BUDGET SUMMARY

CONCLUSION

In this proposed budget, staff recommends maintaining the current level of service while providing adequate funding to meet fund balance reserve requirements and future capital needs. The Town's transition to a programmatic style of budgeting will improve transparency and facilitate decision-making. In the coming years, it is staff's hope that the town will more easily be able to identify areas for improvement and optimize the use of public funds. In recent months, the Town has identified several upcoming capital projects to be put in motion, all of which have been deemed a necessity to improve our Town's infrastructure. An increase in the millage rate is needed to provide adequate funding for these projects and provide stability for the Capital Projects Fund. The millage rate has remained steady over the past five years and an increase in the rate will ensure sufficient fund balance is maintained in current and future years. This fiscal year, residents, staff, and the Town Commission will work together to develop a strategic planning document that will focus on establishing long range priorities and objectives for the Town. Moreover, this document will be integrated with the new style of programmatic budgeting.

BUDGET GUIDE

GOVERNMENTAL ORGANIZATION

The Town of Belleair operates under the council-manager form of government and was incorporated in 1925. The Town Commission is comprised of five members; a mayor/commissioner, deputy mayor, and three commissioners, elected to specific seats, but on a community wide basis. The Town Commission appoints a professional town manager, who serves as the chief administrative officer of the town.

This budget document includes all funds that are appropriated for the fiscal year beginning October 1, 2018. The Town of Belleair provides a full range of services normally associated with a municipality, including police protection, public works operations, code enforcement activities, permitting and building services, parks, and other recreational services. In addition, the town provides its citizens with water, and solid waste services.

BUDGET PROCEDURES

The Town of Belleair's annual budget is both an expression of public policy and a fiscal plan for the allocation of municipal resources necessary to accomplish specific programs. The budget approval process involves the active participation of the town's elected officials, who collectively establish expenditure priorities and evaluate the town manager's recommended budget and program allocations for the various town service functions. The budget is developed after departmental requests, citizen input during formal public hearings, and ultimately adopted by the Town Commission.

BUDGET PRESENTATION

Belleair's Town Charter requires the town manager to submit to the Town Commission an operating budget for the ensuing fiscal and an accompanying budget message to the Town Commission no later than sixty (60) days prior to the end of the fiscal year.

The town manager's budget message and foreword explain the budget from both fiscal and programmatic perspectives. They also describe the proposed financial policies of the town, the special features of the budget as well as any major changes from the current year financial policies, expenditures and revenues and the reasons for such changes. It may also describe any potential debt of the town, and include other supplementary explanations of organizational changes, and/or budget items requested by the Town Commission.

The operating budget contains a complete financial plan of all town funds and activities for the ensuing fiscal year. In organizing the operating budget, the town manager utilizes a variety of expenditure classifications that adequately and most accurately disclose all material amounts budgeted by fund, organizational unit, program purpose, activity and accounting object. The budget document begins with a clear summary of its contents; details all estimated revenues including sources thereof, and indicates the requisite property tax levy. It also details all proposed expenditures, including any debt service obligations for the fiscal year; and shows comparative figures for both actual and estimated revenues and expenditures of the preceding fiscal year, and both budgeted revenue and expenditures for the current year.

Elements of the budget include the following:

- *Budget summary*
- *Budget guide*
- *Financial policies*
- *Organizational chart*
- *Position analysis*
- *Departmental and fund budgets*
- *Pinellas County tax and rate survey*
- *Glossary of terms*

CAPITAL IMPROVEMENT FUND

The annual operating budget and capital improvement program (CIP) budget are complementary town plans. The annual budget is a guide for the day-to-day operations of the town's programs and services. The CIP is a management, legislative and community tool used to facilitate the planning, control and execution of major capital expenditures. The five-year CIP schedule provides the plan for needed public improvements within the town's fiscal capacity.

For those projects proposed for commission consideration, recommended funding sources are identified; the specific objective from the Belleair comprehensive plan is referenced, and future operating costs are estimated for the commission's and public's edification.

The Town Commission reviews the manager's proposed capital project requests. After public hearings and potential modification, the budgets for the CIP are adopted on a multi-year, program basis. Budget appropriations may not always lapse at year-end, but may extend across five fiscal years of the CIP.

PUBLIC PARTICIPATION

Public participation in the budget process is encouraged. Finance Board budget discussions were held on June 28, 2018, July 16, 2018, August 16, 2018, and September 20, 2018. Commission budget discussions were held on July 17, 2018, August 7, 2018, and August 21, 2018. Two state statutory public hearings, were held on September 4, 2018 and September 18, 2018, during which the 2018-19 millage and budget ordinances were adopted. The mandated public hearings for ordinance adoption in September complete the process of citizen participation in the 2018-19 budget.

TRUTH IN MILLAGE (TRIM)

The budget and property tax (millage rate) adoption process is governed by a state statute known as TRIM (truth in millage). In Florida, property is assessed by the county property appraiser, and property taxes are collected by the county tax collector. Property owners are eligible to receive a homestead exemption of fifty thousand (\$50,000) on their principal place of residence. All property is assessed at one hundred percent of real value, which is on average 85% percent of market value.

The town is required to hold two public hearings for adoption of its property tax (millage) rate and budget. The first public hearing is advertised by a property appraiser mailing to each property owner by way of a TRIM notice. Under the "truth in millage" compliance laws, the town publishes an additional advertisement. The town publishes this advertisement once in a newspaper of general circulation, at least five days prior to its public hearing. This notice contains the general summary of the operating budget, capital improvement budget and program, and the times and places where copies of the budget message, operating budget, capital improvement budget and program are available for inspection by the public; and the times and places for public hearing.

The Town Commission must adopt the operating budget and capital improvement budget and program before the end of each current fiscal year for the ensuing fiscal year.

BUDGETARY BASIS

The Town of Belleair has developed and follows a program based budget format. The budget is prepared in accordance with generally accepted accounting principles (GAAP).

Governmental funds use the modified accrual basis of accounting, whereby expenditures are recognized in the accounting period when the liability is incurred, if measurable, and revenues and other resources are recognized in the accounting period when they become available and measurable. Revenues are considered to meet the availability test if they are collectible within the current period or soon enough thereafter for use in payment of liabilities of the current period.

Proprietary, or "enterprise" funds use the full accrual basis of accounting. Revenues are recognized in the period in which they are earned, and expenses are recognized in the period in which the liabilities are incurred.

The annual budget addresses only the governmental and proprietary groups and does not control resources that are managed in a trustee or fiduciary capacity, such as the pension funds.

All appropriations unspent at year-end lapse, unless funds are encumbered as the result of the issuance of a purchase order. Such purchase orders remain valid until either canceled or final payment is made, or are specifically addressed by town charter.

FINANCIAL STRUCTURE

The Town of Belleair uses funds to budget for operations and to account for the results of those operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions or activities.

Budgets are adopted for funds that are either governmental funds or proprietary funds. Each category is also divided into separate fund groups. The following are the funds of the Town of Belleair for which the commission adopts an annual budget.

Governmental Funds - The governmental funds consist of the General Fund, the Special Revenue Funds, and the Capital Projects Funds.

General Fund - The General Fund is the general operating fund of the town. This fund was established to account for the revenues and expenditures involved in operating general governmental functions of a non-proprietary nature. Major revenue sources for this fund include: ad valorem taxes; franchise and utility taxes; sales taxes; license and permit fees; administrative charges; and charges for current services. The major operating activities supported by the General Fund include police and fire services, streets, permitting, occupational licenses, public works, parks, recreation, and other general governmental service functions.

Special Revenue Funds - Special revenue funds are established to finance particular activities and are created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by legal, regulatory or administrative action to pay for certain activities with some form of continuing revenues. In the Town of Belleair special revenue funds include the following:

- ***Tree Fund*** – to account for funds designated for town beautification.
- ***Local Option Gas Tax Fund*** – to account for proceeds from the local option gas tax as levied by the Pinellas County, Florida Board of County Commissioners.

Capital Projects Funds - Capital project funds are used to account for the acquisition and construction of capital facilities and other fixed assets.

- ***Infrastructure Fund (Capital Projects Fund)***– to account for proceeds from the Pinellas County, Florida one-cent sales surtax collections, stormwater fee, infrastructure mill, other governmental resources and grant revenues used for the acquisition or construction of general fixed assets identified in the town's five-year capital improvement plan.
- ***Equipment Replacement Fund*** – to account for the planned acquisition of equipment, tools, and vehicles. The General Fund and enterprise funds will transfer the funds for purchases within the Capital Equipment Replacement Fund.

Enterprise Funds – An enterprise fund is used to account for the town's services and activities that are similar to those found in the private sector. An enterprise fund is self-supporting, deriving its revenue from charges levied on the users of these services. The Town of Belleair's enterprise funds are as follows:

- ***Water Fund*** – to account for the assets, operation and maintenance of the town owned water supply and distribution system.
- ***Solid Waste Fund*** – to account for the assets, operation and maintenance of the town owned refuse collection and disposal system.

- **Wastewater Fund** – to account for wastewater billing, the service is provided by Pinellas County.

FREQUENTLY ASKED QUESTIONS

What is the purpose of the town budget?

The budget is an annual financial plan for the Town of Belleair. It specifies the level of municipal services to be provided in the coming year and the resources, including personnel positions, capital expenditures and operating expenses needed to provide those services. It reflects the policies and priorities set by the mayor and Town Commission.

How and when is the budget prepared?

Each spring, the town Support Services Department develops forecasts using economic trends and financial indicators relevant to the town's financial resources. The town departments submit their plans and needs for the coming year to the Support Services Department, which incorporates their submittals into the proposed budget. This is reviewed and revised by the town manager. The town manager then recommends his proposed budget to the Town Commission. The commission reviews the budget, holds two public hearings to obtain citizen input and may make changes to same, based on citizen input. Finally, the commission adopts their approved budget, along with an ordinance that establishes the property tax rate necessary to fund the budget.

Who establishes the rules by which the Town of Belleair adopts its annual budget and property tax rate?

Both the town charter and state statutes govern the property tax rate and budget adoption process.

Who is the chief executive officer of the Town of Belleair?

The Town Manager is both the chief executive, administrative, and financial officer of the Town of Belleair. He or she is hired by and reports directly to the Town Commission. All other employees, with the exception of the town attorney, who also reports to and is appointed by the Town Commission, report to the town manager.

What is the property tax rate?

When the town adopts its annual budget, it determines the tax rate that must be applied to property in order to generate the necessary revenue in addition to all other revenue sources that are available. The approved tax rate for the Town of Belleair is 5.9257 mills, or \$5.93 per \$1,000 of taxable value. The Pinellas County Property Appraiser establishes the taxable value of all property in the town. The town has no control over the taxable value of property. It only has control over the tax rate that is levied.

The total property millage (tax) rate for Fiscal Year 2016-17 on property in the Town of Belleair is 21.4920 mills. How much of that was paid to the Town?

Only 5.9257 mills of the 21.4920 mills levied in fiscal year 2016-17 are remitted to the town. This represents only 28% of the total property tax levied. Other taxing agencies in Pinellas County include the county services, Pinellas County School Board, county emergency medical services, and the Pinellas Suncoast Transit Authority, along with various special district taxes, such as the Southwest Florida Water Management District.

How do I compute my property tax?

- ***How to compute my property tax owed to the Town of Belleair:***

First you will need to find the assessed value of your real estate holdings by searching your address on the Pinellas County's Property Appraiser's website (pcpao.org). Next you will need the adopted millage for FY 2018-19, which is **6.5000 mills**. Now you multiply your assessed value by the millage rate and then divide by 1,000 (one mill is equal to \$1 for each \$1,000 of assessed property value).

For example, if your property's assessed value is \$100,000, your taxes will be \$650.00. ($\$100,000 \times 6.5000 = \$650,000$, $\$650,000/1,000 = \650.00)

- ***How to compute my total property taxes (town and county):***

To compute total taxes for the year, you will use the same methodology as described above and the total millage rate of **21.4920 mills**.

For example, if your property's assessed value is \$100,000, your taxes will be \$2,149.20. ($\$100,000 \times 21.4920 = \$2,149,200$, $\$2,149,200/1,000 = \$2,149.20$)

What is homestead exemption?

Every person who owns and resides on real property in Florida on January 1 and makes the property his or her permanent residence is eligible to receive a homestead exemption up to \$50,000. The first \$25,000 applies to all property taxes, including school district taxes. The additional exemption up to \$25,000, applies to the assessed value between \$50,000 and \$75,000 and only to non-school taxes. (Florida Department of Revenue)

What is the difference between ad valorem tax and property tax?

There is no difference, they are different names for the same tax.

What is an operating budget?

An operating budget is an annual financial plan for recurring expenditures, such as salaries, utilities, supplies, insurance and equipment repairs.

What is a capital improvement budget?

A capital improvement budget is a financial plan for the construction of physical assets, such as buildings, streets, and utility infrastructure exceeding a specified dollar value (\$20,000) with a useful life of at least five years, as stipulated within the town's financial policies.

What is a fund?

A fund is a separate accounting entity within the town that receives revenues and expends them on specified activities.

What is an enterprise fund?

An enterprise fund earns its own revenues by charging customers for services that it provides. It receives no tax funds. The Town of Belleair operates its water and solid waste utilities, which are

referred to as enterprise funds. Prior to FY 2003-04, the town also operated its own wastewater utility, but it was sold to Pinellas County.

What is a fiscal year?

A fiscal year is a 12-month operating cycle that comprises a budget and financial reporting period. The town's fiscal year, along with other local governments and special districts within the State of Florida, begins on October 1st, and ends on September 30th.

What is a budget appropriation?

A budget appropriation is a specific amount of money that has been approved by the Town Commission for use in a particular manner, for a specific public purpose.

What is a budget amendment?

A budget amendment is an ordinance adopted by the Town Commission that modifies their previously approved and adopted budget by appropriating additional monies to a particular department, decreasing appropriations to a particular department, or transferring funds from one department to another.

Where does the town obtain its revenues?

All revenues are ultimately derived from citizens in the form of local, state and federal taxes; fees, fines and licenses; intergovernmental revenues; grants; and payments for municipal services, such as recreation fees, and utility services (water, and solid waste user fees).

What are utility taxes, the stormwater fee, and franchise fees, and why does the Town of Belleair levy them?

A utility tax is a tax levied on utility bills, to be paid by the user of that utility's services. It is similar to a sales tax, except it only applies to utility bills, and not to any other purchases.

The stormwater fee is calculated based on the approximate square feet of impermeable surface on a property and is used to fund stormwater infrastructure improvements.

The franchise fee is a charge levied by the town on a utility to operate within the town as compensation for that utilities use the public rights-of-way and other public properties where their facilities, pipes, wire, etc., may need to be located within the town in order for such services to be provided. The state allows utilities to pass on the franchise fee directly to customers on their bills.

Where can I get a copy of the Budget?

The budget is available for download at <http://www.townofbelleair.com/budget>

Where can I get a copy of the Comprehensive Annual Financial Report?

The CAFR is available for download at <http://www.townofbelleair.com/cafr>

FINANCIAL MANAGEMENT POLICIES

TOWN OF BELLEAIR, FLORIDA FINANCIAL MANAGEMENT POLICIES

The purpose of this document is to serve as a written policy for the Town of Belleair management and Support Services Department staff. The commission will use these policies as a guideline. The commission can determine that a situation necessitates the need to vary from these policies. If this situation occurs, they will direct the town manager on an alternative course of action.

General

Annual Operating & Capital Budget

1. The community's public service delivery needs shall balance with the town's financial ability. New program services or facilities shall be based on general citizen demand, need or legislated mandate.
2. The budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves.
3. Current expenditures (personal services, operating, capital outlay, debt service, transfers and grants) shall balance with current revenues and unobligated fund balances. The town should avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing repair and replacement expenditures, underestimating expenditures, overestimating revenues, or utilizing short-term borrowing to balance the budget.
4. New expenditure programs (or projects) will be introduced during the annual budget process.
5. The format should allow correlation with the revenues and costs reported in the town's Comprehensive Annual Financial Report.
6. All funds expended shall be in accordance with an adopted annual budget.

Capital Improvement Program (CIP)

1. The CIP, consistent with state requirements, will schedule the funding and construction of capital projects for a 5-year period (which includes the current year capital budget).
2. The CIP will incorporate in its projections of expenses and funding sources any amounts relating to previous year's appropriation, but which have yet to be expended.
3. The first year of the 5-year Capital Improvement Program (CIP) will be included in the Annual Operating & Capital Budget.

Comprehensive Annual Financial Report (CAFR)

1. An independent certified public accounting firm will perform an annual audit of the financial statements of the town and will publicly issue an opinion thereon. The CAFR will include that opinion (*Florida Statutes, 11.45(3)(a)4*).
2. The accounting records shall be maintained in accordance with generally accepted accounting principles (GAAP), applied to governmental units as promulgated by the Governmental

Accounting Standards Board (GASB). (*Codification of Governmental Accounting and Financial Reporting Standards, Section 1200*).

3. The CAFR will be prepared by the auditors and the finance director and shall be presented to the Town Commission within six (6) months following the end of the Town's fiscal year.

Annual Financial Activity - All Funds

Fund Balance

1. **Restricted** – Funds at year-end, which can only be spent for specific purposes as stipulated by constitution, external providers, or through legislation.
 - Funds externally restricted for a specific purpose will be disclosed in the budget document.
2. **Unrestricted** – Funds at year-end, which are not classified as “restricted”.
 - **Assigned** – These are unreserved funds at year-end to indicate tentative plans for uses of financial resources in a future year.
 - *Funds internally restricted for a specific purpose (e.g., capital project) will be disclosed in budget documents and the CAFR.*
 - *All funds will have sufficient designated financial resources to fund any outstanding compensated absence (accumulated sick and vacation leave) liability.*
 - **Unassigned** – All remaining funds at year-end which are not reserved or designated.
 - *Unless otherwise stated and approved by the commission, the current year's budgeted unrestricted fund balance at year-end for General Fund should be maintained at a minimum of 20% of prior-year expenditures.*
 - *To the extent that unreserved, undesignated General Fund balance exceeds 20% of prior-year expenditures, the town may draw upon the fund balance to 1) provide funding for capital programs, capital equipment and/or 2) provide funding for nonrecurring expenses.*
 - *Unless otherwise stated and approved by the commission, the current year's budgeted unrestricted Capital Project Fund balance at year-end for General Fund should be maintained at a minimum of \$500,000 for operating reserves.*
 - *Unless otherwise stated and approved by the commission, the current year's budgeted unreserved, undesignated cash reserves at fiscal year-end for proprietary funds (enterprise funds) should be maintained at a minimum of \$250,000 in the Solid Waste Fund and \$450,000 in the Water Fund for operating reserves.*

Revenues

1. Revenue estimates will be developed on a conservative basis while considering historical trends, projections and reasonable assumptions of future conditions.
2. The town shall maintain, as permitted by State law, a diversified revenue base to mitigate the effects of short-term fluctuations in any one (1) revenue source.
3. Annually, the town shall calculate the full direct costs of activities supported by user fees and consider such information when establishing user charges.
4. Long-term debt revenues will not be obtained to fund current operating expenditures.

5. Non-recurring revenues will only be used to fund non-recurring expenditures.

Operating Expenditures / Expenses

1. Interfund Administrative Charges

- An allocation should be made annually distributing the costs for General Fund administrative support among all proprietary funds (enterprise).

Annual Financial Activity - Specific Funds

General Fund

1. The General Fund will maintain a separate, designated fund balance reserve sufficient to fully fund the following fiscal year's accrued compensated absences liability applicable to governmental funds.
2. Unless otherwise stated and approved by the commission, the current year's budgeted unreserved, undesignated fund balance at year-end for General Fund should be maintained at a minimum of 20% of prior-year expenditures.
3. To the extent that unreserved, undesignated General Fund balance exceeds 20% of prior-year expenditures, the town may draw upon the fund balance to 1) provide funding for capital programs, capital equipment and/or 2) provide funding for non-recurring expenses.

Proprietary Funds (Enterprise)

1. All proprietary fund operations shall be self-supporting. Unless otherwise stated and approved by the commission, the current year's budgeted unreserved, undesignated cash reserves at fiscal year-end for proprietary funds (enterprise funds) should be maintained at a minimum of \$250,000 in the Solid Waste Fund and \$450,000 in the Water Fund for operating reserves.

Special Revenue Funds

1. Capital Projects Fund

1. **Capital Equipment Replacement Fund:** to account for the planned acquisition of equipment, tools, and vehicles exceeding a specified amount of \$5,000.
2. **Capital Projects Fund (Infrastructure Fund):** to account for the planned construction of physical assets such as buildings, streets, and utility infrastructure exceeding a specified dollar amount of \$20,000. The fund also serves as a capital planning document over a five-year span.

Investments

1. The town shall invest in those financial instruments authorized by resolution to meet the town's investment objectives (safety, liquidity and yield). (*Resolution 2002-26 adopted September 17, 2002*)

Capital Programs and Debt Management

1. For financial management policy purposes, long-term borrowing includes bonds, notes and capitalized leases.
2. Long-term borrowing will not be used to finance current operations or normal maintenance.
3. All long-term borrowing will be repaid within a period not to exceed the expected useful lives of the capital programs financed by the debt.
4. For any fund that is supported by long-term borrowing, an annual revenue analysis shall be performed to ensure that the fees or rates are sufficient to meet the debt requirements (debt service, covenants, etc.).
5. Three general principles should guide the town when selecting a funding source for its capital improvement (capital asset acquisition) and repair and replacement programs: efficiency, effectiveness, and equitableness.
 - *Efficiency is when one financing method is selected over another based on the relative costs.*
 - *Effectiveness is when a funding (financing) source provides a sufficient amount of funding when the funding needed.*
 - *Equitableness is when resident beneficiaries of a capital program pay for that program.*

RESOLUTION NO. 2011-27

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, ESTBLISHING THE FUND BALANCE POLICY FOR THE TOWN OF BELLEAIR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Government Accounting Standards issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, in order to clarify the meaning of fund balance on financial statements; and

WHEREAS, the town desires to establish a Fund Balance Policy for the General Fund consistent with the Governmental Accounting Standards Board Statement No. 54; and

WHEREAS, such a policy has been prepared and copy is attached hereto as Exhibit "A"; and

WHEREAS, the town commission believes that it is necessary, appropriate and in the public interest to commit these fund balance reserve funds in the General Fund; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA AS FOLLOWS:

Section 1. That the foregoing recitals are artifice and confirmed as being true and correct and are made a specific part of this resolution.

Section 2. The Town Commission of the Town of Belleair hereby adopts the "Town of Belleair Fund Balance Policy for the General Fund", attached hereto as Exhibit "A", and directs the Town Manager to implement the police.

Section 3. All Resolutions or parts of Resolutions, insofar as they are inconsistent or in conflict with the provisions of this Resolution, are hereby repealed.

Section 4. This Resolution shall take effect October 1, 2011 and shall continue in effect until amended, extended, or repealed as herein above provided.

PASSED AND ADOPTED this 22nd day of SEPTEMBER, 2011.

Mayor

ATTEST:

Town Clerk

RESOLUTION NO. 2002-26

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA, ADOPTING AN INVESTMENT POLICY FOR THE TOWN OF BELLEAIR.

WHEREAS, the Town Commission of the Town of Belleair, Florida, is desirous of obtaining the maximum income possible on the Town's investments; and

WHEREAS, the Town is desirous of providing a policy to allow the Town to obtain the best interest rate and to provide for the proper cash flow to operate the Town, and further providing the standards to be addressed in the required written policies; and

WHEREAS, the Florida Legislature passed FS 218.415, mandating that local government units shall have an investment policy for any public funds in excess of the amounts needed to meet current expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, that the Town hereby adopt the following alternative investment policy:

A. INVESTMENT DECISIONS

The Finance staff shall adhere to the guidelines of the Town of Belleair Investment Policy regarding all investments purchases and investment transactions.

B. SCOPE

This investment policy applies to all financial assets of the Town of Belleair. These funds are accounted for in the Town's Comprehensive Annual Financial Report and include:

- General Fund
- Capital Projects Fund
- Special Revenue Funds
- Water, Wastewater and Solid Waste Enterprise Funds
- Trust and Agency Funds
- Any new fund created by the Town, unless specifically exempted by the legislative body.

This investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

C. CHAIN OF COMMAND

The Town commission delegates the authority and responsibilities for control of the Town's cash and investments to the Town Manager and the Town Finance Director who shall establish written procedures for the operation of the investment program consistent

with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Town Manager and Town Finance Director. The Town Manager and the Town Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinates.

For the purpose of obtaining approval on investment matters not addressed in the Investment Policy, the following chain of command is appropriate:

1. Town Commission
2. Town Manager
3. Finance Director

D. INVESTMENT OBJECTIVES

The primary objectives, in priority order, of the Town of Belleair's investment activities shall be:

SAFETY: Safety of principal is the foremost objective of the investment program. Investments of the Town shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

LIQUIDITY: The investment portfolio of the Town of Belleair will remain sufficiently liquid to enable the Town to meet all operating requirements, which might be reasonably anticipated.

RETURN ON INVESTMENT: In investing public funds, the Town will strive to maximize the return on the portfolio and to preserve the purchasing power but will avoid assuming unreasonable investment risk.

E. PRUDENCE AND ETHICAL STANDARDS

Investments shall be made with judgment and care (under circumstances then prevailing) which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Finance Administrator any material financial interest in financial institutions that conduct business within this jurisdiction and they shall further disclose any material personal financial/investment positions that could be related to the performance of the portfolio. Employees and officers shall subordinate their personal investment transactions to those transactions made in the portfolio, particularly with regard to the time of purchase and sales.

Bond swaps are appropriate when undertaken with the prudent person test and overall portfolio objectives in order to (a) increase yield to maturity without affecting the asset liability match; (b) reduce maturity while maintaining or increasing the yield to maturity or (c) increasing portfolio quality without affecting the asset liability match while maintaining or increasing the yield to maturity.

The Town should not however, have a policy against selling securities at a loss if undertaken in connection with prudent portfolio management. For the protection of the Town it is imperative that full disclosure be made by the Commission, Manager and Finance Director any material interests which they may hold in a financial institution (broker/dealers, banks, etc.), which conducts business with the Town of Belleair. This disclosure shall be reported to the Town Commission.

F. AUTHORIZED INVESTMENTS

In accordance with Section 125.31, Florida Statutes, authorized investments include:

- a. The Florida Local Government Surplus Funds Trust Fund. (administered by the State Board of Administration and commonly referred to as the “SBA”).
- b. Direct obligations of the U.S. Government, such as U.S. Treasury obligations.
- c. Obligations guaranteed by the U.S. Government as to principal and interest.
- d. Interest bearing savings accounts, money market accounts, certificates of deposit, money market certificates or time deposits constituting direct obligations of any bank or savings and loan association certified as a Qualified Public Depository by the State of Florida.
- e. Obligations of the:
 - Federal Farm Credit Banks (FFCB)
 - Federal Home Loan Bank Mortgage Corporation (FHLMC) (participation certificate)
 - Federal Home Loan Bank (FHLB) or its banks
 - Government National Mortgage Association (GNMA)
 - Federal National Mortgage Association (FNMA)
 - Student Loan Marketing Association

- f. Securities or, or other interests in, any open-end or closed-end management type investment company or investment trust registered under the Investment Company Act of 1940, provided the portfolio is limited to U.S. Government obligations and repurchase agreements fully collateralized by such U.S. Government obligations (i.e. Mutual Funds).

G. MATURITY AND LIQUIDITY REQUIREMENTS

The objective will be to match investment cash flow and maturity with known cash needs and anticipated cash flow requirements (i.e., match assets to liabilities) to the extent possible.

Investment of funds shall have final maturities of not more than five (5) years, except for:

1. SBA - No stated final maturity.
2. Certificates of Deposits as approved by Town Commission.

H. PORTFOLIO COMPOSITION

| <u>Investment Type</u> | <u>Maximum</u> |
|------------------------------------------------------|----------------|
| 1. Florida Local Government Surplus Trust Fund (SBA) | 100% |
| 2. US Government Securities | 100% |
| 3. US Federal Agencies** | 100% |
| 4. Instrumentalities** | 50% |
| 5. Certificates of Deposits | 30% |
| 6. Repurchase Agreements | 20% |

Funds in the Depository Account will not be considered a part of the portfolio for purpose of the section.

*Does not include bond proceeds invested in construction funds established under a bond resolution.

I. RISK AND DIVERSIFICATION

The Town will diversify its investments by security type, specific maturity, dealer or bank through which financial instruments are bought or sold. Subject to limitation under Portfolio Composition, the following are the limits on individual issuers or dealers of bank:

1. No limitation on SBA, now accounts, US Government Securities, US Federal Agencies or US Federal Instrumentalities.
2. Limitations on other approved investments are 10% of total portfolio.

J. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS

The Financial Administrator will maintain a list of the financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Administrator with the following:

1. audited financial statements,
2. certification that no material adverse events have occurred since the issue of their most recent financial statements,
3. proof of National Association of Securities Dealers, the registration (where applicable) or other securities registration,
4. proof of state registration, when required,
5. certification of having read and agreeing to abide by the investment Policy and depository contracts in place with the Town, and
6. a copy of the firms established internal oversight and review guidelines controlling business with government entities.

Criteria for addition to or deletion from the list will be based on the following:

1. state law or investment police requirement where applicable,
2. perceived financial difficulties,
3. consistent lack of competitiveness,
4. lack of experience or familiarity of the account representative in providing service to large institutional accounts,
5. request of the institution or broker/dealer, and
6. when deemed in the best interest of the Town.

K. THIRD PARTY CUSTODIAL AGREEMENTS

All security transactions including collateral for repurchase agreements, entered into by the Town shall be conducted on a delivery-versus-payment (DVP) basis.

All securities shall be properly designated as an asset of the Town. Securities will be held by a third party custodian authorized by the Finance Administrator and evidenced by safekeeping receipts or advice of the transaction. The third party custodian shall be a third party custodian bank or other third party custodial institution with certified fiduciary powers chartered by the United States Government or the State of Florida and have combined capital and surplus of at least \$100,000,000.

The Finance Administrator will execute third party custodial agreements approved by the Town with the banks and depository institutions. Such agreement will include letters of authority from the Finance Administrator with details as to the responsibility of each party, notification of security purchases, sales, delivery, repurchase agreements and wire transfers, safekeeping and transaction costs, procedures in case of wire failure of other unforeseen mishaps including liability of each party.

L. MASTER REPURCHASE AGREEMENTS

1. Each firm involved in a repurchase agreement must execute the Town's Master Repurchase Agreement that will be based on the Public Securities Association (PSA) Master Repurchase Agreement.
2. A third party custodian shall hold collateral for all repurchase agreements with a term of more than one business day.
3. Custodial agreements shall be based on economic and financial conditions existing at the time of execution, as well as the credit risk of the institution that enters into the repurchase agreement with the Town.

M. REPORTING REQUIREMENTS

The Town Finance Director shall provide to the Town Manager and to the Town Commission a quarterly investment report which provides a comprehensive review of investment activity and performance for the quarter. The Town Finance Director shall provide to the independent auditors and to the Town Commission an annual report of types of investments, book value, market value, risk characteristics and rate of return.

The Town Finance Director shall provide other such reports and information as deemed reasonable, upon request, from other internal and external sources.

N. SELECTION OF DEALERS AND BANKERS

As stated in the Town Investment Policy, only primary dealers as designated by the Federal Reserve Bank of New York and through secondary government securities dealers shall be permitted to conduct business with the Town, furthermore, only institutional brokers from institutional departments shall be selected.

O. SECURITY SELECTION PROCESS

When purchasing or selling securities, the Town Commission shall approve the security which provides both the highest rate of return within the established parameters for the Investment Policy and satisfies the current objectives and needs of the portfolio. These selections shall be made based on a minimum of three (3) quotes from banks or dealers.

It is also realized that in certain very limited cases the Town will not be able to get three quotes on a certain security. For those cases the Town will obtain market prices from various sources including a daily market pricing provided by the Town custody agent or their corresponding institution.

The Finance Department shall utilize the three (3) quote process to select the securities to be purchased or sold. If for some reason the highest to purchase quote is not selected, then the reason leading to the decision will be clearly indicated in the authorization.

P. OPERATIONS

An operation is defined as a necessary procedures and duty required to provide for properly authorized transactions, timely processing, segregation of duties and proper internal controls.

These procedures revolve around the monitoring of the Banks Pooled Cash Account on a monthly basis by the Finance Director.

The basic policy is to ensure that there are the necessary funds available to cover the weekly expenditures. The majority of cash receipts are deposited regularly into the Bank. Some revenue from the State, County, and Florida Power have been set up to be electronically deposited into the Bank thereby saving administrative time in depositing of these proceeds and thus increasing interest earnings.

The policy will be to transfer any excess funds in the Bank, over \$50,000 into the SBA accounts keeping in mind the funds that will be necessary for upcoming expenditures. There may be occasions based on capital project drawdowns that the balance in the Bank may exceed this threshold for short periods of time. The SBA on average pays interest at approximately 25 basis points or one-quarter of one percent more than the Bank. If the balance in the Bank falls below \$10,000 it will be closely monitored keeping in mind upcoming cash receipts and expenditures, and if it is deemed necessary a transfer will be done from the SBA into the Bank.

The balance in the Bank can be found by a weekly review of the Accounts Payable Reconciliation.

If it is established that a transfer is necessary, the following procedures are followed:

- 1. The following are the procedures that the Town will follow in transferring funds between the State Board of Administration (SBA) and the Bank.**

BANK to SBA

The Finance Director will initiate a wire transfer.

In order to receive credit to our account as soon as possible, it is required that we call the SBA and inform them of the funds that are being transferred to the SBA.

A Journal Entry Form is completed to provide the accounting entries. This is signed by the preparer. In the Finance Director's absence the Town Manager will initial the wire transfer.

The completed forms are then given to the Finance Director or Accounts Payable Clerk for entry into the General Ledger.

2. The following are the procedures that the Town will follow in transferring funds between the SBA and the Bank.

This process is followed in the event funds are necessary to cover a shortage in the Pooled Cash Account. This process can be initiated by the Finance Director or Town Manager. The first step is to prepare a form authorizing the transfer. It must be signed by the Finance Director or Town Manager. The money transferred out of all SBA accounts is established per agreement to only go into the Bank. The transfer is completed using the SBA automated authorized service. Transfers done before 11:00 A.M. will be posted in the Pooled Cash Account that same day.

The next step is to complete a Journal Entry Form. This form will provide the accounting entries for input into the General Ledger.

The completed forms are then given to the Finance Director or Accounts Payable Clerk for entry into the General Ledger.

3. Securities' Confirmations

The processing of securities' confirmations, including filing and reconciling, shall be conducted by the Finance Director. All confirmations for securities, including certificates of deposit, shall be held in the Town's Safety Deposit Box.

Upon receipt, all current investment confirmations shall be reconciled against the appropriate investment documents.

4. Safekeeping Procedures

Upon purchasing a security, the confirmation from the purchasing agent (faxed confirmation of purchase and settlement date is normally received within two days of purchase) will be attached to a faxed copy of the notification. The faxed copy should state the security, book value of the security and accrued interest to agree to the settlement amount. The settlement date on the fax must be the same date as the settlement date on the confirmation.

The Safekeeping Agent will only accept instructions from the authorized staff identified under C, Chain of Command.

The Safekeeping Account statements will be mailed monthly and reconciled to the supporting documentation and maintained in a file by month for each custodian.

Certificates of deposit are permitted to be safe kept at the issuing bank; however, all certificate of deposit confirmations must be verified against the appropriate investment reports on a quarterly basis.

Q. ACCOUNTING FOR INVESTMENT TRANSACTIONS

The investment function and the accounting staff will work closely together to ensure the transactions are reported in the month in which they occur. Accounting entries will be prepared by the finance staff and overseen by the Finance Director. Whenever possible, persons who perform investment transactions shall not be responsible for the reconciliation of the accounts; furthermore, adequate separation of duties requires that persons who perform investment transactions should not also be responsible for journalizing or reconciling the confirmations and monthly custodial statements.

R. INTERNAL CONTROL REVIEW

The Town Finance Director and the Town External Auditor will review the Internal Control Manual on an annual basis. As part of the annual financial audit, the external auditor will review the internal controls and verify compliance with the Town's Investment Policy.

S. INVESTMENT TRAINING

Periodic training and educational opportunities will be provided to authorized staff responsible for the investment function of the Town of Belleair. Those Town officials responsible for making investment decisions should seek continuing education in subjects or course of study related to investment practices and products on an annual basis.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA, this 17th day of SEPTEMBER, A.D., 2002.

Mayor

ATTEST:

Town Clerk

RESOLUTION NO. 2010-38

A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA; ADOPTING A PURCHASE POLICY AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission is desirous of adopting a purchase policy and procedures in order to control expenditures of municipal funds; and

WHEREAS, all personnel are expected to exercise good judgment to insure the town receives the best price possible; and

WHEREAS, except as otherwise provided in state law, town charter or town code, purchases of commodities or services of a value of \$20,000 or less, may be made in the open market , with no simultaneous competitive negotiations, pursuant to the adopted policy and procedures and with approval of the town manager.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA that:

1. **\$999.99 or less.** For all purchases of \$999.99 or less the check request process will be used. In most cases informal quotations (phone) should be obtained to insure the town is obtaining the best price. A department head can authorize the spending of less than \$1000. In order to pay the invoice each department must submit a check request form to the finance department. The applicable supervisors and department head signatures must already be on the form. No check request shall be processed until a final signature of either the town manager or finance director has been obtained.
2. **Minimum number of quotations.** For open market purchases of \$1000 or less, quotations should be obtained when practical. Open market purchases in excess of \$1000 shall be based on at least three quotations and shall be awarded to the vendor making the lowest responsible quote. Sole source provider and emergency purchases should be noted on the purchase order request. In all cases personnel are expected to exercise good judgment to insure that the town receives the best possible price.
3. **Purchase for more than \$10,000 but less than \$20,000.** The Town of Belleair charter (section 2.07.e) requires that all contracts over \$10,000 shall be awarded to the lowest bidder. The commission may waive any informality in any bid, may reject any or all bids, and may award the bid to other than the low bidder, if in the commission's judgment it is in the best interest of the town.
4. **Purchase for more than \$20,000.** Any purchase for more than \$20,000 must comply with the formal bidding process and be approved by the town commission.
5. **Notice inviting quotations.** Quotations shall be solicited either by written request, which may include facsimile transmission, electronic mail or by telephone.

6. **Rejection of quotations.** The town manager as purchasing agent may:

a. Reject all quotations; or

b. Reject all quotations and re-obtain quotations pursuant to the procedures prescribed in this document.

7. **Award of contracts.** Except as otherwise provided in this division, each contract shall be awarded to the lowest responsible vendor.

8. **Purchase orders or contracts to be used.** Purchases less than \$1000 do not require a purchase order. All purchases of commodities and services for more than \$1000 shall be made only by purchase orders and require quotations. No purchase order shall be issued unless the prior approval executed by the town manager or finance director has been obtained. The town manager or finance director shall sign the purchase order authorizing the expenditure of funds.

9. **Submittal of requests to purchase commodities or services.** Departments shall submit requests to purchase commodities or services to the finance department on purchase requisitions or by other means as may be prescribed by the finance department. The department director's signature or the signature of the department director's designated representative on the requisition indicates that the purchase has been coordinated and approved within that department or other departments as necessary. The department director's signature also indicates that quantities, item descriptions and specifications describe the minimum needs of that department and that the department is authorized to acquire the commodities or services. All purchases more than \$5000 require prior approval of either the town manager or his/her designee.

10. **Effective date.** This Resolution shall take effect immediately and shall continue in effect until amended, extended or repealed.

**PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE
TOWN OF BELLEAIR, FLORIDA**

ATTEST:

Mayor

Town Clerk

POSITION ANALYSIS

**DEPARTMENTAL POSITIONS
FULL-TIME AND PERMANENT PART-TIME STAFF**

| POSITION TITLE | Actual 2014-15 | Actual 2015-16 | Actual 2016-17 | Adopted 2017-18 | Proposed 2018-19 |
|------------------------------------|-------------------|-------------------|-------------------|--------------------|---------------------|
| ADMINISTRATION | | | | | |
| Town Manager | 1 | 1 | 1 | 1 | 1 |
| Town Clerk | 0 | 1 | 1 | 1 | 1 |
| Construction Project Supervisor | 0 | 0 | 1 | 1 | 1 |
| Management Analyst II | 0 | 1 | 1 | 0 | 0 |
| Management Analyst | 0 | 1 | 1 | 2 | 2 |
| SUBTOTAL | 1 | 4 | 5 | 5 | 5 |
| BUILDING | | | | | |
| Building and Zoning Technician | 1 | 1 | 1 | 1 | 1 |
| SUBTOTAL | 1 | 1 | 1 | 1 | 1 |
| SUPPORT SERVICES | | | | | |
| Assistant Town Manager | 1 | 1 | 1 | 0 | 0 |
| Assistant Finance Director | 0 | 0 | (a) 1 | 1 | 1 |
| Finance Supervisor | 1 | 1 | 0 | 0 | 0 |
| Accounting Clerk II | 1 | 1 | 1 | 1 | 1 |
| Accounting Clerk I | 1 | 1 | 1 | 1 | 1 |
| Utility Billing Clerk | 1 | 1 | 1 | 1 | 1 |
| Facility and Safety Supervisor | 0 | 0 | 0 | 1 | (a) 1 |
| Building Maintenance | 0 | 0 | 0 | 2 | 2 |
| HR and Risk Management Coordinator | 1 | 1 | 1 | 1 | 1 |
| Management Analyst | 1 | (b) 0 | 0 | 0 | 0 |
| SUBTOTAL | 7 | 6 | 6 | 8 | 8 |
| POLICE | | | | | |
| Sworn Officers | | | | | |
| Chief | 1 | 1 | 1 | 1 | 1 |
| Lieutenant | 1 | 1 | 1 | 1 | 1 |
| Detective | 1 | 1 | 1 | 1 | 1 |
| Police Officers | 9 | 9 | 9 | 10 | 11 |
| Police/Code Enforcement Officer | 0 | 0 | 1 | 1 | 1 |
| TOTAL SWORN OFFICERS | 12 | 12 | 13 | 14 | 15 |
| Non-Sworn Personnel | | | | | |
| Administrative Assistant | 1 | 1 | 1 | 1 | 1 |
| Executive Secretary | 1 | 1 | 1 | 1 | 1 |
| TOTAL NON-SWORN PERSONNEL | 2 | 2 | 2 | 2 | 2 |
| SUBTOTAL | 14 | 14 | 15 | 16 | 17 |

(a) New Position

(b) Position moved to another department

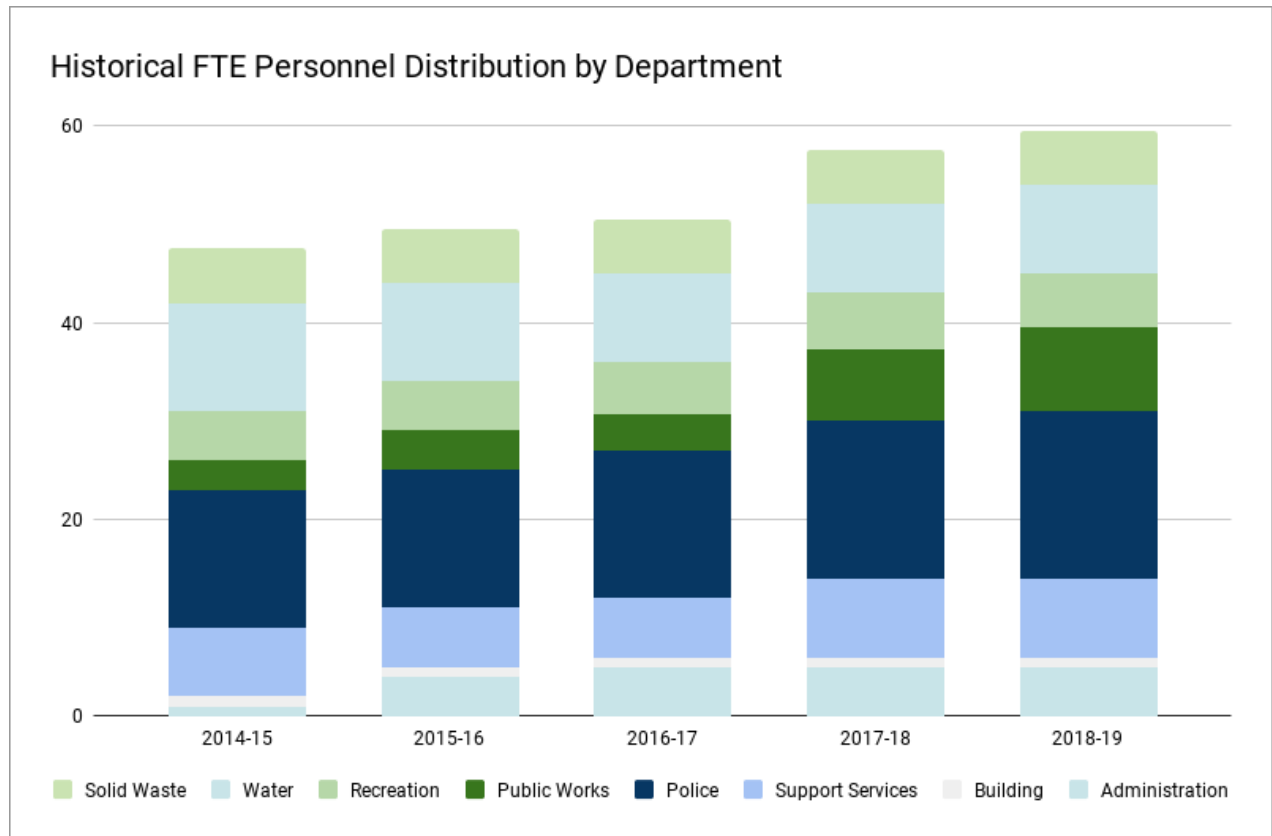
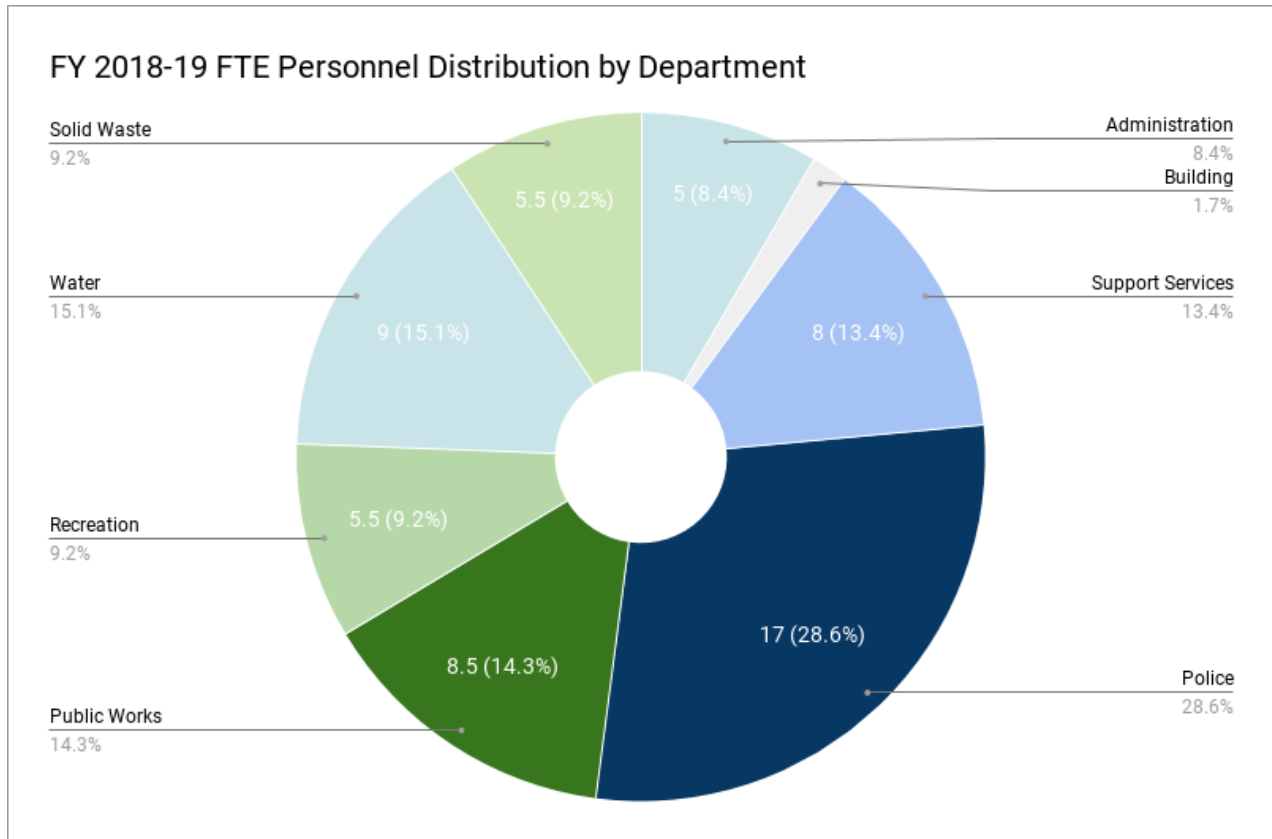
**DEPARTMENTAL POSITIONS
FULL-TIME AND PERMANENT PART-TIME STAFF**

| POSITION TITLE | Actual 2014-15 | Actual 2015-16 | Actual 2016-17 | Adopted 2017-18 | Proposed 2018-19 |
|-----------------------------------------------|-------------------|-------------------|-------------------|--------------------|---------------------|
| PUBLIC WORKS | | | | | |
| Director of Parks, Recreation, & Public Works | 0 | 0 | 0.25 | 0.25 | 0.5 |
| Public Services Manager | 0 | 0 | 0.5 | 1 | 1 |
| Public Works Operational Supervisor | 0 | 0 | 0 | 0 | 1 (a) |
| Construction Project Supervisor | 1 | 1 | 0 (b) | 0 | 0 |
| Parks Foreman | 0 | 1 | 1 | 1 | 1 |
| Stormwater Maintenance II | 2 | 2 | 2 | 3 | 3 |
| Maintenance Worker II | 0 | 0 | 0 | 2 | 2 |
| SUBTOTAL | 3 | 4 | 3.75 | 7.25 | 8.5 |
| RECREATION | | | | | |
| Director of Parks, Recreation, & Public Works | 0 | 0 | 0.75 | 0.75 | 0.5 |
| Public Services Manager | 0 | 0 | 0.5 | 0 (b) | 0 |
| Recreation Supervisor | 1 | 1 | 1 | 1 | 1 |
| Parks Supervisor | 1 | 1 | 0 | 0 | 0 |
| Special Events Coordinator | 1 | 1 | 1 | 1 | 1 |
| Recreation Customer Services Clerk | 0 | 0 | 0 | 1 | 1 |
| Recreation Programmer | 2 | 2 | 2 | 2 | 2 |
| SUBTOTAL | 5 | 5 | 5.25 | 5.75 | 5.5 |
| GENERAL FUND TOTAL | 31 | 34 | 36 | 43 | 45 |
| WATER | | | | | |
| Director of Water Utilities | 1 | 1 | 1 | 1 | 1 |
| Water Utilities Foreman | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| WTP OP II (A OR B LIC) | 1 | 1 | 1 | 1 | 1 |
| WTP OP I (C LIC) | 2 | 1 | 0 | 1 | 1 |
| UTIL MAINT II | 1 | 1 | 1 | 1 | 1 |
| UTIL MAINT I | 3 | 3 | 3 | 2.5 | 2.5 |
| WTP TRNEE | 1 | 1 | 1 | 0.5 | 0.5 |
| Meter Reader | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| WATER FUND TOTAL | 11 | 10 | 9 | 9 | 9 |
| SOLID WASTE | | | | | |
| Supervisor | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| Solid Waste Foreman | 1 | 1 | 1 | 1 | 1 |
| Refuse Collector | 3 | 3 | 3 | 3 | 3 |
| SOLID WASTE FUND TOTAL | 5.5 | 5.5 | 5.5 | 5.5 | 5.5 |
| TOTAL FULL TIME STAFF | 47.5 | 49.5 | 50.5 | 57.5 | 59.5 |

