EVENT CONTACT INFORMATION

Provide a detailed description of the proposed event below (or attach a separate sheet). Please explain the event's purpose and activities, and describe why the event is requesting exemption(s) from the existing Code, citing the special relief checkboxes on pages 3 and 4 of this application:

The 21st Annual Belleair Sunset 5K & Fun Run will take place on Saturday, March 4, 2023 at 5:30 p.m. The 5K and 1-mile courses feature a fast, flat course along the waterway at sunset and continue throughout the town (maps attached). The event will include an estimated 750 runners and 1,000 total participants (including volunteers, vendors, and staff).

Race course, parking, and post-race party maps are attached to this application. Road closures will begin at approximately 12:00 p.m. and will conclude around 10:00 p.m. Staff is requesting assistance from the Public Works Department for street closures and parking, the Police Department for race course and event security, and the Solid Waste Department for the use of the satellite truck.

Our annual event includes a one-of-a-kind post-race party on the athletic fields. Our post-race party features live music and all-you-can-eat food and drinks from local vendors (including beer and wine). Staff will complete the required paperwork to receive a temporary alcohol permit for this event. As the event gets closer, staff will also mail a letter to residents informing them of the event and its impacts.

Parking for this event will be primarily located at the Season's Memory Care lot outside of Belleair, with some parking also available at the John J. Osborne Public Works Building and on surrounding streets.

Staff is requesting temporary banner signage over Indian Rocks Road from Friday, February 17 through Monday, March 6, as well as yard signs in local parks (Doyle/Wall Park, Hallett Park, and Hunter Memorial Park) for the same time period.

Event information and registration is available online at www.runsignup.com/belleair.

| * If yes, please provide the | any private security services/officers on-site? Yes* V No name of the business and the name(s) and cell phone numbers of the ite. Attach additional sheets as necessary. |
|------------------------------|--|
| Name: | Cell Phone: |
| Name: | Cell Phone: |
| | y parking services for this event? Yes* No (s) of the vendor(s) below along with company contact information. |
| Vendor: | Phone: |
| Vendor: | Phone: |
| Vendor | Phone |

| Provide the name(s) of any other commercial v Florida Road Race Management | endor(s) contracted for the event: Tabel Rental Company - TBD | |
|---|--|--|
| Food Vendors - TBD | Port-a-potty Vendor - TBD | |
| Drink Vendors - TBD | | |
| REQUIRED APPLICATION ATTAC | BHIMIDNITS | |
| Unless exempted by the Town Manager, please | attach the following documents to this application. | |
| Site Layout: May be printed out or hand-dr | awn on an 8.5" x 11" piece of paper or larger. | |
| Parking Plan: May be printed or drawn of designate space for public safety services access | on a map that is 8.5" x 11" or larger. Plan must s and parking. | |
| Neighbor Input Letters: Signed letters from lots of the event-site that include a statement of | n at least four (4) neighbors who reside within three approval or disapproval. | |
| SPECIAL RELIEF DOCUMENTATI | ON | |
| Check any sections below that are relevant for | your event and attach relevant documentation. | |
| Alcohol Licensure (Code Section 6-2): If requesting to serve alcohol on public property or to sell alcohol, attach all necessary alcohol licensure applications, including State Form ABT 6003. | | |
| Noise Mitigation Plan (Code Section 74-484): If requesting to exceed noise limits, explain anticipated noise impacts, including the nature, duration, and location of any amplified sound. | | |
| Road Closures: If the proposed event will other public spaces, attach a map of these closures. | require the temporary closing of Town roads or res and an explanation for their necessity. | |
| | oms are not sufficient for the event and other ritten explanation of those plans and include their | |
| Special Event Insurance: Proof of special event on public property, with the Town of Bel | events insurance coverage if requesting to hold the leair listed as additional insured. | |
| | et vending for this event (i.e. food trucks), attach a act, along with the vendor(s) contact information. | |
| ☑ Temporary Signage (Code Section 74-5 excess of what the Code allows, attach a plan for | 72): If requesting to place temporary signage in or the signage and a statement of its purpose. | |
| | he event will create a level of waste that requires a ir pickup, provide an explanation of waste removal. | |

AUTHORIZATION

By signing below, the applicant certifies that all information provided on this application is complete and correct and that all necessary attachments have been included. The applicant also agrees to the relevant fee schedule set forth by the Town, and assumes all responsibility for any and all damages to public property that may result from the requested event.