(a) New Position

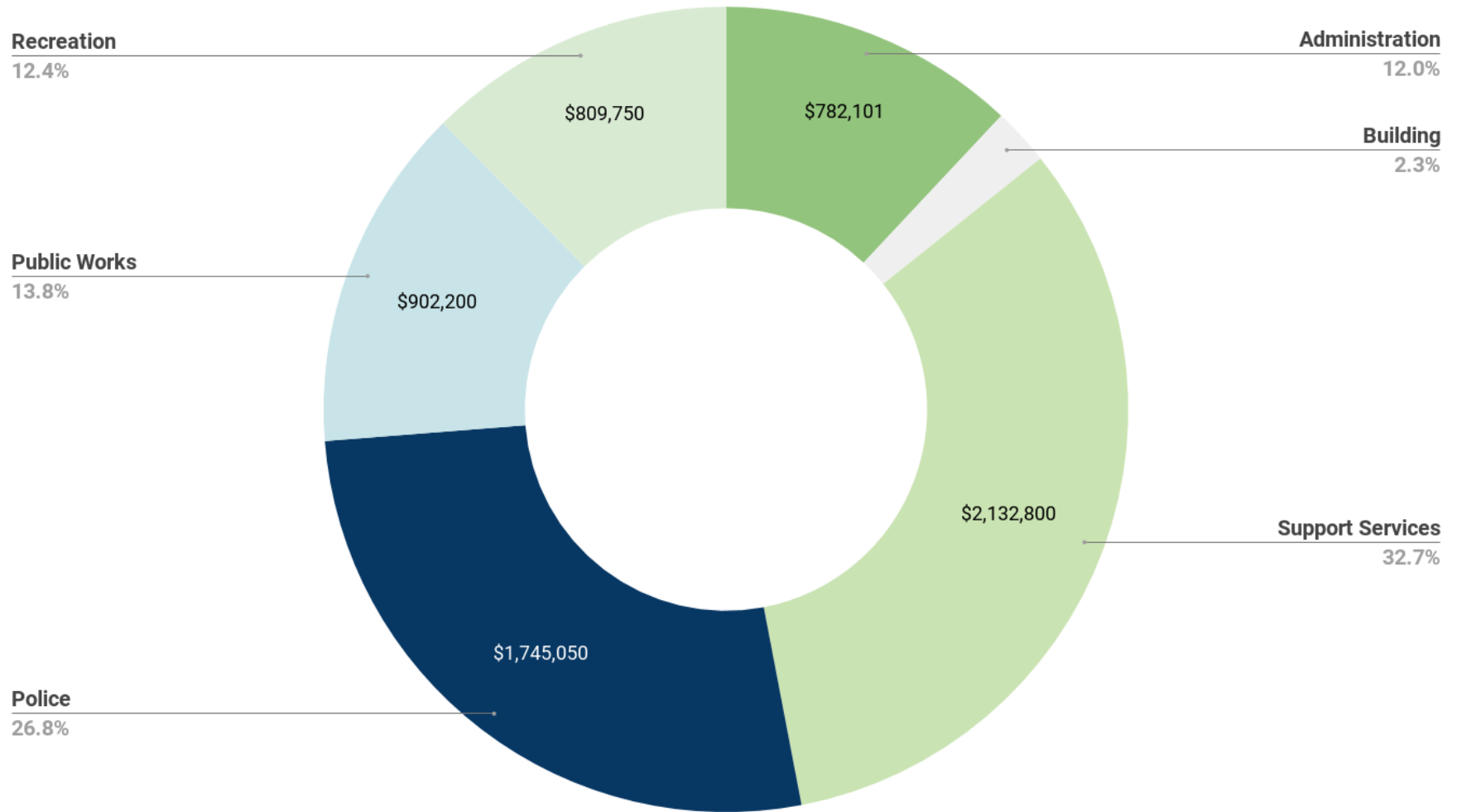
(b) Position moved to another department

DEPARTMENTAL POSITIONS FULL-TIME AND PERMANENT PART-TIME STAFF



GENERAL FUND

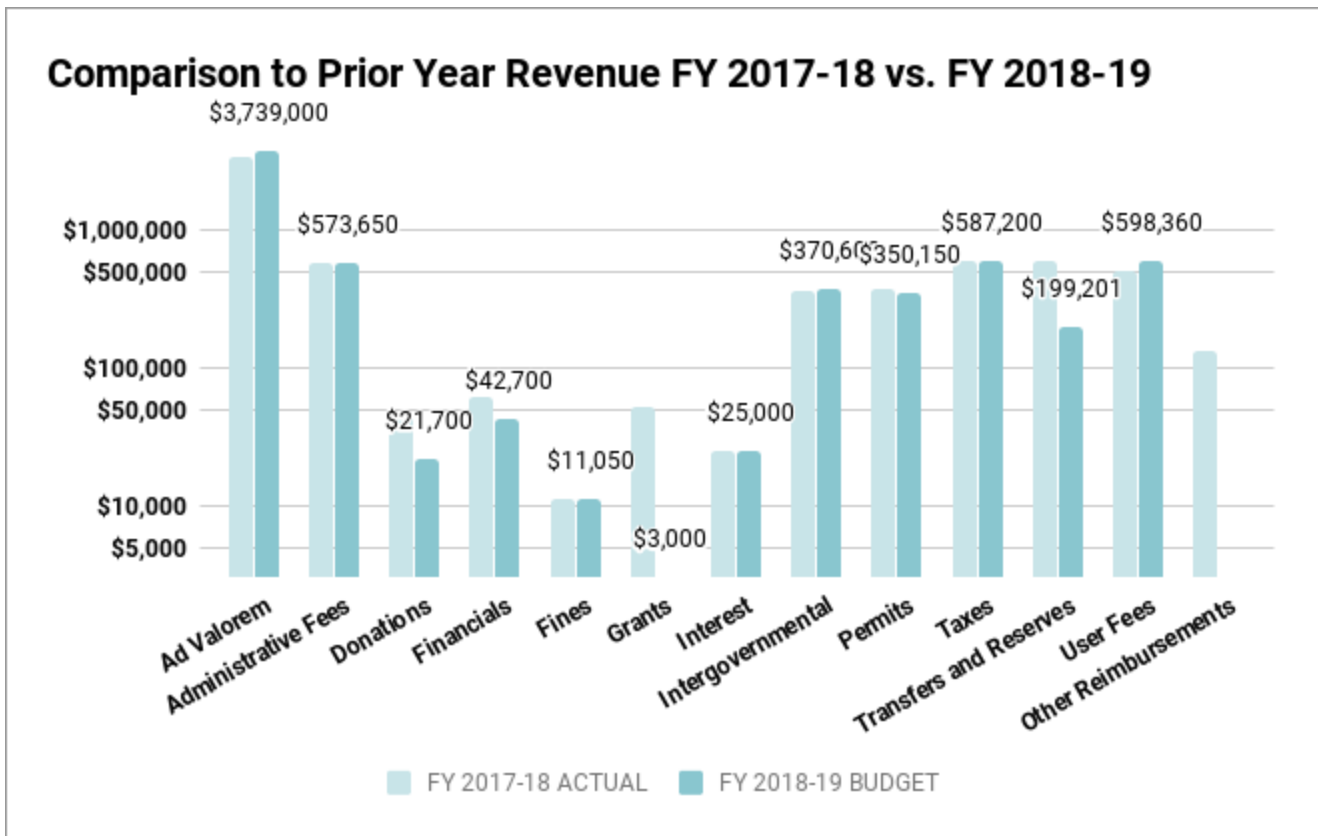
2018-19 General Fund Operating Budget by Department



**TOWN OF BELLEAIR
GENERAL FUND
COMPARISON TO PRIOR YEAR**

REVENUES

| Revenue Type | FY 2017-18 ACTUAL | Percentage of Budget | FY 2018-19 BUDGET | Percentage of Budget | Percentage Difference |
|------------------------|----------------------|-------------------------|----------------------|-------------------------|--------------------------|
| Ad Valorem | \$3,410,250 | 50.7% | \$3,739,000 | 57.33% | 9.64% |
| Administrative Fees | \$568,000 | 8.4% | \$573,650 | 8.80% | 0.99% |
| Donations | \$47,338 | 0.7% | \$21,700 | 0.33% | -54.16% |
| Financials | \$61,338 | 0.9% | \$42,700 | 0.65% | -30.39% |
| Fines | \$11,050 | 0.2% | \$11,050 | 0.17% | 0.00% |
| Grants | \$51,500 | 0.8% | \$3,000 | 0.05% | -94.17% |
| Interest | \$25,000 | 0.4% | \$25,000 | 0.38% | 0.00% |
| Intergovernmental | \$360,600 | 5.4% | \$370,600 | 5.68% | 2.77% |
| Permits | \$375,150 | 5.6% | \$350,150 | 5.37% | -6.66% |
| Taxes | \$592,300 | 8.8% | \$587,200 | 9.00% | -0.86% |
| Transfers and Reserves | \$594,440 | 8.8% | \$199,201 | 3.05% | -66.49% |
| User Fees | \$502,350 | 7.5% | \$598,360 | 9.18% | 19.11% |
| Other Reimbursements | \$131,250 | 2.0% | \$0 | 0.00% | -100.00% |
| TOTAL | \$6,730,566 | 100.00% | \$6,521,611 | 100.00% | -3.10% |



The largest source of revenue for the Town is the Ad Valorem Tax, which generates 57.33% of General Fund revenue.

**TOWN OF BELLEAIR
GENERAL FUND
DETAIL OF REVENUES**

General Fund Revenues

| Account | Account Description | FY 2017-18 Actual | FY 2018-19 Proposed |
|----------------|--------------------------------|------------------------------|--------------------------------|
| 300320 | Tennis Annual Permits | 2,500 | 2,500 |
| 311100 | Ad Valorem | 3,410,250 | 3,739,000 |
| 313100 | Electric Franchise | 367,000 | 367,000 |
| 313400 | Gas Franchise | 22,000 | 22,000 |
| 315000 | Communications Services Tax | 178,300 | 173,200 |
| 321100 | Occupational License | 25,000 | 25,000 |
| 331201 | Jag Grant | 0 | 1,000 |
| 335100 | Alcohol Beverage License | 150 | 150 |
| 335120 | Revenue Sharing - State | 102,900 | 111,900 |
| 335180 | Sales Tax | 254,700 | 255,700 |
| 335410 | Gasoline Rebate | 3,000 | 3,000 |
| 337200 | Grant | 51,500 | 2,000 |
| 341200 | Zoning & Variance Fees | 800 | 800 |
| 341802 | Building Permits | 375,000 | 350,000 |
| 342103 | Special Duty Police | 2,000 | 91960 |
| 343900 | Lot Mowing | 3,000 | 3,000 |
| 347210 | Recreation (Prog. Activity) | 282,750 | 292000 |
| 347211 | Recreation Permits | 24,000 | 24,800 |
| 347213 | Rec-Vending Machine Sales | 10,000 | 4,100 |
| 347214 | Concession Stand Sales | 3,500 | 9,700 |
| 347217 | Merchandise | 0 | 0 |
| 347530 | Special Events-Private Parties | 6,000 | 6,150 |
| 347540 | Special Events-Athletic Prog. | 23,000 | 15000 |
| 351100 | Court Fines (Police Fines) | 4,000 | 4,000 |
| 351300 | Police Academy | 300 | 300 |
| 351400 | Restitution | 1,500 | 1,500 |
| 351402 | Otc Fines And Tickets | 250 | 250 |
| 354000 | Ordinance Violations | 2,000 | 2,000 |
| 361000 | Interest | 25,000 | 25,000 |
| 362000 | Rental Income | 4,800 | 4,800 |
| 364001 | Sale of Fixed Asset | 6,000 | 6,000 |
| 364100 | Insurance Proceeds | 9,638 | 0 |
| 365900 | Sale Of Surplus Metal | 0 | 0 |
| 365901 | Sale Of Auctioned Assets | 11,000 | 2,000 |
| 366900 | Donation-Community Proj. | 3,255 | 0 |
| 366903 | Donation-Recreation Proj. | 24,383 | 0 |
| 366904 | BCF Contribution Hunter Park | 1,700 | 1,700 |
| 366905 | Contribution - Pol. Equip. | 3,000 | 20000 |
| 366909 | Donation - Vanity Plate | 0 | 0 |

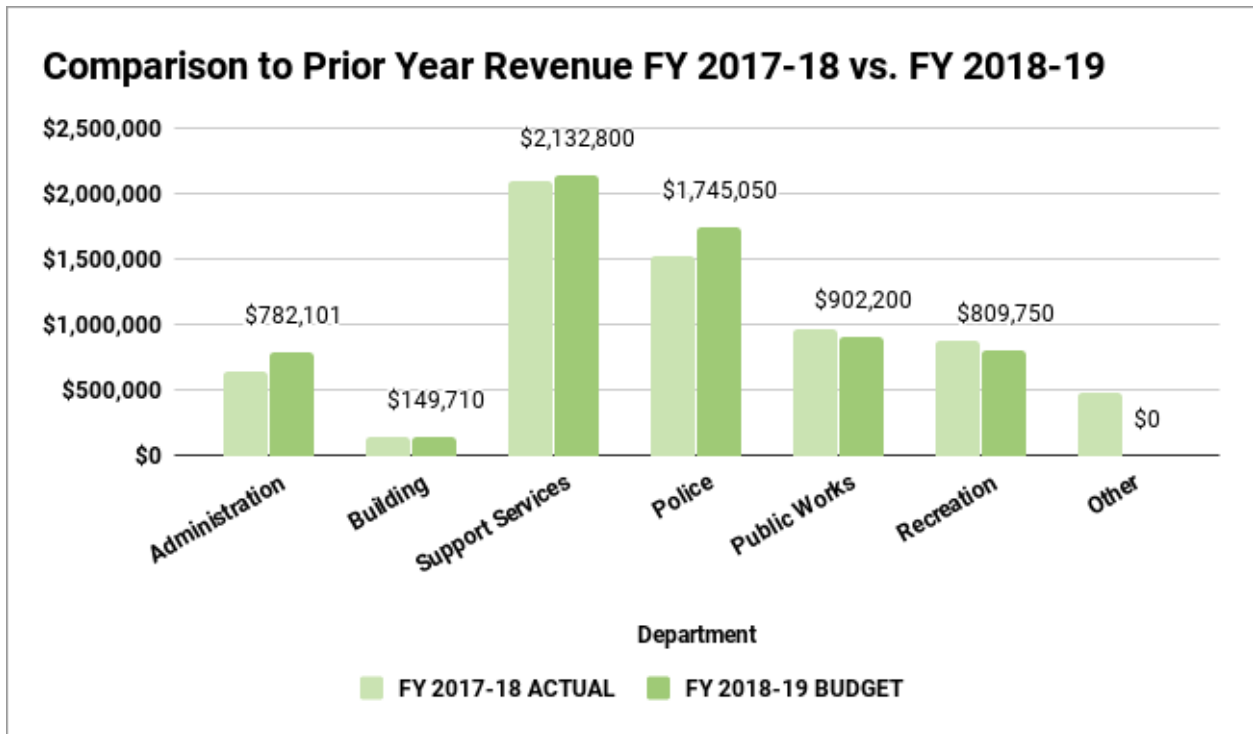
**TOWN OF BELLEAIR
GENERAL FUND
DETAIL OF REVENUES**

| | | | |
|-----------------------------------------------|-----------------------------------|------------------|------------------|
| 366911 | Special Events | 143,000 | 146,550 |
| 366913 | Donations | 15,000 | |
| 369000 | Miscellaneous | 34,700 | 34,700 |
| Operating Income | | 5,436,876 | 5,748,760 |
| 381000 | Reserves (Prior Years) | 424,796 | 107,401 |
| 381200 | Transfer From 301 (CERF) | 47,044 | 31,800 |
| 381210 | Transfer From 110 (Local Gas Tax) | 63,850 | 0 |
| 381302 | Transfer from 305 | 0 | 20,000 |
| 381406 | Transfer from 401 (water) | 0 | 40,000 |
| 383000 | Administrative Fees | 568,000 | 573,650 |
| 370201 | Reserves | 58,750 | 0 |
| 389300 | State Crime Prevention Grant | 0 | 0 |
| Total Non-Operating Income | | 1,162,440 | 772,851 |
| | FEMA HMGP Generator Grant | 131,250 | 104,000 |
| | FEMA Grant | 0 | 475,000 |
| Other Reimbursements | | 131,250 | 579,000 |
| Total Income | | 6,599,316 | 6,521,611 |
| Total Income with Other Reimbursements | | 6,730,566 | 7,100,611 |

**TOWN OF BELLEAIR
GENERAL FUND
DETAIL OF EXPENDITURES**

EXPENDITURES

| Department | FY 2017-18 ACTUAL | Percentage of Budget | FY 2018-19 BUDGET | Percentage of Budget | Percentage Difference |
|----------------------|----------------------|-------------------------|----------------------|-------------------------|--------------------------|
| Administration | \$639,290 | 9.50% | \$782,101 | 11.99% | 22.34% |
| Building | \$151,010 | 2.24% | \$149,710 | 2.30% | -0.86% |
| Support Services | \$2,100,332 | 31.21% | \$2,132,800 | 32.70% | 1.55% |
| Police | \$1,519,500 | 22.58% | \$1,745,050 | 26.76% | 14.84% |
| Public Works | \$970,517 | 14.42% | \$902,200 | 13.83% | -7.04% |
| Recreation | \$874,517 | 12.99% | \$809,750 | 12.42% | -7.41% |
| Other Reimbursements | \$475,400 | 7.06% | \$0 | 0.00% | -100.00% |
| TOTAL | \$6,730,566 | 100.00% | \$6,521,611 | 100.00% | -76.58% |



The largest increase within the General Fund is in the Administration department, which contains a placeholder for capital investments. There was also a sizable increase in the Police department that is directly related to personnel increases.

ADMINISTRATION

ADMINISTRATION DEPARTMENT

TOWN MANAGER
JP Murphy



2018 ACCOMPLISHMENTS

- Created Commission short term objectives
- Transitioned organization from line-item to programmatic budget
- Managed and coordinated emergency operations and responses during the landfall of Hurricane Irma

2019 GOALS

- Complete a town-wide Strategic Plan and implement it with the programmatic budget
- Update the Capital Improvement Plan projects to prioritize future objectives before structural failure
- Continue leading the organization to priority based budgeting

PROGRAMS

- Town Administration
- Communications and Marketing
- Capital Project Management
- Legislative Programming
- Legal and Statutory Compliance
- Management and Budget Analysis

PERSONNEL

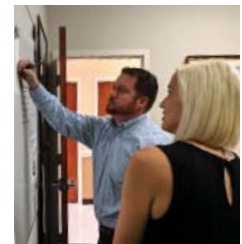
- Town Manager
- Town Clerk
- Construction Project Supervisor
- Management Analyst (2)

CAPITAL EQUIPMENT

- 2017 Ford Fusion Hybrid
- 2018 Ford Explorer

DEPARTMENT OVERVIEW

The Administration Department is the executive responsible for managing and coordinating the day-to-day operations throughout town, as well as coordinating communications, public records management, capital projects, and formulating the Town's annual programmatic budget. Additionally, the department routinely conducts policy studies to inform and advise the Commission on agenda items and reviews the efficiency and effectiveness of various programs town-wide.



TOWN ADMINISTRATION

The Town Administration program includes administrative costs pertaining to employee and Town management. This area also includes costs related to contract management, training required for staff, and emergency management. This program holds approximately 29.52% of total staff time and 13.26% of the total expenditures for the department.

| REVENUES | \$0 |
|-------------------------|------------------|
| PERSONNEL | \$41,421 |
| OPERATING | \$62,321 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$103,743 |

COMMUNICATIONS AND MARKETING

This program relates to communications coordination and development of public outreach and internal communication projects. This program is responsible for the creation of the Communication Team, BNN, and an increase in community activity on the town's social media accounts. This is one of the department's smaller programs as it only utilizes 10.32% of staff time and total expenditures.

| REVENUES | \$0 |
|-------------------------|-----------------|
| PERSONNEL | \$50,883 |
| OPERATING | \$9,740 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$60,622 |

LEGISLATIVE PROGRAMMING

The Legislative Programming program is directly responsible for all public meetings, any policy management required within the Town, and legislative coordination. This program holds all costs associated with the advisory boards. Legislative Programming is currently responsible for approximately 16.82% of staff's time, and 15.85% of the department's expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$0 |
| PERSONNEL | \$101,105 |
| OPERATING | \$22,866 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$123,971 |

LEGAL AND STATUTORY COMPLIANCE

One of the most expensive programs found within Administration is the Legal and Statutory Compliance Program. This is related to the Town's compliance with state regulations. It houses expenditures related to business tax receipts, elections within the Town, public records management, as well as the Town Attorney. While this program is responsible for the smallest portion of staff allocation at 8.40%, this program also takes up the largest portion of the Administration department's budget at 23.99%.

| | |
|-------------------------|------------------|
| REVENUES | \$25,000 |
| PERSONNEL | \$145,541 |
| OPERATING | \$42,078 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$187,620 |

CAPITAL PROJECTS

This program includes the management and organization of capital projects for the Town. Though these projects are largely funded through the Infrastructure Fund, this program includes the planning stages for capital projects, and any related vendor and grant management, in addition to project management responsibilities. This program also houses any costs related to the Town's historic street lights. This program is currently responsible for housing 18.56% of staff's time and 26.90% of the department's budget.

| | |
|-------------------------|------------------|
| REVENUES | \$0 |
| PERSONNEL | \$82,926 |
| OPERATING | \$127,469 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$210,395 |

MANAGEMENT AND BUDGET ANALYSIS

This program is responsible for the larger financial projects within the Town. This program holds costs related to fiscal analysis, such as the Strategic Financial Plan, procurement responsibilities, asset management, and managing the Town's budget. Approximately 16.39% of staff time is accounted for in this program, as well as 12.24% of the department's expenditures.

| | |
|-------------------------|-----------------|
| REVENUES | \$0 |
| PERSONNEL | \$80,824 |
| OPERATING | \$14,926 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$95,750 |

TOWN OF BELLEAIR DETAIL OF EXPENDITURES ADMINISTRATION DEPARTMENT

PROGRAM NET INCOME

| Program | Communications and Marketing | Legislative Programming | Legal/Statutory Compliance | Capital Projects | Town Administration | Management and Budget Analysis | 18-19 Proposed | 17-18 Amended |
|----------------------|------------------------------|-------------------------|----------------------------|------------------|---------------------|--------------------------------|------------------|------------------|
| Revenues | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | \$25,000 |
| Personnel | \$50,883 | \$101,105 | \$145,541 | \$82,926 | \$41,421 | \$80,824 | \$502,700 | \$467,150 |
| Operating | \$9,740 | \$22,866 | \$42,078 | \$127,469 | \$62,321 | \$14,926 | \$279,401 | \$166,240 |
| Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 |
| Expense Subtotal | \$60,622 | \$123,971 | \$187,620 | \$210,395 | \$103,743 | \$95,750 | \$782,101 | \$639,290 |
| Program Total | (60,622) | (123,971) | (162,620) | (210,395) | (103,743) | (95,750) | (757,101) | (614,290) |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|--------------------------------|------------------|------------------|------------------|------------|----------------|----------------|
| Communications and Marketing | \$60,622 | \$50,883 | \$9,740 | \$0 | 7.75% | 10% |
| Legislative Programming | \$123,971 | \$101,105 | \$22,866 | \$0 | 15.85% | 19% |
| Legal/Statutory Compliance | \$187,620 | \$145,541 | \$42,078 | \$0 | 23.99% | 30% |
| Capital Projects | \$210,395 | \$82,926 | \$127,469 | \$0 | 26.90% | 17% |
| Town Administration | \$103,743 | \$41,421 | \$62,321 | \$0 | 13.26% | 8% |
| Management and Budget Analysis | \$95,750 | \$80,824 | \$14,926 | \$0 | 12.24% | 16% |
| | \$782,101 | \$502,700 | \$279,401 | \$0 | 100.00% | 100.00% |

REVENUES

| | Communications and Marketing | Legislative Programming | Legal/Statutory Compliance | Capital Projects | Town Administration | Management and Budget Analysis | FY 2018-19 PROPOSED | FY 2017-18 |
|-------------------------------|------------------------------|-------------------------|----------------------------|------------------|---------------------|--------------------------------|---------------------|-----------------|
| 321100 Occupational License | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | \$25,000 |
| PROGRAM REVENUE TOTALS | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | \$25,000 |

EXPENDITURES

| PERSONNEL | Communications and Marketing | Legislative Programming | Legal/Statutory Compliance | Capital Projects | Town Administration | Management and Budget Analysis | FY 2018-19 PROPOSED | FY 2017-18 |
|--------------------------|------------------------------|-------------------------|----------------------------|------------------|---------------------|--------------------------------|---------------------|------------------|
| 51200 Salaries | \$36,235 | \$65,163 | \$103,644 | \$59,054 | \$29,497 | \$57,557 | \$351,150 | \$327,850 |
| 52100 FICA | \$2,771 | \$4,983 | \$7,925 | \$4,515 | \$2,255 | \$4,401 | \$26,850 | \$25,800 |
| 52200 Retirement/401k | \$3,261 | \$5,864 | \$9,327 | \$5,314 | \$2,654 | \$5,180 | \$31,600 | \$29,500 |
| 52300 Health | \$6,676 | \$12,006 | \$19,097 | \$10,881 | \$5,435 | \$10,605 | \$64,700 | \$55,600 |
| 52301 Medical Benefit | \$619 | \$1,113 | \$1,771 | \$1,009 | \$504 | \$983 | \$6,000 | \$6,000 |
| 51500 Sick Leave | \$1,321 | \$2,375 | \$3,778 | \$2,153 | \$1,075 | \$2,098 | \$12,800 | \$12,800 |
| 51100 Executive Salaries | \$0 | \$9,600 | \$0 | \$0 | \$0 | \$0 | \$9,600 | \$9,600 |
| Total | \$50,883 | \$101,105 | \$145,541 | \$82,926 | \$41,421 | \$80,824 | \$502,700 | \$467,150 |

| OPERATING | Communications and Marketing | Legislative Programming | Legal/Statutory Compliance | Capital Projects | Town Administration | Management and Budget Analysis | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------------|------------------------------|-------------------------|----------------------------|------------------|---------------------|--------------------------------|---------------------|------------------|
| 53151 Professional Services | \$7,445 | \$13,389 | \$21,296 | \$12,134 | \$6,061 | \$11,826 | \$72,150 | \$65,575 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$20,100 | \$0 | \$20,100 | \$20,100 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$4,400 | \$0 | \$4,400 | \$4,400 |
| 54200 Postage | \$165 | \$297 | \$472 | \$269 | \$134 | \$262 | \$1,600 | \$1,600 |
| 54620 Maint. Vehicle | \$103 | \$186 | \$295 | \$168 | \$84 | \$164 | \$1,000 | \$1,000 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$112,411 | \$0 | \$0 | \$112,411 | \$0 |
| 54700 Ordinance Codes | \$516 | \$928 | \$1,476 | \$841 | \$420 | \$820 | \$5,000 | \$6,000 |
| 54930 Advertising | \$500 | \$1,250 | \$1,500 | \$0 | \$0 | \$250 | \$3,500 | \$3,500 |
| 54940 Filing Fees | \$129 | \$232 | \$369 | \$210 | \$105 | \$205 | \$1,250 | \$1,250 |
| 55100 Office Supplies | \$320 | \$575 | \$915 | \$521 | \$260 | \$508 | \$3,100 | \$3,100 |
| 55101 Board Expenses | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 |
| 55210 Operating Supplies | \$468 | \$842 | \$1,340 | \$764 | \$381 | \$744 | \$4,540 | \$12,415 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$8,750 | \$0 | \$0 | \$0 | \$8,750 | \$2,900 |
| 55240 Uniforms | \$67 | \$121 | \$192 | \$109 | \$55 | \$107 | \$650 | \$650 |
| 55260 Protective Clothing | \$26 | \$46 | \$74 | \$42 | \$21 | \$41 | \$250 | \$250 |
| 55290 Elections | \$0 | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$10,800 | \$0 | \$10,800 | \$10,800 |
| 55420 Training and Aids | \$0 | \$0 | \$0 | \$0 | \$19,500 | \$0 | \$19,500 | \$22,300 |
| 57900 Archives | \$0 | \$0 | \$400 | \$0 | \$0 | \$0 | \$400 | \$400 |
| Total | \$9,740 | \$22,866 | \$42,078 | \$127,469 | \$62,321 | \$14,926 | \$279,401 | \$166,240 |

| CAPITAL | Communications and Marketing | Legislative Programming | Legal/Statutory Compliance | Capital Projects | Town Administration | Management and Budget Analysis | FY 2018-19 PROPOSED | FY 2017-18 |
|----------------------------|------------------------------|-------------------------|----------------------------|------------------|---------------------|--------------------------------|---------------------|----------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 |
| Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 |

| | | | | | | | | |
|-----------------------------------|-----------------|------------------|------------------|------------------|------------------|-----------------|------------------|------------------|
| PROGRAM EXPENDITURE TOTALS | \$60,622 | \$123,971 | \$187,620 | \$210,395 | \$103,743 | \$95,750 | \$782,101 | \$639,290 |
|-----------------------------------|-----------------|------------------|------------------|------------------|------------------|-----------------|------------------|------------------|

**TOWN OF BELLEAIR
PROGRAMMATIC SUMMARY
ADMINISTRATION DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|---------------------------------------|-----------------|---------------------------|------------------|------------------|----------------|--------------------|
| All Programs | \$25,000 | \$782,101 | \$502,700 | \$279,401 | \$0 | (\$757,101) |
| <i>Public Outreach</i> | \$0 | \$29,367 | \$24,642 | \$4,725 | \$0 | -\$29,367 |
| <i>Communications Projects</i> | \$0 | \$31,255 | \$26,240 | \$5,015 | \$0 | -\$31,255 |
| <i>Public/Board Meetings</i> | \$0 | \$65,415 | \$51,547 | \$13,867 | \$0 | -\$65,415 |
| <i>Policy Management</i> | \$0 | \$14,913 | \$12,621 | \$2,292 | \$0 | -\$14,913 |
| <i>Legislative Coordination</i> | \$0 | \$43,643 | \$36,936 | \$6,707 | \$0 | -\$43,643 |
| <i>Business Tax Receipts</i> | \$25,000 | \$72,454 | \$61,319 | \$11,135 | \$0 | -\$47,454 |
| <i>Elections</i> | \$0 | \$57,131 | \$42,850 | \$14,281 | \$0 | -\$57,131 |
| <i>Town Attorney</i> | \$0 | \$3,492 | \$2,955 | \$537 | \$0 | -\$3,492 |
| <i>Public Records</i> | \$0 | \$54,543 | \$38,417 | \$16,126 | \$0 | -\$54,543 |
| <i>Planning</i> | \$0 | \$18,732 | \$15,854 | \$2,879 | \$0 | -\$18,732 |
| <i>Vendor/Grant (CFI) Management</i> | \$0 | \$120,336 | \$6,707 | \$113,629 | \$0 | -\$120,336 |
| <i>Street Lights</i> | \$0 | \$25,757 | \$21,799 | \$3,958 | \$0 | -\$25,757 |
| <i>Project Management</i> | \$0 | \$45,570 | \$38,567 | \$7,003 | \$0 | -\$45,570 |
| <i>Meetings</i> | \$0 | \$22,032 | \$18,646 | \$3,386 | \$0 | -\$22,032 |
| <i>Internal Communications</i> | \$0 | \$18,230 | \$11,705 | \$6,525 | \$0 | -\$18,230 |
| <i>Contract Management</i> | \$0 | \$6,915 | \$5,852 | \$1,063 | \$0 | -\$6,915 |
| <i>Training</i> | \$0 | \$53,483 | \$2,609 | \$50,874 | \$0 | -\$53,483 |
| <i>Emergency Management</i> | \$0 | \$3,083 | \$2,609 | \$474 | \$0 | -\$3,083 |
| <i>Fiscal Analysis</i> | \$0 | \$23,055 | \$19,512 | \$3,543 | \$0 | -\$23,055 |
| <i>Procurement</i> | \$0 | \$5,664 | \$4,794 | \$871 | \$0 | -\$5,664 |
| <i>Asset Management</i> | \$0 | \$3,578 | \$3,028 | \$550 | \$0 | -\$3,578 |
| <i>Budget</i> | \$0 | \$63,453 | \$53,490 | \$9,963 | \$0 | -\$63,453 |
| Communications and Marketing | \$0 | \$60,622 | \$50,883 | \$9,740 | \$0 | -\$60,622 |
| <i>Public Outreach</i> | \$0 | \$29,367 | \$24,642 | \$4,725 | \$0 | -\$29,367 |
| <i>Communications Projects</i> | \$0 | \$31,255 | \$26,240 | \$5,015 | \$0 | -\$31,255 |
| Legislative Programming | \$0 | \$123,971 | \$101,105 | \$22,866 | \$0 | -\$123,971 |
| <i>Public/Board Meetings</i> | \$0 | \$65,415 | \$51,547 | \$13,867 | \$0 | -\$65,415 |
| <i>Policy Management</i> | \$0 | \$14,913 | \$12,621 | \$2,292 | \$0 | -\$14,913 |
| <i>Legislative Coordination</i> | \$0 | \$43,643 | \$36,936 | \$6,707 | \$0 | -\$43,643 |
| Legal and Statutory Compliance | \$25,000 | \$187,620 | \$145,541 | \$42,078 | \$0 | -\$162,620 |
| <i>Business Tax Receipts</i> | \$25,000 | \$72,454 | \$61,319 | \$11,135 | \$0 | -\$47,454 |
| <i>Elections</i> | \$0 | \$57,131 | \$42,850 | \$14,281 | \$0 | -\$57,131 |
| <i>Town Attorney</i> | \$0 | \$3,492 | \$2,955 | \$537 | \$0 | -\$3,492 |
| <i>Public Records</i> | \$0 | \$54,543 | \$38,417 | \$16,126 | \$0 | -\$54,543 |
| Capital Project Management | \$0 | \$210,395 | \$82,926 | \$127,469 | \$0 | -\$210,395 |
| <i>Planning</i> | \$0 | \$18,732 | \$15,854 | \$2,879 | \$0 | -\$18,732 |
| <i>Vendor/Grant (CFI) Management</i> | \$0 | \$120,336 | \$6,707 | \$113,629 | \$0 | -\$120,336 |
| <i>Street Lights</i> | \$0 | \$25,757 | \$21,799 | \$3,958 | \$0 | -\$25,757 |
| <i>Project Management</i> | \$0 | \$45,570 | \$38,567 | \$7,003 | \$0 | -\$45,570 |
| Town Administration | \$0 | \$103,743 | \$41,421 | \$62,321 | \$0 | -\$103,743 |
| <i>Meetings</i> | \$0 | \$22,032 | \$18,646 | \$3,386 | \$0 | -\$22,032 |
| <i>Internal Communications</i> | \$0 | \$18,230 | \$11,705 | \$6,525 | \$0 | -\$18,230 |
| <i>Contract Management</i> | \$0 | \$6,915 | \$5,852 | \$1,063 | \$0 | -\$6,915 |
| <i>Training</i> | \$0 | \$53,483 | \$2,609 | \$50,874 | \$0 | -\$53,483 |
| <i>Emergency Management</i> | \$0 | \$3,083 | \$2,609 | \$474 | \$0 | -\$3,083 |
| Management and Budget Analy: | \$0 | \$95,750 | \$80,824 | \$14,926 | \$0 | -\$95,750 |
| <i>Fiscal Analysis</i> | \$0 | \$23,055 | \$19,512 | \$3,543 | \$0 | -\$23,055 |
| <i>Procurement</i> | \$0 | \$5,664 | \$4,794 | \$871 | \$0 | -\$5,664 |
| <i>Asset Management</i> | \$0 | \$3,578 | \$3,028 | \$550 | \$0 | -\$3,578 |
| <i>Budget</i> | \$0 | \$63,453 | \$53,490 | \$9,963 | \$0 | -\$63,453 |

BUILDING

BUILDING DEPARTMENT

**BUILDING AND ZONING
TECHNICIAN**
Gregg Lauda



2018 ACCOMPLISHMENTS

- Re-certified the Town of Belleair in the National Flood Insurance Program's Community Rating System (CRS)
- Processed XXXX building permits
- Awarded Generator Grant for \$104,000 to fund the purchase of a new generator

2019 GOALS

- Achieve the Florida Floodplain Management certification

PROGRAMS

- Permitting
- National Pollutant Discharge Elimination System (NPDES)
- Floodplain Management
- Employee Administration

PERSONNEL

- Building and Zoning Technician

DEPARTMENT OVERVIEW

The Building Department is houses costs and revenues for permitting, zoning, and development functions throughout town. The department advises homeowners and businesses on regulations identified in the Land Development Code, and is responsible for plan review and issuance of building and tree permits. This department also plays a large role in damage assessment and documentation during emergency operations.

PERMITTING

The Permitting program within the Building Department holds costs related to the permitting, plan review, and inspection process. This also includes any building permit revenue. This smaller program accounts for a majority of the department's time at 82% of personnel allocation, as well as the expenditures with 91.66% of the budge. Building permits, which is the sole souce of revenue for this program, also accounts for 5.37% of the General Fund's total income.

| | |
|-------------------------|------------------|
| REVENUES | \$350,000 |
| PERSONNEL | \$53,628 |
| OPERATING | \$83,590 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$137,218 |

FLOODPLAIN MANAGEMENT

The Floodplain Management program includes training and certification for the town to use both corrective and preventative measures to reduce the risk of future flooding. This program accounts for 5.00% of staff time and 2.27% of the total Building budget.

| | |
|-------------------------|----------------|
| REVENUES | \$0 |
| PERSONNEL | \$3,270 |
| OPERATING | \$125 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$3,395 |

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

The National Pollutant Discharge Elimination System permit program addresses water pollution by regulating points where discharge pollutants into the water. This program holds about 8.00% of personnel time and 3.81% of the expenditures within the department.

| | |
|-------------------------|----------------|
| REVENUES | \$0 |
| PERSONNEL | \$5,232 |
| OPERATING | \$475 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$5,707 |



EMPLOYEE ADMINISTRATION

The Employee Administration program houses costs related to personnel time and resources. This includes things such as protective clothing, telephone usage, and office supplies. This is one of the two smallest programs within the department, accounting for 5% of staff time and 2.26% of the total Building budget.

| | |
|-------------------------|----------------|
| REVENUES | \$0 |
| PERSONNEL | \$3,270 |
| OPERATING | \$120 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$3,390 |

TOWN OF BELLEAIR DETAIL OF EXPENDITURES BUILDING DEPARTMENT

PROGRAM NET INCOME

| Program | Permitting | NPDES | Floodplain Management | Employee Administration | 18-19 Proposed | 17-18 Amended |
|----------------------|----------------|----------------|-----------------------|-------------------------|----------------|----------------|
| Revenues | \$350,000 | \$0 | \$0 | \$0 | \$350,000 | \$375,000 |
| Personnel | \$53,628 | \$5,232 | \$3,270 | \$3,270 | \$65,400 | \$61,700 |
| Operating | \$83,590 | \$475 | \$125 | \$120 | \$84,310 | \$89,310 |
| Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Expense Subtotal | \$137,218 | \$5,707 | \$3,395 | \$3,390 | \$149,710 | \$151,010 |
| Program Total | 212,782 | (5,707) | (3,395) | (3,390) | 200,290 | 223,990 |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|-------------------------|------------------|-----------------|-----------------|------------|----------------|----------------|
| Permitting | \$137,218 | \$53,628 | \$83,590 | \$0 | 91.66% | 82% |
| NPDES | \$5,707 | \$5,232 | \$475 | \$0 | 3.81% | 8% |
| Floodplain Management | \$3,395 | \$3,270 | \$125 | \$0 | 2.27% | 5% |
| Employee Administration | \$3,390 | \$3,270 | \$120 | \$0 | 2.26% | 5% |
| | \$149,710 | \$65,400 | \$84,310 | \$0 | 100.00% | 100.00% |

REVENUES

| | Permitting | NPDES | Floodplain Management | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-------------------------------|------------------|------------|-----------------------|-------------------------|---------------------|------------------|
| 341802 Building Permits | \$350,000 | \$0 | \$0 | \$0 | \$350,000 | \$375,000 |
| PROGRAM REVENUE TOTALS | \$350,000 | \$0 | \$0 | \$0 | \$350,000 | \$375,000 |

EXPENDITURES

| PERSONNEL | Permitting | NPDES | Floodplain Management | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-----------------|----------------|-----------------------|-------------------------|---------------------|-----------------|
| 51200 Salaries | \$36,367 | \$3,548 | \$2,218 | \$2,218 | \$44,350 | \$42,500 |
| 51500 Sick Leave | \$1,804 | \$176 | \$110 | \$110 | \$2,200 | \$2,150 |
| 52100 FICA | \$2,788 | \$272 | \$170 | \$170 | \$3,400 | \$3,250 |
| 52200 Retirement/401k | \$3,280 | \$320 | \$200 | \$200 | \$4,000 | \$3,850 |
| 52300 Life/Hosp.Ins | \$8,405 | \$820 | \$513 | \$513 | \$10,250 | \$8,750 |
| 52301 Medical Benefit | \$984 | \$96 | \$60 | \$60 | \$1,200 | \$1,200 |
| Total | \$53,628 | \$5,232 | \$3,270 | \$3,270 | \$65,400 | \$61,700 |

| OPERATING | Permitting | NPDES | Floodplain Management | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-----------------|--------------|-----------------------|-------------------------|---------------------|-----------------|
| 53160 Contract Labor | \$82,360 | | | | \$82,360 | \$87,360 |
| 54100 Telephone | | \$250 | | | \$250 | \$250 |
| 54670 Maint. Equip. | \$410 | | \$50 | \$40 | \$500 | \$500 |
| 55100 Office Supplies | \$410 | \$25 | \$25 | \$40 | \$500 | \$500 |
| 55210 Operating Supp | \$410 | | \$50 | \$40 | \$500 | \$500 |
| 55240 Uniforms | | \$200 | | | \$200 | \$200 |
| Total | \$83,590 | \$475 | \$125 | \$120 | \$84,310 | \$89,310 |

| CAPITAL | Permitting | NPDES | Floodplain Management | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|--------------|------------|------------|-----------------------|-------------------------|---------------------|------------|
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | | |
|-----------------------------------|------------------|----------------|----------------|----------------|------------------|------------------|
| PROGRAM EXPENDITURE TOTALS | \$137,218 | \$5,707 | \$3,395 | \$3,390 | \$149,710 | \$151,010 |
|-----------------------------------|------------------|----------------|----------------|----------------|------------------|------------------|

**TOWN OF BELLEAIR
PROGRAMMATIC SUMMARY
BUILDING DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|--------------------------------|------------------|---------------------------|-------------------|------------------|----------------|-------------------|
| All Programs | \$350,000 | \$149,710 | \$65,400 | \$84,310 | \$0 | \$200,290 |
| <i>Permitting</i> | \$350,000 | \$43,886 | \$42,902 | \$984 | \$0 | \$306,114 |
| <i>Inspections</i> | \$0 | \$93,332 | \$10,726 | \$82,606 | \$0 | -\$93,332 |
| <i>NPDES</i> | \$0 | \$5,707 | \$5,232 | \$475 | \$0 | -\$5,707 |
| <i>Floodplain Mgmt</i> | \$0 | \$3,395 | \$3,270 | \$125 | \$0 | -\$3,395 |
| <i>Employee Administration</i> | \$0 | \$3,390 | \$3,270 | \$120 | \$0 | -\$3,390 |
| Permitting | \$350,000 | \$137,218 | \$53,628 | \$83,590 | \$0 | \$212,782 |
| <i>Permitting</i> | \$350,000 | \$43,886 | \$42,902 | \$984 | \$0 | \$306,114 |
| <i>Inspections</i> | \$0 | \$93,332 | \$10,726 | \$82,606 | \$0 | -\$93,332 |
| NPDES | \$0.00 | \$5,707.00 | \$5,232.00 | \$475.00 | \$0.00 | (\$5,707) |
| Floodplain Mgmt | \$0.00 | \$3,395.00 | \$3,270.00 | \$125.00 | \$0.00 | (\$3,395) |
| Employee Administration | \$0.00 | \$3,390.00 | \$3,270.00 | \$120.00 | \$0.00 | (\$3,390) |

SUPPORT SERVICES

SUPPORT SERVICES DEPARTMENT

DIRECTOR OF SUPPORT SERVICES
Stefan Massol



2018 ACCOMPLISHMENTS

- Aided in the implementation of the new Program Based budget
- Onboarding of two new staff members in Finance
- Conversion to the new Synerion timekeeping system
- Addition of new Health Savings Account insurance option for employees

2019 GOALS

- Integrate security-based facility upgrades
- Attain the Certificate of Achievement for Excellence in Financial Reporting
- Streamline inventory control process for capital assets
- Improve town-wide safety policies and practices
- Analyze the current town utility rate and fee structure
- Review and update town personnel policies, as well as all processing manuals and notes for the department

PROGRAMS

- Direct Interdepartmental Support
- Employee Administration
- Facility Maintenance
- Financial Management
- Information Technology
- Intradepartmental Administration
- Risk Management
- Townwide Services

DEPARTMENT OVERVIEW

The Support Services Department produces general financial and administrative support to the Town of Belleair. This department manages financial services, utility billing, human resources, risk mitigation, procurement, information technology, and facility maintenance. This department is solely responsible for facilitating the Comprehensive Annual Financial Reporting (CAFR) document and delivering it to the Government Finance Officers Association (GFOA) in order for the Town to achieve the Certificate of Achievement for Excellence in Financial Reporting.



DIRECT INTERDEPARTMENTAL SUPPORT

The Direct Interdepartmental Support program includes costs for supporting other departments. This can include helping other departments on a daily basis, or filling in when staff members are absent. Additionally, this accounts for certain costs, such as fuel and postage that are paid on behalf of the Town overall. This equates to only 3.00% of the department's total staff time, and 4.15% of the total expenditures.

| REVENUES | \$0 |
|-------------------------|-----------------|
| PERSONNEL | \$23,308 |
| OPERATING | \$65,292 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$88,600 |

TOWNWIDE EMPLOYEE ADMINISTRATION

The Townwide Employee Administration program is responsible for managing the life cycle of the town's employees. This includes the hiring process, benefits administration, personnel matters, and managing payroll duties. This program houses 15.00% of total staff time, but only 5.16% of the department's total budget.

| REVENUES | \$0 |
|-------------------------|------------------|
| PERSONNEL | \$96,995 |
| OPERATING | \$12,965 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$109,960 |

FACILITY MAINTENANCE

The Facility Maintenance program includes responsibilities for the maintenance and repair of the town's facilities, in addition to custodial duties. This program also holds the costs of the ABM contract. Facility Maintenance includes 26.00% of personnel time and 12.39% of overall expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$0 |
| PERSONNEL | \$171,671 |
| OPERATING | \$92,554 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$264,225 |

FINANCIAL MANAGEMENT

The Financial Management program encompasses all accounting, purchasing, utility billing, and budgeting activities. The majority of costs for this department come from three subprograms: Accounting and Auditing, Accounts Payable, and Accounts Receivable. This program is the largest within the Support Services Department, accounting for approximately 43.00% of staff time, and 15.62% of the total budget.

| | |
|-------------------------|------------------|
| REVENUES | \$34,700 |
| PERSONNEL | \$280,608 |
| OPERATING | \$52,583 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$333,191 |

INFORMATION TECHNOLOGY

The Information Technology program is directly related to the costs of managing computer services and activities. This includes coordinating hardware and software expenditures, voice over IP telephone system management, and any contracts related to information technology. This program houses only 1.00% of the department's personnel time, but 8.92% of the overall costs.

| | |
|-------------------------|------------------|
| REVENUES | \$0 |
| PERSONNEL | \$5,312 |
| OPERATING | \$185,040 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$190,352 |

INTRADEPARTMENTAL ADMINISTRATION

The Intradepartmental Administration program accounts for all management activities found within the department. This includes employee administration, duties for Support Services, purchase requests and budget preparation, and records management. This program is responsible for approximately 8.00% of staff time but only 4.27% of the Support Services budget.

| | |
|-------------------------|-----------------|
| REVENUES | \$0 |
| PERSONNEL | \$51,935 |
| OPERATING | \$20,657 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$90,969 |

PERSONNEL

- Director of Support Services
- Assistant Finance Director
- Accounting Clerk II
- Accounting Clerk I
- Utility Billing Clerk
- Building Maintenance (2)
- Facility and Safety Supervisor
- Human Resources and Risk Management Coordinator

CAPITAL EQUIPMENT

- 2017 Ford Escape
- 2013 Ford Fusion
- 2016 Ford Transit
- Network Upgrades



SUPPORT SERVICES DEPARTMENT

RISK MANAGEMENT

The Risk Management program handles claims, safety management, as well as the insurances for property and casualty. This program entails approximately 4.00% of personnel time and 13.32% of the department's budget.

| REVENUES | \$0 |
|-------------------------|------------------|
| PERSONNEL | \$26,422 |
| OPERATING | \$257,659 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$284,081 |

TOWNWIDE PROFESSIONAL SERVICES

The final program, called Townwide Services, is responsible for managing professional services distributed in Belleair. This includes costs for Fire/Rescue Services from the City of Largo, the town planner, and the town attorney. While this program accounts for no staff time, it houses 36.17% of the Support Services budget.

| REVENUES | \$0 |
|-------------------------|------------------|
| PERSONNEL | \$0 |
| OPERATING | \$771,400 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$771,400 |

TOWN OF BELLEAIR DETAIL OF EXPENDITURES SUPPORT SERVICES DEPARTMENT

PROGRAM NET INCOME

| Program | Direct Interdepartmental Support | Townwide Employee Administration | Facility Maintenance | Financial Management | Information Technology | Intradepartmental Administration | Risk Management | Townwide Professional Services | 18-19 Proposed | 17-18 Amended |
|----------------------|----------------------------------|----------------------------------|----------------------|----------------------|------------------------|----------------------------------|------------------|--------------------------------|--------------------|--------------------|
| Revenues | \$0 | \$0 | \$0 | \$34,700 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |
| Personnel | \$23,308 | \$96,995 | \$171,671 | \$280,608 | \$5,312 | \$51,935 | \$26,422 | \$0 | \$656,250 | \$606,000 |
| Operating | \$65,292 | \$12,965 | \$92,554 | \$52,583 | \$185,040 | \$20,657 | \$257,659 | \$771,400 | \$1,458,150 | \$1,463,832 |
| Capital | \$0 | \$0 | \$0 | \$0 | \$0 | \$18,400 | \$0 | \$0 | \$18,400 | \$30,500 |
| Expense Subtotal | \$88,600 | \$109,960 | \$264,225 | \$333,191 | \$190,352 | \$90,992 | \$284,081 | \$771,400 | \$2,132,800 | \$2,100,332 |
| Program Total | (88,600) | (109,960) | (264,225) | (298,491) | (190,352) | (90,992) | (284,081) | (771,400) | (2,098,100) | (2,065,632) |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|--------------------------------|--------------------|------------------|--------------------|-----------------|----------------|----------------|
| Direct Interdept. Support | \$88,600 | \$23,308 | \$65,292 | \$0 | 4.15% | 3.33% |
| Human Resources | \$109,960 | \$96,995 | \$12,965 | \$0 | 5.16% | 14.75% |
| Facility Maintenance | \$264,223 | \$171,671 | \$92,554 | \$0 | 12.39% | 26.24% |
| Financial Management | \$333,191 | \$280,608 | \$52,583 | \$0 | 15.62% | 42.89% |
| Information Technology | \$190,352 | \$5,312 | \$185,040 | \$0 | 8.92% | 0.81% |
| Intradept Administration | \$90,992 | \$51,935 | \$20,657 | \$18,400 | 4.27% | 7.94% |
| Risk Mgmt | \$284,081 | \$26,422 | \$257,659 | \$0 | 13.32% | 4.04% |
| Townwide Professional Services | \$771,400 | \$0 | \$771,400 | \$0 | 36.17% | 0.00% |
| | \$2,132,798 | \$656,250 | \$1,458,150 | \$18,400 | 100.00% | 100.00% |

REVENUES

| | Direct Interdepartmental Support | Townwide Employee Administration | Facility Maintenance | Financial Management | Information Technology | Intradepartmental Administration | Risk Management | Townwide Professional Services | ITEM TOTAL | FY 2017-18 |
|-------------------------------|----------------------------------|----------------------------------|----------------------|----------------------|------------------------|----------------------------------|-----------------|--------------------------------|-----------------|-----------------|
| 369000 Miscellaneous | \$0 | \$0 | \$0 | \$34,700 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |
| PROGRAM REVENUE TOTALS | \$0 | \$0 | \$0 | \$34,700 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |

EXPENDITURES

| PERSONNEL | Direct Interdepartmental Support | Townwide Employee Administration | Facility Maintenance | Financial Management | Information Technology | Intradepartmental Administration | Risk Management | Townwide Professional Services | ITEM TOTAL | FY 2017-18 |
|-----------------------|----------------------------------|----------------------------------|----------------------|----------------------|------------------------|----------------------------------|-----------------|--------------------------------|------------------|------------------|
| 51200 Salaries | \$15,317 | \$67,771 | \$120,570 | \$197,079 | \$3,731 | \$36,475 | \$18,557 | \$0 | \$459,500 | \$435,700 |
| 52100 FICA | \$1,172 | \$5,184 | \$9,223 | \$15,076 | \$285 | \$2,790 | \$1,420 | \$0 | \$35,150 | \$33,350 |
| 52200 Retirement/401k | \$1,380 | \$6,106 | \$10,863 | \$17,756 | \$336 | \$3,286 | \$1,672 | \$0 | \$41,400 | \$39,200 |
| 52300 Life/Hosp. Ins. | \$3,070 | \$13,584 | \$24,166 | \$39,502 | \$748 | \$7,311 | \$3,719 | \$0 | \$92,100 | \$76,650 |
| 52301 Medical Benefit | \$360 | \$1,593 | \$2,834 | \$4,632 | \$88 | \$857 | \$436 | \$0 | \$10,800 | \$10,200 |
| 51500 Sick Leave | \$510 | \$2,257 | \$4,015 | \$6,562 | \$124 | \$1,215 | \$618 | \$0 | \$15,300 | \$8,900 |
| 53100 Physical Exams | \$0 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$500 | \$500 |
| 51400 Overtime | \$1,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,500 | \$1,500 |
| Total | \$23,308 | \$96,995 | \$171,671 | \$280,608 | \$5,312 | \$51,935 | \$26,422 | \$0 | \$656,250 | \$606,000 |

**TOWN OF BELLEAIR
DETAIL OF EXPENDITURES
SUPPORT SERVICES DEPARTMENT**

| OPERATING | Direct Interdepartmental Support | Townwide Employee Administration | Facility Maintenance | Financial Management | Information Technology | Intradepartmental Administration | Risk Management | Townwide Professional Services | ITEM TOTAL | FY 2017-18 |
|-----------------------------|----------------------------------------|----------------------------------------|-------------------------|-------------------------|---------------------------|-------------------------------------|--------------------|--------------------------------------|--------------------|--------------------|
| 51305 Bank Fees | \$0 | \$0 | \$0 | \$7,400 | \$0 | \$0 | \$0 | \$0 | \$7,400 | \$7,400 |
| 53110 Town Attorney | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$75,750 | \$75,750 | \$75,750 |
| 53151 Professional Services | \$0 | \$0 | \$42,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$42,000 | \$50,000 |
| 53152 Fire Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$602,000 | \$602,000 | \$575,600 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,000 | \$40,000 | \$38,409 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 | \$38,000 | \$0 | \$0 | \$0 | \$0 | \$38,000 | \$38,000 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$117 | \$532 | \$1,101 | \$1,319 | \$10,028 | \$278 | \$125 | \$0 | \$13,500 | \$13,500 |
| 54200 Postage | \$2,625 | \$0 | \$0 | \$875 | \$0 | \$0 | \$0 | \$0 | \$3,500 | \$3,500 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$13,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$13,500 | \$20,500 |
| 54301 Water | \$10,000 | \$0 | \$3,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$13,500 | \$6,400 |
| 54302 Sanitation | \$400 | \$0 | \$400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$800 | \$6,900 |
| 54303 Sewer | \$2,900 | \$0 | \$3,300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,200 | \$1,000 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 | \$0 | \$0 | \$18,100 | \$0 | \$0 | \$18,100 | \$18,100 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$257,000 | \$0 | \$257,000 | \$237,000 |
| 54620 Maint. Veh | \$0 | \$0 | \$2,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000 | \$2,000 |
| 54630 Maint. Building | \$0 | \$0 | \$24,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$24,500 | \$53,994 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,000 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,438 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$28,650 | \$28,650 | \$27,791 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$8,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,500 | \$8,500 |
| 55100 Office Supplies | \$193 | \$879 | \$0 | \$1,914 | \$848 | \$459 | \$207 | \$0 | \$4,500 | \$4,500 |
| 55210 Operating Supplies | \$1,557 | \$3,004 | \$703 | \$2,975 | \$464 | \$620 | \$277 | \$0 | \$9,600 | \$8,400 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,000 | \$10,000 | \$10,000 |
| 55220 Gasoline and Oil | \$47,500 | \$50 | \$300 | \$100 | \$0 | \$0 | \$50 | \$0 | \$48,000 | \$43,200 |
| 55221 Tools | \$0 | \$0 | \$650 | \$0 | \$0 | \$0 | \$0 | \$0 | \$650 | \$650 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,200 | \$0 | \$0 | \$1,200 | \$1,200 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,500 |
| 55260 Protective Clothing | \$0 | \$0 | \$600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$600 | \$600 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$173,700 | \$0 | \$0 | \$0 | \$173,700 | \$169,000 |
| 56568 Renovations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 | \$15,000 | \$15,000 |
| Total | \$65,292 | \$12,965 | \$92,554 | \$52,583 | \$185,040 | \$20,657 | \$257,659 | \$771,400 | \$1,458,150 | \$1,463,832 |

**TOWN OF BELLEAIR
 DETAIL OF EXPENDITURES
 SUPPORT SERVICES DEPARTMENT**

| | Direct Interdepartmental Support | Townwide Employee Administration | Facility Maintenance | Financial Management | Information Technology | Intradepartmental Administration | Risk Management | Townwide Professional Services | ITEM TOTAL | FY 2017-18 |
|-----------------------------------|----------------------------------------|----------------------------------------|-------------------------|-------------------------|---------------------------|-------------------------------------|--------------------|--------------------------------------|--------------------|--------------------|
| CAPITAL | | | | | | | | | | |
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,900 | \$0 | \$0 | \$5,900 | \$8,000 |
| 58101 Capital Purchase | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,500 | \$0 | \$0 | \$12,500 | \$22,500 |
| <i>Capital Total</i> | \$0 | \$0 | \$0 | \$0 | \$0 | \$18,400 | \$0 | \$0 | \$18,400 | \$30,500 |
| PROGRAM EXPENDITURE TOTALS | \$88,600 | \$109,960 | \$264,225 | \$333,191 | \$190,352 | \$90,992 | \$284,081 | \$771,400 | \$2,132,800 | \$2,100,332 |

TOWN OF BELLEAIR PROGRAMMATIC SUMMARY SUPPORT SERVICES DEPARTMENT

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|-----------------------------------------|-----------------|--------------------|------------------|--------------------|-----------------|----------------------|
| All Programs | \$34,700 | \$2,132,800 | \$656,250 | \$1,458,150 | \$18,400 | (\$2,098,100) |
| <i>Building</i> | \$0 | \$7,958 | \$7,769 | \$189 | \$0 | -\$7,958 |
| <i>Solid Waste</i> | \$0 | \$80,642 | \$15,539 | \$65,103 | \$0 | -\$80,642 |
| <i>HR</i> | \$0 | \$82,782.60 | \$70,503 | \$12,279 | \$0 | -\$82,783 |
| <i>Payroll</i> | \$0 | \$27,177.52 | \$26,492 | \$686 | \$0 | -\$27,178 |
| <i>Custodial</i> | \$0 | \$176,302.08 | \$154,476 | \$21,826 | \$0 | -\$176,302 |
| <i>Repairs/Maintenance</i> | \$0 | \$87,923.02 | \$17,195 | \$70,728 | \$0 | -\$87,923 |
| <i>Accounting & Auditing</i> | \$0 | \$71,373 | \$31,524 | \$39,849 | \$0 | -\$71,373 |
| <i>Asset Management</i> | \$0 | \$7,134 | \$7,130 | \$4 | \$0 | -\$7,134 |
| <i>Budget</i> | \$0 | \$15,614 | \$15,308 | \$306 | \$0 | -\$15,614 |
| <i>Cash Management</i> | \$0 | \$23,193 | \$15,517 | \$7,676 | \$0 | -\$23,193 |
| <i>Grants</i> | \$0 | \$4,984 | \$4,858 | \$126 | \$0 | -\$4,984 |
| <i>AP</i> | \$0 | \$67,252 | \$65,984 | \$1,268 | \$0 | -\$67,252 |
| <i>AR</i> | \$34,700 | \$143,640.30 | \$140,286 | \$3,354 | \$0 | -\$108,940 |
| <i>Contract Management</i> | \$0 | \$1,363.07 | \$1,328 | \$35 | \$0 | -\$1,363 |
| <i>Hardware</i> | \$0 | \$7,763 | \$1,328 | \$6,435 | \$0 | -\$7,763 |
| <i>Network Administration</i> | \$0 | \$81,800 | \$0 | \$81,800 | \$0 | -\$81,800 |
| <i>Software</i> | \$0 | \$83,563 | \$1,328 | \$82,235 | \$0 | -\$83,563 |
| <i>VOIP System/Internet</i> | \$0 | \$15,863.07 | \$1,328 | \$14,535 | \$0 | -\$15,863 |
| <i>Employee Administration</i> | \$0 | \$77,225.40 | \$44,144 | \$20,581 | \$12,500 | -\$77,225 |
| <i>Support Services Financial Resp.</i> | \$0 | \$11,158 | \$5,193 | \$65 | \$5,900 | -\$11,158 |
| <i>Record Management</i> | \$0 | \$2,607.73 | \$2,597 | \$11 | \$0 | -\$2,608 |
| <i>Claims Prevention</i> | \$0 | \$22,165.54 | \$21,669 | \$497 | \$0 | -\$22,166 |
| <i>Property/Casualty</i> | \$0 | \$261,915.10 | \$4,753 | \$257,162 | \$0 | -\$261,915 |
| <i>Fire Serves</i> | \$0 | \$602,000.00 | \$0 | \$602,000 | \$0 | -\$602,000 |
| <i>Town Management</i> | \$0 | \$75,750 | \$0 | \$75,750 | \$0 | -\$75,750 |
| <i>Town Planner</i> | \$0 | \$10,000 | \$0 | \$10,000 | \$0 | -\$10,000 |
| <i>Other</i> | \$0 | \$83,650.00 | \$0 | \$83,650 | \$0 | -\$83,650 |
| Direct Interdept. Support | \$0 | \$88,600 | \$23,308 | \$65,292 | \$0 | (\$88,600) |
| <i>Building</i> | \$0 | \$7,958 | \$7,769 | \$189 | \$0 | -\$7,958 |
| <i>Solid Waste</i> | \$0 | \$80,642 | \$15,539 | \$65,103 | \$0 | -\$80,642 |
| Human Resources | \$0 | \$109,960 | \$96,995 | \$12,965 | \$0 | (\$109,960) |
| <i>HR</i> | \$0 | \$82,782.60 | \$70,503 | \$12,279 | \$0 | -\$82,783 |
| <i>Payroll</i> | \$0 | \$27,177.52 | \$26,492 | \$686 | \$0 | -\$27,178 |
| Facility Maintenance | \$0 | \$264,225 | \$171,671 | \$92,554 | \$0 | (\$264,225) |
| <i>Custodial</i> | \$0 | \$176,302.08 | \$154,476 | \$21,826 | \$0 | -\$176,302 |
| <i>Repairs/Maintenance</i> | \$0 | \$87,923.02 | \$17,195 | \$70,728 | \$0 | -\$87,923 |
| Financial Mgmt | \$34,700 | \$333,191 | \$280,608 | \$52,583 | \$0 | (\$298,491) |
| <i>Accounting & Auditing</i> | \$0 | \$71,373 | \$31,524 | \$39,849 | \$0 | -\$71,373 |
| <i>Asset Management</i> | \$0 | \$7,134 | \$7,130 | \$4 | \$0 | -\$7,134 |
| <i>Budget</i> | \$0 | \$15,614 | \$15,308 | \$306 | \$0 | -\$15,614 |
| <i>Cash Management</i> | \$0 | \$23,193 | \$15,517 | \$7,676 | \$0 | -\$23,193 |
| <i>Grants</i> | \$0 | \$4,984 | \$4,858 | \$126 | \$0 | -\$4,984 |
| <i>AP</i> | \$0 | \$67,252 | \$65,984 | \$1,268 | \$0 | -\$67,252 |
| <i>AR</i> | \$34,700 | \$143,640.30 | \$140,286 | \$3,354 | \$0 | -\$108,940 |
| Information Technology | \$0 | \$190,352 | \$5,312 | \$185,040 | \$0 | (\$190,352) |
| <i>Contract Management</i> | \$0 | \$1,363.07 | \$1,328 | \$35 | \$0 | -\$1,363 |
| <i>Hardware</i> | \$0 | \$7,763 | \$1,328 | \$6,435 | \$0 | -\$7,763 |
| <i>Network Administration</i> | \$0 | \$81,800 | \$0 | \$81,800 | \$0 | -\$81,800 |
| <i>Software</i> | \$0 | \$83,563 | \$1,328 | \$82,235 | \$0 | -\$83,563 |
| <i>VOIP System/Internet</i> | \$0 | \$15,863.07 | \$1,328 | \$14,535 | \$0 | -\$15,863 |
| Intradept Administration | \$0 | \$90,992 | \$51,935 | \$20,657 | \$18,400 | (\$90,992) |
| <i>Employee Administration</i> | \$0 | \$77,225.40 | \$44,144 | \$20,581 | \$12,500 | -\$77,225 |
| <i>Support Services Financial Resp.</i> | \$0 | \$11,158 | \$5,193 | \$65 | \$5,900 | -\$11,158 |
| <i>Record Management</i> | \$0 | \$2,607.73 | \$2,597 | \$11 | \$0 | -\$2,608 |
| Risk Mgmt | \$0 | \$284,081 | \$26,422 | \$257,659 | \$0 | (\$284,081) |
| <i>Claims Prevention</i> | \$0 | \$22,165.54 | \$21,669 | \$497 | \$0 | -\$22,166 |
| <i>Property/Casualty</i> | \$0 | \$261,915.10 | \$4,753 | \$257,162 | \$0 | -\$261,915 |
| Townwide Professional Services | \$0 | \$771,400 | \$0 | \$771,400 | \$0 | (\$771,400) |
| <i>Fire Serves</i> | \$0 | \$602,000.00 | \$0 | \$602,000 | \$0 | -\$602,000 |
| <i>Town Management</i> | \$0 | \$75,750 | \$0 | \$75,750 | \$0 | -\$75,750 |
| <i>Town Planner</i> | \$0 | \$10,000 | \$0 | \$10,000 | \$0 | -\$10,000 |
| <i>Other</i> | \$0 | \$83,650.00 | \$0 | \$83,650 | \$0 | -\$83,650 |

POLICE

POLICE DEPARTMENT



POLICE CHIEF
Bill Sohl

2018 ACCOMPLISHMENTS

- Accomplishment 1 filler text until next meeting
- Accomplishment 2 filler text until next meeting
- Accomplishment 3 filler text until next meeting
- Accomplishment 4 filler text until next meeting

2019 GOALS

- Goal 1 as filler text also until next meeting
- Goal 2 as filler text also until next meeting
- Goal 3 as filler text also until next meeting
- Goal 4 as filler text also until next meeting

PROGRAMS

- General Patrol
- Code Enforcement
- Criminal Investigations
- Community Oriented Policing
- Employee Administration

CAPITAL EQUIPMENT

- Ford Interceptor (6)
- 2015 Ford F-150
- 2017 Ford Fusion
- 2015 Ford Fusion
- Tasers and Accessories
- Radio System
- Firearms
- Vehicle Technology

DEPARTMENT OVERVIEW

The Police Department provides responsive law enforcement services to the Town of Belleair. It is their mission to maintain a safe and desirable community for the residents, businesses, and visitors. The department is responsible for enforcing state laws, local ordinances, and proactively patrol the community to detect and prevent criminal activities. This department currently holds five large programs, with eighteen subprograms distributed within. The most expensive cost allocation for the Police Department is personnel.



GENERAL PATROL

The General Patrol program holds a large portion of staff time and costs. This consists of dispatch operations, calls for service, traffic and preventative patrol, and special watches. This is the department's largest program, accounting for 69.80% of personnel time, as well as 69.52% of the overall Police budget.

| | |
|-------------------------|--------------------|
| REVENUES | \$17,684 |
| PERSONNEL | \$1,110,171 |
| OPERATING | \$60,680 |
| CAPITAL | \$36,804 |
| EXPENSE SUBTOTAL | \$1,207,654 |

CODE ENFORCEMENT

The Code Enforcement program consists of the enforcing the town's ordinances and codes. This program includes two smaller programs, called Investigations and Prosecutions, both of which are specifically related to any ordinance violations. This program houses 5.60% of staff time and 5.76% of the department's expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$1,344 |
| PERSONNEL | \$89,458 |
| OPERATING | \$8,155 |
| CAPITAL | \$2,966 |
| EXPENSE SUBTOTAL | \$100,579 |

CRIMINAL INVESTIGATIONS

The Criminal Investigation program is responsible for investigations, case management, and property and evidence management related to criminal matters. This program entails 5.08% of personnel time, as well as 5.12% of expenditures.

| | |
|-------------------------|-----------------|
| REVENUES | \$1,221 |
| PERSONNEL | \$81,173 |
| OPERATING | \$5,747 |
| CAPITAL | \$2,691 |
| EXPENSE SUBTOTAL | \$89,611 |

COMMUNITY ORIENTED POLICING

The Community Oriented Policing program includes costs related to special duty police activities. This consists of patrols for the Pelican Golf Course, Clearwater and Sheriff's details, and other miscellaneous programs such as bike registration or secure pharmaceutical drug collection. While this program makes up for 2.02% of staff time and budget costs, this program is also largely responsible for the revenue the Police department brings in.

| | |
|-------------------------|-----------------|
| REVENUES | \$92,440 |
| PERSONNEL | \$31,942 |
| OPERATING | \$2,216 |
| CAPITAL | \$1,059 |
| EXPENSE SUBTOTAL | \$35,218 |

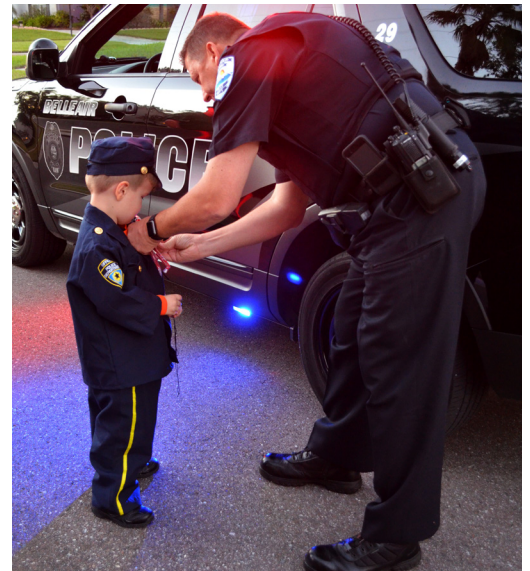
EMPLOYEE ADMINISTRATION

The final program found within this department, known as Employee Administration, includes costs directly related to trainings, employee life cycles, and asset management. This is the second largest program within the Police department, accounting for 17.80% of personnel time, and 17.88% of the total budget.

| | |
|-------------------------|------------------|
| REVENUES | \$4,271 |
| PERSONNEL | \$284,206 |
| OPERATING | \$18,352 |
| CAPITAL | \$9,422 |
| EXPENSE SUBTOTAL | \$311,979 |

PERSONNEL

- Police Chief
- Lieutenant
- Detective
- Administrative Assistant
- Executive Assistant
- Night Clerk (2)
- Code Enforcement Officer
- Full-Time Police Officer (11)
- Part-Time Police Officers (3)



TOWN OF BELLEAIR DETAIL OF EXPENDITURES POLICE DEPARTMENT

PROGRAM NET INCOME

| Program | General Patrol | Code Enforcement | Criminal Investigation | Community Policing | Employee Administration | 18-19 Proposed | 17-18 Amended |
|----------------------|--------------------|------------------|------------------------|--------------------|-------------------------|--------------------|---------------------|
| Revenues | \$17,684 | \$1,344 | \$1,220 | \$92,440 | \$4,271 | \$116,960 | \$24,000 |
| Personnel | \$1,110,171 | \$89,458 | \$81,173 | \$31,942 | \$284,206 | \$1,596,950 | \$1,382,750 |
| Operating | \$60,680 | \$8,155 | \$5,747 | \$2,216 | \$18,352 | \$95,150 | \$109,450 |
| Capital | \$36,813 | \$2,966 | \$2,691 | \$1,059 | \$9,422 | \$52,950 | \$27,300 |
| Expense Subtotal | \$1,207,663 | \$100,579 | \$89,611 | \$35,218 | \$311,979 | \$1,745,050 | \$1,519,500 |
| Program Total | (1,189,979) | (99,235) | (88,391) | 57,222 | (307,708) | (1,628,090) | -\$1,495,500 |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|-------------------------|---------------|-------------|-----------|----------|-------------|--------------|
| General Patrol | \$1,207,663 | \$1,110,171 | \$60,680 | \$36,813 | 69.21% | 69.52% |
| Code Enforcement | \$100,579 | \$89,458 | \$8,155 | \$2,966 | 5.76% | 5.60% |
| Criminal Investigation | \$89,611 | \$81,173 | \$5,747 | \$2,691 | 5.14% | 5.08% |
| Community Policing | \$35,218 | \$31,942 | \$2,216 | \$1,059 | 2.02% | 2.00% |
| Employee Administration | \$311,979 | \$284,206 | \$18,352 | \$9,422 | 17.88% | 17.80% |
| | \$1,745,050 | \$1,596,950 | \$95,150 | \$52,950 | 100.00% | 100.00% |

REVENUES

| | General Patrol | Code Enforcement | Criminal Investigation | Community Policing | Employee Administration | ITEM TOTAL | FY 2017-18 |
|-------------------------------|-----------------|------------------|------------------------|--------------------|-------------------------|------------------|-----------------|
| 342103 Special Duty Police | \$0 | \$0 | \$0 | \$91,960 | \$0 | \$91,960 | \$2,000 |
| 351100 Court Fines | \$2,781 | \$224 | \$203 | \$80 | \$712 | \$4,000 | \$4,000 |
| 331201 Grants | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$1,000 | \$0 |
| 366905 Police Equip | \$13,904 | \$1,120 | \$1,017 | \$400 | \$3,559 | \$20,000 | \$3,000 |
| 366913 Donations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$15,000 |
| PROGRAM REVENUE TOTALS | \$17,684 | \$1,344 | \$1,220 | \$92,440 | \$4,271 | \$116,960 | \$24,000 |

EXPENDITURES

| PERSONNEL | General Patrol | Code Enforcement | Criminal Investigation | Community Policing | Employee Administration | ITEM TOTAL | FY 2017-18 |
|-----------------------|--------------------|------------------|------------------------|--------------------|-------------------------|--------------------|--------------------|
| 51000 Incentive Pay | \$9,037 | \$728 | \$661 | \$260 | \$2,314 | \$13,000 | \$13,000 |
| 51200 Salaries | \$613,672 | \$49,450 | \$44,870 | \$17,657 | \$157,101 | \$882,750 | \$875,050 |
| 51201 PT Salaries | \$66,008 | \$5,319 | \$4,826 | \$1,899 | \$16,898 | \$94,950 | \$83,650 |
| 51400 Overtime | \$67,016 | \$5,400 | \$4,900 | \$1,928 | \$17,156 | \$96,400 | \$13,000 |
| 51500 Sick Leave | \$22,524 | \$1,815 | \$1,647 | \$648 | \$5,766 | \$32,400 | \$20,600 |
| 52100 FICA | \$57,804 | \$4,658 | \$4,227 | \$1,663 | \$14,798 | \$83,150 | \$75,350 |
| 52200 Retirement/401k | \$4,414 | \$356 | \$323 | \$127 | \$1,130 | \$6,350 | \$6,300 |
| 52220 Pension | \$189,924 | \$15,304 | \$13,887 | \$5,465 | \$48,621 | \$273,200 | \$181,750 |
| 52300 Life/Hosp. Ins. | \$66,077 | \$5,325 | \$4,831 | \$1,901 | \$16,916 | \$95,050 | \$95,050 |
| 52301 Medical Benefit | \$13,347 | \$1,076 | \$976 | \$384 | \$3,417 | \$19,200 | \$18,000 |
| 53100 Physical Exams | \$348 | \$28 | \$25 | \$10 | \$89 | \$500 | \$1,000 |
| Total | \$1,110,171 | \$89,458 | \$81,173 | \$31,942 | \$284,206 | \$1,596,950 | \$1,382,750 |

| OPERATING | General Patrol | Code Enforcement | Criminal Investigation | Community Policing | Employee Administration | ITEM TOTAL | FY 2017-18 |
|--------------------------|----------------|------------------|------------------------|--------------------|-------------------------|------------|------------|
| 52900 Code Enforcement | \$0 | \$3,000 | \$0 | \$0 | \$0 | \$3,000 | \$5,000 |
| 53151 Professional Svcs. | \$20,109 | \$1,801 | \$1,915 | \$747 | \$5,428 | \$30,000 | \$26,100 |
| 54100 Telephone | \$4,785 | \$370 | \$467 | \$174 | \$1,204 | \$7,000 | \$7,000 |
| 54200 Postage | \$320 | \$64 | \$68 | \$26 | \$322 | \$800 | \$800 |
| 54401 Equip. Leasing | \$3,449 | \$271 | \$285 | \$111 | \$883 | \$5,000 | \$6,250 |
| 54620 Maint. Veh | \$5,469 | \$423 | \$534 | \$199 | \$1,275 | \$7,900 | \$6,500 |
| 54650 Maint. Radios | \$3,333 | \$254 | \$320 | \$120 | \$973 | \$5,000 | \$24,455 |
| 54670 Maint. Equip | \$2,996 | \$320 | \$285 | \$111 | \$987 | \$4,700 | \$2,945 |
| 55100 Office Supp | \$1,498 | \$136 | \$142 | \$56 | \$518 | \$2,350 | \$2,000 |
| 55209 Crime Prevention | \$0 | \$0 | \$0 | \$0 | \$1,750 | \$1,750 | \$2,000 |
| 55210 Operating Supp | \$5,992 | \$542 | \$570 | \$223 | \$1,973 | \$9,300 | \$11,000 |
| 55220 Gasoline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$300 | \$22 | \$23 | \$9 | \$196 | \$550 | \$400 |
| 55240 Uniforms | \$6,836 | \$529 | \$667 | \$240 | \$1,428 | \$9,700 | \$9,000 |

**TOWN OF BELLEAIR
 DETAIL OF EXPENDITURES
 POLICE DEPARTMENT**

| | | | | | | | |
|---------------------|-----------------|----------------|----------------|----------------|-----------------|-----------------|------------------|
| 55260 Protect Cloth | \$5,591 | \$423 | \$472 | \$199 | \$1,414 | \$8,100 | \$6,000 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | \$60,680 | \$8,155 | \$5,747 | \$2,216 | \$18,352 | \$95,150 | \$109,450 |

| CAPITAL | General Patrol | Code Enforcement | Criminal Investigation | Community Policing | Employee Administration | ITEM TOTAL | FY 2017-18 |
|------------------------|-----------------------|-------------------------|-------------------------------|---------------------------|--------------------------------|-------------------|-------------------|
| 57001 Vehicle Debt Svc | \$15,957 | \$1,285 | \$1,166 | \$459 | \$4,083 | \$22,950 | \$23,800 |
| 58101 Capital Purchase | \$13,904 | \$1,120 | \$1,017 | \$400 | \$3,559 | \$20,000 | \$0 |
| 58102 Trans. to 301 | \$6,952 | \$560 | \$508 | \$200 | \$1,780 | \$10,000 | \$3,500 |
| Total | \$36,813 | \$2,966 | \$2,691 | \$1,059 | \$9,422 | \$52,950 | \$27,300 |

| | | | | | | | |
|-----------------------------------|--------------------|------------------|-----------------|-----------------|------------------|--------------------|--------------------|
| PROGRAM EXPENDITURE TOTALS | \$1,207,663 | \$100,579 | \$89,611 | \$35,218 | \$311,979 | \$1,745,050 | \$1,519,500 |
|-----------------------------------|--------------------|------------------|-----------------|-----------------|------------------|--------------------|--------------------|

**TOWN OF BELLEAIR
PROGRAMMATIC SUMMARY
POLICE DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|------------------------------------|------------------|---------------------------|--------------------|------------------|-----------------|----------------------|
| All Programs | \$116,960 | \$1,745,050 | \$1,596,950 | \$95,150 | \$52,950 | (\$1,628,090) |
| <i>Calls for Service</i> | \$2,605 | \$117,161 | \$106,827 | \$6,784 | \$3,550 | (\$114,556) |
| <i>Preventative Patrol</i> | \$8,557 | \$621,486 | \$569,370 | \$33,241 | \$18,875 | (\$612,929) |
| <i>Traffic</i> | \$1,946 | \$142,395 | \$129,466 | \$8,637 | \$4,292 | (\$140,449) |
| <i>Dispatch</i> | \$1,857 | \$128,423 | \$123,536 | \$792 | \$4,095 | (\$126,567) |
| <i>Special Watches</i> | \$2,720 | \$198,198 | \$180,972 | \$11,226 | \$5,999 | (\$195,478) |
| <i>Outreach/Investigations</i> | \$1,281 | \$93,917 | \$85,265.69 | \$5,824 | \$2,827 | (\$92,635) |
| <i>Prosecution</i> | \$63 | \$6,662 | \$4,192.41 | \$2,331 | \$139 | (\$6,599) |
| <i>Investigations</i> | \$654 | \$48,099 | \$43,521.24 | \$3,135 | \$1,443 | (\$47,445) |
| <i>Case Mgmt (Inc JS)</i> | \$516 | \$37,849 | \$34,337.86 | \$2,373 | \$1,138 | (\$37,333) |
| <i>Property/Evidence</i> | \$50 | \$3,663 | \$3,314.00 | \$239 | \$110 | (\$3,613) |
| <i>Special Events</i> | \$92,398 | \$32,151 | \$29,147.25 | \$2,038 | \$966 | \$60,247 |
| <i>Miscellaneous</i> | \$42 | \$3,066 | \$2,794.94 | \$179 | \$93 | (\$3,024) |
| <i>Training/Meetings/Education</i> | \$1,117 | \$83,180 | \$74,345.46 | \$6,370 | \$2,465 | (\$82,063) |
| <i>Supervision/Discipline</i> | \$411 | \$30,227 | \$27,350.50 | \$1,970 | \$907 | (\$29,816) |
| <i>Employee Life Cycle</i> | \$558 | \$41,039 | \$37,132.80 | \$2,675 | \$1,231 | (\$40,481) |
| <i>Permitting/Records</i> | \$477 | \$34,747 | \$31,742.56 | \$1,952 | \$1,052 | (\$34,270) |
| <i>Financial Ops</i> | \$612 | \$44,325 | \$40,726.30 | \$2,248 | \$1,350 | (\$43,713) |
| <i>Asset/Fleet Mgmt</i> | \$1,096 | \$78,462 | \$72,908.06 | \$3,137 | \$2,417 | (\$77,366) |
| General Patrol | \$17,684 | \$1,207,663 | \$1,110,171 | \$60,680 | \$36,813 | (\$1,189,979) |
| <i>Calls for Service</i> | \$2,605 | \$117,161 | \$106,827 | \$6,784 | \$3,550 | (\$114,556) |
| <i>Preventative Patrol</i> | \$8,557 | \$621,486 | \$569,370 | \$33,241 | \$18,875 | (\$612,929) |
| <i>Traffic</i> | \$1,946 | \$142,395 | \$129,466 | \$8,637 | \$4,292 | (\$140,449) |
| <i>Dispatch</i> | \$1,857 | \$128,423 | \$123,536 | \$792 | \$4,095 | (\$126,567) |
| <i>Special Watches</i> | \$2,720 | \$198,198 | \$180,972 | \$11,226 | \$5,999 | (\$195,478) |
| Code Enforcement | \$1,344 | \$100,579 | \$89,458 | \$8,155 | \$2,966 | (\$99,235) |
| <i>Outreach/Investigations</i> | \$1,281 | \$93,917 | \$85,265.69 | \$5,824 | \$2,827 | (\$92,635) |
| <i>Prosecution</i> | \$63 | \$6,662 | \$4,192.41 | \$2,331 | \$139 | (\$6,599) |
| Criminal Investigation | \$1,220 | \$89,611 | \$81,173 | \$5,747 | \$2,691 | (\$88,391) |
| <i>Investigations</i> | \$654 | \$48,099 | \$43,521.24 | \$3,135 | \$1,443 | (\$47,445) |
| <i>Case Mgmt (Inc JS)</i> | \$516 | \$37,849 | \$34,337.86 | \$2,373 | \$1,138 | (\$37,333) |
| <i>Property/Evidence</i> | \$50 | \$3,663 | \$3,314.00 | \$239 | \$110 | (\$3,613) |
| Community Policing | \$92,440 | \$35,218 | \$31,942 | \$2,216 | \$1,059 | \$57,222 |
| <i>Special Events</i> | \$92,398 | \$32,151 | \$29,147.25 | \$2,038 | \$966 | \$60,247 |
| <i>Miscellaneous</i> | \$42 | \$3,066 | \$2,794.94 | \$179 | \$93 | (\$3,024) |
| Employee Administration | \$4,271 | \$311,979 | \$284,206 | \$18,352 | \$9,422 | (\$307,708) |
| <i>Training/Meetings/Education</i> | \$1,117 | \$83,180 | \$74,345.46 | \$6,370 | \$2,465 | (\$82,063) |
| <i>Supervision/Discipline</i> | \$411 | \$30,227 | \$27,350.50 | \$1,970 | \$907 | (\$29,816) |
| <i>Employee Life Cycle</i> | \$558 | \$41,039 | \$37,132.80 | \$2,675 | \$1,231 | (\$40,481) |
| <i>Permitting/Records</i> | \$477 | \$34,747 | \$31,742.56 | \$1,952 | \$1,052 | (\$34,270) |
| <i>Financial Ops</i> | \$612 | \$44,325 | \$40,726.30 | \$2,248 | \$1,350 | (\$43,713) |
| <i>Asset/Fleet Mgmt</i> | \$1,096 | \$78,462 | \$72,908.06 | \$3,137 | \$2,417 | (\$77,366) |

PUBLIC WORKS

PUBLIC WORKS DEPARTMENT

DIRECTOR OF PARKS, RECREATION, AND PUBLIC WORKS
Ricky Allison



2018 ACCOMPLISHMENTS

- Provided assistance for all Recreation events, including leisure events and community outreach
- Completed multiple beautification and maintenance projects such as Belleair Creek
- Exceptional clean-up post hurricane Irma

2019 GOALS

- PLACEHOLDER
- PLACEHOLDER
- PLACEHOLDER

PROGRAMS

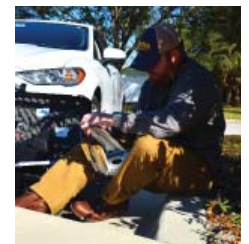
- Beautification
- Urban Forestry
- Sportsfields
- Hardscape Paving
- Stormwater
- Regulatory Signs
- Employee Administration

CAPITAL EQUIPMENT

- Steerloader
- Generators
- Vactoron Trailer
- John Deere Tractor
- Reel Mower
- Toro Mower
- Ford F250
- Ford F350
- Boom Truck

DEPARTMENT OVERVIEW

The Public Works Department is responsible for managing public spaces around Belleair. This includes parks, streets, sidewalks, and sports fields. Because of the high level of dedication from this department, Belleair is a certified Tree City. This department is also responsible for being one of the first lines of defense for debris management after a hurricane or another emergency situation.



BEAUTIFICATION

The Beautification program consists of maintaining parks and grounds, as well as town decorations. This program makes up 15.89% of staff time, but the largest component of the department's budget with 26.48%. This is also where the personnel time for capital projects such as the Magnolia and Wall Park renovation is held, as the preparation for the project was done by the Town.

| REVENUES | \$0 |
|-------------------------|------------------|
| PERSONNEL | \$84,14 |
| OPERATING | \$72,650 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$156,799 |

URBAN FORESTRY

The Urban Forestry program is responsible for managing and maintaining trees located on Town property or that have growth extending over Town property. Belleair prides itself on being a Tree City, certified by the Arbor Day Foundation. This program accounts for 10.43% of personnel hours and about 17.57% of the Public Works budget.

| REVENUES | \$1,344 |
|-------------------------|------------------|
| PERSONNEL | \$89,458 |
| OPERATING | \$8,155 |
| CAPITAL | \$2,966 |
| EXPENSE SUBTOTAL | \$100,579 |

SPORTSFIELDS

The Sportsfields program encompasses all management of the fields used by Recreation for sports leagues. This includes costs related to sod maintenance, irrigation, and contract service. This makes up 7.89% of personnel time and 9.15% of the total expenditures.

| | |
|-------------------------|-----------------|
| REVENUES | \$1,221 |
| PERSONNEL | \$81,173 |
| OPERATING | \$5,747 |
| CAPITAL | \$2,691 |
| EXPENSE SUBTOTAL | \$89,611 |

HARDSCAPE PAVING

The Hardscape Paving program houses all costs associated with the management of any streets and sidewalks in Belleair. This program accounts for 15.69% of staff time and 11.49% of the department's budget.

| | |
|-------------------------|-----------------|
| REVENUES | \$92,440 |
| PERSONNEL | \$31,942 |
| OPERATING | \$2,216 |
| CAPITAL | \$1,059 |
| EXPENSE SUBTOTAL | \$35,218 |

STORMWATER

The Stormwater program consists of managing the stormwater components and any NPDES related matters. This program makes up for 32.34% of staff time, but only 21.68% of the Public Works budget.

| | |
|-------------------------|------------------|
| REVENUES | \$4,271 |
| PERSONNEL | \$284,206 |
| OPERATING | \$18,352 |
| CAPITAL | \$9,422 |
| EXPENSE SUBTOTAL | \$311,979 |

REGULATORY SIGNS

The Regulatory Signs program includes expenditures related to the traffic and street signs around Belleair. This accounts for 5.36% of personnel time and 3.57% of the department's overall budget.

| | |
|-------------------------|------------------|
| REVENUES | \$4,271 |
| PERSONNEL | \$284,206 |
| OPERATING | \$18,352 |
| CAPITAL | \$9,422 |
| EXPENSE SUBTOTAL | \$311,979 |

PERSONNEL

- Director of Public Works, Parks, and Recreation
- Public Services Manager
- Streets Foreman
- Parks Foreman
- Streets and Stormwater II
- Maintenance Worker II



TOWN OF BELLEAIR DETAIL OF EXPENDITURES PUBLIC WORKS DEPARTMENT

PROGRAM NET INCOME

| Program | Employee Administration | Beautification | Urban Forestry | Sportsfields | Hardscape Paving | Stormwater | Regulatory Signs | 18-19 Proposed | 17-18 Amended |
|----------------------|-------------------------|------------------|-----------------|-----------------|------------------|------------------|------------------|------------------|------------------|
| Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel | \$65,658 | \$84,149 | \$55,206 | \$41,807 | \$83,077 | \$171,246 | \$28,407 | \$529,550 | \$514,948 |
| Operating | \$80,900 | \$72,650 | \$36,933 | \$43,933 | \$22,100 | \$27,250 | \$4,233 | \$288,000 | \$320,080 |
| Capital | \$84,650 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$84,650 | \$135,489 |
| Expense Subtotal | \$231,208 | \$156,799 | \$92,139 | \$85,740 | \$105,177 | \$198,496 | \$32,640 | \$902,200 | \$970,517 |
| Program Total | (231,208) | (156,799) | (92,139) | (85,740) | (105,177) | (198,496) | (32,640) | (902,200) | (970,517) |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|-------------------------|------------------|------------------|------------------|-----------------|----------------|----------------|
| Employee Administration | \$231,208 | \$65,658 | \$80,900 | \$84,650 | 25.63% | 12.40% |
| Beautification | \$156,799 | \$84,149 | \$72,650 | \$0 | 17.38% | 15.89% |
| Urban Forestry | \$92,139 | \$55,206 | \$36,933 | \$0 | 10.21% | 10.43% |
| Sportsfields | \$85,740 | \$41,807 | \$43,933 | \$0 | 9.50% | 7.89% |
| Hardscape Paving | \$105,177 | \$83,077 | \$22,100 | \$0 | 11.66% | 15.69% |
| Stormwater | \$198,496 | \$171,246 | \$27,250 | \$0 | 22.00% | 32.34% |
| Regulatory Signs | \$32,640 | \$28,407 | \$4,233 | \$0 | 3.62% | 5.36% |
| Total | \$902,200 | \$529,550 | \$288,000 | \$84,650 | 100.00% | 100.00% |

EXPENDITURES

| PERSONNEL | Employee Administration | Beautification | Urban Forestry | Sportsfields | Hardscape Paving | Stormwater | Regulatory Signs | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-------------------------|-----------------|-----------------|-----------------|------------------|------------------|------------------|---------------------|------------------|
| 51200 Salaries | \$44,853 | \$57,485 | \$37,713 | \$28,559 | \$56,752 | \$116,983 | \$19,406 | \$361,750 | 355,094 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 563 |
| 51400 Overtime | \$105 | \$135 | \$89 | \$67 | \$133 | \$275 | \$46 | \$850 | 850 |
| 51500 Sick Leave | \$781 | \$1,001 | \$657 | \$497 | \$988 | \$2,037 | \$338 | \$6,300 | 7,500 |
| 52200 FICA | \$3,441 | \$4,410 | \$2,893 | \$2,191 | \$4,353 | \$8,974 | \$1,489 | \$27,750 | 27,145 |
| 52300 401k | \$4,048 | \$5,188 | \$3,404 | \$2,578 | \$5,122 | \$10,558 | \$1,751 | \$32,650 | 31,964 |
| 52301 Life/Hosp. Ins | \$11,103 | \$14,230 | \$9,336 | \$7,070 | \$14,049 | \$28,959 | \$4,804 | \$89,550 | 81,695 |
| 52400 Medical Benefit | \$1,265 | \$1,621 | \$1,063 | \$805 | \$1,600 | \$3,298 | \$547 | \$10,200 | 9,637 |
| 53100 Physical Exams | \$62 | \$79 | \$52 | \$39 | \$78 | \$162 | \$27 | \$500 | 500 |
| Total | \$65,658 | \$84,149 | \$55,206 | \$41,807 | \$83,077 | \$171,246 | \$28,407 | \$529,550 | \$514,948 |

| OPERATING | Employee Administration | Beautification | Urban Forestry | Sportsfields | Hardscape Paving | Stormwater | Regulatory Signs | FY 2018-19 PROPOSED | FY 2017-18 |
|---------------------------|-------------------------|-----------------|-----------------|-----------------|------------------|-----------------|------------------|---------------------|------------------|
| 53151 Prof Svcs | \$16,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$16,500 | 16,500 |
| 53160 Contract Labor | \$15,000 | \$27,800 | \$0 | \$19,000 | \$0 | \$0 | \$0 | \$61,800 | 70,852 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 | \$0 | \$19,500 | \$0 | \$19,500 | 19,500 |
| 54100 Telephone | \$2,050 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,050 | 2,050 |
| 54310 Energy | \$40,250 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,250 | 40,250 |
| 54601 Maint. Hunter Park | \$0 | \$5,600 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,600 | 5,600 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$2,000 | \$0 | \$0 | \$0 | \$2,000 | 2,000 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$15,000 | 15,000 |
| 54620 Maint. Veh | \$0 | \$400 | \$267 | \$267 | \$400 | \$400 | \$267 | \$2,000 | 2,000 |
| 54670 Maint. Equip | \$0 | \$1,000 | \$667 | \$667 | \$1,000 | \$1,000 | \$667 | \$5,000 | 5,000 |
| 54680 Maint. Grounds | \$0 | \$12,000 | \$1,000 | \$7,000 | \$0 | \$0 | \$0 | \$20,000 | 20,000 |
| 54682 Tree Trimming | \$0 | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$0 | \$35,000 | 35,000 |
| 54686 Holiday Lighting | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,000 | 8,000 |
| 54910 Plantings | \$0 | \$4,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,700 | 4,700 |
| 55100 Office Supplies | \$800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$800 | 800 |
| 55210 Operating Supplies | \$2,200 | \$3,300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,500 | 5,500 |
| 55221 Tools | \$0 | \$350 | \$0 | \$0 | \$0 | \$350 | \$0 | \$700 | 700 |
| 55230 Chemicals | \$0 | \$9,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,500 | 9,500 |
| 55240 Uniforms | \$1,900 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,900 | 1,900 |
| 55260 Prot. Clothing | \$1,700 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,700 | 1,700 |
| 55300 Road Material/Supp. | \$0 | \$0 | \$0 | \$0 | \$20,700 | \$6,000 | \$3,300 | \$30,000 | 53,028 |
| 54605 Computers | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$500 | 500 |
| Total | \$80,900 | \$72,650 | \$36,933 | \$43,933 | \$22,100 | \$27,250 | \$4,233 | \$288,000 | \$320,080 |

| CAPITAL | Employee Administration | Beautification | Urban Forestry | Sportsfields | Hardscape Paving | Stormwater | Regulatory Signs | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-------------------------|----------------|----------------|--------------|------------------|------------|------------------|---------------------|------------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0 |
| 57001 Veh Debt | \$26,300 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$26,300 | 26150 |
| 58101 Capital Purch | \$31,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$31,800 | 95488.02 |
| 58102 Transfer to 301 | \$26,550 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$26,550 | 13850 |
| Total | \$84,650 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$84,650 | \$135,488 |

| | | | | | | | | | |
|-----------------------------------|------------------|------------------|-----------------|-----------------|------------------|------------------|-----------------|------------------|------------------|
| PROGRAM EXPENDITURE TOTALS | \$231,208 | \$156,799 | \$92,139 | \$85,740 | \$105,177 | \$198,496 | \$32,640 | \$902,200 | \$970,516 |
|-----------------------------------|------------------|------------------|-----------------|-----------------|------------------|------------------|-----------------|------------------|------------------|

**TOWN OF BELLEAIR
PROGRAMMATIC SUMMARY
PUBLIC WORKS DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|--------------------------------|------------|--------------------|------------------|------------------|-----------------|--------------------|
| All Programs | \$0 | \$902,200 | \$529,550 | \$288,000 | \$84,650 | (\$902,200) |
| Employee Management | \$0 | \$124,217 | \$30,497 | \$9,070 | \$84,650 | -\$124,217 |
| Customer Service | \$0 | \$31,052 | \$14,472 | \$16,580 | \$0 | -\$31,052 |
| Capital Improvement | \$0 | \$75,939 | \$20,689 | \$55,250 | \$0 | -\$75,939 |
| Contract Mowing | \$0 | \$34,687 | \$6,887 | \$27,800 | \$0 | -\$34,687 |
| Park Maintenance | \$0 | \$71,084 | \$47,287 | \$23,797 | \$0 | -\$71,084 |
| Park Irrigation | \$0 | \$12,822 | \$11,135 | \$1,687 | \$0 | -\$12,822 |
| Chemicals | \$0 | \$20,988 | \$9,621 | \$11,367 | \$0 | -\$20,988 |
| Holiday Lighting | \$0 | \$17,219 | \$9,219 | \$8,000 | \$0 | -\$17,219 |
| Tree Trimming | \$0 | \$54,537 | \$49,270 | \$5,267 | \$0 | -\$54,537 |
| Contract Trimming | \$0 | \$34,256 | \$3,256 | \$31,000 | \$0 | -\$34,256 |
| Permit & Tree Assessment | \$0 | \$3,347 | \$2,680 | \$667 | \$0 | -\$3,347 |
| Sod Maintenance | \$0 | \$46,783 | \$26,317 | \$20,467 | \$0 | -\$46,783 |
| Irrigation | \$0 | \$17,652 | \$13,185 | \$4,467 | \$0 | -\$17,652 |
| Contract Service | \$0 | \$21,305 | \$2,305 | \$19,000 | \$0 | -\$21,305 |
| Streets | \$0 | \$41,212 | \$29,345 | \$11,867 | \$0 | -\$41,212 |
| Sidewalk | \$0 | \$37,012 | \$29,345 | \$7,667 | \$0 | -\$37,012 |
| Miscellaneous | \$0 | \$26,954 | \$24,387 | \$2,567 | \$0 | -\$26,954 |
| NPDES | \$0 | \$61,190 | \$54,724 | \$6,467 | \$0 | -\$61,190 |
| Maintenance | \$0 | \$67,975 | \$67,159 | \$817 | \$0 | -\$67,975 |
| Debris Maintenance | \$0 | \$69,331 | \$49,364 | \$19,967 | \$0 | -\$69,331 |
| Street Name Signs | \$0 | \$12,761 | \$11,095 | \$1,667 | \$0 | -\$12,761 |
| Traffic Signs | \$0 | \$13,897 | \$11,631 | \$2,267 | \$0 | -\$13,897 |
| MOT | \$0 | \$5,981 | \$5,681 | \$300 | \$0 | -\$5,981 |
| Employee Administration | \$0 | \$231,208 | \$65,658 | \$80,900 | \$84,650 | (\$231,208) |
| Employee Management | \$0 | \$124,217 | \$30,497 | \$9,070 | \$84,650 | -\$124,217 |
| Customer Service | \$0 | \$31,052 | \$14,472 | \$16,580 | \$0 | -\$31,052 |
| Capital Improvement | \$0 | \$75,939 | \$20,689 | \$55,250 | \$0 | -\$75,939 |
| Beautification | \$0 | \$156,799 | \$84,149 | \$72,650 | \$0 | (\$156,799) |
| Contract Mowing | \$0 | \$34,687.37 | \$6,887.37 | \$27,800 | \$0 | -\$34,687 |
| Park Maintenance | 0 | \$71,084 | \$47,286.99 | \$23,797 | \$0 | -\$71,084 |
| Park Irrigation | \$0 | \$12,821.68 | \$11,135.02 | \$1,687 | \$0 | -\$12,822 |
| Chemicals | \$0 | \$20,987.53 | \$9,620.87 | \$11,367 | \$0 | -\$20,988 |
| Holiday Lighting | \$0 | \$17,218.89 | \$9,218.89 | \$8,000 | \$0 | -\$17,219 |
| Urban Forestry | \$0 | \$92,139 | \$55,206 | \$36,933 | \$0 | (\$92,139) |
| Tree Trimming | \$0 | \$54,536.79 | \$49,270.13 | \$5,267 | \$0 | -\$54,537 |
| Contract Trimming | \$0 | \$34,256.09 | \$3,256.09 | \$31,000 | \$0 | -\$34,256 |
| Permit & Tree Assessment | \$0 | \$3,346.57 | \$2,679.91 | \$667 | \$0 | -\$3,347 |
| Sportsfields | \$0 | \$85,740 | \$41,807 | \$43,933 | \$0 | (\$85,740) |
| Sod Maintenance | \$0 | \$46,783.37 | \$26,316.71 | \$20,467 | \$0 | -\$46,783 |
| Irrigation | \$0 | \$17,651.81 | \$13,185.15 | \$4,467 | \$0 | -\$17,652 |
| Contract Service | \$0 | \$21,304.72 | \$2,304.72 | \$19,000 | \$0 | -\$21,305 |
| Hardscape Paving | \$0 | \$105,177 | \$83,077 | \$22,100 | \$0 | (\$105,177) |
| Streets | \$0 | \$41,211.66 | \$29,345.00 | \$11,867 | \$0 | -\$41,212 |
| Sidewalk | \$0 | \$37,011.66 | \$29,345.00 | \$7,667 | \$0 | -\$37,012 |
| Miscellaneous | \$0 | \$26,953.83 | \$24,387.17 | \$2,567 | \$0 | -\$26,954 |
| Stormwater | \$0 | \$198,496 | \$171,246 | \$27,250 | \$0 | (\$198,496) |
| NPDES | \$0 | \$61,190.40 | \$54,723.74 | \$6,467 | \$0 | -\$61,190 |
| Maintenance | \$0 | \$67,975.18 | \$67,158.52 | \$817 | \$0 | -\$67,975 |
| Debris Maintenance | \$0 | \$69,330.58 | \$49,363.92 | \$19,967 | \$0 | -\$69,331 |
| Regulatory Signs | \$0 | \$32,640 | \$28,407 | \$4,233 | \$0 | (\$32,640) |
| Street Name Signs | \$0 | \$12,761.48 | \$11,094.82 | \$1,667 | \$0 | -\$12,761 |
| Traffic Signs | \$0 | \$13,897.46 | \$11,630.80 | \$2,267 | \$0 | -\$13,897 |
| MOT | \$0 | \$5,981.41 | \$5,681.41 | \$300 | \$0 | -\$5,981 |

RECREATION

RECREATION DEPARTMENT

DIRECTOR OF PARKS, RECREATION, AND PUBLIC WORKS
Ricky Allison



2018 ACCOMPLISHMENTS

- Hired an intern to help with budget and sfp
- Did not lose any staff due to death or maiming
- sweffwef

2019 GOALS

- Amend Capital Improvement Plan to include world domination
- Complete and implement the strategic plan with the new budget format

PROGRAMS

- Community Promotions and Events
- Sports Leagues
- Youth Activities
- Adult Activities
- Employee Administration

CAPITAL EQUIPMENT

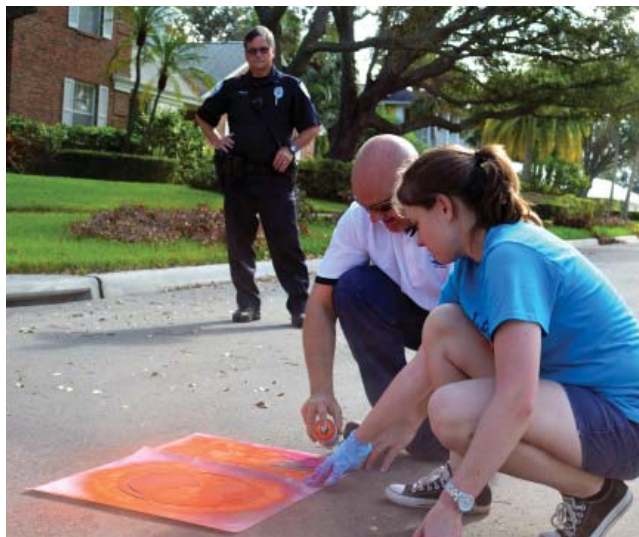
- 2012 Ford Explorer
- 2017 Ford T350 (2)
- Playgrounds
- Tennis Courts
- Recpro Software

PERSONNEL

- Director of Parks, Recreation, and Public Works
- Recreation Supervisor
- Special Events Coordinator
- Recreation Programmer II
- Recreation Programmer I
- Recreation Assistant I

DEPARTMENT OVERVIEW

The Recreation Department enhances and enriches the quality of life for the present and future generations of Belleair's residents by providing recreational programming tailored for the community's youth and adult members, as well as community events. Belleair is one of the most active communities for special events, attracting citizens from all over the county to participate.