THE COMPLETION OF THIS FORM DOES NOT CONSTITUTE APPROVAL FOR A SPECIAL RELIEF PERMIT.

Applicant signature

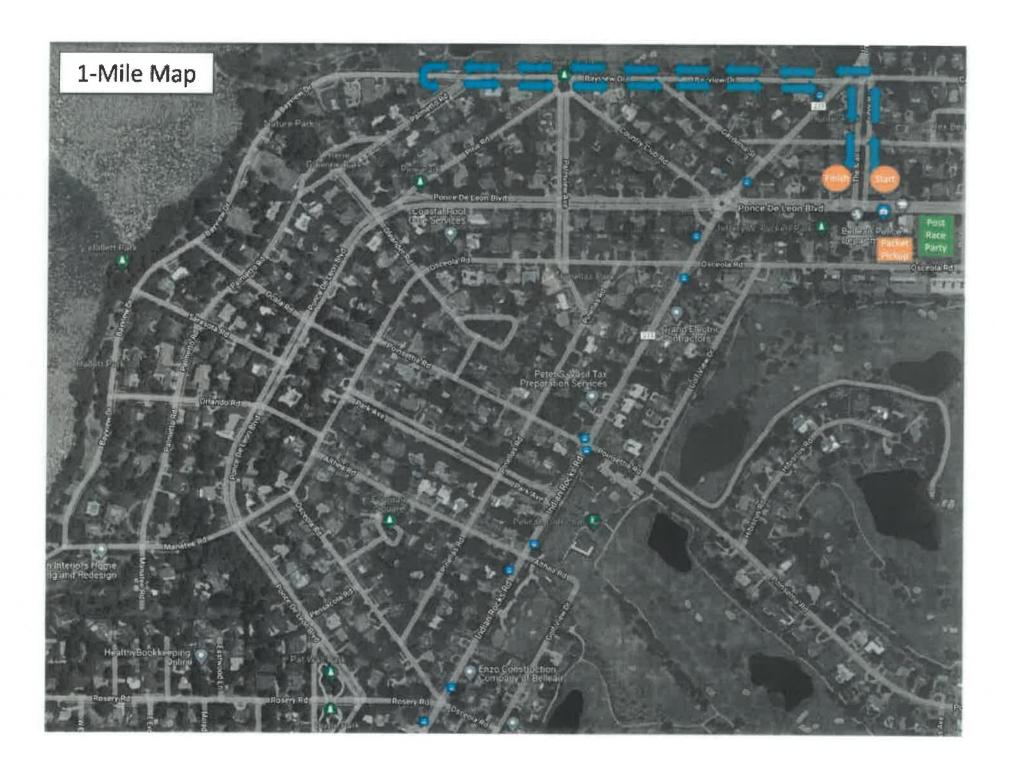
1/6/2023

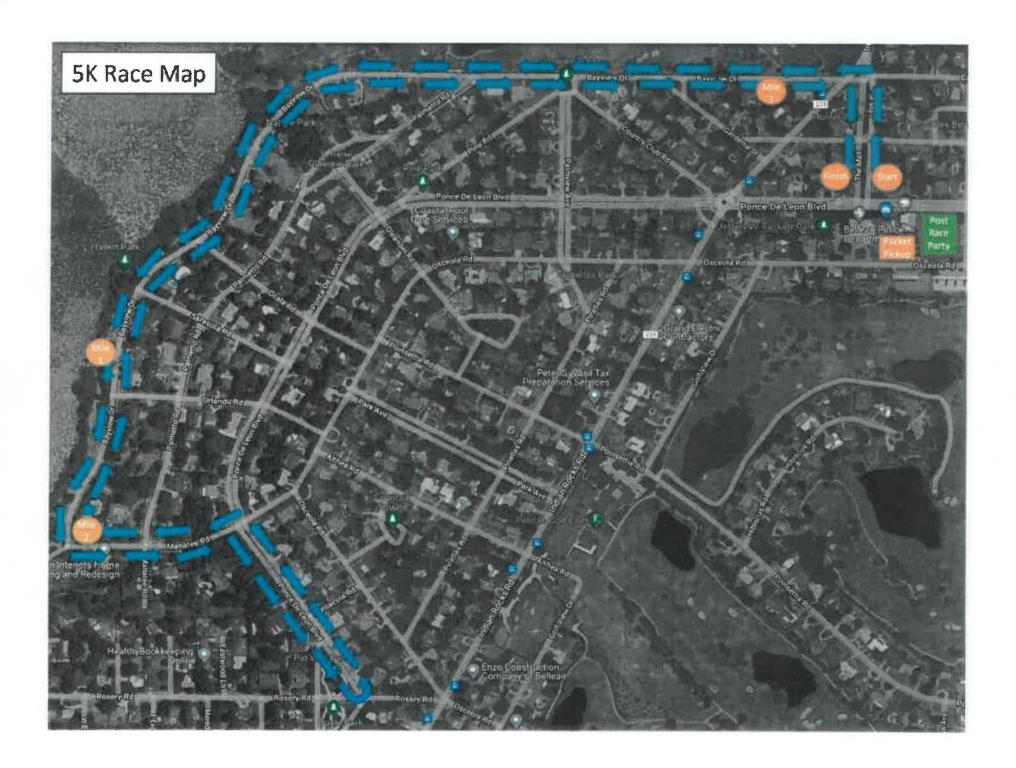
Date

END OF APPLICATION

| Date of Application Submission to the Pol | | |
|---|--------------------------------------|--|
| Received By (Initials):S\tau | | |
| Does the Police Department have any object | | |
| If yes, provide an explanation here or attach | | |
| | | |
| | | |
| Date of Receipt by Parks and Recreation 1 | Department: 1/6/23 | |
| Received By (Initials): | | |
| Does the Parks and Recreation Dept. have ar | ny objections to this permit? Yes No | |
| If yes, provide an explanation here or attach | another sheet: | |
| | | |
| | | |
| Date of Receipt by Town Manager: | | |
| Does the Town Manager have any objection | s to this permit? Yes No. | |
| Does the Town Manager have any objections to this permit? Yes No. 1/9/23 | | |
| Date of Commission Decision: | | |
| ☐ Special Relief Permit is approved* | ☐ Special Relief Permit is denied | |
| Assessed Fee: | Due Date for Pee: | |
| Town Manager's signature | Date of approval/denial | |
| | | |

^{*}If approved by the Commission, the Police Department will issue a Special Relief Permit to the applicant within three (3) business days. The Police Department will be responsible for enforcing the conditions of the permit before, during, and after the event.





Parking for 2023 Belleair Sunset 5K & Fun Run



Parking for the Belieair Sunset 5K & Fun Run is located in the yellow parking areas:

- Seasons Belleair Memory Care (1145 Ponce de Leon Blvd.) Please enter at the north entrance of Belleair Place Apartments
- Public Works Parking Lot (1075 Ponce de León Blvd.)
- Biltmore Construction Parking Lot (1055 Ponce de Leon Blvd.)
- Professional Building Parking Lot (1016 Ponce de Leon Blvd.)
- On-street parking is also available throughout the neighborhood

Sunset 5K & Fun Run
Post Party Site Plan
3/4/2023