COMMUNITY PROMOTIONS AND EVENTS

The Community Promotions and Events program coordinates and manages events within the Town, such as the concerts, and holiday events. This includes three smaller programs called Leisure Events, Community Outreach, and Athletic Events. This program utilizes 15.43% of staff's time, and 25.02% of the department's total budget.

| | |
|-------------------------|------------------|
| REVENUES | \$146,550 |
| PERSONNEL | \$73,802 |
| OPERATING | \$128,800 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$202,602 |

SPORTS LEAGUES

This program provides youth activities such as basketball, dodgeball, and flag football. The Sports Leagues budget houses costs like referees, evaluations, and equipment, which is one of the many reasons why Belleair's sports leagues are so desired by the community. This program accounts for 5.48% of personnel time and 6.16% of the total Recreation budget.

| | |
|-------------------------|-----------------|
| REVENUES | \$39,410 |
| PERSONNEL | \$26,214 |
| OPERATING | \$23,700 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$49,745 |

YOUTH ACTIVITIES

The Youth Activities program provides activities and care for youth attendees. This includes after school programs, day camps, summer camps, and overall enrichment. This is the largest of the Recreation department's when it comes to personnel time overall budget, encompassing 26.39% of total staff allocation, and 28.05% of expenditures. of the total expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$254,790 |
| PERSONNEL | \$121,263 |
| OPERATING | \$101,200 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$222,463 |

ADULT ACTIVITIES

The Adult Activities program includes costs and time related to classes offered for adult attendees. This includes programs offered such as pilates, silver sneakers, and tennis. One of the revenue sources for this program also holds rental income for one of the programs provided. This program accounts for 2.31% of staff time and 2.35% of the Recreation budget.

| | |
|-------------------------|-----------------|
| REVENUES | \$14,498 |
| PERSONNEL | \$11,130 |
| OPERATING | \$8,000 |
| CAPITAL | \$0 |
| EXPENSE SUBTOTAL | \$19,130 |

EMPLOYEE ADMINISTRATION

This is a program that can be found across all departments, as the Employee Administration program encompasses costs directly related to trainings, employee life cycles, asset management, and more. This accounts for 50.39% of personnel time, but 38.41% of all expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$49,430 |
| PERSONNEL | \$238,258 |
| OPERATING | \$49,750 |
| CAPITAL | \$20,306 |
| EXPENSE SUBTOTAL | \$308,314 |

TOWN OF BELLEAIR DETAIL OF EXPENDITURES RECREATION DEPARTMENT

PROGRAM NET INCOME

| Program | Employee Administration | Community Events | Sports Leagues | Youth Activities | Adult Activities | 18-19 Proposed | 17-18 Amended |
|----------------------|-------------------------|------------------|-----------------|------------------|------------------|------------------|------------------|
| Revenues | \$49,368 | \$146,550 | \$39,410 | \$253,274 | \$16,998 | \$505,600 | \$499,550 |
| Personnel | \$241,013 | \$73,802 | \$26,214 | \$126,204 | \$11,068 | \$478,300 | \$468,949 |
| Operating | \$49,750 | \$128,800 | \$23,700 | \$100,900 | \$8,000 | \$311,150 | \$322,600 |
| Capital | \$20,300 | \$0 | \$0 | \$0 | \$0 | \$20,300 | \$82,967 |
| Expense Subtotal | \$311,063 | \$202,602 | \$49,914 | \$227,104 | \$19,068 | \$809,750 | \$874,517 |
| Program Total | (261,695) | (56,052) | (10,504) | 26,170 | (2,070) | (304,151) | (374,967) |

| Program | Program Total | Personnel | Operating | Capital | % of Budget | % FTE Effort |
|-------------------------|------------------|------------------|------------------|-----------------|----------------|----------------|
| Employee Administration | \$311,063 | \$241,013 | \$49,750 | \$20,300 | 38.41% | 51.75% |
| Community Events | \$202,602 | \$73,802 | \$128,800 | \$0 | 25.02% | 18.18% |
| Sports Leagues | \$49,914 | \$26,214 | \$23,700 | \$0 | 6.16% | 8.57% |
| Youth Activities | \$227,104 | \$126,204 | \$100,900 | \$0 | 28.05% | 17.83% |
| Adult Activities | \$19,068 | \$11,068 | \$8,000 | \$0 | 2.35% | 3.67% |
| | \$809,750 | \$478,300 | \$311,150 | \$20,300 | 100.00% | 100.00% |

REVENUES

| | Employee Administration | Community Events | Sports Leagues | Youth Activities | Adult Activities | FY 2018-19 PROPOSED | FY 2017-18 |
|-------------------------------|-------------------------|------------------|-----------------|------------------|------------------|---------------------|------------------|
| 300230 Tennis Permits | \$0 | \$0 | \$0 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 347210 Rec Prog Activity | \$1,140 | \$0 | \$38,210 | \$239,652 | \$12,998 | \$292,000 | \$282,750 |
| 347211 Rec Permits | \$21,800 | \$0 | \$0 | \$1,500 | \$1,500 | \$24,800 | \$24,000 |
| 347213 Rec Vending | \$478 | \$0 | \$0 | \$3,623 | \$0 | \$4,100 | \$10,000 |
| 347214 Concession | \$0 | \$0 | \$1,200 | \$8,500 | \$0 | \$9,700 | \$3,500 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 347530 Private Parties | \$6,150 | \$0 | \$0 | \$0 | \$0 | \$6,150 | \$6,000 |
| 347540 Athletic Programs | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$15,000 | \$23,000 |
| 362000 Rental Income | \$4,800 | \$0 | \$0 | \$0 | \$0 | \$4,800 | \$4,800 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366911 Special Events | \$0 | \$146,550 | \$0 | \$0 | \$0 | \$146,550 | \$143,000 |
| PROGRAM REVENUE TOTALS | \$49,368 | \$146,550 | \$39,410 | \$253,274 | \$16,998 | \$505,600 | \$499,550 |

EXPENDITURES

| PERSONNEL | Employee Administration | Community Events | Sports Leagues | Youth Activities | Adult Activities | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-------------------------|------------------|-----------------|------------------|--------------------|---------------------|------------------|
| 51200 Salaries | \$135,240 | \$39,408 | \$15,270 | \$36,441 | \$7,640.22 | \$234,000 | \$234,050 |
| 51201 PT Salaries | \$30,500 | \$15,520 | \$3,800 | \$68,180 | \$0.00 | \$118,000 | \$97,850 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0.00 | \$0 | \$2,197 |
| 51400 Overtime | \$850 | \$0 | \$0 | \$0 | \$0.00 | \$850 | \$850 |
| 51500 Sick Leave | \$10,750 | \$0 | \$0 | \$0 | \$0.00 | \$10,750 | \$9,700 |
| 52200 FICA | \$12,712 | \$4,213 | \$1,463 | \$8,026 | \$586.01 | \$27,000 | \$25,400 |
| 52300 401k | \$12,166 | \$3,545 | \$1,374 | \$3,278 | \$687.29 | \$21,050 | \$21,050 |
| 52301 Life/Hosp. Ins | \$34,330 | \$10,004 | \$3,876 | \$9,250 | \$1,939.44 | \$59,400 | \$72,800 |
| 52400 Medical Benefit | \$3,814 | \$1,112 | \$431 | \$1,028 | \$215.49 | \$6,600 | \$4,402 |
| 53100 Physical Exams | \$650 | \$0 | \$0 | \$0 | \$0.00 | \$650 | \$650 |
| Total | \$241,013 | \$73,802 | \$26,214 | \$126,204 | \$11,068.46 | \$478,300 | \$468,949 |

| OPERATING | Employee Administration | Community Events | Sports Leagues | Youth Activities | Adult Activities | FY 2018-19 PROPOSED | FY 2017-18 |
|--------------------------|-------------------------|------------------|----------------|------------------|------------------|---------------------|------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$45,000 | \$8,000 | \$53,000 | \$60,000 |
| 53153 Copies | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 |
| 53154 Food Service | \$0 | \$0 | \$0 | \$3,000 | \$0 | \$3,000 | \$3,000 |
| 54100 Telephone | \$4,600 | \$0 | \$0 | \$0 | \$0 | \$4,600 | \$4,600 |
| 54300 Electricity | \$21,200 | \$0 | \$0 | \$0 | \$0 | \$21,200 | \$37,000 |
| 54618 Fields/Courts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$2,000 | \$0 | \$2,000 | \$2,000 |
| 55100 Office Supplies | \$1,300 | \$0 | \$0 | \$0 | \$0 | \$1,300 | \$1,300 |
| 55210 Operating Supplies | \$6,500 | \$0 | \$0 | \$0 | \$0 | \$6,500 | \$6,500 |

**TOWN OF BELLEAIR
DETAIL OF EXPENDITURES
RECREATION DEPARTMENT**

| | | | | | | | |
|-----------------------|-----------------|------------------|-----------------|------------------|----------------|------------------|------------------|
| 55221 Tools | \$200 | \$0 | \$0 | \$0 | \$0 | \$200 | \$200 |
| 55231 Summer Camp | \$0 | \$0 | \$0 | \$30,000 | \$0 | \$30,000 | \$19,000 |
| 55232 Teen Camp | \$0 | \$0 | \$0 | \$10,500 | \$0 | \$10,500 | \$6,650 |
| 55233 Sports Leagues | \$0 | \$0 | \$23,700 | \$0 | \$0 | \$23,700 | \$27,000 |
| 55234 Special Events | \$0 | \$128,800 | \$0 | \$0 | \$0 | \$128,800 | \$127,000 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55237 Day Camps | \$0 | \$0 | \$0 | \$3,200 | \$0 | \$3,200 | \$3,200 |
| 55238 Funky Friday | \$0 | \$0 | \$0 | \$2,000 | \$0 | \$2,000 | \$5,000 |
| 55239 Specialty Camps | \$0 | \$0 | \$0 | \$5,200 | \$0 | \$5,200 | \$5,200 |
| 55240 Uniforms | \$1,700 | \$0 | \$0 | \$0 | \$0 | \$1,700 | \$1,700 |
| 55260 Prot. Clothing | \$250 | \$0 | \$0 | \$0 | \$0 | \$250 | \$250 |
| 54605 Computers | \$6,000 | \$0 | \$0 | \$0 | \$0 | \$6,000 | \$5,000 |
| 57201 Rec Vending | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$3,000 | \$3,000 |
| Total | \$49,750 | \$128,800 | \$23,700 | \$100,900 | \$8,000 | \$311,150 | \$322,600 |

| CAPITAL | Employee Administration | Community Events | Sports Leagues | Youth Activities | Adult Activities | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------------------|----------------------------|------------------|-----------------|------------------|------------------|---------------------|--------------------|
| | 57001 Vehicle Debt Service | \$8,700 | | \$0 | \$0 | \$0 | \$8,700 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$71,367.44 |
| 58102 Transfer to 301 | \$11,600 | \$0 | \$0 | \$0 | \$0 | \$11,600 | \$11,600.00 |
| Total | \$20,300 | \$0 | \$0 | \$0 | \$0 | \$20,300 | \$82,967.44 |
| PROGRAM EXPENDITURE TOTALS | \$311,063 | \$202,602 | \$49,914 | \$227,104 | \$19,068 | \$809,750 | \$874,517 |

**TOWN OF BELLEAIR
PROGRAMMATIC SUMMARY
RECREATION DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Net Income |
|--------------------------------|------------------|---------------------------|------------------|------------------|-----------------|--------------------|
| All Programs | \$505,600 | \$809,750 | \$478,300 | \$311,150 | \$20,300 | (\$304,151) |
| Employee Management | \$0 | \$86,279 | \$72,729 | \$1,950 | \$11,600 | -\$86,279 |
| Contract Management | \$27,090 | \$17,251 | \$17,251 | \$0 | \$0 | \$9,839 |
| Customer Service | \$22,278 | \$142,190 | \$142,190 | \$0 | \$0 | -\$119,912 |
| Training | \$0 | \$8,842 | \$8,842 | \$0 | \$0 | -\$8,842 |
| Recreation Facilities | \$0 | \$56,500 | \$0 | \$47,800 | \$8,700 | -\$56,500 |
| Leisure Events | \$62,550 | \$78,878 | \$15,853 | \$63,025 | \$0 | -\$16,328 |
| Community Outreach | \$2,000 | \$51,044 | \$36,294 | \$14,750 | \$0 | -\$49,044 |
| Athletic Events | \$82,000 | \$72,680 | \$21,655 | \$51,025 | \$0 | \$9,320 |
| Flag Football | \$19,400 | \$21,445 | \$12,445 | \$9,000 | \$0 | -\$2,045 |
| Basketball | \$17,850 | \$26,947 | \$12,747 | \$14,200 | \$0 | -\$9,097 |
| Dodgeball | \$2,160 | \$1,521 | \$1,021 | \$500 | \$0 | \$639 |
| Enrichment | \$14,702 | \$16,506 | \$7,506 | \$9,000 | \$0 | -\$1,804 |
| Afterschool | \$60,443 | \$45,527 | \$41,827 | \$3,700 | \$0 | \$14,916 |
| Day Camps | \$14,297 | \$9,291 | \$7,791 | \$1,500 | \$0 | \$5,006 |
| Summer Camps | \$163,833 | \$155,780 | \$69,080 | \$86,700 | \$0 | \$8,052 |
| Contractual | \$9,598 | \$15,862 | \$7,862 | \$8,000 | \$0 | -\$6,264 |
| Community Health | \$3,400 | \$2,155 | \$2,155 | \$0 | \$0 | \$1,245 |
| Tennis | \$4,000 | \$1,051 | \$1,051 | \$0 | \$0 | \$2,949 |
| Employee Administration | \$49,368 | \$311,063 | \$241,013 | \$49,750 | \$20,300 | (\$261,695) |
| Employee Management | \$0 | \$86,279 | \$72,729 | \$1,950 | \$11,600 | -\$86,279 |
| Contract Management | \$27,090 | \$17,251 | \$17,251 | \$0 | \$0 | \$9,839 |
| Customer Service | \$22,278 | \$142,190 | \$142,190 | \$0 | \$0 | -\$119,912 |
| Training | \$0 | \$8,842 | \$8,842 | \$0 | \$0 | -\$8,842 |
| Recreation Facilities | \$0 | \$56,500 | \$0 | \$47,800 | \$8,700 | -\$56,500 |
| Community Events | \$146,550 | \$202,602 | \$73,802 | \$128,800 | \$0 | (\$56,052) |
| Leisure Events | \$62,550 | \$78,878 | \$15,853 | \$63,025 | \$0 | -\$16,328 |
| Community Outreach | \$2,000 | \$51,044 | \$36,294 | \$14,750 | \$0 | -\$49,044 |
| Athletic Events | \$82,000 | \$72,680 | \$21,655 | \$51,025 | \$0 | \$9,320 |
| Sports Leagues | \$39,410 | \$49,914 | \$26,214 | \$23,700 | \$0 | (\$10,504) |
| Flag Football | \$19,400 | \$21,445 | \$12,445 | \$9,000 | \$0 | -\$2,045 |
| Basketball | \$17,850 | \$26,947 | \$12,747 | \$14,200 | \$0 | -\$9,097 |
| Dodgeball | \$2,160 | \$1,521 | \$1,021 | \$500 | \$0 | \$639 |
| Youth Activities | \$253,274 | \$227,104 | \$126,204 | \$100,900 | \$0 | \$26,170 |
| Enrichment | \$14,702 | \$16,506 | \$7,506 | \$9,000 | \$0 | -\$1,804 |
| Afterschool | \$60,443 | \$45,527 | \$41,827 | \$3,700 | \$0 | \$14,916 |
| Day Camps | \$14,297 | \$9,291 | \$7,791 | \$1,500 | \$0 | \$5,006 |
| Summer Camps | \$163,833 | \$155,780 | \$69,080 | \$86,700 | \$0 | \$8,052 |
| Adult Activities | \$16,998 | \$19,068 | \$11,068 | \$8,000 | \$0 | -\$2,070 |
| Contractual | \$9,598 | \$15,862 | \$7,862 | \$8,000 | \$0 | -\$6,264 |
| Community Health | \$3,400 | \$2,155 | \$2,155 | \$0 | \$0 | \$1,245 |
| Tennis | \$4,000 | \$1,051 | \$1,051 | \$0 | \$0 | \$2,949 |

ENTERPRISE FUND

TOWN OF BELLEAIR ENTERPRISE FUNDS COMPARISON OF PRIOR YEAR

REVENUES

| Fund | FY 2017-18 Budget | FY 2018-19 Adopted | Percent Increase/Decrease |
|-----------------|----------------------|-----------------------|------------------------------|
| 401 Water | \$1,536,600 | \$2,690,575 | 75.10% |
| 402 Solid Waste | \$1,224,853 | \$898,650 | -26.63% |
| | \$2,761,453 | \$3,589,225 | 29.98% |

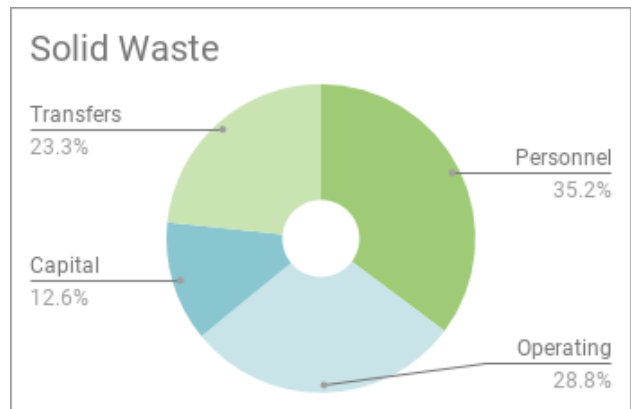
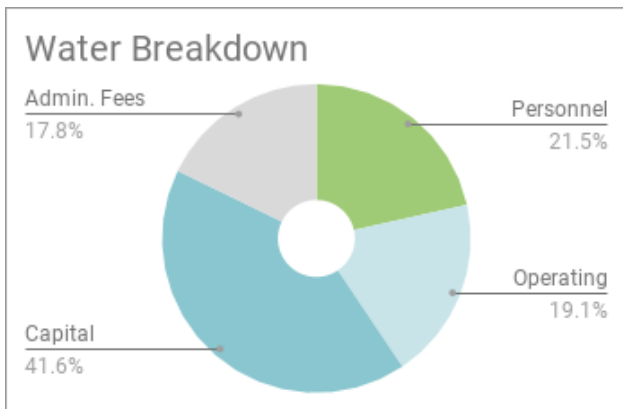
EXPENDITURES

| Fund | FY 2017-18 Budget | FY 2018-19 Adopted | Percent Increase/Decrease |
|-----------------|----------------------|-----------------------|------------------------------|
| 401 Water | \$1,536,600 | \$2,690,575 | 75.10% |
| 402 Solid Waste | \$1,224,853 | \$898,650 | -26.63% |
| | \$2,761,453 | \$3,589,225 | 29.98% |

Water and Solid Waste revenues are generated primarily from user fees for the provision of water and solid waste services.

Personnel expenses account for 21.5% of Water Fund expenditures. Operating expenses account for approximately 19% of Water Fund expenditures. Approximately 41.7% of expenditures account for purchases of capital equipment. Administrative fees incorporate the remaining 17.8%.

Personnel expenses account for 35% of Solid Waste Fund expenditures. Operating expenses account for 29% of Solid Waste Fund expenditures. The remaining costs are divided between purchases of capital equipment and transfers to other funds, which account for 13% and 23%, respectively.



SOLID WASTE

SOLID WASTE DEPARTMENT

SUPERVISOR OF SOLID WASTE
Wilfred Holmes



2018 ACCOMPLISHMENTS

- Two successful events for residents: Hazard-to-Go and Shredding Event
- Furthered case study for the feasibility of in-house recycling

2019 GOALS

- Purchase an additional refuse vehicle
- Provide excellent and courteous customer service
- Take preventative measures to ensure employee safety

PROGRAMS

- Disposal
- Collection
- Recycling
- Employee Administration

CAPITAL EQUIPMENT

- Hino 338 Refuse Packer
- Grapple Truck
- Ford F-150

PERSONNEL

- Refuse Collector (4)
- Solid Waste Supervisor
- Administrative Assistant

DEPARTMENT OVERVIEW

The Solid Waste Department is currently responsible for the collection and disposal of solid waste. The department also funds the collection and disposal of recycling by the City of Clearwater. However, the department is exploring programs to allow for the in-house collection and disposal of recycling, which will ultimately result in the Town saving on costs.

DISPOSAL

The Disposal program includes the transportation of refuse to its final disposal location, which is generally either the Pinellas County landfill, Angelo's Recycled Materials, or Consolidated Resource Recovery. Within this large program are two smaller programs for disposal known as Commercial and Residential. As a whole, this program represents 8.82% of the departments time and 17.93% of the total expenditure costs.

| | |
|-------------------------|------------------|
| REVENUES | \$206,250 |
| PERSONNEL | \$27,926 |
| OPERATING | \$133,225 |
| CAPITAL | \$0 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$161,151 |

COLLECTION

The Collection program relates to the removal of refuse from each residence and business in the town. Most refuse is collected from cans, however there are also several dumpsters from which refuse is collected, as well as small debris piles. The Collection program also has the two smaller Commercial and Residential programs. This program currently represents about 54.19% of the employees time and 36.39% of the departments expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$619,250 |
| PERSONNEL | \$171,551 |
| OPERATING | \$42,225 |
| CAPITAL | \$113,200 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$326,976 |



EMPLOYEE ADMINISTRATION

The Employee Administration program includes other administrative costs pertaining to service call management and other employee management. This area also includes the administrative fees that are paid to the General Fund by the Solid Waste Fund. The Employee Administration program has two divisions known as Internal and External coordination. This is the largest of the department's programs, as it requires 32.10% of staff time, and 36.03% of the total expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$69,850 |
| PERSONNEL | \$101,637 |
| OPERATING | \$12,575 |
| CAPITAL | \$0 |
| TRANSFERS | \$209,600 |
| EXPENSE SUBTOTAL | \$323,812 |

RECYCLING

The Recycling program describes the costs relating to collection and disposal of single-stream recycling services, which is provided by the City of Clearwater. This is the final program that shares the divisions of Commercial and Residential programs. The Recycling program currently requires minimal staff time with 4.89%, but this also houses about 9.65% of the departments entire budget.

| | |
|-------------------------|-----------------|
| REVENUES | \$3,300 |
| PERSONNEL | \$15,486 |
| OPERATING | \$71,225 |
| CAPITAL | \$0 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$86,711 |

TOWN OF BELLEAIR DETAIL OF EXPENDITURES SOLID WASTE DEPARTMENT

PROGRAM NET INCOME

| Program | Disposal | Recycling | Collection | Employee Administration | 18-19 Proposed | 17-18 Amended |
|----------------------|------------------|--------------------|-------------------|-------------------------|----------------|---------------|
| Revenues | \$206,250 | \$3,300 | \$619,250 | \$69,850 | \$898,650 | \$1,224,853 |
| Personnel | \$27,926 | \$15,486 | \$171,551 | \$101,637 | \$316,600 | \$336,200 |
| Operating | \$133,225 | \$71,225 | \$42,225 | \$12,575 | \$259,250 | \$251,350 |
| Capital | \$0 | \$0 | \$113,200 | \$0 | \$113,200 | \$433,353 |
| Fees & Transfers | \$0 | \$0 | \$0 | \$209,600 | \$209,600 | \$203,950 |
| Expense Subtotal | \$161,151 | \$86,711 | \$326,976 | \$323,812 | \$898,650 | \$1,224,853 |
| Program Total | 45,098.77 | (83,411.42) | 292,274.38 | (253,961.73) | 0.00 | 0.00 |

| Program | Program Total | Personnel | Operating | Capital | Fees & Transfers | % of Budget |
|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Disposal | \$161,151 | \$27,926 | \$133,225 | \$0 | \$0 | 17.93% |
| Recycling | \$86,711 | \$15,486 | \$71,225 | \$0 | \$0 | 9.65% |
| Collection | \$326,976 | \$171,551 | \$42,225 | \$113,200 | \$0 | 36.39% |
| Employee & Admin | \$323,812 | \$101,637 | \$12,575 | \$0 | \$209,600 | 36.03% |
| | \$898,650 | \$316,600 | \$259,250 | \$113,200 | \$209,600 | 100.00% |

REVENUES

| | Disposal | Recycling | Collection | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-------------------------------|------------------|----------------|------------------|-------------------------|---------------------|--------------------|
| 343400 Sanitation | \$206,250 | \$0 | \$618,750 | \$0 | \$825,000 | \$805,000 |
| 343401 Permit-Roll Off | \$0 | \$0 | \$500 | \$0 | \$500 | \$500 |
| 361000 Interest | \$0 | \$0 | \$0 | \$500 | \$500 | \$500 |
| 337300 Recycling Grant | \$0 | \$3,300 | \$0 | \$0 | \$3,300 | \$3,000 |
| 364000 Sale of Assets | \$0 | \$0 | \$0 | \$0 | \$0 | \$60,000 |
| 381000 Reserve Prior Years | \$0 | \$0 | \$0 | \$69,350 | \$69,350 | \$355,853 |
| PROGRAM REVENUE TOTALS | \$206,250 | \$3,300 | \$619,250 | \$69,850 | \$898,650 | \$1,224,853 |

EXPENDITURES

| PERSONNEL | Disposal | Recycling | Collection | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-----------------|-----------------|------------------|-------------------------|---------------------|------------------|
| 51200 Salaries | \$17,962 | \$10,264 | \$112,906 | \$66,717 | \$207,850 | \$227,100 |
| 51400 Overtime | \$825 | \$0 | \$1,200 | \$475 | \$2,500 | \$2,500 |
| 51500 Sick Leave | \$341 | \$195 | \$2,146 | \$1,268 | \$3,950 | \$1,550 |
| 52100 FICA | \$1,391 | \$795 | \$8,746 | \$5,168 | \$16,100 | \$17,550 |
| 52200 Retirement/401k | \$1,638 | \$936 | \$10,294 | \$6,083 | \$18,950 | \$20,600 |
| 52300 Life/Hosp. Ins. | \$5,250 | \$3,000 | \$33,000 | \$19,500 | \$60,750 | \$58,600 |
| 52301 Medical Benefit | \$519 | \$296 | \$3,259 | \$1,926 | \$6,000 | \$7,800 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$500 | \$500 | \$500 |
| Total | \$27,926 | \$15,486 | \$171,551 | \$101,637 | \$316,600 | \$336,200 |

| OPERATING | Disposal | Recycling | Collection | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-----------------------|-----------|-----------|------------|-------------------------|---------------------|------------|
| 53151 Contractual Svc | \$0 | \$0 | \$7,500 | \$0 | \$7,500 | \$7,050 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$1,450 | \$1,450 | \$1,450 |
| 54200 Postage | \$0 | \$2,500 | \$0 | \$2,500 | \$5,000 | \$5,000 |
| 54340 Disposal | \$125,000 | \$0 | \$0 | \$0 | \$125,000 | \$110,400 |
| 54342 Recycling | \$0 | \$68,000 | \$0 | \$0 | \$68,000 | \$75,250 |
| 54620 Maint. Veh | \$2,400 | \$100 | \$17,000 | \$500 | \$20,000 | \$20,000 |
| 54670 Maint. Equip | \$625 | \$625 | \$625 | \$625 | \$2,500 | \$2,500 |

**TOWN OF BELLEAIR
DETAIL OF EXPENDITURES
SOLID WASTE DEPARTMENT**

| | | | | | | |
|----------------------|------------------|-----------------|-----------------|-----------------|------------------|------------------|
| 54900 Bad Debt | \$0 | \$0 | \$0 | \$500 | \$500 | \$500 |
| 55100 Office Supp | \$0 | \$0 | \$0 | \$500 | \$500 | \$500 |
| 55210 Operating Supp | \$2,400 | \$0 | \$2,400 | \$1,700 | \$6,500 | \$6,500 |
| 55220 Gasoline | \$1,900 | \$0 | \$13,800 | \$300 | \$16,000 | \$16,000 |
| 55221 Tools | \$150 | \$0 | \$150 | \$100 | \$400 | \$300 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$2,350 | \$2,350 | \$2,350 |
| 55260 Protect Cloth | \$750 | \$0 | \$750 | \$850 | \$2,350 | \$2,350 |
| 56405 Computer | \$0 | \$0 | \$0 | \$1,200 | \$1,200 | \$1,200 |
| Total | \$133,225 | \$71,225 | \$42,225 | \$12,575 | \$259,250 | \$251,350 |

| CAPITAL | Disposal | Recycling | Collection | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|--------------------|-----------------|------------------|-------------------|--------------------------------|----------------------------|-------------------|
| 59900 Depreciation | \$0 | \$0 | \$113,200 | \$0 | \$113,200 | \$77,500 |
| 56402 Cars | \$0 | \$0 | \$0 | \$0 | \$0 | \$355,853 |
| Total | \$0 | \$0 | \$113,200 | \$0 | \$113,200 | \$433,353 |

| ADMIN FEES | Disposal | Recycling | Collection | Employee Administration | FY 2018-19 PROPOSED | FY 2017-18 |
|-------------------|-----------------|------------------|-------------------|--------------------------------|----------------------------|-------------------|
| 59904 SS | | | | \$158,500 | \$158,500 | \$158,500 |
| 59906 Admin | | | | \$51,100 | \$51,100 | \$45,450 |
| Total | \$0 | \$0 | \$0 | \$209,600 | \$209,600 | \$203,950 |

| | | | | | | |
|-----------------------------------|------------------|-----------------|------------------|------------------|------------------|--------------------|
| PROGRAM EXPENDITURE TOTALS | \$161,150 | \$86,700 | \$327,000 | \$323,800 | \$898,650 | \$1,224,850 |
|-----------------------------------|------------------|-----------------|------------------|------------------|------------------|--------------------|

TOWN OF BELLEAIR PROGRAMMATIC SUMMARY SOLID WASTE DEPARTMENT

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Fees & Transfers | Net Income |
|--------------------------|------------------|--------------------|------------------|------------------|------------------|------------------|-------------------|
| All Programs | \$898,650 | \$898,650 | \$316,600 | \$259,250 | \$113,200 | \$209,600 | \$0 |
| Disposal - Residential | \$175,300 | \$136,907 | \$23,737 | \$113,170 | \$0 | \$0 | \$38,393 |
| Disposal - Commercial | \$30,950 | \$24,244 | \$4,189 | \$20,055 | \$0 | \$0 | \$6,706 |
| Recycling - Residential | \$0 | \$72,813 | \$13,163 | \$59,650 | \$0 | \$0 | -\$72,813 |
| Recycling - Commercial | \$3,300 | \$13,898 | \$2,323 | \$11,575 | \$0 | \$0 | -\$10,598 |
| Collection - Residential | \$526,375 | \$283,518 | \$145,818 | \$35,820 | \$101,880 | \$0 | \$242,857 |
| Collection - Commercial | \$92,875 | \$43,458 | \$25,733 | \$6,405 | \$11,320 | \$0 | \$49,417 |
| Internal | \$69,350 | \$314,653 | \$93,428 | \$11,625 | \$0 | \$209,600 | -\$245,303 |
| External | \$500 | \$9,159 | \$8,209 | \$950 | \$0 | \$0 | -\$8,659 |
| Disposal | \$206,250 | \$161,151 | \$27,926 | \$133,225 | \$0 | \$0 | \$45,099 |
| Residential | \$175,300 | \$136,907 | \$23,737 | \$113,170 | \$0 | \$0 | \$38,393 |
| Commercial | \$30,950 | \$24,244 | \$4,189 | \$20,055 | \$0 | \$0 | \$6,706 |
| Recycling | \$3,300 | \$86,711 | \$15,486 | \$71,225 | \$0 | \$0 | -\$83,411 |
| Residential | \$0 | \$72,813 | \$13,163 | \$59,650 | \$0 | \$0 | -\$72,813 |
| Commercial | \$3,300 | \$13,898 | \$2,323 | \$11,575 | \$0 | \$0 | -\$10,598 |
| Collection | \$619,250 | \$326,976 | \$171,551 | \$42,225 | \$113,200 | \$0 | \$292,274 |
| Residential | \$526,375 | \$283,518 | \$145,818 | \$35,820 | \$101,880 | \$0 | \$242,857 |
| Commercial | \$92,875 | \$43,458 | \$25,733 | \$6,405 | \$11,320 | \$0 | \$49,417 |
| Employee Admin | \$69,850 | \$323,812 | \$101,637 | \$12,575 | \$0 | \$209,600 | -\$253,962 |
| Internal | \$69,350 | \$314,653 | \$93,428 | \$11,625 | \$0 | \$209,600 | -\$245,303 |
| External | \$500 | \$9,159 | \$8,209 | \$950 | \$0 | \$0 | -\$8,659 |

The chart labeled "Program Detail" further breaks down the categories of expenditures against the major and minor programs they are related to. Along this table there are set revenues, expenditures, the breakdown of the expenditures, and a final net summary of all programs, in addition to their individual components.

WATER

WATER DEPARTMENT

DIRECTOR OF WATER UTILITIES
O. David Brown



2018 ACCOMPLISHMENTS

- Repaired 12 main breaks this year, all within an average of 3 hours
- VFDs installed on wells for energy and operational efficiency
- Hired a local plant operator with 30+ years of experience with RO treatment and management

2019 GOALS

- Replace current gaseous chlorine disinfection system with a better and safer sodium hypochlorite solution system
- Rehabilitate 1 well to help prepare for the future RO conversion
- Install several new fire hydrants

PROGRAMS

- Generation
- Treatment and Testing
- Meter Management
- Distribution
- Employee Administration

CAPITAL EQUIPMENT

- 2013 F150 Supercab
- 2014 F250 4X4 Utility Body
- 2015 Ford F250 4x2 Utility Body
- 2017 Ford F250 4x2 Utility Body
- Ditch Witch Trencher

DEPARTMENT OVERVIEW

The Water Department is currently responsible for sustaining, producing, maintaining, and delivering a high quality water supply to the residents of the Town of Belleair.



GENERATION

The Generation program consists of pumps processing raw water to the seven wells found within the treatment plant. This process includes aeration, process control testing, and general maintenance in order to proactively ensure the highest water quality the plant can provide. While this program has one of the lowest allocations for personnel time, it holds 44.07% of the department's total budget.

| | |
|-------------------------|--------------------|
| REVENUES | \$509,900 |
| PERSONNEL | \$93,356 |
| OPERATING | \$42,319 |
| CAPITAL | \$1,049,975 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$1,185,650 |

TREATMENT AND TESTING

The Treatment and Testing program houses costs related to treating the water with chemicals in order to adhere to EPA and FDEP requirements. This program includes chemical processing, chlorine management for chloramine disinfection, and chart recording for accurate measurements. This program has both the lowest personnel allocation, coming in at 4.38%, and the smallest portion of the budget at 5.44%.

| | |
|-------------------------|------------------|
| REVENUES | \$975,650 |
| PERSONNEL | \$25,349 |
| OPERATING | \$50,973 |
| CAPITAL | \$70,000 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$146,322 |

METER MANAGEMENT

The Meter Management program ensures accurate measurements from the meters found within the Town. This program includes costs related to maintenance and testing of said meters to provide precise measurements for billing and residents' usage. While this program holds the largest portion of personnel time at 41.16%, the overall cost is only 13.79% of the department's expenditures.

| | |
|-------------------------|------------------|
| REVENUES | \$5,000 |
| PERSONNEL | \$238,068 |
| OPERATING | \$132,914 |
| CAPITAL | \$0 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$370,982 |

DISTRIBUTION

The Distribution program is holds expenditures related to the water lines and valves used to deliver water to the Town's residents, as well as maintain water pressure and isolate or redirect water in the event of an emergency. This program also includes costs related to fire hydrant testing and water quality checks. Distribution holds the second smallest allocation for budgetary expense at 6.68% and utilizes 23.52% of personnel time.

| | |
|-------------------------|------------------|
| REVENUES | \$588,950 |
| PERSONNEL | \$136,013 |
| OPERATING | \$43,744 |
| CAPITAL | \$0 |
| TRANSFERS | \$0 |
| EXPENSE SUBTOTAL | \$179,757 |

EMPLOYEE ADMINISTRATION

The Employee Administration program is responsible for a variety of smaller programs, such as plant maintenance, internal communications, and trainings for staff. This program is also responsible for scheduling and coordination of staff time and resources. Employee Administration is responsible for 14.80% of personnel time and 30.03% of the department's budget.

| | |
|-------------------------|------------------|
| REVENUES | \$611,075 |
| PERSONNEL | \$85,614 |
| OPERATING | \$243,749 |
| CAPITAL | \$0 |
| TRANSFERS | \$478,500 |
| EXPENSE SUBTOTAL | \$807,863 |

PERSONNEL

- Director of Water Utilities
- Water Foreman
- Administrative Assistant
- Water Plant Operator I
- Water Plant Operator II
- Utility Maintenance I
- Utility Maintenance II
- Meter Reader



TOWN OF BELLEAIR DETAIL OF EXPENDITURES WATER DEPARTMENT

PROGRAM NET INCOME

| Program | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | 18-19 Proposed | 17-18 Amended |
|----------------------|------------------|---------------------|------------------|----------------|-------------------------|----------------|---------------|
| Revenues | \$509,900 | \$975,650 | \$5,000 | \$588,950 | \$611,075 | \$2,690,575 | \$1,536,600 |
| Personnel | \$93,356 | \$25,349 | \$238,068 | \$136,013 | \$85,614 | \$578,400 | \$553,000 |
| Operating | \$42,319 | \$50,973 | \$132,914 | \$43,744 | \$243,749 | \$513,700 | \$433,665 |
| Capital | \$1,049,975 | \$70,000 | \$0 | \$0 | \$0 | \$1,119,975 | \$120,285 |
| Fees and Transfers | \$0 | \$0 | \$0 | \$0 | \$478,500 | \$478,500 | \$429,650 |
| Expense Subtotal | \$1,185,650 | \$146,322 | \$370,982 | \$179,757 | \$807,863 | \$2,690,575 | \$1,536,600 |
| Program Total | (675,750) | 829,328 | (365,982) | 409,193 | (196,788) | 0 | 0 |

| Program | Program Total | Personnel | Operating | Capital | Fees/Transfers | % of Budget | % FTE Effort |
|-------------------------|--------------------|------------------|------------------|--------------------|------------------|----------------|----------------|
| Generation | \$1,185,650 | \$93,356 | \$42,319 | \$1,049,975 | \$0 | 44.07% | 16.14% |
| Treatment & Testing | \$146,322 | \$25,349 | \$50,973 | \$70,000 | \$0 | 5.44% | 4.38% |
| Meter Management | \$370,982 | \$238,068 | \$132,914 | \$0 | \$0 | 13.79% | 41.16% |
| Distribution | \$179,757 | \$136,013 | \$43,744 | \$0 | \$0 | 6.68% | 23.52% |
| Employee Administration | \$807,863 | \$85,614 | \$243,749 | \$0 | \$478,500 | 30.03% | 14.80% |
| | \$2,690,575 | \$578,400 | \$513,700 | \$1,119,975 | \$478,500 | 100.00% | 100.00% |

REVENUES

| | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | ITEM TOTAL | FY 2017-18 |
|-------------------------------|------------------|---------------------|------------------|------------------|-------------------------|--------------------|--------------------|
| 343300 Water Utility Revenue | \$0 | \$975,650 | \$0 | \$588,350 | \$0 | \$1,564,000 | \$1,480,000 |
| 343310 Water Tap Fees | \$0 | \$0 | \$5,000 | \$600 | \$0 | \$5,600 | \$600 |
| 361000 Interest | \$0 | \$0 | \$0 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 381000 Capital Reserves | \$0 | \$0 | \$0 | \$0 | \$610,075 | \$610,075 | |
| 381402 Transfer from 403 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$55,000 |
| 337901 SWFWMD Grant | \$509,900 | \$0 | \$0 | \$0 | \$0 | \$509,900 | \$0 |
| PROGRAM REVENUE TOTALS | \$509,900 | \$975,650 | \$5,000 | \$588,950 | \$611,075 | \$2,690,575 | \$1,536,600 |

EXPENDITURES

| PERSONNEL | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | ITEM TOTAL | FY 2017-18 |
|-----------------------------------|-----------------|---------------------|------------------|------------------|-------------------------|------------------|------------------|
| 51200 Salaries | \$60,187 | \$16,343 | \$153,485 | \$87,689 | \$55,196 | \$372,900 | \$359,550 |
| 51201 PT Salaries | \$2,792 | \$758 | \$7,121 | \$4,068 | \$2,561 | \$17,300 | \$16,550 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$883 |
| 51400 Overtime | \$1,291 | \$351 | \$3,293 | \$1,881 | \$1,184 | \$8,000 | \$8,000 |
| 51500 Sick Leave | \$807 | \$219 | \$2,058 | \$1,176 | \$740 | \$5,000 | \$5,300 |
| 52100 FICA | \$4,915 | \$1,335 | \$12,533 | \$7,160 | \$4,507 | \$30,450 | \$28,750 |
| 52200 Retirement - 401K General P | \$5,786 | \$1,571 | \$14,756 | \$8,430 | \$5,306 | \$35,850 | \$33,850 |
| 52300 Life/Hosp. | \$15,688 | \$4,260 | \$40,007 | \$22,857 | \$14,387 | \$97,200 | \$86,800 |
| 52301 Medical Benefit | \$1,840 | \$500 | \$4,692 | \$2,681 | \$1,687 | \$11,400 | \$13,017 |
| 53100 Physical Exams | \$48 | \$13 | \$123 | \$71 | \$44 | \$300 | \$300 |
| Total | \$93,356 | \$25,349 | \$238,068 | \$136,013 | \$85,614 | \$578,400 | \$553,000 |

| OPERATING | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | ITEM TOTAL | FY 2017-18 |
|-----------------------------|------------|---------------------|------------------|--------------|-------------------------|------------|------------|
| 53151 Professional Services | \$11,500 | \$0 | \$33,500 | \$0 | \$0 | \$45,000 | \$11,500 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$0 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$4,000 | \$4,000 | \$4,000 |
| 54200 Postage | \$0 | \$0 | \$6,000 | \$0 | \$0 | \$6,000 | \$6,000 |
| 54300 Electricity | \$9,684 | \$2,630 | \$24,696 | \$14,109 | \$8,881 | \$60,000 | \$60,000 |
| 54301 Water | \$60 | \$60 | \$60 | \$60 | \$60 | \$300 | \$300 |
| 54302 Sanitation | \$460 | \$460 | \$460 | \$460 | \$460 | \$2,300 | \$2,300 |
| 54303 Sewer | \$40 | \$40 | \$40 | \$40 | \$40 | \$200 | \$200 |
| 54315 Pin. City Water | \$0 | \$0 | \$0 | \$15,000 | \$0 | \$15,000 | \$15,000 |
| 54400 Equip. Rental | \$0 | \$0 | \$0 | \$2,750 | \$0 | \$2,750 | \$2,750 |
| 54614 Maintenance - Meters | \$0 | \$0 | \$53,000 | \$0 | \$0 | \$53,000 | \$31,600 |
| 54620 Maintenance - Vehicle | \$1,000 | \$0 | \$1,000 | \$1,000 | \$1,000 | \$4,000 | \$4,000 |

**TOWN OF BELLEAIR
DETAIL OF EXPENDITURES
WATER DEPARTMENT**

| | | | | | | | |
|-------------------------------|-----------------|-----------------|------------------|-----------------|------------------|------------------|------------------|
| 54630 Maintenance - Building | \$0 | \$0 | \$0 | \$0 | \$8,000 | \$8,000 | \$8,000 |
| 54670 Maintenance - Equipment | \$0 | \$7,000 | \$0 | \$7,000 | \$7,000 | \$21,000 | \$18,615 |
| 54900 Bad Debt | \$0 | \$0 | \$0 | \$0 | \$400 | \$400 | \$400 |
| 55100 Office Supplies | \$0 | \$833 | \$833 | \$0 | \$833 | \$2,500 | \$2,500 |
| 55210 Operating Supplies | \$2,000 | \$2,000 | \$2,000 | \$0 | \$2,000 | \$8,000 | \$7,800 |
| 55213 Laboratory Test | \$10,000 | \$10,000 | \$0 | \$0 | \$0 | \$20,000 | \$18,200 |
| 55214 Lab Supplies | \$4,250 | \$4,250 | \$0 | \$0 | \$0 | \$8,500 | \$8,100 |
| 55220 Gasoline & Oil | \$1,875 | \$0 | \$1,875 | \$1,875 | \$1,875 | \$7,500 | \$7,500 |
| 55221 Tools | \$750 | \$0 | \$750 | \$750 | \$750 | \$3,000 | \$2,000 |
| 55230 Chemicals | \$0 | \$23,000 | \$0 | \$0 | \$0 | \$23,000 | \$22,450 |
| 55235 Refund Exp. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$2,000 | \$2,000 | \$1,500 |
| 55260 Protective Clothing | \$700 | \$700 | \$700 | \$700 | \$700 | \$3,500 | \$2,500 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$3,000 | \$3,000 | \$2,000 |
| 55420 Training & Aids | \$0 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 | \$4,000 |
| 56405 Computer System | \$0 | \$0 | \$0 | \$0 | \$13,250 | \$13,250 | \$13,250 |
| 57301 Miscellaneous | \$0 | \$0 | \$8,000 | \$0 | \$0 | \$8,000 | \$7,200 |
| 59200 Repay-Loan-GF | \$0 | \$0 | \$0 | \$0 | \$40,000 | \$40,000 | \$40,000 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$142,000 | \$142,000 | \$127,500 |
| 59912 Loss--Disposal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | \$42,319 | \$50,973 | \$132,914 | \$43,744 | \$243,749 | \$513,700 | \$433,665 |

CAPITAL

| | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | ITEM TOTAL | FY 2017-18 |
|----------------------------|--------------------|---------------------|------------------|--------------|-------------------------|--------------------|------------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 58101 Capital Projects | \$1,049,975 | \$70,000 | \$0 | \$0 | \$0 | \$1,119,975 | |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$120,285 |
| Total | \$1,049,975 | \$70,000 | \$0 | \$0 | \$0 | \$1,119,975 | \$120,285 |

FEES

| | Generation | Treatment & Testing | Meter Management | Distribution | Employee Administration | ITEM TOTAL | FY 2017-18 |
|----------------------------|------------|---------------------|------------------|--------------|-------------------------|------------------|------------------|
| 58001 Transfer of Reserves | \$0 | \$0 | \$0 | \$0 | \$114,450 | \$114,450 | \$65,600 |
| 59904 Support Service Fees | \$0 | \$0 | \$0 | \$0 | \$275,300 | \$275,300 | \$275,300 |
| 59906 Administration Fees | \$0 | \$0 | \$0 | \$0 | \$88,750 | \$88,750 | \$88,750 |
| Total | \$0 | \$0 | \$0 | \$0 | \$478,500 | \$478,500 | \$429,650 |

| | | | | | | | |
|-----------------------------------|--------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|
| PROGRAM EXPENDITURE TOTALS | \$1,185,650 | \$146,322 | \$370,982 | \$179,757 | \$807,863 | \$2,690,575 | \$1,536,600 |
|-----------------------------------|--------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|

**TOWN OF BELLEAIR
DETAIL OF EXPENDITURES
WATER DEPARTMENT**

PROGRAM DETAIL

| Program | Revenues | Total Expenditures | Personnel | Operating | Capital | Fees/Transfers | Net Income |
|------------------------------------|--------------------|---------------------------|------------------|------------------|--------------------|-----------------------|--------------------|
| All Programs | \$2,690,575 | \$2,690,575 | \$578,400 | \$513,700 | \$1,119,975 | \$478,500 | (\$0) |
| <i>Wells</i> | \$509,900 | \$1,100,321 | \$38,891 | \$11,455 | \$1,049,975 | \$0 | -\$590,421 |
| <i>Generation Maintenance</i> | \$0 | \$41,015 | \$29,176 | \$11,839 | \$0 | \$0 | -\$41,015 |
| <i>Aeration</i> | \$0 | \$14,032 | \$12,645 | \$1,388 | \$0 | \$0 | -\$14,032 |
| <i>Process Control</i> | \$0 | \$30,282 | \$12,645 | \$17,638 | \$0 | \$0 | -\$30,282 |
| <i>Chemical Process</i> | \$975,650 | \$38,796 | \$9,745 | \$29,051 | \$0 | \$0 | \$936,854 |
| <i>Chlorine Management</i> | \$0 | \$98,096 | \$9,745 | \$18,351 | \$70,000 | \$0 | -\$98,096 |
| <i>Records</i> | \$0 | \$9,430 | \$5,859 | \$3,571 | \$0 | \$0 | -\$9,430 |
| <i>Meter Maintenance</i> | \$5,000 | \$143,031 | \$44,690 | \$98,341 | \$0 | \$0 | -\$138,031 |
| <i>Testing</i> | \$0 | \$23,817 | \$19,430 | \$4,386 | \$0 | \$0 | -\$23,817 |
| <i>Usage/Leak Checks</i> | \$0 | \$117,274 | \$101,068 | \$16,205 | \$0 | \$0 | -\$117,274 |
| <i>Upgrades/Additions</i> | \$0 | \$55,879 | \$50,519 | \$5,359 | \$0 | \$0 | -\$55,879 |
| <i>Billing</i> | \$0 | \$30,982 | \$22,360 | \$8,622 | \$0 | \$0 | -\$30,982 |
| <i>Water Lines</i> | \$588,350 | \$89,348 | \$54,405 | \$34,943 | \$0 | \$0 | \$499,002 |
| <i>Valves</i> | \$600 | \$55,968 | \$50,519 | \$5,449 | \$0 | \$0 | -\$55,368 |
| <i>Fire Hydrant Maintenance</i> | \$0 | \$34,442 | \$31,089 | \$3,353 | \$0 | \$0 | -\$34,442 |
| <i>Plant Maintenance</i> | \$611,075 | \$521,904 | \$23,376 | \$20,028 | \$0 | \$478,500 | \$89,171 |
| <i>Meetings/Communications</i> | \$0 | \$49,352 | \$27,262 | \$22,090 | \$0 | \$0 | -\$49,352 |
| <i>Training/Certifications</i> | \$0 | \$32,791 | \$17,487 | \$15,303 | \$0 | \$0 | -\$32,791 |
| <i>Scheduling/Payroll</i> | \$0 | \$203,816 | \$17,487 | \$186,328 | \$0 | \$0 | -\$203,816 |
| Generation | \$509,900 | \$1,185,650 | \$93,356 | \$42,319 | \$1,049,975 | \$0 | (\$675,750) |
| <i>Wells</i> | \$509,900 | \$1,100,321 | \$38,891 | \$11,455 | \$1,049,975 | \$0 | -\$590,421 |
| <i>Generation Maintenance</i> | \$0 | \$41,014.61 | \$29,176 | \$11,839 | \$0 | \$0 | -\$41,015 |
| <i>Aeration</i> | \$0 | \$14,032.29 | \$12,645 | \$1,388 | \$0 | \$0 | -\$14,032 |
| <i>Process Control</i> | \$0 | \$30,282.29 | \$12,645 | \$17,638 | \$0 | \$0 | -\$30,282 |
| Treatment & Testing | \$975,650 | \$146,322 | \$25,349 | \$50,973 | \$70,000 | \$0 | \$829,328 |
| <i>Chemical Process</i> | \$975,650 | \$38,796.31 | \$9,745 | \$29,051 | \$0 | \$0 | \$936,854 |
| <i>Chlorine Management</i> | \$0 | \$98,096.31 | \$9,745 | \$18,351 | \$70,000 | \$0 | -\$98,096 |
| <i>Records</i> | \$0 | \$9,429.58 | \$5,859 | \$3,571 | \$0 | \$0 | -\$9,430 |
| Meter Management | \$5,000 | \$370,982 | \$238,068 | \$132,914 | \$0 | \$0 | (\$365,982) |
| <i>Meter Maintenance</i> | \$5,000 | \$143,031.08 | \$44,690 | \$98,341 | \$0 | \$0 | -\$138,031 |
| <i>Testing</i> | \$0 | \$23,816.78 | \$19,430 | \$4,386 | \$0 | \$0 | -\$23,817 |
| <i>Usage/Leak Checks</i> | \$0 | \$117,273.63 | \$101,068 | \$16,205 | \$0 | \$0 | -\$117,274 |
| <i>Upgrades/Additions</i> | \$0 | \$55,878.62 | \$50,519 | \$5,359 | \$0 | \$0 | -\$55,879 |
| <i>Billing</i> | \$0 | \$30,982.07 | \$22,360 | \$8,622 | \$0 | \$0 | -\$30,982 |
| Distribution | \$588,950 | \$179,757 | \$136,013 | \$43,744 | \$0 | \$0 | \$409,193 |
| <i>Water Lines</i> | \$588,350 | \$89,348 | \$54,405 | \$34,943 | \$0 | \$0 | \$499,002 |
| <i>Valves</i> | \$600 | \$55,968 | \$50,519 | \$5,449 | \$0 | \$0 | -\$55,368 |
| <i>Fire Hydrant Maintenance</i> | \$0 | \$34,442 | \$31,089 | \$3,353 | \$0 | \$0 | -\$34,442 |
| Employee Administration | \$611,075 | \$807,863 | \$85,614 | \$243,749 | \$0 | \$478,500 | (\$196,788) |
| <i>Plant Maintenance</i> | \$611,075 | \$521,904.18 | \$23,376 | \$20,028 | \$0 | \$478,500 | \$89,171 |
| <i>Meetings/Communications</i> | \$0 | \$49,352 | \$27,262 | \$22,090 | \$0 | \$0 | -\$49,352 |
| <i>Training/Certifications</i> | \$0 | \$32,791 | \$17,487 | \$15,303 | \$0 | \$0 | -\$32,791 |
| <i>Scheduling/Payroll</i> | \$0 | \$203,816 | \$17,487 | \$186,328 | \$0 | \$0 | -\$203,816 |

CAPITAL EQUIPMENT REPLACEMENT FUND

TOWN OF BELLEAIR CAPITAL EQUIPMENT REPLACEMENT FUND EXPENDITURE SCHEDULE

Administration - 513100

| Vehicles | Purchase Price | Purchase Year | Replacement Year | FYE 19 | FYE 20 | FYE 21 | FYE 22 | FYE 23 |
|---------------------------|----------------|---------------|------------------|----------------|----------------|----------------|----------------|------------|
| 17' FORD 4D FUSION HYBRID | \$27,613.51 | 2017 | 2022 | \$3,314 | \$3,314 | \$3,314 | \$3,314 | \$0 |
| 17 Ford Escape | \$24,401.50 | 2017 | 2022 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 17 Ford Explorer | \$30,169.00 | 2017 | 2022 | \$3,620 | \$3,620 | \$3,620 | \$3,620 | \$0 |
| | | | | \$6,934 | \$6,934 | \$6,934 | \$6,934 | \$0 |

Support Services - 519000

| Capital Equipment | Replacement Year | Yearly Set Aside |
|-----------------------|------------------|------------------|
| Network Upgrades | Ongoing | \$5,000 |
| ERP UPGRADE addtl | Ongoing | \$5,000 |
| Air Conditioning/2021 | Ongoing | \$10,000 |
| Shortel Phones | 2026-27 | \$2,500 |
| | Total | \$22,500 |

| Vehicles | Purchase Price | Purchase Year | Replacement Year | FYE 19 | FYE 20 | FYE 21 | FYE 22 | FYE 23 |
|---------------------|----------------|---------------|------------------|----------------|----------------|----------------|----------------|------------|
| 13' Ford Fusion | \$18,934.00 | 2013 | 2018 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 17' Transit Connect | \$25,219.00 | 2017 | 2022 | \$3,026 | \$3,026 | \$3,026 | \$3,026 | \$0 |
| | | | | \$3,026 | \$3,026 | \$3,026 | \$3,026 | \$0 |

Police - 521000

| Capital Equipment | Replacement Year | Yearly Set Aside |
|------------------------------|------------------|------------------|
| 18 MPID Tasers and Acc./2016 | Ongoing | \$2,500 |
| Radio System | 2028 | \$1,000 |
| Firearms | Ongoing | |
| Vehicle Computers/other tech | Ongoing | |
| | Total | \$3,500 |

| Vehicles | Purchase Price | Purchase Year | Replacement Year | FYE 19 | FYE 20 | FYE 21 | FYE 22 | FYE 23 |
|-----------------------------------|----------------|---------------|------------------|-----------------|-----------------|----------------|----------------|------------|
| 15' Ford Explorer Interceptor | \$37,678.00 | 2015 | 2020 | \$4,521 | \$4,521 | \$0 | \$0 | \$0 |
| 15' Ford Explorer Interceptor | \$37,678.00 | 2015 | 2020 | \$4,521 | \$4,521 | \$0 | \$0 | \$0 |
| 15' Ford F150 (LT) | \$29,036.00 | 2015 | 2020 | \$3,484 | \$3,484 | \$0 | \$0 | \$0 |
| 15' Ford Explorer Interceptor | \$28,961.00 | 2015 | 2020 | \$3,475 | \$3,475 | \$0 | \$0 | \$0 |
| 17' Ford Fusion (Confidential) | \$21,780.50 | 2017 | 2022 | \$2,614 | \$2,614 | \$2,614 | \$2,614 | \$0 |
| 17' Ford Explorer Interceptor | \$30,015.00 | 2017 | 2022 | \$3,602 | \$3,602 | \$3,602 | \$3,602 | \$0 |
| 17' Ford Explorer Interceptor | \$28,211.00 | 2017 | 2022 | \$3,385 | \$3,385 | \$3,385 | \$3,385 | \$0 |
| 14' Ford Fusion SE (Confidential) | \$24,668.50 | 2014 | 2019 | \$2,960 | \$0 | \$0 | \$0 | \$0 |
| 14' Ford Explorer Interceptor | \$31,000.00 | 2014 | 2019 | \$3,720 | \$0 | \$0 | \$0 | \$0 |
| | | | | \$32,282 | \$25,602 | \$9,601 | \$9,601 | \$0 |

Public Works - 572100

| Capital Equipment | Replacement Year | Yearly Set Aside |
|--------------------------------------|------------------|------------------|
| Steerloader/2020 | 2023 | \$4,500 |
| Generators | Ongoing | \$10,000 |
| General Equipment | Ongoing | \$1,000 |
| Vactron Trailer | Ongoing | \$8,000 |
| John Deere Tractor, Frontloader/2016 | 2026 | \$1,500 |
| Quickview Haloptic System Camera | Ongoing | \$1,550 |
| Toro Mower Stock | Ongoing | \$2,700 |
| Reel Mower | 2025 | \$2,000 |
| 14' Dump Trailer | Ongoing | \$550 |

**TOWN OF BELLEAIR
CAPITAL EQUIPMENT REPLACEMENT FUND
EXPENDITURE SCHEDULE**

Total **\$31,800**

| Vehicles | Purchase Price | Purchase Year | Replacement Year | FYE 19 | FYE 20 | FYE 21 | FYE 22 | FYE 23 |
|-----------------------------------------|----------------|---------------|------------------|-----------------|-----------------|-----------------|----------------|------------|
| 16' FORD F250 Utility Body W/ Pipe Rack | \$34,638.00 | 2016 | 2021 | \$4,157 | \$4,157 | \$4,157 | \$0 | \$0 |
| 17 Ford F150 | \$26,468.00 | 2017 | 2022 | \$3,176 | \$3,176 | \$3,176 | \$3,176 | \$0 |
| 17 Ford F150 | \$24,402.00 | 2017 | 2022 | \$2,928 | \$2,928 | \$2,928 | \$2,928 | \$0 |
| 99' GMC Bucket Truck | \$18,810.00 | 2013 | 2018 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 13' Ford F250 Supercab | \$22,741.50 | 2015 | 2020 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 14' Ford F350 Supercab Dump | \$41,428.00 | 2013 | 2018 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | \$10,261 | \$10,261 | \$10,261 | \$6,104 | \$0 |

Recreation - 572200

| Capital Equipment | Replacement Year | Yearly Set Aside |
|----------------------------|------------------|------------------|
| Recpro Software/2021 | Ongoing | \$2,000 |
| Playground West/2026 | TBD | \$3,400 |
| Playground East | TBD | \$1,400 |
| Tennis Court Refinish/2016 | TBD | \$2,000 |
| Toro MD Utility Vehicle | Ongoing | \$1,300 |
| Gym Floor Resurface | 2026 | \$1,500 |
| | Total | \$11,600 |

| Vehicles | Purchase Price | Purchase Year | Replacement Year | FYE 19 | FYE 20 | FYE 21 | FYE 22 | FYE 23 |
|---------------------------------------|----------------|---------------|------------------|-----------------|-----------------|-----------------|-----------------|------------|
| 17 Ford T-350 Transit | \$33,390.00 | 2017 | 2022 | \$4,007 | \$4,007 | \$4,007 | \$4,007 | \$0 |
| 17 Ford T-350 Transit | \$30,588.00 | 2017 | 2022 | \$3,671 | \$3,671 | \$3,671 | \$3,671 | \$0 |
| 17 Ford F150 | \$27,941.50 | 2017 | 2022 | \$3,353 | \$3,353 | \$3,353 | \$3,353 | \$0 |
| 12' Ford Explorer 4x4 (Expedition XL) | \$27,790.00 | 2012 | 2017 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | \$11,031 | \$11,031 | \$11,031 | \$11,031 | \$0 |

INFRASTRUCTURE FUND

INFRASTRUCTURE PROJECTS



**CONSTRUCTION
PROJECT SUPERVISOR**
Keith Bodeker

2018 ACCOMPLISHMENTS

- Began construction on Magnolia and Wall parks
- ABM Projects
- Major street light replacements
- Harold's Lake Cleanout

2019 PROJECTS

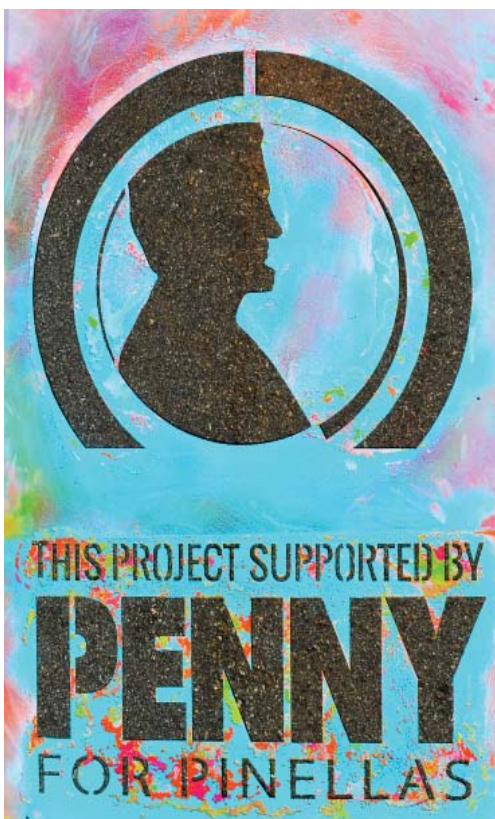
- Magnolia and Wall park project completed
- Pinellas Road/Ponce de Leon Boulevard Phase II construction
- Palmetto Road
- Carl Avenue
- Bluff edge study
- Indian Rocks Road from Poinsettia to Rosery

FUND OVERVIEW

The Infrastructure Fund within Belleair is just one of the many that need to be managed and maintained. This fund houses revenues like the Infrastructure Millage, Penny for Pinellas, and Southwest Florida Water Management District grants. It also holds expenditures related to capital improvement projects, such as:

- Studies
- Construction Costs
- Engineering Services

The Capital Improvement Plan is a tool utilized to facilitate the planning, control, and execution of the functions of government. The plan spans five-years and serves as a guide for financial planning when it comes to capital improvement projects. It also helps to document and identify any changes required for future projects.



REVENUE SOURCES

While there are many revenue sources that help to fund capital improvement projects, there are a few primary accounts that make up a large portion of the inflow.

- **Infrastructure Mill** - Every year the Town of Belleair will determine a millage rate for taxation. This rate is then divided between the General and Infrastructure Funds. This year the millage was set at 6.5000, with 5.7500 dedicated for the General Fund, and the remaining 1.2500 sent to Infrastructure Fund.
- **Penny for Pinellas** - Pinellas County has a sales surtax of 1% which is divided between municipalities that opt in to an interlocal agreement. The Penny for Pinellas is estimated to distribute \$850 million amongst the 24 municipalities in the coming years.
- **Southwest Florida Water Management District (SWFWMD) Grant** - SWFWMD is a regional agency established to protect and preserve water resources. The organization holds a Cooperative Funding Initiative (CFI) program which covers up to 50% of project expenditures related to water resources, conservation efforts, and flood protection.

CAPITAL IMPROVEMENT PROJECTS

PINELLAS/PONCE - \$3,300,000

Phase II of this project includes roadway reconstruction, stormwater treatment and conveyance, underdrain facilities and utility improvements, as well as landscape improvement. This project currently sits at a high priority for the Town. Pinellas/Ponce is a cooperative funding candidate for SWFWMD, meaning that half of the project is funded by a grant.

PONCE DE LEON BOULEVARD (Roundabout to Trail) - \$2,035,000

As a high priority for drainage and safety, this project will require a new stormwater collection system and an upsizing of existing piping. Also needed is full-depth reconstruction, landscape replacement, watermain replacement, and multimodal upgrades.

INDIAN ROCKS ROAD (Poinsettia to Rosery) - \$825,000

This section of Indian Rocks Road will require full-depth roadway reconstruction, installation of a stormwater collection system and underdrain, utility improvement and multimodal upgrades.

PALMETTO ROAD - \$750,000

This project currently sits as one of the highest priorities for the Town as there is roadway failure in the current condition. The road requires a full depth reconstruction as safety and structural integrity is a priority.

CARL ROAD - \$691,000

This project consists of a full-depth reconstruction of Carl Road and an improvement of utilities. As well as, a possible mill and resurfacing of surrounding roads in the basin. This road has significant drainage, safety and structural problems.



Alligator cracking along Pinellas



Asphalt degradation along Palmetto Road

**TOWN OF BELLEAIR
CAPITAL IMPROVEMENT PLAN
FY 2018-19 THROUGH FY 2022-23**

| <u>Revenues</u> | <u>18/19</u> | <u>19/20</u> | <u>20/21</u> | <u>21/22</u> | <u>22/23</u> |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Infrastructure Mill (1.2500) | \$908,900 | \$999,850 | \$1,041,950 | \$1,138,200 | \$1,186,100 |
| Penny for Pinellas | \$494,800 | \$504,700 | \$514,800 | \$525,100 | \$535,600 |
| Electric Utility Tax | \$430,000 | \$430,000 | \$430,000 | \$430,000 | \$430,000 |
| SWFWMD Grant | | | | | |
| <i>Pinellas</i> | \$1,375,000 | | | | |
| <i>Bayview</i> | | \$50,000.00 | \$139,320 | \$580,500 | \$580,500 |
| <i>Belleair Creek</i> | | | | | |
| <i>Bluff</i> | | | | | |
| LAP (Federal) Funding (Targets) | | | | | |
| Other Governments | | | | \$500,000 | \$3,000,000 |
| Stormwater Management Grant | | | | | |
| Intergovernmental Services Rendered | | | | | |
| Stormwater Fee | \$337,400 | \$337,400 | \$337,400 | \$337,400 | \$337,400 |
| Interest | | | | | |
| Donations | \$50,000 | | | | |
| Reserves Prior Years | \$3,735,600 | | | | |
| PY PO Rev | | | | | |
| AHLF Property Sale | | | \$3,000,000 | | |
| Loan Proceeds | | \$4,000,000 | | | |
| AMOUNT TO BALANCE | | | | | |
| Totals | \$7,331,700 | \$6,321,950 | \$5,463,470 | \$3,511,200 | \$6,069,600 |

| <u>Expenditures</u> | <u>18/19</u> | <u>19/20</u> | <u>20/21</u> | <u>21/22</u> | <u>22/23</u> |
|----------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Park Improvements | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 |
| Street Light Replacement | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 |
| Capital Parks | | | | | |
| <i>Magnolia/Wall</i> | \$100,000 | | | | |
| Street Signs | \$15,000 | \$10,000 | | | |
| Harold's Lake Cleanout | | | | | \$225,000 |
| ABM Electrical and Roofing | | | | | |
| ABM Field Lighting | | | | | |
| ABM Base Scope | | | | | |
| Small Roadway Projects | | | | | |
| <i>Pavement Management/Resurfacing</i> | \$80,000 | \$80,000 | \$80,000 | \$80,000 | \$80,000 |
| <i>Sidewalk/Curb Management</i> | \$20,000 | \$20,000 | \$20,000 | \$20,000 | \$20,000 |
| <i>Point Repairs</i> | \$105,500 | \$116,500 | \$142,500 | \$147,500 | \$147,500 |

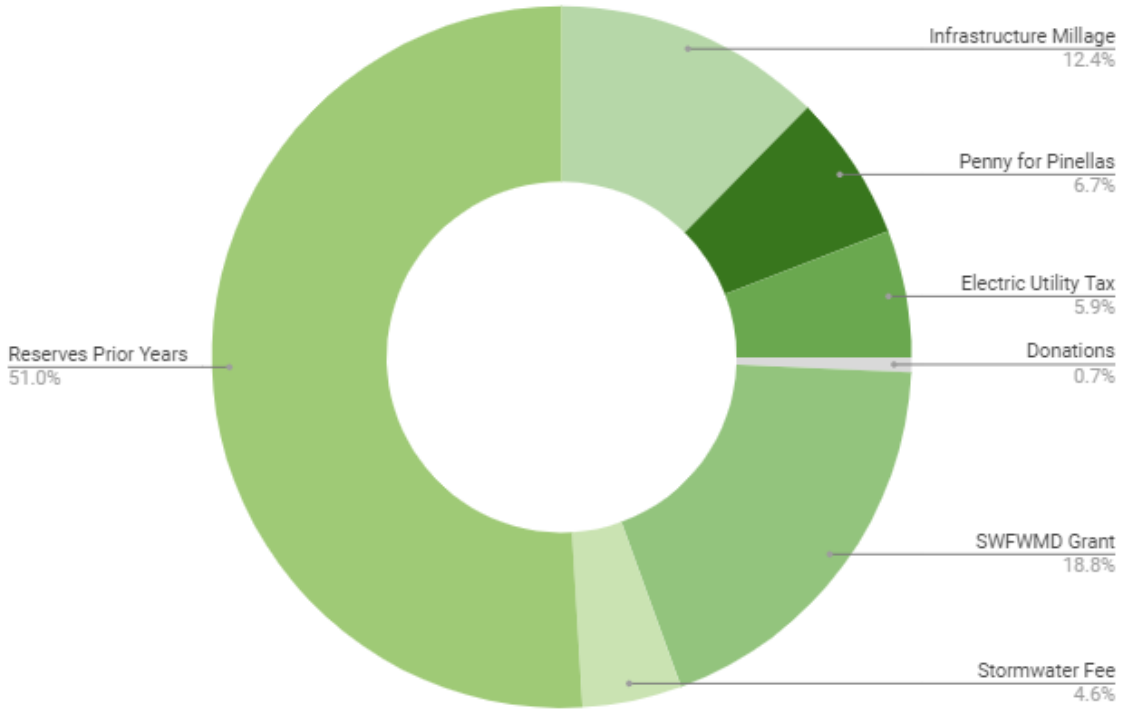
| <u>Projects Years 1-5</u> | <u>18/19</u> | <u>19/20</u> | <u>20/21</u> | <u>21/22</u> | <u>22/23</u> |
|---------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Pinellas/Ponce(Phase 2) | | | | | |
| <i>Professional Services</i> | | | | | |
| <i>Construction</i> | \$3,300,000 | | | | |
| Palmetto | | | | | |
| <i>Professional Services</i> | | | | | |
| <i>Construction</i> | \$750,000 | | | | |
| Carl | | | | | |
| <i>Professional Sevices</i> | \$60,000 | | | | |
| <i>Construction</i> | \$600,000 | | | | |
| <i>Shirley/Varona/Sunny/Barb (Op)</i> | \$31,000 | | | | |

**TOWN OF BELLEAIR
CAPITAL IMPROVEMENT PLAN
FY 2018-19 THROUGH FY 2022-23**

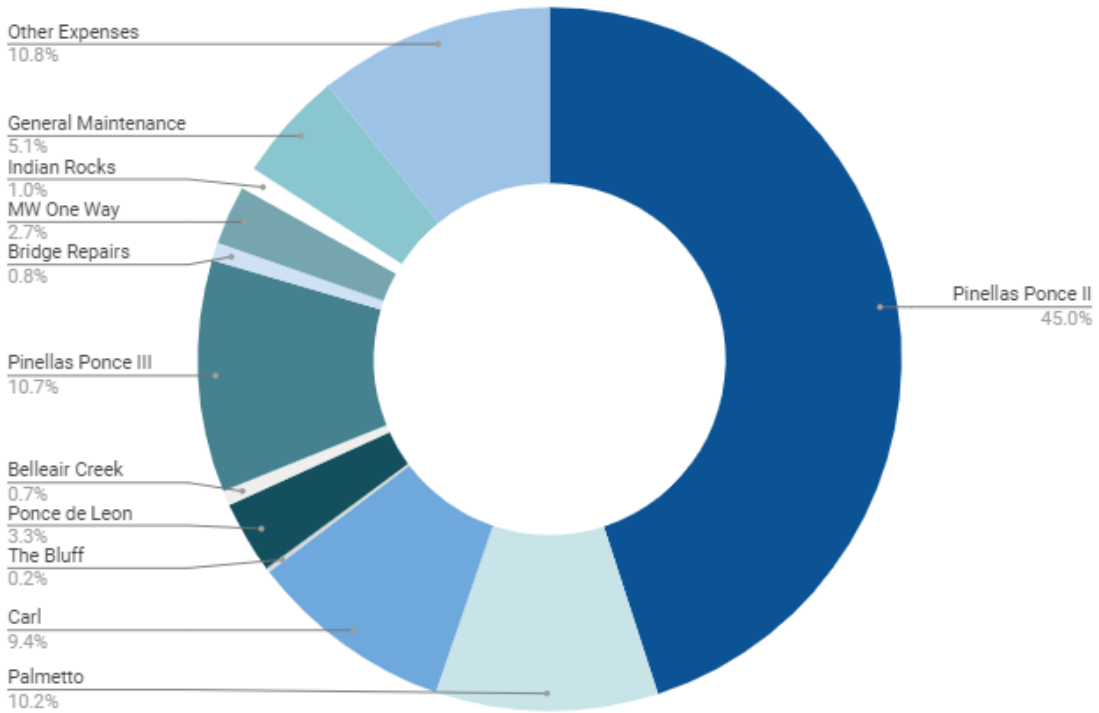
| | | | | | | |
|-----------------------------------------|-------------------------------------------|--------------------|--------------------|---------------------|----------------------|----------------------|
| Belforest | | | | | | |
| | <i>Construction</i> | | | | | |
| Bayview Bridge to IRR | | | | | | |
| | <i>Professional Services</i> | | \$27,864.00 | \$278,640 | | |
| | <i>Construction</i> | | | | \$1,161,000 | \$1,161,000 |
| The Bluff | | | | | | |
| | <i>Study</i> | \$15,000 | \$100,000 | | | |
| | <i>Point Repairs</i> | | | | | |
| | <i>Professional Services (Conceptual)</i> | | | \$600,000 | | |
| | <i>Construction (Conceptual)</i> | | | | \$5,000,000 | |
| | <i>Seawall Replacement</i> | | | | \$220,000 | |
| Belleair Creek (Ponce to Bridge) | | | | | | |
| | <i>Study</i> | \$50,000 | | | | |
| | <i>Professional Services (Conceptual)</i> | | | | | \$850,000 |
| | <i>Construction (Conceptual)</i> | | | | | \$5,000,000 |
| | <i>Point Repairs</i> | | | | | |
| Ponce from Roundabout to Trail | | | | | | |
| | <i>Professional Services (Conceptual)</i> | \$244,200 | | | | |
| | <i>Construction (Conceptual)</i> | | \$1,017,500 | \$1,017,500 | | |
| Pinellas/Ponce(Phase 3) | | | | | | |
| | <i>Professional Services</i> | \$32,000 | | | | |
| | <i>Construction</i> | \$750,000 | | | | |
| Bridge Repairs | | | | | | |
| | <i>Engineering</i> | | | | | |
| | <i>Scour Protection</i> | \$60,000 | | | | |
| | <i>Seawall Repairs</i> | | | | | |
| | <i>Grout/Deck Repair</i> | | | | | |
| | <i>Replacement</i> | | | | | |
| Magnolia Wall/One Way (Concept) | | | | | | |
| | <i>Professional Services</i> | \$15,000 | | | | |
| | <i>Construction</i> | \$185,000 | | | | |
| IRR (Poinsettia to Rosery) | | | | | | |
| | <i>Professional Services</i> | \$75,000 | | | | |
| | <i>Construction</i> | | \$750,000 | | | |
| | <i>Point Repairs/Overlay</i> | | | | | |
| Other Expenses | | | | | | |
| Transfer to Reserves | | | | | | |
| Transfer to 401 | | | | | | |
| | BB&T Debt Service | \$715,000 | \$875,000 | \$875,000 | \$875,000 | \$875,000 |
| | ABM Loan Debt Service | \$79,000 | \$79,000 | \$79,000 | \$79,000 | \$79,000 |
| | GF Debt Service | | | | | |
| | Totals | \$7,331,700 | \$3,125,864 | \$3,142,640 | \$7,632,500 | \$8,487,500 |
| | Fund Balance | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 |
| | <i>Total Expenditures</i> | \$7,331,700 | \$3,125,864 | \$3,142,640 | \$7,632,500 | \$8,487,500 |
| | <i>Total Revenue</i> | \$7,331,700 | \$6,321,950 | \$5,463,470 | \$3,511,200 | \$6,069,600 |
| | Change in Fund Balance | \$0 | \$3,196,086 | \$2,320,830 | (\$4,121,300) | (\$2,417,900) |
| | Ending Fund Balance | \$5,790,135 | \$8,986,221 | \$11,307,051 | \$7,185,751 | \$4,767,851 |

TOWN OF BELLEAIR DETAIL OF REVENUES AND EXPENDITURES INFRASTRUCTURE FUND

Infrastructure Revenue Detail



Infrastructure Expenditure Detail



MINOR FUNDS

TOWN OF BELLEAIR MINOR FUNDS DETAIL OF EXPENDITURES AND REVENUES

Local Gas Option Tax Grant (Fund 110)

The Local Option Gas Tax Fund was created to account for the proceeds from the local option fuel tax as levied by the Pinellas County, Florida Board of County Commissioners. The current interlocal agreement between the Town of Belleair and Pinellas County maintains the County share of the total fuel tax levied is 60% and the municipal share is 40%. Of the 40% of total fuel taxes levied by municipalities, the Town's allocable portion is 0.0059.

| REVENUES | | | | | EXPENDITURES | | | | |
|----------|------------------------|-----------------|------------------|------------------|--------------|----------------------|-----------------|------------------|------------------|
| Account | Object | FY 2018-19 | FY 2017-18 | Change | Account | Object | FY 2018-19 | FY 2017-18 | Change |
| 312400 | Gas Tax | \$57,000 | \$55,050 | \$1,950 | 56402 | Cars | \$0 | \$34,300 | -\$34,300 |
| 361000 | Interest | \$0 | \$0 | \$0 | 58001 | Transfer of Reserves | \$57,000 | \$55,050 | \$1,950 |
| 381000 | Reserves (Prior Years) | \$0 | \$98,150 | -\$98,150 | 58105 | Transfer to | \$0 | \$0 | \$0 |
| 381200 | Transfer from 301 | \$0 | \$0 | \$0 | 58114 | Transfer to 305 | \$0 | \$0 | \$0 |
| | | \$57,000 | \$153,200 | -\$96,200 | 58115 | Transfer to 001 | \$0 | \$63,850 | -\$63,850 |
| | | | | | | | \$57,000 | \$153,200 | -\$96,200 |

Tree Replacement Fund (Fund 113)

The Tree Replacement Fund accounts for funds for Town beautification.

| REVENUES | | | | | EXPENDITURES | | | | |
|----------|------------------------|-----------------|-----------------|-----------------|--------------|-----------------|-----------------|-----------------|-----------------|
| Account | Object | FY 2018-19 | FY 2017-18 | Change | Account | Object | FY 2018-19 | FY 2017-18 | Change |
| 320100 | Tree Permits | \$10,000 | \$10,000 | \$0 | 54685 | Tree Replace | \$10,000 | \$15,000 | -\$5,000 |
| 341800 | Building Permits | \$0 | \$0 | \$0 | 57283 | Tree Grant | \$0 | \$0 | \$0 |
| 361000 | Interest | \$0 | \$0 | \$0 | 58114 | Transfer to 305 | \$0 | \$0 | \$0 |
| 366900 | Donations - Recreation | \$0 | \$0 | \$0 | 58115 | Transfer to 001 | \$0 | \$0 | \$0 |
| 381000 | Reserves (Prior Years) | \$0 | \$5,000 | -\$5,000 | | | \$10,000 | \$15,000 | -\$5,000 |
| 3814000 | Transfer from 001 | \$0 | \$0 | \$0 | | | | | |
| | | \$10,000 | \$15,000 | -\$5,000 | | | | | |

Wastewater Management Fund (Fund 403)

The Town sold the wastewater system to Pinellas County in Fiscal Year 2006 and since the sale, the Town has continued to manage billing operation for wastewater servers.

| REVENUES | | | | | EXPENDITURES | | | | |
|----------|--------------------|--------------------|------------------|------------------|--------------|--------------------|--------------------|------------------|------------------|
| Account | Object | FY 2018-19 | FY 2017-18 | Change | Account | Object | FY 2018-19 | FY 2017-18 | Change |
| 343500 | Wastewater Utility | \$1,000,000 | \$750,000 | \$250,000 | 53170 | Wastewater Expense | \$1,000,000 | \$750,000 | \$250,000 |
| 361000 | Interest | \$0 | \$0 | \$0 | 58110 | Transfer to 401 | \$55,000 | \$55,000 | \$0 |
| 369000 | Miscellaneous | \$0 | \$0 | \$0 | | | \$1,055,000 | \$805,000 | \$250,000 |
| 370201 | Reserves | \$55,000 | \$55,000 | \$0 | | | | | |
| | | \$1,055,000 | \$805,000 | \$250,000 | | | | | |

DEBT OBLIGATIONS

DEBT OBLIGATIONS

The debt management policies as outlined by the Town of Belleair's fiscal policies states that:

1. For financial management policy purposes, long-term borrowing includes bonds, notes and capitalized leases.
2. Long-term borrowing will not be used to finance current operations or normal maintenance.
3. All long-term borrowing will be repaid within a period not to exceed the expected useful lives of the capital programs financed by the debt.
4. For any fund that is supported by long-term borrowing, an annual revenue analysis shall be performed to ensure that the fees or rates are sufficient to meet the debt requirements (debt service, covenants, etc.).

Capital Improvement Revenue Bond

Several years ago, the Town Commission and staff devised a capital improvement plan that addressed the significant deterioration and failure of portions of the town's roadway and drainage systems. Chief among a multitude of drainage issues were concerns that much of the concrete pipe, particularly on the west side of town, was undersized, and in many cases collapsed or compromised. Additionally, stormwater regulations were requiring more treatment of the effluent prior to its eventual discharge into the bay. The resulting total improvement and repair plan costs easily exceeded \$10 million dollars, which were outside of the current financial capacity of the town which was utilizing a pay-as-you-go methodology. The decision was made in September 2012 to let a \$ 10 million dollar revenue bond, payable over 20 years, to jumpstart the capital improvement plan. Bond conditions required that the bond proceeds would need to be completely spent within the first three years of the issuance.

No. R-1

\$10,000,000.00

Dated: September 21, 2012

Due: October 1, 2032

**TOWN OF BELLEAIR
CAPITAL IMPROVEMENT REVENUE BOND, SERIES 2012**

KNOW ALL MEN BY THESE PRESENTS, that the Town of Belleair, Florida, a municipal corporation created and existing under and by virtue of the laws of the State of Florida (the "Issuer"), for value received, hereby promises to pay to Branch Banking and Trust Company, a North Carolina banking corporation (the "Bank"), or registered assigns, the principal sum of TEN MILLION AND 00/100 DOLLARS (\$10,000,000.00), or so much thereof as advanced to the Issuer from the Bank, and to pay interest thereon, from the date of the delivery of this Bond to the purchaser thereof solely from the special funds hereinafter mentioned, at the rate of three and 61/100 percent (3.61%) per annum, subject to adjustment as provided herein, payable on the dates and in the amounts set forth on Schedule 1 attached hereto. The principal and interest of this Bond shall be payable in lawful money of the United States of America. Payment of interest on this Bond on any interest payment date will be made to the person appearing as the registered owner hereof, on the Bond registration books of the Issuer maintained by the Registrar on the 15th day of the month preceding such date (whether or not a business day), such interest to be paid by check or draft mailed to the registered owner at his address as it appears on such registration books.

This Bond is issued to finance a part of the cost of certain capital improvements of the Issuer, hereinafter referred to as the "Project," and other allowable costs, under the authority of and in full compliance with the Constitution and Statutes of the State of Florida, particularly Chapter 166, Part II, Florida Statutes, and a resolution duly adopted by the Issuer on September 19, 2012 (the "Resolution"), and is subject to all the terms and conditions of such Resolution. All capitalized, undefined terms used herein shall have the meanings set forth in the Resolution.

This Bond and the interest hereon are payable solely from and secured by a lien on the Pledged Revenues of the Issuer and to the extent the same are insufficient to pay all of the principal and interest on the Bond, the Issuer has covenanted to budget and appropriate in its annual budget, by amendment, if necessary, from Non-Ad Valorem Funds lawfully available in each Fiscal Year, amounts necessary to pay all sums coming due on the Bond in that Fiscal Year.

It is expressly agreed by the owner of this Bond that the full faith and credit of the Issuer is not pledged to the payment of the principal of and interest on this Bond and that such owner shall never have the right to require or compel the exercise of any ad valorem taxing power of the Issuer to the payment of such principal or interest or the cost of maintaining, repairing and operating the Project. The owner of this Bond shall have no lien upon or claim to any revenues except for the Pledged Revenues, all in the manner set forth in the Resolution. This Bond and the obligation evidenced hereby shall not constitute a lien upon the Project or any part thereof, or upon any other property of the Issuer or situated within its corporate limits, but shall constitute a lien only on the Pledged Revenues, all in the manner provided in the Resolution.

The Bond shall be subject to prepayment on any scheduled principal payment date prior to maturity, in whole, but not in part, at the option of the Issuer, at a redemption price equal to 101% of the principal amount thereof plus accrued interest thereon, if any, to the date of redemption.

Notice of such prepayment shall be given not less than five (5) days prior to the prepayment date, by deposit in the U.S. mails, postage prepaid, to the registered owner of the Bond at its address as it appears

on the registration books to be maintained in accordance with the terms hereof. Notwithstanding anything herein or in the Resolution to the contrary, the holder hereof shall not be required to surrender this Bond for redemption until the Holder is in receipt of the appropriate redemption price plus accrued interest.

If (i) there is a Determination of Taxability (as defined below) or (ii) this Bond shall not be “a qualified tax exempt obligation” as defined in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, then the Bondholder shall have the right to adjust the interest rate to obtain the same after-tax yield as if such events had not occurred. The obligation of the Issuer contained herein with respect to the payment of amounts required to be paid in the event of a Determination of Taxability shall survive the payment in full of this Bond. As used herein, “Determination of Taxability” means a final decree or judgment of any Federal court or a final action of the Internal Revenue Service determining that interest paid or payable on this Bond is or was includable in the gross income of the Registered Owner for Federal income tax purposes; provided, that no such decree, judgment, or action will be considered final for this purpose, however, unless the Issuer has been given written notice and, if it is so desired and is legally allowed, has been afforded the opportunity to contest the same, either directly or in the name of the Registered Owner, and until the conclusion of any appellate review, if sought.

It is hereby certified and recited that all acts, conditions and things required to exist, to happen and to be performed precedent to and in the issuance of this Bond, exist, have happened and have been performed, in regular and due form and time as required by the laws and Constitution of the State of Florida applicable thereto, and that the issuance of this Bond, and of the issue of Bonds of which this Bond is one, does not violate any constitutional, statutory or charter limitations or provisions.

This Bond is and has all the qualities and incidents of negotiable instruments under the Uniform Commercial Code - Investment Securities Law of the State of Florida.

This Bond is transferable by the owner hereof in person or by his attorney or legal representative at the office of the Registrar in the manner and subject to the conditions provided in the Resolution.

IN WITNESS WHEREOF, the Town of Belleair, Florida, has issued this Bond and has caused the same to be executed in its name and on its behalf by its Mayor and its corporate seal to be impressed hereon, attested and countersigned by its Clerk, all as of September 21, 2012.

TOWN OF BELLEAIR, FLORIDA

(SEAL)

By: _____
Mayor

ATTESTED AND COUNTERSIGNED:

Town Clerk

ASSIGNMENT

For valuable consideration, the _____ acting through the _____ does hereby assign, transfer and deliver to _____ all of its right, title and interest in and to this Bond and all rights belonging or appertaining to the assignor under and by virtue of this Bond.

By: _____
Title: _____

Witnesses:

Amortization Schedule

| <u>Date</u> | <u>Total Payment</u> | <u>Interest</u> | <u>Principal</u> | <u>Fiscal Year</u> | <u>Annual Payment</u> | <u>Remaining Balance</u> |
|--------------|------------------------|-----------------------|------------------------|--------------------|-----------------------|--------------------------|
| 4/1/2013 | \$190,527.78 | \$190,527.78 | | 2012-13 | \$190,527.78 | \$14,032,189.50 |
| 10/1/2013 | \$520,500.00 | \$180,500.00 | \$340,000.00 | | | |
| 4/1/2014 | \$174,363.00 | \$174,363.00 | | 2013-14 | \$694,863.00 | \$13,337,326.50 |
| 10/1/2014 | \$539,363.00 | \$174,363.00 | \$365,000.00 | | | |
| 4/1/2015 | \$167,774.75 | \$167,774.75 | | 2014-15 | \$707,137.75 | \$12,630,188.75 |
| 10/1/2015 | \$542,774.75 | \$167,774.75 | \$375,000.00 | | | |
| 4/1/2016 | \$161,006.00 | \$161,006.00 | | 2015-16 | \$703,780.75 | \$11,926,408.00 |
| 10/1/2016 | \$551,006.00 | \$161,006.00 | \$390,000.00 | | | |
| 4/1/2017 | \$153,966.50 | \$153,966.50 | | 2016-17 | \$704,972.50 | \$11,221,435.50 |
| 10/1/2017 | \$558,966.50 | \$153,966.50 | \$405,000.00 | | | |
| 4/1/2018 | \$146,656.25 | \$146,656.25 | | 2017-18 | \$705,622.75 | \$10,515,812.75 |
| 10/1/2018 | \$566,656.25 | \$146,656.25 | \$420,000.00 | | | |
| 4/1/2019 | \$139,075.25 | \$139,075.25 | | 2018-19 | \$705,731.50 | \$9,810,081.25 |
| 10/1/2019 | \$574,075.25 | \$139,075.25 | \$435,000.00 | | | |
| 4/1/2020 | \$131,223.50 | \$131,223.50 | | 2019-20 | \$705,298.75 | \$9,104,782.50 |
| 10/1/2020 | \$581,223.50 | \$131,223.50 | \$450,000.00 | | | |
| 4/1/2021 | \$123,101.00 | \$123,101.00 | | 2020-21 | \$704,324.50 | \$8,400,458.00 |
| 10/1/2021 | \$588,101.00 | \$123,101.00 | \$465,000.00 | | | |
| 4/1/2022 | \$114,707.75 | \$114,707.75 | | 2021-22 | \$702,808.75 | \$7,697,649.25 |
| 10/1/2022 | \$594,707.75 | \$114,707.75 | \$480,000.00 | | | |
| 4/1/2023 | \$106,043.75 | \$106,043.75 | | 2022-23 | \$700,751.50 | \$6,996,897.75 |
| 10/1/2023 | \$606,043.75 | \$106,043.75 | \$500,000.00 | | | |
| 4/1/2024 | \$97,018.75 | \$97,018.75 | | 2023-24 | \$703,062.50 | \$6,293,835.25 |
| 10/1/2024 | \$612,018.75 | \$97,018.75 | \$515,000.00 | | | |
| 4/1/2025 | \$87,723.00 | \$87,723.00 | | 2024-25 | \$699,741.75 | \$5,594,093.50 |
| 10/1/2025 | \$622,723.00 | \$87,723.00 | \$535,000.00 | | | |
| 4/1/2026 | \$78,066.25 | \$78,066.25 | | 2025-26 | \$700,789.25 | \$4,893,304.25 |
| 10/1/2026 | \$633,066.25 | \$78,066.25 | \$555,000.00 | | | |
| 4/1/2027 | \$68,048.50 | \$68,048.50 | | 2026-27 | \$701,114.75 | \$4,192,189.50 |
| 10/1/2027 | \$643,048.50 | \$68,048.50 | \$575,000.00 | | | |
| 4/1/2028 | \$57,669.75 | \$57,669.75 | | 2027-28 | \$700,718.25 | \$3,491,471.25 |
| 10/1/2028 | \$652,669.75 | \$57,669.75 | \$595,000.00 | | | |
| 4/1/2029 | \$46,930.00 | \$46,930.00 | | 2028-29 | \$699,599.75 | \$2,791,871.50 |
| 10/1/2029 | \$661,930.00 | \$46,930.00 | \$615,000.00 | | | |
| 4/1/2030 | \$35,829.25 | \$35,829.25 | | 2029-30 | \$697,759.25 | \$2,094,112.25 |
| 10/1/2030 | \$675,829.25 | \$35,829.25 | \$640,000.00 | | | |
| 4/1/2031 | \$24,277.25 | \$24,277.25 | | 2030-31 | \$700,106.50 | \$1,394,005.75 |
| 10/1/2031 | \$684,277.25 | \$24,277.25 | \$660,000.00 | | | |
| 4/1/2032 | \$12,364.25 | \$12,364.25 | | 2031-32 | \$696,641.50 | \$697,364.25 |
| 10/1/2032 | \$697,364.25 | \$12,364.25 | \$685,000.00 | | | |
| | | | | 2032-33 | \$697,364.25 | \$0.00 |
| Total | \$14,222,717.28 | \$4,222,717.28 | \$10,000,000.00 | | | |

GLOSSARY

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| ACCRUAL BASIS | The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government. |
| AD VALOREM TAX | A tax levied in proportion to the assessed value of real property (taxable land and improvements thereon). Also known as property tax. |
| ANNUAL FINANCIAL REPORT | Financial compendium published subsequent to the close of each fiscal year. |
| APPROPRIATIONS | Financial compendium published subsequent to the close of each fiscal year, encompassing all funds and financial activities of the Town during the previous year, including balance sheets, comparative listing of revenues and expenditures and statements of bonded indebtedness. |
| ARBITRAGE | Classically, the simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs. |
| ASSESSED VALUE | Dollar value given to real estate, utilities and personal property, on which taxes are levied. |
| ASSETS | Resources owned or held which have monetary value. |
| ATTRITION | A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs. |
| AUTHORIZED POSITIONS | Employee positions, which are authorized in the adopted budget. to be filled during the fiscal year |
| AVAILABLE (UNDESIGNATED) RETAINED EARNINGS | This refers to the funds remaining from prior years which are available for appropriation and expenditure in the current year. Also referred to as Unappropriated Retained Earnings. |
| BALANCE SHEET | The basic financial statement which discloses the assets, liabilities and equities of an entity at a specified date. |
| BALANCED BUDGET | A budget in which estimated revenues equal estimated expenditures. |
| BOND (DEBT INSTRUMENT) | A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures. |
| BONDED INDEBTEDNESS | That portion of a governmental units indebtedness which is represented by outstanding bonds. |
| BUDGET | Financial plan consisting of estimated revenues and expenditures (and purposes) for a specified time. The operating budget provides for direct services and support functions of the Town (e.g. Police, Fire, |

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| | Public Works, etc.). The capital budget (Capital Improvement Program) provides for improvements to the Town's infrastructure and facilities, and utilizes long-term financing instruments as well as operating revenues. |
| BUDGET AMENDMENT | Legal means by which an adopted expenditure authorization or limit is increased; includes publication, public hearing and Commission approval. |
| BUDGET CALENDAR | The schedule of key dates which a government follows in the preparation and adoption of the budget |
| CAPITAL EXPENDITURES | An expenditure which leads to the acquisition of a physical asset with a cost of at least five thousand dollars with a useful life of at least one year. |
| CAPITAL IMPROVEMENT PROJECT BUDGET | A long-range plan for the purchase or construction of physical assets such as buildings, streets and sewers. Capital Improvement Projects (CIP) cost in excess of \$25,000 and have a useful life of at least five years. |
| TOWN COMMISSION | Elected representatives that set policy, approve budget, determine ad valorem tax rates on property within Town limits, and evaluate job performance of Town Manager and Town Attorney. |
| TOWN MANAGER | The Town Manager is a professional administrator appointed by the Town Commission and serves as chief executive officer. The Manager carries out policies determined by the Town Commission. |
| CONSTANT DOLLARS | (a.k.a. Deflated Dollars; Real Dollars) An expression of purchasing power, determining the amount of money necessary to purchase goods and services today (or a given year) relative to the amount it would take to purchase the same goods and services during a base year. See Consumer Price Index (CPI). |
| CONSUMER PRICE INDEX (CPI) | A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living, i.e., economic inflation. It tracks the prices of goods and services purchased by the average urban wage earner and average clerical worker. In this document the CPI is measured using March as the base period. |
| CONTRACTUAL SERVICES | Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services. |
| COST CENTER | An organizational budget/operating unit within each City department or program, i.e., Traffic Enforcement Unit is a cost center within the Police Department's Patrol program. |
| COST-OF-LIVING ADJUSTMENT (COLA) | An increase in salaries to offset the adverse effect of inflation on compensation. |
| DEBT | An obligation resulting from the borrowing of money or the purchase of goods and services. |
| DEBT SERVICE | The payment of principal and interest on borrowed funds and required contributions to accumulate monies for future retirement of bonds. |

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| DEMOGRAPHY (DEMOGRAPHICS) | The statistical study of human populations, especially as they relate to density, distribution, and vital statistics. |
| ENCUMBRANCE | An amount of money committed for the payment of goods and services not yet received. |
| ENTERPRISE FUNDS | Independent funds used to account for ongoing organizations and activities, which are supported primarily by user charges. The Enterprise Funds of the town are the Utilities Funds: Water, Wastewater and Solid Waste. |
| EXPENDITURE | Payment for goods and/or services provided. |
| EXPENDITURE CATEGORIES | <p>Belleair's expenditure categories encompass the following:</p> <ul style="list-style-type: none"> • <i>Personnel Services:</i> Expenditures relating to personnel and associated costs (e.g., medical insurance, life insurance, pension, social security, workers' compensation, etc.). • <i>Operating Expenses:</i> Various costs incurred in the operation of a unit of government, including utility charges, office supplies, travel, postage, equipment rental, subscriptions, etc. • <i>Capital:</i> Expenditures for the acquisition of capital equipment, vehicles and machinery. These items have a cost exceeding \$5,000. • <i>Transfer:</i> Payments from one department or fund to another, generally for Capital Improvement Projects. |
| FIDUCIARY FUNDS | Used to account for resources that are managed in a trustee capacity or as an agent for other parties or funds. The police pension fund is a fiduciary fund. |
| FINANCIAL POLICIES | The town's policies with respect to taxes, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding. |
| FINANCIAL TREND MONITORING SYSTEM | A series of inter-related financial factors and indicators developed by the International City Management Association to assess the financial condition of a local government based on historical and current fiscal and economic data. |
| FISCAL YEAR (FY) | Any consecutive twelve-month period designated as the official budget year, and at the end of which a government determines its financial position and results of operation. The city's fiscal year begins on October 1 and ends the next September 30. |
| FRANCHISE TAXES/FEEES | Charges levied against a corporation or individual by a local government in return for granting a privilege or permitting the use of public property. |
| FRINGE BENEFITS | Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security, retirement pension, medical, and life insurance plans. |
| FULL TIME EQUIVALENT (FTE) | Term used to convert the part-time employee positions to equate to full-time positions by dividing the total annual hours worked of the part-time employee by the total annual hours worked by the full-time employee. |

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| FUND ACCOUNTING | Accounts organized on the basis of funds and groups of accounts each of which is considered to be a separate reporting entity. The operations of each fund is accounted for by providing a separate set of self-balancing accounts which comprise its assets, liability, fund equity, revenues and expenditures. In governmental accounting, all funds are classified into eight generic fund types; General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust & Agency. |
| GAAP | General Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standards setting bodies. |
| GASB ST. NO. 54 | Classifies fund balance of government funds into the following five categories: <ul style="list-style-type: none"> • <i>Nonspendable:</i> generally means that it is not expected to be converted to cash • <i>Restricted:</i> funds with constraints placed on the use of resources, either externally by creditors or laws of other governments, or imposed by law through constitutional provisions of enabling legislation. • <i>Committed:</i> funds with constraints on use, imposed by formal action of the government's highest level of decision-making authority. • <i>Assigned:</i> amounts constrained by the government's intent to be used for a specific purpose, but are neither restricted nor committed. • <i>Unassigned:</i> this is the residual amount for the General Fund, and represents fund balance that has not been restricted, committed, or assigned. |
| GENERAL FUND | Fund used to account for resources, such as property taxes, which are not designated or dedicated for a specific purpose. |
| GENERAL FUND RESERVE | Town Commission policy requires that the unappropriated retained earnings of the General Fund be maintained at no less than 20% of prior year's expenditures. |
| GENERAL OBLIGATION BONDS | When the Town pledges its full faith and credit to the repayment of the bonds it issues, than those bonds are general obligation (G.O.) bonds. In Florida G.O. bonds must be authorized by public referendum. |
| GOVERNMENTAL FUNDS | Funds primarily used to account for tax-supported serves (as distinguished from those services supported primarily from user charges). The three governmental fund types in the Town of Belleair are the general, special revenue, and capital projects. |
| GRANTS | Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility. |
| HOMESTEAD EXEMPTION | Pursuant to the Florida State Constitution, the first \$50,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from property tax. |
| INFRASTRUCTURE | The physical assets of a government (e.g., streets, water and sewer systems, public buildings, parks, etc.). |
| INFRASTRUCTURE TAX | The one-cent sales tax in Pinellas County approved by voters for two |

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| | back-to-back ten year periods beginning in 1990. It may be spent only on capital infrastructure. It is also known as "Penny for Pinellas". |
| INTERFUND TRANSFERS | The movement of monies between funds of the same governmental entity. |
| INTERGOVERNMENTAL REVENUES | A major revenue category that includes all revenues received from federal, state, and other local government sources in the form of grants, shared revenues, and payment in lieu of taxes. |
| LINE ITEM | The smallest expenditure detail provided in department budgets. The line item also is referred to as an "object", with numerical "object codes" used to identify expenditures in the accounting system. |
| LONG-TERM DEBT | Debt with a maturity of more than one year including General Obligation Bonds, revenue bonds, special assessment bonds, notes, leases and contracts. |
| NET BUDGET | The legally adopted budget less all interfund transfers and inter-departmental charges. |
| MILLAGE | The tax rate on real property which generates ad valorem revenue. The millage rate is established annually and is based on \$1 per \$1,000 of taxable value. |
| OPERATING BUDGET | Plan of current expenditures and the proposed means of financing them. Operating expenditures include salaries, supplies, employee travel, postage, current debt service and transfer. (See Expenditure Categories). |
| ORDINANCE | A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. |
| PENNY FOR PINELLAS | Florida State Sales Tax was increased from 6% to 7% in Pinellas County effective in February 1990. Initially approved for ten years, it was approved by voters for another ten years and will remain in effect until 2010. This revenue may be used only for capital infrastructure and specific public safety vehicle expenditures. It is also known as Infrastructure Tax. |
| PER CAPITA | An average per person estimate of a given factor. |
| PERFORMANCE INDICATORS | Measurable means of evaluating the effectiveness of a program in accomplishing its defined objectives. |
| PRIOR YEAR ENCUMBRANCES | Obligations from previous fiscal years in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated. |
| PROPERTY TAX | A tax levied in proportion to the assessed value of real property (taxable land and improvements thereon). Also known as ad valorem |

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| | tax. |
| PROPRIETARY FUNDS | Used to account for the town's ongoing organizations and activities which are similar to those often found in the private sector operating on a "for profit" basis. These include the Enterprise and Internal Service Funds. |
| RESOLUTION | A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute. |
| RETAINED EARNINGS | An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund. |
| REVENUE | Income received by the town. These are receipts, which increase a fund's financial resources. They exclude: debt issue proceeds, increases in liabilities and contributions of fund capital in Enterprise and Internal Services Funds. |
| ROLLED-BACK | The millage rate which when applied to the tax base, would generate prior year tax revenues less allowance for new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations and deletions. |
| MILLAGE RATE | Rate used in calculating taxes based upon the value of property, expresses in mills per dollar of property value; a mill is equal to 0.1 percent. |
| SPECIAL ASSESSMENT | Compulsory contributions collected from the owners of property benefited by specific public improvements (paving, drainage, etc.) to defray costs of such improvements. Costs are apportioned according to the presumed relative benefits to the property. |
| STORMWATER FEE | A fee based on the amount of impermeable surface on a given property whose revenues fund stormwater infrastructure projects. |
| SURPLUS | An excess of the assets of a fund over its liabilities and reserved equity. |
| TAX | Compulsory charge levied by a government to finance services performed for the common benefit. |
| TAXABLE VALUE | The assessed value of property minus the homestead exemption and any other exemptions which may be applicable. |
| TAX COLLECTION RATIO | Ratio of ad valorem taxes collected to total ad valorem taxes levied. |
| TREND | A systematic, measurable drift in a series of data, either positively or negatively, over a sustained period of time. |
| TRIM ACT | The "Truth in Millage" Act, incorporated in Florida Statutes <i>200.065</i> , requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on "tentative" budgets approved by the City, County, School Board, and other taxing districts. The TRIM Act also includes specific requirements for newspaper advertisements of budget public hearings, and the content and order of business of the hearings. |
| UNAPPROPRIATED | Retained Earnings the funds remaining from prior years which are available for appropriation and expenditure in the current year. Also |

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| | referred to as Available (Undesignated) Fund Balance. |
| UTILITY TAX | A tax levied by cities on the consumers on various utilities such as electricity, telephone, gas, water, etc. |
| USER FEES | The payment of a fee for a direct receipt of a public service by the party benefiting from the service. Also known as Charges for Service. |

PROGRAM BREAKDOWNS

ADMINISTRATION

COMMUNICATIONS AND MARKETING

REVENUES

| | Public Outreach | Communication Projects | TOTAL |
|-----------------------|-----------------|------------------------|------------|
| | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$0 | \$0 | \$0 |

EXPENDITURES

| | Public Outreach | Communication Projects | TOTAL |
|--------------------------|-----------------|------------------------|-----------------|
| PERSONNEL | | | |
| 51100 Salaries Executive | \$0 | \$0 | \$0 |
| 51200 Salaries | \$17,549 | \$18,686 | \$36,235 |
| 52100 FICA | \$1,342 | \$1,429 | \$2,771 |
| 52200 Retirement/401k | \$1,579 | \$1,682 | \$3,261 |
| 52300 Health | \$3,233 | \$3,443 | \$6,676 |
| 52301 Medical Benefit | \$300 | \$319 | \$619 |
| 51500 Sick Leave | \$640 | \$681 | \$1,321 |
| Personnel Total | \$24,642 | \$26,240 | \$50,883 |

| | Public Outreach | Communication Projects | TOTAL |
|-----------------------------|-----------------|------------------------|---------|
| OPERATING | | | |
| 53151 Professional Services | \$3,606 | \$3,839 | \$7,445 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 |
| 54200 Postage | \$80 | \$85 | \$165 |
| 54620 Maint. Vehicle | \$50 | \$53 | \$103 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 |
| 54700 Ordinance Codes | \$250 | \$266 | \$516 |
| 54930 Advertising | \$250 | \$250 | \$500 |
| 54940 Filing Fees | \$62 | \$67 | \$129 |
| 55100 Office Supplies | \$155 | \$165 | \$320 |
| 55101 Board Expenses | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$227 | \$242 | \$468 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$32 | \$35 | \$67 |
| 55260 Protective Clothing | \$12 | \$13 | \$26 |
| 55290 Elections | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 |
| 55420 Training and Aids | \$0 | \$0 | \$0 |

| | | | |
|------------------------|----------------|----------------|----------------|
| 57900 Archives | \$0 | \$0 | \$0 |
| Operating Total | \$4,725 | \$5,015 | \$9,740 |

| CAPITAL | Public Outreach | Communication Projects | TOTAL |
|------------------------------|------------------------|-------------------------------|--------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| | Public Outreach | Communication Projects | TOTAL |
|---------------------------|------------------------|-------------------------------|-----------------|
| EXPENDITURE TOTALS | \$29,367 | \$31,255 | \$60,622 |
| | 48.44% | 51.56% | 100.00% |

NET INCOME

| | Public Outreach | Communication Projects | TOTAL |
|--------------------|------------------------|-------------------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$29,367 | \$31,255 | \$60,622 |
| NET INCOME | -\$29,367 | -\$31,255 | -\$60,622 |

LEGISLATIVE PROGRAMMING

REVENUES

| | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|-----------------------|-----------------------|-------------------|--------------------------|------------|
| | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$0 | \$0 | \$0 | \$0 |

EXPENDITURES

| PERSONNEL | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|--------------------------|-----------------------|-------------------|--------------------------|------------------|
| 51200 Salaries | \$29,872 | \$8,988 | \$26,303 | \$65,163 |
| 52100 FICA | \$2,284 | \$687 | \$2,011 | \$4,983 |
| 52200 Retirement/401k | \$2,688 | \$809 | \$2,367 | \$5,864 |
| 52300 Health | \$5,504 | \$1,656 | \$4,846 | \$12,006 |
| 52301 Medical Benefit | \$510 | \$154 | \$449 | \$1,113 |
| 51500 Sick Leave | \$1,089 | \$328 | \$959 | \$2,375 |
| 51100 Executive Salaries | \$9,600 | \$0 | \$0 | \$9,600 |
| Personnel Total | \$51,547 | \$12,621 | \$36,936 | \$101,105 |

| OPERATING | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|-----------------------|-----------------------|-------------------|--------------------------|----------|
| 53151 Prof. Svcs | \$6,138 | \$1,847 | \$5,404 | \$13,389 |
| 54000 Travel/Per Diem | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$136 | \$41 | \$120 | \$297 |
| 54620 Maint. Vehicle. | \$85 | \$26 | \$75 | \$186 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 |
| 54700 Ordinance Codes | \$425 | \$128 | \$375 | \$928 |
| 54930 Advertising | \$1,250 | \$0 | \$0 | \$1,250 |
| 54940 Filing Fees | \$106 | \$32 | \$94 | \$232 |
| 55100 Office Supplies | \$264 | \$79 | \$232 | \$575 |
| 55101 Board Expense | \$5,000 | \$0 | \$0 | \$5,000 |
| 55210 Oper. Supplies | \$386 | \$116 | \$340 | \$842 |
| 55222 Records Mgmt | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$55 | \$17 | \$49 | \$121 |
| 55260 Prot. Clothing | \$21 | \$6 | \$19 | \$46 |
| 55290 Elections | \$0 | \$0 | \$0 | \$0 |
| 55410 Membership | \$0 | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|------------------------|-----------------|----------------|----------------|-----------------|
| 57900 Archives | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$13,867 | \$2,292 | \$6,707 | \$22,866 |

| CAPITAL | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|------------------------------|------------------------------|--------------------------|---------------------------------|--------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|---------------------------|------------------------------|--------------------------|---------------------------------|------------------|
| EXPENDITURE TOTALS | \$65,415 | \$14,913 | \$43,643 | \$123,971 |
| | 52.77% | 12.03% | 35.20% | 100.00% |

NET INCOME

| | Public/Board Meetings | Policy Management | Legislative Coordination | TOTAL |
|--------------------|------------------------------|--------------------------|---------------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$65,415 | \$14,913 | \$43,643 | \$123,971 |
| NET INCOME | -\$65,415 | -\$14,913 | -\$43,643 | -\$123,971 |

LEGAL/STATUTORY COMPLIANCE

REVENUES

| | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|-----------------------------|-----------------------|------------|---------------|----------------|-----------------|
| 321100 Occupational License | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |
| REVENUE TOTALS | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |

EXPENDITURES

| | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|--------------------------|-----------------------|-----------------|----------------|-----------------|------------------|
| PERSONNEL | | | | | |
| 51200 Salaries | \$43,667 | \$30,514 | \$2,104 | \$27,358 | \$103,644 |
| 52100 FICA | \$3,339 | \$2,333 | \$161 | \$2,092 | \$7,925 |
| 52200 Retirement/401k | \$3,930 | \$2,746 | \$189 | \$2,462 | \$9,327 |
| 52300 Health | \$8,046 | \$5,622 | \$388 | \$5,041 | \$19,097 |
| 52301 Medical Benefit | \$746 | \$521 | \$36 | \$467 | \$1,771 |
| 51500 Sick Leave | \$1,592 | \$1,112 | \$77 | \$997 | \$3,778 |
| 51100 Executive Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$61,319 | \$42,850 | \$2,955 | \$38,417 | \$145,541 |

| | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|-----------------------------|-----------------------|-----------------|---------------|-----------------|-----------------|
| OPERATING | | | | | |
| 53151 Professional Services | \$8,972 | \$6,270 | \$432 | \$5,621 | \$21,296 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$199 | \$139 | \$10 | \$125 | \$472 |
| 54620 Maint. Vehicle | \$124 | \$87 | \$6 | \$78 | \$295 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54700 Ordinance Codes | \$622 | \$434 | \$30 | \$390 | \$1,476 |
| 54930 Advertising | \$0 | \$1,500 | \$0 | \$0 | \$1,500 |
| 54940 Filing Fees | \$155 | \$109 | \$7 | \$97 | \$369 |
| 55100 Office Supplies | \$386 | \$269 | \$19 | \$242 | \$915 |
| 55101 Board Expenses | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$565 | \$395 | \$27 | \$354 | \$1,340 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$0 | \$8,750 | \$8,750 |
| 55240 Uniforms | \$81 | \$56 | \$4 | \$51 | \$192 |
| 55260 Protective Clothing | \$31 | \$22 | \$1 | \$19 | \$74 |
| 55290 Elections | \$0 | \$5,000 | \$0 | \$0 | \$5,000 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training and Aids | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57900 Archives | \$0 | \$0 | \$0 | \$400 | \$400 |
| Operating Total | \$11,135 | \$14,281 | \$537 | \$16,126 | \$42,078 |

| CAPITAL | | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|------------------------------|----------------------|------------------------------|------------------|----------------------|-----------------------|--------------|
| 57001 | Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|---------------------------|--|------------------------------|------------------|----------------------|-----------------------|------------------|
| EXPENDITURE TOTALS | | \$72,454 | \$57,131 | \$3,492 | \$54,543 | \$187,620 |
| | | 38.62% | 30.45% | 1.86% | 29.07% | 100.00% |

NET INCOME

| | | Business Tax Receipts | Elections | Town Attorney | Public Records | TOTAL |
|--------------------|--|------------------------------|------------------|----------------------|-----------------------|-------------------|
| TOTAL REVENUES | | \$25,000 | \$0 | \$0 | \$0 | \$25,000 |
| TOTAL EXPENDITURES | | \$72,454 | \$57,131 | \$3,492 | \$54,543 | \$187,620 |
| NET INCOME | | -\$47,454 | -\$57,131 | -\$3,492 | -\$54,543 | -\$162,620 |

CAPITAL PROJECT MANAGEMENT

EXPENDITURES

| PERSONNEL | Planning | Vendor/Grant | Street Lights | Project Management | TOTAL |
|--------------------------|-----------------|----------------|-----------------|--------------------|-----------------|
| 51200 Salaries | \$11,290 | \$4,776 | \$15,523 | \$27,464 | \$59,054 |
| 52100 FICA | \$863 | \$365 | \$1,187 | \$2,100 | \$4,515 |
| 52200 Retirement/401k | \$1,016 | \$430 | \$1,397 | \$2,472 | \$5,314 |
| 52300 Health | \$2,080 | \$880 | \$2,860 | \$5,060 | \$10,881 |
| 52301 Medical Benefit | \$193 | \$82 | \$265 | \$469 | \$1,009 |
| 51500 Sick Leave | \$412 | \$174 | \$566 | \$1,001 | \$2,153 |
| 51100 Executive Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$15,854 | \$6,707 | \$21,799 | \$38,567 | \$82,926 |

| Operating | Planning | Vendor/Grant | Street Lights | Project Management | TOTAL |
|-----------------------------|----------------|------------------|----------------|--------------------|------------------|
| 53151 Professional Services | \$2,320 | \$981 | \$3,190 | \$5,643 | \$12,134 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$51 | \$22 | \$71 | \$125 | \$269 |
| 54620 Maint. Vehicle | \$32 | \$14 | \$44 | \$78 | \$168 |
| 54670 Maint. Equip. | \$0 | \$112,411 | \$0 | \$0 | \$112,411 |
| 54700 Ordinance Codes | \$161 | \$68 | \$221 | \$391 | \$841 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54940 Filing Fees | \$40 | \$17 | \$55 | \$98 | \$210 |
| 55100 Office Supplies | \$100 | \$42 | \$137 | \$242 | \$521 |
| 55101 Board Expenses | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$146 | \$62 | \$201 | \$355 | \$764 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$21 | \$9 | \$29 | \$51 | \$109 |
| 55260 Protective Clothing | \$8 | \$3 | \$11 | \$20 | \$42 |
| 55290 Elections | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training and Aids | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57900 Archives | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$2,879 | \$113,629 | \$3,958 | \$7,003 | \$127,469 |

| CAPITAL | Planning | Vendor/Grant | Street Lights | Project Management | TOTAL |
|------------------------------|------------|--------------|---------------|--------------------|------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| | Planning | Vendor/Grant | Street Lights | Project Management | TOTAL |
|---------------------------|-----------------|------------------|-----------------|--------------------|------------------|
| EXPENDITURE TOTALS | \$18,732 | \$120,336 | \$25,757 | \$45,570 | \$210,395 |

8.90%

57.20%

12.24%

21.66%

100.00%

NET INCOME

| | Planning | Vendor/Grant | Street Lights | Project Managment | TOTAL |
|--------------------|------------------|---------------------|----------------------|------------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$18,732 | \$120,336 | \$25,757 | \$45,570 | \$210,395 |
| NET INCOME | -\$18,732 | -\$120,336 | -\$25,757 | -\$45,570 | -\$210,395 |

TOWN ADMINISTRATION

EXPENDITURES

| PERSONNEL | Meetings | Internal Communications | Contract Management | Training | Emergency Management | TOTAL |
|------------------------------|-----------------|--------------------------------|----------------------------|-----------------|-----------------------------|------------------|
| 51200 Salaries | \$13,278 | \$8,335 | \$4,168 | \$1,858 | \$1,858 | \$29,497 |
| 52100 FICA | \$1,015 | \$637 | \$319 | \$142 | \$142 | \$2,255 |
| 52200 Retirement/401k | \$1,195 | \$750 | \$375 | \$167 | \$167 | \$2,654 |
| 52300 Health | \$2,447 | \$1,536 | \$768 | \$342 | \$342 | \$5,435 |
| 52301 Medical Benefit | \$227 | \$142 | \$71 | \$32 | \$32 | \$504 |
| 51500 Sick Leave | \$484 | \$304 | \$152 | \$68 | \$68 | \$1,075 |
| 51100 Executive Salaries | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$18,646 | \$11,705 | \$5,852 | \$2,609 | \$2,609 | \$41,421 |
| OPERATING | Meetings | Internal Communications | Contract Management | Training | Emergency Management | TOTAL |
| 53151 Professional Services | \$2,728 | \$1,713 | \$856 | \$382 | \$382 | \$6,061 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$20,100 | \$0 | \$20,100 |
| 54100 Telephone | \$0 | \$4,400 | \$0 | \$0 | \$0 | \$4,400 |
| 54200 Postage | \$61 | \$38 | \$19 | \$8 | \$8 | \$134 |
| 54620 Maint. Vehicle | \$38 | \$24 | \$12 | \$5 | \$5 | \$84 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54700 Ordinance Codes | \$189 | \$119 | \$59 | \$26 | \$26 | \$420 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54940 Filing Fees | \$47 | \$30 | \$15 | \$7 | \$7 | \$105 |
| 55100 Office Supplies | \$117 | \$74 | \$37 | \$16 | \$16 | \$260 |
| 55101 Board Expenses | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$172 | \$108 | \$54 | \$24 | \$24 | \$381 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$25 | \$15 | \$8 | \$3 | \$3 | \$55 |
| 55260 Protective Clothing | \$9 | \$6 | \$3 | \$1 | \$1 | \$21 |
| 55290 Elections | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$10,800 | \$0 | \$10,800 |
| 55420 Training and Aids | \$0 | \$0 | \$0 | \$19,500 | \$0 | \$19,500 |
| 57900 Archives | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$3,386 | \$6,525 | \$1,063 | \$50,874 | \$474 | \$62,321 |
| CAPITAL | Meetings | Internal Communications | Contract Management | Training | Emergency Management | TOTAL |
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| EXPENDITURE TOTALS | Meetings | Internal Communications | Contract Management | Training | Emergency Management | TOTAL |
| | \$22,032 | \$18,230 | \$6,915 | \$53,483 | \$3,083 | \$103,743 |
| | 21.24% | 17.57% | 6.67% | 51.55% | 2.97% | 100.00% |

NET INCOME

| Meetings | Internal Communications | Contract Management | Training | Emergency Management | TOTAL |
|-----------------|--------------------------------|----------------------------|-----------------|-----------------------------|--------------|
|-----------------|--------------------------------|----------------------------|-----------------|-----------------------------|--------------|

| | | | | | | |
|--------------------|----------------|----------------|---------------|----------------|---------------|-----------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$22,032 | \$18,230 | \$6,915 | \$53,483 | \$3,083 | \$103,743 |
| NET INCOME | -22,032 | -18,230 | -6,915 | -53,483 | -3,083 | -103,743 |

MANAGEMENT AND BUDGET ANALYSIS

EXPENDITURES

| PERSONNEL | Fiscal Analysis | Procurement | Asset Management | Budget | TOTAL |
|--------------------------|-----------------|----------------|------------------|-----------------|-----------------|
| 51200 Salaries | \$13,895 | \$3,414 | \$2,156 | \$38,092 | \$57,557 |
| 52100 FICA | \$1,062 | \$261 | \$165 | \$2,913 | \$4,401 |
| 52200 Retirement/401k | \$1,250 | \$307 | \$194 | \$3,428 | \$5,180 |
| 52300 Health | \$2,560 | \$629 | \$397 | \$7,018 | \$10,605 |
| 52301 Medical Benefit | \$237 | \$58 | \$37 | \$651 | \$983 |
| 51500 Sick Leave | \$506 | \$124 | \$79 | \$1,389 | \$2,098 |
| 51100 Executive Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$19,512 | \$4,794 | \$3,028 | \$53,490 | \$80,824 |

| OPERATING | Fiscal Analysis | Procurement | Asset Management | Budget | TOTAL |
|-----------------------------|-----------------|--------------|------------------|----------------|-----------------|
| 53151 Professional Services | \$2,855 | \$701 | \$443 | \$7,827 | \$11,826 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$63 | \$16 | \$10 | \$174 | \$262 |
| 54620 Maint. Vehicle | \$40 | \$10 | \$6 | \$108 | \$164 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54700 Ordinance Codes | \$198 | \$49 | \$31 | \$542 | \$820 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$250 | \$250 |
| 54940 Filing Fees | \$49 | \$12 | \$8 | \$136 | \$205 |
| 55100 Office Supplies | \$123 | \$30 | \$19 | \$336 | \$508 |
| 55101 Board Expenses | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$180 | \$44 | \$28 | \$492 | \$744 |
| 55222 Records Mgmt Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$26 | \$6 | \$4 | \$71 | \$107 |
| 55260 Protective Clothing | \$10 | \$2 | \$2 | \$27 | \$41 |
| 55290 Elections | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training and Aids | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57900 Archives | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$3,543 | \$871 | \$550 | \$9,963 | \$14,926 |

| CAPITAL | Fiscal Analysis | Procurement | Asset Management | Budget | TOTAL |
|------------------------------|-----------------|-------------|------------------|------------|------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| | Fiscal Analysis | Procurement | Asset Management | Budget | TOTAL |
|---------------------------|-----------------|----------------|------------------|-----------------|-----------------|
| EXPENDITURE TOTALS | \$23,055 | \$5,664 | \$3,578 | \$63,453 | \$95,750 |

24.08%

5.92%

3.74%

66.27%

100.00%

NET INCOME

| | Fiscal Analysis | Procurement | Asset Management | Budget | TOTAL |
|--------------------|------------------|-----------------|------------------|------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$23,055 | \$5,664 | \$3,578 | \$63,453 | \$95,750 |
| NET INCOME | -\$23,055 | -\$5,664 | -\$3,578 | -\$63,453 | -\$95,750 |

BUILDING

PERMITTING

REVENUES

| | Permitting | Inspections | TOTAL |
|-------------------------|------------------|-------------|------------------|
| 341802 Building Permits | \$350,000 | \$0 | \$350,000 |
| REVENUE TOTALS | \$350,000 | \$0 | \$350,000 |

EXPENDITURES

| PERSONNEL | Permitting | Inspections | TOTAL |
|------------------------|-----------------|-----------------|-----------------|
| 51200 Salaries | \$29,094 | \$7,273 | \$36,367 |
| 51500 Sick Leave | \$1,443 | \$361 | \$1,804 |
| 52100 FICA | \$2,230 | \$558 | \$2,788 |
| 52200 Retirement/401k | \$2,624 | \$656 | \$3,280 |
| 52300 Life/Hosp.Ins | \$6,724 | \$1,681 | \$8,405 |
| 52301 Medical Benefit | \$787 | \$197 | \$984 |
| Personnel Total | \$42,902 | \$10,726 | \$53,628 |

| OPERATING | Permitting | Inspections | TOTAL |
|------------------------|--------------|-----------------|-----------------|
| 53160 Contract Labor | \$0 | \$82,360 | \$82,360 |
| 54100 Telephone | \$0 | \$0 | \$0 |
| 54670 Maint. Equip. | \$328 | \$82 | \$410 |
| 55100 Office Supplies | \$328 | \$82 | \$410 |
| 55210 Operating Supp | \$328 | \$82 | \$410 |
| 55240 Uniforms | \$0 | \$0 | \$0 |
| Operating Total | \$984 | \$82,606 | \$83,590 |

| | Permitting | Inspections | TOTAL |
|---------------------------|-----------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$43,886 | \$93,332 | \$137,218 |
| | 31.98% | 68.02% | 100.00% |

NET INCOME

| | Permitting | Inspections | TOTAL |
|--------------------|------------------|------------------|------------------|
| TOTAL REVENUES | \$350,000 | \$0 | \$350,000 |
| TOTAL EXPENDITURES | \$43,886 | \$93,332 | \$137,218 |
| NET INCOME | \$306,114 | -\$93,332 | \$212,782 |

SUPPORT SERVICES

DIRECT INTERDEPARTMENTAL SUPPORT

EXPENDITURES

| PERSONNEL | Building | Solid Waste | TOTAL |
|------------------------|----------------|-----------------|-----------------|
| 51200 Salaries | \$5,106 | \$10,211 | \$15,317 |
| 52100 FICA | \$391 | \$781 | \$1,172 |
| 52200 Retirement/401k | \$460 | \$920 | \$1,380 |
| 52300 Health | \$1,023 | \$2,047 | \$3,070 |
| 52301 Medical Benefit | \$120 | \$240 | \$360 |
| 51500 Sick Leave | \$170 | \$340 | \$510 |
| 51400 Overtime | \$500 | \$1,000 | \$1,500 |
| Personnel Total | \$7,769 | \$15,539 | \$23,308 |

| OPERATING | Building | Solid Waste | TOTAL |
|-----------------------------|----------|-------------|----------|
| 51305 Bank Fees | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 |
| 54100 Telephone | \$39 | \$78 | \$117 |
| 54200 Postage | \$0 | \$2,625 | \$2,625 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$10,000 | \$10,000 |
| 54302 Sanitation | \$0 | \$400 | \$400 |
| 54303 Sewer | \$0 | \$2,900 | \$2,900 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$64 | \$129 | \$193 |

| | | | |
|---------------------------|--------------|-----------------|-----------------|
| 55210 Operating Supplies | \$86 | \$1,471 | \$1,557 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$0 | \$47,500 | \$47,500 |
| 55221 Tools | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 |
| Operating Total | \$189 | \$65,103 | \$65,292 |

| CAPITAL | Building | Solid Waste | TOTAL |
|------------------------------|-----------------|--------------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| | Building | Solid Waste | TOTAL |
|---------------------------|-----------------|--------------------|-----------------|
| EXPENDITURE TOTALS | \$7,958 | \$80,642 | \$88,600 |
| | 8.98% | 91.02% | 100.00% |

NET INCOME

| | Building | Solid Waste | TOTAL |
|--------------------|-----------------|--------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$7,958 | \$80,642 | \$88,600 |
| NET INCOME | -\$7,958 | -\$80,642 | -\$88,600 |

HUMAN RESOURCES

EXPENDITURES

| PERSONNEL | HR | Payroll | TOTAL |
|------------------------|-----------------|-----------------|-----------------|
| 51200 Salaries | \$49,166 | \$18,606 | \$67,771 |
| 52100 FICA | \$3,761 | \$1,423 | \$5,184 |
| 52200 Retirement/401k | \$4,430 | \$1,676 | \$6,106 |
| 52300 Health | \$9,855 | \$3,729 | \$13,584 |
| 52301 Medical Benefit | \$1,156 | \$437 | \$1,593 |
| 51500 Sick Leave | \$1,637 | \$620 | \$2,257 |
| 51400 Overtime | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$500 | \$0 | \$500 |
| Personnel Total | \$70,503 | \$26,492 | \$96,995 |

| OPERATING | HR | Payroll | TOTAL |
|-----------------------------|-------|---------|-------|
| 51305 Bank Fees | \$0 | 0 | \$0 |
| 53110 Town Attorney | \$0 | 0 | \$0 |
| 53151 Professional Services | \$0 | 0 | \$0 |
| 53152 Fire Services | \$0 | 0 | \$0 |
| 53153 Copies | \$0 | 0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | 0 | \$0 |
| 53200 Acct. and Audit | \$0 | 0 | \$0 |
| 54000 Travel and Per Diem | \$0 | 0 | \$0 |
| 54100 Telephone | \$390 | \$142 | \$532 |
| 54200 Postage | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 |

| | | | |
|---------------------------|-----------------|--------------|-----------------|
| 54950 Employee Relations | \$8,500 | \$0 | \$8,500 |
| 55100 Office Supplies | \$645 | \$234 | \$879 |
| 55210 Operating Supplies | \$2,694 | \$310 | \$3,004 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$50 | \$0 | \$50 |
| 55221 Tools | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 |
| Operating Total | \$12,279 | \$686 | \$12,965 |

| CAPITAL | HR | Payroll | TOTAL |
|------------------------------|------------|----------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| | HR | Payroll | TOTAL |
|---------------------------|-----------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$82,783 | \$27,178 | \$109,960 |
| | 75.28% | 24.72% | 100.00% |

NET INCOME

| | HR | Payroll | TOTAL |
|--------------------|------------------|------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$82,783 | \$27,178 | \$109,960 |
| NET INCOME | -\$82,783 | -\$27,178 | -\$109,960 |

FACILITY MAINTENANCE

EXPENDITURES

| PERSONNEL | Custodial | Repairs/ Maintenance | TOTAL |
|------------------------|------------------|-------------------------|------------------|
| 51200 Salaries | \$108,493 | \$12,077 | \$120,570 |
| 52100 FICA | \$8,299 | \$924 | \$9,223 |
| 52200 Retirement/401k | \$9,775 | \$1,088 | \$10,863 |
| 52300 Health | \$21,746 | \$2,421 | \$24,166 |
| 52301 Medical Benefit | \$2,550 | \$284 | \$2,834 |
| 51500 Sick Leave | \$3,613 | \$402 | \$4,015 |
| 54100 Overtime | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 |
| Personnel Total | \$154,476 | \$17,195 | \$171,671 |

| OPERATING | Custodial | Repairs/ Maintenance | TOTAL |
|-----------------------------|-----------|-------------------------|----------|
| 51305 Bank Fees | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$42,000 | \$42,000 |
| 53152 Fire Services | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 |
| 54100 Telephone | \$826 | \$275 | \$1,101 |
| 54200 Postage | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$13,500 | \$13,500 |
| 54301 Water | \$0 | \$3,500 | \$3,500 |
| 54302 Sanitation | \$0 | \$400 | \$400 |
| 54303 Sewer | \$0 | \$3,300 | \$3,300 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$2,000 | \$2,000 |
| 54630 Maint. Building | \$20,500 | \$4,000 | \$24,500 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 |

| | | | |
|---------------------------|-----------------|-----------------|-----------------|
| 54950 Employee Relations | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$350 | \$353 | \$703 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$150 | \$150 | \$300 |
| 55221 Tools | \$0 | \$650 | \$650 |
| 55235 Refund Exp | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$600 | \$600 |
| 55410 Memberships | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 |
| Operating Total | \$21,826 | \$70,728 | \$92,554 |

| CAPITAL | Custodial | Repairs/ Maintenance | TOTAL |
|------------------------------|------------------|---------------------------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| | Custodial | Repairs/ Maintenance | TOTAL |
|---------------------------|------------------|---------------------------------|------------------|
| EXPENDITURE TOTALS | \$176,302 | \$87,923 | \$264,225 |
| | 66.72% | 33.28% | 100.00% |

NET INCOME

| | Custodial | Repairs/ Maintenance | TOTAL |
|--------------------|-------------------|---------------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$176,302 | \$87,923 | \$264,225 |
| NET INCOME | -\$176,302 | -\$87,923 | -\$264,225 |

FINANCIAL MANAGEMENT

REVENUES

| | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|-----------------------|---------------------------|-------------------------|---------------|------------------------|---------------|------------|-----------------|-----------------|
| 369000 Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |
| REVENUE TOTALS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |

EXPENDITURES

| PERSONNEL | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|------------------------|---------------------------|-------------------------|-----------------|------------------------|----------------|-----------------|------------------|------------------|
| 51200 Salaries | \$22,140 | \$5,007 | \$10,751 | \$10,898 | \$3,412 | \$46,343 | \$98,527 | \$197,079 |
| 52100 FICA | \$1,694 | \$383 | \$822 | \$834 | \$261 | \$3,545 | \$7,537 | \$15,076 |
| 52200 Retirement/401k | \$1,995 | \$451 | \$969 | \$982 | \$307 | \$4,175 | \$8,877 | \$17,756 |
| 52300 Health | \$4,438 | \$1,004 | \$2,155 | \$2,184 | \$684 | \$9,289 | \$19,748 | \$39,502 |
| 52301 Medical Benefit | \$520 | \$118 | \$253 | \$256 | \$80 | \$1,089 | \$2,316 | \$4,632 |
| 51500 Sick Leave | \$737 | \$167 | \$358 | \$363 | \$114 | \$1,543 | \$3,281 | \$6,562 |
| 54100 Overtime | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$31,524 | \$7,130 | \$15,308 | \$15,517 | \$4,858 | \$65,984 | \$140,286 | \$280,608 |

| OPERATING | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|-----------------------------|---------------------------|-------------------------|---------------|------------------------|---------------|----------------|----------------|-----------------|
| 51305 Bank Fees | \$0 | \$0 | \$0 | \$7,400 | \$0 | \$0 | \$0 | \$7,400 |
| 53110 Town Attorney | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$38,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$38,000 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$127 | \$1 | \$63 | \$36 | \$26 | \$316 | \$750 | \$1,319 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$875 | \$875 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$209 | \$1 | \$104 | \$60 | \$43 | \$256 | \$1,241 | \$1,914 |
| 55210 Operating Supplies | \$1,513 | \$2 | \$139 | \$80 | \$57 | \$696 | \$488 | \$2,975 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$0 | \$0 | \$0 | \$100 | \$0 | \$0 | \$0 | \$100 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$39,849 | \$4 | \$306 | \$7,676 | \$126 | \$1,268 | \$3,354 | \$52,583 |

| | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|------------------------------|----------------|------------------|------------|-----------------|------------|------------|------------|------------|
| CAPITAL | | | | | | | | |
| 56402 Cars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|---------------------------|-----------------|------------------|-----------------|-----------------|----------------|-----------------|------------------|------------------|
| EXPENDITURE TOTALS | \$71,373 | \$7,134 | \$15,614 | \$23,193 | \$4,984 | \$67,252 | \$143,640 | \$333,191 |
| | 21.42% | 2.14% | 4.69% | 6.96% | 1.50% | 20.18% | 43.11% | 100.00% |

NET INCOME

| | Acct. & Audit. | Asset Management | Budget | Cash Management | Grants | AP | AR | TOTAL |
|--------------------|------------------|------------------|------------------|------------------|-----------------|------------------|-------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$34,700 | \$34,700 |
| TOTAL EXPENDITURES | \$71,373 | \$7,134 | \$15,614 | \$23,193 | \$4,984 | \$67,252 | \$143,640 | \$333,191 |
| NET INCOME | -\$71,373 | -\$7,134 | -\$15,614 | -\$23,193 | -\$4,984 | -\$67,252 | -\$108,940 | -\$298,491 |

INFORMATION TECHNOLOGY

EXPENDITURES

| PERSONNEL | Contract Management | Hardware | Network Administration | Software | VOIP Sys./Int. | TOTAL |
|------------------------|----------------------------|-----------------|-------------------------------|-----------------|-----------------------|----------------|
| 51200 Salaries | \$933 | \$933 | \$0 | \$933 | \$933 | \$3,731 |
| 52100 FICA | \$71 | \$71 | \$0 | \$71 | \$71 | \$285 |
| 52200 Retirement/401k | \$84 | \$84 | \$0 | \$84 | \$84 | \$336 |
| 52300 Health | \$187 | \$187 | \$0 | \$187 | \$187 | \$748 |
| 52301 Medical Benefit | \$22 | \$22 | \$0 | \$22 | \$22 | \$88 |
| 51500 Sick Leave | \$31 | \$31 | \$0 | \$31 | \$31 | \$124 |
| 54100 Overtime | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$1,328 | \$1,328 | \$0 | \$1,328 | \$1,328 | \$5,312 |

| OPERATING | Contract Management | Hardware | Network Administration | Software | VOIP Sys./Int. | TOTAL |
|-----------------------------|----------------------------|-----------------|-------------------------------|-----------------|-----------------------|--------------|
| 51305 Bank Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$7 | \$7 | \$0 | \$7 | \$10,007 | \$10,028 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$12 | \$812 | \$0 | \$12 | \$12 | \$848 |
| 55210 Operating Supplies | \$16 | \$316 | \$0 | \$116 | \$16 | \$464 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | | |
|------------------------|-------------|----------------|-----------------|-----------------|-----------------|------------------|
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$5,300 | \$81,800 | \$82,100 | \$4,500 | \$173,700 |
| 56568 Renovations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$35 | \$6,435 | \$81,800 | \$82,235 | \$14,535 | \$185,040 |

| CAPITAL | Contract Management | Hardware | Network Administration | Software | VOIP Sys./Int. | TOTAL |
|------------------------------|----------------------------|-----------------|-------------------------------|-----------------|-----------------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | Contract Management | Hardware | Network Administration | Software | VOIP Sys./Int. | TOTAL |
|---------------------------|----------------------------|-----------------|-------------------------------|-----------------|-----------------------|------------------|
| | \$1,363 | \$7,763 | \$81,800 | \$83,563 | \$15,863 | \$190,352 |
| | 0.72% | 4.08% | 42.97% | 43.90% | 8.33% | 100.00% |

NET INCOME

| | Contract Management | Hardware | Network Administration | Software | VOIP Sys./Int. | TOTAL |
|--------------------|----------------------------|-----------------|-------------------------------|------------------|-----------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$1,363 | \$7,763 | \$81,800 | \$83,563 | \$15,863 | \$190,352 |
| NET INCOME | -\$1,363 | -\$7,763 | -\$81,800 | -\$83,563 | -\$15,863 | -\$190,352 |

INTRADEPARTMENTAL ADMINISTRATION

EXPENDITURES

| PERSONNEL | Employee Administration | Support Services Finance Responsibility | Records Management | TOTAL |
|------------------------|----------------------------|-----------------------------------------------|-----------------------|-----------------|
| 51200 Salaries | \$31,004 | \$3,648 | \$1,824 | \$36,475 |
| 52100 FICA | \$2,372 | \$279 | \$140 | \$2,790 |
| 52200 Retirement/401k | \$2,793 | \$329 | \$164 | \$3,286 |
| 52300 Health | \$6,214 | \$731 | \$366 | \$7,311 |
| 52301 Medical Benefit | \$729 | \$86 | \$43 | \$857 |
| 51500 Sick Leave | \$1,032 | \$121 | \$61 | \$1,215 |
| 51400 Overtime | \$0 | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$44,144 | \$5,193 | \$2,597 | \$51,935 |

| OPERATING | Employee Administration | Support Services Finance Responsibility | Records Management | TOTAL |
|-----------------------------|----------------------------|-----------------------------------------------|-----------------------|----------|
| 51305 Bank Fees | \$0 | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$0 | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$264 | \$13 | \$1 | \$278 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$18,100 | \$0 | \$0 | \$18,100 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|---------------------------|-----------------|-------------|-------------|-----------------|
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$436 | \$22 | \$1 | \$459 |
| 55210 Operating Supplies | \$581 | \$30 | \$9 | \$620 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$1,200 | \$0 | \$0 | \$1,200 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$20,581 | \$65 | \$11 | \$20,657 |

| CAPITAL | Employee Administration | Support Services Finance Responsibility | Records Management | TOTAL |
|------------------------------|--------------------------------|------------------------------------------------|---------------------------|-----------------|
| 57001 Veh Debt Svc | \$0 | \$5,900 | \$0 | \$5,900 |
| 56402 Cars | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$12,500 | \$0 | \$0 | \$12,500 |
| Capital Expense Total | \$12,500 | \$5,900 | \$0 | \$18,400 |

| | Employee Administration | Support Services Finance Responsibility | Records Management | TOTAL |
|---------------------------|--------------------------------|------------------------------------------------|---------------------------|-----------------|
| EXPENDITURE TOTALS | \$77,225 | \$11,158 | \$2,608 | \$90,992 |
| | 84.87% | 12.26% | 2.87% | 100.00% |

NET INCOME

| | Employee Administration | Support Services Finance Responsibility | Records Management | TOTAL |
|--------------------|--------------------------------|------------------------------------------------|---------------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$77,225 | \$11,158 | \$2,608 | \$90,992 |
| NET INCOME | -\$77,225 | -\$11,158 | -\$2,608 | -\$90,992 |

RISK MANAGEMENT

EXPENDITURES

| PERSONNEL | Claims Prevention | Property/ Casualty | TOTAL |
|------------------------|----------------------|-----------------------|-----------------|
| 51200 Salaries | \$15,218 | \$3,338 | \$18,557 |
| 52100 FICA | \$1,164 | \$255 | \$1,420 |
| 52200 Retirement/401k | \$1,371 | \$301 | \$1,672 |
| 52300 Health | \$3,050 | \$669 | \$3,719 |
| 52301 Medical Benefit | \$358 | \$78 | \$436 |
| 51500 Sick Leave | \$507 | \$111 | \$618 |
| 54100 Overtime | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 |
| Personnel Total | \$21,669 | \$4,753 | \$26,422 |

| OPERATING | Claims Prevention | Property/ Casualty | TOTAL |
|-----------------------------|----------------------|-----------------------|-----------|
| 51305 Bank Fees | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$0 | \$0 |
| 53151 Professional Services | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 |
| 54100 Telephone | \$102 | \$23 | \$125 |
| 54200 Postage | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$257,000 | \$257,000 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 |
| 54930 Advertising | \$0 | \$0 | \$0 |

| | | | |
|---------------------------|--------------|------------------|------------------|
| 54950 Employee Relations | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$169 | \$38 | \$207 |
| 55210 Operating Supplies | \$226 | \$51 | \$277 |
| 55215 Planning/Zoning | \$0 | \$0 | \$0 |
| 55220 Gasoline and Oil | \$0 | \$50 | \$50 |
| 55221 Tools | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 |
| Operating Total | \$497 | \$257,162 | \$257,659 |

| CAPITAL | Claims Prevention | Property/ Casualty | TOTAL |
|------------------------------|--------------------------|---------------------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| | Claims Prevention | Property/ Casualty | TOTAL |
|---------------------------|--------------------------|---------------------------|------------------|
| EXPENDITURE TOTALS | \$22,166 | \$261,915 | \$284,081 |
| | 7.80% | 92.20% | 100.00% |

NET INCOME

| | Claims Prevention | Property/ Casualty | TOTAL |
|--------------------|--------------------------|---------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$22,166 | \$261,915 | \$284,081 |
| NET INCOME | -\$22,166 | -\$261,915 | -\$284,081 |

TOWNWIDE PROFESSIONAL SERVICES

EXPENDITURES

| PERSONNEL | Fire Services | Town Attorney | Town Planner | Other | TOTAL |
|------------------------|---------------|---------------|--------------|------------|------------|
| 51200 Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| 52100 FICA | \$0 | \$0 | \$0 | \$0 | \$0 |
| 52200 Retirement/401k | \$0 | \$0 | \$0 | \$0 | \$0 |
| 52300 Health | \$0 | \$0 | \$0 | \$0 | \$0 |
| 52301 Medical Benefit | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51500 Sick Leave | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Overtime | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| OPERATING | Fire Services | Town Attorney | Town Planner | Other | TOTAL |
|-----------------------------|---------------|---------------|--------------|----------|-----------|
| 51305 Bank Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53110 Town Attorney | \$0 | \$75,750 | \$0 | \$0 | \$75,750 |
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53152 Fire Services | \$602,000 | \$0 | \$0 | \$0 | \$602,000 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53155 Comm. Dev. Svcs | \$0 | \$0 | \$0 | \$40,000 | \$40,000 |
| 53200 Acct. and Audit | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54212 Insurance-OPEB | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54301 Water | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54302 Sanitation | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54303 Sewer | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54401 Equipment Leasing | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54510 Insurance-GL | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54630 Maint. Building | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54640 Maint. A/C | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54901 Claims/Settlements | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54905 Ahlf Property | \$0 | \$0 | \$0 | \$28,650 | \$28,650 |
| 54930 Advertising | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54950 Employee Relations | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55215 Planning/Zoning | \$0 | \$0 | \$10,000 | \$0 | \$10,000 |
| 55220 Gasoline and Oil | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|---------------------------|-----|-----|-----|----------|----------|
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55250 Cleaning Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training/Aids | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56568 Renovations | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57100 Library | \$0 | \$0 | \$0 | \$15,000 | \$15,000 |

| | | | | | |
|------------------------|------------------|-----------------|-----------------|-----------------|------------------|
| Operating Total | \$602,000 | \$75,750 | \$10,000 | \$83,650 | \$771,400 |
|------------------------|------------------|-----------------|-----------------|-----------------|------------------|

| CAPITAL | Fire Services | Town Attorney | Town Planner | Other | TOTAL |
|------------------------------|----------------------|----------------------|---------------------|--------------|--------------|
| 56402 Cars | \$0 | \$0 | \$0 | 0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | Fire Services | Town Attorney | Town Planner | Other | TOTAL |
|---------------------------|----------------------|----------------------|---------------------|-----------------|------------------|
| | \$602,000 | \$75,750 | \$10,000 | \$83,650 | \$771,400 |
| | 78.04% | 9.82% | 1.30% | 10.84% | 100.00% |

NET INCOME

| | Fire Services | Town Attorney | Town Planner | Other | TOTAL |
|--------------------|----------------------|----------------------|---------------------|------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$602,000 | \$75,750 | \$10,000 | \$83,650 | \$771,400 |
| NET INCOME | -\$602,000 | -\$75,750 | -\$10,000 | -\$83,650 | -\$771,400 |

POLICE

GENERAL PATROL

REVENUES

| | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|----------------------------|--------------------------|----------------------------|----------------|----------------------|------------------------|-----------------|
| 342103 Special Duty Police | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 351100 Court Fines | \$268 | \$1,426 | \$324 | \$309 | \$453 | \$2,781 |
| 337200 Grants | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$1,000 |
| 366905 Police Equip | \$1,338 | \$7,131 | \$1,621 | \$1,547 | \$2,266 | \$13,904 |
| 366913 Donations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$2,605 | \$8,557 | \$1,946 | \$1,857 | \$2,720 | \$17,684 |

EXPENDITURES

| PERSONNEL | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|------------------------|--------------------------|----------------------------|------------------|----------------------|------------------------|--------------------|
| 51000 Incentive Pay | \$870 | \$4,635 | \$1,054 | \$1,006 | \$1,473 | \$9,037 |
| 51200 Salaries | \$59,051 | \$314,732 | \$71,565 | \$68,288 | \$100,037 | \$613,672 |
| 51201 PT Salaries | \$6,352 | \$33,853 | \$7,698 | \$7,345 | \$10,760 | \$66,008 |
| 51400 Overtime | \$6,449 | \$34,370 | \$7,815 | \$7,457 | \$10,924 | \$67,016 |
| 51500 Sick Leave | \$2,167 | \$11,552 | \$2,627 | \$2,506 | \$3,672 | \$22,524 |
| 52100 FICA | \$5,562 | \$29,646 | \$6,741 | \$6,432 | \$9,423 | \$57,804 |
| 52200 Retirement/401k | \$425 | \$2,264 | \$515 | \$491 | \$720 | \$4,414 |
| 52220 Pension | \$18,275 | \$97,406 | \$22,148 | \$21,134 | \$30,960 | \$189,924 |
| 52300 Life/Hosp. Ins. | \$6,358 | \$33,889 | \$7,706 | \$7,353 | \$10,771 | \$66,077 |
| 52301 Medical Benefit | \$1,284 | \$6,845 | \$1,557 | \$1,485 | \$2,176 | \$13,347 |
| 53100 Physical Exams | \$33 | \$178 | \$41 | \$39 | \$57 | \$348 |
| Personnel Total | \$106,827 | \$569,370 | \$129,466 | \$123,536 | \$180,972 | \$1,110,171 |

| OPERATING | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|--------------------------|--------------------------|----------------------------|----------------|----------------------|------------------------|-----------------|
| 52900 Code Enforcement | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Svcs. | \$2,184 | \$10,960 | \$2,801 | \$411 | \$3,754 | \$20,109 |
| 54100 Telephone | \$540 | \$2,708 | \$634 | \$5 | \$899 | \$4,785 |
| 54200 Postage | \$77 | \$0 | \$99 | \$15 | \$128 | \$320 |
| 54401 Equip. Leasing | \$325 | \$1,823 | \$799 | \$63 | \$440 | \$3,449 |
| 54620 Maint. Veh | \$617 | \$3,095 | \$724 | \$5 | \$1,028 | \$5,469 |
| 54650 Maint. Radios | \$370 | \$1,857 | \$434 | \$55 | \$617 | \$3,333 |
| 54670 Maint. Equip | \$325 | \$1,630 | \$419 | \$63 | \$560 | \$2,996 |
| 55100 Office Supp | \$162 | \$815 | \$210 | \$32 | \$280 | \$1,498 |
| 55209 Crime Prevention | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$650 | \$3,259 | \$838 | \$126 | \$1,119 | \$5,992 |
| 55220 Gasoline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$26 | \$130 | \$50 | \$5 | \$90 | \$300 |
| 55240 Uniforms | \$771 | \$3,869 | \$905 | \$7 | \$1,285 | \$6,836 |
| 55260 Protect Cloth | \$739 | \$3,095 | \$724 | \$5 | \$1,028 | \$5,591 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$6,784 | \$33,241 | \$8,637 | \$792 | \$11,226 | \$60,680 |

| CAPITAL | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|------------------------|--------------------------|----------------------------|----------------|----------------------|------------------------|--------------|
| 57001 Vehicle Debt Svc | \$1,544 | \$8,179 | \$1,860 | \$1,775 | \$2,600 | \$15,957 |
| 58101 Capital Purchase | \$1,338 | \$7,131 | \$1,621 | \$1,547 | \$2,266 | \$13,904 |
| 58102 Trans. to 301 | \$669 | \$3,565 | \$811 | \$774 | \$1,133 | \$6,952 |

| | | | | | | |
|------------------------------|---------|----------|---------|---------|---------|----------|
| Capital Expense Total | \$3,550 | \$18,875 | \$4,292 | \$4,095 | \$5,999 | \$36,813 |
|------------------------------|---------|----------|---------|---------|---------|----------|

| | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|---------------------------|-------------------|---------------------|------------------|------------------|------------------|--------------------|
| EXPENDITURE TOTALS | \$117,150 | \$621,500 | \$142,400 | \$128,400 | \$198,200 | \$1,207,650 |
| | 9.70% | 51.46% | 11.79% | 10.63% | 16.41% | 100.00% |

NET INCOME

| | Calls for Service | Preventative Patrol | Traffic | Comm/Dispatch | Special Watches | TOTAL |
|--------------------|-------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| TOTAL REVENUES | \$2,605 | \$8,557 | \$1,946 | \$1,857 | \$2,720 | \$17,684 |
| TOTAL EXPENDITURES | \$117,150 | \$621,500 | \$142,400 | \$128,400 | \$198,200 | \$1,207,650 |
| NET INCOME | -\$114,545 | -\$612,943 | -\$140,454 | -\$126,543 | -\$195,480 | -\$1,189,966 |

CODE ENFORCEMENT

REVENUES

| | Outreach | Prosecution | TOTAL |
|----------------------------|----------|-------------|---------|
| 342103 Special Duty Police | \$0 | \$0 | \$0 |
| 351100 Court Fines | \$214 | \$11 | \$224 |
| 337200 Grants | \$0 | \$0 | \$0 |
| 366905 Police Equip | \$1,068 | \$53 | \$1,120 |
| 366913 Donations | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$1,281 | \$63 | \$1,344 |

EXPENDITURES

| PERSONNEL | Outreach | Prosecution | TOTAL |
|------------------------|----------|-------------|----------|
| 51000 Incentive Pay | \$694 | \$34 | \$728 |
| 51200 Salaries | \$47,133 | \$2,317 | \$49,450 |
| 51201 PT Salaries | \$5,070 | \$249 | \$5,319 |
| 51400 Overtime | \$5,147 | \$253 | \$5,400 |
| 51500 Sick Leave | \$1,730 | \$85 | \$1,815 |
| 52100 FICA | \$4,440 | \$218 | \$4,658 |
| 52200 Retirement/401k | \$339 | \$17 | \$356 |
| 52220 Pension | \$14,587 | \$717 | \$15,304 |
| 52300 Life/Hosp. Ins. | \$5,075 | \$250 | \$5,325 |
| 52301 Medical Benefit | \$1,025 | \$50 | \$1,076 |
| 53100 Physical Exams | \$27 | \$1 | \$28 |
| Personnel Total | \$85,266 | \$4,192 | \$89,458 |

| OPERATING | Outreach | Prosecution | TOTAL |
|--------------------------|----------|-------------|---------|
| 52900 Code Enforcement | \$1,000 | \$2,000 | \$3,000 |
| 53151 Professional Svcs. | \$1,703 | \$98 | \$1,801 |
| 54100 Telephone | \$349 | \$21 | \$370 |
| 54200 Postage | \$61 | \$3 | \$64 |
| 54401 Equip. Leasing | \$256 | \$15 | \$271 |
| 54620 Maint. Veh | \$399 | \$24 | \$423 |
| 54650 Maint. Radios | \$240 | \$14 | \$254 |
| 54670 Maint. Equip | \$256 | \$64 | \$320 |
| 55100 Office Supp | \$128 | \$7 | \$136 |
| 55209 Crime Prevention | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$513 | \$29 | \$542 |

| | | | |
|------------------------|----------------|----------------|----------------|
| 55220 Gasoline | \$0 | \$0 | \$0 |
| 55221 Tools | \$21 | \$1 | \$22 |
| 55240 Uniforms | \$499 | \$30 | \$529 |
| 55260 Protect Cloth | \$399 | \$24 | \$423 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 |
| Operating Total | \$5,824 | \$2,331 | \$8,155 |

| CAPITAL | Outreach | Prosecution | TOTAL |
|------------------------------|-----------------|--------------------|----------------|
| 57001 Vehicle Debt Svc | \$1,225 | \$60 | \$1,285 |
| 58101 Capital Purchase | \$1,068 | \$53 | \$1,120 |
| 58102 Trans. to 301 | \$534 | \$26 | \$560 |
| Capital Expense Total | \$2,827 | \$139 | \$2,966 |

| | Outreach | Prosecution | TOTAL |
|---------------------------|-----------------|--------------------|------------------|
| EXPENDITURE TOTALS | \$93,900 | \$6,650 | \$100,600 |
| | 93.34% | 6.61% | 100.00% |

NET INCOME

| | Outreach | Prosecution | TOTAL |
|--------------------|------------------|--------------------|------------------|
| TOTAL REVENUES | \$1,281 | \$63 | \$1,344 |
| TOTAL EXPENDITURES | \$93,900 | \$6,650 | \$100,600 |
| NET INCOME | -\$92,619 | -\$6,587 | -\$99,256 |

CRIMINAL INVESTIGATIONS

REVENUES

| | Investigations | Case Management | Property/ Evidence | TOTAL |
|----------------------------|----------------|-----------------|-----------------------|----------------|
| 342103 Special Duty Police | \$0 | \$0 | \$0 | \$0 |
| 351100 Court Fines | \$109 | \$86 | \$8 | \$203 |
| 337200 Grants | \$0 | \$0 | \$0 | \$0 |
| 366905 Police Equip | \$545 | \$430 | \$42 | \$1,017 |
| 366913 Donations | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$654 | \$516 | \$50 | \$1,220 |

EXPENDITURES

| PERSONNEL | Investigations | Case Management | Property/ Evidence | TOTAL |
|------------------------|-----------------|-----------------|-----------------------|-----------------|
| 51000 Incentive Pay | \$354 | \$280 | \$27 | \$661 |
| 51200 Salaries | \$24,057 | \$18,981 | \$1,832 | \$44,870 |
| 51201 PT Salaries | \$2,588 | \$2,042 | \$197 | \$4,826 |
| 51400 Overtime | \$2,627 | \$2,073 | \$200 | \$4,900 |
| 51500 Sick Leave | \$883 | \$697 | \$67 | \$1,647 |
| 52100 FICA | \$2,266 | \$1,788 | \$173 | \$4,227 |
| 52200 Retirement/401k | \$173 | \$137 | \$13 | \$323 |
| 52220 Pension | \$7,445 | \$5,874 | \$567 | \$13,887 |
| 52300 Life/Hosp. Ins. | \$2,590 | \$2,044 | \$197 | \$4,831 |
| 52301 Medical Benefit | \$523 | \$413 | \$40 | \$976 |
| 53100 Physical Exams | \$14 | \$11 | \$1 | \$25 |
| Personnel Total | \$43,521 | \$34,338 | \$3,314 | \$81,173 |

| OPERATING | Investigations | Case Management | Property/ Evidence | TOTAL |
|--------------------------|----------------|-----------------|-----------------------|---------|
| 52900 Code Enforcement | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Svcs. | \$1,028 | \$809 | \$78 | \$1,915 |
| 54100 Telephone | \$254 | \$193 | \$19 | \$467 |
| 54200 Postage | \$36 | \$29 | \$3 | \$68 |
| 54401 Equip. Leasing | \$153 | \$121 | \$12 | \$285 |
| 54620 Maint. Veh | \$290 | \$221 | \$22 | \$534 |
| 54650 Maint. Radios | \$174 | \$133 | \$13 | \$320 |
| 54670 Maint. Equip | \$153 | \$121 | \$12 | \$285 |
| 55100 Office Supp | \$76 | \$60 | \$6 | \$142 |

| | | | | |
|------------------------|----------------|----------------|--------------|----------------|
| 55209 Crime Prevention | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$306 | \$241 | \$23 | \$570 |
| 55220 Gasoline | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$12 | \$10 | \$1 | \$23 |
| 55240 Uniforms | \$363 | \$276 | \$28 | \$667 |
| 55260 Protect Cloth | \$290 | \$160 | \$22 | \$472 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$3,135 | \$2,373 | \$239 | \$5,747 |

| CAPITAL | Investigations | Case Management | Property/ Evidence | TOTAL |
|------------------------------|-----------------------|------------------------|---------------------------|----------------|
| 57001 Vehicle Debt Svc | \$625 | \$493 | \$48 | \$1,166 |
| 58101 Capital Purchase | \$545 | \$430 | \$42 | \$1,017 |
| 58102 Trans. to 301 | \$273 | \$215 | \$21 | \$508 |
| Capital Expense Total | \$1,443 | \$1,138 | \$110 | \$2,691 |

| | Investigations | Case Management | Property/ Evidence | TOTAL |
|---------------------------|-----------------------|------------------------|---------------------------|-----------------|
| EXPENDITURE TOTALS | \$48,100 | \$37,850 | \$3,650 | \$89,600 |
| | 53.68% | 42.24% | 4.07% | 100.00% |

NET INCOME

| | Investigations | Case Management | Property/ Evidence | TOTAL |
|--------------------|-----------------------|------------------------|---------------------------|------------------|
| TOTAL REVENUES | \$654 | \$516 | \$50 | \$1,220 |
| TOTAL EXPENDITURES | \$48,100 | \$37,850 | \$3,650 | \$89,600 |
| NET INCOME | -\$47,446 | -\$37,334 | -\$3,600 | -\$88,380 |

COMMUNITY POLICING

REVENUES

| | Special Events | Misc | TOTAL |
|----------------------------|-----------------|-------------|-----------------|
| 342103 Special Duty Police | \$91,960 | \$0 | \$91,960 |
| 351100 Court Fines | \$73 | \$7 | \$80 |
| 337200 Grants | \$0 | \$0 | \$0 |
| 366905 Police Equip | \$365 | \$35 | \$400 |
| 366913 Donations | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$92,398 | \$42 | \$92,440 |

EXPENDITURES

| PERSONNEL | Special Events | Misc | TOTAL |
|------------------------|-----------------|----------------|-----------------|
| 51000 Incentive Pay | \$237 | \$23 | \$260 |
| 51200 Salaries | \$16,112 | \$1,545 | \$17,657 |
| 51201 PT Salaries | \$1,733 | \$166 | \$1,899 |
| 51400 Overtime | \$1,759 | \$169 | \$1,928 |
| 51500 Sick Leave | \$591 | \$57 | \$648 |
| 52100 FICA | \$1,518 | \$146 | \$1,663 |
| 52200 Retirement/401k | \$116 | \$11 | \$127 |
| 52220 Pension | \$4,986 | \$478 | \$5,465 |
| 52300 Life/Hosp. Ins. | \$1,735 | \$166 | \$1,901 |
| 52301 Medical Benefit | \$350 | \$34 | \$384 |
| 53100 Physical Exams | \$9 | \$1 | \$10 |
| Personnel Total | \$29,147 | \$2,795 | \$31,942 |

| OPERATING | Special Events | Misc | TOTAL |
|--------------------------|----------------|------|-------|
| 52900 Code Enforcement | \$0 | \$0 | \$0 |
| 53151 Professional Svcs. | \$686 | \$61 | \$747 |
| 54100 Telephone | \$161 | \$14 | \$174 |
| 54200 Postage | \$24 | \$2 | \$26 |
| 54401 Equip. Leasing | \$102 | \$9 | \$111 |
| 54620 Maint. Veh | \$184 | \$16 | \$199 |
| 54650 Maint. Radios | \$110 | \$9 | \$120 |
| 54670 Maint. Equip | \$102 | \$9 | \$111 |
| 55100 Office Supp | \$51 | \$5 | \$56 |
| 55209 Crime Prevention | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$205 | \$18 | \$223 |

| | | | |
|------------------------|----------------|--------------|----------------|
| 55220 Gasoline | \$0 | \$0 | \$0 |
| 55221 Tools | \$8 | \$1 | \$9 |
| 55240 Uniforms | \$221 | \$20 | \$240 |
| 55260 Protect Cloth | \$184 | \$16 | \$199 |
| 56405 Computer | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 |
| Operating Total | \$2,038 | \$179 | \$2,216 |

| CAPITAL | Special Events | Misc | TOTAL |
|------------------------------|-----------------------|-------------|----------------|
| 57001 Vehicle Debt Svc | \$419 | \$40 | \$459 |
| 58101 Capital Purchase | \$365 | \$35 | \$400 |
| 58102 Trans. to 301 | \$183 | \$18 | \$200 |
| Capital Expense Total | \$966 | \$93 | \$1,059 |

| | Special Events | Misc | TOTAL |
|---------------------------|-----------------------|----------------|-----------------|
| EXPENDITURE TOTALS | \$31,550 | \$3,000 | \$34,550 |
| | 91.32% | 8.68% | 100.00% |

NET INCOME

| | Special Events | Misc | TOTAL |
|--------------------|-----------------------|-----------------|-----------------|
| TOTAL REVENUES | \$92,398 | \$42 | \$92,440 |
| TOTAL EXPENDITURES | \$31,550 | \$3,000 | \$34,550 |
| NET INCOME | \$60,848 | -\$2,958 | \$57,890 |

EMPLOYEE ADMINISTRATION

REVENUES

| | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|----------------------------|-------------------------------------|----------------------------|------------------------|----------------|---------------|---------------------------|----------------|
| 342103 Special Duty Police | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 351100 Court Fines | \$186 | \$69 | \$93 | \$80 | \$102 | \$183 | \$712 |
| 337200 Grants | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366905 Police Equip | \$931 | \$343 | \$465 | \$398 | \$510 | \$913 | \$3,559 |
| 366913 Donations | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$1,117 | \$411 | \$558 | \$477 | \$612 | \$1,096 | \$4,271 |

EXPENDITURES

| PERSONNEL | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|------------------------|-------------------------------------|----------------------------|------------------------|-----------------|-----------------|---------------------------|------------------|
| 51000 Incentive Pay | \$605 | \$223 | \$302 | \$258 | \$332 | \$594 | \$2,314 |
| 51200 Salaries | \$41,096 | \$15,119 | \$20,526 | \$17,546 | \$22,512 | \$40,302 | \$157,101 |
| 51201 PT Salaries | \$4,420 | \$1,626 | \$2,208 | \$1,887 | \$2,421 | \$4,335 | \$16,898 |
| 51400 Overtime | \$4,488 | \$1,651 | \$2,242 | \$1,916 | \$2,458 | \$4,401 | \$17,156 |
| 51500 Sick Leave | \$1,508 | \$555 | \$753 | \$644 | \$826 | \$1,479 | \$5,766 |
| 52100 FICA | \$3,871 | \$1,424 | \$1,933 | \$1,653 | \$2,121 | \$3,796 | \$14,798 |
| 52200 Retirement/401k | \$296 | \$109 | \$148 | \$126 | \$162 | \$290 | \$1,130 |
| 52220 Pension | \$12,719 | \$4,679 | \$6,353 | \$5,430 | \$6,967 | \$12,473 | \$48,621 |
| 52300 Life/Hosp. Ins. | \$4,425 | \$1,628 | \$2,210 | \$1,889 | \$2,424 | \$4,339 | \$16,916 |
| 52301 Medical Benefit | \$894 | \$329 | \$446 | \$382 | \$490 | \$877 | \$3,417 |
| 53100 Physical Exams | \$23 | \$9 | \$12 | \$10 | \$13 | \$23 | \$89 |
| Personnel Total | \$74,345 | \$27,351 | \$37,133 | \$31,743 | \$40,726 | \$72,908 | \$284,206 |

| OPERATING | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|--------------------------|-------------------------------------|----------------------------|------------------------|----------------|----------------|---------------------------|-----------------|
| 52900 Code Enforcement | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53151 Professional Svcs. | \$1,631 | \$645 | \$877 | \$736 | \$503 | \$1,036 | \$5,428 |
| 54100 Telephone | \$214 | \$160 | \$217 | \$257 | \$196 | \$161 | \$1,204 |
| 54200 Postage | \$147 | \$23 | \$31 | \$27 | \$34 | \$60 | \$322 |
| 54401 Equip. Leasing | \$146 | \$96 | \$130 | \$114 | \$143 | \$253 | \$883 |
| 54620 Maint. Veh | \$340 | \$182 | \$248 | \$85 | \$224 | \$197 | \$1,275 |
| 54650 Maint. Radios | \$351 | \$109 | \$149 | \$120 | \$134 | \$110 | \$973 |
| 54670 Maint. Equip | \$250 | \$96 | \$130.4 | \$114 | \$143 | \$253.2 | \$987 |
| 55100 Office Supp | \$150 | \$48 | \$65 | \$57 | \$72 | \$127 | \$518 |
| 55209 Crime Prevention | \$1,750 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,750 |
| 55210 Operating Supp | \$487 | \$192 | \$261 | \$241 | \$286 | \$506 | \$1,973 |
| 55220 Gasoline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$137 | \$8 | \$10 | \$9 | \$11 | \$20 | \$196 |
| 55240 Uniforms | \$275 | \$228 | \$310 | \$106 | \$280 | \$230 | \$1,428 |
| 55260 Protect Cloth | \$492 | \$182 | \$248 | \$85 | \$224 | \$183 | \$1,414 |
| 56405 Computer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$6,370 | \$1,970 | \$2,675 | \$1,952 | \$2,248 | \$3,137 | \$18,352 |

| CAPITAL | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|------------------------------|-------------------------------------|----------------------------|------------------------|----------------|----------------|---------------------------|----------------|
| 57001 Vehicle Debt Svc | \$1,068 | \$393 | \$533 | \$456 | \$585 | \$1,047 | \$4,083 |
| 58101 Capital Purchase | \$931 | \$343 | \$465 | \$398 | \$510 | \$913 | \$3,559 |
| 58102 Trans. to 301 | \$466 | \$171 | \$233 | \$199 | \$255 | \$457 | \$1,780 |
| Capital Expense Total | \$2,465 | \$907 | \$1,231 | \$1,052 | \$1,350 | \$2,417 | \$9,422 |

| | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|---------------------------|-------------------------------------|----------------------------|------------------------|-----------------|-----------------|---------------------------|------------------|
| EXPENDITURE TOTALS | \$83,200 | \$30,250 | \$41,050 | \$34,750 | \$44,300 | \$78,450 | \$312,000 |
| | 26.67% | 9.70% | 13.16% | 11.14% | 14.20% | 25.14% | 100.00% |

NET INCOME

| | Training/ Meetings/ Education | Supervision/ Discipline | Employee Life Cycle | Permit/Records | Financial Ops | Asset/Fleet Management | TOTAL |
|--------------------|-------------------------------------|----------------------------|------------------------|------------------|------------------|---------------------------|-------------------|
| TOTAL REVENUES | \$1,117 | \$411 | \$558 | \$477 | \$612 | \$1,096 | \$4,271 |
| TOTAL EXPENDITURES | \$83,200 | \$30,250 | \$41,050 | \$34,750 | \$44,300 | \$78,450 | \$312,000 |
| NET INCOME | -\$82,083 | -\$29,839 | -\$40,492 | -\$34,273 | -\$43,688 | -\$77,354 | -\$307,729 |

PUBLIC WORKS

EMPLOYEE ADMINISTRATION

EXPENDITURES

| PERSONNEL | Employee Management | Customer Service | Capital Improvement | TOTAL |
|------------------------|------------------------|---------------------|------------------------|-----------------|
| 51200 Salaries | \$20,834 | \$9,886 | \$14,133 | \$44,853 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$49 | \$23 | \$33 | \$105 |
| 51500 Sick Leave | \$363 | \$172 | \$246 | \$781 |
| 52200 FICA | \$1,598 | \$758 | \$1,084 | \$3,441 |
| 52300 401k | \$1,880 | \$892 | \$1,276 | \$4,048 |
| 52301 Life/Hosp. Ins | \$5,157 | \$2,447 | \$3,499 | \$11,103 |
| 52400 Medical Benefit | \$587 | \$279 | \$399 | \$1,265 |
| 53100 Physical Exams | \$29 | \$14 | \$20 | \$62 |
| Personnel Total | \$30,497 | \$14,472 | \$20,689 | \$65,658 |

| OPERATING | Employee Management | Customer Service | Capital Improvement | TOTAL |
|---------------------------|------------------------|---------------------|------------------------|-----------------|
| 53151 Prof Svcs | \$0 | \$16,500 | \$0 | \$16,500 |
| 53160 Contract Labor | \$0 | \$0 | \$15,000 | \$15,000 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$2,050 | \$0 | \$0 | \$2,050 |
| 54310 Energy | \$0 | \$0 | \$40,250 | \$40,250 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 |
| 54680 Maint. Grounds | \$0 | \$0 | \$0 | \$0 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improvements | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$720 | \$80 | \$0 | \$800 |
| 55210 Operating Supplies | \$2,200 | \$0 | \$0 | \$2,200 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$1,900 | \$0 | \$0 | \$1,900 |
| 55260 Prot. Clothing | \$1,700 | \$0 | \$0 | \$1,700 |
| 55300 Road Material/Supp. | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$500 | \$0 | \$0 | \$500 |
| Operating Total | \$9,070 | \$16,580 | \$55,250 | \$80,900 |

| CAPITAL | Employee Management | Customer Service | Capital Improvement | TOTAL |
|------------------------------|----------------------------|-------------------------|----------------------------|-----------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$26,300 | \$0 | \$0 | \$26,300 |
| 58101 Capital Purch | \$31,800 | \$0 | \$0 | \$31,800 |
| 58102 Transfer to 301 | \$26,550 | \$0 | \$0 | \$26,550 |
| Capital Expense Total | \$84,650 | \$0 | \$0 | \$84,650 |

| | Employee Management | Customer Service | Capital Improvement | TOTAL |
|---------------------------|----------------------------|-------------------------|----------------------------|------------------|
| EXPENDITURE TOTALS | \$124,217 | \$31,052 | \$75,939 | \$231,208 |
| | 53.73% | 13.43% | 32.84% | 100.00% |

NET INCOME

| | Employee Management | Customer Service | Capital Improvement | TOTAL |
|--------------------|----------------------------|-------------------------|----------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$124,217 | \$31,052 | \$75,939 | \$231,208 |
| NET INCOME | -\$124,217 | -\$31,052 | -\$75,939 | -\$231,208 |

BEAUTIFICATION

EXPENDITURES

| PERSONNEL | Contract Mowing | Park Maintenance | Park Irrigation | Chemicals | Holiday Lights | TOTAL |
|------------------------|------------------------|-------------------------|------------------------|------------------|-----------------------|-----------------|
| 51200 Salaries | \$4,705 | \$32,303 | \$7,607 | \$6,572 | \$6,298 | \$57,485 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$11 | \$76 | \$18 | \$15 | \$15 | \$135 |
| 51500 Sick Leave | \$82 | \$563 | \$132 | \$114 | \$110 | \$1,001 |
| 52200 FICA | \$361 | \$2,478 | \$584 | \$504 | \$483 | \$4,410 |
| 52300 401k | \$425 | \$2,916 | \$687 | \$593 | \$568 | \$5,188 |
| 52301 Life/Hosp. Ins | \$1,165 | \$7,997 | \$1,883 | \$1,627 | \$1,559 | \$14,230 |
| 52400 Medical Benefit | \$133 | \$911 | \$214 | \$185 | \$178 | \$1,621 |
| 53100 Physical Exams | \$7 | \$45 | \$11 | \$9 | \$9 | \$79 |
| Personnel Total | \$6,887 | \$47,287 | \$11,135 | \$9,621 | \$9,219 | \$84,149 |

| OPERATING | Contract Mowing | Park Maintenance | Park Irrigation | Chemicals | Holiday Lights | TOTAL |
|---------------------------|------------------------|-------------------------|------------------------|------------------|-----------------------|-----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$27,800 | \$0 | \$0 | \$0 | \$0 | \$27,800 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$5,600 | \$0 | \$0 | \$0 | \$5,600 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$133 | \$133 | \$133 | \$0 | \$400 |
| 54670 Maint. Equip | \$0 | \$333 | \$333 | \$333 | \$0 | \$1,000 |
| 54680 Maint. Grounds | \$0 | \$10,600 | \$0 | \$1,400 | \$0 | \$12,000 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 | \$8,000 | \$8,000 |
| 54910 Plantings | \$0 | \$4,700 | \$0 | \$0 | \$0 | \$4,700 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$2,255 | \$1,045 | \$0 | \$0 | \$3,300 |
| 55221 Tools | \$0 | \$175 | \$175 | \$0 | \$0 | \$350 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$9,500 | \$0 | \$9,500 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$27,800 | \$23,797 | \$1,687 | \$11,367 | \$8,000 | \$72,650 |

| CAPITAL | Contract Mowing | Park Maintenance | Park Irrigation | Chemicals | Holiday Lights | TOTAL |
|------------------------------|------------------------|-------------------------|------------------------|------------------|-----------------------|--------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| Contract Mowing | Park Maintenance | Park Irrigation | Chemicals | Holiday Lights | TOTAL |
|------------------------|-------------------------|------------------------|------------------|-----------------------|--------------|
|------------------------|-------------------------|------------------------|------------------|-----------------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$34,687 | \$71,084 | \$12,822 | \$20,988 | \$17,219 | \$156,799 |
| | 22.12% | 45.33% | 8.18% | 13.38% | 10.98% | 100.00% |

NET INCOME

| | Contract Mowing | Park Maintenance | Park Irrigation | Chemicals | Holiday Lights | TOTAL |
|--------------------|------------------------|-------------------------|------------------------|------------------|-----------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$34,687 | \$71,084 | \$12,822 | \$20,988 | \$17,219 | \$156,799 |
| NET INCOME | -\$34,687 | -\$71,084 | -\$12,822 | -\$20,988 | -\$17,219 | -\$156,799 |

URBAN FORESTRY

EXPENDITURES

| PERSONNEL | Tree Trimming | Contract Trimming | Permit & Tree Assessment | TOTAL |
|------------------------|-----------------|-------------------|--------------------------|-----------------|
| 51200 Salaries | \$33,658 | \$2,224 | \$1,831 | \$37,713 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$79 | \$5 | \$4 | \$89 |
| 51500 Sick Leave | \$586 | \$39 | \$32 | \$657 |
| 52200 FICA | \$2,582 | \$171 | \$140 | \$2,893 |
| 52300 401k | \$3,038 | \$201 | \$165 | \$3,404 |
| 52301 Life/Hosp. Ins | \$8,332 | \$551 | \$453 | \$9,336 |
| 52400 Medical Benefit | \$949 | \$63 | \$52 | \$1,063 |
| 53100 Physical Exams | \$47 | \$3 | \$3 | \$52 |
| Personnel Total | \$49,270 | \$3,256 | \$2,680 | \$55,206 |

| OPERATING | Tree Trimming | Contract Trimming | Permit & Tree Assessment | TOTAL |
|---------------------------|----------------|-------------------|--------------------------|-----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$0 | \$0 | \$0 | \$0 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$133 | \$0 | \$133 | \$267 |
| 54670 Maint. Equip | \$333 | \$0 | \$333 | \$667 |
| 54680 Maint. Grounds | \$800 | \$0 | \$200 | \$1,000 |
| 54682 Tree Trimming | \$4,000 | \$31,000 | \$0 | \$35,000 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$5,267 | \$31,000 | \$667 | \$36,933 |

| CAPITAL | Tree Trimming | Contract Trimming | Permit & Tree Assessment | TOTAL |
|------------------------------|----------------------|--------------------------|-------------------------------------|--------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Tree Trimming | Contract Trimming | Permit & Tree Assessment | TOTAL |
|---------------------------|----------------------|--------------------------|-------------------------------------|-----------------|
| EXPENDITURE TOTALS | \$54,537 | \$34,256 | \$3,347 | \$92,139 |
| | 59.19% | 37.18% | 3.63% | 100.00% |

NET INCOME

| | Tree Trimming | Contract Trimming | Permit & Tree Assessment | TOTAL |
|--------------------|----------------------|--------------------------|-------------------------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$54,537 | \$34,256 | \$3,347 | \$92,139 |
| NET INCOME | -\$54,537 | -\$34,256 | -\$3,347 | -\$92,139 |

HARDSCAPE PAVING

EXPENDITURES

| PERSONNEL | Streets | Sidewalk | Misc | TOTAL |
|------------------------|-----------------|-----------------|-----------------|-----------------|
| 51200 Salaries | \$20,046 | \$20,046 | \$16,660 | \$56,752 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$47 | \$47 | \$39 | \$133 |
| 51500 Sick Leave | \$349 | \$349 | \$290 | \$988 |
| 52200 FICA | \$1,538 | \$1,538 | \$1,278 | \$4,353 |
| 52300 401k | \$1,809 | \$1,809 | \$1,504 | \$5,122 |
| 52301 Life/Hosp. Ins | \$4,962 | \$4,962 | \$4,124 | \$14,049 |
| 52400 Medical Benefit | \$565 | \$565 | \$470 | \$1,600 |
| 53100 Physical Exams | \$28 | \$28 | \$23 | \$78 |
| Personnel Total | \$29,345 | \$29,345 | \$24,387 | \$83,077 |

| OPERATING | Streets | Sidewalk | Misc | TOTAL |
|---------------------------|-----------------|----------------|----------------|-----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$0 | \$0 | \$0 | \$0 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$133 | \$133 | \$133 | \$400 |
| 54670 Maint. Equip | \$333 | \$333 | \$333 | \$1,000 |
| 54680 Maint. Grounds | \$0 | \$0 | \$0 | \$0 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$11,400 | \$7,200 | \$2,100 | \$20,700 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$11,867 | \$7,667 | \$2,567 | \$22,100 |

| CAPITAL | Streets | Sidewalk | Misc | TOTAL |
|---------|---------|----------|------|-------|
|---------|---------|----------|------|-------|

| | | | | |
|------------------------------|------------|------------|------------|------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Streets | Sidewalk | Misc | TOTAL |
|---------------------------|-----------------|-----------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$41,212 | \$37,012 | \$26,954 | \$105,177 |
| | 39.18% | 35.19% | 25.63% | 100.00% |

NET INCOME

| | Streets | Sidewalk | Misc | TOTAL |
|--------------------|------------------|------------------|------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$41,212 | \$37,012 | \$26,954 | \$105,177 |
| NET INCOME | -\$41,212 | -\$37,012 | -\$26,954 | -\$105,177 |

SPORTSFIELDS

EXPENDITURES

| PERSONNEL | Sod Maintenance | Irrigation | Contract Services | TOTAL |
|------------------------|--------------------|-----------------|----------------------|-----------------|
| 51200 Salaries | \$17,978 | \$9,007 | \$1,574 | \$28,559 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$42 | \$21 | \$4 | \$67 |
| 51500 Sick Leave | \$313 | \$157 | \$27 | \$497 |
| 52200 FICA | \$1,379 | \$691 | \$121 | \$2,191 |
| 52300 401k | \$1,623 | \$813 | \$142 | \$2,578 |
| 52301 Life/Hosp. Ins | \$4,450 | \$2,230 | \$390 | \$7,070 |
| 52400 Medical Benefit | \$507 | \$254 | \$44 | \$805 |
| 53100 Physical Exams | \$25 | \$12 | \$2 | \$39 |
| Personnel Total | \$26,317 | \$13,185 | \$2,305 | \$41,807 |

| OPERATING | Sod Maintenance | Irrigation | Contract Services | TOTAL |
|---------------------------|--------------------|----------------|----------------------|-----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$12,000 | \$0 | \$7,000 | \$19,000 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$2,000 | \$0 | \$0 | \$2,000 |
| 54619 Fields/Courts | \$3,000 | \$0 | \$12,000 | \$15,000 |
| 54620 Maint. Veh | \$133 | \$133 | \$0 | \$267 |
| 54670 Maint. Equip | \$333 | \$333 | \$0 | \$667 |
| 54680 Maint. Grounds | \$3,000 | \$4,000 | \$0 | \$7,000 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$20,467 | \$4,467 | \$19,000 | \$43,933 |

| CAPITAL | Sod Maintenance | Irrigation | Contract Services | TOTAL |
|------------------------------|------------------------|-------------------|--------------------------|--------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Sod Maintenance | Irrigation | Contract Services | TOTAL |
|---------------------------|------------------------|-------------------|--------------------------|-----------------|
| EXPENDITURE TOTALS | \$46,783 | \$17,652 | \$21,305 | \$85,740 |
| | 54.56% | 20.59% | 24.85% | 100.00% |

NET INCOME

| | Sod Maintenance | Irrigation | Contract Services | TOTAL |
|--------------------|------------------------|-------------------|--------------------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$46,783 | \$17,652 | \$21,305 | \$85,740 |
| NET INCOME | -\$46,783 | -\$17,652 | -\$21,305 | -\$85,740 |

STORMWATER

EXPENDITURES

| PERSONNEL | NPDES | Maintenance | Debris Maintenance | TOTAL |
|------------------------|-----------------|-----------------|-----------------------|------------------|
| 51200 Salaries | \$37,383 | \$45,878 | \$33,722 | \$116,983 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$88 | \$108 | \$79 | \$275 |
| 51500 Sick Leave | \$651 | \$799 | \$587 | \$2,037 |
| 52200 FICA | \$2,868 | \$3,519 | \$2,587 | \$8,974 |
| 52300 401k | \$3,374 | \$4,141 | \$3,044 | \$10,558 |
| 52301 Life/Hosp. Ins | \$9,254 | \$11,357 | \$8,348 | \$28,959 |
| 52400 Medical Benefit | \$1,054 | \$1,294 | \$951 | \$3,298 |
| 53100 Physical Exams | \$52 | \$63 | \$47 | \$162 |
| Personnel Total | \$54,724 | \$67,159 | \$49,364 | \$171,246 |

| OPERATING | NPDES | Maintenance | Debris Maintenance | TOTAL |
|---------------------------|----------------|--------------|-----------------------|-----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$0 | \$0 | \$0 | \$0 |
| 53410 Street Sweeping | \$0 | \$0 | \$19,500 | \$19,500 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$133 | \$133 | \$133 | \$400 |
| 54670 Maint. Equip | \$333 | \$333 | \$333 | \$1,000 |
| 54680 Maint. Grounds | \$0 | \$0 | \$0 | \$0 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$350 | \$0 | \$350 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$6,000 | \$0 | \$0 | \$6,000 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$6,467 | \$817 | \$19,967 | \$27,250 |

| CAPITAL | NPDES | Maintenance | Debris Maintenance | TOTAL |
|------------------------------|--------------|--------------------|-------------------------------|--------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | NPDES | Maintenance | Debris Maintenance | TOTAL |
|---------------------------|-----------------|--------------------|-------------------------------|------------------|
| EXPENDITURE TOTALS | \$61,190 | \$67,975 | \$69,331 | \$198,496 |
| | 30.83% | 34.25% | 34.93% | 100.00% |

NET INCOME

| | NPDES | Maintenance | Debris Maintenance | TOTAL |
|--------------------|------------------|--------------------|-------------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$61,190 | \$67,975 | \$69,331 | \$198,496 |
| NET INCOME | -\$61,190 | -\$67,975 | -\$69,331 | -\$198,496 |

REGULATORY SIGNS

EXPENDITURES

| PERSONNEL | Street Name Signs | Traffic Signs | MOT | TOTAL |
|------------------------|----------------------|-----------------|----------------|-----------------|
| 51200 Salaries | \$7,579 | \$7,945 | \$3,881 | \$19,406 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$18 | \$19 | \$9 | \$46 |
| 51500 Sick Leave | \$132 | \$138 | \$68 | \$338 |
| 52200 FICA | \$581 | \$609 | \$298 | \$1,489 |
| 52300 401k | \$684 | \$717 | \$350 | \$1,751 |
| 52301 Life/Hosp. Ins | \$1,876 | \$1,967 | \$961 | \$4,804 |
| 52400 Medical Benefit | \$214 | \$224 | \$109 | \$547 |
| 53100 Physical Exams | \$10 | \$11 | \$5 | \$27 |
| Personnel Total | \$11,095 | \$11,631 | \$5,681 | \$28,407 |

| OPERATING | Street Name Signs | Traffic Signs | MOT | TOTAL |
|---------------------------|----------------------|----------------|--------------|----------------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53160 Contract Labor | \$0 | \$0 | \$0 | \$0 |
| 53410 Street Sweeping | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54310 Energy | \$0 | \$0 | \$0 | \$0 |
| 54601 Maint. Hunter Park | \$0 | \$0 | \$0 | \$0 |
| 54618 Maint. Courts | \$0 | \$0 | \$0 | \$0 |
| 54619 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$133 | \$133 | \$0 | \$267 |
| 54670 Maint. Equip | \$333 | \$333 | \$0 | \$667 |
| 54680 Maint. Grounds | \$0 | \$0 | \$0 | \$0 |
| 54682 Tree Trimming | \$0 | \$0 | \$0 | \$0 |
| 54683 Park Improve | \$0 | \$0 | \$0 | \$0 |
| 54686 Holiday Lighting | \$0 | \$0 | \$0 | \$0 |
| 54910 Plantings | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 55300 Road Material/Supp. | \$1,200 | \$1,800 | \$300 | \$3,300 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$1,667 | \$2,267 | \$300 | \$4,233 |

| CAPITAL | Street Name Signs | Traffic Signs | MOT | TOTAL |
|------------------------------|--------------------------|----------------------|------------|--------------|
| 54602 Cars | \$0 | \$0 | \$0 | \$0 |
| 57001 Veh Debt | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Street Name Signs | Traffic Signs | MOT | TOTAL |
|---------------------------|--------------------------|----------------------|----------------|-----------------|
| EXPENDITURE TOTALS | \$12,761 | \$13,897 | \$5,981 | \$32,640 |
| | 39.10% | 42.58% | 18.33% | 100.00% |

NET INCOME

| | Street Name Signs | Traffic Signs | MOT | TOTAL |
|--------------------|--------------------------|----------------------|-----------------|------------------|
| TOTAL REVENUES | \$0 | \$0 | \$0 | \$0 |
| TOTAL EXPENDITURES | \$12,761 | \$13,897 | \$5,981 | \$32,640 |
| NET INCOME | -\$12,761 | -\$13,897 | -\$5,981 | -\$32,640 |

RECREATION

EMPLOYEE ADMINISTRATION

REVENUES

| | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|---------------------------|---------------------|---------------------|------------------|------------|-----------------------|-----------------|
| 300230 Tennis Permits | | | | | | \$0 |
| 347210 Rec Prog Activity | | \$1,140 | | | | \$1,140 |
| 347211 Rec Permits | | | \$21,800 | | | \$21,800 |
| 347213 Rec Vending | | | \$478 | | | \$478 |
| 347214 Concession | | | | | | \$0 |
| 347217 Merchandise | | | | | | \$0 |
| 347530 Private Parties | | \$6,150 | | | | \$6,150 |
| 347540 Athletic Programs | | \$15,000 | | | | \$15,000 |
| 362000 Rental Income | | \$4,800 | | | | \$4,800 |
| 366900 Don: Park Improve. | | | | | | \$0 |
| 366903 Don: Rec Projs | | | | | | \$0 |
| 366911 Special Events | | | | | | \$0 |
| REVENUE TOTALS | \$0 | \$27,090 | \$22,278 | \$0 | \$0 | \$49,368 |

EXPENDITURES

| | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|------------------------|---------------------|---------------------|------------------|----------------|-----------------------|------------------|
| PERSONNEL | | | | | | |
| 51200 Salaries | \$40,811 | \$9,680 | \$79,787 | \$4,962 | | \$135,240 |
| 51201 PT Salaries | \$9,204 | \$2,183 | \$17,994 | \$1,119 | | \$30,500 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | | \$0 |
| 51400 Overtime | \$257 | \$61 | \$501 | \$31 | | \$850 |
| 51500 Sick Leave | \$3,244 | \$769 | \$6,342 | \$394 | | \$10,750 |
| 52200 FICA | \$3,836 | \$910 | \$7,500 | \$466 | | \$12,712 |
| 52300 401k | \$3,671 | \$871 | \$7,177 | \$446 | | \$12,166 |
| 52301 Life/Hosp. Ins | \$10,360 | \$2,457 | \$20,254 | \$1,260 | | \$34,330 |
| 52400 Medical Benefit | \$1,151 | \$273 | \$2,250 | \$140 | | \$3,814 |
| 53100 Physical Exams | \$196 | \$47 | \$383 | \$24 | | \$650 |
| Personnel Total | \$72,729 | \$17,251 | \$142,190 | \$8,842 | \$0 | \$241,013 |

| | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|--------------------------|---------------------|---------------------|------------------|----------|-----------------------|----------|
| OPERATING | | | | | | |
| 53151 Prof Svcs | | | | | | \$0 |
| 53153 Copies | | | | | \$5,000 | \$5,000 |
| 53154 Food Service | | | | | | \$0 |
| 54100 Telephone | | | | | \$4,600 | \$4,600 |
| 54300 Electricity | | | | | \$21,200 | \$21,200 |
| 54618 Fields/Courts | | | | | | \$0 |
| 54620 Maint. Veh | | | | | | \$0 |
| 54670 Maint. Equip | | | | | | \$0 |
| 55100 Office Supplies | | | | | \$1,300 | \$1,300 |
| 55210 Operating Supplies | | | | | \$6,500 | \$6,500 |
| 55221 Tools | | | | | \$200 | \$200 |
| 55231 Summer Camp | | | | | | \$0 |
| 55232 Teen Camp | | | | | | \$0 |
| 55233 Sports Leagues | | | | | | \$0 |
| 55234 Special Events | | | | | | \$0 |
| 55235 Refund Exp | | | | | | \$0 |
| 55237 Day Camps | | | | | | \$0 |

| | | | | | | | |
|------------------------|-----------------|----------------|------------|------------|------------|-----------------|-----------------|
| 55238 | Funky Friday | | | | | | \$0 |
| 55239 | Specialty Camps | | | | | | \$0 |
| 55240 | Uniforms | \$1,700 | | | | | \$1,700 |
| 55260 | Prot. Clothing | \$250 | | | | | \$250 |
| 54605 | Computers | | | | | \$6,000 | \$6,000 |
| 57201 | Rec Vending | | | | | \$3,000 | \$3,000 |
| Operating Total | | \$1,950 | \$0 | \$0 | \$0 | \$47,800 | \$49,750 |

| CAPITAL | | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|------------------------------|----------------------|----------------------------|----------------------------|-------------------------|-----------------|------------------------------|-----------------|
| 57001 | Vehicle Debt Service | | | | | \$8,700 | \$8,700 |
| 58101 | Capital Purch | | | | | | \$0 |
| 58102 | 301 | \$11,600 | | | | | \$11,600 |
| Capital Expense Total | | \$11,600 | \$0 | \$0 | \$0 | \$8,700 | \$20,300 |

| EXPENDITURE TOTALS | | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|---------------------------|--|----------------------------|----------------------------|-------------------------|-----------------|------------------------------|------------------|
| | | \$86,279 | \$17,251 | \$142,190 | \$8,842 | \$56,500 | \$311,063 |
| | | 27.74% | 5.55% | 45.71% | 2.84% | 18.16% | 100.00% |

NET INCOME

| | Employee Management | Contract Management | Customer Service | Training | Recreation Facilities | TOTAL |
|--------------------|----------------------------|----------------------------|-------------------------|-----------------|------------------------------|-------------------|
| TOTAL REVENUES | \$0 | \$27,090 | \$22,278 | \$0 | \$0 | \$49,368 |
| TOTAL EXPENDITURES | \$86,279 | \$17,251 | \$142,190 | \$8,842 | \$56,500 | \$311,063 |
| NET INCOME | -\$86,279 | \$9,839 | -\$119,912 | -\$8,842 | -\$56,500 | -\$261,695 |

COMMUNITY EVENTS

REVENUES

| | Leisure Events | Communitiy Outreach | Athletic Events | TOTAL |
|---------------------------|-----------------|---------------------|-----------------|------------------|
| 300230 Tennis Permits | \$0 | \$0 | \$0 | \$0 |
| 347210 Rec Prog Activity | \$0 | \$0 | \$0 | \$0 |
| 347211 Rec Permits | \$0 | \$0 | \$0 | \$0 |
| 347213 Rec Vending | \$0 | \$0 | \$0 | \$0 |
| 347214 Concession | \$0 | \$0 | \$0 | \$0 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 |
| 347530 Private Parties | \$0 | \$0 | \$0 | \$0 |
| 347540 Athletic Programs | \$0 | \$0 | \$0 | \$0 |
| 362000 Rental Income | \$0 | \$0 | \$0 | \$0 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 |
| 366911 Special Events | \$62,550 | \$2,000 | \$82,000 | \$146,550 |
| REVENUE TOTALS | \$62,550 | \$2,000 | \$82,000 | \$146,550 |

EXPENDITURES

| PERSONNEL | Leisure Events | Communitiy Outreach | Athletic Events | TOTAL |
|------------------------|-----------------|---------------------|-----------------|-----------------|
| 51200 Salaries | \$8,465 | \$19,380 | \$11,563 | \$39,408 |
| 51201 PT Salaries | \$3,334 | \$7,632 | \$4,554 | \$15,520 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$0 | \$0 | \$0 | \$0 |
| 51500 Sick Leave | \$0 | \$0 | \$0 | \$0 |
| 52200 FICA | \$905 | \$2,072 | \$1,236 | \$4,213 |
| 52300 401k | \$762 | \$1,743 | \$1,040 | \$3,545 |
| 52301 Life/Hosp. Ins | \$2,149 | \$4,920 | \$2,935 | \$10,004 |
| 52400 Medical Benefit | \$239 | \$547 | \$326 | \$1,112 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$15,853 | \$36,294 | \$21,655 | \$73,802 |

| | Leisure Events | Communitiy Outreach | Athletic Events | TOTAL |
|--------------------|----------------|---------------------|-----------------|-------|
| OPERATING | | | | 0 |
| 53151 Prof Svcs | | | | 0 |
| 53153 Copies | | | | 0 |
| 53154 Food Service | | | | 0 |

| | | | | |
|--------------------------|-----------------|-----------------|-----------------|------------------|
| 54100 Telephone | | | | 0 |
| 54300 Electricity | | | | 0 |
| 54618 Fields/Courts | | | | 0 |
| 54620 Maint. Veh | | | | 0 |
| 54670 Maint. Equip | | | | 0 |
| 55100 Office Supplies | | | | 0 |
| 55210 Operating Supplies | | | | 0 |
| 55221 Tools | | | | 0 |
| 55231 Summer Camp | | | | 0 |
| 55232 Teen Camp | | | | 0 |
| 55233 Sports Leagues | | | | 0 |
| 55234 Special Events | 63,025 | 14,750 | 51,025 | 128,800 |
| 55235 Refund Exp | | | | 0 |
| 55237 Day Camps | | | | 0 |
| 55238 Funky Friday | | | | 0 |
| 55239 Specialty Camps | | | | 0 |
| 55240 Uniforms | | | | 0 |
| 55260 Prot. Clothing | | | | 0 |
| 54605 Computers | | | | 0 |
| 57201 Rec Vending | | | | 0 |
| Operating Total | \$63,025 | \$14,750 | \$51,025 | \$128,800 |

| CAPITAL | Leisure Events | Communtiy Outreach | Athletic Events | TOTAL |
|------------------------------|-----------------------|---------------------------|------------------------|--------------|
| 57001 Vehicle Debt Service | | | | 0 |
| 57201 Rec Vending | | | | 0 |
| 58101 Capital Purch | | | | 0 |
| 58102 Transfer to 301 | | | | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 |

| | Leisure Events | Communtiy Outreach | Athletic Events | TOTAL |
|---------------------------|-----------------------|---------------------------|------------------------|------------------|
| EXPENDITURE TOTALS | \$78,878 | \$51,044 | \$72,680 | \$202,602 |
| | 38.933% | 25.194% | 35.873% | 100.00% |

NET INCOME

| | Leisure Events | Communtiy Outreach | Athletic Events | TOTAL |
|--------------------|-----------------------|---------------------------|------------------------|------------------|
| TOTAL REVENUES | \$62,550 | \$2,000 | \$82,000 | \$146,550 |
| TOTAL EXPENDITURES | \$78,878 | \$51,044 | \$72,680 | \$202,602 |
| NET INCOME | -\$16,328 | -\$49,044 | \$9,320 | -\$56,052 |

SPORTS LEAGUES

REVENUES

| | Flag Football | Basketball | Dodgeball | TOTAL |
|---------------------------|-----------------|-----------------|----------------|-----------------|
| 300230 Tennis Permits | \$0 | \$0 | \$0 | \$0 |
| 347210 Rec Prog Activity | \$18,200 | \$17,850 | \$2,160 | \$38,210 |
| 347211 Rec Permits | \$0 | \$0 | \$0 | \$0 |
| 347213 Rec Vending | \$0 | \$0 | \$0 | \$0 |
| 347214 Concession | \$1,200 | \$0 | \$0 | \$1,200 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 |
| 347530 Private Parties | \$0 | \$0 | \$0 | \$0 |
| 347540 Athletic Programs | \$0 | \$0 | \$0 | \$0 |
| 362000 Rental Income | \$0 | \$0 | \$0 | \$0 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 |
| 366911 Special Events | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$19,400 | \$17,850 | \$2,160 | \$39,410 |

EXPENDITURES

| PERSONNEL | Flag Football | Basketball | Dodgeball | TOTAL |
|------------------------|-----------------|-----------------|----------------|-----------------|
| 51200 Salaries | \$7,250 | \$7,426 | \$595 | \$15,270 |
| 51201 PT Salaries | \$1,804 | \$1,848 | \$148 | \$3,800 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$0 | \$0 | \$0 | \$0 |
| 51500 Sick Leave | \$0 | \$0 | \$0 | \$0 |
| 52200 FICA | \$694 | \$711 | \$57 | \$1,463 |
| 52300 401k | \$652 | \$668 | \$54 | \$1,374 |
| 52301 Life/Hosp. Ins | \$1,840 | \$1,885 | \$151 | \$3,876 |
| 52400 Medical Benefit | \$204 | \$209 | \$17 | \$431 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$12,445 | \$12,747 | \$1,021 | \$26,214 |

| OPERATING | Flag Football | Basketball | Dodgeball | TOTAL |
|--------------------|---------------|------------|-----------|-------|
| 53151 Prof Svcs | \$0 | \$0 | \$0 | \$0 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 |
| 53154 Food Service | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|------------------------|--------------------|----------------|-----------------|--------------|-----------------|
| 54618 | Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 | Maint. Veh | \$0 | \$0 | \$0 | \$0 |
| 54670 | Maint. Equip | \$0 | \$0 | \$0 | \$0 |
| 55100 | Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 | Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 | Tools | \$0 | \$0 | \$0 | \$0 |
| 55231 | Summer Camp | \$0 | \$0 | \$0 | \$0 |
| 55232 | Teen Camp | \$0 | \$0 | \$0 | \$0 |
| 55233 | Sports Leagues | \$9,000 | \$14,200 | \$500 | \$23,700 |
| 55234 | Special Events | \$0 | \$0 | \$0 | \$0 |
| 55235 | Refund Exp | \$0 | \$0 | \$0 | \$0 |
| 55237 | Day Camps | \$0 | \$0 | \$0 | \$0 |
| 55238 | Funky Friday | \$0 | \$0 | \$0 | \$0 |
| 55239 | Specialty Camps | \$0 | \$0 | \$0 | \$0 |
| 55240 | Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 | Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 54605 | Computers | \$0 | \$0 | \$0 | \$0 |
| 57201 | Rec Vending | \$0 | \$0 | \$0 | \$0 |
| Operating Total | | \$9,000 | \$14,200 | \$500 | \$23,700 |

| CAPITAL | | Flag Football | Basketball | Dodgeball | TOTAL |
|------------------------------|----------------------|----------------------|-------------------|------------------|--------------|
| 57001 | Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 |
| 57201 | Rec Vending | \$0 | \$0 | \$0 | \$0 |
| 58101 | Capital Purch | \$0 | \$0 | \$0 | \$0 |
| 58102 | 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | | \$0 | \$0 | \$0 | \$0 |

| | Flag Football | Basketball | Dodgeball | TOTAL |
|---------------------------|----------------------|-------------------|------------------|-----------------|
| EXPENDITURE TOTALS | \$21,445 | \$26,947 | \$1,521 | \$49,914 |
| | 42.96% | 53.99% | 3.05% | 100.00% |

NET INCOME

| | Flag Football | Basketball | Dodgeball | TOTAL |
|--------------------|----------------------|-------------------|------------------|------------------|
| TOTAL REVENUES | \$19,400 | \$17,850 | \$2,160 | \$39,410 |
| TOTAL EXPENDITURES | \$21,445 | \$26,947 | \$1,521 | \$49,914 |
| NET INCOME | -\$2,045 | -\$9,097 | \$639 | -\$10,504 |

YOUTH ACTIVITIES

REVENUES

| | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|---------------------------|-----------------|-----------------|-----------------|------------------|------------------|
| 300230 Tennis Permits | \$0 | \$0 | \$0 | \$0 | \$0 |
| 347210 Rec Prog Activity | \$13,202 | \$57,600 | \$12,000 | \$156,850 | \$239,652 |
| 347211 Rec Permits | \$1,500 | \$0 | \$0 | \$0 | \$1,500 |
| 347213 Rec Vending | \$0 | \$2,843 | \$0 | \$780 | \$3,623 |
| 347214 Concession | \$0 | \$0 | \$2,297 | \$6,203 | \$8,500 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 | \$0 |
| 347530 Private Parties | \$0 | \$0 | \$0 | \$0 | \$0 |
| 347540 Athletic Programs | \$0 | \$0 | \$0 | \$0 | \$0 |
| 362000 Rental Income | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 | \$0 |
| 366911 Special Events | \$0 | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$14,702 | \$60,443 | \$14,297 | \$163,833 | \$253,274 |

EXPENDITURES

| PERSONNEL | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|------------------------|----------------|-----------------|----------------|-----------------|------------------|
| 51200 Salaries | \$2,167 | \$12,078 | \$2,250 | \$19,947 | \$36,441 |
| 51201 PT Salaries | \$4,055 | \$22,597 | \$4,209 | \$37,320 | \$68,180 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51500 Sick Leave | \$0 | \$0 | \$0 | \$0 | \$0 |
| 52200 FICA | \$477 | \$2,660 | \$495 | \$4,393 | \$8,026 |
| 52300 401k | \$195 | \$1,086 | \$202 | \$1,794 | \$3,278 |
| 52301 Life/Hosp. Ins | \$550 | \$3,066 | \$571 | \$5,063 | \$9,250 |
| 52400 Medical Benefit | \$61 | \$341 | \$63 | \$563 | \$1,028 |
| 53100 Physical Exams | \$0 | \$0 | \$0 | \$0 | \$0 |
| Personnel Total | \$7,506 | \$41,827 | \$7,791 | \$69,080 | \$126,204 |

| OPERATING | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|--------------------------|------------|-------------|-----------|-------------|----------|
| 53151 Prof Svcs | \$7,000 | \$0 | \$0 | \$38,000 | \$45,000 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 53154 Food Service | \$0 | \$0 | \$0 | \$3,000 | \$3,000 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54618 Fields/Courts | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$2,000 | \$0 | \$0 | \$2,000 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|------------------------|----------------|----------------|----------------|-----------------|------------------|
| 55231 Summer Camp | \$0 | \$0 | \$0 | \$30,000 | \$30,000 |
| 55232 Teen Camp | \$0 | \$0 | \$0 | \$10,500 | \$10,500 |
| 55233 Sports Leagues | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55234 Special Events | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55237 Day Camps | \$0 | \$1,700 | \$1,500 | \$0 | \$3,200 |
| 55238 Funky Friday | \$2,000 | \$0 | \$0 | \$0 | \$2,000 |
| 55239 Specialty Camps | \$0 | \$0 | \$0 | \$5,200 | \$5,200 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57201 Rec Vending | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$9,000 | \$3,700 | \$1,500 | \$86,700 | \$100,900 |

| CAPITAL | | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|------------------------------|-----|-------------------|--------------------|------------------|--------------------|--------------|
| 57001 Vehicle Debt Service | | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57201 Rec Vending | | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58102 | 301 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | | \$0 | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|---------------------------|--|-------------------|--------------------|------------------|--------------------|------------------|
| | | \$16,506 | \$45,527 | \$9,291 | \$155,780 | \$227,104 |
| | | 7.27% | 20.05% | 4.09% | 68.59% | 100.00% |

NET INCOME

| | Enrichment | Afterschool | Day Camps | Summer Camp | TOTAL |
|--------------------|-------------------|--------------------|------------------|--------------------|-----------------|
| TOTAL REVENUES | \$14,702 | \$60,443 | \$14,297 | \$163,833 | \$253,274 |
| TOTAL EXPENDITURES | \$16,506 | \$45,527 | \$9,291 | \$155,780 | \$227,104 |
| NET INCOME | -\$1,804 | \$14,916 | \$5,006 | \$8,052 | \$26,170 |

ADULT ACTIVITIES

REVENUES

| | Contractual | Communtiy Health | Tennis | TOTAL |
|-------------------------------|----------------|------------------|----------------|-----------------|
| 300230 Tennis Permits | \$0 | \$0 | \$2,500 | \$2,500 |
| 347210 Rec Prog Activity | \$9,598 | \$3,400 | | \$12,998 |
| 347211 Rec Permits | | | \$1,500 | \$1,500 |
| 347213 Rec Vending | \$0 | \$0 | \$0 | \$0 |
| 347214 Concession | \$0 | \$0 | \$0 | \$0 |
| 347217 Merchandise | \$0 | \$0 | \$0 | \$0 |
| 347530 Private Parties | \$0 | \$0 | \$0 | \$0 |
| 347540 Athletic Programs | \$0 | \$0 | \$0 | \$0 |
| 362000 Rental Income | \$0 | \$0 | \$0 | \$0 |
| 366900 Don: Park Improve. | \$0 | \$0 | \$0 | \$0 |
| 366903 Don: Rec Projs | \$0 | \$0 | \$0 | \$0 |
| 366911 Special Events | \$0 | \$0 | \$0 | \$0 |
| PROGRAM REVENUE TOTALS | \$9,598 | \$3,400 | \$4,000 | \$16,998 |

EXPENDITURES

| PERSONNEL | Contractual | Communtiy Health | Tennis | TOTAL |
|------------------------|--------------|------------------|--------------|---------------|
| 51200 Salaries | \$5,427.24 | \$1,487.65 | \$725.32 | \$7,640.22 |
| 51210 Unused Medical | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 51400 Overtime | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 51500 Sick Leave | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 52200 FICA | \$416.27 | \$114.10 | \$55.63 | \$586.01 |
| 52300 401k | \$488.22 | \$133.83 | \$65.25 | \$687.29 |
| 52301 Life/Hosp. Ins | \$1,377.68 | \$377.64 | \$184.12 | \$1,939.44 |
| 52400 Medical Benefit | \$153.08 | \$41.96 | \$20.46 | \$215.49 |
| 53100 Physical Exams | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Personnel Total | 7,862 | 2,155 | 1,051 | 11,068 |

| OPERATING | Contractual | Communtiy Health | Tennis | TOTAL |
|--------------------------|-------------|------------------|--------|---------|
| 53151 Prof Svcs | \$8,000 | | | \$8,000 |
| 53153 Copies | \$0 | \$0 | \$0 | \$0 |
| 53154 Food Service | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$0 | \$0 | \$0 | \$0 |
| 54618 Fields/Courts | \$0 | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$0 | \$0 | \$0 | \$0 |
| 54670 Maint. Equip | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 | \$0 |

| | | | | |
|------------------------|----------------|------------|------------|----------------|
| 55231 Summer Camp | \$0 | \$0 | \$0 | \$0 |
| 55232 Teen Camp | \$0 | \$0 | \$0 | \$0 |
| 55233 Sports Leagues | \$0 | \$0 | \$0 | \$0 |
| 55234 Special Events | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp | \$0 | \$0 | \$0 | \$0 |
| 55237 Day Camps | \$0 | \$0 | \$0 | \$0 |
| 55238 Funky Friday | \$0 | \$0 | \$0 | \$0 |
| 55239 Specialty Camps | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 Prot. Clothing | \$0 | \$0 | \$0 | \$0 |
| 54605 Computers | \$0 | \$0 | \$0 | \$0 |
| 57201 Rec Vending | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$8,000 | \$0 | \$0 | \$8,000 |

| CAPITAL | | Contractual | Communtiy Health | Tennis | TOTAL |
|------------------------------|-----|--------------------|-------------------------|---------------|--------------|
| 57001 Vehicle Debt Service | | \$0 | \$0 | \$0 | \$0 |
| 57201 Rec Vending | | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purch | | \$0 | \$0 | \$0 | \$0 |
| 58102 | 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | | Contractual | Communtiy Health | Tennis | TOTAL |
|---------------------------|--|--------------------|-------------------------|----------------|-----------------|
| | | \$15,862 | \$2,155 | \$1,051 | \$19,068 |
| | | 83.19% | 11.30% | 5.51% | 100.00% |

NET INCOME

| | Contractual | Communtiy Health | Tennis | TOTAL |
|--------------------|--------------------|-------------------------|----------------|-----------------|
| TOTAL REVENUES | \$9,598 | \$3,400 | \$4,000 | \$16,998 |
| TOTAL EXPENDITURES | \$15,862 | \$2,155 | \$1,051 | \$19,068 |
| NET INCOME | -\$6,264 | \$1,245 | \$2,949 | -\$2,070 |

SOLID WASTE

DISPOSAL

REVENUES

| | Residential | Commercial | TOTAL |
|----------------------------|------------------|-----------------|------------------|
| 343400 Sanitation | \$175,300 | \$30,950 | \$206,250 |
| 343401 Permit-Roll Off | \$0 | \$0 | \$0 |
| 361000 Interest | \$0 | \$0 | \$0 |
| 337300 Recycling Grant | \$0 | \$0 | \$0 |
| 364000 Sale of Assets | \$0 | \$0 | \$0 |
| 381000 Reserve Prior Years | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$175,300 | \$30,950 | \$206,250 |

EXPENDITURES

| PERSONNEL | Residential | Commercial | TOTAL |
|------------------------|-----------------|----------------|-----------------|
| 51200 Salaries | \$15,267.99 | \$2,694.35 | \$17,962.35 |
| 51400 Overtime | \$701.25 | \$123.75 | \$825 |
| 51500 Sick Leave | \$290.15 | \$51.20 | \$341.36 |
| 52100 FICA | \$1,182.65 | \$208.70 | \$1,391.36 |
| 52200 Retirement/401k | \$1,392.01 | \$245.65 | \$1,637.65 |
| 52300 Life/Hosp. Ins. | \$4,462.50 | \$787.50 | \$5,250.00 |
| 52301 Medical Benefit | \$440.74 | \$77.78 | \$519 |
| 53100 Physical Exams | \$0.00 | \$0.00 | \$0 |
| Personnel Total | \$23,737 | \$4,189 | \$27,926 |

| OPERATING | Residential | Commercial | TOTAL |
|-----------------------|-------------|------------|-----------|
| 53151 Contractual Svc | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 |
| 54340 Disposal | \$106,250 | \$18,750 | \$125,000 |
| 54342 Recycling | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$2,040 | \$360 | \$2,400 |
| 54670 Maint. Equip | \$500 | \$125 | \$625 |
| 54900 Bad Debt | \$0 | \$0 | \$0 |
| 55100 Office Supp | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$2,040 | \$360 | \$2,400 |
| 55220 Gasoline | \$1,615 | \$285 | \$1,900 |
| 55221 Tools | \$75 | \$75 | \$150 |
| 55240 Uniforms | \$0 | \$0 | \$0 |

| | | | |
|------------------------|------------------|-----------------|------------------|
| 55260 Protect Cloth | \$650 | \$100 | \$750 |
| 56405 Computer | \$0 | \$0 | \$0 |
| Operating Total | \$113,170 | \$20,055 | \$133,225 |

| CAPITAL | Residential | Commercial | TOTAL |
|------------------------------|--------------------|-------------------|--------------|
| 59900 Depreciation | \$0 | \$0 | \$0 |
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| ADMIN FEES | Residential | Commercial | TOTAL |
|------------------------|--------------------|-------------------|--------------|
| 59904 SS | \$0 | \$0 | \$0 |
| 59906 Admin | \$0 | \$0 | \$0 |
| Transfers Total | \$0 | \$0 | \$0 |

| | Residential | Commercial | TOTAL |
|---------------------------|--------------------|-------------------|------------------|
| EXPENDITURE TOTALS | \$136,900 | \$24,250 | \$161,151 |
| | 84.95% | 15.05% | 100.00% |

NET INCOME

| | Residential | Commercial | TOTAL |
|--------------------|--------------------|-------------------|-----------------|
| TOTAL REVENUES | \$175,300 | \$30,950 | \$206,250 |
| TOTAL EXPENDITURES | \$136,900 | \$24,250 | \$161,151 |
| NET INCOME | \$38,400 | \$6,700 | \$45,099 |

COLLECTION

REVENUES

| | Residential | Commercial | TOTAL |
|---------------------------|------------------|-----------------|------------------|
| 343400 Sanitation | \$525,950 | \$92,800 | \$618,750 |
| 343401 Permit-Roll Off | \$425 | \$75 | \$500 |
| 361000 Interest | \$0 | \$0 | \$0 |
| 337300 Recycling Grant | \$0 | \$0 | \$0 |
| 364000 Sale of Assets | \$0 | \$0 | \$0 |
| 381000 Reserve Prior Year | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$526,375 | \$92,875 | \$619,250 |

EXPENDITURES

| PERSONNEL | Residential | Commercial | TOTAL |
|------------------------|------------------|-----------------|------------------|
| 51200 Salaries | \$95,970 | \$16,936 | \$112,906 |
| 51400 Overtime | \$1,020 | \$180 | \$1,200 |
| 51500 Sick Leave | \$1,824 | \$322 | \$2,146 |
| 52100 FICA | \$7,434 | \$1,312 | \$8,746 |
| 52200 Retirement/401k | \$8,750 | \$1,544 | \$10,294 |
| 52300 Life/Hosp. Ins. | \$28,050 | \$4,950 | \$33,000 |
| 52301 Medical Benefit | \$2,770 | \$489 | \$3,259 |
| 53100 Physical Exams | \$0 | \$0 | \$0 |
| Personnel Total | \$145,818 | \$25,733 | \$171,551 |

| OPERATING | Residential | Commercial | TOTAL |
|-----------------------|-------------|------------|----------|
| 53151 Contractual Svc | \$6,375 | \$1,125 | \$7,500 |
| 54100 Telephone | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 |
| 54340 Disposal | \$0 | \$0 | \$0 |
| 54342 Recycling | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$14,450 | \$2,550 | \$17,000 |
| 54670 Maint. Equip | \$500 | \$125 | \$625 |
| 54900 Bad Debt | \$0 | \$0 | \$0 |
| 55100 Office Supp | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$2,040 | \$360 | \$2,400 |
| 55220 Gasoline | \$11,730 | \$2,070 | \$13,800 |
| 55221 Tools | \$75 | \$75 | \$150 |

| | | | | |
|------------------------|---------------|-----------------|----------------|-----------------|
| 55240 | Uniforms | \$0 | \$0 | \$0 |
| 55260 | Protect Cloth | \$650 | \$100 | \$750 |
| 56405 | Computer | \$0 | \$0 | \$0 |
| Operating Total | | \$35,820 | \$6,405 | \$42,225 |

| CAPITAL | Residential | Commercial | TOTAL | |
|------------------------------|--------------------|-------------------|-----------------|------------------|
| 59900 | Depreciation | \$101,880 | \$11,320 | \$113,200 |
| 56402 | Cars | | | \$0 |
| Capital Expense Total | | \$101,880 | \$11,320 | \$113,200 |

| ADMIN FEES | Residential | Commercial | TOTAL | |
|------------------------|--------------------|-------------------|--------------|------------|
| 59904 | SS | \$0 | \$0 | \$0 |
| 59906 | Admin | \$0 | \$0 | \$0 |
| Transfers Total | | \$0 | \$0 | \$0 |

| | Residential | Commercial | TOTAL |
|---------------------------|--------------------|-------------------|------------------|
| EXPENDITURE TOTALS | \$283,500 | \$43,450 | \$327,000 |
| | 86.70% | 13.29% | 100.00% |

NET INCOME

| | Residential | Commercial | TOTAL |
|--------------------|--------------------|-------------------|------------------|
| TOTAL REVENUES | \$526,375 | \$92,875 | \$619,250 |
| TOTAL EXPENDITURES | \$283,500 | \$43,450 | \$327,000 |
| NET INCOME | \$242,875 | \$49,425 | \$292,250 |

RECYCLING

REVENUES

| | Residential | Commercial | TOTAL |
|----------------------------|-------------|----------------|----------------|
| 343400 Sanitation | \$0 | \$0 | \$0 |
| 343401 Permit-Roll Off | \$0 | \$0 | \$0 |
| 361000 Interest | \$0 | \$0 | \$0 |
| 337300 Recycling Grant | \$0 | \$3,300 | \$3,300 |
| 364000 Sale of Assets | \$0 | \$0 | \$0 |
| 381000 Reserve Prior Years | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$0 | \$3,300 | \$3,300 |

EXPENDITURES

| PERSONNEL | Residential | Commercial | TOTAL |
|------------------------|-----------------|----------------|-----------------|
| 51200 Salaries | \$8,724.57 | \$1,539.63 | \$10,264.20 |
| 51400 Overtime | \$0.00 | \$0.00 | \$0.00 |
| 51500 Sick Leave | \$165.80 | \$29.26 | \$195.06 |
| 52100 FICA | \$675.80 | \$119.26 | \$795.06 |
| 52200 Retirement/401k | \$795.43 | \$140.37 | \$935.80 |
| 52300 Life/Hosp. Ins. | \$2,550.00 | \$450.00 | \$3,000.00 |
| 52301 Medical Benefit | \$251.85 | \$44.44 | \$296.30 |
| 53100 Physical Exams | \$0.00 | \$0.00 | \$0.00 |
| Personnel Total | \$13,163 | \$2,323 | \$15,486 |

| OPERATING | Residential | Commercial | TOTAL |
|-----------------------|-------------|------------|----------|
| 53151 Contractual Svc | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 |
| 54200 Postage | \$1,250 | \$1,250 | \$2,500 |
| 54340 Disposal | \$0 | \$0 | \$0 |
| 54342 Recycling | \$57,800 | \$10,200 | \$68,000 |
| 54620 Maint. Veh | \$100 | \$0 | \$100 |
| 54670 Maint. Equip | \$500 | \$125 | \$625 |
| 54900 Bad Debt | \$0 | \$0 | \$0 |
| 55100 Office Supp | \$0 | \$0 | \$0 |
| 55210 Operating Supp | \$0 | \$0 | \$0 |
| 55220 Gasoline | \$0 | \$0 | \$0 |
| 55221 Tools | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 |

| | | | |
|------------------------|-----------------|-----------------|-----------------|
| 55260 Protect Cloth | \$0 | \$0 | \$0 |
| 56405 Computer | \$0 | \$0 | \$0 |
| Operating Total | \$59,650 | \$11,575 | \$71,225 |

| CAPITAL | Residential | Commercial | TOTAL |
|------------------------------|--------------------|-------------------|--------------|
| 59900 Depreciation | \$0 | \$0 | \$0 |
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| ADMIN FEES | Residential | Commercial | TOTAL |
|------------------------|--------------------|-------------------|--------------|
| 59904 SS | \$0 | \$0 | \$0 |
| 59906 Admin | \$0 | \$0 | \$0 |
| Transfers Total | \$0 | \$0 | \$0 |

| | Residential | Commercial | TOTAL |
|---------------------------|--------------------|-------------------|-----------------|
| EXPENDITURE TOTALS | \$72,800 | \$13,900 | \$86,700 |
| | #DIV/0! | #DIV/0! | 100.00% |

NET INCOME

| | Residential | Commercial | TOTAL |
|--------------------|--------------------|-------------------|------------------|
| TOTAL REVENUES | \$0 | \$3,300 | \$3,300 |
| TOTAL EXPENDITURES | \$72,800 | \$13,900 | \$86,700 |
| NET INCOME | -\$72,800 | -\$10,600 | -\$83,400 |

EMPLOYEE ADMINISTRATION

REVENUES

| | Internal | External | TOTAL |
|---------------------------|-----------------|--------------|-----------------|
| 343400 Sanitation | \$0 | \$0 | \$0 |
| 343401 Permit-Roll Off | \$0 | \$0 | \$0 |
| 361000 Interest | \$0 | \$500 | \$500 |
| 337300 Recycling Grant | \$0 | \$0 | \$0 |
| 364000 Sale of Assets | \$0 | \$0 | \$0 |
| 381000 Reserve Prior Year | \$69,350 | \$0 | \$69,350 |
| REVENUE TOTALS | \$69,350 | \$500 | \$69,850 |

EXPENDITURES

| PERSONNEL | Internal | External | TOTAL |
|------------------------|-----------------|----------------|------------------|
| 51200 Salaries | \$61,329 | \$5,389 | \$66,717 |
| 51400 Overtime | \$437 | \$38 | \$475 |
| 51500 Sick Leave | \$1,165 | \$102 | \$1,268 |
| 52100 FICA | \$4,750 | \$417 | \$5,168 |
| 52200 Retirement/401k | \$5,591 | \$491 | \$6,083 |
| 52300 Life/Hosp. Ins. | \$17,925 | \$1,575 | \$19,500 |
| 52301 Medical Benefit | \$1,770 | \$156 | \$1,926 |
| 53100 Physical Exams | \$460 | \$40 | \$500 |
| Personnel Total | \$93,428 | \$8,209 | \$101,637 |

| OPERATING | Internal | External | TOTAL |
|-----------------------|----------|----------|---------|
| 53151 Contractual Svc | \$0 | \$0 | \$0 |
| 54100 Telephone | \$1,450 | \$0 | \$1,450 |
| 54200 Postage | \$1,750 | \$750 | \$2,500 |
| 54340 Disposal | \$0 | \$0 | \$0 |
| 54342 Recycling | \$0 | \$0 | \$0 |
| 54620 Maint. Veh | \$500 | \$0 | \$500 |
| 54670 Maint. Equip | \$625 | \$0 | \$625 |
| 54900 Bad Debt | \$500 | \$0 | \$500 |
| 55100 Office Supp | \$500 | \$0 | \$500 |
| 55210 Operating Supp | \$1,700 | \$0 | \$1,700 |
| 55220 Gasoline | \$300 | \$0 | \$300 |

| | | | |
|------------------------|-----------------|--------------|-----------------|
| 55221 Tools | \$50 | \$50 | \$100 |
| 55240 Uniforms | \$2,350 | \$0 | \$2,350 |
| 55260 Protect Cloth | \$700 | \$150 | \$850 |
| 56405 Computer | \$1,200 | \$0 | \$1,200 |
| Operating Total | \$11,625 | \$950 | \$12,575 |

| CAPITAL | Internal | External | TOTAL |
|------------------------------|-----------------|-----------------|--------------|
| 59900 Depreciation | \$0 | \$0 | \$0 |
| 56402 Cars | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 |

| ADMIN FEES | Internal | External | TOTAL |
|------------------------|------------------|-----------------|------------------|
| 59904 SS | \$158,500 | \$0 | \$158,500 |
| 59906 Admin | \$51,100 | \$0 | \$51,100 |
| Transfers Total | \$209,600 | \$0 | \$209,600 |

| | Internal | External | TOTAL |
|---------------------------|------------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$314,650 | \$9,150 | \$323,800 |
| | 97.17% | 2.83% | 100% |

NET INCOME

| | Internal | External | TOTAL |
|--------------------|-------------------|-----------------|-------------------|
| TOTAL REVENUES | \$69,350 | \$500 | \$69,850 |
| TOTAL EXPENDITURES | \$314,650 | \$9,150 | \$323,800 |
| NET INCOME | -\$245,300 | -\$8,650 | -\$253,950 |

WATER

GENERATION

REVENUES

| | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|------------------------------|------------------|------------------------|------------|-----------------|------------------|
| 343300 Water Utility Revenue | \$0 | \$0 | \$0 | \$0 | \$0 |
| 343310 Water Tap Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 361000 Interest | \$0 | \$0 | \$0 | \$0 | \$0 |
| 381000 Reserves | \$0 | \$0 | \$0 | \$0 | \$0 |
| 337901 SWFWMD Grant | \$509,900 | \$0 | \$0 | \$0 | \$509,900 |
| REVENUE TOTALS | \$509,900 | \$0 | \$0 | \$0 | \$509,900 |

EXPENDITURES

| PERSONNEL | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|-----------------------------------|-----------------|------------------------|-----------------|-----------------|-----------------|
| 51200 Salaries | \$25,073 | \$18,810 | \$8,152 | \$8,152 | \$60,187 |
| 51201 PT Salaries | \$1,163 | \$873 | \$378 | \$378 | \$2,792 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$538 | \$404 | \$175 | \$175 | \$1,291 |
| 51500 Sick Leave | \$336 | \$252 | \$109 | \$109 | \$807 |
| 52100 FICA | \$2,047 | \$1,536 | \$666 | \$666 | \$4,915 |
| 52200 Retirement - 401K General P | \$2,411 | \$1,808 | \$784 | \$784 | \$5,786 |
| 52300 Life/Hosp. | \$6,536 | \$4,903 | \$2,125 | \$2,125 | \$15,688 |
| 52301 Medical Benefit | \$767 | \$575 | \$249 | \$249 | \$1,840 |
| 53100 Physical Exams | \$20 | \$15 | \$7 | \$7 | \$48 |
| Personnel Total | \$38,891 | \$29,176 | \$12,645 | \$12,645 | \$93,356 |

| OPERATING | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|-------------------------------|---------|------------------------|----------|-----------------|----------|
| 53151 Professional Services | \$5,750 | \$5,750 | \$0 | \$0 | \$11,500 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$4,034 | \$3,027 | \$1,312 | \$1,312 | \$9,684 |
| 54301 Water | \$25 | \$19 | \$8 | \$8 | \$60 |
| 54302 Sanitation | \$192 | \$144 | \$62 | \$62 | \$460 |
| 54303 Sewer | \$17 | \$13 | \$5 | \$5 | \$40 |
| 54315 Pin. City Water | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54400 Equip. Rental | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54614 Maintenance - Meters | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maintenance - Vehicle | \$500 | \$500 | \$0 | \$0 | \$1,000 |
| 54630 Maintenance - Building | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54670 Maintenance - Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54900 Bad Debt | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55100 Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55210 Operating Supplies | \$0 | \$0 | \$0 | \$2,000 | \$2,000 |

| | | | | | |
|---------------------------|-----------------|-----------------|----------------|-----------------|-----------------|
| 55213 Laboratory Test | \$0 | \$0 | \$0 | \$10,000 | \$10,000 |
| 55214 Lab Supplies | \$0 | \$0 | \$0 | \$4,250 | \$4,250 |
| 55220 Gasoline & Oil | \$938 | \$938 | \$0 | \$0 | \$1,875 |
| 55221 Tools | \$0 | \$750 | \$0 | \$0 | \$750 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp. | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55260 Protective Clothing | \$0 | \$700 | \$0 | \$0 | \$700 |
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55420 Training & Aids | \$0 | \$0 | \$0 | \$0 | \$0 |
| 56405 Computer System | \$0 | \$0 | \$0 | \$0 | \$0 |
| 57301 Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59200 Repay-Loan-GF | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59912 Loss--Disposal | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$11,455 | \$11,839 | \$1,388 | \$17,638 | \$42,319 |

| CAPITAL | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|------------------------------|--------------------|-------------------------------|-----------------|------------------------|--------------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Projects | \$1,049,975 | \$0 | \$0 | \$0 | \$1,049,975 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$1,049,975 | \$0 | \$0 | \$0 | \$1,049,975 |

| FEEES AND TRANSFERS | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|---------------------------------|--------------|-------------------------------|-----------------|------------------------|--------------|
| 58001 Transfer of Reserves | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59904 Support Service Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59906 Administration Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fees and Transfers Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|---------------------------|--------------------|-------------------------------|-----------------|------------------------|--------------------|
| | \$1,100,321 | \$41,015 | \$14,032 | \$30,282 | \$1,185,650 |
| | 92.80% | 3.46% | 1.18% | 2.55% | 100.00% |

NET INCOME

| | Wells | Generation Maintenance | Aeration | Process Control | TOTAL |
|--------------------|-------------------|-------------------------------|------------------|------------------------|-------------------|
| TOTAL REVENUES | \$509,900 | \$0 | \$0 | \$0 | \$509,900 |
| TOTAL EXPENDITURES | \$1,100,321 | \$41,015 | \$14,032 | \$30,282 | \$1,185,650 |
| NET INCOME | -\$590,421 | -\$41,015 | -\$14,032 | -\$30,282 | -\$675,750 |

TREATMENT AND TESTING

REVENUES

| | Chemical Process | Chlorine Management | Records | TOTAL |
|------------------------------|---------------------|------------------------|------------|------------------|
| 343300 Water Utility Revenue | \$975,650 | \$0 | \$0 | \$975,650 |
| 343310 Water Tap Fees | \$0 | \$0 | \$0 | \$0 |
| 361000 Interest | \$0 | \$0 | \$0 | \$0 |
| 381000 Reserves | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$975,650 | \$0 | \$0 | \$975,650 |

EXPENDITURES

| PERSONNEL | Chemical Process | Chlorine Management | Records | TOTAL |
|-----------------------------------|---------------------|------------------------|----------------|-----------------|
| 51200 Salaries | \$6,283 | \$6,283 | \$3,777 | \$16,343 |
| 51201 PT Salaries | \$291 | \$291 | \$175 | \$758 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$135 | \$135 | \$81 | \$351 |
| 51500 Sick Leave | \$84 | \$84 | \$51 | \$219 |
| 52100 FICA | \$513 | \$513 | \$308 | \$1,335 |
| 52200 Retirement - 401K General P | \$604 | \$604 | \$363 | \$1,571 |
| 52300 Life/Hosp. | \$1,638 | \$1,638 | \$985 | \$4,260 |
| 52301 Medical Benefit | \$192 | \$192 | \$115 | \$500 |
| 53100 Physical Exams | \$5 | \$5 | \$3 | \$13 |
| Personnel Total | \$9,745 | \$9,745 | \$5,859 | \$25,349 |

| OPERATING | Chemical Process | Chlorine Management | Records | TOTAL |
|-----------------------------|---------------------|------------------------|---------|---------|
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$1,011 | \$1,011 | \$608 | \$2,630 |
| 54301 Water | \$23 | \$23 | \$14 | \$60 |
| 54302 Sanitation | \$177 | \$177 | \$106 | \$460 |
| 54303 Sewer | \$15 | \$15 | \$9 | \$40 |
| 54315 Pin. City Water | \$0 | \$0 | \$0 | \$0 |
| 54400 Equip. Rental | \$0 | \$0 | \$0 | \$0 |
| 54614 Maintenance - Meters | \$0 | \$0 | \$0 | \$0 |
| 54620 Maintenance - Vehicle | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|------------------------|-------------------------|-----------------|-----------------|----------------|-----------------|
| 54630 | Maintenance - Building | \$0 | \$0 | \$0 | \$0 |
| 54670 | Maintenance - Equipment | \$3,500 | \$3,500 | \$0 | \$7,000 |
| 54900 | Bad Debt | \$0 | \$0 | \$0 | \$0 |
| 55100 | Office Supplies | \$0 | \$0 | \$833 | \$833 |
| 55210 | Operating Supplies | \$0 | \$0 | \$2,000 | \$2,000 |
| 55213 | Laboratory Test | \$10,000 | \$0 | \$0 | \$10,000 |
| 55214 | Lab Supplies | \$2,125 | \$2,125 | \$0 | \$4,250 |
| 55220 | Gasoline & Oil | \$0 | \$0 | \$0 | \$0 |
| 55221 | Tools | \$0 | \$0 | \$0 | \$0 |
| 55230 | Chemicals | \$11,500 | \$11,500 | \$0 | \$23,000 |
| 55235 | Refund Exp. | \$0 | \$0 | \$0 | \$0 |
| 55240 | Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 | Protective Clothing | \$700 | \$0 | \$0 | \$700 |
| 55410 | Memberships | \$0 | \$0 | \$0 | \$0 |
| 55420 | Training & Aids | \$0 | \$0 | \$0 | \$0 |
| 56405 | Computer System | \$0 | \$0 | \$0 | \$0 |
| 57301 | Miscellaneous | \$0 | \$0 | \$0 | \$0 |
| 59200 | Repay-Loan-GF | \$0 | \$0 | \$0 | \$0 |
| 59900 | Depreciation | \$0 | \$0 | \$0 | \$0 |
| 59912 | Loss--Disposal | \$0 | \$0 | \$0 | \$0 |
| Operating Total | | \$29,051 | \$18,351 | \$3,571 | \$50,973 |

| CAPITAL | | Chemical Process | Chlorine Management | Records | TOTAL |
|------------------------------|----------------------|-------------------------|----------------------------|----------------|-----------------|
| 57001 | Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 |
| 58101 | Capital Purchase | \$0 | \$70,000 | \$0 | \$70,000 |
| 58102 | Transfer to 301 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | | \$0 | \$70,000 | \$0 | \$70,000 |

| FEES AND TRANSFERS | | Chemical Process | Chlorine Management | Records | TOTAL |
|---------------------------------|----------------------|-------------------------|----------------------------|----------------|--------------|
| 58001 | Transfer of Reserves | \$0 | \$0 | \$0 | \$0 |
| 59904 | Support Service Fees | \$0 | \$0 | \$0 | \$0 |
| 59906 | Administration Fees | \$0 | \$0 | \$0 | \$0 |
| Fees and Transfers Total | | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | | Chemical Process | Chlorine Management | Records | TOTAL |
|---------------------------|--|-------------------------|----------------------------|----------------|------------------|
| | | \$38,796 | \$98,096 | \$9,430 | \$146,322 |
| | | 26.51% | 67.04% | 6.44% | 100.00% |

NET INCOME

| | Chemical Process | Chlorine Management | Records | TOTAL |
|--------------------|-----------------------------|--------------------------------|-----------------|------------------|
| TOTAL REVENUES | \$975,650 | \$0 | \$0 | \$975,650 |
| TOTAL EXPENDITURES | \$38,796 | \$98,096 | \$9,430 | \$146,322 |
| NET INCOME | \$936,854 | -\$98,096 | -\$9,430 | \$829,328 |

METER MANAGEMENT

REVENUES

| REVENUES | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|------------------------------|-------------------|------------|-------------------|---------------------|------------|----------------|
| 343300 Water Utility Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 343310 Water Tap Fees | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000.00 |
| 361000 Interest | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 381000 Reserves | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| REVENUE TOTALS | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 |

EXPENDITURES

| PERSONNEL | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|-----------------------------------|-------------------|-----------------|-------------------|---------------------|-----------------|------------------|
| 51200 Salaries | \$28,812 | \$12,527 | \$65,160 | \$32,570 | \$14,416 | \$153,485 |
| 51201 PT Salaries | \$1,337 | \$581 | \$3,023 | \$1,511 | \$669 | \$7,121 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$618 | \$269 | \$1,398 | \$699 | \$309 | \$3,293 |
| 51500 Sick Leave | \$386 | \$168 | \$874 | \$437 | \$193 | \$2,058 |
| 52100 FICA | \$2,353 | \$1,023 | \$5,321 | \$2,660 | \$1,177 | \$12,533 |
| 52200 Retirement - 401K General P | \$2,770 | \$1,204 | \$6,264 | \$3,131 | \$1,386 | \$14,756 |
| 52300 Life/Hosp. | \$7,510 | \$3,265 | \$16,985 | \$8,490 | \$3,758 | \$40,007 |
| 52301 Medical Benefit | \$881 | \$383 | \$1,992 | \$996 | \$441 | \$4,692 |
| 53100 Physical Exams | \$23 | \$10 | \$52 | \$26 | \$12 | \$123 |
| Personnel Total | \$44,690 | \$19,430 | \$101,068 | \$50,519 | \$22,360 | \$238,068 |

| OPERATING | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|-------------------------------|-------------------|---------|-------------------|---------------------|---------|-------------|
| 53151 Professional Services | 33500 | \$0 | \$0 | \$0 | \$0 | \$33,500.00 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$6,000 | \$6,000.00 |
| 54300 Electricity | \$4,636 | \$2,016 | \$10,484 | \$5,241 | \$2,319 | \$24,695.85 |
| 54301 Water | \$11 | \$5 | \$25 | \$13 | \$6 | \$60.00 |
| 54302 Sanitation | \$86 | \$38 | \$195 | \$98 | \$43 | \$460.00 |
| 54303 Sewer | \$8 | \$3 | \$17 | \$8 | \$4 | \$40.00 |
| 54315 Pin. City Water | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54400 Equip. Rental | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54614 Maintenance - Meters | \$50,350 | \$1,325 | \$1,325 | \$0 | \$0 | \$53,000.00 |
| 54620 Maintenance - Vehicle | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$1,000.00 |
| 54630 Maintenance - Building | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54670 Maintenance - Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 54900 Bad Debt | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55100 Office Supplies | \$0 | \$0 | \$583 | \$0 | \$250 | \$833.33 |
| 55210 Operating Supplies | \$1,000 | \$1,000 | \$0 | \$0 | \$0 | \$2,000.00 |
| 55213 Laboratory Test | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55214 Lab Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55220 Gasoline & Oil | \$0 | \$0 | \$1,875 | \$0 | \$0 | \$1,875.00 |
| 55221 Tools | \$750 | \$0 | \$0 | \$0 | \$0 | \$750.00 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55235 Refund Exp. | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55260 Protective Clothing | \$0 | \$0 | \$700 | \$0 | \$0 | \$700.00 |

| | | | | | | |
|------------------------|-----------------|----------------|-----------------|----------------|----------------|------------------|
| 55410 Memberships | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 55420 Training & Aids | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 56405 Computer System | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 57301 Miscellaneous | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$8,000.00 |
| 59200 Repay-Loan-GF | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| 59912 Loss--Disposal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0.00 |
| Operating Total | \$98,341 | \$4,386 | \$16,205 | \$5,359 | \$8,622 | \$132,914 |

| CAPITAL | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|------------------------------|--------------------------|----------------|--------------------------|----------------------------|----------------|--------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purchase | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| FEES AND TRANSFERS | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|---------------------------------|--------------------------|----------------|--------------------------|----------------------------|----------------|--------------|
| 58001 Transfer of Reserves | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59904 Support Service Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59906 Administration Fees | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Fees and Transfers Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

| | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|---------------------------|--------------------------|-----------------|--------------------------|----------------------------|-----------------|------------------|
| EXPENDITURE TOTALS | \$143,031 | \$23,817 | \$117,274 | \$55,879 | \$30,982 | \$370,982 |
| | 38.55% | 6.42% | 31.61% | 15.06% | 8.35% | 100.00% |

NET INCOME

| | Meter Maintenance | Testing | Usage/Leak Checks | Upgrades/ Additions | Billing | TOTAL |
|--------------------|--------------------------|------------------|--------------------------|----------------------------|------------------|-------------------|
| TOTAL REVENUES | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| TOTAL EXPENDITURES | \$143,031 | \$23,817 | \$117,274 | \$55,879 | \$30,982 | \$370,982 |
| NET INCOME | -\$138,031 | -\$23,817 | -\$117,274 | -\$55,879 | -\$30,982 | -\$365,982 |

DISTRIBUTION

REVENUES

| | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|------------------------------|------------------|--------------|-----------------------------|------------------|
| 343300 Water Utility Revenue | \$588,350 | \$0 | \$0 | \$588,350 |
| 343310 Water Tap Fees | \$0 | \$600 | \$0 | \$600 |
| 361000 Interest | \$0 | \$0 | \$0 | \$0 |
| 381000 Reserves | \$0 | \$0 | \$0 | \$0 |
| REVENUE TOTALS | \$588,350 | \$600 | \$0 | \$588,950 |

EXPENDITURES

| PERSONNEL | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|-----------------------------------|-----------------|-----------------|-----------------------------|------------------|
| 51200 Salaries | \$35,076 | \$32,570 | \$20,043 | \$87,689 |
| 51201 PT Salaries | \$1,627 | \$1,511 | \$930 | \$4,068 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$752 | \$699 | \$430 | \$1,881 |
| 51500 Sick Leave | \$470 | \$437 | \$269 | \$1,176 |
| 52100 FICA | \$2,864 | \$2,660 | \$1,637 | \$7,160 |
| 52200 Retirement - 401K General P | \$3,372 | \$3,131 | \$1,927 | \$8,430 |
| 52300 Life/Hosp. | \$9,143 | \$8,490 | \$5,224 | \$22,857 |
| 52301 Medical Benefit | \$1,072 | \$996 | \$613 | \$2,681 |
| 53100 Physical Exams | \$28 | \$26 | \$16 | \$71 |
| Personnel Total | \$54,405 | \$50,519 | \$31,089 | \$136,013 |

| OPERATING | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|-----------------------------|-------------|---------|-----------------------------|----------|
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$0 | \$0 |
| 54100 Telephone | \$0 | \$0 | \$0 | \$0 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$5,644 | \$5,241 | \$3,225 | \$14,109 |
| 54301 Water | \$24 | \$22 | \$14 | \$60 |
| 54302 Sanitation | \$184 | \$171 | \$105 | \$460 |
| 54303 Sewer | \$16 | \$15 | \$9 | \$40 |
| 54315 Pin. City Water | \$15,000 | \$0 | \$0 | \$15,000 |
| 54400 Equip. Rental | \$2,750 | \$0 | \$0 | \$2,750 |
| 54614 Maintenance - Meters | \$0 | \$0 | \$0 | \$0 |
| 54620 Maintenance - Vehicle | \$1,000 | \$0 | \$0 | \$1,000 |

| | | | | | |
|------------------------|-------------------------|-----------------|----------------|----------------|-----------------|
| 54630 | Maintenance - Building | \$0 | \$0 | \$0 | \$0 |
| 54670 | Maintenance - Equipment | \$7,000 | \$0 | \$0 | \$7,000 |
| 54900 | Bad Debt | \$0 | \$0 | \$0 | \$0 |
| 55100 | Office Supplies | \$0 | \$0 | \$0 | \$0 |
| 55210 | Operating Supplies | \$0 | \$0 | \$0 | \$0 |
| 55213 | Laboratory Test | \$0 | \$0 | \$0 | \$0 |
| 55214 | Lab Supplies | \$0 | \$0 | \$0 | \$0 |
| 55220 | Gasoline & Oil | \$1,875 | \$0 | \$0 | \$1,875 |
| 55221 | Tools | \$750 | \$0 | \$0 | \$750 |
| 55230 | Chemicals | \$0 | \$0 | \$0 | \$0 |
| 55235 | Refund Exp. | \$0 | \$0 | \$0 | \$0 |
| 55240 | Uniforms | \$0 | \$0 | \$0 | \$0 |
| 55260 | Protective Clothing | \$700 | \$0 | \$0 | \$700 |
| 55410 | Memberships | \$0 | \$0 | \$0 | \$0 |
| 55420 | Training & Aids | \$0 | \$0 | \$0 | \$0 |
| 56405 | Computer System | \$0 | \$0 | \$0 | \$0 |
| 57301 | Miscellaneous | \$0 | \$0 | \$0 | \$0 |
| 59200 | Repay-Loan-GF | \$0 | \$0 | \$0 | \$0 |
| 59900 | Depreciation | \$0 | \$0 | \$0 | \$0 |
| 59912 | Loss--Disposal | \$0 | \$0 | \$0 | \$0 |
| Operating Total | | \$34,943 | \$5,449 | \$3,353 | \$43,744 |

| CAPITAL | | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|---------------------------------|----------------------|--------------------|---------------|---------------------------------|--------------|
| 58001 | Transfer of Reserves | \$0 | \$0 | \$0 | \$0 |
| 59904 | Support Service Fees | \$0 | \$0 | \$0 | \$0 |
| 59906 | Administration Fees | \$0 | \$0 | \$0 | \$0 |
| Fees and Transfers Total | | \$0 | \$0 | \$0 | \$0 |

| FEES AND TRANSFERS | | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|---------------------------------|----------------------|--------------------|---------------|---------------------------------|--------------|
| 58001 | Transfer of Reserves | \$0 | \$0 | \$0 | \$0 |
| 59904 | Support Service Fees | \$0 | \$0 | \$0 | \$0 |
| 59906 | Administration Fees | \$0 | \$0 | \$0 | \$0 |
| Fees and Transfers Total | | \$0 | \$0 | \$0 | \$0 |

| EXPENDITURE TOTALS | | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|---------------------------|--|--------------------|-----------------|---------------------------------|------------------|
| | | \$89,348 | \$55,968 | \$34,442 | \$179,757 |
| | | 49.70% | 31.14% | 19.16% | 100.00% |

NET INCOME

| | Water Lines | Valves | Fire Hydrant Maintenance | TOTAL |
|--------------------|------------------|------------------|--------------------------|------------------|
| TOTAL REVENUES | \$588,350 | \$600 | \$0 | \$588,950 |
| TOTAL EXPENDITURES | \$89,348 | \$55,968 | \$34,442 | \$179,757 |
| NET INCOME | \$499,002 | -\$55,368 | -\$34,442 | \$409,193 |

EMPLOYEE ADMINISTRATION

REVENUES

| | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|------------------------------|----------------------|-----------------------------|-----------------------------|------------------------|------------------|
| 343300 Water Utility Revenue | \$0 | \$0 | \$0 | \$0 | \$0 |
| 343310 Water Tap Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 361000 Interest | \$1,000 | \$0 | \$0 | \$0 | \$1,000 |
| 381000 Reserves | \$610,075 | \$0 | \$0 | \$0 | \$610,075 |
| REVENUE TOTALS | \$611,075 | \$0 | \$0 | \$0 | \$611,075 |

EXPENDITURES

| | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|-----------------------------------|----------------------|-----------------------------|-----------------------------|------------------------|-----------------|
| PERSONNEL | | | | | |
| 51200 Salaries | \$15,071 | \$17,576 | \$11,274 | \$11,274 | \$55,196 |
| 51201 PT Salaries | \$699 | \$815 | \$523 | \$523 | \$2,561 |
| 51210 Unused Medical | \$0 | \$0 | \$0 | \$0 | \$0 |
| 51400 Overtime | \$323 | \$377 | \$242 | \$242 | \$1,184 |
| 51500 Sick Leave | \$202 | \$236 | \$151 | \$151 | \$740 |
| 52100 FICA | \$1,231 | \$1,435 | \$921 | \$921 | \$4,507 |
| 52200 Retirement - 401K General P | \$1,449 | \$1,690 | \$1,084 | \$1,084 | \$5,306 |
| 52300 Life/Hosp. | \$3,928 | \$4,581 | \$2,939 | \$2,939 | \$14,387 |
| 52301 Medical Benefit | \$461 | \$537 | \$345 | \$345 | \$1,687 |
| 53100 Physical Exams | \$12 | \$14 | \$9 | \$9 | \$44 |
| Personnel Totals | \$23,376 | \$27,262 | \$17,487 | \$17,487 | \$85,614 |

| | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|-------------------------------|----------------------|-----------------------------|-----------------------------|------------------------|---------|
| OPERATING | | | | | |
| 53151 Professional Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54000 Travel & Per Diem | \$0 | \$0 | \$2,500 | \$0 | \$2,500 |
| 54100 Telephone | \$0 | \$4,000 | \$0 | \$0 | \$4,000 |
| 54200 Postage | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54300 Electricity | \$2,425 | \$2,828 | \$1,814 | \$1,814 | \$8,881 |
| 54301 Water | \$16 | \$19 | \$12 | \$12 | \$60 |
| 54302 Sanitation | \$126 | \$146 | \$94 | \$94 | \$460 |
| 54303 Sewer | \$11 | \$13 | \$8 | \$8 | \$40 |
| 54315 Pin. City Water | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54400 Equip. Rental | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54614 Maintenance - Meters | \$0 | \$0 | \$0 | \$0 | \$0 |
| 54620 Maintenance - Vehicle | \$0 | \$0 | \$1,000 | \$0 | \$1,000 |
| 54630 Maintenance - Building | \$8,000 | \$0 | \$0 | \$0 | \$8,000 |
| 54670 Maintenance - Equipment | \$7,000 | \$0 | \$0 | \$0 | \$7,000 |
| 54900 Bad Debt | \$0 | \$0 | \$0 | \$400 | \$400 |
| 55100 Office Supplies | \$0 | \$833 | \$0 | \$0 | \$833 |
| 55210 Operating Supplies | \$1,000 | \$1,000 | \$0 | \$0 | \$2,000 |
| 55213 Laboratory Test | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|---------------------------|-----------------|-----------------|-----------------|------------------|------------------|
| 55214 Lab Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55220 Gasoline & Oil | \$0 | \$0 | \$1,875 | \$0 | \$1,875 |
| 55221 Tools | \$750 | \$0 | \$0 | \$0 | \$750 |
| 55230 Chemicals | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55235 Refund Exp. | \$0 | \$0 | \$0 | \$0 | \$0 |
| 55240 Uniforms | \$0 | \$0 | \$0 | \$2,000 | \$2,000 |
| 55260 Protective Clothing | \$700 | \$0 | \$0 | \$0 | \$700 |
| 55410 Memberships | \$0 | \$0 | \$3,000 | \$0 | \$3,000 |
| 55420 Training & Aids | \$0 | \$0 | \$5,000 | \$0 | \$5,000 |
| 56405 Computer System | \$0 | \$13,250 | \$0 | \$0 | \$13,250 |
| 57301 Miscellaneous | \$0 | \$0 | \$0 | \$0 | \$0 |
| 59200 Repay-Loan-GF | \$0 | \$0 | \$0 | \$40,000 | \$40,000 |
| 59900 Depreciation | \$0 | \$0 | \$0 | \$142,000 | \$142,000 |
| 59912 Loss--Disposal | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Total | \$20,028 | \$22,090 | \$15,303 | \$186,328 | \$243,749 |

| CAPITAL | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|------------------------------|--------------------------|---------------------------------|---------------------------------|----------------------------|--------------|
| 57001 Vehicle Debt Service | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58101 Capital Purchase | \$0 | \$0 | \$0 | \$0 | \$0 |
| 58102 Transfer to 301 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Capital Expense Total | \$0 | \$0 | \$0 | \$0 | \$0 |

| FEES AND TRANSFERS | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|---------------------------------|--------------------------|---------------------------------|---------------------------------|----------------------------|------------------|
| 58001 Transfer of Reserves | \$114,450 | \$0 | \$0 | \$0 | \$114,450 |
| 59904 Support Service Fees | \$275,300 | \$0 | \$0 | \$0 | \$275,300 |
| 59906 Administration Fees | \$88,750 | \$0 | \$0 | \$0 | \$88,750 |
| Fees and Transfers Total | \$478,500 | \$0 | \$0 | \$0 | \$478,500 |

| EXPENDITURE TOTALS | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|---------------------------|--------------------------|---------------------------------|---------------------------------|----------------------------|------------------|
| | \$521,904 | \$49,352 | \$32,791 | \$203,816 | \$807,863 |
| | 64.60% | 6.11% | 4.06% | 25.23% | 100.00% |

NET INCOME

| | Plant Maintenance | Meetings/ Communications | Training/ Certifications | Scheduling/ Payroll | TOTAL |
|--------------------|--------------------------|---------------------------------|---------------------------------|----------------------------|-------------------|
| TOTAL REVENUES | \$611,075 | \$0 | \$0 | \$0 | \$611,075 |
| TOTAL EXPENDITURES | \$521,904 | \$49,352 | \$32,791 | \$203,816 | \$807,863 |
| NET INCOME | \$89,171 | -\$49,352 | -\$32,791 | -\$203,816 | -\$196,788 |

DEMOGRAPHICS AND STATISTICS

TOWN OF BELLEAIR, FLORIDA

**OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS**

| Function | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Police: | | | | | | | | | | | |
| <i>Physical Arrests</i> | 26 | 12 | 31 | 46 | 56 | 45 | 125 | 146 | 70 | 72 | 70 |
| <i>Parking Violations</i> | 23 | 21 | 12 | 142 | 140 | 10 | 12 | 9 | 23 | 1 | 0 |
| <i>Traffic Violations</i> | 80 | 76 | 110 | 157 | 7 | 397 | 397 | 133 | 156 | 328 | 411 |
| Transportation: | | | | | | | | | | | |
| <i>Resurfacing (in Miles)</i> | 0.7 | 0.7 | 0.5 | 0.5 | 4.5 | 0.5 | 1 | 0 | 0 | 0 | 0 |
| <i>Pothole Repaired</i> | 50 | 50 | 110 | 120 | 150 | ~100 | 240 | 184 | 150 | 110 | 192 |
| Culture and Recreation: | | | | | | | | | | | |
| <i>Athletic Permits Issued</i> | 800 | 800 | 800 | 822 | 832 | 600 | 600 | 600 | 400 | 510 | 480 |
| Water: | | | | | | | | | | | |
| <i>New Connections</i> | 3 | 3 | 6 | 5 | 0 | 2 | 2 | 3 | 2 | 8 | 43 |
| <i>Main Breaks</i> | 3 | 3 | 0 | 0 | 10 | 12 | 12 | 8 | 11 | 6 | 11 |
| <i>Average Consumption</i> | 762,427 | 762,427 | 613,627 | 517,567 | 681,789 | 693,150 | 768,950 | 692,830 | 807,000 | 911,000 | 895,000 |
| Solid Waste Management: | | | | | | | | | | | |
| <i>Refuse Collected Tons Per/Day</i> | 10.5 | 10.5 | 7.12 | 7.19 | 7.78 | 11.83 | 8.01 | 10.06 | 10.75 | 12 | 11 |
| <i>Recyclables Collected</i> | 2.78 | 2.78 | 0.6 | 1.19 | 0.429 | 0.8 | 0.75 | 0.76 | 1.14 | 1 | 1 |

TOWN OF BELLEAIR, FLORIDA

**CAPITAL ASSETS STATISTICS
LAST TEN FISCAL YEARS**

| Function | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 |
|-------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Public Safety: | | | | | | | | | | | |
| Police | | | | | | | | | | | |
| <i>Stations</i> | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| <i>Patrol units</i> | 6 | 6 | 5 | 5 | 5 | 6 | 6 | 5 | 5 | 4 | 4 |
| Transportation: | | | | | | | | | | | |
| <i>Streets (Miles)</i> | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 | 22 |
| <i>Traffic signs</i> | 250 | 250 | 250 | 250 | 250 | 0.5 | 0.5 | 0.5 | 0.5 | 1 | 1 |
| Culture and Recreation: | | | | | | | | | | | |
| <i>Park acreage</i> | 24 | 24 | 33 | 33 | 33 | 33 | 33 | 33 | 33 | 32 | 32 |
| <i>Parks</i> | 17 | 17 | 19 | 19 | 19 | 19 | 19 | 19 | 19 | 19 | 18 |
| <i>Tennis Courts</i> | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 4 | 4 |
| Community Centers: | | | | | | | | | | | |
| | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Water Mains (Miles): | | | | | | | | | | | |
| <i>Fire Hydrants</i> | 36 | 36 | 36 | 36 | 36 | 80 | 80 | 80 | 80 | 80 | 80 |
| <i>Maximum Daily Capacity (in thousands of Gallons)</i> | 135 | 135 | 135 | 135 | 135 | 135 | 135 | 135 | 135 | 135 | 135 |
| | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD | 2.2 MGD |
| Solid Waste Management: | | | | | | | | | | | |
| <i>Trucks</i> | 8 | 8 | 8 | 8 | 9 | 9 | 10 | 10 | 10 | 10 | 10 |

TOWN OF BELLEAIR, FLORIDA

Miscellaneous Statistical Data

| | |
|-------------------------------------|-------------------------------------|
| Date of Incorporation | 1925 |
| Date First Charter Adopted | 1925 |
| Date Present Charter Adopted | 1970 |
| | |
| Form of Government: | Commission - Manager |
| Commission Composed of: | Mayor and Four Commissioners |
| | |
| Terms of Office: | |
| Mayor: | 3 years |
| Commissioners: | 3 years |
| Manager: | Appointed by Commission |

Municipal Utilities, Services and Events

Police Protection:

| | |
|----------------------------|----|
| Number of Employees | 14 |
| Number of Vehicular Patrol | 9 |
| Number of Law Violations: | |
| <i>Physical Arrestss</i> | 26 |
| <i>Traffic Violations</i> | 80 |
| <i>Parking Violations</i> | 23 |

Parks and Recreation:

| | |
|--------------------------|----|
| <i>Community Centers</i> | 1 |
| <i>Playgrounds</i> | 2 |
| <i>Athletic Fields</i> | 2 |
| <i>Parkland Acreage</i> | 24 |
| <i>Walking Trails</i> | 1 |
| <i>Tennis Courts</i> | 3 |
| <i>Basketball Courts</i> | 1 |
| <i>Restroom Building</i> | 1 |
| <i>Picnic Shelter</i> | 1 |

Sanitation Service System:

| | |
|---------------------------|------|
| <i>Number of accounts</i> | 1588 |
| <i>Annual tonnage</i> | 2684 |

Transportation:

| | |
|-------------------------|------------------|
| <i>Paved Street</i> | 22 miles |
| <i>Stormwater Lines</i> | 18 miles |
| <i>Area</i> | 2.5 square miles |

Water System:

| | |
|----------------------------------------|---------|
| <i>Miles of Water Mains</i> | 36 |
| <i>Daily Average Consumption (MGD)</i> | .762 |
| <i>Number of Lift Stations</i> | 0 |
| <i>Plant Capacity (MGD)</i> | 2.2 MGD |
| <i>Number of Service Collections</i> | 1,545 |
| <i>Deep Wells Active</i> | 7 |
| <i>Number of Fire Hydrants</i> | 135 |
| <i>Number of customers</i> | 1565 |

Cultural Facilities Available in Belleair and Tampa Bay Area:

| | |
|-------------------------------------|------------------------------------------------|
| Florida Gulf Coast Art Center, Inc. | <i>Largo, Florida</i> |
| Performing Arts Center and Theatre | <i>Clearwater, Florida</i> |
| Bayfront Center, Mahaffey Theater | <i>St. Petersburg, Florida</i> |
| Tampa Bay Performing Arts Center | <i>Tampa, Florida; St. Petersburg, Florida</i> |
| Asolo Performing Arts Center | <i>Sarasota, Florida</i> |
| Ruth Eckerd Hall | <i>Clearwater, Florida</i> |

Major Annual Community Events (attendance):

| | |
|--------------------------------|------|
| <i>Halloween Party</i> | 1000 |
| <i>Holiday Tree Lighting</i> | 900 |
| <i>Easter Egg Hunt Arbor</i> | 500 |
| <i>Day Celebration Run for</i> | 500 |
| <i>the Rec. 5k race</i> | 1000 |
| <i>Concerts</i> | 6000 |

Weather:

| | |
|-----------------------------------|-----------------------|
| <i>Average Annual Temperature</i> | 74 degrees Fahrenheit |
| <i>Average Annual Rainfall</i> | 54.7 inches |